



# ARDSLEY SCHOOL DISTRICT

DATE: July 1, 2025

TO: All Employees

FROM: Cheri Rosenblatt

RE: Payroll Schedule for July 1, 2025 – June 30, 2026

July	15 31	Tuesday Thursday	January	15 30	Thursday Friday
August	15 29	Friday Friday	February	13 27	Friday Friday
September	15 30	Monday* Tuesday	March	13 31	Friday Tuesday
October	15 31	Wednesday Friday	April	15 30	Wednesday Thursday
November	14 28	Friday Friday	May	15 29	Wednesday Friday
December	15 31	Monday Wednesday	June	15 26 30	Monday Friday** Tuesday***

\*All Ten-Month Employees: First payroll is September 15<sup>th</sup>. Teachers may opt for the 20 or 24 check pay schedule (the last pay check would include the balloon payment.) If you currently receive a balloon payment and wish to change this, please submit your request to the Human Resources Department no later than Friday, August 8<sup>th</sup>, 2025. Payroll for employees hired after the start of the school year, including those returning from leave, will be based on the 20 pay schedule.

\*\*Final payroll for all 10 month employees.

\*\*\*Final payroll for all 11 and 12 month employees.

**IMPORTANT PAYROLL DATES:**

**Health buy-out:**

<i>ACT Bargaining Unit</i>	<i>1<sup>st</sup> Payment 11/28/2025</i>	<i>2<sup>nd</sup> Payment 5/29/2026</i>
<i>AAU Bargaining Unit</i>	<i>1<sup>st</sup> Payment 12/15/2025</i>	<i>2<sup>nd</sup> Payment 6/26/2026</i>
<i>All other employees</i>	<i>1<sup>st</sup> Payment 10/15/2025</i>	<i>2<sup>nd</sup> Payment 4/15/2026</i>

**Curriculum Pay:**

<i>1<sup>st</sup> Payment 9/15/2025</i>	<i>2<sup>nd</sup> Payment 12/31/2025</i>
<i>3<sup>rd</sup> Payment 3/31/2026</i>	<i>4<sup>th</sup> Payment 6/26/2026</i>

**Advisor/Coach/Mentor Pay:**

<i>1<sup>st</sup> Payment 11/28/2025</i>	<i>2<sup>nd</sup> Payment 2/27/2026</i>	<i>3<sup>rd</sup> Payment 5/29/2026</i>
<i>(Fall Coaches)</i>	<i>(Winter Coaches)</i>	<i>(Spring Coaches)</i>