

HASTINGS-ON-HUDSON U.F.S.D

INSTRUCTIONS TO SETUP A PARENT/STUDENT PORTAL ACCOUNT

Log onto the Internet using the following link to the eSchoolData Parent/Student Portal:

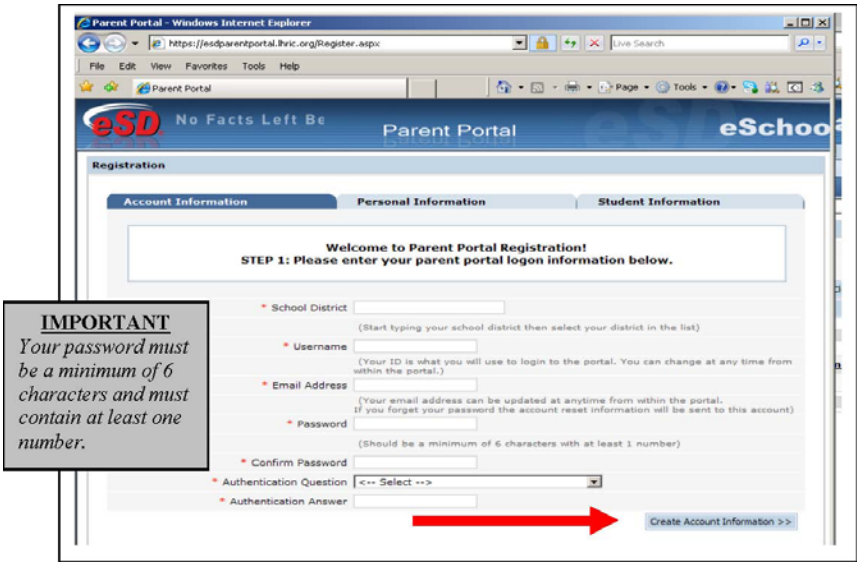
Parents: <https://parentportal-lhric.eschooldata.com/hastings>

Students: <https://esdstudentportal.lhric.org/hastings>

To establish a parent/guardian portal account, click on the home page where it says “Online Registration



Enter the required information on the Account Information Screen, as shown below, and click the “Create Account Information” button at the bottom of the screen.



Complete the required information on the Personal Information Screen and click the “**Create Personal Information**” button

Parent Portal - Windows Internet Explorer

https://esdparentportal.hric.org/Register.aspx

Parent Portal

eSD No Facts Left Behind **Parent Portal** **eSchoolData**

Registration

Account Information **Personal Information** Student Information

STEP 2: Information will be used to verify your identity. Please make sure you provide the information the district already has on file.

* First Name
Middle Name
* Last Name
* Street Address
Apartment #
* City
* State
* Phone 914 - - x

<< Back to Account Information **Create Personal Information >>**

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Complete the required information on the Student Information Screen, click “**Add Student to the above list**” and “**Finish Registration!**” buttons.

Parent Portal - Windows Internet Explorer

https://esdparentportal.hric.org/Register.aspx

Parent Portal

eSD No Facts Left Behind **Parent Portal** **eSchoolData**

Registration

Account Information **Personal Information** **Student Information**

STEP 3: Please also make sure you provide at least one of your student(s) on file to verify your identity.

My Student(s) Your student(s) will show below after you have added.

ID Number	First Name	Last Name	Grade	School
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Add Student

* ID Number * First Name * Last Name
* School * Grade

Add Student to the above list **Clear**

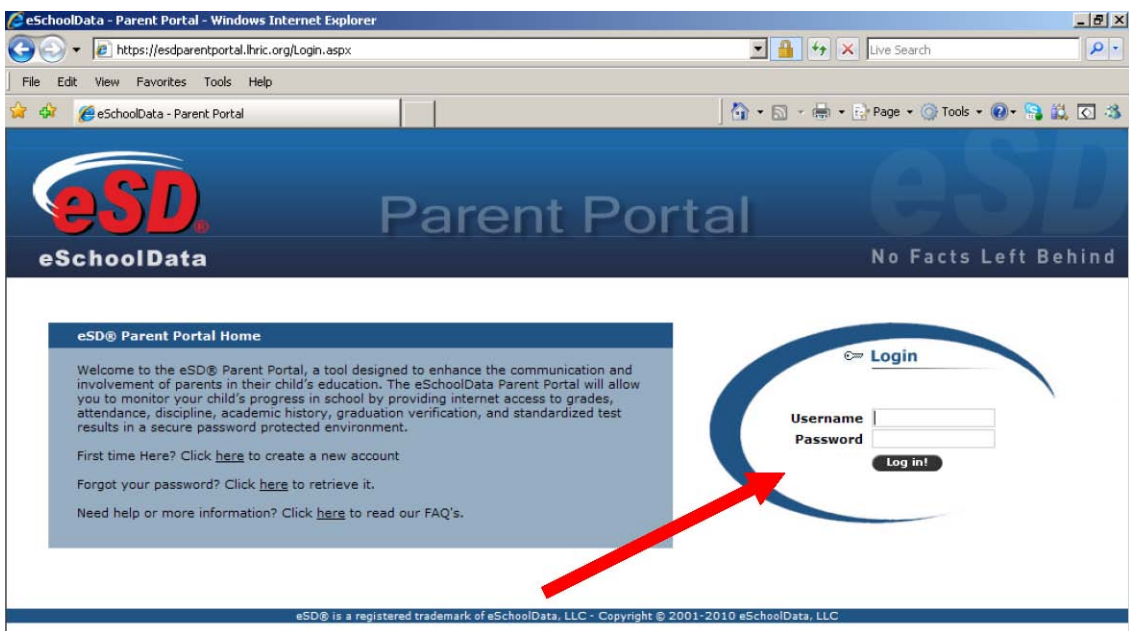
<< Previous **Finish Registration!**

A message will display confirming that the Portal registration has been successful and an activation email will be sent to the parent/guardian email address that was used during the registration process.

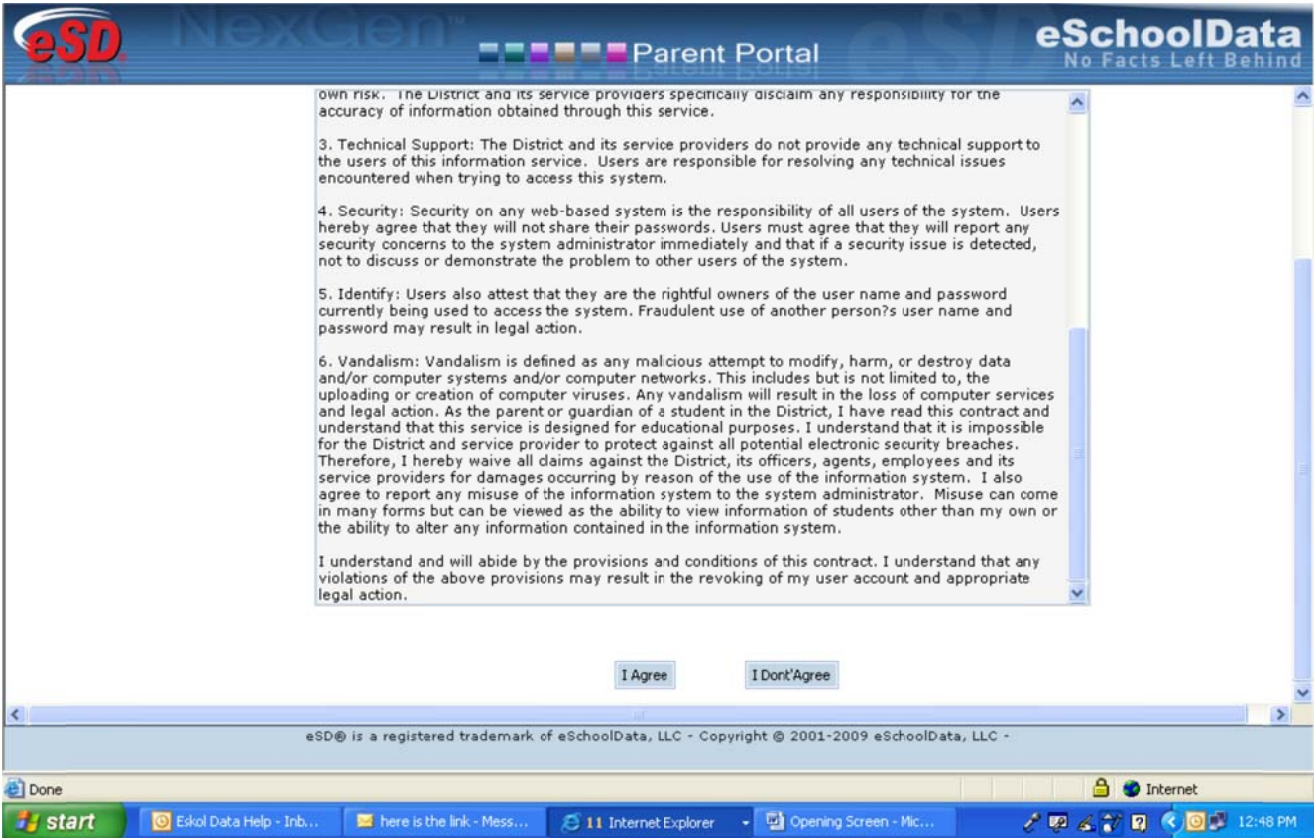
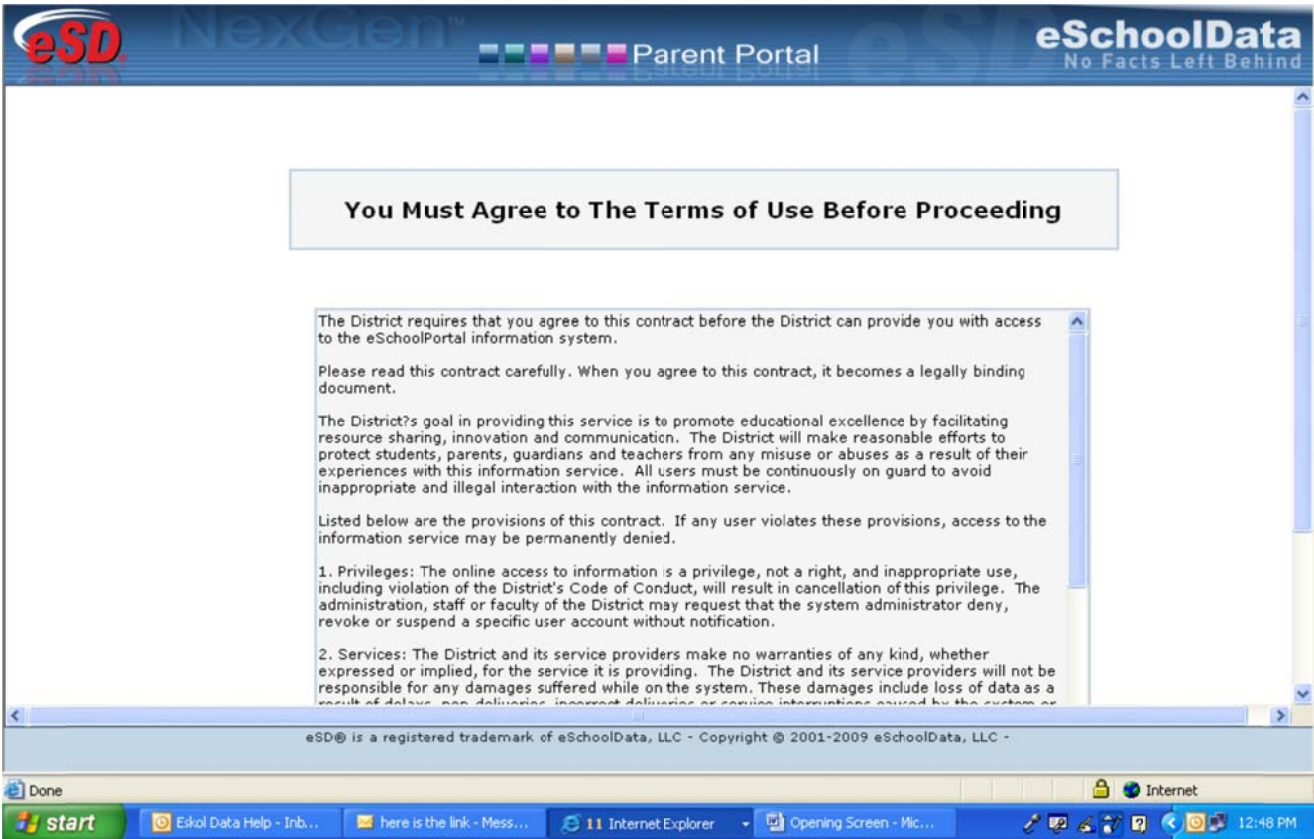
(The email will come from noreply@eschooldata.com with a subject “Your parent portal



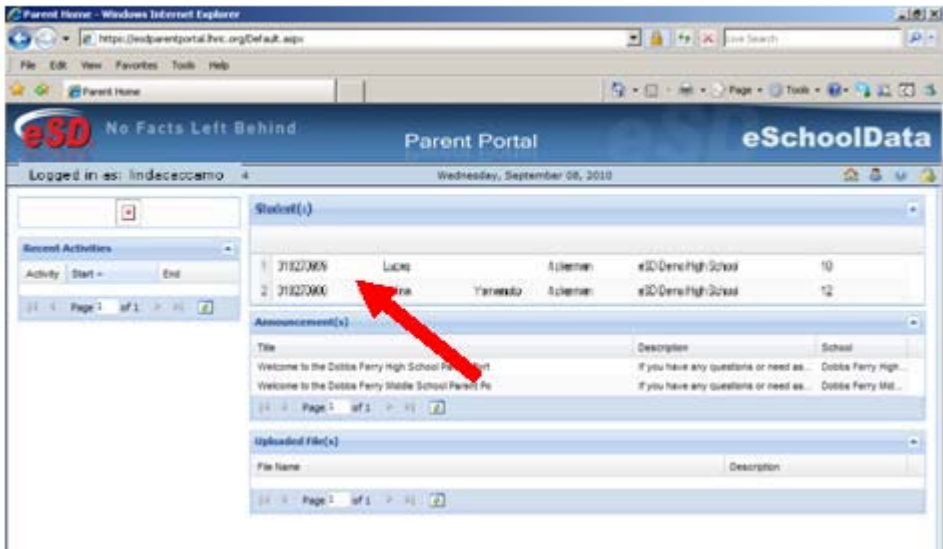
Once the District has approved and activated the account, the parent/guardian/student can **sign in** using the Username and Password that they created during the registration process. To sign in go to the following web address: <https://esdparentportal.lhric.org>



Upon first log on, the terms of the Portal Agreement must be read and agreed to. Click the “I Agree” button at the bottom of the Agreement.



With a successful login, the ability to view the student(s) is available. **Click on the student you wish to view.**



Clicking on different tabs will bring up different information. For example: Click on the **Profile**, the student's Profile will be viewable.

