



BOARD AGENDA

November 12, 2013



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, California 90262
Phone Number: 310-886-1600 Fax Number: 310-608-7483

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, November 12, 2013
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, November 12, 2013, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California Law.

A G E N D A

- 1. CALL TO ORDER** Who: _____ Time: _____
- 2. ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board
Mrs. Maria G. Lopez, President
Mr. José Luis Solache, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mrs. Rachel Chavez, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel
- 3. PUBLIC COMMENT/COMMUNICATIONS**
Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)
- 4. GOVERNING BOARD – Recess to Closed Session**
 - 4.1 Conference With Legal Counsel – Pending Litigation – Pursuant to GC 54956.9(d)(1)
- Two (2) Cases
 - 4.2 Conference With Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC 54956.9(d)(2)
 - 4.3 Conference to Decide Whether a Closed Session is Authorized – Pursuant to GC 54956.9(d)(3)
 - 4.4 Conference for Initiation of Litigation – Pursuant to GC 54945.9(d)(4)
 - 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
 - 4.6 Public Employee Complaint
 - 4.7 Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
- CSEA, LTA, and SEIU
- Negotiator: Atty. Adrienne Konigar-Macklin

BOARD OF EDUCATION

Maria G. Lopez President	José Luis Solache Vice-President	Briseida Gonzalez, MSW Clerk	Rachel Chavez Member	Alfonso Morales, Esq. Member
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Paul Gothold
Superintendent and Secretary to the Board

RECONVENE into OPEN SESSION

5. **CALL TO ORDER** Who: _____ Time: _____

6. **ROLL CALL** by Mr. Paul Gothold – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. José Luis Solache, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mrs. Rachel Chavez, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel

7. **FLAG SALUTE** by Lugo Elementary

MISSION STATEMENT:

The mission of the Lynwood Unified School District is to prepare every student for success in college and career as a responsible citizen in a global society by guaranteeing equity and access to meaningful learning activities relevant to the 21st century.

8. **GOVERNING BOARD**

Minutes Request Approval of Minutes for the Regular Meeting of the Board of Education on October 22, 2013.

Motion: _____ Second: _____ Votes: _____

9. **REPORTS**

▪ **Students' Report**

- Firebaugh High School
- Lynwood High School
- Vista Continuation High School
- Lynwood Adult School

▪ **Superintendent's Report**

- Student Recognition: Chinese Bridge Summer Camp

▪ **Board Members' Reports**

10A. **PUBLIC COMMENT/COMMUNICATIONS**

*No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).
No action may be taken and no discussion held on items raised by the public except as provided in
GC§54954.2 (b).*

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

10B. Public Hearing on Sufficiency of Instructional Materials, for Fiscal Year 2013-2014 & Approval of Resolution 13-14/10 for Filing with the Los Angeles County Office of Education

- Motion to Open Public Hearing_____Second_____
- Public Comments and Communications
- Motion to Close Public Hearing_____Second_____
- Motion to Approve Resolution No. 13-14/10, Regarding Sufficiency of 2013-2014 Instructional Materials for Filing with LACOE_____Second_____

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

11. ACADEMIC SERVICES

- 11.1 Request Approval to Attend the DSS Community Care Licensing Update Workshop in Burbank, CA on November 8, 2013
- 11.2 Request Approval for High School Spanish Department Staff to Participate in World Language Professional Development Seminars in Los Angeles, CA between December 14, 2013 and April 12, 2014
- 11.3 Request Approval to Purchase and Implement the Achieve 3000 Differentiated Literacy Software for Lynwood Middle School from November 1, 2013 to June 30, 2014

12. HUMAN RESOURCES – CERTIFICATED

- 12.1 Request Approval of Certificated Personnel Schedule No. 13-14-07 Personnel Assignments, Employment and Separations
- 12.2 Request Approval of Payment to CRS Advanced Technology for the Subfinder ASP System
- 12.3 Request Approval of Payment to San Joaquin County Office of Education for Certificated Employment Postings Effective July 1, 2013
- 12.4 Request Approval of Amended 2013-2014 Instructional Calendar

13. HUMAN RESOURCES –CLASSIFIED

- 13.1 Request Approval for Classified Personnel Report Schedule No. 13/14-07: Employment, Assignments, Leaves, and Separations
- 13.2 Approval is Requested for the Bilingual Stipend for Classified Employees (CSEA/Confidential) for Payment for Services Rendered as per Contractual Obligation for the 2012-2013 School Year in the Amount of: \$2,870.00
- 13.3 Request Approval For Classified Personnel Attendance Incentive / Perfect Attendance Stipend Schedule For Classified Employees per the CSEA and SEIU Contracts for the 2012-2013 Fiscal Year

14. BUSINESS SERVICES

- 14.1 Request Board Review of Purchase Orders for Period Beginning October 7, 2013 through October 25, 2013

- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Approval of Revolving Cash Report #4
- 14.4 Request Approval of Record of Collection Report #4
- 14.5 Request Approval of Acceptance of Donations
- 14.6 Request Acceptance of Completion of the Re-Roofing Projects at Lynwood Adult School and District Office
- 14.7 Request Acceptance of Completion of the Asphalt Repairs Project at Lindbergh Elementary
- 14.8 Request Acceptance of Completion of the Asphalt Repairs Project at Will Rogers Elementary
- 14.9 Request Acceptance of Completion of the Asphalt Repairs Project at Abbott Elementary
- 14.10 Request Acceptance of Completion of the Asphalt Repairs Project at Lugo Elementary
- 14.11 Request Acceptance of Completion of the Asphalt Repairs Project at Wilson Elementary
- 14.12 Request Acceptance of Completion of the Exterior Painting Project at Roosevelt Elementary
- 14.13 Request Approval to Enter a Service Agreement with Mission Trail Advisors for Comprehensive Bond Financial Advisory Services
- 14.14 Request Approval for Cathy Tang, Director of Child Nutrition Services to Attend the California School Nutrition Association Annual Legislative Action Conference on January 26-28, 2014 in Sacramento, CA
- 14.15 Request Approval of Resolution 13-14/14, Designation of District Representatives for School Facility Program Projects
- 14.16 Request Approval to Award the Asphalt Repair Projects at Lindbergh and Will Rogers Elementary Schools to Universal Asphalt Co. Inc.

15. ADMINISTRATION

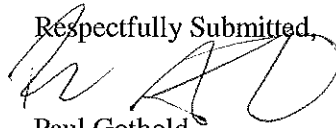
- 15.1 Request Approval of Resolution No: 13-14/12, Naming the L-Building at Roosevelt Elementary School After Vicki Janet Pitman
- 15.2 Request Approval of Resolution No: 13-14/13 – Lynwood Unified School District’s Commitment to Teach, Develop, and Provide Opportunities for Student Leadership
- 15.3 Request Approval of Resolution: 13-14/11 in Support of Efforts to Modify How the Value of Commercial Properties in California are Reassessed to Benefit School Funding

16. Report Out of Closed Session Pursuant to Government Code Section 54957

**17. ITEMS FOR FUTURE AGENDAS:
ANNOUNCEMENTS:**

18. ADJOURNMENT

Time:

Respectfully Submitted,

Paul Gothold
Superintendent

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education

Tuesday, October 22, 2013

CLOSED SESSION – 5:00p.m. – 6:00p.m.

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

The regular meeting of the Board of Education, held on Tuesday, October 22, 2013, was called to order at 5:04 p.m. to conduct closed session by the Board President, Mrs. Maria G. Lopez. The Superintendent, Mr. Paul Gothold, was also in attendance and took the roll.

Mrs. Maria G. Lopez, President
Mr. José Luis Solache, Vice President
Ms. Briseida Gonzalez, Clerk
Mrs. Rachel Chavez, Member
Mr. Alfonso Morales, Esq., Member – *Absent due to illness.*
Atty. Adrienne Konigar-Macklin – General Counsel

PUBLIC COMMENT/COMMUNICATIONS - None

**Board members moved to closed session at 5:04 p.m.
RECONVENED INTO OPEN SESSION: 6:00 p.m.**

MINUTES

Board President, Mrs. Maria G. Lopez called to order the regular meeting of the BOE, reconvening into open session at 6:00 p.m. on Tuesday, October 22, 2013. The Superintendent called the roll.

ROLL CALL:

Mrs. Maria G. Lopez, President
Mr. José Luis Solache, Vice President
Ms. Briseida Gonzalez, Clerk
Mrs. Rachel Chavez, Member
Mr. Alfonso Morales, Esq., Member – *Absent due to illness.*
Atty. Adrienne Konigar-Macklin – General Counsel

PLEDGE OF ALLEGIANCE TO THE FLAG

MISSION STATEMENT:

The mission of the Lynwood Unified School District is to prepare every student for success in college and career as a responsible citizen in a global society by guaranteeing equity and access to meaningful learning activities relevant to the 21st century.

Lindbergh Principal, Mr. Flavio Gallarzo introduced two of the top students who helped increase the school's test scores by 51 points by gaining a perfect score on either the Language Arts or Math exam. Jesus Campos, who led the flag salute, and Fatima Larios who read the LUSD mission statement, scored a perfect 600 points on the Math exam. Mr. Gallarzo acknowledged the parents of these students for their support and presence tonight.

GOVERNING BOARD

Minutes Mr. Solache moved to approve the minutes of the regular meeting of the Board of Education on October 8, 2013; Mrs. Chavez seconded. Item passed with 4-0 votes.

REPORTS

▪ **Students' Report**

- Firebaugh High School – by Karen Aviles
- Lynwood High School – by Adrian Alvarez
- Vista Continuation High School – submitted but not read
- Lynwood Adult School – by Javier Olguin

▪ **Superintendent's Report**

- **Mr. Gothold** acknowledged the presence of many students from both high schools. He commended ASB advisors, Mr. Martinez and Ms. Camacho, for their work and for engaging these students in board meetings.

Mr. Gothold participated in a planning meeting with the Children's Defense Fund, in relation to a grant LUSD received, along with two other districts (Mountain View and El Rancho), that will help identify students who do not have health care and match them with providers and appropriate services. Approximately 1,000 students were already identified with this need. This grant, along with current partnerships with other agencies, will allow the District to provide much needed health services to these students. In addition, about 200 foster youth have been identified in the district. The administration is working closely with an agency to ensure that the foster kids receive the support services they need. These above-mentioned endeavors are part of the District's strategic plan of ensuring that every student receives all the necessary support, not just academically, but holistically.

With regards to the proposed Local Control Funding Formula (LCFF), the Superintendent shared that guidelines to proceed with the new budget formula is still a work in progress and will not be made available until February 2014. Currently, general LCFF overviews are being provided in parent councils (DELAC, DAC, etc.) and principals' meetings. As soon as the full guidelines are received, sometime during the second semester, the District will engage parent and union groups, staff, and the community to design how the budget will look like in the coming years.

Board Members' Reports

- **Mrs. Chavez** – No report.
- **Ms. Gonzalez** was thrilled to hear of the different grants made available to the District to address every need of every student. It is Ms. Gonzalez's passion to work together with "non-traditional" partners, such as health care providers and business owners, to provide unique opportunities for the students. She was pleased to learn of the District's effort to support the foster youth. She desires to see leadership training and opportunities made available to students, especially recognizing future board members in them. Ms. Gonzalez requested that a resolution be presented at the next board meeting to formalize the district's initiatives and efforts to provide leadership opportunities for students.
- **Mr. Solache** welcomed the Falcons and the Knights, and thanked their advisors, Mr. Martinez and Ms. Camacho. He said the board values and appreciates their attendance at board meetings. He stressed that every student is important and should be heard by the Board.

Mr. Solache visited Lindbergh and was proud to see the facility upgrades at the school he attended, recalling Mrs. Chavez handing him his promotion certificate at the completion of his 6th grade. He invited everyone to follow him on Twitter, Instagram, or Facebook and see the new buildings at Washington and Lincoln take form. He thanked Chief Business Official, Mr. Peter Wong for overseeing the construction projects.

Mr. Solache shared that the 14th Annual Lynwood College Conference is scheduled for January 11, 2014. He apologized for declining the invitation to judge the LHS Talent Show on October 23rd. He commended staff for the District's participation in the Great Shake Out. He was also pleased for the kind gestures by LHS staff and students toward Downey High School, and especially for the family of Dodi Soza. Lastly, Mr. Solache warned students not to "ditch" school, warning them of the dangers of being in the streets when they should be in class.

- **Mrs. Lopez** welcomed everyone and then called on Ms. Jackie Espinoza to share details of an upcoming event. Ms. Espinoza announced the 2nd Annual Dia de los Muertos at Firebaugh High School on Friday, November 1st at 6pm. This is an event for students, parents, and the community. Altars will be built in honor and memory of loved ones who have passed away. An altar will be dedicated in memory of Marco Antonio Firebaugh. Businesses and event sponsor are invited to participate. Some light refreshments will be available.

PUBLIC COMMENT/COMMUNICATIONS

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No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

- **Elizabeth Logan**

Ms. Logan, a teacher at Rosa Parks Elementary School, brought concerns regarding the splitting up of classes, to distribute students to another class, so as to accommodate another teachers' need to work on their reflections or to attend trainings. Ms. Logan asked the board to look into the possibility of using substitute teachers instead of overloading teachers for this purpose. She also expressed disappointment for her school not receiving recognition for the teachers' and students' effort to reach the 800 mark. She said that Rosa Parks teachers will continue working with the board to provide the necessary support for all students.

- **Fannie Jones-Hundley**

Ms. Hundley is a teacher at Vista Continuation High School, with 38 years of teaching at LUSD, and currently the LTA President. She thanked the Superintendent and the Human Resources department for providing contracts to teachers who have not had one for the past seven years. She also requested the board to pass a resolution rescinding the three furlough days this school year. She claimed to discover that some administrators did not participate in paying their fair share for the furlough days for the 2012-2013 school year. She said that this is an unfair practice and that everyone should pay their fair share.

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

The following agenda items passed with 4-0 votes.

- 11.1 Request Approval to Renew Agreement with Cayen Systems to Provide Software and Support for Management of Supplemental Educational Services (SES) for 2013-2014 School Year
- 11.2 Request Approval to Enter into an Agreement with Absolute Value Consulting to Provide Academic Support for High School Students from October 26, 2013 to April 5, 2014
- 11.3 Request Approval to Enter into an Agreement with College Board to Provide Professional Development for Teachers, Counselors, and Administrators for the 2013-2014 School Year
- 11.4 Request Approval to Enter into an Agreement with INVO Healthcare to Provide a Physical Therapist and Nurse from October 25, 2013 to June 30, 2014
- 11.5 Request Approval to Attend the Special Education Both Sides of the Equation Workshop in Orange County on November 5, 2013
- 11.6 Request Approval for Research & Evaluation Staff to Attend the California Educational Technology Professionals Association Annual Conference in Pasadena, CA on November 19-22, 2013
- 11.7 Request Approval to Enter into an Agreement with Julia Gonzalez to Provide Workshops for Cesar Chavez Middle School Parents between October 24, 2013 and January 23, 2014
- 11.8 Request Approval to Attend the 2013-2014 California Consortium for Independent Study Conference in Anaheim, CA on November 18-19, 2013

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 22, 2013

- 11.9 Request Approval to Attend the 2013-2014 District Leaders Collaborative Workshop Series on October 24, 2013
- 11.10 Request Approval for Marco Antonio Firebaugh High School Staff and Administrators to Attend the 2013-2014 International Baccalaureate (IB) Workshops
- 11.11 Request Approval for High School Senior Students to Participate in an Advancement Via Individual Determination (AVID) College Awareness Field Trip to Northern California on November 12-16, 2013
- 11.12 Request Approval to Attend the 2013 California High School Counselor Workshop Series Sponsored by California Student Aid Commission between October 23, 2013 and December 31, 2013
- 12.1 Request Approval of Certificated Personnel Schedule No. 13-14-06 Personnel Assignments, Employment and Separations
- 13.1 Request Approval for Classified Personnel Report Schedule No. 13/14-06: Employment, Assignments, Leaves, and Separations
- 14.1 Request Board Review of Purchase Orders for Period Beginning September 23, 2013 through October 4, 2013
- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Approval for Yumeka Seabrooks, Benefits and Payroll Manager, to Attend the Government/Public Sector Payroll Training on November 5, 2013
- 14.4 Request Approval to Amend and Ratify Resolution 13-14/08, Previously Approved by the Board on October 8, 2013, Electing to be Subject to Public Employees' Medical and Hospital Care Act

Items pulled for discussion and individual votes:

- 11.13 Request Receipt of Williams Uniform Complaint Quarterly Report from July 1, 2013 to September 30, 2013 for Submission to Los Angeles County Office of Education

Mrs. Chavez moved to discuss this item; Ms. Gonzalez seconded.

Mrs. Chavez asked what the specific issues were that inspectors found resulting to the three complaints submitted for the Williams Uniform Report. She noted, however, that these complaints were eventually resolved.

Mr. Gothold clarified that these complaints did not result from inspector visits, but instead were complaints submitted by LUSD staff (i.e., bird and pigeon droppings, AC needed repairs). The complaints were immediately assessed, addressed, and documented by facility personnel; hence, submitted on the Williams Uniform Complaint Quarterly Report. There were no details given on the agenda item, as the county only requires that the board be informed through this simplified form.

Mrs. Chavez concurred that she has heard of such complaints about bird droppings, especially at Hosler Middle School. Despite efforts to clean up, this is a problem that keeps recurring. She was pleased that issues were not ignored but heard and immediately attended to.

Item passed 4-0

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 22, 2013

Report Out of Closed Session Pursuant to Government Code Section 54957

- 4.1 Conference With Legal Counsel – Pending Litigation – Pursuant to GC 54956.9(d)(1) – *No action.*
- 4.2 Conference With Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC 54956.9(d)(2)
-One (1) Case – *The board received information only.*
- 4.3 Conference to Decide Whether a Closed Session is Authorized – Pursuant to GC 54956.9(d)(3)
-*No action.*
- 4.4 Conference for Initiation of Litigation – Pursuant to GC 54945.9(d)(4) – *No action.*
- 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
- One (1) Classified Employee – *The board accepted staff's recommendation for settlement and suspension.*
- 4.6 Public Employee Complaint – *No action.*
- 4.7 Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
-*The board received information only.*

ITEMS FOR FUTURE AGENDAS & ANNOUNCEMENTS:

Mrs. Lopez thanked the students present tonight. She wants to see more students attend every board meeting to observe how the board decides on things that will benefit them.

Ms. Gonzalez requested that a resolution on Teen Violence Prevention be included in the next agenda. She stressed that need to address this issue, especially as students engage in verbal and physical interaction.

Mr. Solache reminded staff to consider the building of bleachers for Firebaugh High School. He said it would be fair to afford both high schools with the same facilities. He asked students and the community to be patient with the board in this regard.

ADJOURNMENT

Mrs. Lopez closed the meeting in memory of Dodi Soza; moved by Mr. Solache and seconded by Ms. Gonzalez. The meeting adjourned at 6:41pm.

Respectfully Submitted,



Paul Gothold, Superintendent

PUBLIC HEARING

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Gudiel Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: PUBLIC HEARING ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS,
FOR FISCAL YEAR 2013-2014 & APPROVAL OF RESOLUTION 13-14/10
FOR FILING WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION

BACKGROUND INFORMATION:

This public hearing on the instructional materials for 2013-2014 school year will be filed with the Los Angeles County Office of Education (LACOE) as required per Education Code Section 60119, Hearings; steps to ensure availability of textbooks and instructional materials.

A ten day notice of the public hearing was posted in at least three public places within the district that stated the time, place, and purpose of the hearing.

- Motion to Open Public Hearing_____Second_____
- Public Comments and Communications:
- Motion to Close Public Hearing_____Second_____
- Motion to Approve Resolution No. 13-14/10, Regarding Sufficiency of 2013-2014 Instructional Materials for Filing with LACOE_____Second_____

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☐ Yes ☒ No

☐ Yes ☐ No

N/A

(Amount)

N/A

(Name of funding source and/or location)

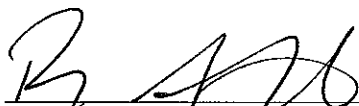
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT **BOARD OF EDUCATION AGENDA**

RESOLUTION NO. 13-14/10, SUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, in order to receive instructional funds, the Lynwood Unified School District Board of Education is required by Education Code Section 60119 to make diligent effort to hold a public hearing and adopt a resolution by the end of the eighth week of school determining that every pupil, including English Learners, has sufficient textbooks or instructional materials in core subjects that are consistent with the content of the curriculum framework adopted by State board of Education; and

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in three public places within the district that state the time, place, and purpose of hearing; and

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, to use in class and to take home to complete required homework assignment. This does not require two sets of textbooks or instructional materials for each pupil; and

WHEREAS, the Lynwood Unified School District Board of Education shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 through 12 inclusive; and

WHEREAS, the Governing body hereby certifies that as of this date, each pupil in the Lynwood Unified School District, Kindergarten through 12th grade, has been provided with standards-aligned textbooks or basic instructional materials in mathematics, science, history-social science, reading/language arts, including English language development component of an adopted program; and

WHEREAS, the instructional materials were purchased from an approved standards-aligned adoption list as required by CCR, Title 5, Section 9531, for all Kindergarten through 8th grade students; and

WHEREAS, the instructional materials were adopted by the Governing Board following district review of the materials and their alignments with state content standards as required by CCR, Title 5, Section 95311 or 9th through 12th grade students; and

NOW THEREFORE BE IT RESOLVED, that the Lynwood Unified School District Board of Education hereby determines, as required by Education Code 60119, that the school district has sufficient instructional materials for each pupil in the following areas: Mathematics, Science, History/Social Science, Reading/Language Arts, including the English Language Development component of an adopted program, Foreign Language; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be made an integral part of the minutes of the Board of Education meeting of November 12, 2013.

PASSED AND ADOPTED by the Board of Education on this 12th day of November, 2013.

Ayes _____

Noes _____

Absent _____

Abstain _____

Maria G. Lopez, President

José Luis Solache, Vice President

Briseida Gonzalez, Clerk

Rachel Chavez, Member

Alfonso Morales, Esq., Member

Paul Gothold, Superintendent of Schools

CONSENT

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Gudiel Crosthwaite *JC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE DSS COMMUNITY CARE LICENSING UPDATE WORKSHOP IN BURBANK, CA ON NOVEMBER 8, 2013

BACKGROUND INFORMATION:

The administration requests approval to attend the DSS Community Care Licensing Update workshop in Burbank, CA on November 8, 2013.

Topics include:

- Upcoming plans
- Recent staff updates
- Common violations
- CCDAA Public Policy Advisors will be discussing the direct impacts of recent legislation on ECE programs.

Participants:

Dr. Yvette Harps, Gisele Ochoa, Macrina Arellano, and Maria Noriega

Cost includes registration fees and travel expenses.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74714-0007

\$600.00

(Amount)

Child Development

(Name of funding source and/or location)

12.0-61050.0-00010-27000-5220-7470000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Gudiel Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL FOR HIGH SCHOOL SPANISH DEPARTMENT
STAFF TO PARTICIPATE IN WORLD LANGUAGE PROFESSIONAL
DEVELOPMENT SEMINARS IN LOS ANGELES, CA BETWEEN
DECEMBER 14, 2013 AND APRIL 12, 2014**

BACKGROUND INFORMATION:

The administration requests approval for High School Spanish Department staff, to participate in World Language Professional Development Seminars, offered on Saturdays, at Occidental College, Los Angeles, California on December 14, 2013, January 25, 2014, February 15, 2014, March 22, 2014, and April 12, 2014.

The California World Language Project offers this multifaceted program to teachers in the Greater Los Angeles area, which includes:

- A multi-tier program for teachers of Foreign Languages and Spanish for Spanish Speakers
- Programs to prepare students for the AP examinations in Spanish Language, Culture and Literature, lesson planning and delivery of academic content using the Common Core and World Language Content Standards
- Literacy in the language classroom: reading and writing in interpretive, interpersonal and presentational modes
- Standards-based assessment and portfolio development
- Approaches for individualized instruction to meet the needs of all students
- Strategies for working with English language learners, and diverse, low-performing student populations
- Classroom management for novice teachers

Participants: Hector Lizárraga, Lynwood HS and Armando Rodriguez, Firebaugh HS.

The amount covers registration fees, meals, and travel expenses.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☒ Yes ☐ No

☒ Yes ☐ No

43114-0073
43214-0047

\$1,058.00
\$1,058.00
(Amount)

Title I
Title I

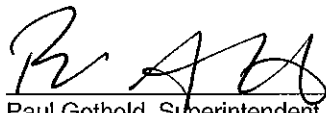
(Name of funding source and/or location)

01.0-30100.0-00000-21400-5220-4320000
01.0-30100.0-00000-21400-5220-4310000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: November 12, 2013

**FROM: Gudiel R. Crosthwaite *PC*
Assistant Superintendent**

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO PURCHASE AND IMPLEMENT THE ACHIEVE
3000 DIFFERENTIATED LITERACY SOFTWARE FOR LYNWOOD MIDDLE
SCHOOL FROM NOVEMBER 1, 2013 TO JUNE 30, 2014**

BACKGROUND INFORMATION:

The administration requests approval to purchase and implement the Achieve 3000 Program at Lynwood Middle School from November 1, 2013 to June 30, 2014.

The program includes:

1. Licenses for teachers, and students.
2. Four days of Professional Development (2 days-Initial Sessions/2 days-Follow-up Sessions).
3. Material fees.

Achieve 3000 provides the first web-based, individualized reading and writing instruction solution for grades 6-12 that reaches every student at his or her Lexile® level. Powered by a proprietary software engine that distributes assignments to the entire class, but tailors them according to each student's reading level, Achieve 3000 enables teachers to easily customize content and monitor student progress over time. Importantly, Achieve 3000 extends teachers' reach without increasing workloads or time demands. Perhaps most important of all, Achieve 3000 is proven to accelerate reading comprehension, fluency, writing proficiency, vocabulary development and high-stakes test scores.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

32114-0015

\$32,702.00
(Amount)

SIG

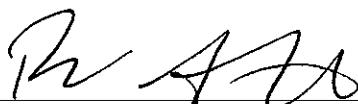
(Name of funding source and/or location)

01.0-31800.0-11100-10000-5840-3210000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco 
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF CERTIFICATED PERSONNEL SCHEDULE NO.
13-14-07 PERSONNEL ASSIGNMENTS, EMPLOYMENT AND
SEPARATIONS

BACKGROUND INFORMATION:

The following is the Certificated Personnel Report 13-14-07, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, extra-duty and honorariums.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes

☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes

☐ No

Requisition # from PeopleSoft:

\$ varies

(Amount)

Multiple resources in relation to employment action

(Name of funding source and/or location)

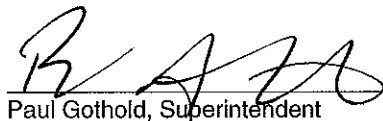
various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 13-14-07 (11/12/13)**

Request approval of employment for the following substitute teachers for the 2013-2014 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Esparza, Jaime	3	Laguna, Sergio	5	Sciaroni, Linda
2	Esparza, Julio	4	Robles, Yolanda	6	Zavala, Gerson

Request approval of employment for the following employees pursuant to Education Code §44909 for the 2013-2014 school year funded through categorical funds.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Jones, Deidre	Site Supervisor	Lindbergh Child Care Center	Group 6/Step 1	11/13/13 – 06/30/14
2	Stewart, April	LAUP / Preschool Specialist	Child Development Center	Group 5/Step 7	11/13/13 – 06/30/14
3	Verduzco, Sandra	Instructional Improvement Lead	Academic Proficiency	Group 7/Step 10	11/13/13 – 06/30/14

Request approval of a salary adjustment for the employees listed below who have completed additional coursework which places them on a different group or column on the salary schedule or submitted official statements documenting previous teaching experience in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Renteria, Veronica	Teacher	Group 7/Step 1	Group 7/Step 9	09/23/13

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Butler, Carla	Teacher	Firebaugh High School	Resignation	11/16/13
2	Dodge, Leila	Transformation Specialist	Lynwood High School	Resignation	11/08/13
3	Hsu, Franklin	Teacher	Lynwood High School	Resignation	10/24/13

Request approval of Department Chairpersons for the 2012-2013 school year.

	NAME	SUBJECT	SITE	HONORARIUM
1	Mahaffey, Kristen	Electives	Lynwood Middle School	4%
2	Ortiz, Charlene	Bilingual	Lynwood High School	7%

Request approval of extra duty hours for the adult school teachers listed below to teach the Certified Nurse Assistant classes while the regularly assigned teacher is on a medical leave of absence starting October 16, 2013. The employees will be compensated at the contractual hourly rate from Adult School funds 11.0-06390.0-41100-10000-1130-5900000.

	Name	Hours/Week		Name	Hours/Week
1	Hayden, Amie	8	2	Holt-Carter, Bridgette	11

Request approval of extra duty hours for Zoreh Sheibanifar, teacher at Lynwood High School, for attending the Empowering Professional Development workshop on October 12, 2013. The employee will be compensated up to 7 hours at the contractual hourly rate from Title II funds 01.0-40350.0-11100-10000-1130-7440000. This item was previously approved and is resubmitted to add name of participant.

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 13-14-07 (11/12/13)**

Request approval of extra duty hours for the certificated employees listed below to provide instruction for the Saturday School Attendance Recovery Program (SSARP) for the 2013-2014 school year. Teachers will be compensated up to 5 hours per Saturday at the contractual hourly rate from general funds 01.0-00000.0-11100-10000-1130-7690000.

	Lindbergh Elementary	42	Simensky, Scott		Lynwood Middle School
1	Ani, Ike		Chavez Middle School	87	Aceves, Maria
2	Chau, Thao	43	Amador, Virginia	88	Aguilar, Luis
3	Clemons, Brian	44	Beaver, James	89	Angulo, Wendy
4	Dullavin, Minerva	45	Brand, Adam	90	Arellano, Glenda
5	Ellis, Charlyne	46	Brown, Jasmin	91	Baker, Jodeen
6	Hollie, Lydia	47	Gooden, Shomara	92	Baltazar, Araceli
7	Huang, Rebecca	48	Hall, Erika	93	Bun, Linda
8	Johnson, Chadron	49	Lipscomb, Renetta	94	Campos, Guadalupe
9	Rivera-Mendez, Blanca	50	Martinez, Alina	95	Corey, William
10	Vergara, Myrna	51	Merrill, Richard	96	Ferasati, Hassan
11	Williams, Regina	52	Turner, Vennieta	97	Garcia, Armando
	Lugo Elementary	53	Valdovinos-Ayoub, Arley	98	Garcia, Jason
12	Bordi, Massimo	54	Vallejo, Raul	99	Gomez, Delia
13	Green, Dawn	55	Watson, Jason	100	Gutierrez, Renan
14	Guerra, Wendy		Hosler Middle School	101	Gutierrez, Rosa
15	Medina, Richard	56	Addleman, Martin	102	Jauregui, Beverly
16	Okokhuele, Onehiome	57	Akubulo, Chukwudi	103	Kalu, Ndukwe
17	Pineda, Lourdes	58	Ayala, Sergio	104	Kaya, Shari
18	Ramos, Eric	59	Bojorquez, Ambar	105	Kendall, Alfred
	Marshall Elementary	60	Bode, Kristin	106	Lim, Picor
19	Deyarmond, Joy	61	Cisneros, Adriana	107	Little, Tannis
20	Salcido, Auran	62	Cottrell-Huskey, Taren	108	Lo, Angela
21	York, Wanda	63	Eyambe, Tim	109	Mahaffey, Kristine
	Rosa Parks	64	Foltz, Cathryn	110	Mauricio, Aaron
22	Meeks, Kieisha	65	Foltz, Thomas	111	McNear, Phillip
23	Morales, David	66	Gentry, Senru	112	Miller, Patricia
24	Munn, Erica	67	Gonzalez, Susana	113	Mireles, Gilbert
25	Wiley, Jerome	68	Holland, Sean	114	Odibo, Anthony
	Washington Elementary	69	Jacobson, Darrell	115	Okafor, Alex
26	Abas, Josefina	70	Lee, Stephen	116	Ortega, Alfonso
27	Crutchfield, James	71	Long, Carmen	117	Ortega, Tenishua
28	Davis, Cedric	72	Louis-Herrera, Joel	118	Perez, Maria
29	Graham, Kathleen	73	Meert, Steve	119	Polk, Bridgette
30	Ortiz, Christina	74	Merilus, Brunel	120	Quintero-Lopez, Jorge
31	Pearson, Darryl	75	Miramontes, Brenda	121	Recendez, Jose
32	Perez, Yadira	76	Mogbo, Daniel	122	Rivero, Daniel
33	Rodas-Perez, Esmeralda	77	Montes, Jose	123	Rutledge, Judy
34	Tostado, Marco	78	Mota, Maria	124	Solis, Veronica
	Will Rogers Elementary	79	Onyebalu, Harford	125	Usim, Ngozi
35	De La Torres, Yolanda	80	Oti, Uchenna	126	Valentine-Kalinowski, Christine
36	Legaspi, Norma	81	Pasqualetto, Joseph	127	Varela, Raul
37	Limon, Maria	82	Pompey, Alfred	128	Vidal, Alejandro
38	Mazzotta, Rocio	83	Qualles, Brandyn-Jade	129	Virgen, Vitalia
39	McFarland, Patricia	84	Ross-Hale, Tracye	130	Watkins, Leslie
40	Ramirez, Christina	85	Simmons, Kathleen		
41	Roybal, Rosalie	86	Ume, Nkiruka		

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 13-14-07 (11/12/13)**

Request approval of extra duty hours for the certificated employees from Lynwood Middle School to provide Increased Learning/Enrichment. Increased Learning Time consists of both academic and non-academic activities before and after school. The employees will be compensated up to 2 hours per day at the contractual hourly rate from SIG funds 01.0-31800.0-11100-1130-3210000.

1	Aceves, Maria	15	Gutierrez, Rosa	29	Ortega, Tenishua
2	Aguilar, Luis	16	Kalu, Ndukwe	30	Perez, Maria
3	Angulo, Wendy	17	Kaya, Shari	31	Polk, Bridgette
4	Arellano, Glenda	18	Kendall, Alfred	32	Quintero-Lopez, Jorge
5	Baker, Jodeen	19	Lim, Picor	33	Recendez, Jose
6	Baltazar, Araceli	20	Little, Tannis	34	Rivero, Daniel
7	Bun, Linda	21	Lo, Angela	35	Rutledge, Judy
8	Campos, Guadalupe	22	Mahaffey, Kristine	36	Solis, Veronica
9	Corey, William	23	Mauricio, Aaron	37	Usim, Ngozi
10	Ferasati, Hassan	24	McNear, Phillip	38	Valentine-Kalinowski, Christine
11	Garcia, Armando	25	Mireles, Gilbert	39	Varela, Raul
12	Garcia, Jason	26	Odibo, Anthony	40	Vidal, Alejandro
13	Gomez, Delia	27	Okafor, Alex	41	Virgen, Vitalia
14	Gutierrez, Renan	28	Ortega, Alfonso	42	Watkins, Leslie

Request approval of extra duty hours for the employees listed below to participate in a before school and afterschool credit recovery program at Firebaugh High School from October 1, 2013 – June 23, 2014. Teachers will provide extended learning time for credit deficient students in the areas of English, math, science, social studies and foreign language in grades 9th – 12th giving priority to students in grades 11th and 12th. The employees selected, from the eligible list below, will be compensated up to 60 hours at the contractual hourly rate from Title I funds 01.0-30100.0-11100-10000-1130-4320000. This item was previously approved, but is resubmitted to add names of participants.

1	Quintero-Lopez, Jorge	2	Little, Tannis
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Request approval of extra duty hours for the Instructional Improvement Leads listed below to support school site efforts to implement the standards-based curriculum alignment data analysis process, improve parent involvement opportunities by presenting workshops and ensuring advisory committees are appropriately run, and to provide data to appropriate federal and state agencies. The employees will be compensated up to one hour per day at the contractual hourly rate from Title I and EIA/SCE funds 01.0-70900.0-00000-540000-1130-7450000, 01.0-70900.0-00000-54000-1130-7450000, and 01.0-30100.0-00000-21000-1130-7370000.

1	Carbajal, Ida	2	King, Janel	3	Roman, Ryan
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Request approval of extra duty hours for Ryan Roman, Instructional Lead, who attended the Secondary Matrices and Assessments meeting on September 24, 2013. The employee will be compensated up to 2 hours at the contractual hourly rate from Title I funds 01.0-30100.0-11100-10000-1130-7440000. This item was previously approved and is resubmitted to add name of participant.

Request approval of extra duty hours for the certificated employees listed below to serve as Decathlon coaches for the 2013-2014 school year. The employees will be compensated at the contractual hourly rate (not to exceed 80 hours per site) from general funds 01.0-00000.0-11100-10000-1130-7380000.

	Name	Site		Name	Site
1	Palma, Amber	Firebaugh High School	3	Arkangel, Brian	Lynwood High School
2	Smith, Bambi	Firebaugh High School			

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 13-14-07 (11/12/13)**

Request approval of extra duty hours for the certificated employees listed below to serve as GATE Coordinators for the 2013-2014 school year. The employees will be compensated up to 20 hours at the contractual hourly rate from general funds 01.0-00000.0-11100-10000-1130-7380000.

	Name	Site		Name	Site
1	Gooden, Shomara	Chavez Middle School	4	Ramirez, David	Firebaugh High School
2	Foltz, Thomas	Hosler Middle School	5	Velasquez, Colleen	Lynwood High School
3	Aceves, Maria	Lynwood Middle School			

Request approval of extra duty hours for the certificated employees listed below to serve as Mock Trial coaches for the 2013-2014 school year. The employees will be compensated at the contractual hourly rate (not to exceed 25 hours per site) from general funds 01.0-00000.0-11100-10000-1130-7380000.

	Name	Site		Name	Site
1	Gooden, Shomara	Chavez Middle School	5	Diep, Phil	Firebaugh High School
2	Brown, Jasmin	Chavez Middle School	6	Feeney, Sean	Firebaugh High School
3	Addleman, Martin	Hosler Middle School	7	Camacho, Gabriela	Lynwood High School
4	Lim, Picor	Lynwood Middle School	8	Galima, Maelanie	Lynwood High School

Request approval of extra duty hours for the certificated employees listed below to serve as MESA coaches for the 2013-2014 school year. The employees will be compensated at the contractual hourly rate (not to exceed 80 hours per site) from general funds 01.0-00000.0-11100-10000-1130-7390000.

	Name	Site		Name	Site
1	Brand, Adam	Chavez Middle School	7	Garcia, Armando	Lynwood Middle School
2	Hernandez, Jesus	Chavez Middle School	8	Kalu, Ndukwe	Lynwood Middle School
3	Merrill, Richard	Chavez Middle School	9	Nguyen, Han	Firebaugh High School
4	Vallejo, Raul	Chavez Middle School	10	Hekking, Cathy	Lynwood High School
5	Foltz, Thomas	Hosler Middle School	11	Mejia, George	Lynwood High School
6	Long, Carmen	Hosler Middle School			

Request approval of extra duty hours for the certificated employees listed below to serve as Pentathlon coaches for the 2013-2014 school year. The employees will be compensated at the contractual hourly rate (not to exceed 80 hours per site) from general funds 01.0-00000.0-11100-10000-1130-7380000.

	Name	Site		Name	Site
1	Ball, Ingrid	Chavez Middle School	10	Gentry, Senru	Hosler Middle School
2	Brand, Adam	Chavez Middle School	11	Holland, Sean	Hosler Middle School
3	Brown, Jasmin	Chavez Middle School	12	Aceves, Maria	Lynwood Middle School
4	Gooden, Shomara	Chavez Middle School	13	Campos, Guadalupe	Lynwood Middle School
5	Hernandez, Jesus	Chavez Middle School	14	Gomez, Delia	Lynwood Middle School
6	Oswell, Wendy	Chavez Middle School	15	Gutierrez, Rosa	Lynwood Middle School
7	Turner, Vennieta	Chavez Middle School	16	Lim, Picor	Lynwood Middle School
8	Vallejo, Raul	Chavez Middle School	17	Varela, Raul	Lynwood Middle School
9	Foltz, Cathryn	Hosler Middle School			

Request approval of extra duty hours for the certificated employees listed below to serve as AVID coaches for the 2013-2014 school year. The employees will be compensated at the contractual hourly rate (not to exceed 80 hours per site) from Title I funds 01.0-30100.0-11100-10000-1130-7440000.

	Name	Site		Name	Site
1	Brown, Jasmin	Chavez Middle School	4	Quintero-Lopez, Jorge	Lynwood Middle School
2	Turner, Vennieta	Chavez Middle School	5	McKie, Jaclyn	Firebaugh High School
3	Gonzalez, Susana	Hosler Middle School	6	Lima, Sergio	Lynwood High School

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

**AGENDA ITEM: REQUEST APPROVAL OF PAYMENT TO CRS ADVANCED TECHNOLOGY
FOR THE SUBFINDER ASP SYSTEM**

BACKGROUND INFORMATION:

Administration requests approval of payment to CRS Advanced Technology for the Subfinder system from July 1, 2013 to December 31, 2013.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

75214-0013

\$7,852

(Amount)

Human Resources

(Name of funding source and/or location)

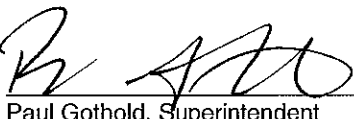
01.0-00000.0-00000-74000-5890-7520000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF PAYMENT TO SAN JOAQUIN COUNTY OFFICE
OF EDUCATION FOR CERTIFICATED EMPLOYMENT POSTINGS
EFFECTIVE JULY 1, 2013

BACKGROUND INFORMATION:

Administration is requesting approval for payment to San Joaquin County Office of Education to the Edjoin System in the amount of \$1,841.25 for services from July 1, 2013 through June 30, 2014. The Edjoin System is utilized in the Office of Human Resources for the posting of certificated positions.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

75214-0015

\$1,841.25
(Amount)

Human Resources
(Name of funding source and/or location)

01.0-00000.0-00000-74000-5830-7520000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF AMENDED 2013-2014 INSTRUCTIONAL
CALENDAR

BACKGROUND INFORMATION:

Administration requests approval to amend the 2013-2014 Instructional Calendar to reflect three furlough days previously approved by CSEA, LTA and SEIU-Local 99.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

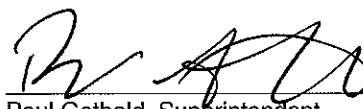
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
INSTRUCTIONAL CALENDAR 2013-14**

	FIRST WEEK	SECOND WEEK	THIRD WEEK	FOURTH WEEK	Teaching Days	Legal Holiday
	Mon Tue Wed Thu Fri	Mon Tue Wed Thu Fri	Mon Tue Wed Thu Fri	Mon Tue Wed Thu Fri		
First School Month Aug. 29 – Sept. 20	Aug. WD WD 26 27 28 29 30	Sept. * @ 2 3 4 5 6				
Second School Month Sept. 23 – Oct. 18	23 24 25 26 27	Oct. 30 1 2 3 4				
3rd School Month Oct. 21 – Nov. 15		Nov. M 28 29 30 31 1	GD 4 5 6 7 8	* 11 12 13 14 15		1
4th School Month Nov. 18 – Dec. 13	Parent Conference Week 18 19 20 21 22	F F F * X 25 26 27 28 29	Dec. 2 3 4 5 6			
5th School Month Dec. 16 – Jan. 10		X * * X X 23 24 25 26 27	Jan. X X * X X 30 31 1 2 3	9 10 11 12 13	18 19	1
6th School Month Jan. 13 – Feb. 7		* 20 21 22 23 24	GD 27 28 29 30 31	Feb. 3 4 5 6 7	19	1
7th School Month Feb. 10 - Mar. 7	Parent Conference Week 10 11 12 13 14	* 17 18 19 20 21		Mar. 3 4 5 6 7	18	2
8th School Month Mar. 10 – Apr. 4		17 18 19 20 21	M 24 25 26 27 28	Apr. 31 1 2 3 4	20	0
9th School Month Apr. 7 – May. 2	* 7 8 9 10 11	X X X X * 14 15 16 17 18	X 21 22 23 24 25	CST Testing 28 29 30 1 2	13	2
10th School Month May. 5 – May 30	CST Testing 5 6 7 8 9	CST Testing 12 13 14 15 16	CST Testing 19 20 21 22 23	*	19	1
11th School Month June 2 – June 13	June 2 3 4 5 6	GD M @ 9 10 11 12 13			10	0
			TOTAL	180-177	12	

WD = Teacher Work Day	@ = First Day/Last Day of School	X = Local Holiday	* = Legal Holiday	M = Minimum Day	GD = Grades Due	F=Furlough Day
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11-12-2013

LYNWOOD UNIFIED SCHOOL DISTRICT

INSTRUCTIONAL CALENDAR 2013 – 2014

LOCAL AND LEGAL HOLIDAYS

Independence Day.....July 4, 2013
 Labor Day.....September 2, 2013
 Veteran's Day.....November 11, 2013
 Thanksgiving.....November 28-29, 2013
 Winter Recess.....December 23, 2013- January 3, 2014
 Admission Day (observed).....December 24, 2013
 Martin Luther King Jr. Holiday.....January 20, 2014
 Lincoln Holiday.....February 14, 2014
 Washington Holiday.....February 17, 2014
 Spring Recess.....April 11- April 21, 2014
 Cesar Chavez April 11, 2014
 Good Friday.....April 18, 2014
 Memorial Day.....May 26, 2014

STUDENT REPORT CARD CALENDAR

First Quarter.....September 3, 2013 – November 1, 2013.....44
 Second Quarter.....November 4, 2013 – January 24, 2013.....46 43
TOTAL DAYS TAUGHT FIRST SEMESTER.....90 87
 Third Quarter.....January 27, 2014 -March 28, 2014.....43
 Fourth Quarter.....March 31, 2014-June 13, 2014.....47
TOTAL DAYS TAUGHT SECOND SEMESTER.....90
TOTAL DAYS TAUGHT FOR SCHOOL YEAR.....180-177

GRADES DUE

November 08, 2013
 April 4, 2014
 January 31, 2014
 June 13, 2014

PARENT CONFERENCES

First Parent Conference.....November 18-22, 2013
 Second Parent Conference.....February 10-14, 2014
 (Elementary Shortened Day Schedule)

MINIMUM DAYS

November 1, 2013
 January 24, 2014
 March 28, 2014
 June 13, 2014

CST TESTING WINDOW.....April 28– May 23, 2014

TEACHER WORK DAYS

August 29, 2013
 August 30, 2013

FURLOUGH DAYS

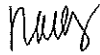
November 25, 2013
 November 26, 2013
 November 27, 2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco
Director



SCHOOL/DEPARTMENT: Human Resources
(Classified)

AGENDA ITEM: REQUEST APPROVAL FOR CLASSIFIED PERSONNEL REPORT
SCHEDULE NO. 13/14-07: EMPLOYMENT, ASSIGNMENTS, LEAVES, AND
SEPARATIONS

BACKGROUND INFORMATION:

PERSONNEL REPORT 13/14-07: the following is the "Personnel Report 13/14-07", which details personnel employment actions before the Board, such as, but not limited to: hiring, changes-of-status, limited-term employment, extra-duty, resignation, retirement, and leaves for approval and/or ratification.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$
(Amount)

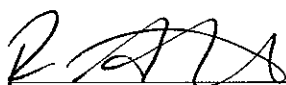
Various Funding Sources
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

PERMANENT CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees:
due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
1.Anaya, Leticia	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: LHS Funding Source: Special Education Fund Reason: Previous employee resigned.	Range: 120 Step: 04	131400278 10/29/13
2.Dunomes, Victor	Classification: Office Supervisor Work Hours: 8 Work Months: 12 Location: Lynwood HS Funding Source: QEIA/SIG Fund Reason: New Grant funded position.	Range: 321 Step: 01	131400272 10/10/13
3.Estorga, Krystal	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Wilson ES Funding Source: Special Education Fund Reason: Previous employee resigned.	Range: 118 Step: 01	131400278 10/29/13
4.Harrison, Tijera	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Wilson ES Funding Source: Special Education Fund Reason: Previous employee resigned.	Range: 118 Step: 01	131400279 10/29/13
5.Pagan, Lisa	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: LHS Funding Source: Special Education Fund Reason: Previous employee resigned.	Range: 118 Step: 05	131400284 11/14/13

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty

NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
6.Arellano, Andres	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
7.Bernal, Jennifer	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner
8.Cervantes, Carlos	Classification: Testing Assistant (Sub-on-call) Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400281 10/22/13 to 06/13/14 or sooner
9.Cortez, Erik	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner
10.Cuellar, Gloria	Classification: Instructional Assistant, Bilingual Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Title III LEP/ Bilingual Education K-12 Funding Reason: Providing limited-term help on call as needed.	Range: 116 Step: 05	131400281 10/22/13 to 06/13/14 or sooner
11.Estrada,-Hernandez, Alfredo	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner
12.Hurtado, Hilser	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner
13.Garcia, John	Classification: Security Officer (Sub-on-call) Work Hours: 8 Location: Security Department Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 055 Step: 01	131400200 11/04/13 to 06/30/14 or sooner
14.Jackson, Brandi	Classification: After School Program Assistant (Sub-on-call) Work Hours: 3.5 Location: Educational Services Funding Source: After School Education & Safety Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400176 11/14/13 to 06/13/14 or sooner
15.Johnson, Derrick Jr.	Classification: Student Worker TPP Work Hours: 2 Location: LHS Funding Source: Department of Rehabilitation Special Education Fund Reason: Providing limited-term help.	Range: 011 Step: 01	131400251 11/14/13 to 06/13/14 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
16. Joseph, Tiana	Classification: Records Clerk Work Hours: 8 Location: Vista HS Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 041 Step: 01	131400228 10/28/13 to 11/29/13 or sooner
17. Kyle, Francye	Classification: Regional Occupational Program Assistant Work Hours: 8 Location: LHS – Regional Occupational Program Funding Source: ROP Funding Reason: Increase in work hours only from 4 to 8 hours per day.	Range: 053 Step: 05	131400285 09/23/13 to 03/31/14 or sooner
18. Majal, Kuni II	Classification: Instructional Assistant Special Education (Sub-on-call) Work Hours: 6 Location: District Wide Funding Source: Special Education Fund Reason: Providing limited-term help on call as needed.	Range: 118 Step: 01	131400166 11/04/13 to 06/13/14 or sooner
19. Owens, Regina	Classification: Testing Assistant (Sub-on-call) Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400281 10/22/13 to 06/13/14 or sooner
20. Rios, Laura	Classification: Testing Assistant (Sub-on-call) Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400281 10/22/13 to 06/13/14 or sooner
21. Robertson, Yani	Classification: Testing Assistant (Sub-on-call) Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400281 10/22/13 to 06/13/14 or sooner
22. Villavicencio, Juan	Classification: Testing Assistant (Sub-on-call) Work Hours: 6 Location: Instructional Services/Federal & State Programs Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400281 10/22/13 to 06/13/14 or sooner
23. Wright, Damian	Classification: After School Program Assistant (Sub-on-call) Work Hours: 3.5 Location: Educational Services Funding Source: After School Education & Safety Fund Reason: Providing limited-term help on call as needed.	Range: 116 Step: 01	131400176 11/14/13 to 06/13/14 or sooner
24. Zepeda, Leslie	Classification: Instructional Assistant Special Needs (Sub-on-call) Work Hours: 6 Location: District Wide Funding Source: Special Education Fund Reason: Providing limited-term help on call as needed.	Range: 120 Step: 01	131400165 11/04/13 to 06/13/14 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
25. Alvarado, Joey E.	Custodian	Firebaugh	10/28/13 – 11/08/13 (or sooner)
26. Accinelli-Londono, Giuliana	Security Officer	Firebaugh	<u>EXTENDED LEAVE</u> 10/14/13-10/28/13 (or sooner-extended from the 10/22/13 Board agenda)
27. Bennett, Linda	Computer Lab Assistant	Research & Evaluation & Rosa Parks	<u>EXTENDED LEAVE</u> 10/31/13-11/15/13 (or sooner-extended from the 10/22/13 Board Agenda)
28. Bournes, Howard	Plant Manager	MOT	09/23/13-11/21/13 (or sooner)
29. Carmelo, Ana	Senior Nutrition Services Worker	LMS	10/03/13-10/23/13 (or sooner)
30. Cole, Ruby	Records Clerk	HMS	09/20/13-10/23/13 (or sooner-runs concurrently with FMLA)
31. Connor, Samuel	Custodian	Thurgood Marshall	10/09/13-06/30/14 (or sooner-INTERMITTENT runs concurrently with FMLA)
32. Cuevas, Sandra	Instructional Assistant Special Needs	Wilson	09/17/13-11/29/13 (or sooner-runs concurrently with FMLA-amended from the 10/08/13 Board agenda)
33. Diaz, Leticia	Instructional Assistant Special Needs	Abbott	10/10/13-11/01/13 (or sooner-runs concurrently with FMLA)
34. Freeman, Lee	Custodian	Rosa Parks	10/21/13-11/08/13 (or sooner)
35. Kroch, Vanny	Security Officer	Security	<u>EXTENDED LEAVE</u> 11/01/13-11/29/13 (or sooner-extended from the 10/22/13 Board agenda)
36. Leviege, Anthony	Custodian	HMS	10/11/13-10/21/13 (or sooner-runs concurrently with FMLA)
37. Martinez, Mitchell	Instructional Assistant Special Ed	Lindbergh	10/17/13-10/22/13 (or sooner)
38. Pinales, Fernando	Security Officer	LHS	<u>EXTENDED LEAVE</u> 10/15/13-11/04/13 (or sooner-extended from Board agenda 10/22/13)
39. Rizzo, Maria	Office Assistant II	MOT	<u>EXTENDED LEAVE</u> 11/05/13-12/03/13 (or sooner-extended from the 10/22/13 Board agenda)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
40. Ruiz, Elva	Personnel Specialist	Classified Personnel	11/04/13-11/08/13 (or sooner-runs concurrently with FMLA)
41.Sandoval, Christine	After School Program Assistant	Lincoln	EXTENDED LEAVE 09/25/13-03/31/14 (or sooner-extended from the 09/10/13 Board agenda)
42. Shuler, Edna A.	Nutrition Services Worker I	LHS	10/02/13-10/23/13 (or sooner)
43. Villalobos, Dora	Library Media Assistant	Lincoln	10/07/13-10/15/13 (or sooner)
44. Wingfield, Delvon	Custodian	MOT	EXTENDED LEAVE 10/21/13-11/09/13 (or sooner-extended from the 10/08/13 Board agenda)

LEAVES: FAMILY MEDICAL LEAVE ACT (FMLA)

NAME	POSITION	LOCATION	Effective Start/End Date
45. Cole, Ruby	Records Clerk	HMS	09/20/13-10/23/13 (or sooner-runs concurrently with medical)
46. Connor, Samuel	Custodian	Thurgood Marshall	10/09/13-06/30/14 (or sooner-INTERMITTENT runs concurrently with medical)
47. Cuevas, Sandra	Instructional Assistant Special Needs	Wilson	09/17/13-11/29/13 (or sooner-runs concurrently with medical-amended from the 10/08/13 Board agenda)
48. Diaz, Leticia	Instructional Assistant Special Needs	Abbott	10/10/13-11/01/13 (or sooner-runs concurrently with medical)
49. Estacio, Angie	Instructional Assistant Special Ed	Lugo	10/18/13-01/20/14 (or sooner)
50. Leviege, Anthony	Custodian	HMS	10/11/13-10/21/13 (or sooner-runs concurrently with medical)
51.Rizzo, Maria	Office Assistant II	MOT	EXTENDED LEAVE 11/05/13-12/03/13 (or sooner-runs concurrently with medical extended from the 10/22/13 Board agenda)
52. Ruiz, Elva	Personnel Specialist	Classified Personnel	11/04/13-11/08/13 (or sooner-runs concurrently with medical)

RETIREMENTS

NAME	POSITION	LOCATION	Effective Start/End Date
53.Perkins, Johnnie	Custodian	Rosa Parks	01/31/14

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: November 12, 2013

FROM: Nancy Nichols-Nolasco *Nancy*
Director

**SCHOOL/DEPARTMENT: Human Resources
(Classified)**

**AGENDA ITEM: APPROVAL IS REQUESTED FOR THE BILINGUAL STIPEND FOR
CLASSIFIED EMPLOYEES (CSEA/CONFIDENTIAL) FOR PAYMENT FOR
SERVICES RENDERED AS PER CONTRACTUAL OBLIGATION FOR THE
2012-2013 SCHOOL YEAR IN THE AMOUNT OF: \$2,870.00**

BACKGROUND INFORMATION:

Board approval is requested for payment of classified employees to receive the Bilingual Stipend for the 2012-2013 fiscal year totaling at \$2,870.00. This payment is contractually obligated (CSEA Contract, Article VIII, Section 8.4) for services rendered for employees within the CSEA union. Payment is not contractually obligated for confidential employees, as these employees are not represented and thus not covered under the CSEA contract. However, payment to confidential employees for bilingual services rendered is recommended as this aligns with District procedure. Furthermore, approval is recommended as a result of work services having been verifiably rendered. The reason that this item comes before the Board on November 12, 2013 for services provided in 2012-2013, results from the fact that services must be verified prior to payment being issued. As some employees potentially receiving the stipend are 12-month employees, the District must wait until the close of the fiscal year to properly verify services. The verification process is extensive: (1) managers must submit a signed form certifying via signature that specific employees have been participating in work-related translating during the previous fiscal year and (2) employees must have passed a bilingual/bi-literate exam provided by a statewide testing consortium and locally content validated by subject matter experts, as per EEOC Testing Uniform Guidelines, in order to meet District fluency standards. These names were received after the last submission for Board items. These employees are still qualified and entitled to receive the Bilingual Stipend.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 2,870.00
(Amount)

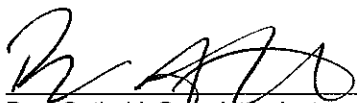
Various Funding Sources
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent
11-12-2013

[illegible]

TOTAL	\$2,870.00
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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: November 12, 2013

**FROM: Nancy Nichols-Nolasco
Director**

**SCHOOL/DEPARTMENT: Human Resources
(Classified)**

**AGENDA ITEM: REQUEST APPROVAL FOR CLASSIFIED PERSONNEL ATTENDANCE
INCENTIVE / PERFECT ATTENDANCE STIPEND SCHEDULE FOR
CLASSIFIED EMPLOYEES PER THE CSEA AND SEIU CONTRACTS FOR
THE 2012-2013 FISCAL YEAR**

BACKGROUND INFORMATION:

It is requested that the Board approve the Attendance Incentive/Perfect Attendance Stipend for classified employees for maintaining a minimal absence record (use of two or less sick days per fiscal year) for the 2012-2013 school year.

The implementation steps are as follows: (1) an informational correspondence is sent to classified employees along with an application, (2) employees who wish to be considered for the stipend must return the application by the application deadline, (3) a listing is established by Classified Personnel after reviewing the applications, (4) the listing is audited by Payroll to ensure the days claimed by the employees are officially reflected in the District payroll system. Employees who do not submit an application by the designated deadline are not considered for the stipend. Furthermore, this stipend only pertains to sick days; use of vacation does not impact receipt of the stipend.

This item comes before the Board during the 2013-2014 fiscal year for services rendered during the 2012-2013 due to verification procedures, as some employees who apply for consideration are 12-month employees. Thus, the District must wait until the end of the fiscal year to analyze applications and verify accuracy of data. The names submitted were submitted after the previous Board approval.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$3,150.00
(Amount)

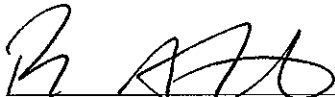
Various Funding Sources
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1611 Fax (310) 635-5143

"The Best Shall Serve"

PLEASE POST AND DISTRIBUTE

MEMO: Intra-District Correspondence

To: All **PERMANENT** Classified CSEA, SEIU, & Confidential Non-Represented Employees
From: Kristin Olson, Director of Classified Personnel *Kristin Olson*
Via: Intra-District Email & Regular Mail to 10- & 11-Month Classified Employees
Date: June 7, 2013
Subject: **Annual Attendance Incentive/Perfect Attendance Stipend for the 2012/2013 Year**

The Attendance Incentive/Perfect Attendance Stipend will be available to qualified permanent classified employees who were employed by the Lynwood Unified School District during the 2012/2013 fiscal year. Employees eligible to receive the Attendance Stipend must have been in permanent status during one of the periods below, in its entirety:

Eligibility Periods for 10-Month Employees: August 16, 2012 through June 14, 2013 **OR**
August 20, 2012 through June 7, 2013 **OR**
August 27, 2012 through June 7, 2013 **OR**

Eligibility Periods for 11-Month Employees: July 1, 2012 through June 28, 2013 **OR**
August 1, 2012 through June 28, 2013

Eligibility Period for 12-Month Employees: July 1, 2012 through June 29, 2013

PERFECT ATTENDANCE STIPEND FOR PERMANENT LOCAL 99 UNIT MEMBERS:

0 Days absent will receive \$250.00

1 Day absent will receive \$200.00

2 Days absent will receive \$100.00

PERFECT ATTENDANCE STIPEND FOR CSEA UNIT MEMBERS, or CONFIDENTIAL NON-REPRESENTED EMPLOYEES:

0 Days absent will receive \$250.00

1 Day absent will receive \$150.00

2 Days absent will receive \$ 75.00

Application Process:

To apply for the Attendance Incentive/Perfect Attendance Stipend, you must complete the application information on the reverse side of this correspondence in its entirety and return it to the Classified Personnel Office no later than **Friday, July 5, 2013**. **Forms submitted after the deadline date will NOT be processed, as you will be considered to have missed the official deadline.**

Your attendance records will be verified through the District's Official Payroll System. The anticipated date for stipend payments will be in September 2013; please **do not call** until after September. Please note that the following categories are not considered missed days: (1) Local & Legal Holidays, (2) Vacation Time, (3) Floating Holiday(s), (4) Bereavement, (5) Compensation Time, (6) Jury Duty, and (7) Furlough Days.

C: Mr. Edward Velasquez, Superintendent; Cabinet; Sam Connor, SEIU Chief Steward; Linda Vaughan, CSEA President; Classified Personnel Department; Payroll Department

PERSONNEL COMMISSION

BARBARA BATTLE, CHAIRPERSON JACQUELINE ESPINOZA, VICE-CHAIRPERSON MARIA QUINONEZ, MEMBER



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1609 Fax (310) 635-5143

"The Best Shall Serve"

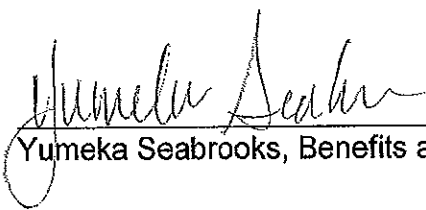
MEMO: Intra-District Correspondence

To: Yumeka Seabrooks, Benefits and Payroll Manager
From: Regina Ramos, Sr. Personnel Specialist
Date: November 6, 2013
Subject: Perfect Attendance Incentive Stipend Eligibility

Listed below are the names and locations of employees who are requesting the Perfect Attendance Stipend. Please verify whether the following employees are eligible.

	Name	Union	Site/Location	Days Absent	Payroll Eligibility
1.	Dunomes, Victor	CSEA	LHS	0	\$250.00
2.	Alvarez, Jeannette	SEIU	Central Kitchen	0	\$250.00
3.	Arteaga, Luvia	SEIU	Cesar Chavez	2	\$100.00
4.	Delgado, Maria	SEIU	Firebaugh	0	\$250.00
5.	Diaz-Ibarra, Guillermina	SEIU	LHS	2	\$100.00
6.	Durham, Eartha	SEIU	Transportation	0	\$250.00
7.	Meza, Maria	SEIU	Central Kitchen	0	\$250.00
8.	Navarro, Liliana	SEIU	Cesar Chavez	0	\$250.00
9.	Padilla, Juan	SEIU	Service Center	0	\$250.00
10.	Quezada, Maria	SEIU	LMS	0	\$250.00
11.	Ramos, Juanita	SEIU	Adult School	2	\$100.00
12.	Reyes, Rosalinda	SEIU	Will Rogers	0	\$250.00
13.	Torres, Rosa	SEIU	LHS	0	\$250.00
14.	Vergara, Aurora	SEIU	LHS	0	\$250.00
15.	Williams, Jasper	SEIU	Cesar Chavez	2	\$100.00
TOTAL					\$3150.00

Perfect Attendance verified by Payroll Department.


Yumeka Seabrooks, Benefits and Payroll Manager

11/6/13
Date

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD REVIEW OF PURCHASE ORDERS FOR PERIOD
BEGINNING OCTOBER 7, 2013 THROUGH OCTOBER 25, 2013

BACKGROUND INFORMATION:

Staff requests Board review of Purchase Order schedule 14-06 for the period of October 7, 2013 through October 25, 2013.

☐ **Renewal Contract/Item** ☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 516,209.93
(Amount)

Various

(Name of funding source and/or location)

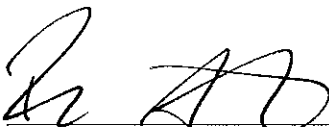
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

BOARD LIST PURCHASE ORDER REPORT
 SORTED BY FUND FROM 10/7/13 TO 10/25/13

PO NUMBER	VENDOR NAME	DESCRIPTION	DEPT/SIFE	FUND	FUND AMOUNT
FUND 01					
0000025278	MCGRAW HILL	BOOKS	Elementary Education	01.0	4,086.01
0000025279	CAFE N' STUFF CATERING	CATERING SERVICES	Lynwood High School	01.0	149.89
0000025280	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Lynwood Middle School	01.0	5,000.00
0000025281	DELL MARKETING L.P.	TRANSPORTATION SUP/EQ/SER	Maint. Operations & Trans	01.0	119.89
0000025282	PITNEY BOWES INC.	LEASING EQUIPMENT	Lynwood High School	01.0	7,704.16
0000025284	LAKE SHORE LEARNING MATERIAL	INSTRUCTIONAL SUPPLIES	Lincoln Elementary	01.0	1,438.36
0000025285	THE COLLEGE BOARD	BOOKS	Student Service	01.0	1,078.94
0000025286	KNOTT'S BERRY FARM ADVENTURES	FIELD TRIPS	Washington Elementary	01.0	404.00
0000025287	MONTEREY GRAPHICS, INC.	INSTR MEDIA MATERIALS/SUPP	Lynwood High School	01.0	19,402.00
0000025288	SCOTT ELECTRIC	OFFICE SUPPLIES	Lincoln Elementary	01.0	1,696.04
0000025289	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	Lynwood Middle School	01.0	1,668.91
0000025290	OFFICE DEPOT	OFFICE SUPPLIES	Lynwood High School	01.0	402.66
0000025291	GATEKEEPER SYSTEMS, INC.	TRANSPORTATION SUP/EQ/SER	Maint. Operations & Trans	01.0	13,412.39
0000025292	HOUGHTON MIFFLIN HARCOURT	BOOKS	Elementary Education	01.0	458.15
0000025293	DRIVER TESTING SERVICES	TRANSPORTATION SUP/EQ/SER	Maint. Operations & Trans	01.0	680.00
0000025294	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	Washington Elementary	01.0	3,500.00
0000025296	HILLYARD	JANITORIAL SUPP/EQUIP	Custodial	01.0	7,999.29
0000025297	LYNDE-ORDWAY CO., INC.	PRINTING SUPP/EQUIP	Reprographics	01.0	967.50
0000025298	OFFICE DEPOT	MISCELLANEOUS	Vea/Rop	01.0	1,000.00
0000025299	METROPOLITAN TRANSPORTATION	TRANSPORTATION SUP/EQ/SER	Special Education	01.0	84.00
0000025300	PRO-ED, INC.	INSTRUCTIONAL SUPPLIES	Special Education	01.0	368.90
0000025301	LRP PUBLICATIONS	INSTRUCTIONAL SUPPLIES	Special Education	01.0	117.00
0000025302	CENTRAL FORD	TRANSPORTATION SUP/EQ/SER	Maint. Operations & Trans	01.0	2,000.00
0000025303	WESTERN PSYCHOLOGICAL SERVICES	INSTRUCTIONAL SUPPLIES	Special Education	01.0	164.22
0000025307	PEARSON	INSTRUCTIONAL SUPPLIES	Special Education	01.0	5,366.10
0000025308	LIBERTY PAPER & PRINTING	OFFICE SUPPLIES	Undistributed	01.0	105,843.35
0000025311	TRANSCEND UNITED TECHNOLOGIES	COMMUNICATION SUPP/EQUIP	Student Service	01.0	277.24
0000025312	BLICK ARTS MATERIALS	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	3,224.65
0000025313	PARSONS TECHNOLOGY	INSTRUCTIONAL SUPPLIES	Special Education	01.0	130.80
0000025314	MPS	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	2,310.80
0000025315	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Wilson Elementary	01.0	2,500.00
0000025316	SJM INDUSTRIAL RADIO	RADIOS	Washington Elementary	01.0	2,293.10
0000025317	KNOTT'S BERRY FARM ADVENTURES	FIELD TRIPS	Wilson Elementary	01.0	760.00
0000025318	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	Wilson Elementary	01.0	25.00
0000025319	KIDSPACE MUSEUM	FIELD TRIPS	Wilson Elementary	01.0	909.00
0000025320	AQUARIUM OF THE PACIFIC	FIELD TRIPS	Wilson Elementary	01.0	1,042.50
0000025321	TANAKA FARM, LLC	FIELD TRIPS	Wilson Elementary	01.0	1,410.00
0000025322	NASCO MODESTO	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	2,201.57
0000025323	NASCO MODESTO	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	2,265.10
0000025324	EAI EDUCATION	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	713.23
0000025325	FLINN SCIENTIFIC, INC.	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	1,871.71
0000025326	SCHOLASTIC INC	INSTRUCTIONAL SUPPLIES	Multilingual	01.0	6,230.72
0000025327	THE COLLEGE BOARD	INSTRUCTIONAL SUPPLIES	Student Service	01.0	959.17
0000025330	LEGO EDUCATION	INSTRUCTIONAL SUPPLIES	Lynwood Middle School	01.0	10,525.65
0000025331	LEGO EDUCATION	INSTRUCTIONAL SUPPLIES	Lynwood Middle School	01.0	838.24
0000025332	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGREEMENT	Hosler Middle School	01.0	1,900.00
0000025333	ACORN MEDIA	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	913.97
0000025334	WIESER EDUCATIONAL INC	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	1,317.17
0000025335	HAWTHORNE EDUCATIONAL SERVICES	INSTRUCTIONAL SUPPLIES	Special Education	01.0	191.84
0000025336	ACCREDITING COMMISS. FOR SCHOOLS	FEES, LICENSE	Firebaugh	01.0	810.00
0000025337	OFFICE DEPOT	OFFICE SUPPLIES	Mark Twain Elementary	01.0	1,500.00
0000025338	T.A.J. OFFICE & SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Cesar Chavez	01.0	6,000.00
0000025339	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Firebaugh	01.0	3,000.00
0000025340	OFFICE DEPOT	MISCELLANEOUS	Vea/Rop	01.0	3,000.00
0000025343	SCHOOL ADMINISTRATORS' PUBLISHING	OFFICE SUPPLIES	Will Rogers Elementary	01.0	93.09
0000025344	THE PARENT INSTITUTE	SUBSCRIPTIONS	Categorical & Grants	01.0	2,112.00
0000025345	BAYTEK ENGINEERING	TESTING LABORATORIES	Maint. Operations & Trans	01.0	4,075.00

BOARD LIST PURCHASE ORDER REPORT
SORTED BY FUND FROM 10/7/13 TO 10/25/13

PO NUMBER	VENDOR NAME	DESCRIPTION	DEPT/SIFE	FUND	FUND AMOUNT
0000025346	SEHI	INSTRUCTIONAL SUPPLIES	Firebaugh	01.0	2,129.64
0000025347	ACCREDITING COMMISS. FOR SCHOOLS	MEMBERSHIPS	Lynwood High School	01.0	750.00
0000025349	TRANSCEND UNITED TECHNOLOGIES	TELEPHONE SUP/EQUIP/SYS	Student Service	01.0	425.10
0000025351	HOME DEPOT	FOOD SERVICES SUPP/EQUIP	Food Services	01.0	699.00
0000025354	OFFICE DEPOT	FOOD SERVICES SUPP/EQUIP	Food Services	01.0	250.00
0000025355	TRANSCEND UNITED TECHNOLOGIES	COMMUNICATION SUPP/EQUIP	Student Service	01.0	425.10
0000025356	SARGENT-WELCH/CENCO	MISCELLANEOUS	Vea/Rop	01.0	26,371.24
0000025358	FISHER SCIENCE EDUCATION	MISCELLANEOUS	Vea/Rop	01.0	10,223.45
0000025359	WARD'S	MISCELLANEOUS	Vea/Rop	01.0	6,442.36
0000025360	BAUDVILLE	AWARDS/CERTIFICATES	Lynwood High School	01.0	2,000.00
0000025361	Q.I.S.	REPAIRS - OTHER	Maint. Operations & Trans	01.0	4,932.49
0000025362	POCKET NURSE	MISCELLANEOUS	Vea/Rop	01.0	391.33
0000025363	AFFORDABLE BUSINESS FURNITURE	PARTITION CONTRACTORS	Maint. Operations & Trans	01.0	4,724.20
0000025364	N & K MECHANICAL INC	AIR CONDITIONING SERV/SYS	Maint. Operations & Trans	01.0	19,900.00
0000025365	N & K MECHANICAL INC	AIR CONDITIONING SERV/SYS	Maint. Operations & Trans	01.0	19,900.00
0000025368	POSTAGE BY PHONE	MAILROOM SUPP/EQUIP	Lynwood High School	01.0	5,000.00
0000025369	SPINITAR PRESENTATION PRODUCTS	REPAIRS - OFFICE EQUIPMENT	Lindbergh Elementary	01.0	190.00
0000025370	OFFICE DEPOT	OFFICE SUPPLIES	Lynwood High School	01.0	533.76
0000025371	SOUTHWEST SCHOOL & OFFICE	LIBRARY SUPP/EQUIP	Lynwood High School	01.0	1,068.12
0000025372	SOFTWARE 4 SCHOOLS	MISCELLANEOUS	Firebaugh	01.0	218.00
0000025373	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	347.87
0000025376	PROGRESSIVE BUSINESS PUBLICATIONS	OFFICE SUPPLIES	Security	01.0	295.00
0000025377	LAKE SHORE LEARNING MATERIAL	INSTRUCTIONAL SUPPLIES	Lincoln Elementary	01.0	1,811.03
0000025378	OFFICE DEPOT	OFFICE SUPPLIES	Academic Services	01.0	1,000.00
0000025379	THE COLLEGE BOARD	INSTRUCTIONAL SUPPLIES	Student Service	01.0	484.95
0000025380	PEARSON	INSTRUCTIONAL SUPPLIES	Special Education	01.0	206.82
0000025381	CATERING BY HERACH & ARA	MISCELLANEOUS	Vea/Rop	01.0	193.76
0000025382	ACCREDITING COMMISS. FOR SCHOOLS	FEES, LICENSE	Vista Continuation	01.0	810.00
				FUND 01 TOTAL	362,236.53
FUND 11					
0000025309	HEWLETT-PACKARD	ELECTRICAL SUPP/EQUIP	Adult Education	11.0	53.41
0000025357	SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	Adult Education	11.0	402.87
0000025357	SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	Adult Education	11.0	682.33
				FUND 11 TOTAL	1,138.61
FUND 12					
0000025304	RESOURCES FOR EDUCATORS	SUBSCRIPTIONS	Child Development	12.0	346.62
0000025328	TEACHSTONE	LEARNING MATERIALS	Child Development	12.0	2,285.74
0000025329	GARDENING WITH KIDS	INSTRUCTIONAL SUPPLIES	Child Development	12.0	2,141.73
				FUND 12 TOTAL	4,774.09
FUND 13					
0000025310	1 DAY PAINT & BODY CENTERS	REPAIRS - OTHER	Central Kitchen	13.0	2,100.00
0000025348	ACTION SALES	FOOD SERVICES SUPP/EQUIP	Central Kitchen	13.0	82,572.33
0000025350	EVERSTRONG CONSTRUCTION, INC.	FOOD SERVICES SUPP/EQUIP	Central Kitchen	13.0	3,950.00
0000025352	CHILL SPOT, INC.	FOOD PRODUCTS	Central Kitchen	13.0	3,000.00
0000025366	OUTDOOR SCHOOL FURNITURE	FURNITURE, SCHOOL	Central Kitchen	13.0	12,359.87
0000025367	DJ CO-OPS	MISCELLANEOUS	Central Kitchen	13.0	15,000.00
				FUND 13 TOTAL	118,982.20
FUND 21					
0000025295	NTD ARCHITECTURE	ARCHITECTURAL SERVICES	Districtwide	21.0	9,500.00
0000025305	SPECTRUM GEOPHYSICS	TESTING LABORATORIES	Washington Elementary	21.0	805.00
0000025306	DIVISION OF STATE ARCHITECT	FEES, LICENSE	Lincoln Elementary	21.0	5,618.50
0000025374	VISIBLE GRAPHICS	CONTRACTED SERVICES	Lindbergh Elementary	21.0	12,180.00
0000025375	BAYTEK ENGINEERING	TESTING LABORATORIES	Wilson Elementary	21.0	975.00
				FUND 21 TOTAL	29,078.50
				TOTAL	516,209.93

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANT SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of October 2, 2013 - October 22, 2013.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$7,862,452.68
(Amount)

Various

(Name of funding source and/or location)

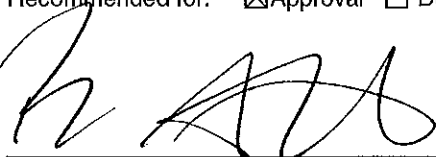
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: November 12, 2013

TO: Paul Gothold, Superintendent

FROM: Business Services Division

SUBJECT: Warrant Schedule for the Period of October 2, - October 22, 2013

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount
10/02/13	\$ 344,533.58
10/03/13	\$ -
10/04/13	\$ 932,755.03
10/07/13	\$ 21,286.06
10/08/13	\$ 365,200.61
10/09/13	\$ 368,012.48
10/10/13	\$ 1,113,478.91
10/11/13	\$ 426,615.72
10/14/13	\$ -
10/15/13	\$ 1,262,520.79
10/16/13	\$ 263,324.66
10/17/13	\$ 1,947,049.54
10/18/13	\$ 633,713.41
10/21/13	\$ 114,870.56
10/22/13	\$ 69,091.33
Total	\$ 7,862,452.68

For a more detailed account of specific District expenditures, please refer to page 3.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: November 12, 2013
TO: Paul Gothold, Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant Schedule for the Period of October 2, - October 22, 2013

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 3,553,960.30
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 32,776.95
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 43,988.41
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 385,896.82
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 3,120,242.39
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 84,984.76
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 640,603.05
Total Warrants All Funds	\$ 7,862,452.68

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF REVOLVING CASH REPORT #4

BACKGROUND INFORMATION:

Staff requests approval of the attached 2013-14 Revolving Cash Report #4 covering the period of September 24, 2013 through October 28, 2013 for a total of \$23,927.21.

☐ Renewal Contract/Item

☐ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$23,927.21

(Amount)

Various

(Name of funding source and/or location)

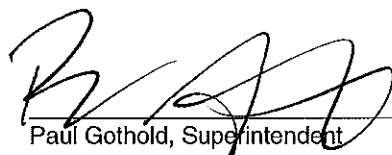
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

MEMORANDUM**ACTION**

October 28, 2013

TO: Paul Gothold, Superintendent**FROM:** Yolanda Vega, Accounting Manager**VIA:** Peter Wong, Chief Business Official**SUBJECT:** Report of Revolving Cash Fund # 4 (FY 2013/2014)

I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period September 24, 2013 through October 28, 2013 and recommend that the Board ratify these expenditures:

EXPLANATION	AMOUNT
Other Operating Exp:	
Mileage Reimbursements:	\$ 401.44
Janel King, Daniel Garcia, Kyu Park, Stephanie Siordia	
Conference Reimbursements and Expenses: *	\$ 3,202.44
Tony Hua, Lorena Martinez, Mealanie Galima, Griselda Rodriguez, Luz Castillo, Gerald Brown, Jorge Quintero, Tannis Little, Cynthia Rascon, Kristina Camateros, Lakeisha Wright, Victor Dunomes, Linda Vaughan, Jose Montes, Sergio Lima, Fernando Barrera, Celese Johnson, Maria Galima, Yumeka Seabrooks, Cathy Tang	
Dorothy Cole - Office Supplies	\$ 34.87
Jim Huge & Associates - Consulting Services	\$ 2,973.02
American Express - Supplies, Lodging, Travel & Registration Fees	\$ 7,104.29
Earline Reynolds - Petty Cash Reimbursement	\$ 243.00
Elizabeth Cabrera - Meals for Panel	\$ 177.04
Regina Ramos - Supplies	\$ 43.59
Skillpath Seminars - Seminar Materials	\$ 34.15
U.S. Postmaster - Postage Expense	\$ 1,926.78
William Gideon - Supplies	\$ 171.13
Geraldine Ormeo - Petty Cash Reimbursement	\$ 386.32
Siggy's Auto Body - Security Vehicle Repairs	\$ 400.00
Medieval Times - ROP Fieldtrip	\$ 740.00
Yesenia Fernandez - Postage Expense	\$ 39.90
Francye Kyle - Student Snacks	\$ 30.96
Marcela Alvarado - Returned Lost Book Fees	\$ 8.00
ASB of LUSD - Vending Commission - Aug. & Sep. 2013	\$ 2,958.27
Brenda Villaverde - Postage Expense	\$ 22.01
ASB of LHS - 80% of Facilities Fees	\$ 2,480.00
ASB of FHS - 80% of Facilities Fees	\$ 550.00
TOTAL	\$ 23,927.21

Prior Board Approved Items*

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF RECORD OF COLLECTION REPORT #4

BACKGROUND INFORMATION:

Staff requests approval of the 2013-14 Record of Collection Report #4 covering the period of September 18, 2013 through October 23, 2013 for a total of \$879,577.85.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

\$879,577.85
(Amount)

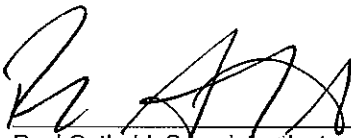
Various
(Name of funding source and/or location)

Various
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

RECORD OF COLLECTIONS #4 FY 2013/2014

The following is a list of Cash Collections received by the Accounting Department during the period of September 18, 2013 to October 23, 2013. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Explanation	Amount
105150	Marisol Zuniga (Golden State Youth Soccer)	Facilities Fee - LMS 9/22/13	\$ 200.00
105151	Brandon Rainey (CBG Arts)	Facilities Fee - LHS PAC 10/4-10/6/13	\$ 1,381.00
105152	Nicolas Pineda	Developer Fees - 5445 Fertile	\$ 2,634.39
105153	Amancio Pardini (Primera Iglesia Bautista)	Facilities Fee - Will Rogers Parking Lot - 9/28/13	\$ 100.00
105154	Danica Baker (Family of Faith Christian Center)	Facilities Fee - LHS (PAC) Nov 2 & 3, 2013	\$ 1,344.00
105155	Marisol Zuniga (Golden State Youth Soccer)	Facilities Fee - LMS 9/29/13	\$ 200.00
105156	Target - Helen Keller Elementary	Donation - Helen Keller Elementary	\$ 142.49
105156	Knott's Berry Farm	Donation - Helen Keller Elementary	\$ 116.00
105156	Maricela Valencia - Helen Keller Elementary	Fundraiser (T-Shirt Sale) - Helen Keller Elem.	\$ 437.00
105157	Dan Tapua - Williams Recycling	Recycling - MOT	\$ 133.00
105158	Juan M. Sanchez	Payroll Cash Collection	\$ 679.00
105159	Yanett Navarro (Instituto Mexicano de Arte y Cultura)	Facilities Fee - LMS Oct 2013	\$ 120.00
105160	Marisol Zuniga (Golden State Youth Soccer)	Facilities Fee - LMS 10/6/13	\$ 200.00
105161	Victor Grimaldo (Viva Panama Organization)	Facilities Fee - LHS (PAC) 10/12/13	\$ 276.00
105162	Marisol Zuniga (Golden State Youth Soccer)	Facilities Fee - LMS 10/13/13	\$ 200.00
105163	Carlos Tellez (South Bay Gunners)	Facilities Fee - LMS 10/12 & 10/19/13	\$ 350.00
105164	Marisol Zuniga (Golden State Youth Soccer)	Facilities Fee - LMS 10/20/13	\$ 250.00
105165	Judith Perez	Payroll Cash Collection	\$ 319.72
105166	Carlos Tellez (South Bay Gunners)	Facilities Fee - LMS 10/26, 11/2, 11/9, 11/16 & 11/23/13	\$ 930.00
106782	Target - Hosler Middle School	Donation - Hosler Middle School	\$ 63.25
106783	Matrix Document Imaging Inc.	Records Fee	\$ 15.00
106784	Peggy Wilson	Records Fee	\$ 138.00
106785	Maria Sierra	Insurance Premium	\$ 6.54
106786	Grand G&G Inc.	Vending Machine - Commission Aug. 2013	\$ 459.48
106787	Michele Karol Slaughter	Insurance Premium	\$ 553.32
106788	Amber Bojorquez	Insurance Premium	\$ 159.61
106789	Christine Koyanagi	Insurance Premium	\$ 841.75
106790	State of California	Medi-Cal Deposit Fund	\$ 11,376.83
106791	Nicker Management, Inc. DBA McDonalds	Donation - Lindbergh Preschool	\$ 100.00
106792	Jennifer L. Bourgana	Insurance Premium	\$ 528.10
106793	State of California	Child Development	\$ 8,354.00
106794	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 5,033.98
106795	LA County Office of Education	ROP Claim Disbursement - FY 12/13	\$ 229,052.47
106796	AT&T	E-RATE - Account#0026179	\$ 5,084.66
106797	AT&T	E-RATE - Account#0026178	\$ 3,585.96
106798	AT&T	E-RATE - Account#0026177	\$ 5,054.83
106799	AT&T	E-RATE - Account#0026176	\$ 5,774.99
106800	Louisa Graham	Insurance Premium	\$ 104.24
106801	Mary E. Cuseo	Insurance Premium	\$ 640.21
106802	Mary E. Cuseo	Insurance Premium	\$ 528.10
106803	Morgan Cox	Insurance Premium	\$ 196.22
106804	Eric Eggena	Insurance Premium	\$ 28.93
106805	State of California	Child & Adult Care Food Program	\$ 5,881.41
106806	State of California	Child & Adult Care Food Program	\$ 338.98
106807	Office Depot	Rebate	\$ 3,504.78

106808	State of California	Medi-Cal Deposit Fund	\$ 624.21
106809	Target - Cesar Chavez Middle School	Donation - Cesar Chavez Middle School	\$ 162.38
106810	Alliance of Schools For Cooperative Insurance Corvel	Abbott ES Vandalism - Claim Reimbursement	\$ 15,503.30
106811	Alliance of Schools For Cooperative Insurance Corvel	Abbott ES Vandalism - Claim Reimbursement	\$ 20,000.00
106812	Howard Lucas	Records Fee	\$ 3.50
106813	Angie Estacio	Insurance Premium	\$ 101.44
106814	Alfonso Jimenez	Insurance Premium	\$ 286.36
106815	Michael A. Roddy	Insurance Premium	\$ 1,518.78
106816	Cassandra Ziskind	Insurance Premium	\$ 84.12
106817	County of Los Angeles	Court Ordered Restitution-Manuel Rodriguez	\$ 50.00
106818	Second Image National	Records Fee	\$ 15.00
106819	ASB of Firebaugh High School	US Bank Charges (Single Point) Apr-Jun 2013	\$ 39.65
106820	ASB of Firebaugh High School	Field Trip Transportation Fee - FHS	\$ 550.00
106821	Void	Void	\$ -
106822	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 2,988.42
106823	Angie Vasquez - FHS	Textbook Fees	\$ 194.05
106824	Angie Vasquez - FHS	Textbook Fees	\$ 111.20
106825	Angie Vasquez - FHS	Library Book Fees	\$ 63.95
106826	A. Tavizon	Insurance Premium	\$ 97.95
106827	Eddie Pasillas	Insurance Premium	\$ 65.38
106828	Hamid Zahedi	Insurance Premium	\$ 556.97
106829	AT&T	E-RATE - Account#0026180	\$ 376,584.44
106830	Volunteers of America of Los Angeles	Head Start Program Classroom Rental @ Abbott OCT 2013	\$ 2,000.00
106831	ASB of Lynwood High School	Field Trip Transportation Fee - LHS	\$ 550.00
106832	LaJuana Minor Johnson	Insurance Premium	\$ 80.00
106833	Anna Christensen	Insurance Premium	\$ 37.47
106834	Amanda Tapia	Insurance Premium	\$ 97.95
106835	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 3,165.99
106836	State of California	Medi-Cal Deposit Fund	\$ 1,956.84
106837	State of California	Child & Adult Care Food Program	\$ 6,173.65
106838	State of California	Child & Adult Care Food Program	\$ 363.71
106839	Target - Abbott Elementary	Donation - Abbott Elementary	\$ 143.69
106839	Pictures With Class By Barksdale	Fundraiser - Spring Promotion - Abbott Elementary	\$ 688.27
106840	Field Account	Records Fee	\$ 15.00
106841	Alicia M. Danao	Insurance Premium	\$ 231.60
106842	Lawrence O. Olayele	Insurance Premium	\$ 542.26
106843	David W. Collins	Insurance Premium	\$ 1,040.71
106844	Viraseni Wu	Insurance Premium	\$ 979.50
106845	Western Growers Foundation	GENE-School Garden Grant	\$ 1,000.00
106846	State of California	Medi-Cal Deposit Fund	\$ 57.91
106847	Matthew Pielli (paid by Cynthia Torres)	Payroll Cash Collection	\$ 100.00
106848	Orlena T. Techo	Payroll Cash Collection	\$ 75.00
106849	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 923.84
106850	State of California	School Nutrition Program	\$ 1,733.72
106851	AT&T	E-RATE - Bill Acct#8310001673888	\$ 38,828.75
106852	AT&T	E-RATE - Bill Acct#C602221918777	\$ 4,106.45
106853	AT&T	E-Rate - Bill Acct#287246785357 & #875159901	\$ 657.75
106854	Oriental Trading Company, Inc.	Refund PO#25026	\$ 12.99
106855	NCS Pearson	Facilities Fee - LHS (Rooms for CSET Adm.)	\$ 1,577.47
106857	Mary McClendon	Insurance Premium	\$ 6.54
106859	Void	Void	\$ -
106860	American Association of School Adm. Inc. (AASA)	AASA Grant	\$ 4,000.00
106861	Christine Koyanagi	Insurance Premium	\$ 841.75

106862	Rose I. Orozco	Insurance Premium	\$ 275.36
106863	Lifetouch National School Studios	Fundraiser - Lugo ES	\$ 239.00
106863	Nicker Management, Inc. DBA McDonalds	Donation - Lugo ES	\$ 200.00
106864	State of California	Medi-Cal Deposit Fund	\$ 499.13
106865	City of Lynwood	Catering - Summer Food Service	\$ 32,498.70
106866	Sky Blue Foods, LLC	Rebate	\$ 70.00
106867	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 10,430.21
106868	T-Mobile	E-RATE - Invoice#1889549	\$ 25,141.55
106869	State of California	School Nutrition Program	\$ 21,054.72
106870	Sims Recycling Solutions	Recycling - Technology	\$ 93.06
106871	Scribbles Software	Transcript Fees	\$ 67.97
			<u>\$ 879,577.85</u>

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:

In accordance with Board Policy 3290, the staff recommends that the Board of Education accept the following Donations:

A donation of \$100.00 from Nicker Management, Inc. DBA McDonalds to Lindbergh Preschool for general educational expenses.

A donation of \$162.38 from Target to Cesar Chavez Middle School for general educational expenses.

A donation of \$63.25 from Target to Hosler Middle School for general educational expenses.

A donation of \$142.49 from Target to Helen Keller Elementary School for general educational expenses.

A donation of \$116.00 from Knott's Berry Farm to Helen Keller Elementary School for general educational expenses.

A donation of \$143.69 from Target to Abbott Elementary School for general educational expenses.

A donation of \$200.00 from Nicker Management, Inc. DBA McDonalds to Lugo Elementary for general educational expenses.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

100.00
\$827.81
(Amount)

Child Development Fund
Unrestricted General Fund
(Name of funding source and/or location)

12.0-00000.0-00001-00000-8699-0000000
01.0-00000.0-00000-00000-8699-0000000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold
Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE RE-ROOFING
PROJECTS AT LYNWOOD ADULT SCHOOL AND DISTRICT OFFICE

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Re-Roofing project, Bid #CM-041513 (Group E) at Lynwood Adult School and District Office as completed by Adco Roofing, Inc. at a cost of \$104,594.05 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE ASPHALT REPAIRS
PROJECT AT LINDBERGH ELEMENTARY

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Asphalt Repairs project, Bid #CM-041813 at Lindbergh Elementary as completed by Universal Asphalt Co., Inc. at a cost of \$167,150.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

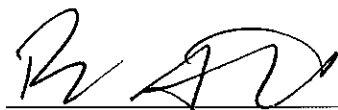
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE ASPHALT REPAIRS
PROJECT AT WILL ROGERS ELEMENTARY

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Asphalt Repairs project, Bid #CM-041813 at Will Rogers Elementary as completed by Universal Asphalt Co., Inc. at a cost of \$66,702.62 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE ASPHALT REPAIRS
PROJECT AT ABBOTT ELEMENTARY

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Asphalt Repairs project, Bid #CM-041813 at Abbott Elementary as completed by Century Paving at a cost of \$184,733.37 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item** ☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

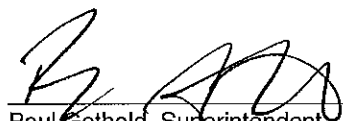
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE ASPHALT REPAIRS
PROJECT AT LUGO ELEMENTARY

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Asphalt Repairs project, Bid #CM-041813 at Lugo Elementary as completed by Century Paving at a cost of \$14,355.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

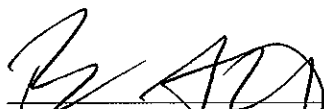
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE ASPHALT REPAIRS
PROJECT AT WILSON ELEMENTARY

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Asphalt Repairs project, Bid #CM-041813 at Wilson Elementary as completed by Century Paving at a cost of \$20,946.58 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

**AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE EXTERIOR
PAINTING PROJECT AT ROOSEVELT ELEMENTARY**

BACKGROUND INFORMATION:

Staff requests the approval of the Notice of Completion for the Exterior Painting project, Bid #CM-041613 at Roosevelt Elementary as completed by C.T.G. Construction, Inc. at a cost of \$190,000.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

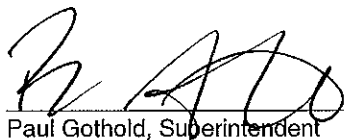
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER A SERVICE AGREEMENT WITH
MISSION TRAIL ADVISORS FOR COMPREHENSIVE BOND FINANCIAL
ADVISORY SERVICES

BACKGROUND INFORMATION:

The Security Exchange Commission (SEC) has proposed new regulations that require the issuing agency of municipal bonds to contract financial advisory services. The purpose of which is to protect the interest of the tax payers.

The staff has solicited and received two cost proposals from the Dolinka Group and Mission Trail Advisors. Based on the proposed costs and the experience factor, the staff recommends the entering of a service agreement with Mission Trail Advisors for comprehensive bond financial advisory services for a flat fee of \$60,000.00, without out-of-pocket cost, per issuance of Measure K bond.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$60,000 per issuance
(Amount)

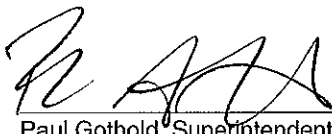
Building Fund
(Name of funding source and/or location)

21.0-90100.0-00000-85000-5850-7690000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL FOR CATHY TANG, DIRECTOR OF CHILD NUTRITION SERVICES TO ATTEND THE CALIFORNIA SCHOOL NUTRITION ASSOCIATION ANNUAL LEGISLATIVE ACTION CONFERENCE ON JANUARY 26 – 28, 2014 IN SACRAMENTO, CA

BACKGROUND INFORMATION:

Staff requests the approval for Cathy Tang, Director of Child Nutrition Services, to attend the California School Nutrition Association annual Legislative Action Conference on January 26 – 28, 2014 in Sacramento, CA. Total costs including registration, travel, lodging and meals shall not exceed \$1,400.00.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

Not to Exceed
\$1,400.00
(Amount)

Cafeteria Fund
(Name of funding source and/or location)

13.0-51300.0-00000-37000-5220-7800000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

PW *AG*

Paul Gothold, Superintendent

11-12-2013

Agenda Report 14.14
Page 1 of 1

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION 13-14/14, DESIGNATION OF DISTRICT REPRESENTATIVES FOR SCHOOL FACILITY PROGRAM PROJECTS

BACKGROUND INFORMATION:

The former Superintendent, Mr. Edward Velasquez, was the designated representative of the District for School Facility Program Projects, such as the Overcrowded Relief Grant projects at Lincoln and Washington Elementary. The staff requests approval of Resolution 13-14/14, designating the Superintendent, Chief Business Official, and Facility Planner as the District Representatives for any current and future School Facility Program Projects.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☐ Yes ☒ No

☐ Yes ☐ No

N/A
(Amount)

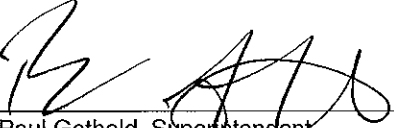
N/A
(Name of funding source and/or location)

N/A
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

11-12-2013

**LYNWOOD UNIFIED SCHOOL DISTRICT
RESOLUTION 13-14/14
DESIGNATION OF DISTRICT REPRESENTATIVES FOR SCHOOL FACILITY PROGRAM
PROJECTS**

WHEREAS, the Board of Trustees has requested, and may in the future request, funding of one or more School Facility Program projects pursuant to Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et seq. and Emergency Repair Program projects pursuant to Article 1.5, Chapter 5, Part 10.5, Division 1, commencing with Section 17592.70 of the Education Code; and

WHEREAS, the Board of Trustees is required to identify the District Representatives that will certify documents and act as liaison with the Office of Public School Construction and the State Allocation Board; and

WHEREAS, the Board of Trustees has identified the following positions, and those currently holding those titles within the District, as the authorized District Representatives:

- ◆ Superintendent - Paul Gothold
- ◆ Chief Business Official - Peter Wong
- ◆ Facilities Planner - Ramon Roxas

WHEREAS, the District Representative has been directed to review all school sites for modernization eligibility and update the eligibility on an annual basis when applicable;

WHEREAS, the District Representative has been directed to review the District's new construction eligibility and update the eligibility on an annual basis when applicable;

WHEREAS, the District has filed applications to replace portables at several school sites, with possibility of filing other modernization and/or new construction projects if able; and

WHEREAS, the District must file expenditure reports for emergency repairs at eligible schools once they are funded by the State of California and completed; and

WHEREAS, the District has established, in accordance with Education Code Section 17070.75(e) and beginning with the 2005/2006 fiscal year, a facilities inspection system to ensure that each of its schools is maintained in good repair;

NOW, THEREFORE, the Board of Trustees authorizes the District Representative to execute documents as necessary to carry out the provisions of this resolution.

APPROVED AND ADOPTED by the Board of Education on the 12th day of November 2013, by the following votes:

AYES: _____ **NOES:** _____ **ABSTAIN:** _____ **ABSENT:** _____

Briseida Gonzalez, Clerk

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: November 12, 2013

FROM: Peter Wong
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO AWARD THE ASPHALT REPAIR PROJECTS
AT LINDBERGH AND WILL ROGERS ELEMENTARY SCHOOLS TO
UNIVERSAL ASPHALT CO. INC.

BACKGROUND INFORMATION:

The staff conducted a formal bidding process, bid package #CM-042013, for the asphalt repair projects at Lindbergh and Will Rogers Elementary Schools. The following 3 responsive bids were received:

1	Universal Asphalt	\$203,300.00
2	Terra Pave	\$351,100.00
3	Ian Thomas Group	\$465,200.00

After an evaluation of the experiences, reputation, and financial condition of the bidders, the lowest responsive bidder for Lindbergh and Will Rogers Elementary Schools for the asphalt repair projects is Universal Asphalt. The staff recommends the award of the asphalt repair projects to Universal Asphalt, at a total cost of \$203,300.00.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$203,300.00
(Amount)

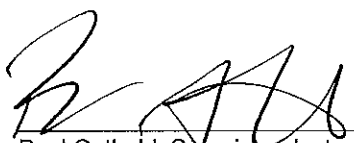
School Building Fund
(Name of funding source and/or location)

21.0-90100.0-00000-85000-6250-108
21.0-90100.0-00000-85000-6250-103
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: November 12, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO: 13-14/12, NAMING THE
L-BUILDING AT ROOSEVELT ELEMENTARY SCHOOL AFTER
VICKI JANET PITMAN**

BACKGROUND INFORMATION:

Request approval of Resolution No. 13-14/12, naming the L-Building at Roosevelt Elementary School after Vicki Janet Pitman.

Cost to be incurred is for plaque and name plate.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2013-2014 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

Approx. \$1,500.00
(Amount)

General Fund

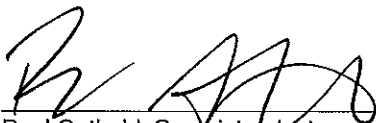
(Name of funding source and/or location)

01.0-00000.0-00000-71500-4350-751000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

Board of Education

NAMING BUILDING AFTER VICKI JANET PITMAN

Resolution No. 13-14/12

WHEREAS, Vicki Janet Pitman devoted her entire teaching career at Roosevelt Elementary School from 1967 to 2007; and

WHEREAS, Ms. Pitman was a dedicated teacher who collaborated well with her colleagues in order to coordinate efforts at her grade level; and

WHEREAS, Ms. Pitman was the organizational cornerstone to her fifth grade team and a resource and mentor for new teachers; and

WHEREAS, Ms. Pitman displayed good solid teaching with an emphasis on competencies and individual thinking; and

WHEREAS, Ms. Pitman set professional high standards, exemplified remarkable classroom management; and was a resource and mentor to new teachers; and

WHEREAS, Ms. Pitman went over and above her assigned duty and took on the responsibilities of a Spelling Bee Coach, Square Dancing Instructor, and Christmas Program Coordinator; and

WHEREAS, Ms. Pitman's dedication to the school and the community embodied servant-leadership;

NOW THEREFORE, BE IT RESOLVED, that the Lynwood Unified School District Board of Education, Superintendent, and staff hold special ceremonies in honor of Ms. Vicki Janet Pitman; and

BE IT FURTHER RESOLVED, that the Lynwood Unified School District Board of Education Members, Superintendent, and staff honor Ms. Pitman by naming the L-Building at Roosevelt Elementary School "The Vicki Pitman Building".

PASSED AND ADOPTED this 12th day of November, 2013.

Maria G. Lopez - President

Briseida Gonzalez – Clerk

Alfonso Morales, Esq. – Member



José Luis Solache - Vice-President

Rachel Chavez - Member

Paul Gothold – Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: November 12, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO: 13-14/13 – LYNWOOD
UNIFIED SCHOOL DISTRICT'S COMMITMENT TO TEACH, DEVELOP, AND
PROVIDE OPPORTUNITIES FOR STUDENT LEADERSHIP**

BACKGROUND INFORMATION:

Approval is requested for Resolution No: 13-14/13, stating Lynwood Unified School District's commitment to teach, develop, and provide opportunities for student leadership, while maintaining its efforts for academic excellence.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

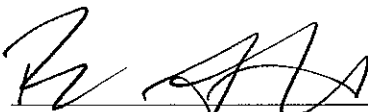
n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

Board of Education

SUPPORT FOR STUDENT LEADERSHIP

Resolution No. 13-14/13

WHEREAS, Lynwood Unified School District schools have an opportunity to teach students about student leadership and community involvement while meeting Math, Science, Social studies and English Language Arts standards, by integrating related courses of instruction into the curricula; and

WHEREAS, Lynwood Unified School District schools have the opportunity to develop student leadership by providing students with opportunities to engage in curriculum action projects that enhance their knowledge of government and leadership within their classroom, school, local community and within the United States; and

WHEREAS, Lynwood Unified School District is committed to the mission of building the mind and character of every student by teaching the academic, creative, and social skills needed to achieve excellence; and

WHEREAS, students' leadership development increases the ability of students to help others achieve through motivation, support, effective communication, problem solving, interpersonal skills, public speaking, project planning, and positive relationships; and

WHEREAS, various leadership organizations have historically provided and hopes to continue to provide a suite of leadership education services that include, but is not limited to: assemblies, classroom support for student action projects, and support for service learning curriculum activities; and

WHEREAS, Lynwood Unified School District will continue its progress toward building the mind and character of every student by teaching the academic, creative, and social skills needed to achieve excellence and excellence in leadership, and

THEREFORE, BE IT RESOLVED, that the Lynwood Unified School District hereby adopts this resolution and will continue its progress toward building the mind and character of every student by teaching the academic, creative, and social skills needed to achieve excellence and excellence in leadership, and

BE IT FURTHER RESOLVED, that the Board of Education of the Lynwood Unified School District requests the Superintendent of Schools to implement specific actions to further this goal in a timely manner; and

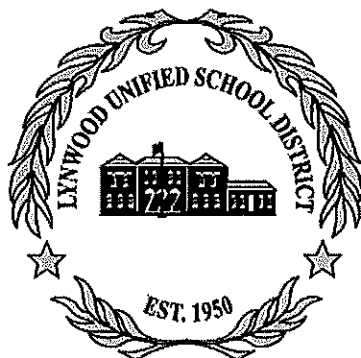
BE IT FURTHER RESOLVED, that the Superintendent of Schools will develop a means to keep the Lynwood Unified School District Board of Education and community regularly informed of the progress of implementation and student leadership activities.

PASSED AND ADOPTED this 12th day of November, 2013.

Maria G. Lopez - President

Briseida Gonzalez – Clerk

Alfonso Morales, Esq. – Member



José Luis Solache - Vice-President

Rachel Chavez - Member

Paul Gothold – Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: November 12, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO: 13-14/11 IN SUPPORT OF
EFFORTS TO MODIFY HOW THE VALUE OF COMMERCIAL PROPERTIES
IN CALIFORNIA ARE REASSESSED TO BENEFIT SCHOOL FUNDING**

BACKGROUND INFORMATION:

In response to the impact of the passage of Proposition 13 on state funding of public schools, approval of Resolution No: 13-14/11 is requested to support efforts to modify how the value of commercial properties in California are reassessed while maintaining existing protections provided to residential properties, as well as to communicate this position to local elected officials, for the purpose of increasing school funding.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

Board of Education

FUNDING FOR SCHOOLS & CLOSURE OF THE COMMERCIAL PROPERTY TAX LOOPHOLE

Resolution No. 13-14/11

WHEREAS, voters in the state of California approved Proposition 13 in 1978; and

WHEREAS, Proposition 13 created limits on the property taxes paid by residential and commercial properties; and

WHEREAS, residential and commercial property values in California are reassessed upon change of ownership; and

WHEREAS, owners of commercial real estate have benefited under current reassessment rules in that if a corporation owning commercial property is sold or merged with another corporation, but the property it owns stays deeded to the corporation, ownership of the property effectively changes without triggering a reassessment of the property and in other instances corporations often avoid reassessment of their property by use of existing law; and

WHEREAS, property taxes are a stable funding source for public schools; and

WHEREAS, since the passage of Proposition 13, the State of California has assumed a greater role in the funding of public schools; and

WHEREAS, since the State of California has assumed a greater role in the funding of public schools, per-pupil support has declined from the top 10 in the nation to the bottom 10; and

WHEREAS, public schools in California face challenges educating a student population with vast differences in language, poverty, parental education level, and other social, educational and economic factors; and

WHEREAS, modifying the method of reassessing commercial property would net needed additional resources for public schools; therefore

BE IT RESOLVED, that the Lynwood Unified School District governing board supports efforts to modify how the value of commercial properties in California are reassessed to allow for more regular commercial property value reassessment; that tax revenues generated by modernizing how commercial property is reassessed benefit local schools and not accrue to the State of California as General Fund savings, and

BE IT FURTHER RESOLVED, that the Lynwood Unified School District supports this effort while protecting existing protections provided to residential properties, and will communicate this position to local elected officials including members of the Los Angeles County Board of Supervisors, the Lynwood City Council, Senator Ricardo Lara, and Assemblyman Anthony Rendon.

PASSED AND ADOPTED this 12th day of November, 2013.

Maria G. Lopez - President

Briseida Gonzalez – Clerk

Alfonso Morales, Esq. – Member



José Luis Solache - Vice-President

Rachel Chavez - Member

Paul Gothold – Superintendent