

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, March 24, 2025 at 6:00 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, John Polimeni, Jen Schneider, Jenny Tessendorf

BOARD MEMBERS ABSENT: Megan Personale, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. to discuss thirteen particular persons.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education returned to Open Session at 6:12 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with second grader Logan Dziubek leading all in the Pledge of Allegiance.

Music in our Schools Month

The Board and audience were treated to the Jazz5 to recognize Music in our Schools Month.

Board Meeting Minutes

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the March 3, 2025 Regular Board Meeting minutes.

APPROVED: MINUTES

February 2025 Warrant Review

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the February Warrants.

APPROVED: WARRANTS

A-80 General 9011066-9011121 (ACH)
A-81 General 20415-20490 (Check Print)
A-82 General 15121702 (Manual)
A-83 General 20409-20414 (In House)
A-86 General 9011122-9011157 (ACH)
A-87 General 20496-20547 (Check Print)
A-88 General 20491-20495 (In House)
C-15 Cafeteria 3340-3350
C-16 Cafeteria 3351-3363
F-23 Federal 987-988 (Check Print)
F-24 Federal 9000533-9000534 (ACH)

F-26 Federal 9000535 (ACH)
H-5 Capital 725 (Check Print)

Board Student Representative

Macy Schneckenburger reported Student Government completed their clothes pins project. The clothes pins are used to pin on others sharing positive messages. Though a partnership with Ferris Hills a group of students will provide seniors with music, New Visions will be hosting a pickleball fundraiser for Ronald McDonald House is being planned, and in April there will be a Thrift Day where items donated will be \$1. Proceeds will be donated to a charity.

Superintendent's Report

Superintendent Farr gave kudos to Mrs. Perry and Mr. Kane for the music this evening. He also noted that nominations for the Visual & Performing Arts Hall of Fame are open. The event will be held on September 25.

SEQR- 2025 Capital Outlay Project

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the SEQR 2025 Capital Outlay Project.

APPROVED: SEQR

WHEREAS, the Canandaigua City School District (the "District") Board of Education is proposing the following Scope of Work to be completed:

Replacement of exterior doors and frames at the Primary Elementary School.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA, now therefore;

BE IT RESOLVED, no further action is required by the Canandaigua City School District Board of Education with regard to SEQRA for this action.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Absent
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Proposed 2025-2026 Budget

Mr. Matt Fitch, Assistant Superintendent for Business, presented the following to the Board.

Revenues for the 2025-2026 school year are as follows:

Property Taxes/PILOTS/Penalties	\$54,157,750
PILOTS & Penalties	\$ 753,060
State Aid	\$36,023,362
Medicaid	\$ 120,000
All other revenue	\$ 750,000
TOTAL	<u>\$91,804,172</u>

The three-part budget is as follows:

Administration:	\$ 7,354,854
Program	\$71,798,668
Capital	<u>\$14,274,203</u>
Total	\$93,427,725

The following reserves would be appropriated in balancing the budget:

Employees' Retirement System (ERS)	\$ 1,118,553
Workers' Compensation	\$ 285,000
Unemployment Insurance	\$ 20,000
Employee Benefit Accrued Liability	\$ 100,000
Tax Certiorari	\$ 100,000

There was general discussion around the tax cap.

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda and Supplemental.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of February 1, 2025 – February 28, 2025. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – February 28, 2025. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – February 28, 2025. Additional information is included as an attachment and is filed.

4. Universal Pre-Kindergarten

extension of Award of Request for Proposal for Universal Pre-Kindergarten for community-based organizations to be funded by UPK state/federal grants of \$5,500/student effective September 1, 2025-June 30, 2026:

- Care-A-Lot Child Care of Farmington, Inc. (up to 18 students)

5. Partnership for Excellence

a Partnership for Excellence agreement with SUNY Binghamton.

6. Internship

for Gwendolyn Werth to complete her social work internship through SUNY Binghamton with Vicki Gashlin beginning in September 2025.

7. Donation

a donation from the Football Boosters in the amount of \$9,240 to be used for coaching stipends.

8. 2025-2026 Board Meeting Dates

for the following Board meeting dates for the 2025-2026 school year as follows:

July 1, July 28, August 25, September 8, September 29, October 20, November 3, November 17, December 8, January 12, January 26, February 9, March 2, March 16, April 13, April 22, May 4, May 20, and June 8. *Workshop dates TBD*

9. Four County School Boards Association Ballot- Election

the official ballot for Four County School Board Association for election of officers for a term on one year starting on July 1, 2025.

- President- Robin Johnson, Penn Yan
- Vice President- Julie Nevelizer, Newark
- Banking- Reliant Community Credit Union
- Signatories on Bank Accounts
 - Executive Director, President.
 - Vice President and Treasurer

10. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the below trip:

- AP Language/IB English, Boston, MA- October 10-12, 2025

11. Foreign Exchange Student

the request of Mrs. Marissa Logue for the below AFS exchange students for the 2025-2026 school year. Additional information is included in packet.

- Laura Neske- Germany
- Gonzalo Saavedra Nunez- Spain

12. Surplus Books

the request of Mrs. Marissa Logue to declare as surplus items the attached listing of books.



the request of Ms. Kris VanDuyne, Middle School Principal, to declare as surplus items the attached listing of books.

to declare as surplus books the following books from private schools:

- 1- *My Perspectives* ELA Gr 6, 2017
- 8- *My World Interactive World History* Survey Ed, 2019
- 1- *Middle Grades American History*, 2019

13. Surplus Equipment

to declare as surplus item and sell at an upcoming auction. This bus has high mileage and various mechanical issues.

- Bus 30, 2018 Thomas #4UZABRFC7JCJN5368- 74 passenger
- Bus 31, 2018 Thomas #4UZABRFC9JCJN5369- 74 passenger
- Bus 32, 2018 Thomas #4UZABRFC5JCJN5370- 74 passenger

14. Volunteer Coaches

the request of Mrs. Caroline Chapman, Athletic Director, for the below volunteer coaches:

- Baseball- Sam Marren
- Boys Tennis- Tane Robinson, Bruce F. Hawkins, III
- Track & Field- Frank Straub
- Boys Lacrosse- Michael Thompson, Luke McCrobie, Nate Gilligan, Dan Fonda

15. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of August 15, October 10, January 6, 7, 27, 30, 31, February 3, 6, 10, 11, 12, 13, 14, 24, 25, 26, 27, 28, March 3, 4, 5, 6, 10, 11,

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Vicki White	Teacher Aide	Resignation	3/12/2025
Jacob Ingalls	Custodial Worker	Resignation	3/14/2025

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Lynn Swanger	Substitute Bus Driver	3/5/2025	\$19.00/hr.
Ellis Hilaire	School Bus Monitor	3/17/2025	\$15.50/hr.
Ellis Hilaire	Bus Driver Trainee	3/17/2025	\$15.50/hr.
Carrie Klug	Substitute Food Service Helper	3/18/2025	\$15.50/hr.
Hallie Martin	School Monitor	3/24/2025	\$15.50/hr.
Henry Caldwell	Custodial Worker	3/31/2025	\$16.00/hr.
Iris Pellegata	Custodial Worker	3/31/2025	\$16.00/hr.

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

the Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Jean MacKenzie	Director of Student Intervention	6/27/2025	9

B. Resignation

- 1) of Ashley Stitt, Special Education Teacher at the Middle School, who has resigned from the District effective June 30, 2025.

C. Leave Of Absence

- 1) of Carly Anderson, Special Education Teacher at the Academy, for a leave of absence from September 1, 2025 through November 23, 2025.

D. Appointments

1) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Amanda Young	Special Education	4/1/2025

2) 2024-2025 Coach

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

<u>Coach</u>	<u>Sport</u>	<u>Step</u>
Tiffani Mantegna	JV Softball	4C
Paul Sedita	JV Girls Outdoor Track	20+
Matt Ward	Varsity Boys Outdoor Track	20+
Matt Groot	Unified Sports Coach (Basketball)	18AA

3) Interim Substitute

the following individuals for Interim Substitutes position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Shelley Sossong	Elementary Teacher (Grade 5)	Elementary School	3/4/2025
Hannah Godfrey	Music Teacher	Primary School	4/21/2025
Mercie Frink	French Teacher	Middle School	3/17/2025
Margaret Davison	Elementary Teacher (Grade 5)	Elementary School	3/21 /2025

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Hannah Gebo
McKenna Eckdahl

5) Certified Substitute Teachers

the following individual to Certified Substitute Teacher position conditional upon criminal history clearance from the New York State Education Department where applicable.

Alex Rubadeau

6) Contract Substitute Teacher

the following individual to a Contract Substitute Teacher position for the 2024-2025 school year at the approved rate:

Leah Johnson – Elementary School, Effective March 24, 2025

End of Consensus Agenda

Board Committee Reports

Policy Committee

Mrs. Jeanie Grimm reported out on behalf of Policy Committee which met on March 19.

- > First Reading- Admission of Exchange Students
- > Review of Extreme Heat Day and Student Delegation- *updates will follow at an upcoming meeting*

District Committee Reports

Character Education Committee

Mr. Milton Johnson reported out on behalf of Character Education which met on March 19, The Committee received updates from each of the buildings. The Committee discussed the plan going forward with meeting twice a year to review progress of each of the building with their programs.

Council for Instructional Excellence (CIE)

Mrs. Julianne Miller reported out on behalf of CIE which met on March 12. The Committee met at the Canandaigua Academic and Career Center (CACC) and received a hands-on experience with their new course, Restaurant Management. The Committee was able to hear from the students their experiences with the new course. They also reviewed a request to pilot a new program K-2, a summer curriculum writing proposals, and a professional learning update.

Safety / Health / Security Committee

Mr. John Polimeni reported out on behalf of Safety/Health/Security Committee which met on March 20. The Committee approved the District Safety Plan and discussed the new AED devices.

Upcoming Events

- March 25- CA Band Concert
- March 26- 8th Grade Band and Chorus Concert
- March 27- CA Chorus Concert
- March 31- Spring Modified Sports Begin



Canandaigua City
School District

*Agenda -March 24, 2025- 6:30 p.m.
Operations Center, 5500 Airport Road*

-
- April 1- Kindergarten Registration Begins
 - April 7- Board of Education Meeting
 - April 10- 6th Grade Parent Night
 - April 14-18- Spring Break- No School
 - April 23- Board of Education Meeting
 - May 1- National Honor Society Induction

Adjournment

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:34 p.m. The next Regular meeting will be on April 7, 2025 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk