




FOOD SERVICE

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How to View Student(s) Lunch Account

Dear Parents,

The district continues to receive some concerns regarding notification of Low Lunch balances for your child(ren)'s school lunch account.

Our on-line payment system, PaySchools Central, offers parents the opportunity to receive such notification without having to put money on a student's lunch account. All parents may create a PaySchools Central account to view their child(ren) lunch balance and, if appropriate, receive a Low Lunch Balance letter via email.

Register your email address to check your child(ren)'s lunch account by going to our district website (www.wlake.org), then clicking on the **PaySchools Central** logo. Complete the registration page, and add your child's name(s) and ID number(s). Once you've registered and created a password you will not need the student ID number again. You can check your child's account balances as long as you have access to the Internet. You will receive a Low Lunch Balance letter via email. Please be sure to allow PaySchools Central into your email, otherwise it will be considered spam and will go into your junk email.

Any questions may be directed to 1-877-393-6628 or email at psc_help@payschools.com.

We hope this will make monitoring your child(ren)'s lunch account easier and more convenient.

This institution is an equal opportunity provider