



Special/Reorganization Meeting

BOARD AGENDA

December 10, 2013



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, California 90262
Phone Number: 310-886-1600 Fax Number: 310-608-7483

**SPECIAL & REORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION
TUESDAY, December 10, 2013 - 6:00 p.m**

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Special & Reorganizational Meeting of the Board of Education will be held on Tuesday, December 10, 2013, with Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262.

A G E N D A

1. **CALL TO ORDER** Who: _____ Time: _____

2. **ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. José Luis Solache, Vice President
Ms. Briseida Gonzalez, MSW, Clerk
Mrs. Rachel Chavez, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel

PLEDGE ALLEGIANCE TO THE FLAG by Mark Twain Elementary School
LUSD Mission Statement

The mission of the Lynwood Unified School District is to prepare every student for success in college and career as a responsible citizen in a global society by guaranteeing equity and access to meaningful learning activities relevant to the 21st century.

3. **PUBLIC COMMENT/COMMUNICATIONS**

*No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).
No action may be taken and no discussion held on items raised by the public except as provided in
GC§54954.2 (b).*

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

4. **GOVERNING BOARD**

4.1 Request Approval of Resolution No: 13-14/18 and 13-14/19, in Recognition of Outgoing Board Members
Rachel Chavez and José Luis Solache

Motion: _____ Second: _____ Vote: _____

**SPECIAL & REORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION
TUESDAY, December 10, 2013**

4.2 Swearing-In Ceremony/Oath of Office for Newly Elected Governing Board Members

Oath of Office for Governing Board Member Elect Alfonso Morales, Esq.

Oath of Office for Governing Board Member Elect Alma Renteria

Motion: _____ Second: _____ Vote: _____

4.3 Election of Officers of the Board of Education for 2013-2014

(1) President

Motion: _____ Second: _____ Vote: _____

(2) Vice President

Motion: _____ Second: _____ Vote: _____

(3) Clerk

Motion: _____ Second: _____ Vote: _____

(4) Secretary to the Board

Motion: _____ Second: _____ Vote: _____

4.4 Request Approval of Certification of Signatures for 2013-2014

Motion: _____ Second: _____ Vote: _____

4.5 Request Approval of Appointment of Authorized Agent for 2013-2014

Motion: _____ Second: _____ Vote: _____

**4.6 Request Approval of Annual Representative to the Los Angeles County School Trustees Association
for 2013-2014**

Motion: _____ Second: _____ Vote: _____

**5. ITEMS FOR FUTURE AGENDAS:
ANNOUNCEMENTS:**

6. ADJOURNMENT

Time:

Respectfully Submitted,



Paul Gothold
Superintendent

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

FROM: Paul Gothold
Superintendent

SCHOOL/DEPARTMENT: Administration

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO: 13-14/18 AND 13-14/19, IN
RECOGNITION OF OUTGOING BOARD MEMBERS RACHEL CHAVEZ AND
JOSÉ LUIS SOLACHE

BACKGROUND INFORMATION:

Approval is requested for Resolution No. 13-14/18 and 13-14/19 in recognition of Mrs. Rachel Chavez's 24 years of service and Mr. José Luis Solache's 10 years of service as members of the LUSD Board of Education.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

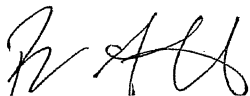
n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

Board of Education

OUTGOING BOARD MEMBER RECOGNITION

Resolution No. 13-14/18

In recognition of your twenty-four years of distinguished service, as a Member, twice as President, once as Vice-President, and once as the Clerk of the Board of Education of the Lynwood Unified School District

WHEREAS, you exemplified steadfast dedication and loyalty, always putting LUSD students first, advocating for programs and facility improvements, and ensuring student success and academic excellence; and

WHEREAS, you steadfastly protected district resources, and epitomized honesty and impartiality in the decision-making process; and

WHEREAS, you exhibited dedication, commitment and support by participating in every board meeting for the past 24 years, attending school programs, competitions, promotions, and graduation events; and

WHEREAS, you are a living example of civic engagement to be honored and cherished by those you have served;

NOW THEREFORE, BE IT RESOLVED that Rachel Chavez is hereby honored for her service and dedication to the education of all students and her commitment to the community.

Congratulations on your retirement!

PASSED AND ADOPTED this 10th day of December, 2013.

Maria G. Lopez - President



Paul Gothold – Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

Board of Education

OUTGOING BOARD MEMBER RECOGNITION

Resolution No. 13-14/19

In recognition of your ten years of distinguished service, as a past President, Vice-President, Clerk, and Member of the Board of Education of the Lynwood Unified School District

WHEREAS, we sincerely appreciate your leadership and commitment in helping the District achieve its mission and goals; and

WHEREAS, you have exhibited remarkable dedication and have demonstrated financial and instructional stewardship, and made sure all students are prepared for college and career; and

WHEREAS, you have volunteered countless hours of time to provide the best possible education for our students; and

WHEREAS, you have been a staunch advocate for local citizen control, civic engagement and decision-making for our public schools;

NOW THEREFORE, BE IT RESOLVED that José Luis Solache is hereby honored for his service and dedication to the education of all students and his commitment to the community.

We wish you only success and happiness in your future endeavors.

PASSED AND ADOPTED this 10th day of December, 2013.

Maria G. Lopez - President



Paul Gothold – Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: OATH OF OFFICE FOR NEWLY-ELECTED GOVERNING BOARD
MEMBERS**

BACKGROUND INFORMATION:

- Swearing-in Ceremony/Oath of Office for Re-Elected Board Member Alfonso Morales, Esq.
- Swearing-in Ceremony/Oath of Office for Newly-Elected Board Member Alma Renteria

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

AGENDA ITEM: ELECTION OF OFFICERS OF THE BOARD OF EDUCATION FOR 2013-2014

BACKGROUND INFORMATION:

Listed below are officers to be elected at the Reorganizational Meeting:

1. President

Disposition

Motion:

Second:

Vote:

2. Vice-President

Disposition

Motion:

Second:

Vote:

3. Clerk

Disposition

Motion:

Second:

Vote:

4. Secretary to the Board

Disposition

Motion:

Second:

Vote:

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☐ Yes

☒ No

☐ Yes

☒ No

n/a

n/a

(Amount)

No Cost to District

(Name of funding source and/or location)

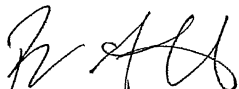
n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

12-10-2013

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL OF CERTIFICATION OF SIGNATURES
FOR 2013-2014**

BACKGROUND INFORMATION:

Attached is the Certification of Signatures for the period of December 10, 2013 to December 10, 2014 to be filed with the County Superintendent of Schools.

The persons are authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections 35143, 42632, and 42633. If the persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

Also attached is the Recommendation for Official Signatures effective December 10, 2013 to December 31, 2014.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2013-2014 Budget?

Requisition # from PeopleSoft:

☐ Yes ☒ No

☐ Yes ☒ No

n/a

n/a

(Amount)

No Cost to District

(Name of funding source and/or location)

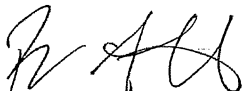
n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA ITEMS

December 10, 2013

MEMORANDUM TO: Members of the Board of Education

FROM: Paul Gothold, Superintendent of Schools

SUBJECT: Recommendation for Official Signatures, December 10, 2013
through December 31, 2014

1. "B" Warrants
(Only 1 Signature Required)
Paul Gothold
Gudiel Crosthwaite
Peter Wong
2. Orders for Salary Payments and Notice of Employment
(Only 1 Signature Required)
Paul Gothold
Peter Wong
3. Cafeteria Account
(Only 1 Signature Required)
Paul Gothold
Gudiel Crosthwaite
Peter Wong
4. Revolving Fund Clearing Account
(Only 1 Signature Required)
Paul Gothold
Gudiel Crosthwaite
Peter Wong
5. Purchase Orders
(Only 1 Signature Required)
Peter Wong
Keith Webster
Yolanda Vega
6. Vendors Contracts and Agreements
(Only 1 Signature Required)
Paul Gothold
Gudiel Crosthwaite
Adrienne Konigar-Macklin, Esq.
Peter Wong
7. AP Voucher Approval
(Only 1 Signature Required)
Peter Wong
Yolanda Vega
8. Employment Contracts, Certificated
(Only 1 Signature Required)
Paul Gothold
Gudiel Crosthwaite
Adrienne Konigar-Macklin, Esq.
Nancy Nichols-Nolasco
9. Commercial Banking Account
Paul Gothold
Gudiel Crosthwaite
Peter Wong

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 10, 2013 to December 31, 2014

In accordance with governing board approval dated December 10, 20 13.

Signature _____
Clerk (~~Secretary~~) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE
TYPED NAME
President of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Clerk/ ~~Secretary~~ of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education
SIGNATURE
TYPED NAME
Member of the Board of Trustees/Education

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE
TYPED NAME
Paul Gothold
TITLE Superintendent/Secretary to the Board of Education
SIGNATURE
TYPED NAME
Peter Wong
TITLE Chief Business Official
SIGNATURE
TYPED NAME
Gudiel Crosthwaite
TITLE Asst. Superintendent of Educational Services
SIGNATURE
TYPED NAME
Keith Webster
TITLE Director of Purchasing
SIGNATURE
TYPED NAME
Yolanda Vega
TITLE Accounting Manager
SIGNATURE
TYPED NAME
Nancy Nichols-Nolasco
TITLE Director of Certificated Personnel
SIGNATURE
TYPED NAME
Adrienne Konigar-Macklin, Esq.
TITLE General Counsel

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL OF APPOINTMENT OF AUTHORIZED AGENT
FOR 2013-2014**

BACKGROUND INFORMATION:

It is requested that the Board of Education appoint the Superintendent as Authorized Agent for the Fiscal Year, under the authority of Education Code section 35035(f) "Additional Powers and Duties of the Superintendent," which states "Enter into contracts for and on behalf of the district pursuant to Section 17604." Education Code section 17604 "Delegation of powers to agents; liability of agents," which states:

"Wherever in this code the power to contract is invested in the governing board of the school district or any member thereof, the power may by a majority vote of the board be delegated to its district superintendent, or to any persons that he or she may designate, or if there be no district superintendent then to any other officer or employee of the district that the board may designate. The delegation of power may be limited as to time, money or subject matter or may be a blanket authorization in advance of its exercise, all as the governing board may direct. However, no contract made pursuant to the delegation and authorization shall be valid or constitute an enforceable obligation against the district unless and until the same shall have been approved or ratified by the governing board, the approval or ratification to be evidenced by a motion of the board duly passed and adopted. In the event of malfeasance in office, the school district official invested by the governing board with the power of contract shall be personally liable to the school district employing him or her for any and all moneys of the district paid out as a result of the malfeasance."

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: December 10, 2013

FROM: Paul Gothold
Superintendent

SCHOOL/DEPARTMENT: Administration

AGENDA ITEM: REQUEST APPROVAL OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES ASSOCIATION FOR 2013-2014

BACKGROUND INFORMATION:

Approval is requested to designate a board representative to the Los Angeles County School Trustees Association for 2013-2014.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2013-2014 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

n/a

(Amount)

No Cost to the District

(Name of funding source and/or location)

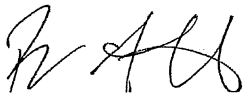
n/a

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent