



BOARD AGENDA

Regular Meeting

October 28, 2014



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, California 90262
Phone Number: 310-886-1600 Fax Number: 310-608-7483

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, October 28, 2014
CLOSED SESSION: 5:00p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, October 28, 2014, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California Law.

A G E N D A

- 1. CALL TO ORDER** Who: _____ Time: _____
- 2. ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board
Ms. Briseida Gonzalez, MSW, President
Mr. Alfonso Morales, Esq., Vice-President
Mrs. Maria G. Lopez, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Gary Hardie, Jr., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel
- 3. PUBLIC COMMENT/COMMUNICATIONS**
Please submit public comment forms prior to start of meeting at 5:00p.m. Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)
- 4. GOVERNING BOARD – Recess to Closed Session**
 - 4.1 Conference With Legal Counsel – Pending Litigation – Pursuant to GC 54956.9(d)(1)
 - 4.2 Conference With Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC 54956.9(d)(2)
 - 4.3 Conference to Decide Whether a Closed Session is Authorized – Pursuant to GC 54956.9(d)(3)
 - 4.4 Conference for Initiation of Litigation – Pursuant to GC 54945.9(d)(4)
 - 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
 - General Counsel
 - Four (4) Classified Employees
 - 4.6 Public Employee Complaint
 - 4.7 Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
 - CSEA, LTA, and SEIU
 - Negotiator: Atty. Adrienne Konigar-Macklin

BOARD OF EDUCATION

Briseida Gonzalez, MSW
President

Alfonso Morales, Esq.
Vice-President

Maria G. Lopez
Clerk

Alma-Delia Renteria
Member

Gary Hardie, Jr.
Member

Paul Gothold
Superintendent and Secretary to the Board

RECONVENE into OPEN SESSION

5. **CALL TO ORDER** Who: _____ Time: _____

6. **ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board

Ms. Briseida Gonzalez, MSW, President

Mr. Alfonso Morales, Esq., Vice-President

Mrs. Maria G. Lopez, Clerk

Ms. Alma-Delia Renteria, Member

Mr. Gary Hardie, Jr., Member

Atty. Adrienne Konigar-Macklin – In-House/General Counsel

7. **FLAG SALUTE** by Lindbergh Elementary School

8. **GOVERNING BOARD**

Minutes Request Approval of Minutes for the Regular Meeting of the Board of Education on October 14, 2014.

Motion: _____ Second: _____ Votes: _____

9. **REPORTS**

▪ **Students' Reports**

- Firebaugh High School
- Lynwood High School
- Vista Continuation High School
- Lynwood Adult School

▪ **Superintendent's Report**

- Project Lead The Way Presentation

▪ **Board Members' Reports**

10A. **PUBLIC COMMENT/COMMUNICATIONS**

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting**.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

10B. Public Hearing on Sufficiency of Instructional Materials, for Fiscal Year 2014-2015 & Approval of Resolution 14-15/08 for Filing with the Los Angeles County Office of Education

- Motion to Open Public Hearing_____Second_____
- Public Comments and Communications
- Motion to Close Public Hearing_____Second_____
- Motion to Approve Resolution No. 14-15/08, Regarding Sufficiency of 2014-2015 Instructional Materials for Filing with LACOE_____Second_____Votes_____

10C. Public Hearing for Approval and Appointment of the Board Appointee to the Personnel Commission of Lynwood USD

- Motion to Open Public Hearing_____Second_____
- Public Comments and Communications
- Motion to Close Public Hearing_____Second_____
- Motion to Approve Appointment of_____as the BOE Appointee to the LUSD Personnel Commission_____Second_____Votes_____

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion_____Second_____Vote_____

11. ACADEMIC SERVICES

- 11.1 Request Approval to Enter into Agreement with Document Tracking Services to Produce the Annual District and School Accountability Report Cards for Each School in Lynwood Unified School District for 2014-2015 School Year
- 11.2 Request Approval for Additional Secondary Schools Staff to Participate in the Advanced Via Individual Determination Workshop Sponsored by the Los Angeles County Office of Education for 2014-2015 School Year
- 11.3 Request Approval to Enter into an Agreement with Abbe S. Barron, DMD, PhD, Neuropsychologist, to Conduct Independent Educational Evaluations from October 29, 2014 to June 30, 2015
- 11.4 Request Approval to Enter into an Agreement with Steve Mason, Neuropsychologist, to Conduct Independent Educational Evaluations from October 29, 2014 to June 30, 2015
- 11.5 Request Approval to Enter into Agreement with Paul Halbmaier to Provide Technical Assistance to the Special Education Department from October 29, 2014-June 30, 2015
- 11.6 Request Approval to Attend the 2014 Golden Bell Award Luncheon in San Francisco, CA on December 14 - 16, 2014

- 11.7 Request Approval to Accept the Child Development Contract # CSPP-4205 for 2014-2015 School Year
- 11.8 Request Approval to Attend the Local Control Funding Formula (LCFF) Workshop in Garden Grove, CA on November 3, 2014
- 11.9 Request Approval to Enter into Agreement with Catapult Learning to Provide Common Core State Standards Professional Development for 2014-2015 School Year
- 11.10 Request Approval to Enter into Agreement with Total Education Solutions to Provide a Contracted School Psychologist from November 1, 2014 to June 30, 2015
- 11.11 Request Approval to Amend the Agreement between Lynwood Unified School District and Project Lead the Way, Inc. for 2014-2015 School Year
- 11.12 Request Approval to Attend the Leading Learning Institute Conference in Long Beach, CA on November 12 – 14, 2014
- 11.13 Request Receipt of Williams Uniform Complaint Quarterly Report From July 1, 2014 to September 30, 2014 for Submission to Los Angeles County Office of Education

12. HUMAN RESOURCES – CERTIFICATED

- 12.1 Request Approval of Certificated Personnel Schedule No. 14-15-06: Personnel Assignments, Employment and Separations
- 12.2 Request Approval of Resolution No. 14-15/05: Consent to Assignment
- 12.3 Request Approval of a Tentative Agreement between the Lynwood Unified School District and the Lynwood Teachers' Association (LTA) dated October 2, 2014
- 12.4 Request Approval to Adopt a Declaration of Need for Emergency 30-Day Substitute Teachers and Prospective Teachers for the 2014-2015 School Year

13. HUMAN RESOURCES –CLASSIFIED

- 13.1 Request Approval for Classified Personnel Report Schedule No. 14/15-06: Employment, Assignments, Leaves, and Separations
- 13.2 Request Approval of the Service Contract with LAUSD - Personnel Commission's Organizational Excellence (OE) Classified Training Branch for Professional Development Customer Service Training for LUSD Staff during the 2014-2015 Fiscal Year

14. BUSINESS SERVICES

- 14.1 Request Board Review of Purchase Orders for Period from September 29 through October 10, 2014
- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Approval of Revolving Cash Report #3
- 14.4 Request Approval of Record of Collection Report #3
- 14.5 Request Approval of Acceptance of Donations
- 14.6 Request Acceptance of Completion of the Miscellaneous Repairs Projects at Lynwood Middle School
- 14.7 Request Acceptance of Completion of the Miscellaneous Repairs Projects at Hosler Middle School

- 14.8 Request Acceptance of Completion of the Miscellaneous Repairs Projects at Lincoln and Washington Elementary Schools

15. ADMINISTRATION

- 15.1 Request Approval to Adopt Recommended Changes to Board Policies (Listed on Attachment)
- 15.2 Request Approval to Enter into Agreement with Eleuterio Davila to Provide Translation Services for the Citizens' Oversight Committee (COC) Meetings
- 15.3 Initial Announcement of the "My Brother's Keeper" Initiative and the "My Sister's Keeper" Call to Action & Approval of Resolution 14-15/09 for Filing with the Los Angeles County Office of Education
- 15.4 Request Approval to Conduct First Reading of the Proposed Articles of Incorporation for the Lynwood Partners Educational Foundation, a California Public Benefit Corporation
- 15.5 Request Approval to Enter into Agreement with Heathcliff & Company, LLC to Design an Education Foundation for the District

16. Report Out of Closed Session Pursuant to Government Code Section 54957

17. ANNOUNCEMENTS:

18. ITEMS FOR FUTURE AGENDAS:

19. ADJOURNMENT

Time:

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "P. Gothold", written over a horizontal line.

Paul Gothold, Superintendent

GOVERNING BOARD

Minutes Attached at the Back

PUBLIC HEARING

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: PUBLIC HEARING ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS,
FOR FISCAL YEAR 2014-2015 & APPROVAL OF RESOLUTION 14-15/08
FOR FILING WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION

BACKGROUND INFORMATION:

This public hearing on the instructional materials for 2014-2015 school year will be filed with the Los Angeles County Office of Education (LACOE) as required per Education Code Section 60119, Hearings; steps to ensure availability of textbooks and instructional materials.

A ten day notice of the public hearing was posted in at least three public places within the district that stated the time, place, and purpose of the hearing.

- Motion to Open Public Hearing _____ Second _____
- Public Comments and Communications
- Motion to Close Public Hearing _____ Second _____
- Motion to Approve Resolution No. 14-15/08, Regarding Sufficiency of 2014-2015 Instructional Materials for Filing with LACOE _____ Second _____ Votes _____

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

(Amount)

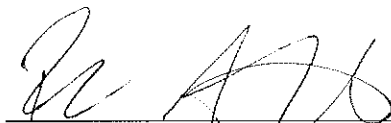
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT **BOARD OF EDUCATION AGENDA**

RESOLUTION NO. 14-15/08, SUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, in order to receive instructional funds, the Lynwood Unified School District Board of Education is required by Education Code Section 60119 to make diligent effort to hold a public hearing and adopt a resolution by the end of the eighth week of school determining that every pupil, including English Learners, has sufficient textbooks or instructional materials in core subjects that are consistent with the content of the curriculum framework adopted by State Board of Education; and

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in three public places within the district that state the time, place, and purpose of hearing; and

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, to use in class and to take home to complete required homework assignment. This does not require two sets of textbooks or instructional materials for each pupil; and

WHEREAS, the Lynwood Unified School District Board of Education shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 through 12 inclusive; and

WHEREAS, the Governing body hereby certifies that as of this date, each pupil in the Lynwood Unified School District, Kindergarten through 12th grade, has been provided with standards-aligned textbooks or basic instructional materials in mathematics, science, history/social science, reading/language arts, including English language development component of an adopted program, and foreign language; and

WHEREAS, the instructional materials were purchased from an approved standards-aligned adoption list as required by CCR, Title 5, Section 9531, for all Kindergarten through 8th grade students; and

WHEREAS, the instructional materials were adopted by the Governing Board following district review of the materials and their alignments with state content standards as required by CCR, Title 5, Section 95311 or 9th through 12th grade students; and

NOW THEREFORE BE IT RESOLVED, that the Lynwood Unified School District Board of Education hereby determines as required by Education Code 60119, that the school district has sufficient instructional materials for each pupil in the following areas: Mathematics, Science, History/Social Science, Reading/Language Arts, including the English Language Development component of an adopted program, and Foreign Language.

BE IT FURTHER RESOLVED, that a copy of this resolution be made an integral part of the minutes of the Board of Education meeting of October 28, 2014.

PASSED AND ADOPTED by the Board of Education on this 28th Day of October, 2014.

Ayes _____

Noes _____

Absent _____

Abstain _____

Briseida Gonzalez, President

Alfonso Morales, Esq, Vice President

Maria G. Lopez, Clerk

Alma-Delia Renteria, Member

Gary Hardie, Jr., Member

Paul Gothold, Superintendent of Schools

10-28-2014

Agenda Report 10.B
Page 2 of 2

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: October 28, 2014

**FROM: Nancy Nichols
Director of Human Resources**

SCHOOL/DEPARTMENT: Human Resources

**AGENDA ITEM: PUBLIC HEARING FOR APPROVAL AND APPOINTMENT OF THE BOARD
APPOINTEE TO THE PERSONNEL COMMISSION OF LYNWOOD USD**

BACKGROUND INFORMATION:

Pursuant to the Education Code, the Board, in open hearing, will provide the public, employees, and employee organizations the opportunity to express their views on the qualifications of the individual under consideration as the Board appointee to the Commission. At the close of the public hearing, the Board may appoint the individual under consideration, or appoint another individual without further notification or public hearing. As such, the Board is not bound by its original announcement.

Accordingly, the Board will now open the meeting up to public hearing to consider the reappointment of Ms. Jacqueline Espinoza.

PUBLIC HEARING

A public hearing for the Board's Appointee to the Personnel Commission will be held in accordance with the date, time, and location specified below.

Date: October 28, 2014
Time: 6:00 p.m.
Location: Lynwood USD, Education Center, 11321 Bullis Road, Lynwood, CA, 90262

- Motion to Open Public Hearing_____Second_____
- Public Comments and Communications
- Motion to Close Public Hearing_____Second_____
- Motion to Approve Appointment of_____as the BOE Appointee to the LUSD
Personnel Commission _____Second_____Votes_____

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

(Amount)

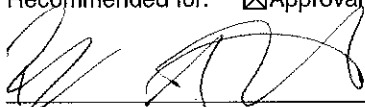
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

Agenda Report 10.C
Page 1 of 1

CONSENT

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH DOCUMENT TRACKING SERVICES TO PRODUCE THE ANNUAL DISTRICT AND SCHOOL ACCOUNTABILITY REPORT CARDS FOR EACH SCHOOL IN LYNWOOD UNIFIED SCHOOL DISTRICT FOR 2014-2015 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Document Tracking Services to produce the annual District and School Accountability Report Cards (SARC) for each school in Lynwood Unified School District for the 2014-2015 school year.

The No Child Left Behind Act mandates districts to communicate progress and adhere to guidelines. Each school is required to compile and distribute information regarding student achievement data, staffing, school and district activities, and facility reports. Additionally, the district is required to make these reports accessible online.

Some of the features of Document Tracking Services include:

- Pre-population of student performance data including state and local assessment/benchmark data.
- Data carryover from year to year, minimizing and streamlining annual updates.
- Full report customization.
- Built-in auto-calculation functionality for expenditures.
- Complete document history and data restoration.
- Multiple user logins per location.

All information provided in the SARC reports will be available in English and Spanish.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$6,400.00

(Amount)

Unrestricted Funds

(Name of funding source and/or location)

01.0-019000.0-00000-21000-5850-7420000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite *RC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR ADDITIONAL SECONDARY SCHOOLS STAFF
TO PARTICIPATE IN THE ADVANCED VIA INDIVIDUAL DETERMINATION
WORKSHOP SPONSORED BY THE LOS ANGELES COUNTY OFFICE OF
EDUCATION FOR 2014-2015 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval for additional secondary schools staff to participate in the Advanced Via Individual Determination (AVID) workshops sponsored by the Los Angeles County Office of Education (LACOE) for 2014-15 school year.

The AVID program prepares students for college and helps them with the college application process. Workshops will prepare AVID teachers as they learn strategies that assist them with their students.

Participants:

Vennieta Turner-Grant, CCMS
Jasmine Brown, CCMS

Name of Workshop:

Supporting CCSS through AVID
Tutorials & Schoolwide Tutorials

Date:

November 18, 2014

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

73515-0052

\$600.00
(Amount)

Title I

(Name of funding source and/or location)

01.0-30100.0-00000-21400-5220-7350000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite *GC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH ABBE S. BARRON, DMD, PhD, NEUROPSYCHOLOGIST, TO CONDUCT INDEPENDENT EDUCATIONAL EVALUATIONS FROM OCTOBER 29, 2014 TO JUNE 30, 2015

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Abbe S. Barron, DMD, PhD, Neuropsychologist, to conduct independent educational evaluations from October 29, 2014 to June 30, 2015, per Federal Special Education Regulations 34 CFR 300.502.

Cost includes:

- Up to 8 hours of testing
- On site observation records review (up to 2 hours)
- Written report of findings
- Intake Interview
- IEP Meeting in person or by phone

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74115-0161

\$4,500.00 per evaluation
(Amount)

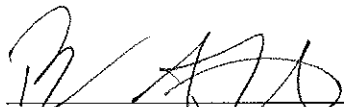
Special Education
(Name of funding source and/or location)

01.0-33100.0-57700-11100-5810-7410000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite *GC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH STEVE MASON, NEUROPSYCHOLOGIST, TO CONDUCT INDEPENDENT EDUCATIONAL EVALUATIONS FROM OCTOBER 29, 2014 TO JUNE 30, 2015

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Steve Mason, Neuropsychologist, to conduct independent educational evaluations from October 29, 2014 to June 30, 2015, per Federal Special Education Regulations 34 CFR 300.502.

The cost per evaluation is \$2,000.00 for a total of \$6,000.00

Cost includes:

- Records review
- Parent Interview
- Class Observations
- Reports
- Attendance at IEP meetings to present assessment results

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74115-0100

\$6,000.00

(Amount)

Special Education

(Name of funding source and/or location)

01.0-33100.0-57700-11100-5810-7410000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold
Paul Gothold, Superintendent

10-28-2014

Agenda Report 11.4
Page 1 of 1

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite *mc*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH PAUL HALBMAIER TO PROVIDE TECHNICAL ASSISTANCE TO THE SPECIAL EDUCATION DEPARTMENT FROM OCTOBER 29, 2014 - JUNE 30, 2015

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with Paul Halbmaier, MA, to provide technical assistance to the Special Education Department from October 29, 2014-June 30, 2015.

Mr. Halbmaier will provide the following:

- Support to improve District policies and procedures for the benefit of our students and to ensure State and Federal compliance.
- Monitor and Implement Due Process agreements and California State complaints.
- Collaborate with the Due Process Office to effectively disseminate information about concerns within the District that need corrective actions to resolve and complete cases.
- Coaching and use of other support strategies to assist classroom personnel in effectively working with students with disabilities, including appropriate use of academic and social supports.
- Develop a support plan for the re-design of the Special Education Department, relating to Los Angeles County Office of Education students with moderate/severe disabilities to successfully transition to Lynwood Unified School District placement.
- Collaborate with staff, parents, and students to resolve problems in complicated cases involving special education assessment, placement, and related services options.

Mr. Halbmaier will also assist in Special Education Department Program and Student Individual Education Plan (IEP) Self-review for 2014-2015.

Hourly rate is \$65.00, not to exceed \$1,200.00 per month.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

74115-0060

Not to exceed
\$1,200.00 per month
(Amount)

Special Education
(Name of funding source and/or location)

01.0.65000.0.50010.21000.5850.7410000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite *MC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE 2014 GOLDEN BELL AWARD
LUNCHEON IN SAN FRANCISCO, CA ON DECEMBER 14-16, 2014**

BACKGROUND INFORMATION:

The administration requests approval to attend the 2014 Golden Bell award luncheon in San Francisco, CA on December 14-16, 2014.

The CSBA annually promotes and acknowledges excellence in education and school board governance by recognizing outstanding programs and governance practices of school boards in school districts throughout California. The Golden Bell Awards reflect the depth and breadth of education programs and governance decisions supporting these programs that are necessary to address students' changing needs. The Golden Bell Award Recognition Luncheon highlights the best practices in California education.

Lynwood Unified School District is a recipient of this year's Golden Bell recognition program for the development and implementation of the "Achieving Greatness Initiative: Bridging the Achievement Gap through Data Reflection." The Data Reflection Model was initiated as part of the Lynwood Unified School District's Achieving Greatness Initiative to promote a culture of data literacy throughout the district. Through this model, a system-wide structure was developed that allows teachers and administrators to collaboratively analyze student data in order to raise student achievement. This process ensures schools systematically focus on closing the achievement gap in order to make certain all students graduate college and career ready.

Participants: Gudiel R. Crosthwaite, Shari Kaya, Jessica Mays, Juanita Naranjo, and Yara Rubio

Cost includes hotel accommodations, meals, travel expenses for five people, and recognition luncheon for thirteen people (8 of these are BOE/Staff CSBA-AEC Attendees).

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

74915-0042

\$6,000.00

(Amount)

Unrestricted funds

(Name of funding source and/or location)

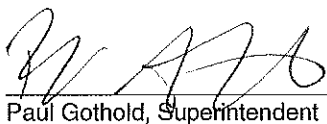
01.0-00000.0-00000-72000-5850-7690000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

10-28-2014

Agenda Report 11.6
Page 1 of 1

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ACCEPT THE CHILD DEVELOPMENT
CONTRACT # CSPP-4205 FOR 2014-2015 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval to accept the Child Development contract #CSPP-4205 for 2014-2015 school year, with revenue to the District in the amount of \$856,229.00

The State requires local Board action to ensure timely receipt of the first apportionment.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

INCOME TO THE
DISTRICT
\$856,229.00
(Amount)

Child Development
(Name of funding source and/or location)

12.0-00000.0-00102-7470000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE LOCAL CONTROL FUNDING
FORMULA (LCFF) WORKSHOP IN GARDEN GROVE, CA ON NOVEMBER 3,
2014**

BACKGROUND INFORMATION:

The administration requests approval to attend the Local Control Funding Formula(LCFF) workshop in Garden Grove, CA on November 3, 2014.

Conference provides:

- A step-by-step explanation of the LCFF
- A review of LCFF operational issues, including budgeting, staffing, and collective bargaining
- Methods to accurately estimate district allocations
- Tools for preparing multiyear projections
- Strategies to meet expenditure requirements and communicate effectively with stakeholders
- An understanding of the LCFF as it relates to charter schools, county offices of education, minimum state aid, and other adjustments that affect the formula
- Expectation for 2015-16 apportionments and cash flow

Participants:

Dr. Freda Rossi, Director, Instructional Services

Deette L. Clay, Coordinator, Federal and State Programs

Cost includes registration fees, meals and travel expenses.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

73515-0055

\$ 741.00

(Amount)

LCAP

(Name of funding source and/or location)

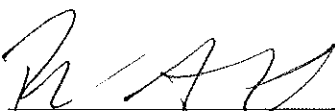
01.0-01900.0-00000-21400-5220-7350000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH CATAPULT
LEARNING TO PROVIDE COMMON CORE STATE STANDARDS
PROFESSIONAL DEVELOPMENT FOR 2014-2015 SCHOOL YEAR**

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with Catapult Learning to provide Common Core State Standards professional development for 2014-2015.

Catapult Learning will provide training to support the transition to CA Common Core State Standards (CCSS) for secondary teachers in the areas of English/Language Arts and Science/Social Studies. These trainings will increase staff understanding and capacity in the areas of lesson design, CCSS assessments, and expository writing through a collaborative process. Additionally, Catapult Learning will also provide coaching sessions for certificated and administrative employees in English/Language Arts and Science/Social Studies, that includes instructional leadership, modeling instruction, providing feedback and support for lesson design, and the development of appropriate assessments.

Professional Development:

Middle School - English: 4 days

High School - English: 4 days

Middle and High Schools - Social Studies: 6 days

Middle and High Schools - Science: 6 days

High School PD sessions include Adult School and Vista.

Total of 20 Professional Development Sessions

Coaching:

Chavez Middle School: 3 days for English, 6 days for Social Studies, 4 days for Science

Hosler Middle School : 3 days for English, 4 days for Social Studies, 4 days for Science

Lynwood Middle School: 4 days for English, 4 days for Social Studies, 4 days for Science

Firebaugh High School and Vista: 5 days for English, 5 days for Social Studies, 5 days for Science

Lynwood High School and Adult School: 3 days for English, 3 days for Social Studies, 3 days for Science

Total of 60 Coaching Sessions

☒ **Renewal Contract/Item** ☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

\$37,890.00 per school
(7 schools)
(Amount)

Title II
(Name of funding source and/or location)

01.0-40350.0-00000-21400-5850-7350000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent
10-28-2014

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH TOTAL
EDUCATION SOLUTIONS TO PROVIDE A CONTRACTED SCHOOL
PSYCHOLOGIST FROM NOVEMBER 1, 2014 TO JUNE 30, 2015

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with Total Education Solutions to provide a contracted School Psychologist to provide educational services for Lynwood Unified School District students from November 1, 2014 to June 30, 2015.

The contracted school psychologist will assist students in the absence of the regularly assigned Lynwood Unified School District psychologist. The school psychologist will assess students to determine or re-establish eligibility for special education services. He/she will work with parents, teachers, and school personnel to provide a variety of assessments, accommodations, and interventions. Will work up to forty (40) hours per week, as needed, at the rate of \$80.00 per hour.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74115-0300

Not to exceed
\$ 60,000.00
(Amount)

Special Education

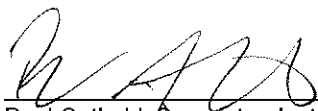
(Name of funding source and/or location)

01.0.33100.0.57700.11900.5810.7410000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO AMEND THE AGREEMENT BETWEEN
LYNWOOD UNIFIED SCHOOL DISTRICT AND PROJECT LEAD THE WAY,
INC. FOR 2014-2015 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval to amend the agreement between Lynwood Unified School District and Project Lead the Way, Inc., previously approved on April 8, 2014, to add Biomedical Science for Firebaugh High School for the 2014-2015 school year.

Project Lead the Way (PLTW) is a nationally recognized and accredited organization that provides professional development and curricula in the area of STEM for both secondary and higher education. PLTW is at the forefront in providing strong educational opportunities for students in Engineering, Biotech, and computer technology.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

73915-0058

\$2,000.00
(Amount)

LCAP

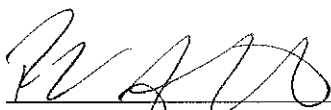
(Name of funding source and/or location)

01.0 01900.0 00000 21000 5850 7390000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE LEADING LEARNING INSTITUTE
CONFERENCE IN LONG BEACH, CA ON NOVEMBER 12-14, 2014**

BACKGROUND INFORMATION:

The administration requests approval to attend the Leading Learning Institute Conference in Long Beach, CA on November 12-14, 2014.

The institute will assist participants to develop collaborative leadership practices and help build organizational processes that foster shared learning and real instructional improvement. Through this process, school leaders learn to build systems that maximize time to support instructional leadership while collaborating with faculty and families.

Participants: Gudiel R. Crosthwaite, Dr. Yesenia Fernandez, Flavio Gallarzo, Bambi Smith

Cost includes registration fees, meals and travel expenses.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74915-0043

\$4,650.00

(Amount)

Unrestricted Funds

(Name of funding source and/or location)

01.0-01900.0-00000-21400-5220-7490000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST RECEIPT OF WILLIAMS UNIFORM COMPLAINT QUARTERLY
REPORT FROM JULY 1, 2014 TO SEPTEMBER 30, 2014 FOR
SUBMISSION TO LOS ANGELES COUNTY OFFICE OF EDUCATION**

BACKGROUND INFORMATION:

The Williams Uniform Complaint Quarterly Report is filed with the Los Angeles County Office of Education (LACOE) every three months.

The attached reports cover the periods from July 1, 2014 to September 30, 2014. The purpose of the report is to document compliance in the areas of instructional materials, facilities, teacher vacancy and misassignment, and California High School Exit Exam (CAHSEE) intensive instruction and services.

The school site reports are available for review in the Educational Services Division.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

(Amount)

No Financial Implications

(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

Agenda Report 11.13
Page 1 of 2



**Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on William Uniform Complaints 2014-2015**

District Name: LYNWOOD USD

Date: October 28, 2014

Person completing this form: Gudiel R. Crosthwaite

Title: Assistant Superintendent

Quarter covered by this report (check one below):

- | | | | |
|---|--------------------------|-----|---------------|
| ☒ 1st QTR | July 1 to September 30 | Due | Oct. 17, 2014 |
| ☐ 2nd QTR | October 1 to December 31 | Due | Jan. 16, 2015 |
| ☐ 3rd QTR | January 1 to March 31 | Due | Apr. 17, 2015 |
| ☐ 4th QTR | April 1 to June 30 | Due | Jul. 17, 2015 |

Date for information to be reported publicly at governing board meeting: 10-28-14

Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	2	2	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTAL	2	2	0

Print Name of District Superintendent Gudiel R. Crosthwaite

Signature of District Superintendent/Designee _____ Date _____

Return the **Quarterly Summary** to
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 358
Downey, CA 90242

Telephone: (562) 803-8227
FAX: (562) 803-8325
E-Mail: Chauhan Kirit@laoe.edu

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Nancy Nichols
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF CERTIFICATED PERSONNEL SCHEDULE NO.
14-15-06 PERSONNEL ASSIGNMENTS, EMPLOYMENT AND
SEPARATIONS

BACKGROUND INFORMATION:

The following is the Certificated Personnel Report 14-15-06, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, extra-duty and honorariums.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$ varies
(Amount)

Multiple resources in relation to employment action
(Name of funding source and/or location)

various
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-06 (10/28/14)**

Request approval of employment for the following temporary teacher pursuant to Education Code §44909 for the 2014-2015 school year from the effective date listed through June 5, 2015.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Gomez, Anna	Special Education	Lynwood Adult School	8 hours per week	08/25/14
2	Lopez, Jose	Multiple Subjects	Mark Twain Elementary	Group 2/Step 2	08/21/14
3	Mendiaz, Lorraine	Multiple Subjects	Abbott Elementary	Group 7/Step 1	10/10/14
4	Serrano, Maricela	Multiple Subjects	Marshall Elementary	Group 2/Step 1	10/22/14
5	Villanueva, Wilson	Multiple Subjects	Lindbergh Elementary	Group 5/Step 1	10/21/14

Request approval of a change of status.

	NAME	FROM	TO	SITE	GROUP/STEP	EFFECTIVE
1	Johnson, Chadron	Teacher	Instructional Improvement Lead	Lindbergh Elementary	Group 7/Step 14	10/29/14
2	Morales, David	Teacher	Instructional Improvement Lead	Hosler Middle School	Group 7/Step 10	10/29/14

Request approval of an adjustment in salary placement for the employees listed below due to an upgrade in credential, submission of additional coursework or verification of additional years of service in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Bloomfield, Veronica	Instructional Coach	Group 7/Step 10	Group 7/Step 10 w/doctorate	10/06/14
2	Edwards, Allyce	Counselor	Group 7/Step 1	Group 7/Step 5	08/13/14
3	Garcia, Linda	Teacher	Group 2/Step 1	Group 7/Step 4	10/09/14

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Mancebo, Manuel	Teacher	Abbott Elementary	Resignation	10/06/14

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Castellanos, Alfred	Teacher	Hosler Middle School	10/08/14 – 11/21/14
2	Fernandez, Cynthia	Teacher	Washington Elementary	10/02/14 – 10/16/14
3	Gonzalez, Susana	Teacher	Hosler Middle School	10/31/14 – 01/16/15
4	Noriega, Maria	Children's Center Supervisor	Lindbergh C.C.C.	08/05/14 – 09/01/14
5	Perez, Ciria	Instructional Lead	Chavez Middle School	10/16/14 – 10/31/14

Request approval of Athletic Directors and Fall Coaches for the 2014-2015 school year.

	NAME	SITE	POSITION	SPORT	HONORARIUM
1	Espinoza, Omar	Firebaugh High School	Athletic Director		10%
2	McGinis, William	Lynwood High School	Athletic Director		5%
3	Wilkerson, Dana	Lynwood High School	Athletic Director		5%
4	Akina, Ernest	Firebaugh High School	Asst. Coach	Football (B)-V	4%
5	Corona, David	Firebaugh High School	Coach	Tennis (G) – J.V.	5%
6	Diep, Phil	Firebaugh High School	Coach	Tennis (G) – V	6%
7	Espinoza, Omar	Firebaugh High School	Coach	Volleyball (G) – J.V.	5%
8	Claustro, Alejandro	Lynwood High School	Coach	Cross Country	6%
9	Davis, Cedric	Lynwood High School	Asst. Coach	Football (B) – V	4%
10	Ortiz, Albert A.	Lynwood High School	Coach	Volleyball (G) – V	6%

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-06 (10/28/14)**

Request approval of employment for the certificated employees listed below as substitute teachers for the 2014-2015 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Johnson, Susan	3	Ramos, Alberto	5	Villanueva, Wilson
2	Medina, Jacqueline	4	Safy, Rachida		

Request approval of extra duty hours for the certificated employees listed below to provide instruction for the Saturday School Attendance Recovery Program (SSARP) during the 2014-2015 school year. The employees will be compensated up to 5 hours per day at the contractual hourly rate from general funds 01.0-00000.0-11100-10000-1130-7690000. This item was previously approved but is resubmitted to add names of participants.

	Abbott Elementary	9	Garibay, Dora	18	Mendez, Lorraine
1	Akina, Ernest	10	Haji-Sadeghi, Jonathan	19	Salvador, Ann Marie
2	Alvarez, Patricia	11	Huerta, Gerardo	20	Spears, Gwendolyn
3	Barrientos, Kathy	12	Lopez, Rex	21	Stone, Sylvia
4	Castrejon, Sandra	13	Loza, Silvia	22	Terrazas, Mario
5	Chukwudebelu, Valentine	14	Mejia, Ma Guadalupe	23	Woo, Sandy
6	Congdon, Kathleen	15	Monreal, Araceli	24	York, Wanda
7	Corona, Valeria	16	Ortiz-Baldwin, Cecilia		Lynwood Middle School
8	De La Torre, Irma	17	Pelayo, Sofia	25	McNear, Phillip

Request approval of extra duty hours for the English and Math teachers to complete, review and edit the matrices and assessments for both ELA and Math, grades 7-8 and high school. Teachers met on September 8, 2014 and will continue to meet monthly through June 2015. Teachers will be compensated up to 2 hours per meeting at the contractual hourly rate from Common Core funds 01.0-74050.0-11100-10000-1130-7490000.

1	Aceves, Maria	25	Emmons, Eric	49	Nkiruka, Ume
2	Aceves, Miguel	26	Flores, Dayrin	50	Noh, Esther
3	Agbogwu, Nkeonye	27	Foltz, Cathryn	51	Pompey, Alfred
4	Aguilar, Luis	28	Forbes, Tanya	52	Ramos, Erika
5	Amador, Virginia	29	Gentry, Senru	53	Rascon, Cynthia
6	Angulo, Wendy	30	Gonzalez, Susana	54	Rojas, Martha
7	Arkangel, Brian	31	Gutierrez, Renan	55	Ross-Hale, Tracye
8	Azzam, Joseph	32	Gutierrez, Rosa	56	Sheibanifar, Zohereh
9	Ball, Ingrid	33	Kaya, Shari	57	Shepherd, Stellina
10	Barroso, Juan	34	King, Janel	58	Simmons, Kathleen
11	Betancourt, Amparo	35	Le, Charlene	59	Smith-Chambers, Shirley
12	Bhattacharyay, Saswati	36	Long, Carmen	60	Solis, Veronica
13	Blanchette, Sarah	37	Lopez, Yuvia	61	Symer, Kristin
14	Bojorquez, Ambar	38	Lopez-Martinez, Alejandro	62	Thomas, Kathleen
15	Brand, Adam	39	Madhi, Youness	63	Toledo, Claudio
16	Bravo-Castro, Jorge	40	Martinez, Benjamin	64	Torres, Daniel
17	Camateros, Kristiana	41	Martinez, Jessica	65	Torres, Maria
18	Campos, Guadalupe	42	McGowan, Matt	66	Tran, Lisa
19	Claustro, Alejandro	43	Mejia, Richard	67	Turner, Vennieta
20	Corona, David	44	Mendez, Jonathan	68	Valdovinos Ayoub, Arley
21	Cottrell-Huskey, Taren	45	Merilus, Brunel	69	Vallejo, Raul
22	Daoudi, Mohammed	46	Miller, Deola	70	Vega, Jose
23	Ebanks, Victor	47	Miramontes, Brenda	71	Vidal, Alejandro
24	Eichwald, Lawrence	48	Mitchell, Kevin	72	Watkins, Leslie

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-06 (10/28/14)**

Request approval of extra duty hours for the employees from Lynwood High School to offer credit recovery and enrichment courses from September 30, 2014 to June 15, 2014. These courses will assist students in obtaining the credits needed to graduate from high school and be A-G ready. Twenty teachers will be compensated up to 60 hours at the contractual hourly rate from Common Core Funds 01.0-74050.0-11100-10000-1130-7490000.

1	Abbass, Loraine	37	Hijar, Ariadne	73	Ramos, Erika
2	Abdul Jawad, Wed	38	Huesca, Francisco	74	Reyes, Pedro
3	Acosta, John	39	Hurley, Iovanka	75	Rowles, Ann
4	Agbogwu, Nkeonye	40	Ingram, Sheila	76	Sanchez, Monica
5	Alfaro, Claudia	41	Jackson, Charlan	77	Sandoval, Luis
6	Araujo Garcia, Debora	42	King, Jonathan	78	Savard, Aimee
7	Arkangel, Brian	43	Koza, Nicholas	79	Senozan, Diane
8	Barbero, Khristine	44	Leal, Norina	80	Sepulveda, Yadith
9	Beltran, Victoria	45	Lee, John	81	Shah, Kaytan
10	Blanchette, Sarah	46	Lee, Rosanna	82	Sheibanifar, Zohereh
11	Camacho, Gabriela	47	LeSage, Barbara	83	Smith, Deena
12	Castillo, Eric	48	Lizaraga, Hector	84	Smith-Chambers, Shirley
13	Chek, Sothy	49	Lopez, Edgardo	85	Staine, Aretha
14	Claustro, Alejandro	50	Lopez, Gema	86	Sung, Eugenia
15	Comparan, Sergio	51	Lopez, Yuvia	87	Suttle, Robin
16	Conde, Manuel	52	Lopez-Martinez, Alejandro	88	Sy, Cherie
17	Conner, Rodney	53	Mays, Jessica	89	Symer, Kristin
18	Cunningham, Carolyn	54	McGinis, William	90	Thompson, James
19	Dugan, Teri	55	McGowan, Matt	91	Tran, Lisa
20	Duong, Huynh	56	McKie, Jaclyn	92	Tucker, Vicky
21	Durazo, Martin	57	Mejia, George	93	Uyetani, Debra
22	Duru, Mary	58	Mejia, Richard	94	Vargas, Viviana
23	Eichwald, Lawrence	59	Miller, Deola	95	Vega, Jose Luis
24	El Bogdadi, Nawal	60	Mitchell, Kevin	96	Vega, Luis G.
25	Estrada, Kristine	61	Montoya, Michael	97	Velasquez, Colleen
26	Galima, Maelanie	62	Morales, Flavio	98	Villanueva, Elias
27	Garcia, Margaret	63	Munguia, Christian	99	Villanueva, Joey
28	Ghazarian, Yervant	64	Ontiveros, Erika	100	Von Bleich, Wilhelm
29	Godoy, Alberto	65	Ortiz, Albert	101	Walker, Melissa
30	Gonzalez, Starlynn	66	Ortiz, Charlene	102	Welton, Mary
31	Green, Nicole	67	Padilla, Edilia	103	White, Elliott
32	Guagenti, Lisa	68	Park, John	104	Wilkerson, Dana
33	Gutierrez, Gustavo	69	Pidd, James	105	Williams, David
34	Hekking, Catherine	70	Powell, Joseph	106	Wilson, Jo Rene
35	Herrera, Eva	71	Powers, Norman		
36	Higuera, Ana	72	Ramirez, Teresa		

Request approval of extra duty hours for Jose Lopez to serve as a Lead Teacher and participate in a series of in-service trainings from August 21, 2014 to June 30, 2015 on Nutrition Education sponsored by the Nutrition Education & Obesity Prevention Grant through the Los Angeles County Office of Education. The employee will be compensated up to 10 hours at the contractual hourly rate from NEOP Grant funds 13.0-90278.5-00000-37000-1130-780000. This item was previously approved and is resubmitted to add name of participant who is replacing a previously approved employee.

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-06 (10/28/14)**

Request approval of payment for extra duty hours to Carrie Copeland who attended the Elementary Summer 2014 Teacher Institute from June 23 – 27, 2014. The employee will be compensated up to 4 hours per day at the contractual hourly rate from Common Core and Title III funds 01.0-74050.0-00000-214000-1130-7380000/01.0-42030.0-00000-21400-1130-7380000. This item was previously approved but is resubmitted to add name of participant.

Request approval of extra duty hours for the employees from Firebaugh High School listed below who will participate in the After-School Credit Recovery Program/APEX from September 29, 2014 – May 29, 2015. The program is part of the “bootcamps” to provide extended learning time to all students in the core areas of English, Math, Science and Social Studies giving priority to students in grades 11th and 12th. The employees will be compensated up to 60 hours at the contractual hourly rate from Common Core funds 01.0-74050.0-11100-10000-1130-7490000.

1	Azzam, Joseph	8	Hauser, Bradley	15	Rojas, Martha
2	Bhattacharyay, Saswati	9	Javellana, Jose	16	Sanchez, Araceli
3	Daoudi, Mohammed	10	Le, Charlene	17	Sann, Visna
4	Diep, Phil	11	Nguyen, Han	18	Shizumura, Steven
5	Flores, Luis	12	Nguyen, Tuan	19	Tah, Fred
6	Gentile, Kenneth	13	Perez, Luis	20	Ude, John
7	Giaffaglione, Shaun	14	Rascon, Cynthia	21	Valle, Raquel

Request approval of extra duty hours for the certificated employees listed below to revise SIG pre and post assessments to better align to their new common core matrices and standards from September 17, 2014 – June 30, 2015. The employees will be compensated up to 5 hours at the contractual hourly rate from SIG funds 01.0-31800.0-11100-10000-1130-7390000.

1	Arkangel, Brian	5	Godoy, Alberto	9	Ortega, Tenishua
2	Beltran, Victoria	6	Kaya, Shari	10	Ramos, Erika
3	Campos, Guadalupe	7	King, Janel	11	Sanchez, Monica
4	Claustro, Alejandro	8	Lopez-Martinez, Alejandro	12	White, Elliott

Request approval for Shirley Davis, teacher at Firebaugh High School, to teach an extra class during her planning period for the 2014-2015 school year. The employee will be compensated at 1/6 of her per diem rate from Title I funds 01.0-30100.0-81000-50000-2910-4320000.

Request approval of payment of extra duty hours for the certificated employees from Cesar Chavez Middle School listed below who attended California Project Read trainings on June 16 – 17, 2014. The employees will be compensated up to 7 hours per day at the contractual hourly rate from Project Read Grant 01.0-90107.0-11100-21400-1910-7690000.

1	Gallegos, Daniel	3	Noh, Esther	5	Valdovinos-Ayoub, Arley
2	Jimenez, Raquel	4	Turner, Vennieta		

Request approval of payment of extra duty hours for the certificated employees from Hosler Middle School listed below who attended California Project Read trainings from May, 2014 - June, 2014. The employees will be compensated up to 7 hours per day at the contractual hourly rate from Project Read Grant 01.0-90107.0-11100-21400-1910-7690000.

1	Akubailo, Chukwudi	4	Miramontes, Brenda	7	Ross-Hale, Tracye
2	Bode, Kristin	5	Montes, Jose		
3	Foltz, Cathryn	6	Onyebalu, Harford		

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Nancy Nichols
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 14-15/05 CONSENT TO
ASSIGNMENT

BACKGROUND INFORMATION:

Administration requests approval of Resolution No. 14-15/05 Consent to Assignment pursuant to Education Code section 44258.3.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

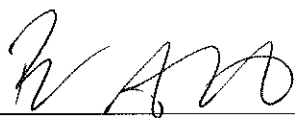
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**BEFORE THE GOVERNING BOARD OF THE
LYNWOOD UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 14-15/05

CONSENT TO ASSIGNMENT

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code Section 44865* which provides staffing options for adult education and other specified types of programs. A valid teaching credential issued by the State Board of Education or the Commission for Teacher Credentialing, based on a bachelor's degree, student teaching and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher:

- | | |
|---|-------------------------------------|
| (a) Home teacher. | (g) Opportunity schools. |
| (b) Classes organized primarily for adults. | (h) Juvenile court schools. |
| (c) Hospital classes. | (i) County community schools. |
| (d) Necessary small high schools. | (j) District community day schools. |
| (e) Continuation schools. | (k) Independent study. |
| (f) Alternative schools. | |

<u>Name</u>	<u>Site</u>	<u>Subject</u>
1. Casuso, Miriam	Vista Continuation	Art
2. Emmons, Eric	Vista Continuation	Geometry, Algebra
3. Garcia, Araceli	Vista Continuation	CAHSEE ELA, CAHSEE Math
4. Madison, Elzie	Vista Continuation	Chemistry, Biological Science
5. Bass, Gwendolyn	Lynwood Adult School	Adult Basic Education, Adult Secondary Education
6. Cabrales, Sylvia	Lynwood Adult School	Parent Education
7. Crutchfield, James	Lynwood Adult School	English as a Second Language
8. Ferrell, Christopher	Lynwood Adult School	World History
9. Lizarraga, Hector	Lynwood Adult School	GED, Citizenship
10. Lopez, Esperanza	Lynwood Adult School	English as a Second Language
11. Obiorah, Ebo	Lynwood Adult School	Biological & Physical Science
12. Villanueva, Elias	Lynwood Adult School	English as a Second Language
13. Wilson, Victor	Lynwood Adult School	English as a Second Language
14. Holcombe, Marjorie	Pathways	Independent Study Program
15. Jackson, Margaret	Pathways	Independent Study Program

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code 44258.7.1(b)* which authorizes a person who holds a teaching credential in a subject or subjects other than physical education may be authorized by action of the local governing board to coach one period per day in a competitive sport for which students receive physical education credit.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1. Lopez, Edgardo	Lynwood High School	Soccer
2. Mc Ginis, William	Lynwood High School	Basketball/Baseball
3. Mejia, Richard	Lynwood High School	Softball
4. Ortiz, Albert Anthony	Lynwood High School	Volleyball
5. Senozan, Diane	Lynwood High School	Tennis
6. White, Elliott	Lynwood High School	Track & Field

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code Section 56368* which states: a) A program specialist is a specialist who holds a valid special education credential, clinical services credential, health services credential, or a school psychologist authorization and has advanced training and related experience in the education of individuals with exceptional needs and a specialized in-depth knowledge in preschool disabilities, career vocational development, or one or more areas of major disabling conditions. (b) A program specialist may do all of the following:

(1) Observe, consult with, and assist resource specialists, designated instruction and services instructors, and special class teachers.

(2) Plan programs, coordinate curricular resources, and evaluate effectiveness of programs for individuals with exceptional needs.

(3) Participate in each school's staff development, program development, and innovation of special methods and approaches.

(4) Provide coordination, consultation and program development primarily in one specialized area or areas of his or her expertise.

(5) Be responsible for assuring that pupils have full educational opportunity regardless of the district of residence.

(c) For purposes of Section 41403, a program specialist shall be considered a pupil services employee, as defined in subdivision (c) of Section 41401.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1. Park, Kyu	Special Education Center	Program Specialist
2. Rios, Dora	Special Education Center	Program Specialist
3. Siordia, Stephanie	Special Education Center	Program Specialist

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code 44263* which allows the holder of a teaching credential to serve in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1. Hernandez, Jesus	Chavez Middle School	PLTW-Intro to Engineering
2. Long, Carmen	Hosler Middle School	PLTW-Intro to Engineering
3. Arellano, Glenda	Lynwood Middle School	PLTW-Intro to Engineering
4. Bejarano, Melissa	Firebaugh High School	PLTW-Principles to Biology/Science
5. Ude, John	Firebaugh High School	PLTW-Intro to Engineering, Digital Electronics
6. Montoya, Michael	Lynwood High School	PLTW-Intro to Engineering
7. Munguia, Christian	Lynwood High School	PLTW-Intro to Engineering
8. Smith, Deena	Lynwood High School	PLTW-Human Body, Principles to Biology/Science

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Title 5 Sections 80020.4.1(a) and 80020.4 (a)&(b)* which allows the holder of a teaching credential based on a bachelor's degree, teacher preparation, and student teaching to develop, direct, implement or coordinate programs designed to improve instruction and enhance student learning at a school site.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1. Loza, Silvia	Abbott Elementary	Instructional Improvement Lead
2. Munoz, Jasmine	Helen Keller Elementary	Instructional Improvement Lead
3. Liggins, Akisha	Lincoln Elementary	Instructional Improvement Lead
4. Johnson, Chadron	Lindbergh Elementary	Instructional Improvement Lead
5. Lopez-Garcia, Laura	Lugo Elementary	Instructional Improvement Lead

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
6. Murrieta, Connie	Mark Twain Elementary	Instructional Improvement Lead
7. Rollice, Mark	Roosevelt Elementary	Instructional Improvement Lead
8. Ceron, Paul	Rosa Parks Elementary	Instructional Improvement Lead
9. Castillo, Claudia	Thurgood Marshall Elementary	Instructional Improvement Lead
10. Pearson, Darryl	Washington Elementary	Instructional Improvement Lead
11. Garcia, Aranzazu	Will Rogers Elementary	Instructional Improvement Lead
12. Rubio, Yara	Wilson Elementary	Instructional Improvement Lead
13. Perez, Ciria	Cesar Chavez Middle School	Instructional Improvement Lead
14. Morales, David	Hosler Middle School	Instructional Improvement Lead
15. Kaya, Shari	Lynwood Middle School	Transformation Coach-ELA
16. McNear, Phillip	Lynwood Middle School	Community Partnership Specialist
17. Betancourt, Amparo	Lynwood Middle School	Instructional Improvement Lead
18. Ortega, Tenishua	Lynwood Middle School	Instructional Improvement Lead/SIG
19. Ramirez, David	Firebaugh High School	Instructional Improvement Lead
20. Watson, Jason	Firebaugh High School	Instructional Improvement Lead
21. Agbogwu, Nkeonye	Lynwood High School	Transformation Coach-Math
22. Duong, Huynh	Lynwood High School	Instructional Improvement Lead
23. Guagenti, Lisa	Lynwood High School	Transformation Coach-Social Science
24. Higuera, Ana	Lynwood High School	Community Partnership Specialist
25. Sanchez, Monica	Lynwood High School	Transformation Coach-ELA
26. Sandoval, Luis	Lynwood High School	Transformation Coach-Science
27. Garcia, Araceli	Vista Continuation High School	Instructional Improvement Lead
28. Carbajal, Ida	Categorical Programs	Instructional Improvement Lead
29. Barroso, Juan	Secondary Education	Instructional Improvement Lead
30. King, Janel	Secondary Education	Instructional Improvement Lead
31. Roman, Ryan	Testing and Evaluation	Instructional Improvement Lead
32. Bloomfield, Veronica	Elementary Education	Instructional Coach
33. Esteban, Cynthia	Elementary Education	Instructional Coach
34. Perry, Patrice	Elementary Education	Instructional Coach
35. Rodas, Adolfo	Elementary Education	Instructional Coach
36. Sanchez, Melissa	Elementary Education	Instructional Coach
37. Vasquez, Amber	Elementary Education	Instructional Coach

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Title 5 Section 80005(b)*. In most cases, there is an obvious match between the class curriculum and the authorization(s) listed on the selected credential. However, there are some elective classes for which there is no match. If no credential exists that authorizes the curriculum and elective credit is being given, the employing agency should select the credentialed teacher whose knowledge and training best fulfills the needs of the students. In such assignments, the teacher's consent is required. Effective January 31, 2001, with the approval of Title 5 Section 80005(b), the individual the District selects with the approved subject area knowledge and training must hold a credential based on a bachelor's degree and a teacher preparation program including student teaching. These include but are not limited to classes in life skills, leadership, student skills, conflict management, teen skills and study hall.

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1. Bode, Kristin	Hosler Middle school	Leadership
2. Bojorquez, Ambar	Hosler Middle School	AVID
3. Cottrell-Huskey, Taren	Hosler Middle School	AVID
4. Gonzalez, Susana	Hosler Middle School	AVID
5. Holland, Sean	Hosler Middle School	AVID
6. Brown, Jasmin	Cesar Chavez Middle School	AVID
7. Turner, Vennieta	Cesar Chavez Middle School	AVID

<u>Name</u>	<u>Site</u>	<u>Assignment</u>
8. Lo, Angela	Lynwood Middle School	AVID
9. Varela, Raul	Lynwood Middle School	AVID
10. Bennett, Danielle	Firebaugh High School	AVID
11. Camateros, Kristiana	Firebaugh High School	AVID
12. Martinez, Benjamin	Firebaugh High School	Leadership
13. Parkhill, Christina	Firebaugh High School	AVID
14. Rascon, Cynthia	Firebaugh High School	AVID
15. Salcido, Rudy	Firebaugh High School	Study Skills
16. Stanbury, Nancy	Firebaugh High School	Study Skills
17. Arkangel, Brian	Lynwood High School	AVID
18. Blanchette, Sarah	Lynwood High School	AVID
19. Camacho, Gabriela	Lynwood High School	AVID and Leadership
20. Claustro, Alejandro	Lynwood High School	AVID
21. Galima, Maelanie	Lynwood High School	AVID
22. Hekking, Cathy	Lynwood High School	AVID and Sports Medicine
23. Lee, Rosanna	Lynwood High School	Life Skills
24. Mays, Jessica	Lynwood High School	AVID
25. McKie, Jaclyn	Lynwood High School	AVID
26. Mejia, Richard	Lynwood High School	AVID
27. Tucker, Vicky	Lynwood High School	AVID

WHEREAS, the certificated employee listed below has signed a consent form pursuant to *Title 5 Section 80020.3 (b)* which expands the service authorization for the holder of Pre-Ryan administrative and supervision credentials as the General Elementary and General Secondary School Administrative Credential and the General and Standard Supervision Credentials to any administrative position in a school district or county office of education. Three years of experience in an administrative assignment authorized by the credential is required.

<u>Name</u>	<u>Site</u>
1. Jean Jones	Lynwood Adult School

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Lynwood Unified School District, that for the 2014-2015 school year, the consent of assignments shall be adopted pursuant to Education Code Section 44258.3.

The forgoing Resolution was adopted by the Governing Board of the Lynwood Unified School District on the 28th day of October, 2014 by the following vote:

AYES: _____
 NOES: _____
 ABSENT: _____

 President, Governing Board of the
 Lynwood Unified School District

I, Maria G. Lopez, Clerk of the Governing Board of the Lynwood Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on October 28, 2014.

 Clerk, Governing Board of the
 Lynwood Unified School District

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Nancy Nichols
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF A TENTATIVE AGREEMENT BETWEEN THE
LYNWOOD UNIFIED SCHOOL DISTRICT AND THE LYNWOOD
TEACHERS' ASSOCIATION (LTA) DATED OCTOBER 2, 2014

BACKGROUND INFORMATION:

Approval is requested for the Tentative Agreement of the following Articles between the Lynwood Unified School District and Lynwood Teachers' Association (LTA):

Article IV – Rights and Duties of Unit Members
Article V – Summer School, Credit Recovery and Extended School Year Assignments
Article VII – Grievance Procedure
Article VIII – Salary and Salary Schedule Rules and Regulations
Article IX – Health and Welfare Benefits
Article X – Hours of Employment
Article XI – Special Education
Article XII – Transfers
Article XIII – Unit Member Evaluation
Article XVIII – Effect of Agreement
Article XIX – Successor Agreement
Article XXII – Duration and Reopener

The tentative agreement was posted in compliance with AB1200. The agreement was ratified by LTA membership on Thursday, October 9, 2014.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

Various

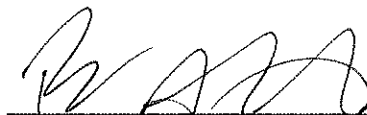
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 Bullis Road, Lynwood, CA 90262 (310) 886-1600

Tentative Agreement
between the
Lynwood Unified School District and Lynwood Teachers Association
October 2, 2014

ARTICLE VII
SALARY AND SALARY SCHEDULE RULES AND REGULATIONS

The parties agree to the following adjustment to the salary schedule:

6% salary schedule increase effective July 1, 2014

1% off schedule bonus payable on or before December 15, 2014.

Continued elimination of furlough days for the 2014-2015 school year (1.65%)

ARTICLE IX
HEALTH AND WELFARE BENEFITS

9.2 Status Quo

ARTICLE IV
RIGHTS AND DUTIES OF UNIT MEMBERS

4.12 Lesson Plans

4.14.1 Members of the bargaining unit shall be responsible for developing weekly lesson plans. Lesson plans shall be posted in the member's classroom weekly and shall be current and available for viewing.

4.16 Grading Policy

4.16.1 Members of the bargaining unit have the right to assign grades to students. Such assignment of grades shall be based upon the work performed by individual students. At the beginning of each semester and/or school year members of the bargaining unit shall provide students in each assigned class and/or parents of students in elementary and secondary grades with the grading criteria being utilized. Members of the bargaining shall maintain an accurate log of student's grades, assignments and any other documents necessary to support the grades assigned. The gradebook and supporting documentation such as, student assessments or current work samples, shall be on file in the classroom and available for viewing at the conclusion of each grading period.

SUMMER SCHOOL, CREDIT RECOVERY AND EXTENDED SCHOOL YEAR ASSIGNMENTS

Modify and amend section 5.4 to read as follows:

5.4 The District shall use the following criteria to select teachers for the summer school assignments.

~~5.4.1~~ All summer school/intercession assignments will be open to all unit members possessing the appropriate credential, who have not received a prior evaluation indicating improvement is needed or have been assigned to the Peer Assistance and Review Program (PAR).

~~5.4.2~~ Unit members having teaching experience at the appropriate level and the appropriate credential (elementary, secondary) within the past academic year will have summer school assignment priority.

Unit members having teaching experience at the appropriate level appropriate credential (elementary, secondary) within the past academic year at the site offering summer school will have summer school/intercession assignment priority at that site.

~~5.4.3~~ Unit members having teaching experience in specific subject areas appropriate credential (English, Mathematics, Social Science, etc.) at the secondary level within the past academic year have summer school assignment priority.

5.4.4 Summer school programs not regularly taught during the school year that requires special qualifications shall be filled with persons having those qualifications.

5.4.5 When qualifications are equal, unit members who did not teach during the previous intersession or summer school during the previous year will have summer school/intersession assignment priority.

5.4.6 When qualifications are equal, unit members who did not teach a summer school during the current school year have summer school assignment priority.

5.4.7 A unit member may be assigned for more than one summer school and/or intercession assignment each year if qualified applicants are not available.

~~5.4.8~~ When unit members with permanency(tenured) are not available and all the criteria in 5.4 are equal, those unit members on a temporary contract with the longest service in the District shall have priority, when service is equal the priority will be determined by drawing.

5.4.9 Unit members shall have summer school or intercession assignment priority.

5.5 The District will notify unit members of *summer school* assignments, when possible, no later than one (1) week before the beginning of summer school or intercession.

~~5.6~~ Special Education extended school year is an extension of the academic year. Unit members assigned during the academic year to special education classes shall have priority to continue such assignments when extended beyond the regular academic year.

ARTICLE VII
GRIEVANCE PROCEDURE

Status Quo except as amended as follows:

7.3.3 Level Three

If the grievance is not resolved at Level Two within ten (10) days after submission of the grievance at Level Two, the grievant may request that the Association submit the grievance to arbitration. If the grievant, the Association, and the Superintendent, or Superintendent's designee agree in writing, a grievance may proceed to arbitration.

The Association shall notify the Superintendent in writing within ten (10) days after the receipt of the request from the grievant if the grievance is to be submitted for binding arbitration. The Association and the District shall attempt to agree on an arbitrator. If no agreement can be reached, they shall request the State Conciliation Service to supply a list of five (5) names of persons experienced in hearing grievances in public schools. Each party shall alternately strike a name until one name remains. The remaining person shall be the arbitrator. All grievances reaching the arbitration level shall be numbered. The odd numbered grievances will give the Board the first elimination. The even-numbered grievances will give the Association the first elimination.

The fees and expenses of the arbitrator and the hearing shall be borne equally by the District and the Association. All other expenses shall be borne by the party incurring them.

The arbitrator shall, as soon as possible, hear evidence and render a decision on the issue or issues submitted to him/her. If the parties cannot agree upon a submission agreement, the arbitrator shall determine the issues by referring to the written grievance and the answers thereto at each step. Where the threshold issue of arbitrability is raised by a party, the arbitrator shall initially rule upon the matter, and thereafter the parties shall be bound thereby.

The arbitrator will have no power to add to, subtract from or modify the terms of this Agreement or the written policies, rules, regulations and procedures of the District.

After a hearing and after both parties have had an opportunity to make written arguments, the arbitrator shall submit in writing to all parties his/her findings and recommendations which shall be advisory upon the parties.

ARTICLE VIII
SALARY AND SALARY SCHEDULE RULES AND REGULATIONS

Status Quo except as amended as follows:

8.2 Salary Schedules

8.2.1 The teacher's salary schedule for 2014-2015 is attached as Appendix "A".

8.2.2 The Adult School Teachers salary schedule for 2014-2015 is attached as Appendix "B"

- a. The Adult School hourly rate of pay shall be .001 times the salary base at Group II Step I of the teacher's salary schedule.

8.2.3 The Children's Center Teachers salary schedule for 2014-2015 is attached as Appendix "C".

8.2.4 The Pre-School Teacher Salary schedule (Monthly) is attached as Appendix "D".

8.2.5 The Honorarium pay schedule is attached as Appendix "E". (Additional positions included Attachment 1)

8.2.6 The District shall implement AB 265 (1989) (Medicare) effective July 1, 1994.

8.3 Initial Placement on Schedules

8.3.1 Credit for service outside the District shall be allowed on the salary schedule at the rate of one increment (step) for one year of comparable service. No initial placement shall exceed step ten (10). Prior service will be allowed on the schedule only if it is within the last fifteen (15) years. Private school experience for step increment on the salary schedule will be accepted, providing the private school is state accredited, the educational program is equal to that which is carried out in public schools, and the unit member in question held a valid credential at time of teaching. Unit members employed to teach vocational education additional subjects may be granted, at the discretion of the District up to four (4) years of credit for appropriate work experience, including work as a journeyman, in lieu of teaching experience. All previous experience shall be verified by official statements by the unit member before experience credit shall be allowed.

8.3.2 All coursework approved for initial placement must be verified by official transcripts. Obtaining official transcripts is the responsibility of the unit member. All transcript verifications must be received within thirty (30) days of the unit member's first day of service. Failure to do so will result in the Districts withholding salary warrants until such documents are placed on file. Earned degrees received and units of study in an accredited institution of higher learning shall be allowed for initial placement and subsequent horizontal movement on the salary schedule. The accreditation status of a college, university or private school at the time of the unit member's attendance shall prevail. The school shall be accredited by American Universities and Colleges or their regional affiliates.

8.3.3 Unit members whose initial District employment was in programs conducted under contracts with public or private agencies or other categorically funded projects, and then were subsequently employed as probationary unit members with no break in service, shall be credited with the time served in the specially funded program for salary schedule placement and advancement purposes.

8.3.4 Addition of Provision for Critical Service Areas:

Newly hired fully credentialed teachers in the critical skill areas of English, Math, Science, Bilingual Education and Special Education shall be placed on the Teachers Salary Schedule without restriction with full credit for all prior experience, providing the experience was full time with a valid Teaching Credential. The District will make the final determination of initial placement on the Salary Schedule.

- 8.10 Anniversary increments as indicated on the Teachers' Salary Schedule, Appendix A, shall be granted in accordance with the following provisions:
- (a) *To step 15 upon* Completion of 14 years of service in the District.
 - (b) *To step 20 upon* Completion of 19 years of service in the District.
- 8.11 The hourly rate of compensation shall be .001 times the salary base at Group II, Step 1 of the current teachers' salary schedule.
- 8.12 Unit members assigned to **teach summer school** shall be paid at the hourly rate.
- 8.13 Unit members assigned to use their personal automobile on District business shall be reimbursed at the monthly allowance of \$45 or standard IRS rate in effect on the date of service.
- 8.14 Status quo

Note: This breakdown will include all of the school year. The only days excluded will be those designated as school business.

ARTICLE IX HEALTH AND WELFARE BENEFITS

Status Quo except as amended as follows:

9.6 Life Insurance

The District will provide life insurance in the amount of \$10,000 for all members covered by this Agreement. The premium for the 2014 - 2015 school year will cost Lynwood USD as follows:

Lincoln Life Insurance \$3.81

This includes \$5,000 spouse coverage and \$2,500 child life coverage.

ARTICLE X HOURS OF EMPLOYMENT

Status Quo except as amended as follows:

10.1.1 Language change consistent with MOU dated May 21, 2013 (Attachment 3)

10.4 Unit members shall participate in other school and District professional activities and perform professional assignments beyond the regular workday as described in Section 10.1. This additional time shall not exceed eight (8) hours per month, excluding non-instructional days, and would include any faculty meeting, grade level meetings, curriculum meetings, and/or other adjunct duties.

10-28-2014

10.5 If a 7-12 unit member is assigned to utilize all or part of his/her preparation period to substitute for an absent unit member, then that unit member shall be reimbursed at one-fifth (1/5) of the daily substitute rate.

If a K-6 unit member has students from an absent unit member's class assigned to his/her class for all or part of the day, then that unit member shall be reimbursed at one fifth (1/5) of the daily substitute rate. The site administrator shall make a reasonable effort to equitably distribute the students of the absent unit member among five (5) unit members. Except in cases of an emergency, such assignment shall be voluntary.

If no substitute is available, the principal shall make a determination regarding the distribution of the students, but such distribution shall be on a rotational basis.

10.5.1 It is understood that during the implementation of the "4x2 Block Schedule," if a secondary unit member is assigned to utilize all or part of his/her preparation period to substitute for an absent unit member, then that unit member shall be reimbursed at one-fourth (1/4) of the daily substitute rate.

10.5.2 Section 10.8.1 shall become void and null once the "4x2 Block Schedule" as defined in Article 10, Section 5 is no longer used.

ARTICLE XI

SPECIAL EDUCATION

11.2 Class Size: Status Quo except as follows:

11.7.2 The Special Education Site Team shall provide a unit member with a list of inclusion students that are placed in his/her classroom and additional information for the successful implementation of all relevant special education programs.

11.8 Resource Specialists

11.8.1 An elementary school RSP teacher will not be required to serve as a substitute in a regular classroom unless it is an emergency of a non-recurring nature.

11.8.2 Resource specialists are itinerant and may be assigned to not more than two (2) work sites. Resource specialists shall receive preparation time equivalent to time received by regular classroom teachers at the same school site and level.

11.14 Change of Placement

All students change of placement shall be done in accordance with the California Department of Education Code (enter code). The Special Education office must be notified of all change of placements prior to the IEP meeting to appropriately accommodate the student within a school.

ARTICLE XII

TRANSFERS

Status Quo except as amended as follows:

- 12.3.6 The following factors shall be utilized to determine which unit member receives a voluntary transfer.
- a. Possession of an appropriate credential and major/minor for the opening.
 - b. Requirements of the District's affirmative action program.
 - c. The legitimate educationally related needs of the District, such as Bilingual Education program requirements, Special Education program requirements and categorically funded program requirements.
 - d. The performance of a unit member in the interview conducted for the assignment in which the unit member wishes to transfer. However performance shall not be the determining factor.
 - e. The most recent written evaluation is satisfactory or better. The unit member with the greatest District seniority shall receive the transfer provided the above factors are equal. Unit members voluntary transfer requests will be reviewed and processed only during the first thirty (30) days of each semester. Any other transfer requests which arise at any other time shall be processed at the discretion of the District.
- 12.3.7 The unit member who is denied a transfer may request a meeting with human resources to discuss the denial within five business (5) days of receiving the notice of the denial. Within five (5) days following this meeting the unit member upon request will be provided with a written rationale for the denial within five (5) days.

12.5 Involuntary Transfer - Unit members may be involuntarily transferred for the following reasons:

District Needs

- 12.5.1 Declining enrollment.
- 12.5.2 Fluctuations in pupil enrollment. An overstaffed or surplus situation may be deemed to exist when the number of the unit members present in a given school, after the beginning of the school year, exceeds the ratios established by Article XIII, Class size.
- 12.5.3 Requirements of the District's Affirmative Action Program.
- 12.5.4 Certification adjustment. A unit member may be transferred if it is determined that his/her assignment is in violation of credential authorization.
- 12.5.5 Volunteers will be sought prior to utilizing involuntary transfers for the above reasons.

12.5.6 The determination of which unit member shall be involuntarily transferred for the above reasons shall be based upon the following factors:

- a. Possession of the appropriate credential.
- b. Major/minor field of study.
- c. The legitimate educationally related needs of the District, such as Bilingual Education program requirements, SIG, and categorically funded program requirements, class and grade level configurations.
- d. ~~Most recent written evaluation is satisfactory or better.~~
- e. Requirements of the District's Affirmative Action Program.

The unit member with the lowest seniority in the school shall be transferred provided the above factors are equal.

ARTICLE XIII

UNIT MEMBER EVALUATION

Status Quo except as follows:

- 13.0 LUSD Evaluation Form, Evaluation Criteria, and Evaluation Rubric constitute Appendix J shall be utilized through the term of this agreement.
- 13.1 The purpose of the evaluation program is to first improve the quality of instruction, promote professional growth, and improve services to students so that student performance may be improved.
- 13.3.3 The evaluator shall meet with the unit member to be evaluated on or before forty-five (45) working days following the beginning of the unit member's school year in which the evaluation is to take place to review the evaluation procedures pursuant to statutory requirements and District goals.
 - a. Prior to visitation for formal observations, the evaluator and evaluatee shall meet and establish dates and times for formal observations. If the evaluator and evaluatee are unable to agree on formal observations dates, the evaluator shall establish the dates and notify the evaluatee. Where formal observations, must be rescheduled the evaluatee shall be notified at least two working days prior to the rescheduled observation. This procedure shall not limit management rights to informal observations of unit employee.
- 13.3.4 The evaluation process shall include the following:
 - a. Classroom observations and visitations shall be in accordance with the District's evaluation form used.
 - b. Counselors, Instructional Lead Teachers and Teachers on Special Assignment's evaluation mechanism shall be appropriate to the job description and funding source. The evaluation instrument shall be developed with input from the Association. (Appendix I: TOSA Evaluation Form, Counselor Evaluation Form and Instructional Lead Evaluation Form)

1. The purposes of the evaluation program are to improve the quality of instruction, promote professional growth, and improve services to students to the end that student performances may be improved.
2. The District shall provide the necessary training for those administrators engaged in the process of evaluation to assure a level of competence by the evaluators.
3. All Evaluation procedure, process, and deadlines offered to bargaining unit members shall be the same for Teachers On Special Assignment, Counselors and Instructional Lead Teachers.

ARTICLE XVIII EFFECT OF AGREEMENT

- 18.5 The Board agrees to electronically mail and distribute copies of the collective bargaining agreement to all bargaining unit members at district expense. Upon request members of the bargaining unit may receive a paper copy of the agreement from the human resources office and it will be electronically available on the District's web site.

ARTICLE XIX SUCCESSOR AGREEMENT

- 19.1 The Association shall submit any initial proposal for a successor agreement to the district not later than forty-five (45) days after the Association and the District ratify this Agreement. The District shall submit its initial proposal to the Association not later than forty-five (45) days after the Association submits its proposal to the District. Negotiations may begin upon the request of either party but not earlier than fifteen (15) days after the District has submitted its proposals to the Association.

- 19.2 Any agreement so negotiated shall be reduced to writing after agreement by the parties.

~~19.3 Golden Handshake: (Delete)~~

- ~~(a) Provide the benefits of the STRS 'Golden Handshake' pursuant to Education Code Sections 44929 and 22714, to unit members who retire between November 1, 1999, and December 31, 1999.~~
- ~~(b) Provide the benefits of the STRS 'Golden Handshake' pursuant to Education Code Sections 44929 and 22714, to unit members who retire between May 1, 2000, and June 30, 2000.~~
- ~~(c) Retiring certificated employees must understand that participation in the STRS Golden Handshake Program is subject to approval of the STRS on an individual basis.~~

ARTICLE XXII DURATION AND REOPENER

The duration of this agreement shall be from July 1, 2014-June 30, 2016

10-28-2014

Reopener on salary, health and welfare and two other articles of each parties choice for 2015-2016[^]

Add:

Appendix K- In-House Pool of Knowledge and Experienced In-House Consultants from the Faculty and Teaching Staff

LTA, in collaboration with the District , shall develop fair and equitable procedures to establish an In-House Pool of Knowledge and Experienced In-House Consultants from the faculty and teaching staff.

This agreement is offered and entered into as a package. It is understood that it needs to be approved as a whole package. This agreement shall become effective immediately only upon passage of a ratification vote by the LTA membership and approval by the Board of Education.

Lynwood Unified School District

By: [Signature]
Name: Robert K. Nickle
Title: Superintendent
Date: October 2, 2014

By: [Signature]
Name: Nancy Nichols
Title: DIRECTOR H.P.
Date: OCTOBER 2, 2014

Lynwood Teachers Association

By: [Signature]
Name: Fannie Jones Hurdley
Title: Lynwood Teachers Association President
Date: October 2, 2014

By: [Signature]
Name: Lydia A. Hollie
Title: Chair, LTA Bargaining Team
Date: October 2, 2014

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: October 28, 2014

**FROM: Nancy Nichols
Director**

**SCHOOL/DEPARTMENT: Human Resources
(Certificated)**

**AGENDA ITEM: REQUEST APPROVAL TO ADOPT A DECLARATION OF NEED FOR
EMERGENCY 30-DAY SUBSTITUTE TEACHERS AND PROSPECTIVE
TEACHERS FOR THE 2014-2015 SCHOOL YEAR**

BACKGROUND INFORMATION:

Approval is requested for the Lynwood Unified School District to adopt an Annual Statement of Need for Emergency 30-Day Substitute Teacher permits and an Annual Statement of Need for Emergency Substitute Teaching Permits for Prospective Teachers for the 2014-2015 school year.

The Lynwood Unified School District has employed substitute teachers with an emergency 30-day sub permit when credentialed substitute teachers were not available. Due to the current shortage of substitute teachers in the county of Los Angeles, approval is requested for the employment of substitute teachers who qualify for Emergency Substitute Teaching Permits for Prospective Teachers. This permit authorizes the holder to serve as a day-to-day substitute teacher in any classroom, including preschool, kindergarten, and grades 1-12 inclusive, or in classes primarily for adults. The holder must have completed a minimum of 90 semester units of course work from a regionally-accredited college or university and satisfy the basic skills requirement. Holders of this permit, may serve as a substitute teacher for no more than 30 days for any one teacher and may only serve for a maximum of 90 days during the school year.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☐ Yes ☒ No

☐ Yes ☐ No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

FROM: Nancy Nichols 
Director of Human Resources

BOARD MEETING DATE: October 28, 2014

SCHOOL/DEPARTMENT: Human Resources
(Classified)

AGENDA ITEM: REQUEST APPROVAL FOR CLASSIFIED PERSONNEL REPORT
SCHEDULE NO. 14/15-06: EMPLOYMENT, ASSIGNMENTS, LEAVES, AND
SEPARATIONS

BACKGROUND INFORMATION:

PERSONNEL REPORT 14/15-06: the following is the "Personnel Report 14/15-06", which details personnel employment actions before the Board, such as, but not limited to: hiring, changes-of-status, limited-term employment, extra-duty, resignation, retirement, and leaves for approval and/or ratification.

☐ Renewal Contract/Item ☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$

(Amount)

Various Funding Sources

(Name of funding source and/or location)

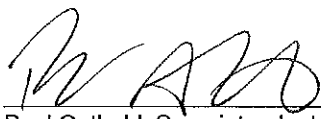
Various Funding Sources

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
1. Agredano-Perez, Virginia	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Marshall Funding Source: Unrestricted LCAP Fund Reason: Replacement of staff. Previous employee promoted.	Range: 041 Step: 01	141500175 10/20/14
2. Alvarenga, Nuria	From Classification: Nutrition Service Worker II To Classification: Nutrition Service Worker I Work Hours: 6 Work Months: 10 Location: Lindbergh Funding Source: Child Nutrition General Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 026 Step: 05	141500182 10/16/14
3. Alvarez, Claudia	Classification: Instructional Assistant Bilingual Work Hours: 6 Work Months: 10 Location: HMS Funding Source: Title III LEP Fund Reason: Providing support to the English learner program.	Range: 116 Step: 01	141500144 10/13/14
4. Baker, Jimmy	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Wilson Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 02	141500153 10/08/14
5. Bernal, Christian	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Lindbergh Funding Source: Unrestricted General Fund Reason: New Position.	Range 014 Step: 01	141500030 10/13/14
6. Ceja, Katrina	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: FHS Funding Source: Child Nutrition Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 026 Step: 01	141500139 10/14/14
7. Cervantes, Carolina	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Lincoln Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 041 Step: 01	141500158 10/20/14

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
8.Cordova, Joshua	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Marshall Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 01	141500153 11/05/14
9.Daniels, Jennifer	From Classification: Instructional Assistant Special Education (Sub) Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: LHS Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 01	141500153 10/14/14
10.Diaz, Marina	From Classification: School Community Liaison To Classification: Office Assistant II Work Hours: 8 Work Months: 10 Location: HMS Funding Source: Unrestricted General Fund Reason: Replacement of staff. Previous employee promoted.	Range: 118 Step: 05	141500126 10/21/14
11.Encinas, Irma	From Classification: Office Assistant II / (Sub-on-call) To Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Washington Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 041 Step: 01	141500160 10/20/14
12.Fonseca-Muniz, Patty	From Classification: Secretary (Sub) Classification: Student Data Technician Work Hours: 8 Work Months: 12 Location: Research & Evaluation Funding Source: Unrestricted General Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 125 Step: 02	141500177 10/20/14
13.Garcia, Daniel	Classification: Sr. Accounting Assistant Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted General Fund Reason: Replacement of employee.	Range: 073 Step: 03	141500205 10/28/14
14.Govea, Patrick Jr.	Classification: Warehouse Worker/Delivery Driver Work Hours: 8 Work Months: 12 Location: Purchasing/Warehouse Funding Source: Unrestricted General Fund Reason: Replacement of employee.	Range: 053 Step: 01	141500186 10/24/14

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees:
due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
15.Grace, Unique	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Adult School Funding Source: Adult Education Apportionment Fund Reason: Vacant position. Replacement of staff.	Range: 041 Step: 01	141500056 10/20/14
16.Gutierrez, Beatriz	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: Wilson Funding Source: Child Nutrition Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 026 Step: 01	141500139 10/16/14
17.Hernandez, Micaela	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Wilson Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 041 Step: 01	141500161 10/20/14
18.Juarez, Amanda	From Classification: After School Program Assistant / Limited-term To Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Lugo Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 041 Step: 01	141500159 10/20/14
19.Lara, Bessy	Classification: Testing Assistant Work Hours: 6 Work Months: 10 Location: Adult School (Atlantic Site) Funding Source: Adult Ed Apportionment Fund Reason: Replacement of Employee. Previous employee resigned.	Range: 116 Step: 01	141500114 10/13/14
20.Lomeli, Vanessa	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Abbott Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 041 Step: 01	141500156 10/20/14
21.Lucio, Laura	From Classification: Sr. Accounting Assistant Classification: Accounting Technician Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted General Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 080 Step: 05	141500179 10/15/14

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees:
due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
22.Mackey, Eugene	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Helen Keller Funding Source: Unrestricted General Fund Reason: New position.	Range: 041 Step: 01	141500157 10/20/14
23. Marlow, Keshona	From Classification: Instructional Assistant Special Education (Sub) Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: FHS Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 01	141500153 10/14/14
24.Marshall, Isaiah A.	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: Not to exceed 4.5 hours. Work Months: 10 Location: Transportation Funding Source: Special Education Fund Reason: Replacement of staff. Previous employee promoted.	Range: 118 Step: 01	141500190 10/14/14
25.Maya, Maria	Classification: Campus Monitor Work Hours: 3 Location: Mark Twain Funding Source: Unrestricted LCAP Fund Reason: New position.	Range: 014 Step: 01	141500032 10/10/14 to 06/05/15 or sooner
26.Orozco, Melinda	Classification: Nutrition Service Worker I Work Hours: 3 Location: FHS Funding Source: Child Nutrition Fund Reason: Replacment of staff. Previous employee promoted.	Range: 026 Step: 01	141500139 10/14/14
27.Rivas, Rosana	From Classification: Instructional Assistant Special Needs Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Lugo Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 05	141500153 10/13/14
28.Romero, Brenda	From Classification: Payroll Technician Classification: Accounting Technician Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted General Fund Reason: Replacement of Employee. Previous employee retired.	Range: 080 Step: 05	141500179 10/06/14

29.Saldivar, Jessica	Classification: Licensed Clinical Social Worker Work Hours: 8 Work Months: 11 Location: Student Services Funding Source: Unrestricted LCAP Fund Reason: New Position.	Range: 339 Step: 01	141500192 10/27/14
30.Thomas, Basilos	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: LMS Funding Source: Special Education Fund Reason: Providing assistance to special education students.	Range: 118 Step: 02	141500153 10/13/14
31.Vazquez, Desiree	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: LMS Funding Source: Child Nutrition Fund Reason: Replacement of Employee. Previous employee promoted.	Range: 026 Step: 01	141500139 10/14/14

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
32.Adams, Demetrius	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
33.Aguilar, Gabriela A.	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 118 Step: 01	141500101 10/20/14 to 06/05/15 or sooner
34.Aguirre, Jeaneth	Classification: Student Worker Work Hours: 2 Location: Adult School Funding Source: Adult Education Apportionment Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	131400580 10/20/14 to 06/05/15 or sooner
35.Alaserazo, Altagracia	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation / Special Education Funding Source: Special Education Fund Reason: Providing limited-term assistance as needed.	Range: 118 Step: 01	131400491 10/06/14 to 06/05/15 or sooner
36.Beverly, Eva	Classification: Campus Monitor (sub-on-call) Work Hours: 3 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 014 Step: 01	131400492 10/13/14 to 06/05/15 or sooner
37.Bernal, Jennifer	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
38.Bird, Janet	Classification: Instructional Assistant Special Education (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Reason: Providing limited-term help on call as needed.	Range: 118 Step: 01	131400496 10/15/14 to 06/05/15 or sooner
39.Bird, Janet	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Reason: Providing limited-term help on call as needed.	Range: 120 Step: 01	131400497 10/15/14 to 06/05/15 or sooner
40.Coria, Jonathan	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
41.Cortez, Erik	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
42.Cupp, Jessica	Classification: Payroll Technician Location: Payroll Funding Source: Unrestricted General Fund Reason: Providing limited-term help as needed.	Range: 076 Step: 01	141500184 10/13/14 to 04/30/15 or sooner
43.Davis, Elise	Classification: Secretary Work Hours: 8 Location: Lincoln Funding Source: Unrestricted General Fund Reason: Providing limited-term help as needed.	Range: 081 Step: 01	141500194 10/20/14 to 12/31/14 or sooner
44.Diaz, Johnny A.	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 118 Step: 01	141500101 10/20/14 to 06/05/15 or sooner
45.Espana, Frances	Classification: Secretary Work Hours: 8 Location: Lincoln Funding Source: Unrestricted General Fund Reason: Providing limited-term help as needed.	Range: 081 Step: 01	141500194 10/20/14 to 10/20/14 or sooner
46.Estrada, Alfredo	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
47.Gonzalez, Jose	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
48.Hinojosa, Adrianna	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
49.Hurt, Paula	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner
50.Lakeyia, Floyd	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner
51.Maravilla, Amy	Classification: Student Data Technician Work Hours: 8 Location: Research & Evaluation Funding Source: Unrestricted General Fund Reason: Providing limited-term help as needed.	Range: 125 Step: 02	131400200 10/27/14 to 06/30/15 or sooner
52.Martinez, Alejandro	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
53.Mendez, Ashley M.	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 116 Step: 01	141500101 10/13/14 to 06/05/15 or sooner
54.Mikes, Tyree	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner
55.Miller, Lawrence	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
56.Molina, Daisy M.	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
57.Ordaz, Adriana	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 116 Step: 01	141500101 10/13/14 to 06/05/15 or sooner
58.Ponce, Jackeline	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
59.Quispe, Bryan	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
60.Ramirez, Alejandrina	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
61.Rocha, Jacqueline	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 118 Step: 01	141500101 09/23/14 to 06/05/15 or sooner
62.Salazar, Itzel	Classification: Avid Tutor Work Hours: 4 Location: LMS Funding Source: Unrestricted LCAP Fund Reason: Providing limited-term help as needed.	Range: 019 Step: 01	141500084 10/27/14 to 06/05/15 or sooner
63.Sansberry, Michael	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner
64.Scott, Erica	Classification: Custodian (sub-on-call) Work Hours: 8 Location: District-wide Funding Source: Unrestricted General Fund Reason: Providing limited-term help on call as needed.	Range: 048 Step: 01	131400495 10/01/14 to 06/30/15 or sooner

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
65.Slaughter, Latrice	Classification: Sr. Accounting Assistant Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted General Fund Reason: Previous employee promoted. Providing limited-term help.	Range: 073 Step: 01	141500208 10/20/14 to 04/30/15 or sooner
66.Solis, Cristian	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
67.Suarez, Anilu	Classification: School Community Liaison Work Hours: 6 Location: FHS Funding Source: Unrestricted General Fund Reason: Providing limited-term assistance. Previous employee promoted.	Range: 118 Step: 01	141500195 10/20/14 to 06/05/15 or sooner
68.Trujillo, Jose	Classification: After School Program Assistant (Sub-on-call) Work Hours: Not to exceed 4 hours Location: LEAP Funding Source: After School Program Fund Reason: Providing limited-term help as needed.	Range: 116 Step: 01	141500101 10/13/14 to 06/05/15 or sooner
69.Velasco, Guillermo	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner
70.Washington, Jhourdan	Classification: Student Worker Work Hours: 2 Location: LHS / Special Education Funding Source: Department of Rehabilitation Workability II Fund Reason: Providing limited-term help as needed.	Range: 011 Step: 01	141500193 10/20/14 to 06/05/15 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

NAME	POSITION Working out-of-classification and assuming all the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class	CLASS RANGE STEP	VA# Start/End Date
71.Bradshaw, Anthony	From Classification: Nutrition Service Worker I To Classification: Warehouse Worker/Delivery Driver Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Backfilling for employee out on leave.	Range: 053 Step: 01	141500143 10/02/14 to 12/31/14 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

NAME	POSITION Working out-of-classification and assuming all the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class	CLASS RANGE STEP	VA# Start/End Date
72.Carter, Terri	From Classification: Nutrition Service Worker I To Classification: Sr. Nutrition Service Worker Work Hours: 7 Location: LMS Funding Source: Child Nutrition Fund Reason: Backfilling for employee out on leave.	Range: 036 Step: 04	141500178 10/08/14 to 12/31/14 or sooner
73.Tucker, Harold	From Classification: Carpenter To Classification: Maintenance Supervisor Work Hours: 8 Location: MOT Funding Source: Routine Restricted Maintenance Fund Reason: Backfilling for employee out on leave.	Range: 335 Step: 01	141500203 10/21/14 to 01/31/15 or sooner
74.Zavalza, Amado	From Classification: Electrician To Classification: Construction Coordinator Work Hours: 8 Location: MOT Funding Source: Routine Restricted Maintenance Fund Reason: Backfilling for previous employee out on leave.	Range: 115 Step: 01	141500204 10/21/14 to 01/31/15 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
75. Alcaraz, Elidia	Custodian	MOT	09/10/14-09/19/14 (or sooner-runs concurrently with FMLA)
76. Amayo, Larry	Instructional Assistant Special Ed	Firebaugh	09/16/14-10/10/14 (or sooner-runs concurrently with FMLA)
77. Andrade, Sylvia	Security Officer	Security	10/17/14-10/28/14 (or sooner-runs concurrently with FMLA)
78. Blake, Eugenia	Attendance Assistant	Cesar Chavez	09/02/14-11/28/14 (or sooner-runs concurrently with FMLA & PDL)
79. Bravo, Margaret	Custodian	MOT	10/07/14-10/27/14 (or sooner-runs concurrently with FMLA)
80. Brim, Dandre	Custodian	Child Dev	10/06/14-10/14/14 (or sooner-runs concurrently with FMLA)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
81. Brown, Carol	Instructional Assistant	Thurgood Marshall	09/11/14-09/30/14 (or sooner-runs concurrently with FMLA)
82. Carmelo, Ana	Senior Nutrition Services Worker	LMS	10/08/14-10/28/14 (or sooner-runs concurrently with FMLA)
83. Casey, Shonda	Instructional Assistant Special Needs	Special Ed	10/03/14-11/13/14 (or sooner-runs concurrently with FMLA)
84. Castillo, Carolyn	Campus Monitor	Thurgood Marshall	08/25/14-10/31/14 (or sooner-runs concurrently with FMLA-Amended date)
85. Dixon, Antoinette	Personnel Specialist	Human Resources	09/15/14-10/14/14 (or sooner-runs concurrently with FMLA)
86. Flores, Ricardo	Security Officer	Security	10/06/14-11/15/14 (or sooner-runs concurrently with FMLA)
87. Heads, Janet	Nutrition Services Worker I	Firebaugh	09/17/14-10/28/14 (or sooner-runs concurrently with FMLA)
88. Johnson, Juanita	Campus Monitor	Lincoln	10/13/14-10/15/14 (or sooner-runs concurrently with FMLA)
89. Jordan, Rahfreda	Nutrition Services Worker I	Cesar Chavez	09/29/14-10/20/14 (or sooner-runs concurrently with FMLA)
90. Lenoir, Graylon	Instructional Assistant Special Needs	Firebaugh	10/13/14-11/03/14 (or sooner-runs concurrently with FMLA)
91. Ortega Castro, Carolina	Instructional Assistant Special Ed	Lugo	09/29/14-01/05/15 (or sooner-runs concurrently with FMLA & PDL)
92. Quinn, Alma	Instructional Assistant Bilingual	Will Rogers	10/22/14-03/20/14 (or sooner-runs concurrently with FMLA)
93. Ruffino-Flores, Elizabeth	Senior Nutrition Services Worker	Central Kitchen	09/08/14-10/28/14 (or sooner-runs concurrently with FMLA)
94. Soto, Mario	Library Media Assistant	Will Rogers	09/08/14-09/30/14 (or sooner-runs concurrently with FMLA)
95. Tupua, Daniel	Assistant Director MOT	MOT	09/23/14-11/09/14 (or sooner-runs concurrently with FMLA)
96. Young, Bobbie	Security Officer	Firebaugh	10/06/14-10/17/14 (or sooner-runs concurrently with FMLA)
97. Zavala, Adalberto	Network Computer Specialist	Info Systems & Technology	09/17/14 (or sooner-runs concurrently with FMLA)

LEAVES: FAMILY MEDICAL LEAVE ACT (FMLA)

NAME	POSITION	LOCATION	Effective Start/End Date
98. Alcaraz, Elidia	Custodian	MOT	09/10/14-09/19/14 (or sooner-runs oncurrently with medical)
99. Amayo, Larry	Instructional Assistant Special Ed	Firebaugh	09/16/14-10/10/14 (or sooner-runs oncurrently with medical)
100. Andrade, Sylvia	Security Officer	Security	10/17/14-10/28/14 (or sooner-runs oncurrently with medical)
101. Blake, Eugenia	Attendance Assistant	Cesar Chavez	09/02/14-11/28/14 (or sooner-runs oncurrently with medical & PDL)
102. Bravo, Margaret	Custodian	MOT	10/07/14-10/27/14 (or sooner-runs oncurrently with medical)
103. Brim, Dandre	Custodian	Child Dev	10/06/14-10/14/14 (or sooner-runs oncurrently with medical)
104. Brown, Carol	Instructional Assistant	Thurgood Marshall	09/11/14-09/30/14 (or sooner-runs oncurrently with medical)
105. Carmelo, Ana	Senior Nutrition Services Worker	LMS	10/08/14-10/28/14 (or sooner-runs oncurrently with medical)
106. Casey, Shonda	Instructional Assistant Special Needs	Special Ed	10/03/14-11/13/14 (or sooner-runs oncurrently with medical)
107. Castillo, Carolyn	Campus Monitor	Thurgood Marshall	08/25/14-10/31/14 (or sooner-runs concurrently with FMLA-Amended date)
108. Dixon, Antoinette	Personnel Specialist	Human Resources	09/15/14-10/14/14 (or sooner-runs oncurrently with medical)
109. Flores, Ricardo	Security Officer	Security	10/06/14-11/15/14 (or sooner-runs oncurrently with medical)
110. Heads, Janet	Nutrition Services Worker I	Firebaugh	09/17/14-10/28/14 (or sooner-runs oncurrently with medical)
111. Johnson, Juanita	Campus Monitor	Lincoln	10/13/14-10/15/14 (or sooner-runs oncurrently with medical)
112. Jordan, Rahfreda	Nutrition Services Worker I	Cesar Chavez	09/29/14-10/20/14 (or sooner-runs oncurrently with medical)
113. Lenoir, Graylon	Instructional Assistant Special Needs	Firebaugh	10/13/14-11/03/14 (or sooner-runs oncurrently with medical)
114. Ortega Castro, Carolina	Instructional Assistant Special Ed	Lugo	09/29/14-01/05/15 (or sooner-runs oncurrently with medical & PDL)
115. Quinn, Alma	Instructional Assistant Bilingual	Will Rogers	10/22/14-03/20/14 (or sooner-runs oncurrently with FMLA)

LEAVES: FAMILY MEDICAL LEAVE ACT (FMLA)

NAME	POSITION	LOCATION	Effective Start/End Date
116. Ramos, Martha	Cook	Child Nutrition	11/07/14-11/21/14 (or sooner)
117. Ruffino-Flores, Elizabeth	Senior Nutrition Services Worker	Central Kitchen	09/08/14-10/28/14 (or sooner-runs concurrently with medical)
118. Shann, Jody	Library Media Assistant	Washington	09/30/14
119. Soto, Mario	Library Media Assistant	Will Rogers	09/08/14-09/30/14 (or sooner-runs concurrently with medical)
120. Tupua, Daniel	Assistant Director MOT	MOT	09/23/14-11/09/14 (or sooner-runs concurrently with medical)
121. Valencia, Claudia	Senior Nutrition Services Worker	LHS	09/17/14-07/30/15 (or sooner-INTERMITTENT)
122. Young, Bobbie	Security Officer	Firebaugh	10/06/14-10/17/14 (or sooner-runs concurrently with medical)
123. Zavala, Adalberto	Network Computer Specialist	Info Systems & Technology	09/17/14 (or sooner-runs concurrently with medical)

LEAVES: MATERNITY/PREGNANCY DISABILITY (PDL)

NAME	POSITION	LOCATION	Effective Start/End Date
124. Blake, Eugenia	Attendance Assistant	Cesar Chavez	09/02/14-11/28/14 (or sooner-runs concurrently with medical & FMLA)

LEAVES: MATERNITY/PREGNANCY DISABILITY (PDL)

NAME	POSITION	LOCATION	Effective Start/End Date
125. Ortega Castro, Carolina	Instructional Assistant Special Ed	Lugo	09/29/14-01/05/15 (or sooner-runs concurrently with medical & FMLA)

LEAVES: PERSONAL NECESSITY

NAME	POSITION	LOCATION	Effective Start/End Date
126. Shann, Jody	Library Media Assistant	Washington	10/06/14-10/10/14

LEAVES: RESIGNATIONS

NAME	POSITION	LOCATION	Effective Start
127. Medina, Jaqueline	Instructional Assistant Special Needs	Lugo	10/21/14
128. Peterson, Tiffany	Custodian	Helen Keller	10/24/14

LEAVES: RETIREMENTS

NAME	POSITION	LOCATION	Effective Start
129. Tupua, Daniel	Assistant Director of MOT	MOT	01/30/15

LEAVES: SEPARATIONS

NAME	POSITION	LOCATION	Effective Start
130. Espana, Frances	Secretary	Lincoln	10/21/14
131. Macauley, Dennis	Security Officer	Security	10/21/14

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Nancy Nichols
Director of Human Resources

SCHOOL/DEPARTMENT: Human Resources

**AGENDA ITEM: REQUEST APPROVAL OF THE SERVICE CONTRACT WITH LAUSD –
PERSONNEL COMMISSION'S ORGANIZATIONAL EXCELLENCE (OE)
CLASSIFIED TRAINING BRANCH FOR PROFESSIONAL DEVELOPMENT
CUSTOMER SERVICE TRAINING FOR LUSD STAFF DURING THE 2014-
2015 FISCAL YEAR**

BACKGROUND INFORMATION:

Board approval is requested for the service contract with LAUSD – Personnel Commission's Organizational Excellence (OE) Classified Training Branch for professional development customer service training for LUSD staff on November 4, 2014, December 5, 2014, and January 14, 2015, in the amount of \$2,880.00, for a total of six 3-hour sessions.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

75315-0012

\$2,880.00
(Amount)

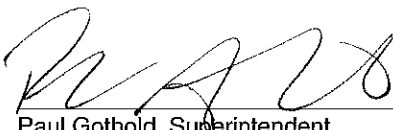
Non Instructional Consultant Fund
(Name of funding source and/or location)

01.0-0000.0-00000-74000-5880-7530000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

10-28-2014



Customer Service Training Proposal/Service Contract for

Lynwood Unified School District

Prepared by the Los Angeles Unified School District - Personnel Commission's
Organizational Excellence (OE) Classified Training Branch

OBJECTIVE

The Customer Service Essentials workshops will cover proven strategies and tools that will directly support Lynwood Unified School District's staff members' knowledge, skills, and abilities to effectively and positively provide service to the wide range of stakeholders they serve.

Training Delivery Dates

- November 4 (9:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:00 p.m.)
- December 5 (9:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:00 p.m.)
- January 14 (9:30 a.m. to 11:30 a.m. and 1:00 p.m. to 3:00 p.m.)

Training Workshop Highlights

Customer Service Essentials

This two-hour interactive workshop will cover an array of proven strategies and tools that will support employees in providing telephone, counter and email service that is professional and impactful. The workshop will be packed with information, resources, methods and the do's and don'ts that will help to make providing exceptional service easier and more effective. Participants will learn how to:

- Recognize our roles as public service providers
- Describe and define the value of excellent customer service for in-person, telephone & e-mail communication
- Implement strategies and models of effective customer service
- Be aware of the do's and don'ts of office, telephone, and e-mail etiquette

Audience

Lynwood Unified School District Classified Staff Members

Total participants

Up to 30 participants per session

Budget Requirements

\$600 per session – 20% multi-session discount = \$480 per session

Six sessions x \$480 = \$2,880

Sessions can be invoiced separately or all at once

Check to be made to: LAUSD Personnel Commission

Please indicate **OE Training Services** in the memo line

Check to be mailed to: 333 South Beaudry Ave. 16th Floor – Attn: Stacy Edwards-Adrian
Los Angeles, CA 90017

Service Contract Authorization: Signature indicates that Lynwood Unified School District agrees to receiving the services indicated above and issuing payment for the services.

Authorized Signature
10-28-2014

Print Name/Title

Date
Agenda Report 13.2
Page 2 of 2

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong *PW*
Chief Business Officer

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD REVIEW OF PURCHASE ORDERS FOR PERIOD FROM
SEPTEMBER 29 THROUGH OCTOBER 10, 2014

BACKGROUND INFORMATION:

Staff requests Board review of purchase order schedule 15-05 for the period of September 29 through October 10, 2014.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$109,576.33
(Amount)

Various

(Name of funding source and/or location)

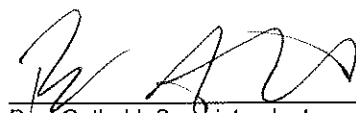
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

BOARD LIST PURCHASE ORDER REPORT
SORTED BY FUND FROM: 9/29/14 TO 10/10/14

CHANGE PO NUMBER	ORDER	VENDOR NAME	DESCRIPTION	DEPT/SITE	FUND FUND AMOUNT
FUND 01					
0000027211		LILIA RAMIREZ	MISCELLANEOUS	Instructional Services	01.0 174.71
0000027212		PITSCO	MISCELLANEOUS	Vea/Rop	01.0 555.36
0000027213		EASTBAY	ATHLETIC SUPP/EQUIP	Lynwood High School	01.0 2,043.77
0000027214		LEGO EDUCATION	MISCELLANEOUS	Vea/Rop	01.0 130.67
0000027215		SPORT CHALET	MISCELLANEOUS	Vea/Rop	01.0 48.96
0000027216		ELECTRONIX EXPRESS CO.	MISCELLANEOUS	Vea/Rop	01.0 628.01
0000027217		LEARNING A-Z	SOFTWARE	Helen Keller Elementary	01.0 190.90
0000027218		DEMCO INC.	FURNITURE, SCHOOL	Lincoln Elementary	01.0 1,670.03
0000027219		AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER SUPP/EQUIP	Lugo Elementary	01.0 980.12
0000027220		AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER SUPP/EQUIP	Lynwood Middle School	01.0 946.32
0000027221		AREY JONES EDUCATIONAL SOLUTIONS	OFFICE SUPPLIES	Security	01.0 4,900.58
0000027222		COMPLETE BUSINESS SYSTEMS	CONTRACT SERVICES	Lindbergh Elementary	01.0 1,900.00
0000027223		APPLE, INC.	COMPUTER SUPP/EQUIP	Vista Continuation	01.0 15,372.99
0000027224		SCOOTPAD CORPORTATION	INSTRUCTIONAL SUP	Washington Elementary	01.0 2,530.00
0000027225		CENGAGE LEARNING	LICENSE/FEES	Lynwood Middle School	01.0 1,334.25
0000027226		FOLLETT SCHOOL SOLUTIONS, INC.	BOOKS	Secondary Education	01.0 54.39
0000027227		SIDLINE POWER	ATHLETIC SUPP/EQUIP	Lynwood High School	01.0 5,515.00
0000027228		IRON MOUNTAIN RECORDS MANAGEMENT	INSTRUCTIONAL SUP	Special Education	01.0 250.00
0000027229		IRON MOUNTAIN RECORDS MANAGEMENT	MISCELLANEOUS	Controller	01.0 1,000.00
0000027230		SOUTHWEST SCHOOL & OFFICE	LIBRARY SUPP/EQUIP	Lynwood High School	01.0 731.08
0000027231		OFFICE DEPOT	INSTRUCTIONAL SUP	Lynwood High School	01.0 5,000.00
0000027232		OFFICE DEPOT	OFFICE SUPPLIES	Firebaugh	01.0 6,500.00
0000027233		OFFICE DEPOT	OFFICE SUPPLIES	Washington Elementary	01.0 2,800.00
0000027235		SCANTRON CORPORATION	INSTRUCTIONAL SUP	Lynwood High School	01.0 1,204.06
0000027236		CDW GOVERNMENT, INC.	MISCELLANEOUS	Vea/Rop	01.0 398.91
0000027237		CREATIVE TIME SOLUTIONS	TIME CLOCKS/SYSTEM	Maint. Operations & Trans	01.0 146.53
0000027238		CREATIVE TIME SOLUTIONS	TIME CLOCKS/SYSTEM	Maint. Operations & Trans	01.0 185.30
0000027239		ORGANIZED SPORTS INC.	UNIFORMS	Vista Continuation	01.0 1,019.51
0000027240		SOUTH COAST AIR QUALITY	FEES, LICENSE	Maint. Operations & Trans	01.0 125.75
0000027241		RIFTON EQUIPMENT	INSTRUCTIONAL SUP	Special Education	01.0 3,590.46
0000027242		OFFICE DEPOT	OFFICE SUPPLIES	Instructional Services	01.0 5,000.00
0000027244		LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUP	Thurgood Marshall Elem	01.0 4,268.00
0000027245		OFFICE DEPOT	INSTRUCTIONAL SUP	Thurgood Marshall Elem	01.0 3,500.00
0000027246		OFFICE DEPOT	INSTRUCTIONAL SUP	Lindbergh Elementary	01.0 1,500.00
0000027247		LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUP	Lincoln Elementary	01.0 2,000.00
0000027249		CDW GOVERNMENT, INC.	COMPUTER SUP/EQUIP	Information Systems	01.0 12,804.01
0000027253		DISCOVERY CUBE	FIELD TRIPS	Wilson Elementary	01.0 997.50
0000027254		DISCOVERY CUBE	FIELD TRIPS	Wilson Elementary	01.0 525.00
0000027255		KNOTT'S BERRY FARM ADVENTURES	FIELD TRIPS	Wilson Elementary	01.0 1,200.00
0000027256		TANAKA FARM, LLC	FIELD TRIPS	Wilson Elementary	01.0 1,680.00
0000027257		AQUARIUM OF THE PACIFIC	FIELD TRIPS	Wilson Elementary	01.0 900.00
0000027258		GREG & STEVE PRODUCTIONS	FIELD TRIPS	Wilson Elementary	01.0 200.00
0000027259		MULLIGAN FAMILY FUN CENTER	FIELD TRIPS	Wilson Elementary	01.0 595.00
0000027260		COMPLETE BUSINESS SYSTEMS	REPAIRS/OFFICE EQUIP	Hosler Middle School	01.0 1,900.00
0000027262		FEATHERSTONE	MAINTENANCE SUPPLIES	Security	01.0 5,956.36
0000027263		BELLFLOWER MUSIC CENTER	MUSICAL INSTRUMENTS	Secondary Education	01.0 16,283.84
0000027264		HAWTHORNE EDUCATIONAL SERVICES	INSTRUCTIONAL SUP	Special Education	01.0 95.92
0000027265		AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER SUP/EQUIP	Academic Services	01.0 873.47
0000027266	1	SCHOOL OUTFITTERS	FURNITURE, SCHOOL	Lynwood Middle School	01.0 39,604.42
0000027267		OFFICE DEPOT	INSTRUCTIONAL SUP	Thurgood Marshall Elem	01.0 4,000.00
0000027268		CATERING BY HERACH & ARA	CATERING SERVICES	Secondary Education	01.0 10,000.00
0000027272		CJS COOLING TOWER SERVICES	REPAIRS - OTHER	Maint. Operations & Trans	01.0 926.50
0000027280	1	ASB MARK KEPPEL HIGH SCHOOL	FIELD TRIPS	Lynwood High School	01.0 75.00

BOARD LIST PURCHASE ORDER REPORT
 SORTED BY FUND FROM: 9/29/14 TO 10/10/14

CHANGE PO NUMBER ORDER	VENDOR NAME	DESCRIPTION	DEPT/SITE	FUND FUND AMOUNT
0000027281	MENDEZ CONSTRUCTION	REPAIRS - OTHER	Maint. Oper. & Trans	01.0 6,635.00
0000027282	WHITE CAP INDUSTRIES	TRANSPORTATION	Maint. Oper. & Trans	01.0 2,714.05
0000027283	BLICK ARTS MATERIALS	ART SUPP/EQUIP	Secondary Education	01.0 5,080.88
0000027284	CALIFORNIA INTERSCHOLASTIC FED.	FEES, LICENSE	Firebaugh	01.0 1,199.52
0000027285	OFFICE DEPOT	INSTRUCTIONAL SUP	Special Education	01.0 2,500.00
0000027287	SCHOOLDUDE	CONTRACTED SERV	Maint. Oper. & Trans	01.0 13,531.55
0000027288	BELL GARDENS HIGH SCHOOL	FEES, LICENSE	Firebaugh	01.0 216.00
0000027289	SONORA PARTY LAND	RENTS/RENTALS	Lynwood High School	01.0 500.00
0000027290	S.O.S. SURVIVAL PRODUCTS	MAINTENANCE SUP/EQ	Lincoln Elementary	01.0 106.10
0000027291	ETA HAND2MIND	INSTRUCTIONAL SUP	Academic Services	01.0 8,086.90
FUND 01 TOTAL				40,570.00
FUND 11				
0000027243	OFFICE DEPOT	OFFICE SUPPLIES	Adult Education	11.0 2,000.00
0000027269	PIP PRINTING	GRADUATION SUPPLIES	Adult Education	11.0 177.36
FUND 11 TOTAL				2,177.36
FUND 12				
0000027234	KAPLAN EARLY LEARNING	INSTRUCTIONAL SUP	Child Development	12.0 10,000.00
0000027250	LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUP	Child Development	12.0 1,867.17
0000027251	LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUP	Child Development	12.0 1,703.27
0000027252	LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUP	Child Development	12.0 3,968.20
FUND 12 TOTAL				17,538.64
FUND 13				
0000027248	1 SUPER COMMODITY CO-OP	FOOD PRODUCTS	Central Kitchen	13.0 2,000.00
0000027286	GRAINGER	FOOD SERVICE SUP/EQ	Central Kitchen	13.0 2,568.04
FUND 13 TOTAL				4,568.04
FUND 21				
0000027270	DIVISION OF STATE ARCHITECT	BUILDING MATERIALS	Lynwood High School	21.0 15,137.79
0000027271	CAPITAL ENGINEERING CONSULTANTS	REPAIRS - OTHER	Lincoln Elementary	21.0 3,716.50
0000027273	CONVERSE CONSULTANTS	CONTRACTOR-GEN/SPEC	Abbott Elementary	21.0 3,309.50
0000027274	FENSCO	REPAIRS - OTHER	Mark Twain Elementary	21.0 1,480.00
0000027275	ARMSTRONG & BROOKS CONSULTING	REPAIRS - OTHER	Districtwide	21.0 2,335.00
0000027276	DIVISION OF STATE ARCHITECT	CONTRACTOR-GEN/SPEC	Roosevelt Elementary	21.0 255.00
0000027277	CONVERSE CONSULTANTS	COMMUNICATION SUP/EC	Adult Education	21.0 433.00
0000027278	CONVERSE CONSULTANTS	ELECTRICAL SUPP/EQUIF	Districtwide	21.0 14,339.00
0000027279	CAPITAL ENGINEERING CONSULTANTS	REPAIRS - OTHER	Washington Elementary	21.0 3,716.50
FUND 21 TOTAL				44,722.29
TOTAL				109,576.33

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANT SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of October 1 - 14, 2014.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 2,025,309.13
(Amount)

Various
(Name of funding source and/or location)

Various
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 28, 2014
TO: Paul Gothold, Superintendent
FROM: Business Services Division
SUBJECT: Warrant Schedule for the Period of October 1 - 14, 2014

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount
10/01/14	\$ 160,488.20
10/02/14	\$ 137,980.23
10/03/14	\$ 377,535.59
10/06/14	\$ 119,086.14
10/07/14	\$ 68,096.26
10/08/14	\$ 400,396.82
10/09/14	\$ 251,369.23
10/10/14	\$ 103,555.92
10/13/14	\$ -
10/14/14	\$ 406,800.74
Total	\$ 2,025,309.13

For a more detailed account of specific District expenditures, please refer to page 3.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 28, 2014
TO: Paul Gothold, Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant Schedule for the Period of October 1 - 14, 2014

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 955,926.17
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 1,995.15
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 558.42
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 210,094.79
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 174,341.35
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ 1,185.75
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 147,374.58
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 533,832.92
Total Warrants All Funds	\$ 2,025,309.13

Fund	1.0	11.0	12.0	13.0	14.0	21.0	25.0	35.0	67.0	73.0	76.0	
10/01/14	148,720.11	1,115.97	558.42	10,093.70	-	-	-	-	-	-	-	160,488.20
10/02/14	55,193.90	879.18	-	36,207.63	-	-	-	-	45,699.52	-	-	137,980.23
10/03/14	98,963.21	-	-	-	-	-	-	-	-	-	278,572.38	377,535.59
10/06/14	16,869.35	-	-	-	-	-	-	-	-	-	102,216.79	119,086.14
10/07/14	68,096.26	-	-	-	-	-	-	-	-	-	-	68,096.26
10/08/14	78,802.43	-	-	119,624.51	-	150,048.50	-	-	51,921.38	-	-	400,396.82
10/09/14	251,369.23	-	-	-	-	-	-	-	-	-	-	251,369.23
10/10/14	36,292.95	-	-	-	-	16,323.54	-	1,185.75	49,753.68	-	-	103,555.92
10/13/14	-	-	-	-	-	-	-	-	-	-	-	0.00
10/14/14	201,618.73	-	-	44,168.95	-	7,969.31	-	-	-	-	153,043.75	406,800.74
Rpt 102814	955,926.17	1,995.15	558.42	210,094.79	0.00	174,341.35	0.00	1,185.75	147,374.58	0.00	533,832.92	2,025,309.13

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong *PW*
Chief Business Officer

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF REVOLVING CASH REPORT #3

BACKGROUND INFORMATION:

Staff requests approval of the attached 2014-15 Revolving Cash Report #3 covering the period of September 26, 2014 through October 13, 2014 for a total of \$12,540.41.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$12,540.41

(Amount)

Various

(Name of funding source and/or location)

Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

MEMORANDUM**ACTION**

October 14, 2014

TO: Paul Gothold, Superintendent**FROM:** Yolanda Vega, Accounting Manager**VIA:** Peter Wong, Chief Business Official**SUBJECT: Report of Revolving Cash Fund # 3 (FY 2014/2015)**

I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period September 26, 2014 through October 13, 2014 and recommend that the Board ratify these expenditures:

EXPLANATION	AMOUNT
Other Operating Expenses:	
Employee & Parents Mileage Reimbursements:	\$ 75.82
Conference Reimbursements for Employees & Parents: *	\$ 292.15
Sharon Otto - Instructional Materials	\$ 101.27
Dana Wilkerson - Volleyball Supplies	\$ 43.59
Nancy Nichols - LTA Negotiations Meals	\$ 67.12
Rejielyn Cerdenio - Instructional Materials	\$ 299.99
Geraldine Ormeo - Superintendent's Petty Cash	\$ 276.80
School Administrators Publishing Co. - Instructional Materials	\$ 85.90
Division of State Architect - Project 03-114485 Fee	\$ 500.00
PCASC - Registration Fees	\$ 30.00
ASB of LHS - 80% Facilities Fees - LHS	\$ 8,128.00
ASB Mark Keppel High School - Academic Decathlon Fees - LHS	\$ 75.00
Ronald Kennedy - MOT Petty Cash	\$ 195.25
Griselda Rodriguez - Strategic Planning Committee Refreshments	\$ 71.90
ASB of LUSD - Vending Commission Jul-Aug 2014	\$ 1,496.61
Medieval Times - Field Trip Admission Fees	\$ 638.00
Joseph Powell - Culinary Arts Supplies	\$ 42.67
Elva Ruiz - Refreshments - Panel	\$ 9.35
Fannie Young - Instructional Materials	\$ 19.09
Nancy Rios - Instructional Materials	\$ 91.90
TOTAL	\$ 12,540.41

Prior Board Approved Items*

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF RECORD OF COLLECTION REPORT #3

BACKGROUND INFORMATION:

Staff requests approval of the 2014-15 Record of Collection Report #3 covering the period of September 18, 2014 through October 7, 2014 for a total of \$533,993.90.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$533,993.90

(Amount)

Various

(Name of funding source and/or location)

Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

10-28-2014

Agenda Report 14.4
Page 1 of 3

RECORD OF COLLECTIONS #3 FY 2014/2015

The following is a list of Cash Collections received by the Accounting Department during the period of September 18, 2014 to October 7, 2014. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Explanation	Amount
107416	St. Emydius Church	Facilities Fee - CCMS Parking Lot 9/20 & 9/21/14	810.00
107417	Ulises Herrera (KMBJ Soccer Club)	Facilities Fee - Lugo ES 9/27 & 9/28/14	130.00
107418	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 9/23/14	30.00
107419	Anush Gevorgyan (St. Francis Medical Center)	Facilities Fee - LHS 9/28/14	90.00
108298	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 9/22 & 9/26/14	60.00
108299	City of Los Angeles	Field Trip Transportation Fee - Lugo ES	300.00
108300	Target - Cesar Chavez MS	Donation - CCSM	96.42
108301	Norisha Curl	Insurance Premium	25.96
108302	Target - Lindbergh ES	Donation - Lindbergh ES	72.94
108303	Kendrick Knox (Pacific Coast Youth Football)	Facilities Fee - LHS 8/16 & 8/17/14	3,000.00
108304	The Gas Co.	FY13/14 Energy Efficiency Rebate Program	1,500.00
108305	Orlena T. Techo	Payroll Cash Collection	75.00
108306	Michael A. Roddy	Insurance Premium	1,059.44
108307	City of Lynwood	Catering - Summer Food Service Program	46,999.50
108308	Pan Pacific Fiber, Inc.	Recycling - Will Rogers ES	23.49
108309	Target - Will Rogers ES	Donation - Will Rogers ES	172.10
108310	Daniel Torres (Leonesa Youth Soccer League)	Facilities Fee - Mark Twain ES 9/28/14	60.00
108311	LA County Office of Education	FY 13/14 ROP Payment	634.52
108312	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	4,506.60
108313	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	1,324.95
108314	Target - Lugo ES	Donation - Lugo ES	58.08
108315	Peggy Wilson	Records Fee	94.00
108316	Yanett Navarro (Instituto Mexicano de Arte y Cultura)	Facilities Fee - LMS Oct 2014	450.00
108317	Eugenia Blake	Insurance Premium	174.29
108318	Nina C. Bao	Insurance Premium	1,059.44
108319	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	679.79
108320	LA County Office of Education	FY 13/14 Final ROP Payment	440,044.00
108321	Child Care Alliance of Los Angeles	Participation Incentive - Lindbergh CDC	300.00
108321	Child Care Alliance of Los Angeles	Participation Incentive - Will Rogers CDC	300.00
108322	Nellie Ramirez	Insurance Premium	143.97
108323	Pan Pacific Fiber, Inc.	Recycling - Will Rogers ES	36.40
108324	Target - Hosler MS	Donation - Hosler MS	73.17
108325	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 10/6, 10/7, 10/13 & 10/14/14	120.00
108326	Susana Gonzalez	Insurance Premium	316.30
108327	Margaret Ann Foltz	Insurance Premium	92.04
108328	ASB of Lynwood High School	Field Trip Transportation Fee - LHS	382.50
108329	Void	Void	-
108330	Jack Chambers	Insurance Premium	98.00
108331	Volunteers of America of Los Angeles	Head Start Program Classroom Rental @ Abbott Oct 2014	2,000.00
108332	County of Los Angeles	Lease Oct 2014 - LHS Rooms - Probation Resource Center	7,500.00
108333	Mark D. Rollice	Insurance Premium	641.26
108334	A. Tavizon	Insurance Premium	97.95
108335	Amanda Tapia	Insurance Premium	97.95
108336	Scribbles Software	Transcript Fees	192.98
108337	State of California	Child & Adult Care Food Program	8,800.17

108338	State of California	Child & Adult Care Food Program	506.39
108339	AT&T	Refund due to credit balance on final bill	5,432.82
108340	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	2,711.48
108691	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 9/27/14	120.00
108692	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 9/29, 9/30 & 10/3/14	90.00
108693	Daniel Torres (Leonesa Youth Soccer League)	Facilities Fee - Mark Twain ES 10/5/14	60.00
108694	Amy Hammond (ARC)	Facilities Fee - LHS GYM 11/8 & 11/9/14	350.00
			<u>\$ 533,993.90</u>

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong *PW*
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:

In accordance with Board Policy 3290, the staff recommends that the Board of Education accept the following Donations:

A donation of \$172.10 from Target to Will Rogers Elementary School for general educational expenses.

A donation of \$58.08 from Target to Lugo Elementary School for general educational expenses.

A donation of \$73.17 from Target to Hosler Middle School for general educational expenses.

A donation of \$113.57 from Target to Helen Keller Elementary School for general educational expenses.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$416.92

(Amount)

Various

(Name of funding source and/or location)

Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE MISCELLANEOUS
REPAIRS PROJECTS AT LYNWOOD MIDDLE SCHOOL

BACKGROUND INFORMATION:

Staff requests acceptance of the Notice of Completion for the Miscellaneous Repairs at Lynwood Middle School as completed by GDL Best Contractors, Inc. at a cost of \$59,800.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ Renewal Contract/Item ☒ New Contract/Item

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

Measure K Bond

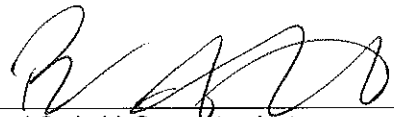
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE MISCELLANEOUS
REPAIRS PROJECTS AT HOSLER MIDDLE SCHOOL

BACKGROUND INFORMATION:

Staff requests acceptance of the Notice of Completion for the Miscellaneous Repairs at Hosler Middle School as completed by DLE Construction, Inc. at a cost of \$36,212.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ Renewal Contract/Item ☒ New Contract/Item

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

Measure K Bond

(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: October 28, 2014

FROM: Peter Wong
Chief Business Official *PW*

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE MISCELLANEOUS
REPAIRS PROJECTS AT LINCOLN AND WASHINGTON ELEMENTARY
SCHOOLS

BACKGROUND INFORMATION:

Staff requests acceptance of the Notice of Completion for the Miscellaneous Repairs at Lincoln and Washington Elementary School as completed by Fast Track Construction, Corp. at a cost of \$33,900.00 and authorization to file the Notice of Completion and the release of all retention monies.

☐ Renewal Contract/Item ☒ New Contract/Item

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

Measure K Bond

(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold
Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: October 28, 2014

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL TO ADOPT RECOMMENDED CHANGES TO
BOARD POLICIES (LISTED ON ATTACHMENT)**

BACKGROUND INFORMATION:

The administration requests approval to adopt recommended changes to Board Policies listed on attachment as submitted for First Reading on October 14, 2014. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal Regulations. Staff has reviewed the policies and referred to CSBA Updates.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☐ Yes

☒ No

☐ Yes

☒ No

N/A
(Amount)

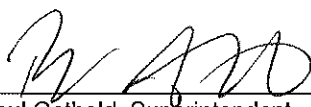
No Cost to District
(Name of funding source and/or location)

N/A
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD POLICY LOG**

BB/BP	POLICY #	POLICY TITLE	COMMENT
CORRECTIONS FROM CSBA			
BP	3100	Budget	
AR	3100	Budget	
BP	3312	Contracts	
AR	3514.1	Hazardous Substances	
AR	3543	Transportation Safety and Emergencies	
AR	3554	Other Food Sales	
AR	4131	Staff Development	
BP	4131	Staff Development	
AR	4161.1	Personal Leaves	
AR	4161.8	Family Care and Medical Leaves	
BP	5116.1	Intradistrict Open Enrollment	
BP	5117	Interdistrict Attendance	
BP	5118	Open Enrollment Act Transfers	
BP	5127	Graduation Ceremonies and Activities	
AR	5141.3	Health Examinations	
BP	5144.1	Suspension and Expulsion/Due Process	
BP	5145.6	Parent Notifications	
BP	6142.7	Physical Education	
AR	6164.6	Identification and Education Under Section 504	
AR	6159.4	Behavioral Interventions For Special Education Students	
BP	6177	Summer Learning Programs	
BB	9223	Filling Vacancies	
BB	9230	Orientation	

AUGUST 2014 UPDATES			
AR	1312.4	Williams Uniform Complaint Procedures	
E	1312.4	Williams Uniform Complaint Procedures	
BP	1330	Use of School Facilities	
AR	1330	Use of School Facilities	
BP	4112.2	Certification	
AR	4112.2	Certification	
BP	4112.21	Interns	
AR	4112.21	Interns	
BP	4115	Evaluation/Supervision	
AR	4115	Evaluation/Supervision	
BP	4117.3	Personnel Reduction	
BP	4131.1	Teacher Support and Guidance	New Policy
AR	4131.1	Teacher Support and Guidance	New AR
BP	4315	Evaluation/Supervision	
E	4319.21	Professional Standards	
E	9323.2	Actions by the Board	

**LYNWOOD UNIFIED SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
BOARD POLICY LOG**

TO BE DELETED

BP/AR/E	POLICY #	POLICY TITLE	COMMENT
BP	4131.1	Beginning Teacher Support/Induction	TO BE DELETED
BP	4138	Mentor Teachers	TO BE DELETED
AR	4138	Mentor Teachers	TO BE DELETED
BP	4139	Peer Assistance and Review	TO BE DELETED
AR	4139	Peer Assistance and Review	TO BE DELETED
BP	4315.1	Staff Evaluating Teachers	TO BE DELETED
BP	5147	Dropout Prevention	TO BE DELETED
BP	5149	At-Risk Students	TO BE DELETED

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: October 28, 2014

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH ELEUTERIO
DAVILA TO PROVIDE TRANSLATION SERVICES FOR THE CITIZENS'
OVERSIGHT COMMITTEE (COC) MEETINGS**

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with Eleuterio Davila to provide translation services for the Citizens' Oversight Committee (COC) meetings.

Mr. Davila will be translating for Committee Members, District/school staff and community members at the quarterly Citizens' Oversight Committee meetings.

Cost is \$200.00 per meeting on an as-needed basis.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes

☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes

☐ No

Requisition # from PeopleSoft:

N/A

\$200 per meeting
(Amount)

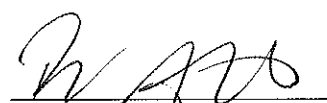
Superintendent's Office
(Name of funding source and/or location)

01.0-00000.0-00000-71500-5850-7510000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

10-28-2014

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: October 28, 2014

FROM: Paul Gothold
Superintendent of Schools

SCHOOL/DEPARTMENT: Superintendent's Office

AGENDA ITEM: INITIAL ANNOUNCEMENT OF THE "MY BROTHER'S KEEPER" INITIATIVE
AND THE "MY SISTER'S KEEPER" CALL TO ACTION & APPROVAL OF
RESOLUTION 14-15/09 FOR FILING WITH THE LOS ANGELES COUNTY
OFFICE OF EDUCATION

BACKGROUND INFORMATION:

The Lynwood Unified School District recognizes that there are many boys and young men of color who reside within the greater community and attend our schools who do not realize their full potential as they contend with persistent gaps in educational outcomes, and career skills throughout their lives. Board Trustee Hardie represented the Board of Education and pledged the support of the district and staff to carry out the intent of the initiative.

The Lynwood Unified School District is prioritizing the issue and providing support for districtwide efforts to change the outcome for students of color attending LUSD schools, and will work to decrease and eliminate the educational attainment and achievement gap for students of color. The Superintendent shall designate a district administrator to coordinate the District's efforts for the exclusive benefit of the students herein identified and report back to the Board of Education no later than June 30, 2015. A copy of the attached resolution will be made an integral part of the minutes of the October 28, 2014 meeting of the Lynwood Unified School District Board of Education.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

(Amount)

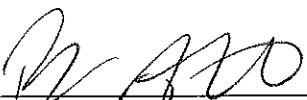
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

Lynwood Unified School District Board of Education

RESOLUTION 14-15/09

“My Brother’s Keeper” Initiative and the “My Sister’s Keeper” Call to Action

WHEREAS, the Lynwood Unified School District recognizes that there are many students of color who reside within the greater community and attend schools who do not realize their full potential as they contend with persistent gaps in educational outcomes, and career skills throughout their lives; and

WHEREAS, the relevant data demonstrates that students of color are less prepared to succeed in school and the labor-force and are more likely than their peers to become victims of murder or violent crime; and

WHEREAS, statistics show that students of color are disproportionality and negatively affected across the board compared to peer groups throughout their elementary, secondary, and post-secondary education, such that they experience lower than average reading proficiency rates, lower graduation rates, higher dropout rates and less college-readiness; and

WHEREAS, without policies and extra support to aid African-American and Hispanic students, in school and in the community, they may never catch up with their peers and be prepared to succeed in school and the workforce; and

WHEREAS, without an initiative to change the outcomes for students of color, our community will continue to bear vast social and economic costs; and

WHEREAS, President Obama recognized the urgent need to tackle this complex problem and issued a directive in February 2014 to launch the *My Brother's Keeper Initiative*, which is a coordinated interagency effort that seeks to address those disparities and opportunity gaps faced by boys and young men of color, to measurably improve their expected life and educational outcomes, and to unlock their full potential by making use of both public and private resources; and

WHEREAS, President Obama addressed the Congressional Black Caucus Foundation on or about September 29, 2014, and acknowledged that girls and young women of color have similar impediments to realizing their full potential; and

WHEREAS, the Lynwood Unified School District recognizes and agrees that the similar issues impact girls and young women of color as they do boys and young men of color ; and

WHEREAS, the Lynwood Unified School District is addressing the issue of educational attainment for impacted students of color and providing support for districtwide efforts to change the outcome for students attending Lynwood Unified School District schools, and is working to decrease and eliminate the educational attainment and achievement gap for students of color.

NOW, THEREFORE, BE IT RESOLVED, that the Lynwood Unified School District directs the Superintendent and district staff to advance educational achievement and improve life and career outcomes for all students, particularly students of color; and

BE IT FURTHER RESOLVED, that the Lynwood Unified School District will continue to engage community partners and other educational groups to provide critical and extra support for learning opportunities for students of color consistent with the mission of the Lynwood Unified School District, including, as appropriate, the coordination of afterschool and out-of-school programs, the incorporation of culturally relevant curricula, civic responsibility and relevance of women and men of color in history and our society; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall designate a district administrator to coordinate the District's efforts for the exclusive benefit of the students herein identified and report back to the Board of Education no later than June 30, 2015; and

BE IT FINALLY RESOLVED, that a copy of this resolution be made an integral part of the minutes of the October 28, 2014 meeting of the Lynwood Unified School District Board of Education.

Passed and adopted by the Governing Board of the Lynwood Unified School District on October 28, 2014.

Briseida Gonzalez - President

Maria G. Lopez – Clerk

Gary Hardie, Jr. – Member



Alfonso Morales - Vice-President

Alma-Delia Renteria - Member

Paul Gothold – Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: October 28, 2014

FROM: Paul Gothold
Superintendent of Schools

SCHOOL/DEPARTMENT: Superintendent

AGENDA ITEM: REQUEST APPROVAL TO CONDUCT FIRST READING OF THE
PROPOSED ARTICLES OF INCORPORATION FOR THE LYNWOOD
PARTNERS EDUCATIONAL FOUNDATION, A CALIFORNIA PUBLIC
BENEFIT CORPORATION

BACKGROUND INFORMATION:

The Lynwood Unified School District has had an ongoing interest in the development of a foundation, a nonprofit public benefit corporation, that is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes for which this corporation is organized to provide an instrumentality for financing and undertaking activities, projects and functions which will enhance, complement and enrich educational programs and activities currently being provided by the Lynwood Unified School District and to foster a collaborative relationship between the schools and the community at large.

The establishment of a foundation will enable the district to enrich the educational programs and opportunities for students. The foundation will operate wholly independent of the District and shall not be under the management and control of the Board of Education. The foundation will be managed and controlled by its own Board of Directors as outlined in the proposed draft bylaws which are being submitted for review and information only as they are subject to amendment the formulation of the foundation as an entity.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

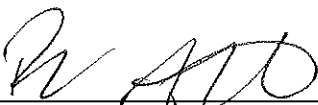
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

BYLAWS OF THE LYNWOOD PARTNERS EDUCATION FOUNDATION

**A California Nonprofit Public Benefit Corporation
Lynwood, California 92062**

ARTICLE I ORGANIZATION PRINCIPLES & OPERATIONS

1. Name

The name of this California non-profit public benefit corporation is Lynwood Partners Education Foundation, also known as "LPEF" and hereinafter referred to in these bylaws as "the Corporation."

2. Offices

A. Principal Office

The principal office of the Corporation for its transaction of business shall be located at the Lynwood Unified School District located at 11321 Bullis Road, Lynwood, California 90262.

B. Change of Address

The Board of Directors is granted full power and authority to change the principal office of the Corporation if it deems it necessary to do so. Such change of address shall be recorded properly according to the laws of the State of California but shall not be considered an amendment of these bylaws.

3. Purpose

The purpose of the Corporation, as stated in its Articles of Incorporation dated October 28, 2014, is as follows:

- A.** The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law exclusively for charitable purposes in accordance with the meaning of Section 501(c) (3) of the U.S. Internal Revenue Code.
- B.** No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in or intervene in any political campaign, including the publishing or distribution of statements, on behalf of any candidate for public office.

- C. Notwithstanding any other provisions of these bylaws, the Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(3) of the U.S. Internal Revenue Code, or the corresponding provision of any future U.S. Internal Revenue law, or the Articles of Incorporation or Bylaws.
- D. The specific purpose of the Corporation is to assist in the achievement and maintenance of a superior public education system within the Lynwood Unified School District ("LUSD") located in Lynwood, CA. The Corporation will solicit and receive contributions from the public and private sectors and make contributions to LUSD for developing, conducting and financing existing and future programs and projects designed to benefit the students enrolled in the schools of LUSD.
- E. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of the organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. On the dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c) (3) of the Internal Revenue.

4. Fiscal Year

The fiscal year shall begin on July 1st.

5. Amendments to the Bylaws

Amendments to the bylaws shall be presented in writing to the Board and shall be initiated by either a (1) a Committee established by the Board of Directors as provided in these bylaws or (2) one-third (1/3) of the Board of Directors. Any such amendments must be approved by a majority of the Board of Directors at a regular, annual or special meeting. If approved by the Board of Directors, such amendments must then be acted upon as soon as reasonably necessary to effectuate the change(s).

6. Parliamentary Authority

The rules of parliamentary procedure at meetings shall be determined by Roberts Rules of Order the latest revised edition as interpreted by the President.

7. Dissolution

The Board of Directors of the Corporation may, in the course of conducting their duties under these bylaws, determine that the Corporation must be dissolved. Upon the dissolution of the Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE II

1. MEMBERS

The Corporation shall have no Members. Any action which would otherwise require approval by a majority of all members or approval by the Members shall require only approval of the Board of Directors. All rights which would otherwise vest in the Members shall vest in the Directors.

ARTICLE III

BOARD OF DIRECTORS

1. AUTHORITY OF THE BOARD OF DIRECTORS

Subject to the limitations of the Articles of Incorporation, these bylaws and the California Nonprofit Public Benefit Corporation Law, as applicable, the activities and affairs of the Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors. The Board of Directors shall have the general management and decision-making authority regarding the affairs, funds, records and property of the Corporation in accordance with the Articles of Incorporation and these bylaws. The Board of Directors may delegate the management of the activities of the Corporation to any person or persons, a management company or committees; provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board of Directors. Without prejudice to such general powers but subject to the same limitations, the Board of Directors shall have the following powers and authority in addition to the other powers and authority enumerated in these bylaws:

- A. To elect and remove all officers, agents and employees of the Corporation and to prescribe powers and duties for such persons which are not inconsistent with any local, state or federal law, the Articles of Incorporation or these bylaws.
- B. To conduct, manage and control the affairs and activities of the Corporation, and to take actions and make and enforce policies which are

not inconsistent with any local, state or federal law, the Articles of Incorporation or these bylaws.

2. Number of Directors

The Corporation shall consist of not less than nine (9) and not more than nineteen (19) Directors, including the four (4) Officers of the Corporation as provided for in these bylaws. The Board of Directors of each current fiscal year will determine how many Directors will be required for the following fiscal year provided that there shall always be an odd number of directors. Collectively, the directors shall be known as the Board of Directors. The initial number of directors may be increased by nomination and vote of the Directors.

3. Qualifications for Directors

The Directors of the Corporation shall be residents of the State of California. An LUSD Member of the Board of Education of LUSD may serve as one (1) member of the LPEF Board of Directors, with the exception that a LUSD Member of the Board of Trustees may not serve as an Officer of the Corporation as provided in these bylaws. Three (3) of the directors shall be administrative personnel or faculty members of the District (Staff Directors) and appointed by the Superintendent. Three (3) of the directors shall be members of the business community (Business Directors) and appointed by the Superintendent. Two (2) of the directors shall be residents of the City of Lynwood (Community Directors) and appointed by the Board of Trustees.

4. Designation of Directors and Tenure

1. A (1) Trustee Director shall be appointed by a majority vote of the Board of Trustees of the District. The Trustee Director shall serve until the earlier of: (1) the end of his or her respective term as a Trustee of the District; or (2) until the appointment of a successor by the Board of Trustees of the District.
2. The Superintendent of the District shall serve as one (1) of three (3) Staff Directors. He or she shall serve as a director so long as he or she continues to be employed as Superintendent of the District and shall serve as the Liaison to the Board of Trustees.
3. Two (2) of the three (3) Staff Directors shall be appointed by the Superintendent of the District and shall serve until the earlier of: (1) three years from the date of his or her appointment; (2) he or she ceases to be employed by the District; or (3) until the appointment of a successor by the Superintendent of the District.
4. Community Directors shall be appointed by the board of Trustees Community Directors shall serve until the earlier of: (1) three years from the date of his or her appointment; (2) he or she ceases to reside in the District; or (3) until the appointment of a successor by the Board of Trustees.

5. The names and addresses of the persons appointed to act as the initial Directors of this corporation are:

Name	Address	Appointing Entity/Designation
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

5. Selection of Directors and Term of Office

Nomination

Nomination of an individual for any available position on the Board of Directors may be made at any regular, annual or special meeting of the Board of Directors, with the following exception:

If a nomination for any available position on the Board of Directors is to be made during the annual meeting where the voting for the Board of Directors for the next fiscal year will take place, then each member of the current Board of Directors must be given 48 hours' notice via e-mail before such annual meeting that such candidate's nomination will be made at the annual meeting.

At its discretion, the Board of Directors may require reasonable and relevant information regarding each candidate for nomination for any available position on the Board of Directors. Directors

6. Election

The Election of the Board of Directors for the following fiscal year shall take place during the annual meeting of the current fiscal year, which will be held in accordance with the provisions of these bylaws. Each current member of the Board of Directors will be permitted to place one vote for each of the available positions on the Board of Directors. The candidate who receives the most votes in favor of his/her election for the Director position for which he/she is nominated will be deemed the winner of that position.

7. Appointment

The Superintendent and Board of Trustees reserve the authority to appoint or re-appoint Staff Directors and the Board Director respectively, in the event of a vacancy in accordance with the provisions for initial appointment as provided for herein.

A. Term of Office – General

The term of office for a Board of Director position shall be two years unless otherwise provided in these bylaws. If a Director wishes to terminate his/her participation on the Board he/she must do so in writing and deliver their resignation to the President either via e-mail or U.S. Mail, indicating the effective date of his/her resignation on either the current or a future date.

B. Terms of Offices – Exception for 2014-2015 Fiscal Year

In the interest of maintaining consistency and continuity of the Board of Directors and the Corporation, the terms of offices for the 2014-2015 Fiscal Year will be staggered with the exception that the terms of the President and one Officer will be for two years. Half of the remaining Board of Director positions for the 2014-2015 Fiscal Year will be for a term of one year and upon expiration these positions will become available for nomination and election during the 2015-2016 Fiscal Year. The other half of the Board of Director positions for the 2014-2015 Fiscal Year will be for a term of two years and upon expiration these positions will become available for nomination and election during the 2016-2017 Fiscal Year. A fair procedure will be used to determine which Directors will be elected to a one-year term and which Directors will be elected to a two-year term.

8. Vacancies

Vacancies on the Board of Directors shall exist upon:

- A. the death, resignation or removal of any Director; or
- B. whenever the number of Directors authorized is increased; or
- C. on the failure of the Board of Directors to elect the minimum number of Directors for the following fiscal year as proscribed in these bylaws.

Except for a vacancy created by the removal of a Director as proscribed in these bylaws, vacancies on the Board of Directors may be filled by a majority vote of the Directors then in office at any regular, annual or special meeting. Any person elected to fill a vacancy shall serve for the remainder of the current fiscal, regardless of the length of time remaining in term of the vacating Director whose position they have been elected to fill.

9. Removal from the Board of Directors

Any Director of the Board may be dismissed from serving on the Board for failure to fulfill the duties of the office as determined by the Board of Directors, including but not limited to:

- A. Failure to regularly attend meetings
- B. Failure to disclose a conflict of interest;
- C. Demonstrating a lack of commitment or sound judgment; or
- D. Engaging in criminal or civil misconduct.

In order to dismiss a Director of the Board, there must be a 2/3 Vote of the entire Board of Directors to approve the dismissal, except such Directors appointed by the Superintendent or Board of Trustees may be removed for failure to fulfill the duties of the office as determined by the Superintendent or Board of Trustees respectively, including but not limited to:

- A. Failure to regularly attend meetings
- B. Failure to disclose a conflict of interest;
- C. Demonstrating a lack of commitment or sound judgment; or
- D. Engaging in criminal or civil misconduct.

10. Restriction Regarding Interest of Directors

- A. Notwithstanding any other provision of these Bylaws, no persons serving on the board may be interested persons. For purposes of this Section, interested persons means either:
 - B. Any person currently being compensated by the Corporation for services rendered it within the previous twelve (12) months, whether as a full or part-time officer or other employee, independent contractor, or otherwise; or,
 - C. Any brother, sister, ancestor, descendant, spouse, domestic partner, child, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, father-in-law or relative of any such person.

11. Officers

- A. Titles

The Officers of the Corporation shall be one President, one Vice President, one Secretary and one Treasurer. All Officers serve as Directors of the Board and all provisions regarding Directors in these bylaws are applicable to the Officers in addition to the specific provisions regarding each of the Officer positions as proscribed in these bylaws.
- B. Election

The Officers of the Corporation shall be elected at the annual meeting of the Corporation when the Board of Directors is elected. In the event of a vacancy or removal of an Officer from the Board of Directors, the provisions for filling such

vacancy or removal as described in these bylaws shall be followed to fill the position.

C. Duties of Officers

i. President

The President shall preside at all meetings of the Board of Directors, and perform all duties incident to the office of President and such other duties as may be required by law, by the Articles of Incorporation of the Corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors.

ii. Vice-President

The Vice-President shall have such powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors. In the absence of the President, or in the event of his or her inability or refusal to act, the Vice-President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President.

iii. Secretary

The secretary shall keep or cause to be kept at the principal office of the Corporation, or such other place as the Board of Directors may order, a book of minutes of all meetings of the Board of Directors. The Secretary shall perform such other and further duties as may be required by law or as may be prescribed or required from time to time by the Board of Directors.

iv. Treasurer

The Treasurer of the Corporation shall keep and maintain in written form or in any other form capable of being converted into written form, adequate and correct books and records of account of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses. The books and records of account shall at all times be open to inspection by any Director of the Corporation. The Treasurer shall disburse the funds of the Corporation as ordered by the Board of Directors, and shall render to the President and the Directors, on request, an account of all such Officer's transactions as Treasurer, and of the financial condition of the Corporation. The Treasurer shall perform such other and further duties as may be required by law or as may be prescribed or required from time to time by the Board of Directors or these Bylaws.

v. Directors

Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of the Corporation, or by these Bylaws;

Appoint and remove, employ and discharge and prescribe the powers and duties for all of the Corporation's officers, agents and employees, unless otherwise provided in these Bylaws;

Supervise all officers, agents and employees of the Corporation to assure that their duties are performed properly;

Meet at such times and places as required by these Bylaws; and

Register their names and addresses with the Secretary of the Corporation and notices of meeting mailed or telegraphed to them at such addresses shall be valid notices thereof.

12. Compensation

The Directors shall serve without compensation except that they may be allowed and paid their actual and necessary expenses incurred while on official Board business or for expenses personally incurred on behalf of the Board or for Corporation activities. Such reimbursement shall be accompanied by appropriate receipts and other documentation as necessary.

13. Indemnification

Each Director of the Board, or any person or organization whom the Board of Directors has delegated to act on behalf of the Corporation, who was or is made a party or is threatened to be made a party to or is involved, as a non-party witness or otherwise, in any action, suit or proceeding, whether civil, criminal, administrative or investigative, including proceeding by or in the right of the Corporation (hereinafter a "proceeding") by virtue that he/she, is or was a director or officer of the Corporation or, while a director or officer of the Corporation, or acted on behalf of and with the authority and permission of the Corporation, shall be indemnified and held harmless by the Corporation to the fullest extent authorized by law, against all expense, liability and loss (including attorneys' fees) reasonably incurred or suffered by such person in connection therewith.

Such indemnification shall continue as to a person who has ceased to be a director or officer and shall inure to the benefit of his or her heirs, executors and administrators; provided, however, that the Corporation shall indemnify any such person seeking indemnification in connection with a proceeding (or part thereof) initiated by such person only if such proceeding (or part thereof) was authorized by the Board of Directors of the Corporation.

The right to indemnification shall be triggered by written notice to the Corporation of a request for indemnification. The right to indemnification as conferred in this Section shall be a contract right and shall include the right to be paid by the Corporation the expenses incurred in defending any such proceeding in advance of its final disposition;

provided, however, that payment of such expenses in advance of the final disposition of a proceeding shall be made only upon:

(a) delivery to the Corporation of a written affirmation, by the person seeking such payment in advance, of a good faith belief that the criteria for indemnification under California law have been satisfied;

(b) a determination that the facts then known to those making the determination would not preclude the identification under California law or these Bylaws; and

The Corporation may, by action of its Board of Directors, provide indemnification to other classes of employees and agents of the Corporation with the same scope and effect as the foregoing indemnification of Directors and officers. The Corporation may enter into Agreements with its Directors further providing the terms and conditions of their indemnification.

If any provision or condition of this Section shall be determined to be invalid or void for any reason, such determination shall not affect the validity of any other provision of this Section or of these bylaws.

14. Insurance for Corporate Agents

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation (including a director, officer, employee or other agent of the Corporation) against any liability other than for violating provisions of law relating to self-dealing (Section 5233 of the California Nonprofit Public Benefit Corporation law) arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of Section 5238 of the California Nonprofit Public Benefit Corporation Law.

15. Annual Reports

The Board shall provide for the filing of required tax information reports, returns, and/or filings. Current financial reports, including but not limited to balance sheet, profit and loss statements, and bank account information, shall be distributed annually to each Director. Any Director shall be entitled, at his/her request, to a copy of any other financial reports of the Corporation, as well as copies of any report or tax filing made by the Corporation within the current or past three years.

16. Committees

The Directors may agree to form standing or special committees which will meet from time to time. Any committee so formed shall appoint a chairperson, unless

previously appointed by the President, who shall preside over committee meetings and report from the committee to the Board. Any committee so formed shall not have authority to act for the Corporation; rather they will report and make recommendations to the Board for its approval and action.

ARTICLE IV

MEETINGS

1. Location

Unless otherwise notified, all meetings of the Board of Directors will be held at the Education Center Offices of the Lynwood Unified School District.

2. Notice of Meetings

Notice of meetings shall specify the place, day and hour of the meeting as well as a general description of each item of business to be transacted or discussed.

3. Call to Order and Adjournment

Meetings of the Board may be called to order by the President, or in the event that the President is unavailable to attend the President may appoint a Director of the Board to call the meeting to order. A majority of the Directors present, may effectively adjourn any meeting, or adjourn any meeting to another time and place. If the meeting is adjourned for longer than a twenty-four (24) hour period, notice of the adjournment shall be given, prior to the time of the reconvened meeting, to the Directors who were not present at the time of the adjournment of the time and place of the reconvened meeting.

4. Conduct of Meetings

The President or, in his or her absence any Director selected by the Directors present, shall preside at meetings of the Board of Directors. The Secretary of the Corporation or, in the Secretary's absence any Director appointed by the presiding Director, shall act as Secretary of the Board. Members of the Board of Directors may participate in a meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another. Such participation shall constitute personal presence at the meeting.

5. Quorum

The quorum of the Board of Directors of any regular, annual or special meeting shall be not less than fifty percent (50%) of the Board of Directors who are currently serving, excluding any vacancies, including at least two Officers. For the purposes of establishing the quorum, each Director may attend any regular, annual or special meeting in person or via telephonic or video conferencing and may vote to approve, reject or abstain from voting on any matter which is presented for a vote during the meeting. No business shall be conducted at any Board of Directors meeting at which a quorum is not present provided, however, that a majority of the of the Board of Directors is present, whether or not constituting a quorum, (i) may adjourn any meeting to another time and place and (ii) may appoint a successor to serve until the next annual meeting of the Corporation to fill any vacancy in the Board for which the President has not appointed a successor within a reasonable time pursuant to the provisions of these bylaws. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the time and place shall be given before the time of the adjourned meeting to the Directors of the Board who were not present at the time of the adjournment.

6. Regular Meetings

A. Scheduling and Notice

Regular meetings of the Board of Directors shall be held at least quarterly on such dates and time as may be designated by the Board of Directors in order to conduct the business of the Corporation. The dates of all regular meetings for each fiscal year will be scheduled no later than the date of the first meeting of the Board of Directors in the current fiscal year.

B. Attendance by Directors

If any Member of the Board of Directors shall fail to regularly attend meetings of the Board of Directors without good and valid reason for such absence(s) in the judgment of the Board of Directors, such Director shall cease to be a Member of the Board of Directors. Any vacancies occurring in the office of a Director between annual meetings shall be filled by appointment by a majority of the Directors and such appointee shall serve until the next annual meeting.

7. Annual Meetings

The Corporation shall be convened by the President for the annual meeting in May of each year, or on such other dates as deemed appropriate, but in no event less than once yearly.

At the annual meeting, Directors shall be elected to fill any vacancies or replace any Director whose term is expiring. Directors shall elect a President, a Vice President, a Secretary and a Chief financial Officer and may elect such subordinate officers as they may determine, none of whom need be a director of the Corporation. Unless provided otherwise in the Articles of Incorporation of the Corporation or these Bylaws,

any number of offices may be held by the same person except that neither the Secretary nor the Chief Financial Officer may serve concurrently as the President or Chairman of the Board of Directors.

A budget for the coming fiscal year, as approved by the Board, and such other matters as deemed appropriate shall be presented and voted upon in accordance with the voting procedures established in these bylaws.

At the annual meetings, the President shall present a report to the Corporation and other reports from the Board of Directors and any committees may also be submitted.

8. Special Meetings

Special meetings of the Board of Directors may be called by the President or the Secretary or any two (2) Directors. Special meetings shall be held on four (4) days' notice by first-class mail, postage prepaid, or on forty-eight (48) hours' notice delivered personally electronically.

9. Closed Meetings

The President may call a closed meeting of the Officers and/or Board of Directors in order to discuss business matters of the Corporation which are sensitive and/or confidential in nature. No action may be taken on any matters discussed at such closed meetings without the approval of the majority of the Board of Directors.

10. Action Without Meetings

Any action required or permitted to be taken by the Board of Directors may be taken without a meeting, if a majority of the Directors of the Board consent in writing to such action. Such written consent shall be filed with the minutes of the proceedings of the Board of Directors. Such action by written consent shall have the same force and effect as the unanimous vote of such Directors. "Written consent," as used in this Section, shall include the use of e-mail communication sent to the Secretary of the Board.

11. Waiver of Notice and Consent to Holding Meetings

The transactions of any meeting of the board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each director not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes thereof. All such waivers,

consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

12. Proxy

Every Director or School Site Representative entitled to vote on any matter shall, subject to law, have the right to do so by written proxy. The proxy shall be given to the Secretary of the Corporation. The proxy may include directions on whether the Director or School Site Representative wants to approve, reject or abstain from voting on any matter that is presented for a vote at any regular, annual or special meeting, and the proxy will have the same force and effect as if the Director or School Site Representative is casting their vote in person during the regular, annual or special meeting at which the matter is presented for a vote.

ARTICLE V EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

1. Execution of Instruments

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

2. Checks and Notes

Except as otherwise specifically determined by resolution of the Board of Directors, or as may be otherwise required by law, checks, drafts, promissory notes, orders for the payment of money and other evidence of indebtedness of the Corporation shall be signed by the Treasurer and countersigned by the President of the Corporation.

3. Deposits

All funds of the Corporation shall be deposited from time-to-time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

4. Donations, Gifts, Bequests and Devises

All proffered donations, gifts, bequests and devises, the use of which are restricted in some manner, must first be accepted by majority vote of the Board of directors. If the Board of Directors determines that any such restriction would be impracticable to administer or violative of any law, the board shall not accept such proffered donation, gift, bequest or devise. Unrestricted donations, gifts, bequests and devises may be accepted by the President of the Corporation and deposited as set forth in Section 7.3, above.

5. Internal Controls

The Board of Directors shall establish policies and procedures to ensure that proper and adequate controls of LPEF financial affairs exist.

ARTICLE VI INCURRING OF INDEBTEDNESS

The Board of Directors, on behalf of the Corporation and in furtherance of its proper purposes, may incur such indebtedness, debentures and other evidences of indebtedness of the Corporation, transfer in trust, pledge or other encumbrance of the whole or any part of the assets of the Corporation, may establish funds and make other provisions for the payment of such indebtedness and interest thereon, and may otherwise act or enter into other agreements in connection therewith, in each case as shall be deemed necessary or appropriate by the Board of Directors.

ARTICLE VII LOANS AND OTHER AGREEMENTS

Subject to the provisions of the California Nonprofit Public Benefit Corporation law, the Board of Directors, on behalf of the Corporation and in furtherance of its proper purposes, may make loans to, enter into leases or subleases with or otherwise enter into agreement with, any person, and may take such other collateral or other security with respect thereto and made therewith, in each case as shall be deemed necessary or appropriate by the Board of Directors.

ARTICLE VIII CONTRACTS AND LOANS WITH DIRECTORS AND OFFICERS

1. Contracts with Directors and Officers

- A. No Director or Officer of this Corporation, nor any other corporation, firm, association, or other entity in which one or more of this Corporation's Directors or Officers are directors or have a material financial interest, shall be interested, directly or indirectly, in any contract or other transaction with this Corporation, unless (i) the material facts regarding such Director's or Officer's financial interest in such contract or transaction and/or regarding such common directorship, officership, or financial interest are fully disclosed in good faith and are noted in the minutes, or are known to all members of the Board prior to consideration by

the Board of such contract or transaction; (ii) such contract or transaction is authorized in good faith by a majority of the Board by a vote sufficient for that purpose without counting the vote or votes of such interested Director(s); (iii) prior to authorizing or approving the transaction, the Board considers and in good faith determines after reasonable investigation under the circumstances that the Corporation could not obtain a more advantageous arrangement with reasonable effort under the circumstances; and (iv) this Corporation enters into the transaction for its own benefit, and the transaction is fair and reasonable to this Corporation at the time the transaction is entered into.

- B. The provisions of this Section do not apply to a transaction which is part of an Education or charitable program of the Corporation if it: (i) is approved or authorized by the Corporation in good faith and without unjustified favoritism; and (ii) results in a benefit to one or more Directors or Officers or their families because they are in the class of persons intended to be benefited by the education or charitable program of this Corporation.

2. Loans to Directors and Officers

The Corporation shall not make any loan of money or property to or guarantee the obligation of any Director or Officer, unless approved by the Attorney General of the State of California; provided, however, that the Corporation may advance money to a Director or Officer of the Corporation for expenses reasonably anticipated to be incurred in the performance of the duties of such Director or Officer, provided that in the absence of such advance such Director or Officer would be entitled to be reimbursed for such expenses by the Corporation.

ARTICLE IX CORPORATE RECORDS, REPORTS AND SEAL

1. Maintenance of Corporate Records

The Corporation shall keep at its principal office, or at such other place as the board may determine:

- A. Minutes of all meetings of the Board of Directors indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;
- B. Minutes of all meetings of the Members of the Corporation indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;
- C. Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses; and

- D. A copy of the Corporation's Articles of Incorporation and Bylaws as amended to date.

2. Corporate Seal

The Board of Directors may adopt, use, and alter, a corporate seal. Such seal shall be kept at the principal office of the Corporation, or at such other place as the board may determine. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

3. Director's Inspection Rights

Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Corporation.

4. Right to Copy and Make Extracts

Any inspection under the provisions of this Article may be made in person or by agent or attorney and the right to inspection includes the right to copy and make extracts

5. Annual Audit –Report to District

The Board shall cause an annual report to be furnished not later than one hundred twenty (120) days after the close of the Corporation's fiscal year to all Directors of the Corporation and to the District, which report shall contained the following information in appropriate detail:

- A. The assets and liabilities, including the trust funds of the Corporation as of the end of the fiscal year;
- B. The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- C. The revenue and receipts of the Corporation, both unrestricted and restricted to particular purposes for the fiscal year;
- D. The expenses or disbursements of the Corporation, for both general and restricted purposes during the fiscal year.

The report shall be accompanied with a report and opinion of an independent certified public accountant, or firm of certified public accountants stating that the financial statements have been prepared in accordance with generally accepted accounting principles and that such accountant's examination was performed in accordance with generally accepted auditing standards.

ARTICLE X

FISCAL YEAR

The Corporation hereby adopts a Fiscal Year ending on the last day of June of each calendar year as its Annual Accounting Period; as such terms are defined in Section 441 of the Internal Revenue Code of 1986, as amended.

ARTICLE XI

PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

No member, director, officer, employee, or other person connected with the Corporation, or any private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the Corporation, provided, however, that this provision shall not prevent payment to any such person or reasonable compensation for services performed for the Corporation in effecting any of its public or charitable purposes, provided that such compensation is otherwise permitted by these Bylaws and is fixed by resolution of the Board of Directors; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the Corporation. On the dissolution or winding up of the affairs of the Corporation, whether voluntarily or involuntarily, the assets of the Corporation, after all debts have been satisfied, shall be distributed as required by the Articles of Incorporation of this Corporation and not otherwise.

ARTICLE XII AMENDMENT OF BYLAWS

Subject to any provision of law applicable to the amendment of bylaws of nonprofit public benefit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by the affirmative vote of a majority of the directors present at a meeting at which a quorum is present.

ARTICLE XIII AMENDMENT OF ARTICLES

The Articles of Incorporation of the Corporation may be amended only upon two-thirds vote of the members of the Board of Directors.

ARTICLE XIV CONSTRUCTION AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, and the plural number includes the singular.

CERTIFICATE OF SECRETARY

I, the undersigned, the duly elected Secretary of the Lynwood Partners Education Foundation, a California nonprofit public benefit corporation, do hereby certify:

That the foregoing Bylaws consisting of sixteen (20) pages and the following one (1) page exhibit were adopted as the Bylaws of the Corporation by the Directors of the Corporation on _____, 2014, and the same do now constitute the Bylaws of said Corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name this on _____, 2014.

By:
Its: Interim Secretary

EXHIBIT A
MEMBERS OF THE BOARD OF DIRECTORS

Name	Year Term Expires/Annual Meeting
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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: October 28, 2014

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH HEATHCLIFF
& COMPANY, LLC TO DESIGN AN EDUCATION FOUNDATION FOR THE
DISTRICT**

BACKGROUND INFORMATION:

The Administration requests approval to enter into an agreement with Heathcliff & Company, LLC to design an education foundation for the Lynwood Unified School District that will create and enhance educational opportunities for students. The areas of support include, but are not limited to, Board development, recruitment/training of Executive Director, outreach, development of mission statement, 4-year plan with key strategies, measurable outcomes, and budgetary guidance.

Heathcliff & Company, LLC provides philanthropy consulting services to corporations, foundations, government agencies, and nonprofit organizations.

TERM

Six (6) Months From November 1, 2014 to March 31, 2015

RATE

Not to Exceed Three Thousand Dollars (\$3,000) Per Month
Costs include professional fees and travel.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

Not to exceed
\$3,000 per month
Including fees & travel
(Amount)

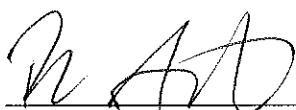
Unrestricted General Funds
(Name of funding source and/or location)

01.0-00000.0-00000-71100-5850-7500000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent
10-28-2014

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Tuesday, October 14, 2014
CLOSED SESSION – 5:00p.m. – 6:00p.m.

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

The regular meeting of the Board of Education, held on October 14, 2014, was called to order at 5:05 p.m. by the Board Vice-President, Mr. Alfonso Morales, to conduct closed session. The Superintendent, Mr. Paul Gothold took the roll.

Ms. Briseida Gonzalez, MSW, President - arrived during closed session.
Mr. Alfonso Morales, Esq., Vice-President
Mrs. Maria G. Lopez, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Gary Hardie, Jr., Member
Atty. Adrienne Konigar-Macklin – General Counsel

PUBLIC COMMENT/COMMUNICATIONS - None

Board members moved to closed session at 5:06 p.m.
RECONVENED INTO OPEN SESSION: 6:01 p.m.

MINUTES

Reconvening into open session, Board President, Ms. Briseida Gonzalez called to order the regular meeting of the BOE, at 6:02 p.m. on Tuesday, October 14, 2014. The Superintendent called the roll.

Ms. Briseida Gonzalez, MSW, President
Mr. Alfonso Morales, Esq., Vice-President
Mrs. Maria G. Lopez, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Gary Hardie, Jr., Member
Atty. Adrienne Konigar-Macklin

PLEDGE OF ALLEGIANCE TO THE FLAG
MISSION STATEMENT

The mission of the Lynwood Unified School District is to prepare every student for success in college and career as a responsible citizen in a global society by guaranteeing equity and access to meaningful learning activities relevant to the 21st century.

Ms. Geraldine Rescinito, Principal of Lincoln Elementary School, introduced 5th graders Faith Newell who led the flag salute and Arlene Lopez who recited the LUSD mission statement.

GOVERNING BOARD

Minutes Mr. Morales motioned to approve the minutes of the regular meeting of the Board of Education on September 23, 2014; Ms. Renteria seconded. Items passed with 5-0 votes.

REPORTS

- **Students' Reports**
 - Firebaugh High School by Jacqueline Godoy
 - Lynwood High School by Larissa Campa

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 14, 2014

- Vista Continuation High School by Jose Leon
- Lynwood Adult School by Debra Ramirez

▪ **Superintendent's Report**

Mr. Gothold shared that the Board of Education, during its recent special meeting/retreat, agreed to revisit and redefine the District's mission statement and strategic plan, as well as set new goals for the next several years. Although the District is still considerable room for improvement. For this reason, a 30-member committee was created, comprising of individuals from different stakeholder groups: District officials, teachers, classified staff, parents, students and community members. This group spent five days together to create a new mission statement and identified committees who will work on newly-identified strategies and action plans that will drive the direction of this District for the next 4-5 years.

Mr. Gothold asked the members of the Strategic Planning Committee, present tonight, to stand up and be recognized. He thanked everyone for their hard work and valuable time. He commended this team for keeping the focus on how to better prepare students for life and to move this organization forward. Mr. Hardie read the District's new Mission Statement, Strategies, Parameters, and Objectives (attached herewith).

Mr. Gothold shared that the District's current enrollment of 14,762 shows an increasing, upward trend in student population. This is significant especially since the District enrollment has been in declining enrollment since 2002. He congratulated everyone at the school sites and thanked parents and the community for putting their faith in this District to educate their children.

In relation to the Red Ribbon Week, Mr. Gothold invited the community to attend the drug awareness symposium hosted by the Sheriff's Dept. to be held at Lynwood Middle School on October 22nd at 10am. This is open to all parents in the community.

▪ **Board Members' Reports**

- **Mr. Gary Hardie, Jr.** commended Lynwood and Firebaugh High Schools for playing great football game. He attended the Homecoming games for both schools, as well as the 2nd Annual Wood Bowl. He said he looks forward to seeing the teams perfect their sport. He commended the students for a well-displayed school spirit.

Mr. Hardie attended the Congressional Black Caucus in Washington, DC. What stood out for him at this conference is the "My Brother's/Sister's Keeper Initiative" and the President earmarking \$40M for communities such as Lynwood to benefit youth of color.

Mr. Hardie commended the Strategic Planning Committee for the work they put into defining the District's new mission. He apologized for having to leave the team due to his work commitments. He was kept abreast of the progress and said the plans truly capture the goals of the District ensuring student achievement and meeting the challenges of 21st century learning environment, as well as the Common Core.

- **Ms. Alma-Delia Renteria** welcomed everyone. She attended all the football games with Mr. Hardie. As much as she doesn't understand the mechanics of the game, she enjoyed cheering the teams. She also attended FHS' Homecoming.

Ms. Renteria participated in the Lynwood Clean Up activity, in collaboration with the city. She worked closely with FHS' ASB and the community leaders. She found it rewarding to see the community come together to take care of their environment. She looks forward to the next Clean-Up event.

Ms. Renteria gave a shout-out to Mr. Ballinger of FHS who donated two tablets to deserving students who do not have access to computers at home. She said this demonstrates how this teacher truly cares for the students. Ms. Renteria also attended the Lynwood Adult School – LVN Graduation. She shared how this event moved her emotionally, especially as she watched families and parents cheer for their graduating students. She said this graduation proved that whatever the District does is celebrated and appreciated by the students' families. She added that this occasion showed how it "takes a village to train a child" and that "raising a child does not

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 14, 2014

only cover the formative years, but any period in one's life".

Ms. Renteria shared that plans are underway for the Alumni Conference. She is spearheading the 1st Alumni/College Application workshop at Lynwood High School on October 23rd from 3:30pm to 5:30pm. Alumni will volunteer their time to assist students with their personal statements and college/scholarship applications. The 2nd workshop will be held at Firebaugh HS on November 6. She extended an invitation to Vista High School to all these events.

Ms. Renteria also thanked the Strategic Planning Committee and commended their work, particularly for including technology in the new mission statement. She said her biggest issue has been the absence of "technology" in the current statement, when it is an integral part of 21st century learning. She also took note of how the strategies are student-focused and geared towards developing actual scholars competing in a global economy.

- **Mrs. Lopez** welcomed students, parents, community members, staff and administrators. She attended several district and city events. She was at the Adult School's LVN Graduation and was happy to see families celebrating the graduates' accomplishments. She said that this occasion was significant, especially since having an average of 20 graduates annually translates to making 20 families happier. She shared that, along with Ms. Renteria and Ms. Gonzalez, she was surprised and happy to see Ms. Orneo's son as one of the graduates. She added it is important for parents to guide their children, especially with regards to their career direction.

Together with Ms. Renteria and Mr. Hardie, Mrs. Lopez joined City Councilmember Solache and Senator Lara at the groundbreaking ceremony for the Lynwood Linear Walking Park – a mile-long walking path that will help promote good health and physical exercise.

Mrs. Lopez was glad to see the schools' focus on perfect attendance. She said perennial absenteeism is reflective of poor grades. She also shared about a new bill (AB 420) signed by Gov. Brown, eliminating Ed Code 4900, thereby removing suspension as a consequence for students disrespecting teachers. Mrs. Lopez said disrespecting authority is symptomatic of other problems, such as depression. She added that unhappy students in the classroom need support. Instead of suspending them, they should be sent for counseling. She commended schools who give out incentives to motivate students to maintain perfect attendance. For example, Lincoln ES is giving away \$20 for school materials and McDonald's gift certificates. She wants to explore partnerships with local businesses and tap resources for this same purpose.

Mrs. Lopez shared that Senator Isadore Hall (a LUSD alumnus) is sponsoring a bill that will support foster kids. She noted that this bill not only helps find resources to support foster children with their education and basic needs, but also carefully identifies families who will care for these children. There is ongoing work at the senate level to help identify proper placements for abused children. She also shared about a federal grant of \$36M, called the "Promise Grant" to assist disenfranchised children.

- **Mr. Morales** – No report
- **Ms. Gonzalez** also attended the Lynwood Adult School's LVN Graduation. She said it was an amazing ceremony, with a closely knit group of students and excited parents. She echoed Ms. Renteria's appreciation of the new mission statement. What stood out for her was the word "dignity" – a virtue that follows her in everything that she does. She said everyone should be treated with respect and afforded the same opportunities and resources. She thanked all the members of the Strategic Planning Committee and affirmed that what they had identified reflects what the Board wants to do in the future.

- **PUBLIC COMMENT/COMMUNICATIONS** – None

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mrs. Lopez pulled Agenda Report 12.2 for separate vote. Mr. Morales moved to approve the following agenda items; seconded by Mrs. Lopez. Items passed with 5-0 votes.

11. ACADEMIC SERVICES

- 11.1 Request Approval of the Memorandum of Understanding between Educational Testing Service and Lynwood Community Adult for 2014-2015 School Year
- 11.2 Request Approval to Attend La Cosecha 2014 19th Annual Dual Language Conference in Santa Fe, NM on November 19-22, 2014
- 11.3 Request Approval to Renew Agreement with Rocket Training USA, LLC to Provide Parent Involvement Workshops at Wilson Elementary School between November 1, 2014 and May 30, 2015
- 11.4 Request Approval to Enter into Agreement with Eagle Software to Conduct Aeries Training Districtwide between October 5, 2014 and June 30, 2015
- 11.5 Request Approval of the Memorandum of Understanding between Lynwood Community Adult School and Westview Services, Inc. for 2014-2015 School Year
- 11.6 Request Approval of the Memorandum of Understanding between Lynwood Unified School District and El Camino College to Offer College Courses at Firebaugh, Lynwood, and Vista High Schools for 2014-2015 School Year
- 11.7 Request Approval to Attend the "Strengthen Your Instruction Using iPad Technology and iPad Apps to Increase Student Learning" Conference at Anaheim, CA on November 14, 2014
- 11.8 Request Approval to Enter into an Agreement with Catapult Learning to Provide Instructional Services Under the No Child Left Behind Act to Eligible Students Attending Non-Public Schools for 2014-2015 School Year
- 11.9 Request Approval to Enter into an Agreement with Dr. Robert Patterson, Clinical Psychologist to Conduct Independent Educational Evaluations from October 15, 2014 to June 30, 2015
- 11.10 Request Approval to Enter into an Agreement with ALL Management Corp., to Establish College & Career Clubs at All Middle Schools for 2014-2015 School Year
- 11.11 Request Approval to Enter into an Agreement with Princeton Review to Provide Workshops for Personnel and Students during 2014-2015 School Year
- 11.12 Request Approval for Lynwood High School Staff to Participate in the Northern California Safe and Healthy School 2014 Conference in Berkeley, CA on November 6 – 7, 2014
- 11.13 Request Approval for High School Senior Students to Participate in an Advancement Via Individual Determination (AVID) College Awareness Field Trip to Northern California on November 5-7, 2014

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 14, 2014

- 11.14 Approval for Research & Evaluation Department Staff to Attend OARS Users Conference in Garden Grove, CA on November 3-4, 2014
- 11.15 Request Approval to Enter into an Agreement with No Child Left Behind Supplemental Services Providers for 2014-2015 School Year
- 11.16 Request Approval to Enter into an Agreement with Julia Gonzalez to Provide Workshops for Marshall Elementary and Cesar Chavez Middle Schools' Parents between October 20, 2014 and March 31, 2015
- 11.17 Request Approval for Lynwood High School Student Leaders in the Link Crew Program to Attend the Student Leadership Conference in Bakersfield, CA on November 20, 2014

12. HUMAN RESOURCES – CERTIFICATED

- 12.1 Request Approval of Certificated Personnel Schedule No. 14-15-05: Personnel Assignments, Employment and Separations

13. HUMAN RESOURCES –CLASSIFIED

- 13.1 Request Approval for Classified Personnel Report Schedule No. 14/15-05: Employment, Assignments, Leaves, and Separations

14. BUSINESS SERVICES

- 14.1 Request Board Review of Purchase Orders for Period from September 8 through September 26, 2014
- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Approval of Revolving Cash Report #2
- 14.4 Request Approval of Record of Collection Report #2
- 14.5 Request Approval of Acceptance of Donations
- 14.6 Request Approval for Peter Wong, Chief Business Official, and Maricela Barba, Director of Fiscal Services, to Attend the California Association of School Business Official (CASBO) Annual Chief Business Official (CBO) Symposium on November 20 – 21, 2014 at the Marriot Hotel in Newport Beach, CA
- 14.7 Request Approval for Cathy Tang, Director of Child Nutrition Services, to Attend the California School Nutrition Association (CSNA) 62nd Annual Conference on November 13 – 16, 2014 at the Sacramento Convention Center in Sacramento, CA
- 14.8 Request Approval to Enter a Service Agreement with Chauhan Consultants for Services Related to the Close-Out Certification of Outstanding DSA Projects
- 14.9 Request Approval for Workplace Violence and Active Shooter Mitigation Training for Maintenance and Security Departments on August 21 - 22, 2014
- 14.10 Request Approval for Disposal of Obsolete Instructional Materials, Furniture and Equipment as Surplus Property and Dispose of in Accordance with California Education Code 60500 through 60511
- 14.11 Request Acceptance of Completion and Filing of the Notice of Completion of the Solar Array Structure Project at Various Sites

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 14, 2014

- 14.12 Request Approval for Yolanda Vega, Accounting Manager, to Attend the California Public Notary Renewal Training on November 5, 2014 at Downey, CA
- 14.13 Request Approval for Ronald Kennedy, Supervisor of Transportation, to Attend the Transportation Administrator Certificate Program at Sacramento, CA on November 3 – 7, 2014
- 14.14 Request Approval for Renee Johnston to Attend the 98th Annual California Association of Public Procurement Officials Conference on January 5 – 9, 2015 at Monterey, CA

15. ADMINISTRATION

- 15.1 Request Approval to Conduct First Reading of Recommended Changes to Board Policies
- 15.2 Request Approval for Professional Institutional Memberships for the 2014-15 School Year
- 15.3 Request Approval of Resolution No: 14-15/07 – a “Burning Calories and Crime” Initiative

Item pulled for discussion and separate votes:

- 12.2 Request Approval to Increase Substitute Teacher Pay Rates
Mrs. Lopez moved this item for discussion; Mr. Hardie seconded.

Mrs. Lopez commented that this item is very important, especially for the substitute teachers. She said approving this item places the District at a competitive level. She noted the significant increase in pay for substitute teachers at all levels. She thanked the administration, particularly Mr. Peter Wong for supporting this item. Item passed 5-0

Report Out of Closed Session Pursuant to Government Code Section 54957

- 4.1 Conference With Legal Counsel – Pending Litigation – Pursuant to GC 54956.9(d)(1)
- Two (2) Cases:
(a) Case # CAL200 - *The board received information only. No direction given or action taken.*
(b) Emp # WU1632607 - *The board received information only. No direction given or action taken.*
- 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
- Two (s) Classified Employee
- Employee ID# DH3822481- *With 5-0 votes, the board accepted and approved staff's recommendation to place employee under 3-days unpaid suspension.*
 - Employee ID#FJ9915648- *With 4 votes and 1 abstention, the board accepted and approved staff's recommendation to place employee under 25-days unpaid suspension.*
- Individual votes:*
- | | |
|--------------|-----------|
| Ms. Renteria | Yes |
| Mr. Hardie | Yes |
| Mrs. Lopez | Abstained |
| Mr. Morales | Yes |
| Ms. Gonzalez | Yes |
- 4.7 Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
- CSEA, LTA, and SEIU
 - Negotiator: Atty. Adrienne Konigar-Macklin
 - *The board received information only. No direction given or action taken.*

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, October 14, 2014

ANNOUNCEMENTS:

Ms. Gonzalez stated that the board already passed resolutions in celebration of these events and in support of the corresponding activities.

- National Anti-Bullying Month - October
- National Red Ribbon Week – October 23-31, 2014

ITEMS FOR FUTURE AGENDAS:

Ms. Renteria requested an update on the proposed Lynwood Education Foundation.

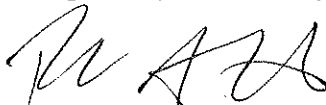
Mr. Hardie requested a resolution to support the “My Brother’s Keeper” initiative.

Mrs. Lopez asked administration to look into the Promise Grant. Mr. Gothold said the District is already pursuing this grant and working with local legislators to make Lynwood more competitive in securing these funds.

ADJOURNMENT

Mrs. Lopez moved to adjourn the regular board meeting; Ms. Renteria seconded. The regular board meeting adjourned at 6:44 pm.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Paul Gothold', written over a horizontal line.

Paul Gothold, Superintendent



Lynwood Unified School District

Established 1950

MISSION

The mission of Lynwood Unified School District, the cultivator of innovative thinkers, is to ensure each student fearlessly achieves his or her highest academic and personal aspirations while contributing to the greater society through a unique system distinguished by:

- people of great character who inspire and lead by example
- the instilling of courage to be creative
- the transformative uses of technology
- safe and clean environments
- the honoring of all voices of our community

OBJECTIVES

- All students graduate college-ready to achieve their highest academic and personal aspirations.
- All students possess noble character.
- Each student fulfills his or her vision of personal and professional success.
- Each student actualizes his or her true identity through leading a purposeful life.
- All students exceed grade level achievement and college content readiness assessments.

STRATEGIES

1. **Strategy I - Student achievement**
We will ensure the academic and personal achievement of each student with an emphasis on the whole person.
2. **Strategy II - Staff capacity**
We will further enhance the capacity of all staff.
3. **Strategy III - Family involvement**
We will ensure family engagement.
4. **Strategy IV - Character**
We will instill positive character values.
5. **Strategy V - Fiscal resources**
We will maximize the effectiveness of fiscal resources.
6. **Strategy VI - Environments**
We will ensure that students and staff have safe and clean environments conducive to learning.
7. **Strategy VII - Collaboration**
We will collaborate with community programs and agencies for the benefit of our students.
8. **Strategy VIII - Technology**
We will provide each student an array of educational opportunities leading to success in higher education and career.

PARAMETERS

- We will make all decisions based on the best interest of the student.
- We will aspire to excellence in all we do.
- We will respect the worth and dignity of each person.
- We will expect the best of everyone.
- We will ensure transparency throughout the district.