

MEMORANDUM OF UNDERSTANDING
Special Education Coordinator Stipend

This Memorandum of Understanding ("MOU") is entered into by and between Independent School District No. 347, Willmar, Minnesota, ("School District") and the Education Minnesota-Willmar Local #1209 ("Union"). The School District and the Union are referred to collectively as "the parties."

WHEREAS, the Union is the exclusive representative of teachers employed by the District, and

WHEREAS, a ratified Master Agreement for 2023-2025 exists between the District and the Union; and

WHEREAS, the District and the Union are about to begin negotiations for the 2025-2027 Master Agreement;

WHEREAS, the School District and the Union wish to add the Special Education Coordinator position to Appendix B – Program Coordinator: Alternative Sites;

NOW, THEREFORE, IN CONSIDERATION OF the foregoing, the mutual promises and agreements contained in this MOU, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties hereby agree as follows:

1. **Addition of Special Education Coordinator to Appendix B – Program Coordinator: Alternative Site.** The parties agree to add the Special Education Coordinator position to this chart with the same stipends currently listed under 2024-2025 in the amount of 3.5% of MA+60 Step C (\$2,312).
2. **Effective Date and Duration.** This MOU shall continue in effect until a 2025-2027 Master Agreement is ratified by the parties.
3. **Equal Drafting.** In the event any party asserts that a provision in this MOU is ambiguous, this MOU must be construed to have been drafted equally by the parties.
4. **No Precedent or Practice.** Nothing in this MOU may be deemed to establish an interpretation of the Master Agreement, a precedent, or a practice or to alter any established interpretation, precedent, or practice arising out of or relating to the Master Agreement between the Unions and the District. No party may submit this MOU in any proceeding as evidence of a contract interpretation, a precedent, or a practice.

5. **Entire Agreement.** This MOU contains the full and complete agreement between the parties relative to the subject matter addressed herein. No promises, guarantees, or representations relative to the subject matter addressed herein exist outside the terms of this document. This MOU controls to the extent that it conflicts with the terms of the Master Agreement. No changes to this MOU are valid unless they are in writing and signed by both parties.

By signing below, each party represents that it has read, understands, and agrees to be bound by the terms of this MOU, and is authorized to sign on behalf of the party he or she represents.

EDUCATION MINNESOTA-WILLMAR
LOCAL #1209

Date: 5/21/25

By Jammy Knappe
Its President

INDEPENDENT SCHOOL DISTRICT NO.
347, WILLMAR PUBLIC SCHOOLS

Date: 6/9/2025

By Justus Ber
Its Chair