



Dover School Committee

Tuesday, October 22, 2024

6:30 PM

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. **Call to Order**
2. **Community Comments**
<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)
3. **PTO Update: Claire Carey**
4. **Superintendent Comments**
5. **Financial Reports**
 - Warrant Report
 - FY25 Monthly Operating Update
6. **Discussion Items**
 - School Committee FY26 Budget Guidance
7. **Action Items** **A.R.**
 - FY26 Capital Plan
8. **Consent Items** **A.R.**
 - Approval of Minutes - September 24, 2024
 - FY25 Grants
9. **Informational Items**
 - October Enrollment
 - Regional School Committee Minutes – June 11, 2024 & September 10, 2024
 - Sherborn School Committee Minutes – May 7, 2024 & June 4, 2024
10. **Items for November 19, 2024**
11. **Adjourn**

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: October 18, 2024
RE: FY25 Warrants

The following FY25 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1040	10/3/2024	\$97,686.60	Circuit Breaker
1041	10/3/2024	\$4,770.00	274 Grant
1042	10/3/2024	\$2,300.00	240 SPED Grant
1043	10/3/2024	\$5,992.00	Title IV & Title IVA
1044	10/3/2024	\$34,396.27	General-School
1045	10/10/2024	\$8,000.00	Gift Fund
1046	10/10/2024	\$13,975.15	Circuit Breaker
1047	10/10/2024	\$150,451.10	General-OOD
1048	10/10/2024	\$58,480.08	General-School

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY25 Operating Update
DATE: October 18, 2024

Attached please find:

* Status of Appropriations as of October 11, 2024

Status of Appropriations

Salaries

We have encumbered the majority of salaries for FY25. There are variances in several of the line items resulting from the following:

- *Sped Administration* reflects the addition of a .3FTE for a Pre-School Director due to current oversight needs of the in-district programs as well as the monitoring of potential SPED identified pre-school aged students. This position is shared with Pine Hill (.2FTE) and combined with the existing Out-Of-District Coordinator position (.5 shared across all three Districts).
- *Educators, Classroom* reflects a leave of absence, a .3 FTE reduction in Multi-Language Learner (MLL) educator due to student needs and conversion of SEL Coach to .5 Adjustment Counselor (now a 1.0 under Guidance).
- *Educators, SPED* reflects the addition of a .2FTE Occupational Therapists for needs in the Connections Program.
- *Guidance* reflects 1.0 Adjustment Counselor position as noted above.

Custodial overtime and substitute costs are expensed as incurred. We will update the committee on changes in staffing as the year progresses.

Expenditures

There are two current negative variances to note at this time. SPED Services represents the additional services needed for the current cohort of students including those in the Connections Program. Instructional Software is projected to be overbudget based on the extension of several curriculum/assessment-based programs expanding to cover K-5. These changes will be reflected in the FY26 Budget.

The FY25 heating oil bid came in at \$2.554 per gallon (budget based on \$3/per gallon) providing a positive variance in Utilities at this time.

Out-of-District

Tuition encumbrances are reflected for all out-of-district placements as of October 11th. We currently have 19 placements, one (1) more than budgeted. The total negative variance in tuition costs is approximately **\$810,000**. This is comprised of **\$630,000** from new placements and **\$405,000** from changes in placements, offset by **\$225,000** of savings from students leaving and graduating early. This is a significant variance and could continue to fluctuate as the year progresses. Transportation costs are currently projected to be under budget resulting in the changes in placements. As we estimated FY25 Circuit Breaker (CB) to be at least \$1.0 million, we have the funding necessary to cover the variance at this time without requesting additional funds from the Town. We are awaiting the final CB details but do know that tuition costs are being fully funded at the 75% mandated rate and transportation costs at 44%.

The Dover-Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

FY26 Budget Review

In preparation for the FY26 Budget process, we will spend a few minutes at the meeting going over the basics/key areas of the budget as well as the timeline. In addition, the Committee can share any specific guidance to be added to the development of the first version to be presented next month.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Public Schools
Status of Appropriations as of October 11, 2024

SALARIES	FY25	EXPENDED		TOTAL	OPERATING	% of
	BUDGET	11-Oct	ENCUMBRANCES	PROJECTED	VARIANCE/ BUD.REMAINING	BUDGET
SUPERINTENDENT	\$142,711	\$0	\$142,712	\$142,712	(1)	0.00%
BUSINESS AND FINANCE	119,935	0	116,812	116,812	3,123	2.60%
DISTRICT INFO MANAGEMENT	81,610	0	81,578	81,578	32	0.04%
SPED ADMINISTRATION	219,892	55,851	199,174	255,025	(35,133)	-15.98%
SCHOOL LEADERSHIP-BUILDING	405,739	121,714	284,803	406,517	(778)	- 0.19%
ACADEMIC LEADERS	38,164	0	39,989	39,989	(1,825)	- 4.78%
EDUCATORS, CLASSROOM	3,829,730	447,472	3,291,012	3,738,483	91,246	2.38%
EDUCATORS, SPED	1,222,070	142,218	1,097,670	1,239,888	(17,818)	- 1.46%
SUBSTITUTES	45,000	4,590	15,053	19,644	25,356	56.35%
EDUCATIONAL ASSISTANTS	689,915	98,464	598,625	697,090	(7,175)	- 1.04%
LIBRARIANS & MEDIA CENTER	70,630	8,150	62,480	70,630	0	0.00%
BUILDING BASED PD	16,875	21,038	0	21,038	(4,163)	-24.67%
GUIDANCE COUNSELORS	137,257	22,225	170,393	192,618	(55,361)	-40.33%
PSYCHOLOGICAL SERVICES	112,334	10,369	79,498	89,867	22,467	20.00%
MEDICAL/HEALTH SERVICES	99,959	10,557	91,322	101,879	(1,920)	- 1.92%
CUSTODIAL SERVICES	226,829	52,945	163,533	216,478	10,351	4.56%
TOTAL SALARIES	\$7,458,649	\$995,592	\$6,434,656	\$7,430,248	\$28,401	0.38%
EXPENDITURES						
SCHOOL COMMITTEE	\$9,000	\$5,000	\$300	\$5,300	3,700	41.11%
SUPERINTENDENT	18,800	16,750	868	17,618	1,182	6.29%
LEGAL SERVICES	9,000	2,500	2,500	5,000	4,000	44.44%
DISTRICT INFO MANAGEMENT	80,500	33,594	32,993	66,587	13,913	17.28%
SCHOOL LEADERSHIP-BUILDING	17,608	8,074	3,411	11,485	6,123	34.77%
CLASSROOM CONTRACTED SERVICES	4,000	891	0	891	3,109	77.71%
SPED SERVICES/SUPPLIES	68,200	27,047	68,119	95,165	(26,965)	-39.54%
LIBRARIANS & MEDIA CENTER	14,360	9,132	160	9,291	5,069	35.30%
COURSE REIMBURSEMENT/PD	34,900	8,670	3,166	11,836	23,064	66.09%
TEXTBOOKS & RELATED SOFTWARE	83,000	66,351	3,750	70,101	12,899	15.54%
LIBRARY INSTRUCTIONAL MATERIALS	7,200	3,443	567	4,009	3,191	44.32%
INSTRUCTIONAL EQUIPMENT	15,750	4,464	8,705	13,170	2,580	16.38%
GENERAL SUPPLIES	63,050	30,583	5,446	36,029	27,021	42.86%
CLASSROOM INSTRUCT TECHNOLOGY	24,000	34,030	1,875	35,905	(11,905)	-49.60%
GUIDANCE	3,500	2,202	0	2,202	1,298	37.08%
MEDICAL/HEALTH SERVICES	1,500	495	195	690	810	54.02%
TRANSPORTATION SERVICES	276,821	33,798	241,523	275,321	1,500	0.54%
CUSTODIAL SERVICES	25,000	5,662	643	6,305	18,695	74.78%
UTILITIES	253,000	38,473	175,640	214,113	38,887	15.37%
MAINTENANCE OF BUILDING	135,000	59,085	52,210	111,295	23,705	17.56%
TOTAL EXPENDITURES	\$1,144,189	\$390,245	\$602,070	\$992,315	\$151,874	13.27%
TOTAL INDISTRICT OPERATING	\$8,602,838	\$1,385,837	\$7,036,726	\$8,422,564	\$180,274	2.10%
OOD TUITION & TRANSPORTATION						
TUITION TO MA SCHOOLS	75,000	3,375	68,721	72,096	2,904	3.87%
TUITION TO COLLABORATIVES	365,000	66,444	193,826	260,270	104,730	28.69%
TUITION TO NON-PUBLIC SCHOOL	1,635,000	671,068	1,976,910	2,647,977	(1,012,977)	-61.96%
TUITION TO OUT OF STATE SCHOOLS	180,000	28,245	58,195	86,440	93,560	51.98%
TRANSPORTATION SERVICES	\$445,000	\$27,822	\$264,794	\$292,616	152,384	34.24%
TOTAL OOD	\$2,700,000	\$796,953	\$2,562,445	\$3,359,399	(\$659,399)	-24.42%
TOTAL OPERATING	\$11,302,838	\$2,182,791	\$9,599,172	\$11,781,962	(\$479,124)	- 4.24%
CB Reimbursement offset at 75%				tbd	tbd	
Est. Operating Expenses/ Surplus				\$11,781,962	(\$479,124)	

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26-FY30 Capital Plan
DATE: October 18, 2024

Attached please find:

- * Status of Open Capital Projects
- * FY26 Capital Plan including FY27-FY30 Forecast

Prior Year Capital Projects Update

The majority of the FY25 flooring project, which included all classroom spaces in the 4-5 wing, was completed this summer. The remaining funds are for the stairwells in that wing which will be completed during the final flooring replacement project which is on the FY26 capital request plan.

There are funds remaining on the FY23 Fire Control Panel Replacement Project. They were allocated for needed device replacements needed post-replacement. We will evaluate the need for these funds at the end of FY25 and return to the Town as appropriate.

FY26-FY30 Capital Plan

We are presenting a draft of the 5-year capital plan to the Committee for your initial approval and submittal to the Town's Capital Budget Committee based on their October due date. We will continue to review these items and meet with the Committee's Building and Facilities representative prior to your budget meeting in November and provide updates as applicable.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Town of Dover
Capital Budget Request Form
Fiscal Years 2026 - 2030

Input into the cells shaded yellow

Name of Board, Committee or Department:	Dover School Committee
Authorized By (Name):	Dawn Fattore
Date (month/day/year):	10/10/2024
Updated:	

**For fiscal year 2026
 please list your capital
 requests in rank order
 according to**

	Capital Item Requested	Is the Requested Item an Addition or a Replacement?	Trade-In Value or Grant Potential (if any)	Estimated Acquisition Cost				
				2026	2027	2028	2029	2030
#1	Flooring, classrooms by wing	Replacement		\$75,000				
	Roof Covering - all	Replacement			\$900,000			
	Roof top HVAC Units (4)	Replacement			\$240,000			
	Library, carpet tiles	Replacement				\$20,000		
	Boilers (2)	Replacement				\$260,000		
	Roof top HV unit (air handler - 3 each year)	Replacement					\$88,000	
	Total Capital Request			\$75,000	\$1,140,000	\$366,000	\$88,000	\$0

NOTES for FY26:

Administration Suite (carpet tiles), Teacher Workrooms, Art Rooms and Misc. Rooms - will complete replacement of original tile flooring

Continue to evaluate replacement timing - currently no identified issues

Engaging an engineering firm to perform a review of all HVAC equipment and recommend replacement schedule with estimated costs for planning purposes.

See note above regarding study

DRAFT

Dover School Committee Meeting of September 24, 2024

Members Present: Jeff Cassidy
Jessica Hole
Goli Sepehr
Kate Cook

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Jeff Cassidy called the meeting to order 6:30 pm.

2) Community Comments - none.

3) **Superintendent Comments** - Beth McCoy updated recent and upcoming meeting/events in the District. Assistant Superintendent Denny Conklin gave an update on the new Math Curriculum and ELA Curriculum evaluation.

4) Financial Reports

- Warrant Report
- FY24 Budget Closeout
 - Salaries: the year ended with a negative balance of \$65,982 (0.93%) primarily related to additional special education staff added at the beginning of the school year based on the cohort of students.
 - Expenditures: there was a surplus of \$98,920 (8.63%) with key drivers being a favorable heating oil contract and savings in SPED Services from outside services being covered by school staff.
 - Out of District: expenses exceeded budget by \$1,005,244 (39.31%). The variance resulted primarily from unbudgeted placements as well as changes in placement locations of existing students totaling approximately \$900,000 of additional costs. Transportation costs were over-budget by approximately \$75,000. Dover received \$275,880 in additional reimbursement from the State.
 - Summary of Results - overall results from operations for FY24 were a positive variance of \$32,938 (0.4%) from In-District and a negative variance of \$1,005,244 from OOD resulting in a net negative variance of \$972,307 (9.02%). These costs are offset by the Circuit Breaker reimbursement of \$1,289,174 (net of \$97,763 carry-forward to FY25) resulting in a net turn-back to the Town of Dover of \$316,867.
 - Special Revenue/Revolving Funds: included for review

5) Discussion Items

6) Action Items

- Chickering School Improvement Plan: 2nd read -

Jessica Hole made a motion to approve the changes to the Policy Manual. Goli Sepehr seconded.

24-18 VOTE: 4 - 0

DRAFT

7) Consent Items

- District and Superintendents Goals
- Technology Responsible Use Agreement
- Approval of Minutes: June 4, 2024

*Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
24-19 VOTE: 4 - 0*

8) Informational Items

- Subcommittee Assignments
- Dover Sherborn Regional School Committee minutes of March 20 & May 7, 2024
- Sherborn School Committee minutes of April 2, 2024

9) Items for October 22, 2024 - 5 Year Capital Plan, FY26 Guidance, Summary of Grants

10) Adjournment at 7:26 pm.

Respectfully submitted,
Amy Davis

The Public Schools of Dover and Sherborn

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY25 Grant Approval
DATE: October 18, 2024

We are requesting approval for the following Federal/State entitlement grants received by the Town of Dover/Dover School Committee. These grants have been applied for and approved by the appropriate grant authority. Please refer to the attached Summary of Grants from the FY25 Budget Book for additional details on how these funds are used to support school operations.

IDEA-SPED 240 Grant - Receive annually based on SPED demographics

- FY25 grant is **\$163,482**

Early Child SPED 262 Grant - Receive annually based on SPED demographics

- FY25 grant is **\$8,863**

Title I Grant - Receive annually if low income % exceeds 2%

- FY25 grant is **\$13,062**

Title II Grant – Receive annually

- FY25 grant is **\$5,515**

Title IV Grant - Receive annually

- FY25 grant is **\$10,000**

**Dover Public Schools
FY25 Budget
Summary of Anticipated Grants**

IDEA-SPED 240 Grant

- Funds salaries of special educational assistants
- Receive annually based on SPED demographics
- FY24 grant is **\$172,583** (\$21,185 restricted to support private school IEP students)

Early Child SPED 262 Grant

- Funds cost of program specific materials and supplies for pre-school program
- Receive annually from Mass. Dept. of Early Education and Care
- FY24 grant is **\$8,855**

Title I Grant

- Funds currently used to supplement math and ELA related curriculum needs
- Receive annually if low income % exceeds 2%
- FY24 grant is **\$14,910**

Title II Grant

- Funds used to cover cost of educator mentoring program
- Receive annually
- FY24 grant is **\$6,111**

Title IV Grant

- Funds to build capacity and ensure that all students have access to a high quality educational experience
- Priorities are to support safe and healthy students and support effective use of technology
- FY24 grant is **\$10,000**

Chickering Elementary October 1 Enrollment 2024

Grade	Dover	Boston
PreK	24	
K	59	1
1	62	3
2	82	2
3	90	1
4	69	1
5	96	2
TOTAL	482	10

Approved 9.10.24

Dover-Sherborn Regional School Committee
Meeting of June 11, 2024

Members Present: Mark Healey
Colleen Burt
Kate Potter
Toa Ashk
Angie Johnson (remote - did not vote)

1) Call to Order

Beth McCoy called the meeting to order at 5:35 pm in the Middle School Library.

2) Welcome Toa Ash and Kevin Crotty

3) Reorganization

Colleen Burt made a motion to nominate Mark Healey as Chair of the Dover-Sherborn Regional School Committee. Toa Ashk seconded.

24-16 VOTE: 4 - 0 (Angie Johnson not participating in votes)

Mark Healey made a motion to nominate Angie Johnson as Vice-Chair of the Dover-Sherborn Regional School Committee. Colleen Burt seconded.

24-17 VOTE: 4 - 0

Mark Healey made a motion to nominate Colleen Burt as Secretary of the Dover-Sherborn Regional School Committee. Toa Ashk seconded.

24-18 VOTE: 4 - 0

4) Community Comments - none

5) Superintendent Comments - Superintendent McCoy briefly reviewed recent and upcoming meetings and district events as she will be giving a more detailed report at the Joint meeting following this one.

6) Financial Reports

- Audited FY23 Financials - Bob Brown, R.E. Brown, reviewed the FY23 Audited Statements.
- Appointment of Dover-Sherborn Treasurer - the District's current Treasurer, John Lafleche, is retiring on June 30th. A search was conducted and the appointment of Patrick Collins as the District's Treasurer for FY25 is recommended.

Colleen Burt made a motion to appoint Patrick Collins as the District's Treasurer for FY25.

Kate Potter seconded.

24-19 VOTE: 4 - 0

- Warrant Report
- FY24 Monthly Report as of May 31st
 - Revenues: there are no changes since the last report.

Approved 9.10.24

- Salaries: there are no changes since the last report.
- Expenditures: there are no changes since the last report.
- Projected E&D - at May's meeting the Committee approved us of E&D for three capital project needs that totaled \$655,000. The projected June 30th E&D balance represents approximately 2.6% of the allowed amount, slightly under the School Committee policy which recommends a balance between 3% and 4%.
- Capital Projects Update: the Region has received contributions from DS Boosters and DSCTV totaling \$100,000. In addition, the Administration requests the approval of an additional transfer of \$125,000 from the Community Education Fund to the Capital Fund. The remaining funding for the Bleacher/Press Box Renovation will be covered through available revolving funds.

Colleen Burt made a motion to approve the transfer of \$125,000 from the Community Education Fund to the Capital Fund. Kate Potter seconded.

24-20 VOTE: 4 - 0

7) Discussion Items

- 2024-25 MS School Improvement Plan: 1st read
- 2024-25 HS School Improvement Plan: 1st read

8) Action Items

- Approval of 2024-25 MS Student Handbook: 2nd read

Colleen Burt made a motion to approve the 2024-25 MS Student Handbook. Kate Potter seconded.

24-21 VOTE: 4 - 0

9) Consent Items

- Approval of Regional School Committee minutes of March 5, 2024
- Donations - \$50,000 from DS Boosters and \$50,000 from DSCTV for the Bleacher/Press Box renovation; \$2,500 from the Owen Bingham Scholarship Fund.

Kate Potter made a motion to approve the Consent Agenda. Colleen Burt seconded.

24-22 VOTE: 4 - 0

10) Informational Items

- Subcommittee Assignments
- Class of 2024 Matriculation Report
- DSHS Newsletter
- DSMS Newsletter
- Dover School Committee minutes of March 14, 2024
- Sherborn School Committee minutes of March 12, 2024

11) Adjournment at 6:40 pm.

Approved 9.10.24

Respectfully submitted, Amy Davis

Approved 10.8.2024

Dover-Sherborn Regional School Committee
Meeting of September 10, 2024

Members Present: Mark Healey
Colleen Burt
Kate Potter
Toa Ashk
Angie Johnson
Kevin Crotty

1) Call to Order

Mark Healey called the meeting to order at 5:30 pm in the Middle School Library.

2) Community Comments - none

3) Student Council Representatives - have not been appointed yet, will be at next month's meeting.

4) Superintendent Comments - Superintendent McCoy briefly reviewed the opening of school as she will be giving a more detailed report at the Joint meeting following this one.

5) Financial Reports

- Warrant Report
- FY24 Closeout
 - Revenues: total revenues exceeded budgeted revenues by \$257,962 (0.92%), \$230,000 of this variance was applied to FY25 Budget through use of E&D funds.
 - Salaries: surplus of \$150,115 representing savings in several function codes due to post FY24 Budget staffing.
 - Expenditures: surplus of \$136,199
 - Summary of Results: net result of operations was a surplus of \$544,276. The School Committee approved several uses of E&D fund for FY25 including: \$655,000 for capital projects and \$230,000 for the FY25 operating budget leaving a proposed certified E&D fund balance of \$785,918 (2.18% of the FY25 operating budget). The E&D and related financial schedules will be submitted to the Department of Revenue in the coming weeks.
 - Capital Projects Update: all projects are nearing completion.

6) Discussion Items

- 2024-25 MS Student Handbook: 1st read - Ann Dever-Keegan, MS Principal, reviewed the Smartphone/Smartwatch Pilot Program which proposes that students who bring their devices to school secure them in a Yondr pouch. The proposed language for the DSMS Student/Family Handbook was provided.
- Subcommittee Assignments

7) Action Items

8) Consent Items

- Approval of Regional School Committee minutes of June 11, 2024
- 2024-25 MS School Improvement Plan: 2nd read

Approved 10.8.2024

- 2024-25 HS School Improvement Plan: 2nd read
- In-state High School Field Trip -

*Colleen Burt made a motion to approve the Consent Agenda. Kevin Crotty seconded.
24-23 VOTE: 6 - 0*

9) Informational Items

- Dover School Committee minutes of April 2 and May 13, 2024
- Sherborn School Committee minutes of April 2 and May 7, 2024
- Social Studies Pilot Program

10)Next Meeting: October 8th - enrollment report, testing and survey results

11)Adjournment at 6:40 pm.

Respectfully submitted, Amy Davis

Approved 6.4.2024

Sherborn School Committee
Meeting of May 7, 2024

Members Present: Dennis Quandt
Kristen Aberle (remote)
Christine Walsh
Rebecca Hammond

Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Dennis Quandt called the meeting to order at 5:30 pm in the DSMS Library.

2) Community Comments - none

3) CAS Update - Megha Kadiyala spoke about the work of the CSA over the school year.

4) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the Challenge Success Conference that was hosted by DS. Principal Barbara Brown updated the Committee on the principal transition as well as other staffing hires/vacancies at Pine Hill.

5) Financial Reports

- Warrant Report
- FY24 Monthly Report as of April 30th
 - Salaries: there are no changes since the last report.
 - Expenditures: there are no material variances to report to date.
 - Out of District: there are no changes since the last report.

6) Discussion Items

- Student Handbook: 1st read - the proposed changes were summarized and discussed.
- Pine Hill Cooling and Building Studies Update - the capital request of \$300,000 was approved at the Annual Town Meeting on April 24th. The last step is the ballot approval which will take place at the Town's elections on May 14th. If approved, the installation will take place over the summer. The draft report of the Facilities Assessment has been delivered and the Working Group has met with the architects. Further meetings are planned for the coming weeks to continue discussion of next steps. The report and suggested action steps will be presented at the June meeting.

7) Action Items

- Policy Manual Updates: 2nd read

Christine Walsh made a motion to approve the changes to the Policy Manual. Becca Hammond seconded.

24-09 VOTE: 4- 0 via roll call

8) Consent Items

- Approval of Minutes: March 12, 2024
- Donations - \$7,430 from the CSA.

Christine Walsh made a motion to approve the Consent Agenda. Becca Hammond seconded.

Approved 6.4.2024

24-10 VOTE: 4 - 0 via roll call

9) Informational Items

- Pine Hill Newsletters
- Dover Sherborn Regional Committee minutes of February 6, 2024
- Dover School Committee Minutes of January 16, 2024

10) Items for June 4, 2024 meeting - Facilities Report

Dennis Quandt and Amanda Brown were recognized and thanked for their years of commitment to the Sherborn School Committee.

11) Adjournment at 6:18 pm.

Respectfully submitted,
Amy Davis

Approved 9.24.24

Sherborn School Committee
Meeting of June 4, 2024

Members Present: Kristen Aberle
Christine Walsh
Rebecca Hammond
Megha Kadiyala
Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Beth McCoy called the meeting to order at 6:15 pm in the DSMS Library.

2) Literacy Presentation with Dover School Committee

3) Welcome to Megha Kadiyala and Nathaniel Jackson

4) Reorganization

Kristen Aberle made a motion to nominate Christine Walsh as Chair of the Sherborn School Committee. Becca Hammond seconded.

24-12 VOTE: 4 - 0

Christine Walsh made a motion to nominate Kristen Aberle as Secretary of the Sherborn School Committee. Megha Kadiyala seconded.

24-13 VOTE: 4 - 0

5) Community Comments - none

6) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the Challenge Success Conference that was hosted by DS. Principal Barbara Brown updated the Committee on the principal transition as well as other staffing hires/vacancies at Pine Hill.

7) Financial Reports

- Warrant Report
- FY24 Monthly Report as of May 31st
 - Salaries: there are no changes since the last report.
 - Expenditures: there are no material variances to report to date.
 - Out of District: there are no changes since the last report.

8) Discussion Items

- School Improvement Plan: 1st read

9) Action Items

- 2024-25 Student Handbook: 2nd read

Becca Hammond made a motion to approve the 2024-2025 Student Handbook. Megha Kadiyala seconded.

24-14 VOTE: 4- 0 via roll call

10) Consent Items

Approved 9.24.24

- Approval of Minutes: April 2 and May 7, 2024

*Becca Hammond made a motion to approve the Consent Agenda. Kristen Aberle seconded.
24-15 VOTE: 4 - 0*

11) Informational Items

- Enrollment
- Sub Committee Assignments
- Pine Hill Newsletters
- Dover Sherborn Regional Committee minutes of March 5, 2024
- Dover School Committee Minutes of March 14, 2024

12) Adjournment at 7:30 pm.

Respectfully submitted,
Amy Davis