



BOARD AGENDA

Regular Meeting
June 23, 2015



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, California 90262
Phone Number: 310-886-1600 Fax Number: 310-608-7483

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, June 23, 2015
CLOSED SESSION: 5:00p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, June 23, 2015, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California Law.

A G E N D A

1. **CALL TO ORDER** Who: _____ Time: _____
2. **ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board
Mrs. Maria G. Lopez, President
Mr. Gary Hardie, Jr., Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel
3. **PUBLIC COMMENT/COMMUNICATIONS**
Please submit public comment forms prior to start of meeting at 5:00p.m. Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)
4. **GOVERNING BOARD – Recess to Closed Session**
 - 4.1 Conference With Legal Counsel – Pending Litigation – Pursuant to GC 54956.9(d)(1)
- One (1) Case
 - 4.2 Conference With Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC 54956.9(d)(2)
 - 4.3 Conference to Decide Whether a Closed Session is Authorized – Pursuant to GC 54956.9(d)(3)
 - 4.4 Conference for Initiation of Litigation – Pursuant to GC 54945.9(d)(4)
 - 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
- Six (6) Certificated Employees
 - EID: PA6522828
 - EID: FQ0906152
 - EID: TV8519322
 - EID: UG6560182
 - EID: CU9751494
 - EID: PT2975708
 - 4.6 Public Employee Complaint

BOARD OF EDUCATION

Maria G. Lopez President	Gary Hardie, Jr. Vice-President	Briseida Gonzalez, MSW Clerk	Alfonso Morales, Esq. Member	Alma-Delia Renteria Member
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Paul Gothold
Superintendent and Secretary to the Board

- 4.7 Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
- CSEA, LTA, and SEIU
Negotiator: Atty. Adrienne Konigar-Macklin

RECONVENE into OPEN SESSION

5. **CALL TO ORDER** Who: _____ Time: _____

6. **ROLL CALL** by Mr. Paul Gothold –Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. Gary Hardie, Jr., Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin – In-House/General Counsel

7. **FLAG SALUTE** by Technology Services

8. **GOVERNING BOARD**

- **Minutes** Request Approval of Minutes for the Regular Meeting of the Board of Education on June 9, 2015

Motion: _____ Second: _____ Votes: _____

- 8.1 Request Approval of the Updated Local Control Accountability Plan (LCAP) for the 2015-2016 School Year

- 8.2 Request Approval to Adopt 2015-16 Budget

9. **REPORTS**

○ **Superintendent's Report**

- Board of Education & Superintendent's Scholarship Recognition
- Textbook Adoption
- Service Recognition

○ **Board Members' Reports**

- 10A. **PUBLIC COMMENT/COMMUNICATIONS**

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a Public **Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

11. ACADEMIC SERVICES

- 11.1 Request Approval to Renew Agreement with Career & College Clubs from July 1, 2015 to June 30, 2016
- 11.2 Request Approval for Participation in the College Board PSAT® Early Participation Program and the SAT School Day for 2015-2016 School Year
- 11.3 Request Approval to Renew Agreement with Josefina Moreno to Provide Recruitment Services for the Migrant Education Program from July 1, 2015 to June 30, 2016
- 11.4 Request Approval to Enter into Agreement with Total Education Solutions to Provide a Contracted School Psychologist from July 1, 2015 to June 30, 2016
- 11.5 Request Approval to Enter into an Agreement with PRIDE Learning Center to Provide Services to a Special Education Student from June 2015 to September 2015
- 11.6 Request Approval to Attend the Teach For America Educators Conference in Jacksonville, FL on July 16-17, 2015
- 11.7 Request Approval to Accept the Child Development Contract # CSPP-5198 for 2015-2016 School Year
- 11.8 Request Approval to Pay Fees for Participation in the Project Lead the Way, Inc., Program for 2015-2016 School Year

12. HUMAN RESOURCES – CERTIFICATED

- 12.1 Request Approval of Certificated Personnel Schedule No. 14-15-17: Personnel Assignments, Employment, Leaves, and Separations
- 12.2 Request Approval of the Job Description for Nurse Administrator
- 12.3 Request Approval to Adopt a Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year
- 12.4 Request Approval of Resolution No. 14-15/51: Consent to Assignment

13. HUMAN RESOURCES –CLASSIFIED

- 13.1 Request Approval for Classified Personnel Report Schedule No. 14/15-17: Employment, Assignments, Leaves, and Separations
- 13.2 Request Approval to Attend the National Bar Association 90th Annual Convention and Exhibits in Los Angeles, CA on July 19-23, 2015
- 13.3 Request Approval to Re-Enter into Contract for Legal Services for the Personnel Commission in the Event Conflict is Declared during the 2015-2016 Fiscal Year
- 13.4 Request Approval of Contracts for Hearing Officer Services during the 2015-2016 Fiscal Year
- 13.5 Request Approval to Re-Enter into Contract for Court Reporting Services during the 2015-2016 Fiscal Year

14. BUSINESS SERVICES

- 14.1 Request Board Review of Purchase Orders for Period Beginning May 25, 2015 through June 5, 2015, per Education Code 17605
- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Approval of Revolving Cash Report #9
- 14.4 Request Approval of Record of Collection Report #9
- 14.5 Request Approval of Acceptance of Donations
- 14.6 Request Board Approval of Resolution 14-15/47: Usage of Proposition 30, Education Protection Account (EPA) Funding
- 14.7 Request Approval of Resolution No. 14-15/48: Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers
- 14.8 Request Approval of Resolution No. 14-15/49: Temporary Inter-Fund Cash Borrowing in 2015-16 School Year
- 14.9 Request Approval to Make Inter-Fund Cash Transfer for the 2015-16 School Year
- 14.10 Request Approval to Award the Demolition of the Old Lynwood Service Center Building Project
- 14.11 Request Acceptance of Completion of the Recoating Various Roofing Buildings Project at Lynwood High School
- 14.12 Request Approval to Award Re-Roof and Re-Coat Various Roofing Buildings Projects at Helen Keller and Will Rogers Elementary Schools and Lynwood Middle School
- 14.13 Request Approval to Renew the Property and Liability Claim Administration Services Agreement with Keenan & Associates for 2015-18
- 14.14 Request Approval to Renew Property and Liability Insurance with Southern California Relief (SCR) Liability Excess Fund Joint Powers Authority in 2015-16
- 14.15 Request Approval to Purchase Workers Compensation Excess Liability Insurance for 2015-17 via Marsh Risk & Insurance Services

**REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, June 23, 2015**

- 14.16 Request Approval to Renew the Licensing Agreement with School Dude for the Usage of an Online Web-Based Work Order System
- 14.17 Request Approval to Award a CMAS Contract for Roofing Materials Only at Helen Keller and Will Rogers Elementary Schools and Lynwood Middle School to the Garland Company, Inc. (CMAS Contract No. 4-01-56-0006A)
- 14.18 Request Approval for Marlene Dunn, Chief Business Official, to Attend the School Services of California 2015-16 School Finance and Management Conference in Santa Barbara, CA on July 15-16, 2015
- 14.19 Request Approval to Renew Legal Service Agreements with Various Existing Legal Service Providers for General and Special Legal Counseling Services

15. TECHNOLOGY SERVICES

- 15.1 Request Approval to Enter into an Agreement with GRM Information Management Services for Digital Document Conversion Services
- 15.2 Request Approval to Enter into an Agreement with CSM Consulting, Inc. for E-Rate Consulting Services from July 1, 2015 through June 30, 2016
- 15.3 Request Approval to Enter into an Agreement with AAA Solar Electric, Inc. for Network Equipment, Supplies, and Maintenance Services from July 1, 2015 to June 30, 2016
- 15.4 Request Approval to Enter into an Agreement with PM2net for Annual Maintenance and Technical Support of Districtwide Telecommunications/PBX Phone System from July 1, 2015 to June 30, 2016

16. ADMINISTRATION

- 16.1 Request Approval to Renew Agreement with Eleuterio Davila to Provide Translation Services from July 1, 2015 to June 30, 2016
- 16.2 Request Approval to Attend the California Association of Latino Superintendents and Administrators' (CALSA) 14th Annual Summer Institute in Carlsbad, CA on July 7-10, 2015
- 16.3 Request Approval for Cabinet Members to Attend a Retreat on June 23, 2015 at Cerritos, CA
- 16.4 Request Approval of Resolution No. 14-15/50 to Order Biennial Governing Board Elections on November 3, 2015
- 16.5 Request Approval to Adopt Recommended Changes to Board Policies (Listed on Attachment)

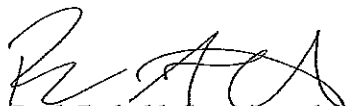
17. Report Out of Closed Session Pursuant to Government Code Section 54957

18. ITEMS FOR FUTURE AGENDAS

19. ADJOURNMENT

Time:

Respectfully Submitted,


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite *GC*
Assistant Superintendent &
Marlene Dunn *MD*
Chief Business Official

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL OF THE UPDATED LOCAL CONTROL
ACCOUNTABILITY PLAN (LCAP) FOR THE 2015-2016 SCHOOL YEAR

BACKGROUND INFORMATION:

As part of the Local Control Funding Formula (LCFF), school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP) beginning on July 1, 2014, using a template that was adopted in January 2014 by the California State Board of Education (SBE). The LCAP is required to identify goals and measure progress for student subgroups across eight state priority areas (basic services, pupil achievement, common core implementation, course access, other student outcomes, pupil engagement, school climate, and parental involvement).

Lynwood Unified School District's LCAP was updated in consultation with teachers, principals, administrators, other school personnel, local bargaining units, parents and students through a collaborative process during the 2014-2015 school year. The Committee reviewed the LCAP Goals, Actions and Services to support the Goals, and the metrics to measure student achievement and made the necessary adjustments as reflected in the Annual Update.

The LCAP includes the vision and mission of the Lynwood Unified School District. The LCAP aligns with LUSD's Strategic Plan, Local Educational Agency (LEA) Plan, and Title III Plan. The LCAP includes proposed (1) actions, services and expenditures for all students and subgroups and (2) additional actions and services for "unduplicated pupils" including low-income students, English learners, foster youth and redesignated English learners.

As required by law, the LCAP was also reviewed by two advisory committees, District Advisory Council (DAC) and the District English Learner Advisory Council (DELAC). The LCAP was presented in a public hearing on May 26, 2015. The plan was published on the District website and was also available for public review leading to the June 23, 2015 Board of Education meeting.

Approval of the plan is for a 3-year period with annual updates.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

Are funds for this item included in the 2015-2016 Budget?

Requisition # from PeopleSoft:

☐ Yes

☐ No

☐ Yes

☐ No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

06-23-2015

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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO ADOPT 2015-16 BUDGET

BACKGROUND INFORMATION:

Pursuant to Education Code Section 42127, the governing board of a school district shall adopt the budget on or before July 1st each year. The budget presented is prepared in accordance with E.C. Section 42126.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

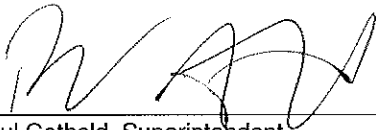
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

CONSENT

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite *gc*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO RENEW AGREEMENT WITH CAREER &
COLLEGE CLUBS FROM JULY 1, 2015 TO JUNE 30, 2016

BACKGROUND INFORMATION:

The administration requests approval to renew agreement with Career & College Clubs from July 1, 2015 to June 30, 2016.

Career and College Clubs provides a curriculum for students to expand their knowledge of college and career. Students in each middle school who participate in this curriculum will present their acquired knowledge to the school community to support a college-going culture at each school site. Through this experience, students will lead activities and events related to career, college, and life skills, as well engage in peer-to-peer learning that promotes success through high school, college, and life.

By extending the agreement for an additional year, a Career & College Clubs representative will assist teachers in mapping out and executing the curriculum for the 2015-16 school year.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

73916-0003

\$9,000.00
(Amount)

LCAP -- Secondary Ed
(Name of funding source and/or location)

01.0-01900.0-11100-10000-5810-7390000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: June 23, 2015

**FROM: Gudiel R. Crosthwaite *PC*
Assistant Superintendent**

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL FOR PARTICIPATION IN THE COLLEGE BOARD
PSAT® EARLY PARTICIPATION PROGRAM AND THE SAT SCHOOL DAY
FOR 2015-2016 SCHOOL YEAR**

BACKGROUND INFORMATION:

The administration requests approval for participation in the College Board's PSAT Early Participation program and the SAT School Day for the 2015-2016 school year.

College Board's PSAT Early Participation Program is an initiative designed to increase access for and involvement of all students in the college-going process. Lynwood Unified District schools will use this information to inform instruction and learning while increasing college readiness awareness. In the Spring of 2016, all 10th grade students will take the PSAT and 11th grade students will take the SAT.

The EPP reduces the cost of all student test fees in participating grades by up to 25 percent, helps districts expand AP programs, provides students access to college-level assessments and provides district and school level aggregate student performance reports to assess college readiness.

The College Board's SAT School Day will allow all 11th graders to take the SAT exam in the Spring of 2016.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2015-2016 Budget?

Requisition # from PeopleSoft:

☒ Yes ☐ No

☒ Yes ☐ No

73916-0018

\$52,800.00
(Amount)

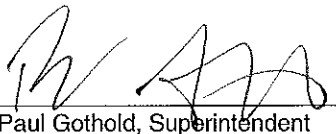
Unrestricted Funds
(Name of funding source and/or location)

01.0-00000.0-11100-10000-4310-7390000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

06-23-2015

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LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO RENEW AGREEMENT WITH JOSEFINA MORENO TO PROVIDE RECRUITMENT SERVICES FOR THE MIGRANT EDUCATION PROGRAM FROM JULY 1, 2015 TO JUNE 30, 2016

BACKGROUND INFORMATION:

The administration requests approval to renew agreement with Josefina Moreno to provide recruitment services for the Migrant Education Program from July 1, 2015 to June 30, 2016.

Lynwood Unified School District (LUSD) is provided with the necessary funding to retain a recruiter to identify and support families associated with the Migrant Education Program (MEP).

The Personnel Commission previously assessed that a professional expert designation is appropriated for Josefina Moreno, as a MEP Recruiter, due to the position's limited hours and evidence of professional expertise to provide temporary services. This enables a technically trained LUSD employee to recruit parents for the MEP and fulfill the requirements set forth by the California Department of Education (CDE) to retain funding.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications? Are funds for this item included in the 2015-2016 Budget?

☒ Yes

☐ No

☒ Yes

☐ No

Requisition # from PeopleSoft:

73516-0001

\$23,250.00
(Amount)

Migrant Education
(Name of funding source and/or location)

01.0-30600.0-48500-21000-5850-7350000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH TOTAL
EDUCATION SOLUTIONS TO PROVIDE A CONTRACTED SCHOOL
PSYCHOLOGIST FROM JULY 1, 2015 TO JUNE 30, 2016**

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Total Education Solutions to provide a contracted school psychologist to provide services for Lynwood Unified School District students from July 1, 2015 to June 30, 2016.

The school psychologist will assist students in the absence of the regularly assigned Lynwood Unified School District psychologist. The school psychologist will assess students to determine or re-establish special education services. He/she will work with parents, teachers, and school personnel to provide a variety of assessments, accommodations, and interventions. Will work up to forty (40) hours per week, as needed, at the rate of \$80.00 per hour.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74116-0004

Not to exceed
\$60,000.00
(Amount)

Special Education

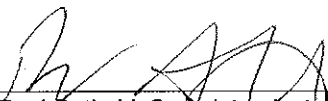
(Name of funding source and/or location)

01.0.33100.0.57700.11900.5810.7410000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

06-23-2015

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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite 
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH PRIDE
LEARNING CENTER TO PROVIDE SERVICES TO A SPECIAL EDUCATION
STUDENT FROM JUNE 2015 TO SEPTEMBER 2015

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with PRIDE Learning Center to provide services to a special education student from June 2015 – September 2015.

The company provides research-based programs to support children and adults academically, to enhance reading, spelling, comprehension, and express language. The program utilizes basic sensory-cognitive functions related to learning for students with alternative learning abilities.

The purpose of this agreement is to support provisions under the Individuals with Disabilities Education Act (IDEA).

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

74116-0003

\$12,000.00
(Amount)

Special Education
(Name of funding source and/or location)

01.0-33100.0-57700-11900-5810-7410000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

06-23-2015

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE TEACH FOR AMERICA
EDUCATORS CONFERENCE IN JACKSONVILLE, FL ON JULY 16-17, 2015**

BACKGROUND INFORMATION:

The administration requests approval to attend the Teach For America Educators Conference in Jacksonville, FL on July 16-17, 2015.

The conference is designed for staff who work directly in schools and school systems and seeks to foster celebration, community, and persistence in education; to provide professional development and leadership opportunities; and to explore the trends and complexities of education systems across the country.

Attendees will have the opportunity to network, connect, build community, and learn from one another and from Teach For America co-CEOs Elisa Villanueva Beard and Matt Kramer.

Participants:
Sharon Otto, Educational Enrichment Services Coordinator
Stephany Gutierrez, Marshall Elementary School Teacher

Cost includes registration fees, hotel accommodations, meals, and travel expenses.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

73616-0005

\$2,400.00

(Amount)

Title II

(Name of funding source and/or location)

01.0-40350.0-00000-21000-5220-7350000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ACCEPT THE CHILD DEVELOPMENT
CONTRACT # CSPP-5198 FOR 2015-2016 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval to accept the Child Development contract #CSPP-5198 for 2015-2016 school year, with revenue to the District in the amount of \$910,652.00

The State requires local Board action to ensure timely receipt of the first apportionment. The apportionment for 2014-2015 was \$856,229.00.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

Income to the District
\$910,652.00
(Amount)

Child Development
(Name of funding source and/or location)

12.0-00000.0-00102-7470000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Gudiel R. Crosthwaite *WC*
Assistant Superintendent

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO PAY FEES FOR PARTICIPATION IN THE
PROJECT LEAD THE WAY, INC., PROGRAM FOR 2015-2016 SCHOOL
YEAR

BACKGROUND INFORMATION:

The administration requests approval to pay fees for participation in the Project Lead the Way, Inc., program for 2015-2016 school year.

Project Lead the Way (PLTW) is a nationally recognized and accredited organization that provides professional development and curricula in the area of STEM for both secondary and higher education. PLTW is at the forefront in providing strong educational opportunities for students in Engineering, Biotech, and Computer Technology.

The following schools are participating in the program:

Cesar Chavez Middle School
Hosler Middle School
Lynwood Middle School
Firebaugh High School
Lynwood High School
Lynwood Community Adult School

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2015-2016 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

73916-0006
73916-0007
73916-0008
74616-0001

\$3,500.00
\$ 750.00
\$3,500.00
\$2,000.00

(Amount)

Unrestricted Funds
School Improvement Grant (SIG)
Project Lead the Way (PLTW)
Career Technical Ed (CTE)

(Name of funding source and/or location)

01.0-00000.0-00000-21000-5850-7390000
01.0-31800.0-00000-21000-5850-7390000
01.0-91500.0-00000-21000-5850-7390000
01.0-35500.0-38003-10000-5840-7460000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito *Nancy Hipolito*
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF CERTIFICATED PERSONNEL SCHEDULE NO.
14-15-17: PERSONNEL ASSIGNMENTS, EMPLOYMENT, LEAVES, AND
SEPARATIONS

BACKGROUND INFORMATION:

The following is the Certificated Personnel Report 14-15-17, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, extra-duty and honorariums.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$ varies

(Amount)

Multiple resources in relation to employment action

(Name of funding source and/or location)

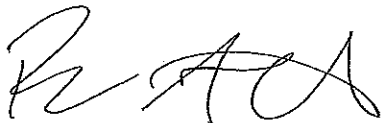
various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of employment for the following temporary employee pursuant to Education Code §44909 during the 2015-2016 school year from the effective date listed through June 30, 2016 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Aceves, Miguel	English	Firebaugh High School	Group 4/Step 2	07/01/15
2	Alfaro, Blanca	Mult. Subjects	Mark Twain Elementary	Group 7/Step 2	07/01/15
3	Alvarenga, Ana	Mult. Subjects	Wilson Elementary	Group 3/Step 10	07/01/15
4	Aquino, Victoria	Mult. Subjects	Marshall Elementary	Group 4/Step 1	07/01/15
5	Avalos, Maria Del Pilar	Mult. Subjects	Lincoln Elementary	Group 7/Step 5	07/01/15
6	Baber, Angela	Mult. Subjects	Wilson Elementary	Group 7/Step 3	07/01/15
7	Balcazar, Estephany	Spanish	Firebaugh High School	Group 2/Step 3	07/01/15
8	Barba, Adriana	Mult. Subjects	Wilson Elementary	Group 2/Step 2	07/01/15
9	Bennett, Danielle	Social Science	Firebaugh High School	Group 5/Step 2	07/01/15
10	Blanco, Rolando	Mult. Subjects	Will Rogers Elementary	Group 2/Step 6	07/01/15
11	Bloomfield, Veronica	Instructional Coach	Elementary Education	Group 7/Step 11	07/01/15
12	Bode, Kristin	Social Science	Hosler Middle School	Group 2/Step 10	07/01/15
13	Bojorquez, Ambar	Math	Hosler Middle School	Group 3/Step 3	07/01/15
14	Camero, January	Math	Lynwood High School	Group 3/Step 2	07/01/15
15	Castillo, Eric	Math	Lynwood High School	Group 2/Step 2	07/01/15
16	Cline, Elizabeth	Mult. Subjects	Keller Elementary	Group 7/Step 5	07/01/15
17	Comparan, Sergio	Science	Lynwood High School	Group 3/Step 3	07/01/15
18	Deloney, Wendy	Special Ed.	Firebaugh High School	Group 5/Step 10	07/01/15
19	Eremia, Alecsandra	Science	Chavez Middle School	Group 2/Step 1	07/01/15
20	Galindo, Rosa	Science	Chavez Middle School	Group 3/Step 3	07/01/15
21	Grullon, Tania	Mult. Subjects	Marshall Elementary	Group 4/Step 3	07/01/15
22	Guerra, Wendy	Mult. Subjects	Wilson Elementary	Group 7/Step 4	07/01/15
23	Gutierrez, Stephany	Mult. Subjects	Marshall Elementary	Group 2/Step 4	07/01/15
24	Hernandez, Maria	Mult. Subjects	Washington Elementary	Group 2/Step 4	07/01/15
25	Hodak, Natalie	Mult. Subjects	Lincoln Elementary	Group 5/Step 11	07/01/15
26	Huizar, Gabriela	Mult. Subjects	Marshall Elementary	Group 2/Step 2	07/01/15
27	Kirkley, Kimberly	Mult. Subjects	Abbott Elementary	Group 5/Step 1	07/01/15
28	Lopez III, Adolph	Social Science	Chavez Middle School	Group 3/Step 2	07/01/15
29	Lopez, Jose	Mult. Subjects	Mark Twain Elementary	Group 2/Step 3	07/01/15
30	Lopez, Yuvia	Math	Lynwood High School	Group 3/Step 3	07/01/15
31	Martinez, Jessica	Math	Firebaugh High School	Group 3/Step 3	07/01/15
32	McClam, Stacie	Mult. Subjects	Marshall Elementary	Group 7/Step 7	07/01/15
33	Medina, Jacqueline	Dual Immersion	Will Rogers Elementary	Group 2/Step 1	06/22/15
34	Mendez, Lorraine	Mult. Subjects	Abbott Elementary	Group 7/Step 2	07/01/15
35	Meskal, Michael	Science	Firebaugh High School	Group 2/Step 4	07/01/15
36	Meza, Rebecca	Mult. Subjects	Keller Elementary	Group 3/Step 1	07/01/15
37	Nieto, Yesenia	Mult. Subjects	Rosa Parks Elementary	Group 6/Step 3	07/01/15
38	Onesto, Joel	Mult. Subjects	Keller Elementary	Group 7/Step 15	07/01/15
39	Orellana, Karla	Mult. Subjects	Keller Elementary	Group 2/Step 2	07/01/15
40	Padilla, Elizabeth	Mult. Subjects	Rosa Parks Elementary	Group 2/Step 2	07/01/15
41	Perez, Luis	English	Firebaugh High School	Group 3/Step 3	07/01/15
42	Ramos, Erika	Math	Lynwood High School	Group 3/Step 2	07/01/15
43	Renteria, Veronica	Mult. Subjects	Mark Twain Elementary	Group 7/Step 11	07/01/15
44	Russell, Emily	Mult. Subjects	Marshall Elementary	Group 6/Step 2	07/01/15
45	Sanabia, Jennifer	Mult. Subjects	Marshall Elementary	Group 2/Step 2	07/01/15
46	Savard, Amiee	Science	Lynwood High School	Group 3/Step 3	07/01/15
47	Sciaroni, Linda	Science	Firebaugh High School	Group 7/Step 11	07/01/15
48	Serrano, Maricela	Mult. Subjects	Marshall Elementary	Group 2/Step 2	07/01/15
49	Stewart, April	Preschool Supervisor	Lindbergh C.C.C.	Group 6/Step 8	07/01/15

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

CONTINUED

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
50	Torres, Jaime	Mult. Subjects	Keller Elementary	Group 6/Step 4	07/01/15
51	Villalobos, Leonor	Mult. Subjects	Washington Elementary	Group 6/Step 2	07/01/15
52	Williams, Roxana	Mult. Subjects	Rosa Parks Elementary	Group 5/Step 8	07/01/15
53	Winslow, Jeanne	Mult. Subjects	Lincoln Elementary	Group 4/Step 2	07/01/15

Request approval of employment for the following probationary teachers during the 2015-2016 school year from the effective date listed.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Bravo Castro, Jorge	Special Education	Lynwood Middle School	Group 2/Step 2	07/01/15
2	Duarte, Evelyn	Special Education	Roosevelt Elementary	Group 2/Step 3	07/01/15
3	Feeney, Sean	Special Education	Firebaugh High School	Group 2/Step 3	07/01/15
4	Jimenez, Jaqueline	Speech/Language Pathologist	Special Education Department	Group 1/Step 1 205 Days	07/01/15
5	Manuel-Moten, Lorna	Speech/Language Pathologist	Special Education Department	Group 1/Step 1 205 Days	07/01/15
6	Marcy, Brooke	Special Education	Marshall Elementary	Group 2/Step 3	07/01/15
7	Mendez, Jonathan	Special Education	Lynwood Middle School	Group 2/Step 2	07/01/15
8	Parra, Marcela	Special Education	Roosevelt Elementary	Group 7/Step 8	07/01/15
9	Slevin, Bradford	Special Education	Lugo Elementary	Group 5/Step 2	07/01/15
10	Smith, Michele	Speech/Language Pathologist	Special Education Department	Group 1/Step 7 205 Days	07/01/15
11	Soto, Claudia	Speech/Language Pathologist	Special Education Department	Group 1/Step 1 205 Days	07/01/15

Request approval of a change of status.

	NAME	FROM	TO	SITE	GROUP/STEP	EFFECTIVE
1	Jauregui, Jose	Elementary Principal	Coordinator II	Student Services	Range 014/Step 5	07/01/15

Request approval for employment of Lidia Hernandez as a Home Teacher from June 12 – August 16, 2015. The employee will be compensated for two hours per day at the contractual hourly rate from Special Education funds 01.0-65000.0-57700-11100-1130-7410000.

Request approval of an adjustment in salary placement for the employees listed below due to an upgrade in credential, submission of additional coursework or verification of additional years of service in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Grullon, Tania	Teacher	Group 4/Step 2	Group 4/Step 3	06/12/15
2	Gutierrez, Stephany	Teacher	Group 2/Step 3	Group 4/Step 3	06/09/15

Request approval of honorariums/extended day activities for the 2014-2015 school year.

	NAME	POSITION	SITE	HONORARIUM
1	Odibo, Anthony	Department Chairperson	Lynwood Middle School	2% (split assignment)
2	Virgen, Vitalia	Department Chairperson	Lynwood Middle School	2% (split assignment)

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Jackson, Barbara	Substitute Teacher	District Wide	Resignation	06/06/15
2	Johnson, Jane	Teacher	Wilson Elementary	Resignation	06/11/15
3	Wilson, Andrew	Teacher	Firebaugh High School	Resignation	06/05/15

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Espinosa, Tara	S/L Pathologist	Special Education Dept.	05/09/15 – 07/08/15
2	Hultquist, Jodeen	Teacher	Lynwood Middle School	08/20/15 – 10/16/15
3	Marquez, Hector	Principal	Hosler Middle School	06/09/15 – 07/12/15
4	Moreno, Bertha	Teacher	Lincoln Elementary	05/05/15 – 05/13/15
5	Shotwell, Caron	Teacher	Washington Elementary	05/29/15 – 06/05/15
6	Slevin, Bradford	Teacher	Lugo Elementary	05/28/15 – 06/05/15
7	Velasquez, Colleen	Teacher	Lynwood High School	06/01/15 – 06/09/15
8	Virgen, Vitalia	Teacher	Lynwood Middle School	05/11/15 – 06/05/15

Request approval of extra duty hours for the certificated employees listed below from Lynwood Community Adult School to provide the services listed below from June 8 – August 17, 2015. The employees will be compensated at the contractual hourly rate from 231 Federal Grant funds 11.0-06390.0-41100-10000-1130-5900000.

	NAME	ASSIGNMENTS	TOTAL HOURS
1	Banks, Estella	ESL Curriculum; Website update; CASAS; WASC School Improvement	NTE 155
2	Bass, Gwendolyn	End of Course Evaluation; Brochure; ABE/ASE Curriculum Update; Pre-Registration	NTE 155
3	Fragoso, Manuel	ESL Civics	NTE 86
4	Leguizamon-Tunnel, Claudia	ESL Civics	NTE 86
5	Takade, Michael	Summer Registration; APEX Learning; LCAS Brochure Update; WASC School Improvement; end of course evaluation revisions; CAHSEE Testing;	NTE 155

Request approval of extra duty hours for Leomia Myers, teacher at Keller Elementary School, from June 15 – August 14, 2015 to develop the Positive Behavior Intervention and Support (PBIS) implementation plans for the 2015-2016 school year. The employees will be compensated at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7420000 not to exceed 25 hours per site. This item was previously approved but is resubmitted to replace a previously approved participant.

Request approval of extra duty hours for the certificated employees listed below from Mark Twain Elementary School who will be participating in a supplemental ELD Extended Learning Summer Intervention Academy Program from June 8 – June 25, 2015. This program provides EL students with extended learning opportunities to ensure that the Intensive and Strategic students sustain continuous progress meeting the Common Core Standards and attaining English Proficiency. Four teachers will be selected and compensated up to 5 hours at the contractual hourly rate from Title III funds 01.0-42030.0-47600-10000-1130-1050000. Approval is requested for all teachers to establish a substitute pool.

1	Alfaro, Blanca	9	Kim-Pinnone, Sorlynn	17	Rodriguez, Jorge
2	Benavides, Claudia	10	Love, Joyce	18	Salinas, Maria
3	Breeze, Barbara	11	Luckey, Michele	19	Sanchez, Bertha
4	Brown, Latanya	12	Marquez, Gabriela	20	Soto, Rita
5	Budro, Janet	13	Mejia, Jose	21	Sterling, Dana
6	Diaz, Laurentino	14	Murrieta, Connie	22	Tabares-Montes, Claudia
7	Elias, Alma	15	Nezhni, Larry	23	Vellegas, Judy
8	Flores, Marlene	16	Renteria, Veronica	24	Ybarra, Christina

CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)

Request approval of extra duty hours for Brenda Bustamante, Instructional Improvement Lead, to prepare and provide support for the Parent University scheduled for May 30, 2015. The Parent University will be a one-day event providing parents with workshops that will inform, train, and educate parents about what they can do as partners to help close the achievement gap. The Parent University will be comprised of a general assembly, with a keynote speaker, morning sessions, and a luncheon with live student entertainment. The sessions will be conducted simultaneously giving the participants an opportunity to choose which session to attend. Staff will be needed to prepare and support by taking on various roles on the day of the event. The employee will be compensated up to 20 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-00000-24950-1930-7350000. This item was previously approved but is resubmitted to add name of participant.

Request approval of extra duty hours for the teachers listed below from Will Rogers Elementary School who will participate in ELA and Math unit guided planning sessions on August 13, 2015. Representatives from each grade will meet to plan instruction in ELA and Math based on the 2015-2016 Instructional Matrices and based on the CCCS expectations with the guidance of the Instructional Lead. The developed lessons will be shared with the rest of the grade level members before the start of the school year. The selected 15 teachers will be compensated up to 6 hours per day at the contractual hourly rate from Title III funds 01.0-30100.0-00000-21400-1130-1080000. Approval is requested for all teachers to establish a substitute pool.

1	Aguon, Stephanie	10	Gillem, Claudia	19	McFarland, Patricia
2	Arroyo, Martha	11	Hurley, Gregory	20	Ramirez, Christina
3	Blanco, Rolando	12	Iwuorie, Douglas	21	Robles, Cynthia
4	Browne, April	13	Lawall, Yvonne	22	Rodriguez, Miguel
5	Collins, Louisa	14	Legaspi, Norma	23	Roybal, Rosalie
6	Danao, Mark	15	Limon, Maria	24	Sandlin, Jaqueline
7	Danao, Roger	16	Martinez, Maritza	25	Simensky, Scott
8	De La Torre, Yolanda	17	Mazzotta, Rocio	26	Spurlock, April
9	Diaz, Debbie	18	McClintic, Kevin	27	Yonce, Lourdes

Request approval of extra duty hours for Maria Cid, Preschool Teacher, for professional development from June 8 – 11, 2015. The extra duty hours will allow teachers to meet the required instructional days, receive professional development, pack up student files, and prepare the classroom for sanitation. The employees will be compensated up to 32 hours from LAUP funds 12.0-00000.0-00010-10000-1110-7470000. This item was previously approved but is resubmitted to add name of participant.

Request approval of extra duty hours for the teachers listed below from Will Rogers Elementary School who will participate in EL Achieve and Frames for Fluency guided planning sessions on August 17, 2015. Representatives from each grade will meet to plan the ELD instruction through EL Achieve in grades K-2 for units 1 and 2, while the 3-y teachers representatives will be presented with the newly purchased Supplemental Materials for ELD instruction "Frames for Fluency" and will also have the opportunity to plan at least one unit with the guidance of the Instructional Lead. The selected 11 teachers will be compensated up to 6 hours per day at the contractual hourly rate from Title III funds 01.0-42030.0-00000-21400-1130-1080000. Approval is requested for all teachers to establish a substitute pool.

1	Aguon, Stephanie	10	Gillem, Claudia	19	McFarland, Patricia
2	Arroyo, Martha	11	Hurley, Gregory	20	Ramirez, Christina
3	Blanco, Rolando	12	Iwuorie, Douglas	21	Robles, Cynthia
4	Browne, April	13	Lawall, Yvonne	22	Rodriguez, Miguel
5	Collins, Louisa	14	Legaspi, Norma	23	Roybal, Rosalie
6	Danao, Mark	15	Limon, Maria	24	Sandlin, Jaqueline
7	Danao, Roger	16	Martinez, Maritza	25	Simensky, Scott
8	De La Torre, Yolanda	17	Mazzotta, Rocio	26	Spurlock, April
9	Diaz, Debbie	18	McClintic, Kevin	27	Yonce, Lourdes

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for the teachers listed below from Will Rogers Elementary School who will participate in developing and planning dual immersion curriculum in Grades K – 1 on August 13, 2015 and August 17, 2015. The Kindergarten and 1st grade Dual Immersion Teachers will meet to do vertical planning and continue to develop their thematic units in collaboration with the support of the Instructional Lead. Two teachers will be compensated up to 6 hours per day at the contractual hourly rate from Title III funds 01.0-42030.0-47600-21400-1130-1080000.

1	Gil, Maricruz	2	Medina, Jaqueline
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Request approval of extra duty hours for the teachers listed below to participate in a leadership team meeting taking place between June, 2015 and August 2015. The leadership team will discuss school procedures, PBIS Matrix, Project Based Learning, WASC, and calendar future dates for the leadership team to meet during the 2015-2016 school year. The employees will be compensated up to 10 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

	Chavez Middle School		Hosler Middle School		
		26		26	Campos, Guadalupe
1	Brown, Jasmin	14	Bode, Kristin	27	Covarrubias, Amparo Betancourt
2	Chavez, Javier	15	Cisneros, Adriana	28	Gutierrez, Renan
3	Eremia, Alecsandra	16	Foltz, Cathryn	29	Hinds, Crystal
4	Gallegos, Daniel	17	Foltz, Thomas	30	Hultquist, Jodeen
5	Hall, Erika	18	Gentry, Senru	31	Kaya, Shari
6	Harnage, Michelle	19	Gonzalez, Susana	32	Lim, Picor
7	Hernandez, Jesus	20	Holland, Sean	33	Little, Tannis
8	Jimenez, Rachel	21	Jacobson, Darrell	34	McNear, Phillip
9	Lopez, Adolph	22	Louis-Herrera, Joel	35	Odibo, Anthony
10	Ochoa, Omar	23	Morales, David	36	Ortega, Tenishua
11	Perez, Ciria	24	Ross-Hale, Tracye	37	Richardson, Joy
12	Valdovinos Ayoub, Arley		Lynwood Middle School	38	Virgen, Vitalia
13	Vallejo, Raul	25	Arellano, Glenda	39	Watkins, Leslie

Request approval of extra duty hours for AP and IB coordinators to plan and coordinate the Advanced Placement and International Baccalaureate programs at Lynwood High School and Firebaugh High School from August 25, 2014 - June 30, 2015. Coordinators will support their school sites with information, testing administration and coordination in order to build effective AP/IB programs. They will support student growth in the program by working with teachers to host AP/IB boot camps throughout the school year and during summer. They will oversee testing during scheduled exam dates for AP and IB examinations. The employees will be compensated up to 40 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

1	Alfaro, Claudia	2	Diep, Phil	3	Zuniga, Omar
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Request approval of extra duty hours for the certificated employees listed below to provide instruction during Summer Bridge at Cesar Chavez Middle School or Hosler Middle School from June 8 – June 25, 2015. Summer Bridge is designed to challenge students intellectually and provide them with an early introduction to middle school. For 8th graders, students will be exposed to 8th grade ELA and Math content. Teachers will develop curriculum, mentor students, and deliver Bridge content over the summer. The employees will be compensated up to 5 hours per day at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

	Chavez Middle School				
		8	Martinez, Alina Madrid	15	Crutchfield, James
1	Ball, Ingrid	9	McNear, Phillip	16	Foltz, Cathryn
2	Brand, Adam	10	Noh, Esther	17	Foltz, Thomas
3	Galindo, Rosa	11	Onyebalu, Harford	18	Gonzalez, Susana
4	Hall, Erika	12	Oswell, Wendy	19	Mogbo, Daniel
5	Harnage, Michelle	13	Vallejo, Raul	20	Morales, David
6	Lipscomb, Renetta – substitute		Hosler Middle School	21	Ross-Hale, Tracye
7	Lopez, Adolph	14	Bojorquez, Ambar		

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for the certificated employees listed below, who will participate in the Elementary Summer Bridge Program from June 8 – June 25, 2015. Teachers' duties include curriculum development, student mentoring and delivering Bridge content over the summer. The employees will be compensated up to 5 hours per day at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7380000. This item was previously approved but is resubmitted to add names of participants.

1	Baber, Angela – substitute	3	Nieto, Yesenia – substitute	5	Smith, Dorla (Keller Elementary)
2	Crutchfield, James - substitute	4	Ransom, Amaris (Keller Elementary)	6	Williams, Roxana – substitute

Request approval of extra duty hours for the certificated employees listed below to provide instruction during Summer Bridge at Lynwood Middle School from June 8 – July 2, 2015. Summer Bridge is designed to challenge students intellectually and provide them with an early introduction to middle school. For 8th graders, students will be exposed to 8th grade ELA and Math content. Teachers will develop curriculum, mentor students, and deliver Bridge content over the summer. The employees will be compensated up to 5 hours per day at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000 for June 8 – June 25 and SIG funds 01.0-31800.0-11100-10000-1910-3210000 for June 29 – July 2.

1	Aceves, Maria	16	Hultquist, Jodeen – substitute	31	Polk, Bridgette
2	Aguilar, Luis	17	Kalu, Ndukwe – substitute	32	Quintero-Lopez, Jorge – substitute
3	Angulo, Wendy	18	Kaya, Shari	33	Recendez, Jose – substitute
4	Arellano, Glenda	19	Lim, Picor	34	Richardson, Joy – substitute
5	Baltazar, Araceli – substitute	20	Little, Tannis – substitute	35	Rivero, Daniel – substitute
6	Bravo-Castro, Jorge – substitute	21	Lo, Angela – substitute	36	Rutledge, Judy – substitute
7	Bun, Linda – substitute	22	Mahaffey, Kristen – substitute	37	Solis, Veronica
8	Campos, Guadalupe – substitute	23	Mauricio, Aaron – substitute	38	Usim, Ngozi – substitute
9	Corey, William – substitute	24	McNear, Phillip – substitute	39	Valentine-Kalinowski, Christina
10	Covarrubias, Amparo – substitute	25	Mendez, Jonathan – substitute	40	Varela, Raul – substitute
11	Ferasati, Hassan – substitute	26	Miller, Patricia – substitute	41	Vidal, Alejandro – substitute
12	Garcia, Armando – substitute	27	Odibo, Anthony – substitute	42	Virgen, Vitalia – substitute
13	Garcia, Jason	28	Okafor, Alex – substitute	43	Watkins, Leslie – substitute
14	Gomez, Delia – substitute	29	Ortega, Tenishua – substitute		
15	Gutierrez, Renan	30	Perez, Maria – substitute		

approval of extra duty hours for the certificated employees listed below to provide Project Lead the Way (PLTW) instruction during Summer Bridge at Lynwood High School from June 8 - July 8, 2015, or Firebaugh High School from June 10 – July 7, 2015. PLTW is a growing career pathway that incorporates STEM curriculum and college level course work. Teachers will develop curriculum, mentor students, and deliver curriculum for engineering and biomedical programs that prepare students for the rigors of the PLTW courses. These courses allow students to learn through project and work based curriculum. Summer Bridge will serve as a preparatory boot camp to prepare students for the learning and projects that they will see in future PLTW courses. The employees will be compensated up to 80 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

1	Bejarano, Melissa	3	Smith, Deena
2	Munguia, Christian	4	Ude, John

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for the certificated employees listed below to provide instruction during Summer Bridge at Firebaugh High School from June 10 – July 7, 2015. Summer Bridge classes will assist incoming 9th and 10th grade students in obtaining the skills necessary to make a successful transition to high school. This will include an orientation experience and an opportunity to get a head start on their academic goals. Students will receive guidance on course selection, college and career planning, and graduation requirements. The employees will be compensated up to 5 hours per day at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

1	Aceves, Miguel	5	Gutierrez, Jimmy P.	9	Rojas, Martha
2	Camateros, Kristiana	6	Hamamoto, Sammy	10	Ude, John-substitute
3	Corona, David-substitute	7	Lima, Sergio-substitute	11	Watson, Jason
4	Forbes, Tanya	8	Martinez, Jessica		

Request approval of extra duty hours for the certificated employees listed below to provide instruction during Summer Bridge at Lynwood High School from June 8 – July 8, 2015. Summer Bridge classes will assist incoming 9th grade students in obtaining the skills necessary to make a successful transition to high school. This will include an orientation experience and an opportunity to get a head start on their academic goals. Students will receive guidance on course selection, college and career planning, and graduation requirements. The employees will be compensated up to 4 hours per day at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

1	Camacho, Gabriela	5	Jackson, Charlene	9	Mejia, Richard
2	Estrada, Khristine	6	Lopez, Yuvia	10	Powell, Joseph
3	Galima, Maelanie	7	Mays, Jessica	11	Ramos, Erika
4	Higuera, Ana	8	Mejia, George		

Request approval of extra duty hours for the Instructional Coaches listed below who will finalize assessments, planning, organize and develop instructional resources for the 2015-16 school year. Employees will be compensated up to 40 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7380000.

1	Bloomfield, Veronica	3	Perry, Patrice	5	Sanchez, Melissa
2	Esteban, Cynthia	4	Rodas, Adolfo	6	Vasquez, Amber

Request approval of extra duty hours from June 1 – August 30, 2015, for the certificated employees listed below from Lynwood Middle School to work with administration to examine student achievement data, finalize master schedule, and plan the next steps for increasing student achievement. The employees will be compensated up to 60 hours at the contractual hourly rate from SIG funds 04.0-31800.0-11100-10000-1130-3210000.

1	Covarrubias, Amparo Betancourt	3	Kaya, Shari
2	Gutierrez, Renan	4	Ortega, Tenishua

Request approval of extra duty hours for the Counselors listed below from June 24 – 30, 2015, who will finalize the District's Counseling and Guidance Implementation Plan; and develop each counselor's 2015-2016 weekly schedule and annual calendar. The employees will be compensated up to 8 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7420000.

1	Acosta, John	7	Kent, Yadyra	13	Shah, Kaytan
2	Astorga, Daisy	8	Louis-Herrera, Joel	14	Sheen, Margaret
3	De La Torre, Wendy	9	Ochoa, Omar	15	Sung, Eugenia
4	Edwards, Allyce	10	Ontiveros, Erika	16	Walker, Melissa
5	Hinds, Crystal	11	Ramirez, Teresa		
6	Howard, Paula	12	Richardson, Joy		

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for the certificated employees listed below from Lynwood Middle School to provide enrichment under SIG allocation. APEX online learning Spanish I Enrichment course will take place from June 8, 2015 through August, 2015. The employees will be compensated up to 80 hours at the contractual hourly rate from SIG funds 01.0-31800.0-11100-10000-1130-3210000.

1	Gomez, Delia	2	Ortega, Tenishua
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Request approval of extra duty hours for the certificated employees listed below to work with administration to examine student achievement data to plan the next steps for student achievement for Lynwood High School and Firebaugh High School from July 1 – August 30, 2015. The employees will be compensated up to 20 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-11100-10000-1130-7390000.

	Firebaugh High School	13	Rascon, Cynthia	25	Lizarraga, Hector
1	Bhattacharyay, Saswati	14	Sanchez, Araceli	26	McKie, Jaclyn
2	Camateros, Kristiana	15	Watson, Jason	27	Mejia, George
3	Davis, Shirley		Lynwood High School	28	Munguia, Christian
4	Espinoza, Omar	16	Agbogwu, Nkeonye	29	Ontiveros, Erika
5	Flores, Luis	17	Alfaro, Claudia	30	Sanchez, Monica
6	Giaffaglione, Shaun	18	Arkangel, Brian	31	Smith, Deena
7	Hernandez, Alex	19	Camacho, Gabriela	32	Talavera, Lisa
8	Lima, Sergio	20	Dugan, Teri	33	Uyetani, Debra
9	Martinez, Benjamin	21	Duong, Hyunh	34	Vega, Luis
10	Nguyen, Han	22	Galima, Maelanie	35	Walker, Melissa
11	Parkhill, Christina	23	Godoy, Alberto		
12	Ramirez, David	24	Higuera, Ana		

Request approval of extra duty hours for the certificated employees listed below to participate in the first Generation Yes Summer camp taking place from July 9 – July 10, 2015 at Lynwood High School. The GenYes Lynwood program is a creative approach to make lasting and transformative improvements in teaching and learning. LUSD is partnering with the non-profit Generation YES to create an exciting research-based model to increase the level of technology support in our schools. The employees will be compensated up to 15 hours at the contractual hourly rate from LCAP funds 01.0-09635.0-11100-10000-1130-7390000.

1	Barroso, Juan	3	McNear, Phillip	5	Ramirez, David
2	Galindo, Rosa	4	Nguyen, Han	6	Vega, Jose L.

Request approval of extra duty hours for Evelyn Duarte, teacher at Roosevelt Elementary School, who will participate in the Extended Learning Opportunity – English Learner Summer Intervention Program from June 8 – June 26, 2015. This program provides students with extended learning opportunities to ensure that the non-proficient students sustain continuous progress toward meeting the California Common Core Academic Standards. Seven teachers and the Instructional Lead will be compensated up to 72 hours at the contractual hourly rate from Title III funds 01.0-42030.0-47600-10000-1130-1060000. This item was previously approved but is resubmitted to add names of participant.

Request approval of extra duty hours for the certificated employees listed below from Marshall Elementary School who will be providing small group intervention to ELD students from June 8 – 25, 2015, to improve student scores and help meet reclassification for the 2015-2016 school year. The employees will be compensated up to 25 hours at the contractual hourly rate from Title III funds 01.0-42030.0-47600-10000-1130-1120000. This item was previously approved but is resubmitted to add name of participant and to correct the dates of the program.

1	Aquino, Victoria	2	Gutierrez, Stephany	3	Serrano, Maricela
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CERTIFICATED PERSONNEL**PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for the certificated employees listed below to attend the Summer 2015 Secondary Teacher Institute for math training from August 10 – 14, 2015, at Lynwood Middle School. The workshop will consist of 20 hours of professional development. The employees will be compensated up to 20 hours at the contractual hourly rate from Title I funds 01.0-30100.0-00000-21400-1130-7350000.

1	Agbogwu, Nkeonye	21	Gomez, Anna	41	Park, John
2	Aguilar, Luis	22	Gonzalez, Susana	42	Perez, Ciria
3	Amador, Virginia	23	Gutierrez, Renan	43	Ramirez, David
4	Azzam, Joseph	24	Harnage, Michelle	44	Ramos, Erika
5	Barbero, Khristine	25	Hernandez, Lidia	45	Rascon, Cynthia
6	Barroso, Juan	26	Hijar, Ariadne	46	Reyes, Pedro
7	Bhattacharyay, Saswati	27	Le, Charlene	47	Rodriguez, Ruth
8	Bojorquez, Ambar	28	Lee, Rosanna	48	Rojas, Martha
9	Brand, Adam	29	Ley, Veronica	49	Roman, Ryan
10	Campos, Guadalupe	30	Long, Carmen	50	Ross-Hale, Tracye
11	Castillo, Eric	31	Lopez, Yuvia	51	Sepulveda, Yadith
12	Chek, Sothy	32	Lopez-Martinez, Alejandro	52	Sheibanifar, Zohreh
13	Covarrubias, Amparo B.	33	Madhi, Youness	53	Shepherd, Stellina
14	Davis, Shirley	34	Martinez, Jessica	54	Solis, Veronica
15	Davis, Tara	35	Mendez, Jonathan	55	Ude, John
16	Ebanks, Victor	36	Merilus, Brunel	56	Ume, Nkiruka
17	Eichwald, Lawrence	37	Morales, David	57	Vidal, Alejandro
18	Estrada, Kristine	38	Munguia, Christian	58	Watson, Jason
19	Garcia, Araceli	39	Naranjo, Juanita	59	White, Elliott
20	Gentry, Senru	40	Ortega, Tenishua	60	Zuniga, Omar

Request approval of extra duty hours for Ruth Rodriguez to teach from June 8 – July 9, 2015 for the Extended School Year session. The employee will be compensated up to 5 hours at the contractual hourly rate from Special Education funds 01.0-65000-57700-11100-1130-7410000. This item was previously approved but is resubmitted to add name of participant.

Request approval of extra duty hours for the certificated employees listed below to teach summer school from June 8 – July 9, 2015. The employees will be compensated up to 7 hours at the contractual hourly rate from General Funds 01.0-00000.0-11100-10010-1130-4310000/4320000.

1	Barbero, Khristine	3	Jauregui, Beverly	5	McGinis, William
2	Flores, Luis	4	Kalu, Ndukwe	6	Okafor, Alex

Request approval of extra duty hours for Lorraine Abbass to teach summer school for the Pathway Independent Study Program from June 11 – July 9, 2015. The employee will be compensated up to 7 hours per day at the contractual hourly rate from Student Services funds 01.0-00000.0-11100-10010-1130-7420000.

Request approval of extra duty hours for the certificated employees listed below to teach the Migrant Education Program 2015 Summer Session from July 6 – August 6, 2015. The migrant education summer program will provide migrant education students with supplemental services as directed in the District Service Agreement (DSA) with the Los Angeles County Office of Education. The teachers will be compensated at the contractual hourly rate from Migrant Education funds 01.0-30610.0-48500-10000-1130-7350000 (not to exceed 645 hours).

1	Bustamante, Brenda	3	Perez, Yadira	5	Merrill, Richard – substitute
2	Garcia, Araceli	4	Lopez, Rex	6	Reyes, Juan

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 14-15-17 (06/23/15)**

Request approval of extra duty hours for Brenda Bustamante, Instructional Improvement Lead, to coordinate activities for the implementation of Migrant Education Program 2015 Summer Session from June 8 – June 26, 2105. Coordinating activities will include interviewing teachers, ordering supplies, communicating with school site where program will be held, participating in regional information meetings, and creating files for record-keeping. The employee will be compensated up to 20 hours at the contractual hourly rate from Migrant Education funds 01.0-309610.0-48500-10000-1130-7350000.

Request approval of extra duty hours for the certificated employees listed below to participate in a series of Google Apps for Education trainings as part of the Elementary and Secondary Summer Institutes from July 28 – 30, 2015 (Elementary) and August 11 – 13, 2015 (Secondary). Certificated staff will receive professional development on Google Apps, embedded coaching, access to online resources for students, discover innovative practices and provide other teachers, staff and students with new learning experiences utilizing technology. The employees will be compensated up to 6 hours at the contractual hourly rate from LCAP funds 01.0-01900.0-00000-21000-1910-7370000.

1	Abbass, Lorraine	29	Gavin, Olga	57	Nieto, Yesenia E.
2	Aceves, Maria	30	Gonzales, Rosa	58	Ornelas, Jaqueline
3	Alfaro, Claudia	31	Gonzalez, Starlynn	59	Ortega, Tenishua
4	Andrews, Belinda	32	Graham, Kathleen	60	Perez-Rodas, Esmeralda
5	Aquino, Victoria E.	33	Hernandez, Abigail	61	Perry, Patrice
6	Banks, Estella	34	Hernandez, Maria	62	Pieters, Sharon
7	Blackwell, Lindsey	35	Howard, Camille	63	Quijada, Valdemar
8	Bloomfield, Veronica E.	36	Huizar, Gabriela	64	Robinson, Rachael A.
9	Bordi, Massimo	37	Kirkley, Kimberly	65	Rodas, Adolfo
10	Castrejon, Sandra	38	Leguizamon-Tunnell, Claudia	66	Roybal, Rosalie
11	Ceron, Paul	39	Limon, Maria	67	Rubio, Yara
12	Chavez, Susana	40	Lopez, Claudia	68	Saenz, Melissa
13	Copeland, Carrie	41	Manjarrez, Patricia	69	Sanchez, Melissa
14	Copeland, Carrie	42	Marquez, Gabriela	70	Sandlin, Jacqueline
15	Covarrubias, Amparo Betancourt	43	Martinez, Maritza	71	Savard, Amiee
16	Covarrubias, Maria	44	Matsuda, Kim	72	Schwanz, John
17	Davis, Cedric	45	Mays, Jessica	73	Serrano, Maricela
18	Deibler, Tammy	46	Mc Clam, Stacie A.	74	Siegel, Tracy D.
19	Duarte, Evelyn	47	Mc Farland, Patricia	75	Smith, Deena
20	Elias, Alma	48	Medina, Richard	76	Sterling, Dana
21	Escalante, Diana	49	Meeks, Kieisha	77	Stone, Silvia
22	Escobedo-Miranda, Edelmira	50	Mendez, Lorraine	78	Tabares-Montes, Claudia
23	Esteban, Cynthia	51	Meneses, Raquel	79	Takade, Michael
24	Estrada, Kristine	52	Meskal, Michael	80	Vickers, Charlee
25	Fragoso, Manuel	53	Monreal, Anna	81	Wade, Ethel
26	Franco, Marta	54	Munguia, Christian	82	Washington, Julie
27	Galima, Maelanie	55	Murrieta, Connie		
28	Garibay, Dora	56	Newchurch, Carmaleeta		

Request approval of extra duty hours for the certificated employees listed below to participate in a series of in-service trainings of nutrition education from January 20 – June 30, 2015. LACOE is providing an opportunity of nutrition education in the class for our students K-12 through the Nutrition Education & Obesity Prevention grant. The employee will be compensated up to 11 hours at the contractual hourly rate from NEOP grant 01.0-90278.4-11100-10000-1130-7800000. This item was previously approved but is resubmitted to add names of participants.

1	Avalos, Maria Del Pilar	3	Jones, Lisa
2	Diaz, Evelyn	4	Perez, Diane

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: June 23, 2015

**FROM: Nancy Hipolito
Director**

**SCHOOL/DEPARTMENT: Human Resources
(Certificated)**

**AGENDA ITEM: REQUEST APPROVAL OF THE JOB DESCRIPTION FOR NURSE
ADMINISTRATOR**

BACKGROUND INFORMATION:

Administration requests approval of the job description for Nurse Administrator. This position is consistent with the District's philosophy and goals.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

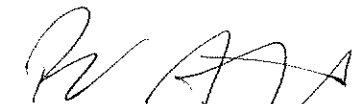
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 Bullis Road, Lynwood, CA 90262 (310) 886-1600

Nancy Hipolito
Director, Human Resources

Announcement of Open Position

NURSE ADMINISTRATOR

BRIEF DESCRIPTION OF POSITION: Under the direction of the assigned administrator, perform, coordinate, and facilitate a variety of complex student health programs and initiatives, requiring the ability to understand and communicate advanced health-related rules, procedures, and concepts. Assist in the development, implementation, and maintenance of student health objectives, goals, policies, rules, guidelines, and operating procedures in support of district goals and objectives; assist in the training of assigned personnel promoting a culture of customer service and responsiveness.

MINIMUM QUALIFICATIONS:

- Valid Registered Nurse certification for practice in California.
- Valid California School Nurse Credential required.
- Cardiopulmonary resuscitation (CPR) certification must be obtained prior to employment. Such certification must either be issued by American Red Cross or an agency authorized by American Red Cross to issue such certification.
- First Aid certification must be obtained prior to employment. Such certification must either be issued by American Red Cross or an agency authorized by American Red Cross to issue such certification.
(It is the responsibility of the employee to maintain up-to-date certification in CPR and First Aid during employment to remain employee.)

Valid California Class C Driver's License and daily availability of private transportation.

EXPERIENCE:

- Four years of increasingly responsible experience working in a health care environment providing health care services to patients. Any of this experience working as a Registered Nurse is desirable.
- Two years of increasingly responsible experience supervising or coordinating staff and /or complex organization wide projects
- Experience providing health care services in a public school district is desired but not required.

SALARY AND WORK YEAR: Work week, hours, and days are subject to negotiation.

	Increment 1	Increment 2	Increment 3	Increment 4	Increment 5
Annual	\$83,895	\$85,993	\$88,142	\$90,346	\$92,605
Monthly	\$6,991.25	\$7,166.08	\$7,345.19	\$7,528.85	\$7,717.06
Hourly	\$51.16	\$52.43	\$53.75	\$55.09	\$56.47

APPLICATION PROCEDURES: Submission of the application and materials is the responsibility of the applicant. An incomplete application may disqualify the applicant from further consideration.

1. Complete an Application at www.edjoin.org
2. Letter of Intent
3. Resume summarizing educational preparation and experience.
4. Three (3) current professional letters of reference from current and/or past supervisors. (within one year)
5. Copy of transcripts of all university or college course work completed. (Official transcripts upon hiring)
6. Valid credentials and certifications as specified under the heading of "Minimum Qualifications".

DISTINGUISHING CHARACTERISTICS

This position is responsible for administering all student health programs in the district which includes training and coordinating all assigned health service personnel, ensuring that all mandated District health programs are current and accurate, ensuring that all District health policies and procedures are being properly implemented, and that all student health needs are being correctly met as mandated. The incumbent is also responsible for maintaining current knowledge of federal, state, and county legal mandates pertaining to student health needs.

This position requires the incumbent to plan and organize work for assigned staff. An incumbent reports to a manager and participates in the identification of department /unit goals and objectives, confer on major procedural changes and sensitive issues, and is expected to exercise autonomous judgment in establishing priorities, resolving problems, modifying procedures for positive results and recommending courses of action to achieve desired results.

REPRESENTATIVE DUTIES

The duties listed below are just the essential duties of this position. The omission of specific statements of duties does not exclude any related duty from the position, as long as the assigned work is similar in course and scope to this concept. Furthermore, more general duties may be reasonably extrapolated from any specific duty statement listed below.

- Reviews and recommends revisions to office procedures and work flow to ensure an efficient, high-performance, collaborative, team-oriented, and service-oriented office operation, that is supportive of district and departmental objectives and goals, as needed.
- Coordinate, organize, and monitor all district-wide health programs for proper implementation in conformance with legal mandates (such as, but is not limited to) immunization and physical exam requirements; ensure compliance with all County, State and federal laws, rules, regulation, requirements, policies, and programs relevant to student health.
- Evaluate, analyze, and improve all district-wide health programs, policies and procedures as needed and directed.
- Ensure that all district health staff (or any district staff assigned responsibilities related to student health) maintain current knowledge and certification to address the health needs of students, as required and/or needed, which may include but should not be limited to, training and/or scheduling training for any of the following health providing procedures: First Aid, CPR, blood borne pathogens, catheterization, gastrostomy tube feedings, ostomy care, tracheostomy care, suctioning, seizure management, asthma management, and diabetes management; may be required to participate in any of these activities at any time.
- Make student health recommendations, as necessary, in support of the Special Education program and the associated evaluations and reviews; serve as a member of the Special Education Department's Individualized Education Program team.
- Compile, organize, synthesize, analyze, and submit data and/or reports (statistical, technical and/or narrative) for the State, County, or District, which may include, but is not limited to reports on comprehensive student health issues including results on screenings, vision and hearing reports, annual immunization records and annual physical examination records; make recommendation and implement programmatic improvements based on the data and reports.
- Maintain comprehensive, confidential, and updated records pertaining to students' health, which may include, but is not limited to, articulating severity of illness.
- Evaluate and provide health services in emergency situations; direct emergency care, as needed; perform First Aid and CPR, as needed.
- Administer insulin and/or perform related procedures, as needed.
- Report suspected contagious and communicable diseases to appropriate authorities and District staff; develop and implement action plans to address instances where contagious and communicable diseases may be present; train all relevant district staff with regard to their role in such action plans.
- Assists in the planning, development, implementation, and coordination training programs for district employees, community members, or any other relevant group, in a manner that encourages involvement and information sharing, outreach and on-the job success.
- Meet and consult with employees, supervisors, administrators and public regarding student health policies, procedures, laws, codes, rules, regulations and programs; communicate with District personnel, outside agencies and the public to exchange information, coordinate activities and resolve issues or concerns.
- Interacts with others in an interpersonally skilled manner, by using courtesy, tact, diplomacy, sensitivity, patience and professionalism.
- Assists in establishing and enforcing standards and expectations of performance for assigned staff; supervises, coordinates, trains, provides work direction, and guidance to assigned staff, including delegating, distributing, prioritizing, reviewing work; counsels and evaluates assigned staff.
- Maintain current knowledge of and assure compliance with laws, rules and regulations related to personnel activities.

- Ensures the proper prioritization, timely completion, and meeting of deadlines for any assigned projects and tasks, as directed.
- Attends and participate in meetings and trainings, as required.
- Perform related duties as assigned.

KNOWLEDGE, SKILLS, ABILITIES AND WORKING CONDITIONS:

ENVIRONMENT: Office environment.

KNOWLEDGE OF

- Up-to-date principles, practices, methods and terminology used in public human resources administration, including job analysis, employment process, selection, training, recruitment, classification and compensation.
- Current laws, guidelines, codes, regulations and rules related to school district human resources operations.
- Best industry practices related to human resources operations.
- District organization, operations, policies, procedures, objectives, goals, rules, and regulations.
- Techniques, tools, practices, and analysis methodology used in developing and coordinating projects and supervising, training, and evaluating employees.
- Recording-keeping and report preparation techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary in either written or oral communication, as applicable.
- Some positions may require correct usage, grammar, spelling, punctuation and vocabulary, in either written or oral communication, in a designated second language, as applicable.
- Operation of a variety of office equipment including a computer and assigned software.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Advanced-level research methods for qualitative and quantitative analysis and reports.
- Intermediate- to advanced-level math and statistics.

ABILITY TO

- Perform a variety of complex and professional human resources functions in the recruitment, examination, selection, training, classification and compensation of classified employees.
- Operate standard and modern office equipment and software, applicable to this classification.
- Plan, organize, and coordinate work for self and others.
- Train personnel.
- Meet schedules, timelines, and complete assignments with many interruptions.
- Learn and follow oral and written instructions.
- Analyze situations accurately with good judgment to adopt and recommend effective action plans.
- Learn, research, synthesize, interpret, apply, explain and assure compliance with rules, regulations, policies and procedures as related to assigned work functions.
- Perform difficult and complex tasks, practices, and procedures requiring accuracy, independent judgment, resourcefulness and knowledge of office functions and District policies.
- Maintain current knowledge of laws, rules and regulations related to human resources activities.
- Maintain confidentiality of sensitive and privileged information.
- Utilize interpersonal skills of courtesy, tact, diplomacy, patience and professionalism.
- Establish and maintain cooperative and effective working relationships with others including the application of good customer service principles.
- Maintain records.
- Quickly and accurately, prepare, compute, conduct, gather, read, comprehend, analyze, interpret, and comprehensively report on complex and technical mathematical, statistical, narrative, and qualitative research and analysis.
- Use proper spelling, punctuation and grammar.
- Compose correspondence and written materials independently.
- Communicate effectively both orally and in writing in English and some positions may require a designated second language.
- Speak clearly and concisely and make presentations to small and large groups.

ENVIRONMENT & PHYSICAL DEMANDS: Dexterity of hands and fingers to operate modern office equipment; Hearing and speaking to exchange information; Sitting or standing for extended periods of time; Seeing to read a variety of materials, both in hard copy and soft copy format; Bending at the waist, kneeling, crouching, lifting to manipulate, move, and use office and materials.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

**AGENDA ITEM: REQUEST APPROVAL TO ADOPT A DECLARATION OF NEED FOR
FULLY QUALIFIED EDUCATORS FOR THE 2015-2016 SCHOOL YEAR**

BACKGROUND INFORMATION:

Administration requests approval to adopt a Declaration of Need for Fully Qualified Educators for the 2015-2016 school year.

The Declaration of Need is brought to the Board of Education for approval each year. The current areas of anticipated need are:

- 1) English Learner authorizations/CLAD for certificated personnel who currently hold a credential
- 2) Physical and Health Impairments authorization, which includes orthopedic impairments, for certificated personnel who currently hold a credential
- 3) Special Education, Limited Term, and Single Subject and Multiple Subject Interns
- 4) Speech and Language Pathologist-Variable Term Waivers

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2015-2016 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

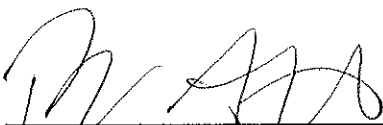
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2015-2016
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Lynwood Unified School District District CDS Code: 64774

Name of County: Los Angeles County County CDS Code: 19

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 23 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

Nancy Hipolito

Name

Nancy Hipolito

Signature

Director Human Resources

Title

(310) 886-1485

Fax Number

(310) 886-1490

Telephone Number

06/03/15

Date

11321 Bullis Road - Lynwood, CA 90262

Mailing Address

nnichols@lynwood.k12.ca.us

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
Email Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
☒ CLAD/English Learner Authorization (applicant already holds teaching credential)	5
☐ Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization:	
☐ Resource Specialist	0
☐ Teacher Librarian Services	0
☐ Visiting Faculty Permit	0
Speech/Language Pathologists	5

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
Special Education Limited Term Permit (OI)	4
TOTAL	4

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes

☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? _____

5

If yes, list each college or university with which you participate in an intern program.

CSUDH - Recruitment Center

CSULB - Recruitment Center

LACOE - Recruitment Center

If no, explain why you do not participate in an intern program.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito
Director

SCHOOL/DEPARTMENT: Human Resources
(Certificated)

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 14-15/51: CONSENT TO
ASSIGNMENT

BACKGROUND INFORMATION:

Administration requests approval of Resolution No. 14-15/51, Consent to Assignment pursuant to Education Code section 44258.3.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**BEFORE THE GOVERNING BOARD OF THE
LYNWOOD UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 14-15/51

CONSENT TO ASSIGNMENT

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code Section 44865* which provides staffing options for adult education and other specified types of programs. A valid teaching credential issued by the State Board of Education or the Commission for Teacher Credentialing, based on a bachelor's degree, student teaching and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher:

- | | |
|---|-------------------------------------|
| (a) Home teacher. | (g) Opportunity schools. |
| (b) Classes organized primarily for adults. | (h) Juvenile court schools. |
| (c) Hospital classes. | (i) County community schools. |
| (d) Necessary small high schools. | (j) District community day schools. |
| (e) Continuation schools. | (k) Independent study. |
| (f) Alternative schools. | |

<u>Name</u>	<u>Site</u>	<u>Subject</u>
1. Abbass, Lorraine	Pathways	Independent Study

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Lynwood Unified School District, that for the 2014-2015 school year, the consent of assignment shall be adopted pursuant to Education Code Section 44258.3.

The forgoing Resolution was adopted by the Governing Board of the Lynwood Unified School District on the 23rd day of June, 2015 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

President, Governing Board of the
Lynwood Unified School District

I, Briseida Gonzalez, Clerk of the Governing Board of the Lynwood Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on June 23, 2015.

Clerk, Governing Board of the
Lynwood Unified School District

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito *Nancy Hipolito*
Director of Human Resources

SCHOOL/DEPARTMENT: Human Resources
(Classified)

AGENDA ITEM: REQUEST APPROVAL FOR CLASSIFIED PERSONNEL REPORT
SCHEDULE NO. 14/15-17: EMPLOYMENT, ASSIGNMENTS, LEAVES, AND
SEPARATIONS

BACKGROUND INFORMATION:

PERSONNEL REPORT 14/15-17: the following is the "Personnel Report 14/15-17", which details personnel employment actions before the Board, such as, but not limited to: hiring, changes-of-status, limited-term employment, extra-duty, resignation, retirement, and leaves for approval and/or ratification.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$ Varies
(Amount)

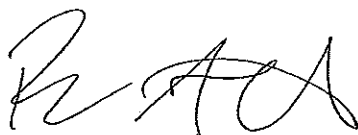
Various Funding Sources
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
1.Alcala, Leticia	Classification: Custodian Work Hours: 8 Work Months: 12 Location: MOT Funding Source: Unrestricted or LCAP Funding Reason: Vacancy.	Range: 048 Step: 01	141500406 141500337 07/01/15

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
2.Abrica, Guadalupe	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 04	141500404 06/08/15 to 07/09/15 or sooner
3.Alaserazo, Altagracia	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
4.Albert, Tanya	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400411 07/01/15 to 08/12/15 or sooner
5. Alejandro-Solis, Lydia	Classification: Campus Monitor Work Hours: 3 Location: Roosevelt Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500487 06/08/15 to 06/25/15 or sooner
6.Allen, Cheryelle Na'Jai	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
7.Alvarez-Hernandez, Adriana	Classification: Campus Monitor Work Hours: 3 Location: CCMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500437 06/08/15 to 06/25/15 or sooner
8.Alveranga, Nuria	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 05	131400410 06/08/15 to 06/25/15 or sooner
9.Amador, Margarita	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 03	131400411 07/01/15 to 08/12/15 or sooner
10.Amezquita, Sylvia	Classification: Campus Monitor Work Hours: 3 Location: CCMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500437 06/08/15 to 06/25/15 or sooner
11.Arechiga, Moises	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
12.Archigan, Alfredo	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
13.Arechigan, Jose	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
14.Argueta, Jazmin	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
15.Arreguin, Maria	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
16.Avelar, Corina	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
17.Avelar, Sofia	Classification: Campus Monitor Work Hours: 3 Location: Will Rogers Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500489 06/08/15 to 06/25/15 or sooner
18.Averitt, Tiffany	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
19.Avina, Jaime	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
20.Avita, Cecilia	Classification: Campus Monitor Work Hours: 3 Location: Marshall Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500486 06/08/15 to 06/25/15 or sooner
21.Ayala, Beatriz	Classification: Campus Monitor Work Hours: 2 Location: Lincoln Funding Source: Unrestricted General Fund Reason: Working 2 additional hours as needed.	Range: 014 Step: 01	141500407 01/05/15 to 06/05/15 or sooner
22.Ayala, Beatriz	Classification: Campus Monitor Work Hours: 3 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500478 06/08/15 to 06/25/15 or sooner
23.Ballard, Belinda	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
24.Banegas, Udis	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
25.Barajas, Vanessa	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
26.Bautista, Julienne	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
27.Bedolla, Mayra	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
28.Bird, Janet	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
29.Black, Sharoin	Classification: Child Care Assistant (Sub & LAUP) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500493 141500494 06/16/15 to 06/14/16 or sooner
30.Blas, Irene	Classification: Campus Monitor Work Hours: 3 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500438 06/08/15 to 06/25/15 or sooner
31.Boggus, Adah	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
32.Brisbon, Justyn	Classification: Instructional Assistant Special Needs, CLM I Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 121 Step: 03	141500492 06/08/15 to 07/09/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
33.Buenrostro, Elizabeth	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
34.Buenrostro, Elizabeth	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
35.Burton, Venetia	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
36.Calderon, Carmen	Classification: School Community Liaison Work Hours: Not to exceed 100 hours Location: LHS Funding Source: Categorical Fund Reason: Providing support to parents with involvement activities. Not to exceed 100 hours total for dates listed as needed.	Range: 118 Step: 05	141500391 08/10/15 to 06/05/16 or sooner
37.Carapia, Jerry	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
38.Carrillo, Martha	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
39.Carrillo-Barrancas, Brian	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
40.Carrion, Manuel	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
41.Casey, Shonda Lashai	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
42.Castaneda, Mercedes	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 01	141500402 06/08/15 to 07/09/15 or sooner
43.Castellanos, Beatriz	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
44.Cervantes, Yolanda	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
45.Chavez, Maria Angel	Classification: Instructional Assistant Special Needs, CLM II Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 122 Step: 05	141500492 06/08/15 to 07/09/15 or sooner
46.Coleman, Antonieta	Classification: Office Assistant II Work Hours: 8 Location: Payroll Department Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 119 Step: 01	141500353 141500471 06/16/15 to 09/30/15 or sooner
47.Conklin, Amanda	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
48.Cooper Medina, Beatriz	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
49.Cuevas, Nelida	Classification: Nutrition Service Worker I (Sub) Work Hours: 3 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400498 06/16/15 to 06/14/16 or sooner
50.Cuevas, Rogelio	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
51.Cupp, Jessica	Classification: Purchasing Technician Work Hours: 8 Location: Purchasing Funding Source: Unrestricted General Fund Reason: Providing limited-term help for employee working out-of-class.	Range: 123 Step: 01	141500422 05/27/15 to 12/31/15 or sooner
52.Curry, Carolyn	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
53.Daniels, Sheri Lynn	Classification: Student Services Work Hours: 8 Location: Student Services Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 049 Step: 05	131400452 07/01/15 to 07/31/15 or sooner
54.Davis, Deetra	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
55.Diaz-Aguilar, Elizeth	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
56.Diaz-Ibarra, Guillermina	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 05	131400410 06/08/15 to 06/25/15 or sooner
57.Diaz, Josefina	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
58.Diaz, Leticia Ofelia	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
59.Diaz, Liliana	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
60.Diaz, Mayra	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
61.Diaz, Vanessa	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
62.Diaz, Zujehy	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 01	141500405 06/08/15 to 07/09/15 or sooner
63.Dickerson, Catherine	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
64.Dillard, Donna	Classification: Girls Locker Room Attendant Work Hours: 7 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 044 Step: 05	141500476 06/15/15 to 07/09/15 or sooner
65.Douglas, Estella	Classification: Nutrition Service Supervisor Work Hours: 6 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 083 Step: 05	131400417 06/08/15 to 06/30/15 or sooner
66.Douglas, Lamar A.	Classification: Boys Locker Room Attendant Work Hours: 7 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 044 Step: 05	141500477 06/15/15 to 07/09/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
67.Duchet, Lily G.	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
68.Duran, Laura	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
69.Erickson, Melisa	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
70.Escajeda, Justine	Classification: Nutrition Service Worker I (Sub) Work Hours: 3 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400498 06/16/15 to 06/14/16 or sooner
71.Echeverria, Angelica	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
72.Espejel, Rosa	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
73.Estroga, Jaime	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
74.Estrada, Marilyn	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
75.Flores, Melissa	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
76.Folgar, Leslie B.	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
77.Francis, Averia	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
78.Gallardo, Irene	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
79.Garcia, Audrey	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
80.Garcia, Carmen	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
81.Garcia, John	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
82.Garcia, Maria Del Socorro	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 01	141500402 06/08/15 to 07/09/15 or sooner
83.Garcia, Miguel	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
84.Glenn, Imani	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
85.Gomez, Adriana	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
86.Gomez-Reynoso, Guadalupe	Classification: Campus Monitor Work Hours: 3 Location: HMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500436 06/08/15 to 06/25/15 or sooner
87.Gonzalez, Ana Luisa	Classification: Campus Monitor Work Hours: 3 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500478 06/08/15 to 06/25/15 or sooner
88.Gonzalez, Marisela	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
89.Gonzalez, Omar Jr.	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
90.Guerrero, Teresa	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
91.Guillory, Lawanda	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 01	141500402 06/08/15 to 07/09/15 or sooner
92.Gutierrez, Evangelina	Classification: Campus Monitor Work Hours: 3 Location: Mark Twain Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500485 06/08/15 to 06/25/15 or sooner
93.Gutierrez, Graciela	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
94.Gutierrez Ponce, Mana	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
95.Harper, Tonya	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
96.Hayden, Aime	Classification: Health Services Vocational Ed Work Hours: 6 Location: Adult School Funding Source: Adult Education Fund Reason: Summer Assignment.	Range: 075 Step: 05	141500441 06/05/15 to 08/07/15 or sooner
97.Herrera, Ixtlixochitl	Classification: Campus Monitor Work Hours: 3 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500478 06/08/15 to 06/25/15 or sooner
98.Hicks, Phyllis	Classification: School Community Liaison Work Hours: 6 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500428 06/05/15 to 06/30/15 or sooner
99.Holley, Laurette	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
100.Horn, Richard	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
101.Huezo, Milton	Classification: Instructional Assistant Special Education Work Hours: 4.25 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500403 06/08/15 to 07/09/15 or sooner
102.Iglecia, Erica	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
103.Imaku, Deborah	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
104.Irvin, Belinda	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
105.Isaacs, Stacy	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
106.Jacobo, Rosalinda	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
107.Jobmann, Karen	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
108.Johnson, Bridgette	Classification: Girls Locker Room Attendant Work Hours: 8 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 044 Step: 05	141500432 06/15/15 to 07/09/15 or sooner
109.Johnson, Juanita	Classification: Campus Monitor Work Hours: 3 Location: Helen Keller Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500434 06/08/15 to 06/25/15 or sooner
110.Jones, Marquis	Classification: Instructional Assistant Special Education Work Hours: 4 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500401 06/08/15 to 07/09/15 or sooner
111.Juarez, Aime	Classification: ASB Bookkeeper Work Hours: 8 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 069 Step: 05	141500430 07/01/15 to 07/31/15 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
112.Kane, Robert	Classification: Campus Monitor Work Hours: 3 Location: LMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500436 06/08/15 to 06/25/15 or sooner
113.Kao, Randy	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
114.Kim, Eddie	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
115.Lara, Bessy	Classification: Testing Assistant Work Hours: 4 Location: Adult School Funding Source: Adult School Fund Reason: Summer Assignment.	Range: 116 Step: 01	141500444 06/08/15 to 07/17/15 or sooner
116.Leiva, Lucila	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
117.Leyva, Mildred	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
118.Lezama, Adolfo	Classification: Campus Monitor Work Hours: 3 Location: Abbott Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500483 06/08/15 to 06/25/15 or sooner
119.Lezeano, Manuel	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
120.Linares, Cindy	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
121.Lizarraga, Sugey	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
122.Lizarraga, Sugey	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
123.Lopez-Orellana, Candida	Classification: Bus Driver Work Hours: 8 Location: Transportation Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 219 Step: 01	141500482 07/01/15 to 06/30/16 or sooner
124.Lopez, Christie	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
125.Lopez, Mariana Covarrubias	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
126.Lopez, Janeth Covarrubias	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
127.Machuca, Helen	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
128.Macias, Estela	Classification: Nutrition Service Worker II (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 203 Step: 05	131400412 06/08/15 to 08/12/15 or sooner
129.Marin, Andrea	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
130.Martin, Linda	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 03	131400411 07/01/15 to 08/12/15 or sooner
131.Martinez, Mitchell	Classification: Instructional Assistant Special Needs, CLM I Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 121 Step: 03	141500492 06/08/15 to 07/09/15 or sooner
132.Martinez, Monique	Classification: Nutrition Service Worker I (Sub) Work Hours: 3 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400498 06/16/15 to 06/14/16 or sooner
133.Martinez, Reyna	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
134.Marquez, Martha	Classification: Campus Monitor Work Hours: 3 Location: Lugo Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500397 06/08/15 to 06/25/15 or sooner
135.Marshall, Isaiah	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 01	141500402 06/08/15 to 07/09/15 or sooner
136.Medina, Modesta	Classification: Campus Monitor Work Hours: 3 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500478 06/08/15 to 06/25/15 or sooner
137.Medina, Paloma	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
138.Mendez, Ashley	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
139.Mendoza, Amalia	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
140.Meza, Teresa	Classification: Instructional Assistant Special Education Work Hours: 6 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500403 06/08/15 to 07/09/15 or sooner
141.Michell, Loran	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
142.Millan, Yolanda	Classification: Campus Monitor Work Hours: 3 Location: HMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500436 06/08/15 to 06/25/15 or sooner
143.Miller, Latrice	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
144.Mills, Jeanetta	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
145.Mondorf, Nellie	Classification: Campus Monitor Work Hours: Not to exceed 1.5 Hrs. Location: Helen Keller Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500483 06/08/15 to 06/25/15 or sooner
146.Montalvo, Cynthia	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
147.Montgomery, Jamaul	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
148.Moore, Mysherri	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
149.Mora, Maricruz	Classification: Campus Monitor Work Hours: Not to exceed 1.5 Hrs. Location: Helen Keller Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500483 06/08/15 to 06/25/15 or sooner
150.Moreno, Yvette	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
151.Moss, Stephen	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
152.Muneton, Maria	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 02	141500405 06/08/15 to 07/09/15 or sooner
153.Munoz, Graciela	Classification: Campus Monitor Work Hours: 3 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500438 06/08/15 to 06/25/15 or sooner
154.Murillo, George	Classification: Instructional Assistant Special Needs, CLM II Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 122 Step: 05	141500492 06/08/15 to 07/09/15 or sooner
155.Nevarez, Jennifer	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
156.Nichols, Deandre	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
157.Nino, Noraima	Classification: Instructional Assistant Special Needs, CLM I Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 121 Step: 05	141500492 06/08/15 to 07/09/15 or sooner
158.Ordaz, Alejandra	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
159.Ortega, Erica	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
160.Ortega, Virginia	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
161.Ortegon, Larissa	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 04	141500404 06/08/15 to 07/09/15 or sooner
162.Pacheco, Joana	Classification: Nutrition Service Worker I (Sub) Work Hours: 3 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400498 06/16/15 to 06/14/16 or sooner
163.Pacheco, Mercedes	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
164.Pagan, Lisa	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
165.Palos, Teresa	Classification: Campus Monitor Work Hours: 3 Location: Mark Twain Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500440 06/08/15 to 06/25/15 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
166.Parra, Vanessa	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: District-wide Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500468 06/08/15 to 06/25/15 or sooner
167.Parsons, Cherisse	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
168.Patino, Soledad	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
169.Peguess, Isam	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
170.Perez, Agueda	Classification: Campus Monitor Work Hours: 3 Location: Wilson Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500490 06/08/15 to 06/25/15 or sooner
171.Phillipus, Malissa	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
172.Picazzo, Xavier	Classification: Instructional Assistant Special Needs, CLM II Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 122 Step: 04	141500492 06/08/15 to 07/09/15 or sooner
173.Profit, Rosalind	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
174.Pullman, Cathy	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
175.Quijada, Valdemar	Classification: Campus Monitor Work Hours: 3 Location: LMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500436 06/08/15 to 06/25/15 or sooner
176.Quinonez, Rebeca	Classification: Instructional Assistant Special Needs, CLM II Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 122 Step: 04	141500492 06/08/15 to 07/09/15 or sooner
177.Ramirez, Rosa	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
178.Renfro, Narvelyn	Classification: Instructional Assistant Special Education Work Hours: 6 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500403 06/08/15 to 07/09/15 or sooner
179.Reyes, Rosa Linda	Classification: Campus Monitor Work Hours: 3 Location: LHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500478 06/08/15 to 06/25/15 or sooner
180.Richardson, Celestine	Classification: Nutrition Service Supervisor Work Hours: 6 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 083 Step: 05	131400417 06/08/15 to 06/30/15 or sooner
181.Robinson, Darryl	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
182.Robles, Jennifer	To Classification: Personnel Specialist From Classification: Personnel Intern Work Hours: 8 Location: Classified Personnel Funding Source: Unrestricted General Fund Reason: Backfilling for employee out on leave, providing limited-term help.	Range: 084 Step: 01	141500424 06/04/15 to 07/31/15 or sooner

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Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
183.Robertson, Yani D.	Classification: Office Assistant II Work Hours: 8 Location: Classified Personnel Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 119 Step: 01	141500481 07/01/15 to 12/31/15 or sooner
184.Rodriguez, Alina	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
185.Rodriguez, Darlene	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
186.Rodriguez, Joselyn	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
187.Rodriguez, Robert	Classification: Instructional Assistant Special Education Work Hours: 6 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500403 06/08/15 to 07/09/15 or sooner
188.Rodriguez, Thalia	Classification: Student Worker Work Hours: 2 Location: FHS Funding Source: Student Workability Fund Reason: Providing limited-term help.	Range: 011 Step: 01	141500193 09/02/15 to 06/05/15 or sooner
189.Romero, Brenda	Classification: Campus Monitor Work Hours: 3 Location: HMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500436 06/08/15 to 06/25/15 or sooner
190.Romero, Sara	Classification: Campus Monitor Work Hours: 3 Location: Rosa Parks Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500488 06/08/15 to 06/25/15 or sooner
191.Rojas, Nathalie	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
192.Rojas, Rosa Elia	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
193.Romero, Anahi	Classification: Health Services Technician Work Hours: 8 Location: Student Services Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 135 Step: 02	131400469 06/12/15 to 07/09/15 or sooner
194.Romero, Nancy	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
195.Rosales, Melissa	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
196.Ross, Naisha D.	Classification: Office Assistant II Work Hours: 8 Location: Transportation Funding Source: Unrestricted General Fund Reason: Providing limited-term help for employee working out-of-class.	Range: 119 Step: 01	141500474 07/01/15 to 12/31/15 or sooner
197.Ruiz, Claudia	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
198.Ruiz, Nancy	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
199.Sadotski, Marilyn	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
200.Saenz, Vanessa	Classification: Instructional Assistant Special Needs, CLM I Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 121 Step: 01	141500492 06/08/15 to 07/09/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
201.Salvador, Dora	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
202.Salvador, Julia	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 01	141500405 06/08/15 to 07/09/15 or sooner
203.Sanchez, Elizabeth	Classification: Nutrition Service Worker I (Sub) Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400411 07/01/15 to 08/12/15 or sooner
204.Scurlack, Jenice	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
205.Sibley, Kimberly	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
206.Smith, Tanya M.	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
207.Solorzano, Pearl	Classification: Instructional Assistant Special Education (Bus Aide) Work Hours: 3.5 Location: Transportation Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500402 06/08/15 to 07/09/15 or sooner
208.Soto, Carmen	Classification: Instructional Assistant Special Education Work Hours: 4.25 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 118 Step: 05	141500403 06/08/15 to 07/09/15 or sooner
209.Sucilla, Maria	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
210.Thompson, Desha	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
211.Tivao, Junior	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
212.Topete, Clementina	Classification: Campus Monitor Work Hours: 3 Location: Washington Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500435 06/08/15 to 06/25/15 or sooner
213.Topete, Melissa	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
214.Torres, Lourdes	Classification: Campus Monitor Work Hours: 3 Location: CCMS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500437 06/08/15 to 06/25/15 or sooner
215.Turner, Diesha	Classification: Instructional Assistant Special Needs Work Hours: 4 Location: LHS Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 120 Step: 05	141500405 06/08/15 to 07/09/15 or sooner
216.Vanise, Valentine	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
217.Vargas, Gracy	Classification: Child Care Assistant (Sub) Work Hours: 4 to 7 Location: Child Development Funding Source: Child Development Fund Reason: Providing limited-term help.	Range: 039 Step: 01	141500496 07/01/15 to 06/30/16 or sooner
218.Vasquez, Marie	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
219.Vasquez, Mario E.	Classification: Instructional Assistant Special Needs, CLM II Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 122 Step: 03	141500492 06/08/15 to 07/09/15 or sooner
220.Villalobos, Eva	Classification: Campus Monitor Work Hours: 3 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500438 06/08/15 to 06/25/15 or sooner
221.Villasenor, Rafael	Classification: Security Officer (Sub) Work Hours: 8 Location: Security Funding Source: Unrestricted General Fund Reason: Providing limited-term help.	Range: 055 Step: 01	141500495 07/01/15 to 06/30/15 or sooner
222.Villegas, La'Quel	Classification: Nutrition Service Worker I (Sub) Work Hours: 3 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 026 Step: 01	131400498 06/16/15 to 06/14/16 or sooner
223.Viramontes, Yolanda	Classification: Instructional Assistant Special Needs Work Hours: 4.25 Location: Wilson Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 05	141500404 06/08/15 to 07/09/15 or sooner
224.Wakahiu, Mercy	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
225.Williams, Brittini	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
226.Williams, Carolyn	Classification: Nutrition Service Supervisor Work Hours: 6 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Summer Assignment.	Range: 083 Step: 05	131400417 06/08/15 to 06/30/15 or sooner
227.Williams, Lateese	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty			
NAME	POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
228.Williams, Vetesha	Classification: Bus Driver Work Hours: 8 Location: Transportation Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 219 Step: 01	141500482 07/01/15 to 06/30/16 or sooner
229.Williams, Zachary	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner
230.Young, Ramon	Classification: Boys Locker Room Attendant Work Hours: 8 Location: FHS Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 044 Step: 05	141500431 06/15/15 to 07/09/15 or sooner
231.Zavala, Alma	Classification: Campus Monitor Work Hours: 3 Location: Wilson Funding Source: Unrestricted General Fund Reason: Summer Assignment.	Range: 014 Step: 01	141500490 06/08/15 to 06/25/15 or sooner
232.Zavalza, Isela	Classification: Instructional Assistant Special Needs, CLM I Work Hours: 4.25 Location: Wilson/Special Education Funding Source: Special Education Fund Reason: Summer Assignment.	Range: 121 Step: 05	141500492 06/08/15 to 07/09/15 or sooner
233.Zepeda, Leslie	Classification: Instructional Assistant Special Needs (Sub) Work Hours: 7 Location: Special Education Funding Source: Special Education Fund Reason: Providing limited-term help.	Range: 120 Step: 01	141500497 08/11/15 to 06/14/16 or sooner

LIMITED-TERM ASSIGNMENT: COACHING

Coaching Assignments (Classified & Non-Represented) For all coaching assignments listed below, payment will be issued only after the completion of the season and assignment. The percentage listed is the regular amount to be issued, if the assignment is completed in its entirety; the total payment issued to the employee may be less than the percentage listed, if the employee does not complete the assignment.			
NAME	POSITION	CLASS RANGE STEP	Start/End Date
234. Lenoir, Gary	Classification: Boys JV/Soph. Location: LHS Funding Source: Unrestricted General Fund	Range: 03 Step: 01 Percentage: 5%	131400046 9/01/14 to 06/05/15 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: EXTRA DUTY

Workshop Schedule No. 14/15-17, reporting detail of workshop development, extra duty, and per diem assignments.
Rate of Pay: Normal hourly rate per currently assigned classification, range and step.

NAME	Training/Workshop/Extra Duty Hour Description <u>Request approval of extra duty hours for (3) Classified Personnel</u> <u>Employees to attend the Frontline University Program. Not to exceed</u> <u>6 hours</u>	CLASS RANGE STEP	EFFECTIVE DATES
235.Lawton, Barbara	Classification: After School Program Assistant Location: LEAP Funding Source: After School Program Fund	Range: 116 Step: 05	01/31/15 No to exceed 6 hours hours total.
236.Ramos, Brenda	Classification: After School Program Assistant Location: LEAP Funding Source: After School Program Fund	Range: 116 Step: 05	01/31/15 No to exceed 6 hours hours total.
237.Zuniga, Maribel	Classification: After School Program Assistant Location: LEAP Funding Source: After School Program Fund	Range: 116 Step: 05	01/31/15 No to exceed 6 hours hours total.

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

NAME	POSITION Working out-of-classification and assuming all the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class	CLASS RANGE STEP	VA# Start/End Date
238.Custodio, Maria	From Classification: Attendance Assistant To Classification: Secretary Work Hours: 8 Location: Vista HS Funding Source: Unrestricted General Fund Reason: Backfilling for previous employee out on leave.	Range: 061 Step: 01	141500470 07/01/15 to 08/12/15 or sooner
239.Glaze, Mark	From Classification: Maintenance Worker I. To Classification: Electrician Work Hours: 8 Location: MOT Funding Source: Unrestricted General Fund Reason: Backfilling for previous employee out on leave.	Range: 076 Step: 01	141500473 05/01/15 to 06/30/15 or sooner
240.Heads, Janet	From Classification: Nutrition Service Worker I To Classification: Sr. Nutrition Service Worker I Work Hours: 7 Location: Child Nutrition Funding Source: Child Nutrition Fund Reason: Limited-term assignment. Assuming all duties of the Sr. Nutrition Service Worker I.	Range: 036 Step: 04	141500472 03/02/15 to 03/25/15 or sooner
241.McLucas, Shaunda	From Classification: Purchasing Technician To Classification: Buyer Work Hours: 8 Location: Purchasing Funding Source: Unrestricted General Fund Reason: Providing limited-term help. Employee out on leave.	Range: 132 Step: 03	141500421 05/27/15 to 12/31/15 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (Some Duties)

NAME	POSITION Working out-of-classification at no more than a 5% upward adjustment in current salary base rate in regular assignment.	CLASS RANGE STEP	VA# Start/End Date
242. Beblie, Elizabeth	Classification: Network/Computer Support Technician Work Hours: 8 Location: Research & Evaluation Funding Source: Unrestricted General Fund Reason: Retro pay for additional duties assigned.	Range: 129 Step: 05	141500315 11/01/12 to 03/31/13 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
243. Andrade, Sylvia	Security	LHS	05/29/15 – 07/03/15 (or sooner-runs concurrently with FMLA)
244. Dorn, Louie	Buyer	Purchasing	05/22/15 – 08/15/15 (or sooner-runs concurrently with FMLA)
245. Espejo, Socorro	Campus Monitor	Will Rogers	06/03/15 – 06/10/15 (or sooner-runs concurrently with FMLA)
246. Finley, Fay	Instructional Assistant Special Ed.	Roosevelt	06/05/15 – 06/12/15 (or sooner-runs concurrently with FMLA)
247. Frelix, Delilah	Child Care Assistant	Roosevelt	05/28/15-06/12/15 (or sooner-runs concurrently with FMLA)
248. Johnson, Roshonne	Custodian	Abbott	06/10/15 – 06/17/15 (or sooner-runs concurrently with FMLA)
249. Navarro, Olga	Campus Monitor	Helen Keller	06/08/15 – 07/21/15 (or sooner-runs concurrently with FMLA)
250. Peterson, Sandra	Cook	Child Nutrition Services	06/09/15 – 06/23/15 (or sooner-runs concurrently with FMLA)
251. Plasencia, Tony	Office Assistant	Firebaugh	06/09/15 – 07/05/15 Medical Only
252. Richardson, Celestine	Nutrition Service Supervisor	Lynwood High	06/05/15 – 06/19/15 (or sooner-runs concurrently with FMLA)
253. Rivera, Kenneth	Custodian	Firebaugh	06/02/15 – 06/16/15 (or sooner-runs concurrently with FMLA)
254. Williams, Youlanda	Instructional Assistant Special Needs	Roosevelt	06/09/15 – 06/16/15 (or sooner-runs concurrently with FMLA)

LEAVES: MEDICAL

NAME	POSITION	LOCATION	Effective Start/End Date
255.Zavalza, Modesto	Electrician	MOT	05/29/15 – 06/30/15 (or sooner-runs concurrently with FMLA)

LEAVES: FAMILY MEDICAL LEAVE ACT (FMLA)

NAME	POSITION	LOCATION	Effective Start/End Date
256. Andrade, Sylvia	Security	LHS	05/29/15 – 07/03/15 or sooner-runs concurrently with medical)
257. Dorn, Louie	Buyer	Purchasing	05/22/15 – 08/15/15 (or sooner-runs concurrently with medical)
258. Espejo, Socorro	Campus Monitor	Will Rogers	06/03/15 – 06/10/15 (or sooner-runs concurrently with medical)
259. Finley, Fay	Instructional Assistant Special Ed.	Roosevelt	06/05/15 – 06/12/15 (or sooner-runs concurrently with medical)
260. Frelix, Delilah	Child Care Assistant	Roosevelt	06/05/15 – 06/12/15 (or sooner-runs concurrently with medical)
261. Johnson, Roshonne	Custodian	Abbott	06/10/15 – 06/17/15 or sooner-runs concurrently with medical)
262. Navarro, Olga	Campus Monitor	Helen Keller	06/08/15 – 07/21/15 (or sooner-runs concurrently with medical)
263. Peterson, Sandra	Cook	Child Nutrition Services	06/09/15 – 06/23/15 (or sooner-runs concurrently with medical)
264. Richardson, Celestine	Nutrition Service Supervisor	Lynwood High	06/05/15 – 06/19/15 (or sooner-runs concurrently with medical)
265. Rivera, Kenneth	Custodian	Firebaugh	06/02/15 – 06/16/15 (or sooner-runs concurrently with medical)
266. Williams, Youlanda	Instructional Assistant Special Needs	Roosevelt	06/09/15 – 06/16/15 (or sooner-runs concurrently with medical)
267.Zavalza, Modesto	Electrician	MOT	05/29/15 – 06/30/15 (or sooner-runs concurrently with FMLA)

LEAVES: RESIGNATIONS

NAME	POSITION	LOCATION	Effective Start/End Date
268.Gutierrez, Alexander	Sr. Accounting Assistant	Child Nutrition	07/03/15
269.Salazar, Irvin	Warehouse Worker Delivery/Driver	Child Nutrition	06/12/15

LEAVES: SEPARATIONS

NAME	POSITION	LOCATION	Effective Start/End Date
270. Criner, Marvin	Custodian	MOT	06/10/15

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito *NH Hipolito*
Director of Human Resources

SCHOOL/DEPARTMENT: Human Resources

AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE NATIONAL BAR ASSOCIATION
90th ANNUAL CONVENTION AND EXHIBITS IN LOS ANGELES, CA ON
JULY 19-23, 2015

BACKGROUND INFORMATION:

Staff requests approval to attend the National Bar Association 90th Annual Convention and Exhibits at the Westin Bonaventure Hotel in Los Angeles, CA on July 19-23, 2015.

Attendee:

Adrienne D. Konigar-Macklin, Assistant Superintendent, Human Resources/General Counsel

Cost includes registration fees, hotel accommodations, meals, travel expense, and parking fees.

☐ Renewal Contract/Item ☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

75215-0214

\$1,200.00
(Amount)

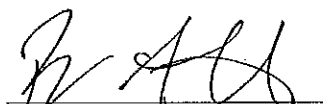
Conference/Workshop -752 Funding
(Name of funding source and/or location)

01.0-00000.0-00000-74000-5220-7520000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: June 23, 2015

**FROM: Nancy Hipolito *Nancy Hipolito*
Director of Human Resources**

**SCHOOL/DEPARTMENT: Human Resources
(Classified)**

**AGENDA ITEM: REQUEST APPROVAL TO RE-ENTER INTO CONTRACT FOR LEGAL
SERVICES FOR THE PERSONNEL COMMISSION IN THE EVENT
CONFLICT IS DECLARED DURING THE 2015-2016 FISCAL YEAR**

BACKGROUND INFORMATION:

Staff requests approval to re-enter into contract for legal services, for the Personnel Commission, with Lozano Smith, LLP and Margaret A. Chidester & Associates, in the event conflict is declared.

The length of agreements is from July 1, 2015 through June 30, 2016.

The amount expended depends on if conflict is declared during the 2015-2016 fiscal year. \$10,000.00, per law firm, is budgeted in the event that conflict is declared.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 20,000.00
(Amount)

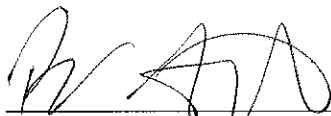
General Fund—Personnel Commission Budget
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito *Nancy Hipolito*
Director of Human Resources

SCHOOL/DEPARTMENT: Human Resources
(Classified)

AGENDA ITEM: REQUEST APPROVAL OF CONTRACTS FOR HEARING OFFICER
SERVICES DURING THE 2015-2016 FISCAL YEAR

BACKGROUND INFORMATION:

Staff requests approval of contracts for hearing officer services in the event of classified employee disciplinary appeals.

Hearing Officers: John Jarboe & Joseph Woodford

The length of agreements is from July 1, 2015 through June 30, 2016.

The amount expended depends on the number of appeals, which may occur during the 2015-2016 fiscal year. \$5,000.00 per hearing officer is budgeted in the event of any appeals.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 10,000.00
(Amount)

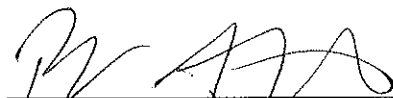
General Fund—Personnel Commission Budget
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Nancy Hipolito *Nancy Hipolito*
Director of Human Resources

SCHOOL/DEPARTMENT: Human Resources
(Classified)

AGENDA ITEM: REQUEST APPROVAL TO RE-ENTER INTO CONTRACT FOR COURT
REPORTING SERVICES DURING THE 2015-2016 FISCAL YEAR

BACKGROUND INFORMATION:

Staff requests approval to re-enter into contract for court reporting services in the event of classified employee disciplinary appeals or other matters requiring court reporting services.

Services to be provided by Kennedy Court Reporters, Inc.

The length of agreement is from July 1, 2015 through June 30, 2016.

The amount expended depends on the number of appeals, or services needed, which may occur during the 2015-2016 fiscal year. \$5,000.00 is budgeted.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$5,000.00
(Amount)

General Fund—Personnel Commission Budget
(Name of funding source and/or location)

Various Funding Sources
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Paul Gothold

Paul Gothold, Superintendent

06-23-2015

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD REVIEW OF PURCHASE ORDERS FOR PERIOD
BEGINNING MAY 25, 2015, THROUGH JUNE 5, 2015, PER EDUCATION
CODE 17605

BACKGROUND INFORMATION:

Staff requests Board review of purchase order schedule 15-16 for the period of May 25, 2015 through June 5, 2015.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$104,234.13
(Amount)

VARIOUS

(Name of funding source and/or location)

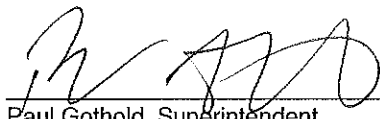
VARIOUS

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

Board List Purchase Order Report

From: 5/25/15 to 6/5/15

PO NUMBER	Change Order	Vendor Name	Description	Dept/Site	Fund	Amount
0000028624		GUITAR CENTER	MUSICAL INSTRUMENTS/SL	Lynwood High School	01.0	24,066.09
0000028625		MARCOS CATERING FOOD SERVICE	CATERING SERVICES	Wilson Elementary	01.0	400.00
0000028626		MARCOS CATERING FOOD SERVICE	CATERING SERVICES	Wilson Elementary	01.0	580.00
0000028627		AREY JONES EDUCATIONAL SOLUTIONS	COMPUTER SUPP/EQUIP	Information Systems	01.0	679.07
0000028628		CITY OF LYNWOOD	FIELD TRIPS	Wilson Elementary	01.0	390.40
0000028629		TEXTBOOK WAREHOUSE	LIBRARY SUPP/EQUIP	Lynwood High School	01.0	6,104.00
0000028630		CORVUS INDUSTRIES, LTD. DBA FACIL-SERV	REPAIRS - OTHER	Maint. Operations & Trans	01.0	325.00
0000028631		SPINITAR PRESENTATION PRODUCTS, INC.	INSTRUCTIONAL SUPPLIES	Roosevelt Elementary	01.0	2,738.64
0000028632		WILLIAM V. MACGILL & CO.	HEALTH SUPP/EQUIP	Lincoln Elementary	01.0	110.91
0000028634		POSTAGE BY PHONE	MISCELLANEOUS	Reprographics	01.0	7,000.00
0000028635		WESTERN GRAPHIX	OFFICE SUPPLIES	Security	01.0	108.63
0000028636		ZCATER INC.	CATERING SERVICES	Lynwood High School	01.0	437.57
0000028637		DEPARTMENT OF INDUSTRIAL RELATIONS	FEES, LICENSE	Maint. Operations & Trans	01.0	450.00
0000028638		DEPARTMENT OF INDUSTRIAL RELATIONS	FEES, LICENSE	Maint. Operations & Trans	01.0	3,175.00
0000028639		TELECOMSCAPE	REPAIRS - OTHER	Information Systems	01.0	1,429.00
0000028640		SCHOLASTIC BOOKFAIRS	INSTR MEDIA MATERIALS/S	Rosa Parks Elementary	01.0	2,548.52
0000028641		OFFICE DEPOT	OFFICE SUPPLIES	Hosler Middle School	01.0	1,744.72
0000028642		PPM 2000, INC.	OFFICE MACHINES SUPP/SI	Security	01.0	2,615.00
0000028643		ZCATER INC.	CATERING SERVICES	Lynwood High School	01.0	1,037.39
0000028644		ROBOTSHOP	INSTRUCTIONAL SUPPLIES	Secondary Education	01.0	150.95
0000028645		USC GALEN CENTER	CATERING SERVICES	Lynwood High School	01.0	1,517.79
0000028646		VALERIO'S FASHION	MISCELLANEOUS	Helen Keller Elementary	01.0	302.00
0000028647		REALLY GOOD STUFF	INSTRUCTIONAL SUPPLIES	Helen Keller Elementary	01.0	60.96
15-0000019		SEHI COMPUTER PRODUCTS, INC.	MISCELLANEOUS	Lynwood High School	01.0	1,300.00
BA00001276		CENTER FOR AUTISM & RELATED	CONTRACT CONSULTANTS	Special Education	01.0	40,000.00
BA00001600		HOUGHTON MIFFLIN HARCOURT	CONTRACT CONSULTANTS	Special Education	01.0	3,000.00
BA00001601		LOS ANGELES COUNTY OFFICE OF EDUCATIO	CONFERENCE AND TRAVEL	Instructional Services	01.0	300.00
0000028460		ORIENTAL TRADING COMPANY, INC.	OFFICE SUPPLIES	Child Development	12.0	394.54
0000028461		APPLE, INC.	INSTR MEDIA MATERIALS/S	Child Development	12.0	324.82
0000028633		BECKER'S SCHOOL SUPPLIES	INSTRUCTIONAL SUPPLIES	Child Development	12.0	943.13

TOTAL	104,234.13
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LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANT SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of May 27, 2015 through June 9, 2015.

☒ **Renewal Contract/Item** ☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$ 3,949,898.80

(Amount)

Various

(Name of funding source and/or location)

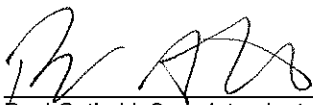
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: June 23, 2015

TO: Paul Gothold, Superintendent

FROM: Business Services Division

SUBJECT: Warrant Schedule for the Period of May 27 - June 9, 2015

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount
05/27/15	\$ 64,704.30
05/28/15	\$ 82,706.66
05/29/15	\$ 159,236.99
06/01/15	\$ 428,729.49
06/02/15	\$ 1,189,203.86
06/03/15	\$ 165,824.13
06/04/15	\$ 130,304.21
06/05/15	\$ 150,494.59
06/08/15	\$ 1,385,255.93
06/09/15	\$ 193,438.64
Total	\$ 3,949,898.80

For a more detailed account of specific District expenditures, please refer to page 3.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: June 23, 2015
TO: Paul Gothold, Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant Schedule for the Period of May 27 - June 9, 2015

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 3,150,985.30
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 9,829.27
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 17,027.46
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 20,589.52
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 165,844.95
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ 10,112.95
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 124,499.79
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 451,009.56
Total Warrants All Funds	\$ 3,949,898.80

Fund	1.0	11.0	12.0	13.0	14.0	21.0	25.0	35.0	67.0	73.0	76.0	
05/27/15	64,704.30	-	-	-	-	-	-	-	-	-	-	64,704.30
05/28/15	81,957.30	-	198.91	-	-	-	550.45	-	-	-	-	82,706.66
05/29/15	105,028.19	996.78	4,552.13	1,842.57	-	-	-	-	28.93	-	46,788.39	159,236.99
06/01/15	110,459.71	7,812.60	2,267.34	5,360.00	-	-	-	-	1,107.48	-	301,722.36	428,729.49
06/02/15	1,161,592.73		9,421.57	-	-	-	-	-	18,189.56	-	-	1,189,203.86
06/03/15	162,071.77	-	-	3,752.36	-	-	-	-	-	-	-	165,824.13
06/04/15	37,947.45	-	-	-	-	92,356.76	-	-	-	-	-	130,304.21
06/05/15	67,443.90	-	-	-	-	73,488.19	9,562.50	-	-	-	-	150,494.59
06/08/15	1,167,948.71	-	-	9,634.59	-	-	-	-	105,173.82	-	102,498.81	1,385,255.93
06/09/15	191,831.24	1,019.89	587.51	-	-	-	-	-	-	-	-	193,438.64
Rpt 062315	3,150,985.30	9,829.27	17,027.46	20,589.52	0.00	165,844.95	10,112.95	0.00	124,499.79	0.00	451,009.56	3,949,898.80

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Officer

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF REVOLVING CASH REPORT #9

BACKGROUND INFORMATION:

Staff requests approval of the attached 2014-15 Revolving Cash Report #9 covering the period of May 9, 2015 through June 5, 2015 for a total of \$16,452.92.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes ☐ No

☒ Yes ☐ No

\$16,452.92

(Amount)

Various

(Name of funding source and/or location)

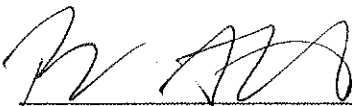
Various

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

MEMORANDUM**ACTION**

June 5, 2015

TO: Paul Gothold, Superintendent**FROM:** Yolanda Vega, Accounting Manager**VIA:** Marlene Dunn, Chief Business Official**SUBJECT:** Report of Revolving Cash Fund #9 (FY 2014/2015)

I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period May 9, 2015 through June 5, 2015 and recommend that the Board ratify these expenditures:

EXPLANATION	AMOUNT
Other Operating Expenses:	
U.S. Postal Service	\$ 209.00
LACOE	\$ 120.00
Jacqueline Godoy	\$ 500.00
Larissa Campa	\$ 500.00
Samantha Torres	\$ 500.00
Debra Ramirez	\$ 500.00
Leah Shaw	\$ 20.00
Faith Newell	\$ 20.00
Jordan Pondexter	\$ 20.00
Tiara Briggs	\$ 20.00
Britney Stanten	\$ 20.00
Donavan Villegas	\$ 20.00
Alex McSwain	\$ 20.00
Tajinia Magee	\$ 20.00
Kemanie Rhaburn	\$ 20.00
Jazmine Strickland	\$ 20.00
Anastasia Nwosu	\$ 20.00
Adionna Hazelwood	\$ 50.00
Tionne Watson	\$ 50.00
Tyrese Rivers	\$ 50.00
Juavigia Rocha	\$ 50.00
Tylan Allen	\$ 50.00
Antonio Green	\$ 50.00

Ashley Carr	- DAAAPC Scholarship - Firebaugh HS	\$	200.00
Emmanuella Pluton	- DAAAPC Scholarship - Firebaugh HS	\$	200.00
Erin Johnson	- DAAAPC Scholarship - Lynwood HS	\$	200.00
Lanell Whitefield	- DAAAPC Scholarship - Firebaugh HS	\$	200.00
Ashley Carr	- DAAAPC Scholarship - Firebaugh HS	\$	200.00
Emmanuella Pluton	- DAAAPC Scholarship - Firebaugh HS	\$	200.00
Hekeem Ducksworth	- DAAAPC Scholarship - Vista HS	\$	100.00
Krystal Johnson	- DAAAPC Scholarship - Pathway HS	\$	100.00
Alika Stewart	- DAAAPC Scholarship - Firebaugh HS	\$	100.00
Encounter Community Church	- Facility Fee Refund	\$	720.00
City of Lynwood	- Field Trip Fees - Wilson ES	\$	390.40
SCMAF Southeast	- Student Registration Fees	\$	375.00
American Express	- Fees	\$	844.97
School Services of California, Inc.	- Reg. Fee - M. Dunn (School Finance & Mgmt)	\$	215.00
Dwytt Lewis	- DAAAPC Scholarship - Lynwood HS	\$	500.00
AP*SI At San Gabriel	- Reg. Fee - F. Barrera & L. Plaza	\$	1,670.00
AP* By The Sea	- Reg. Fee - H. Lizarraga	\$	1,235.00
American Express	- Fees, Supplies & Travel Expenses	\$	6,153.55
TOTAL		\$	16,452.92

Prior Board Approved Items*

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF RECORD OF COLLECTION REPORT #9

BACKGROUND INFORMATION:

Staff requests approval of the 2014-15 Record of Collection Report #9 covering the period of May 7, 2015 through June 3, 2015 for a total of \$413,764.68.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ **Yes** ☐ **No**

Are funds for this item included in the 2014-2015 Budget?

☒ **Yes** ☐ **No**

Requisition # from PeopleSoft:

\$413,764.68
(Amount)

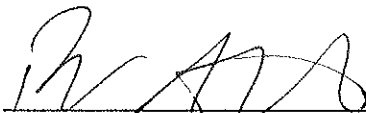
Various
(Name of funding source and/or location)

Various
(Funding account number)

Recommended for: ☒ **Approval** ☐ **Denial**

Certification Requested ☒ **Yes** ☐ **No**

Superintendent's Office Certification:



Paul Gothold, Superintendent

RECORD OF COLLECTIONS #9 FY 2014/2015

The following is a list of Cash Collections received by the Accounting Department during the period of May 7, 2015 to June 3, 2015. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Number	Source	Explanation	Amount
108781	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 5/12/15	\$ 30.00
108782	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 5/19/15	\$ 30.00
108783	Apolon Inc. - Lincoln ES	Fundraiser (Yogurt Sale)	\$ 130.20
108784	Jessica Salazar - Lincoln ES	Damaged Books Fee	\$ 20.25
108785	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 5/21 & 5/23/15	\$ 90.00
108786	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 5/26/15	\$ 30.00
108787	Yanett Navarro (Instituto Mexicano de Arte y Cultura)	Facilities Fee - LMS 5/29/15 2015	\$ 25.00
108788	Alex Gomez (FC Scorpions)	Facilities Fee - Will Rogers ES 5/25 & 5/30/15	\$ 90.00
108789	Superior Tex, LLC.	Recycling - Obsolete Instructional Materials	\$ 1,500.00
109806	Tanya De La Cruz - Washington ES	Fundraiser	\$ 1,290.59
109807	Lynwood Community Adult School	Field Trip Transportation Fee - Adult Ed.	\$ 1,320.00
109808	ASB of Cesar Chavez Middle School	Field Trip Transportation Fee - Cesar Chavez Middle	\$ 1,200.00
109809	Wells Fargo Community Support Campaign	Donation	\$ 242.76
109810	JH Bryant Jr. Inc.	Reimbursement PO#26030	\$ 1,115.00
109811	Peggy Wilson	Records Fees	\$ 92.00
109812	Lynwood Community Adult School	Catering - Literacy Fair Breakfast	\$ 255.00
109813	Wendy V. Flores	Payroll Cash Collection	\$ 17,307.05
109814	State of California	Medi-Cal Deposit Fund	\$ 1,508.36
109815	Volunteers of America of Los Angeles	Head Start Program Classroom Utilities @ Abbott Jan-Mar 2015	\$ 520.16
109816	Box Top Education - Wilson ES	Fundraiser	\$ 161.30
109817	Ellis Barfield	Facilities Fee - LHS Gym 5/9/15	\$ 720.00
109818	Daniel Torres (Leonesa Youth Soccer League)	Facilities Fee - Mark Twain ES 5/17/15	\$ 120.00
109819	Eva Fernandez - Abbott ES	Lost Books Fee	\$ 87.96
109820	Kavin D. Dotson	Donation - DAAAPC Scholarship	\$ 100.00
109821	Stellina K. Shepherd	Donation - DAAAPC Scholarship	\$ 100.00
109822	Mary Johnson	Donation - DAAAPC Scholarship	\$ 50.00
109823	Tony T. Hua	Donation - DAAAPC Scholarship	\$ 100.00
109824	Gudiel R. Crosthwaite	Donation - DAAAPC Scholarship	\$ 100.00
109825	Alexander B. Taire	Donation - DAAAPC Scholarship	\$ 50.00
109826	Mary Johnson	Donation - DAAAPC Scholarship	\$ 50.00
109827	James Rucker	Donation - DAAAPC Scholarship	\$ 100.00
109828	Margaret Jackson	Donation - DAAAPC Scholarship	\$ 200.00
109829	Brunel S. Merilus	Donation - DAAAPC Scholarship	\$ 100.00
109830	Asenath L. Sampson	Donation - DAAAPC Scholarship	\$ 200.00
109831	Darryl Pearson	Donation - DAAAPC Scholarship	\$ 50.00
109832	Joelle Cohee	Donation - DAAAPC Scholarship	\$ 50.00

109833	Dionne M. Garner	Donation - DAAAPC Scholarship	\$ 100.00
109834	Beta Pi Sigma Sorority Inc.	Donation - DAAAPC Scholarship	\$ 300.00
109835	Lydia A. Hollie	Donation - DAAAPC Scholarship	\$ 100.00
109836	Paul Gothold	Donation - DAAAPC Scholarship	\$ 50.00
109837	Apolon Inc. - Washington ES	Fundraiser (Yogurt Sale)	\$ 43.80
109838	Maribel Martinez	Donation - DAAAPC Scholarship	\$ 100.00
109839	William W. Gideon	Donation - DAAAPC Scholarship	\$ 100.00
109840	Mary Johnson	Donation - DAAAPC Scholarship	\$ 100.00
110091	Chris Simon	Donation - DAAAPC Scholarship	\$ 25.00
110092	Enrique Lucha	Donation - DAAAPC Scholarship	\$ 25.00
110093	Thurgood Marshall PTA	Donation - Field Trip Transportation Fee - Marshall ES	\$ 960.00
110094	Daniel Torres (Leonesa Youth Soccer League)	Facilities Fee - Mark Twain ES 5/31/15	\$ 120.00
110095	AT&T	Acct#0026180, #0026176, #00126177	\$ 192,058.38
110096	NCS Pearson	Facilities Fee - LHS (Rooms for CSET Adm.)	\$ 2,606.32
110097	ASB of Lynwood Middle School	Field Trip Transportation Fee - LMS	\$ 2,700.60
110098	Itzel Scott	Payroll Cash Collection	\$ 538.78
110099	Stephanie Aguon	Payroll Cash Collection	\$ 3,053.26
110100	Corvel Enterprise Comp, Inc.	Abatement of W/C Temp. Disability Benefits	\$ 17,124.72
110101	Amanda Tapia	Insurance Premium	\$ 109.37
110102	State of California	Medi-Cal Deposit Fund	\$ 2,355.62
110103	Scribbles Software	Transcripts Fee	\$ 163.63
110104	Matthew Pielli (paid by Cynthia Torres)	Payroll Cash Collection	\$ 100.00
110105	Marsh USA, Inc.	Return Premium	\$ 2,562.00
110106	Recycle International	Recycling E-waste	\$ 95.76
110107	Aquarium of the Pacific	Refund - Admission Fees PO#27423	\$ 75.00
110108	Children's Defense Fund	AASA Grant	\$ 20,000.00
110109	LA County Office of Education	Lease @ Hosler Jan-Mar 2015	\$ 10,969.94
110110	County of Los Angeles	Court ordered restitution - Veronica Clanton-Higgins	\$ 25.00
110111	State of California	Child Development	\$ 59,587.00
110112	Jorge Quintero Lopez	Payroll Cash Collection	\$ 3,755.73
110113	Mark Twain Elementary PTO	Field Trip Transportation Fee - Mark Twain ES	\$ 1,080.00
110114	Vanessa Hawthorne - HMS	Lost & Overdue Books Fee	\$ 333.09
110115	Tanya De La Cruz - Washington ES	Fundraiser	\$ 550.00
110116	Marivel Gonzalez - CCMS	Lost Books Fee	\$ 41.61
110117	Judith Perez - FHS	Lost Books Fee	\$ 385.25
110118	Fannie Jones Hundley	Donation - DAAAPC Scholarship	\$ 100.00
110119	Paul Gothold	Donation - DAAAPC Scholarship	\$ 301.00
110120	Leticia Nunez	Payroll Cash Collection	\$ 1,000.00
110121	Daniel Torres (Leonesa Youth Soccer League)	Facilities Fee - Mark Twain ES 6/7/15	\$ 120.00
110122	Vanessa Hawthorne - HMS	Lost Textbooks Fee	\$ 59.00
110125	State of California	Medi-Cal Deposit Fund	\$ 526.63
110126	American Association of School Adm. Inc. (AASA)	AASA Grant	\$ 500.00
110127	California Credit Union	Donation - Supt's Scholarship Program	\$ 500.00
110128	State of California	Child Development	\$ 49,926.00

110129	State of California	Medi-Cal Deposit Fund	\$ 1,056.29
110130	Counseling & Research Associates dba Masada Homes	LMS Offices Lease - May 2015	\$ 4,366.44
110131	State of California	Child & Adult Care Food Program	\$ 605.82
110132	Grand G & G Inc.	Vending Machine - Commission Apr 2015	\$ 1,248.10
110133	Grand G & G Inc.	Vending Machine - Commission Mar 2015	\$ 2,024.91
			<u>\$ 413,764.68</u>

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:

In accordance with Board Policy 3290, the staff recommends that the Board of Education accept the following Donations:

A donation of \$242.76 from Wells Fargo Community Support Campaign to Lynwood Unified School District for general education expenses.

A donation of \$2,551.00 from various LUSD employees and parents for the DAAAPC scholarships.

A donation of \$960.00 from Thurgood Marshall PTA to Marshall Elementary School for field trip transportation expenses.

A donation of \$1,080.00 from Mark Twain Elementary PTO to Mark Twain Elementary School for field trip transportation expenses.

A donation of \$500.00 from the California Credit Union to Lynwood Unified School District for scholarships.

☐ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

(Amount)

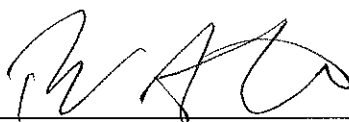
(Name of funding source and/or location)

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF RESOLUTION 14-15/47: USAGE OF PROPOSITION 30, EDUCATION PROTECTION ACCOUNT (EPA) FUNDING

BACKGROUND INFORMATION:

On November 6, 2012, the California voters approved Proposition 30, a temporary increase in sales and personal income taxes to prevent further reduction of education funding. The proceeds generated under Proposition 30 are restricted for direct instruction and pupil support services related expenditures. Administrative costs are prohibited. The proposition also requires the school districts to determine the usage of the EPA funding in the open session of a public meeting annually, beginning in school year 2012-13.

The staff requests approval of Resolution 14-15/47, the usage of Education Protection Account funding in accordance with Proposition 30.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2015-16 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

(Amount)

N/A

(Name of funding source and/or location)

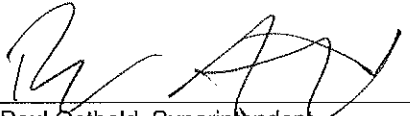
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
RESOLUTION 14-15/47
USAGE OF PROPOSITION 30, EDUCATION PROTECTION ACCOUNT FUNDING**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund-an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board on June 23, 2015.

2. In compliance with Article XIII/ Section 36(e), with the California Constitution, the governing board of the Lynwood Unified School District has determined to spend the monies received from the Education Protection Act for classroom teachers' salary and benefits and other direct instruction related activities.

APPROVED AND ADOPTED by the Board of Education on the 23rd day of June 2015, by the following votes:

AYES:_____ **NOES:**_____ **ABSTAIN:**_____ **ABSENT:**_____

Maria Lopez, President

Gary Hardie Jr., Vice-President

Briseida Gonzalez, MSW, Clerk

Alfonso Morales, Esq., Member

Alma-Delia Renteria, Member

Paul Gothold, Superintendent

**2015-16 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail**

Budgeted Expenditures through June 30, 2016

Description	Object Codes	Amount
REVENUES AND OTHER FINANCING SOURCES		
Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	13,982,090.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
TOTAL REVENUES AND OTHER FINANCING SOURCES		\$13,982,090.00
EXPENDITURES AND OTHER FINANCING USES (Objects) Function Codes		
Instruction	1000-1999	13,982,090.00
Instructional Supervision and Administration	2100-2150	0.00
Admin Unit (AU) of a Multidistrict SELPA	2200	0.00
Instructional Library, Media and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		\$13,982,090.00
BALANCE AVAILABLE		\$0.00

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 14-15/48: ANNUAL
DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS
ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS

BACKGROUND INFORMATION:

In accordance with Education Code Section 42600, all budget revisions must have Board approval prior to submission to the County Superintendent of Schools. For operational purposes, Los Angeles County Office of Education provides the Governing Board the option to delegate the authority to administration to make routine budget revisions and transfers during the normal course of business operations. The District is required to submit a summary of budget revisions to the Board at least three times a year under this arrangement. The Governing Board must annually approve a resolution to exercise this option.

The staff recommends the approval of Resolution 14-15/48, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☐ Yes ☒ No

☐ Yes ☐ No

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

RESOLUTION NO. 14-15/48

**ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS
ROUTINE BUDGET REVISIONS, ADJUSTMENTS, AND TRANSFERS**

WHEREAS, the Governing Board of the Lynwood Unified School District authorizes, Paul Gothold, Superintendent of Schools, or his delegate to make such routine budget revisions, adjustments, and transfers as necessary for the payment of District obligations and to effect technical adjustments of the board-adopted budget during the 2015-16 fiscal year, in accordance with the provisions of this resolution.

WHEREAS, this resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2015, to June 30, 2016, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of Lynwood Unified School District.

WHEREAS, the amount of any individual routine budget revision, adjustment, or transfer shall not exceed \$ 7,000,000.00,

WHEREAS, this resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources of all funds,

WHEREAS, this resolution shall not permit the administrative processing of non-routine budget revisions, adjustments, and transfers that increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers that reduce or increase the fund balance of any related fund; or transfers between funds; or transactions exceeding \$7,000,000.00 Such non-routine budget revisions, adjustments, and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education (County Office) for further review, approval, and processing,

WHEREAS, a summary report of budget revisions, adjustments, and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, dates, and amounts shall be submitted to the Governing Board for adoption/ratification, not less than three times annually (by October 31, January 31, and June 30) with the District's First Interim, Second Interim, and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports,

WHEREAS, all budget adjustments and transfers must be made in accordance with the provisions of Education Code Sections 42600, 42601, 42602, 42603, and 42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable district guidelines.

WHEREAS, this resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

APPROVED AND ADOPTED by the Board of Education this 23th day of June 2015, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

Paul Gothold, the Secretary of the Board of Education of the Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 23th day of June, 2015 and passed by a majority vote of all of its members

Superintendent of Schools
Secretary of the Board of Education

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

**AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 14-15/49: TEMPORARY
INTER-FUND CASH BORROWING IN 2015-16 SCHOOL YEAR**

BACKGROUND INFORMATION:

Education Code 42603 permits temporary borrowing of cash between district funds to meet cash flow shortages during the school year. In order to exercise this provision, school districts are required by Los Angeles County Office of Education to adopt a resolution that authorizes such borrowing. Considering the cash shortage that the school districts have been experiencing because of the State apportionment deferral, it is imperative that school districts adopt such resolution should such need arise.

Staff recommends the approval of Resolution 14-15/49, temporary inter-fund cash borrowing in school year 2015-16.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2015-2016 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

RESOLUTION NO. 14-15/49

TEMPORARY INTER-FUND CASH BORROWING IN 2015-16 SCHOOL YEAR

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by Education Code Section 42603, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$8,000,000 (eight million)
2. For Fiscal Year 2015-16
3. Amount shall not exceed 75% of any monies held in any fund.
4. Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year. The amounts borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Lynwood Unified School District hereby authorize the borrowing of cash between all of the district funds.

APPROVED AND ADOPTED by the Board of Education this 23th day of June 2015, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

Paul Gothold, the Secretary of the Board of Trustees of the Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 23th day of June, 2015 and passed by a majority vote of all of its members

Superintendent of Schools
Secretary of the Board of Education

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO MAKE INTER-FUND CASH TRANSFER FOR
THE 2015-16 SCHOOL YEAR

BACKGROUND INFORMATION:

During the course of normal operations, it is sometimes necessary to make cash transfers between funds. The staff requests approval to make inter-fund cash transfer for the 2015-16 school year.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

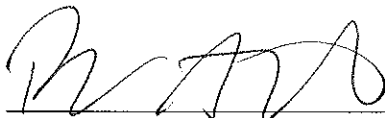
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

**AGENDA ITEM: REQUEST APPROVAL TO AWARD THE DEMOLITION OF THE OLD
LYNWOOD SERVICE CENTER BUILDING PROJECT**

BACKGROUND INFORMATION:

The staff conducted a formal bidding process, bid package #CM-043015, for the demolition of the old Lynwood Service Center Building. The project includes labor, equipment, and materials to abate asbestos materials and demolition of the one story stucco building at the Pathway Independent Study Campus per the contract documents. The following 2 responsive bids were received:

	Bidders	Total Bid Amount
1	National Demolition Contractors	\$ 79,500
2	New Horizons Contracting	\$ 98,495

After an evaluation of the experiences, reputation, and financial condition of the bidders, the lowest responsive bidder for the demolition of the old Lynwood Service Center Building is National Demolition Contractors. The staff recommends the award of the demolition of the old Lynwood Service Center Building project to National Demolition Contractors, at a total cost of \$79,500.00.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2014-2015 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

N/A

\$79,500

(Amount)

Fund 21 - Measure K Bond

(Name of funding source and/or location)

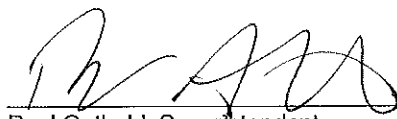
21.0-90100.0-00000-85000-6250-4250000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST ACCEPTANCE OF COMPLETION OF THE RECOATING
VARIOUS ROOFING BUILDINGS PROJECT AT LYNWOOD HIGH SCHOOL

BACKGROUND INFORMATION:

Staff requests acceptance of the Notice of Completion for the Re-Coating Various Roofing Buildings Project at Lynwood High School, Bid #CM-043014 (Board approved) as completed by Cal-Pacific Roofing, Inc. at a cost of \$180,492.67, authorization to file the Notice of Completion, and the release of all retention monies.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

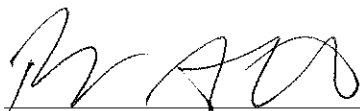
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

**AGENDA ITEM: REQUEST APPROVAL TO AWARD RE-ROOF AND RE-COAT VARIOUS
ROOFING BUILDINGS PROJECTS AT HELEN KELLER AND WILL
ROGERS ELEMENTARY SCHOOLS AND LYNWOOD MIDDLE SCHOOL**

BACKGROUND INFORMATION:

Staff conducted a formal bidding process, bid package #CM-042915, for the re-roof and re-coat at various roofing buildings at Helen Keller and Will Rogers Elementary Schools and Lynwood Middle School. The project includes labor to install new roofs and coating systems at various buildings per the contract documents. Roofing materials are to be purchased on a separate CMAS material contract by the District. The following 4 responsive bids were received:

	Bidders	Helen Keller ES	Will Rogers ES	Lynwood MS	Lump Sum
1	Best Contracting Services, Inc.	\$ 54,950	\$ 73,690	\$178,890	\$203,000
2	Commercial Roofing Systems, Inc.	\$ 54,473	\$ 89,576	\$212,010	\$265,394
3	Letner Roofing Co.	\$ 31,000	\$ 45,000	\$ 103,000	\$179,000
4	Tecta America	\$ 36,000	\$ 59,000	\$196,000	\$291,000

After an evaluation of the experiences, reputation, and financial condition of the bidders, the lowest responsive bidder for Helen Keller and Will Rogers Elementary Schools and Lynwood Middle School for new roofs and installation of coating system at various building roof projects is Letner Roofing Co. The staff recommends the award of the re-roof and re-coat for various roofing buildings projects to Letner Roofing Co., at a total cost of \$179,000.00.

☐ Renewal Contract/Item

☒ New Contract/Item

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

\$ 31,000.00
\$ 45,000.00
\$103,000.00

(Amount)

General Fund - Emergency Repair Program

(Name of funding source and/or location)

01.0-62250.0-00000-85000-6250-1130000
01.0-62250.0-00000-85000-6250-1080000
01.0-62250.0-00000-85000-6250-3210000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

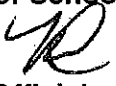


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO RENEW THE PROPERTY AND LIABILITY
CLAIM ADMINISTRATION SERVICES AGREEMENT WITH KEENAN &
ASSOCIATES FOR 2015-18

BACKGROUND INFORMATION:

Keenan is the exclusive claim administration service provider for Southern California Relief (SCR) Liability Excess Fund Joint Power Authority, the current property and liability insurance provider for the District. Staff requests approval to renew the contract for property and liability insurance claim administration services with Keenan & Associates for 2015-18. The administrative services include certain safety and loss prevention trainings. The total cost is determined by the number of claims filed with the following rates for 2015-16:

V.P./A.V.P./Claims Manager - \$90.00 per hour
Senior Claims Examiner - \$85.00 per hour
Claims Examiner - \$75.00 per hour
Expenses - 42% of hourly billings
Minimum per file charge: One (1) hour

Historically, the District's costs for this provider have not exceeded \$50,000 annually; it is expected that our costs will remain below \$50,000 annually.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$50,000/Annually
(Amount)

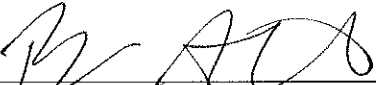
Unrestricted General Fund
(Name of funding source and/or location)

01.0-00000.0-00000-81000-5450-7690000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

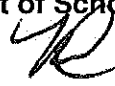
Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO RENEW PROPERTY AND LIABILITY
INSURANCE WITH SOUTHERN CALIFORNIA RELIEF (SCR) LIABILITY
EXCESS FUND JOINT POWERS AUTHORITY IN 2015-16

BACKGROUND INFORMATION:

Staff requests approval to renew property and liability insurance with Southern California Relief Liability Excess Fund Joint Powers Authority in 2015-16 for a total premium \$685,500. The renewal rate reflects a 14.21% increase from last year, which is indicative of the market conditions and the improvement of our claims/loss record.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$685,500

(Amount)

Unrestricted General Fund

(Name of funding source and/or location)

01.0-00000.0-00000-81000-5450-7690000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

**AGENDA ITEM: REQUEST APPROVAL TO PURCHASE WORKERS COMPENSATION
EXCESS LIABILITY INSURANCE FOR 2015-17 VIA MARSH RISK &
INSURANCE SERVICES**

BACKGROUND INFORMATION:

The District is self-insured for workers compensation insurance purposes. To limit the financial exposure of a high cost claim, it is prudent that we purchase excess liability insurance. Marsh Risk & Insurance Services has been servicing the District as the broker of record for excess liability insurance.

They solicited and received two quotes. With the same coverage and the same self-insured retention level of \$750,000, the total premium is \$226,191 annually for the two-year period of 2015-17. The two-year contract guarantees rate stabilization and carries a guaranteed rate increase not to exceed 5% the following year. In addition, Marsh Risk & Insurance Services will issue a rebate of \$13,929 to the District. The net premium after the rebate is \$212,262.

The staff requests approval of the purchase of excess workers compensation excess liability insurance via Marsh Risk & Insurance Services in 2015-17 for a total premium of \$226,191.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$226,191/Annually

(Amount)

Self-Insurance Fund

(Name of funding source and/or location)

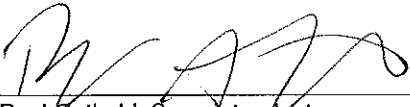
67.0-00000.0-00000-60000-5450-0000000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: **REQUEST APPROVAL TO RENEW THE LICENSING AGREEMENT WITH SCHOOL DUDE FOR THE USAGE OF AN ONLINE WEB-BASED WORK ORDER SYSTEM**

BACKGROUND INFORMATION:

The work order system that the District is currently using is antiquated and very difficult for tracking purposes. A work order system with remote tracking capability is a critical element of timely responses and status update. School Dude work order system is a web-based system, which allows the users to remotely access the system from devices such as a smartphone to place and manage a work order. The system will also be used for transportation requests. Many school districts are currently using the School Dude work order system.

Staff requests approval to renew the licensing agreement with School Dude for the use of its work order system. The annual licensing fee is based on Average Daily Attendance (ADA). The licensing fee for 2015-16, including servicing and support, is estimated at \$10,000.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

Approximately
\$10,000
(Amount)

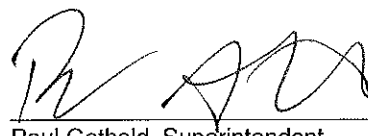
Unrestricted General Fund - LCAP
(Name of funding source and/or location)

01.0-01900.0-00000-81000-5840-7650000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO AWARD A CMAS CONTRACT FOR ROOFING MATERIALS ONLY AT HELEN KELLER AND WILL ROGERS ELEMENTARY SCHOOLS AND LYNWOOD MIDDLE SCHOOL TO THE GARLAND COMPANY, INC. (CMAS CONTRACT NO. 4-01-56-0006A)

BACKGROUND INFORMATION:

In 2008, the Garland Co., Inc. conducted a District-wide roof inspection. In April of 2013, the District requested an updated inspection of each building. All sites were walked, inspected and re-evaluated. The buildings were separated into Priority 1 & Priority 2. Priority 1 buildings were completed in summer 2013 at various buildings and sites. Priority 2 buildings at the various sites are in need of immediate replacement of roof systems or replacement of seal coating to extend life of the roof and to secure an additional 15 years of roof material and manufactures' warranty. The District is to award various contractors to install the new roof or install a new coating system at the Priority 2 buildings. In an effort to lower the total cost, the District will purchase the roofing materials directly. The staff requests approval to utilize the CMAS contract for the purchases as opposed to a formal bid.

Purchasing of the roofing materials utilizing CMAS will provide the District with the following advantages:

- Reduction in Job Cost (Eliminates contractor mark up on material)
- Improves Product Quality (Ensure quality manufacture/materials and service)
- Reduction in Administration Cost

1	Helen Keller Elementary	\$ 18,443.58
2	Will Rogers Elementary	51,441.73
3	Lynwood Middle	209,019.11

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-15 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$ 18,443.58
\$ 51,441.73
\$ 209,019.11

(Amount)

Unrestricted General Fund –
Emergency Repair Program

(Name of funding source and/or location)

01.1-62250.0-00000-85000-6250-1130000
01.1-62250.0-00000-85000-6250-1080000
01.1-62250.0-00000-85000-6250-3210000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL FOR MARLENE DUNN, CHIEF BUSINESS
OFFICIAL TO ATTEND THE SCHOOL SERVICES OF CALIFORNIA
2015-16 SCHOOL FINANCE AND MANAGEMENT CONFERENCE IN
SANTA BARBARA, CA ON JULY 15-16, 2015

BACKGROUND INFORMATION:

Staff requests approval for Marlene Dunn, Chief Business Official, to attend the School Services of California 2015-16 School Finance and Management Conference in Santa Barbara, CA on July 15-16, 2015. The total cost, including registration, travel, meals, and lodging, shall not exceed \$700.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2015-16 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

Not to Exceed
\$700.00
(Amount)

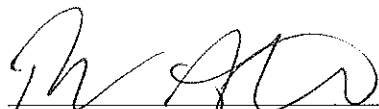
Unrestricted General Fund
(Name of funding source and/or location)

01.0-00000.0-00000-83000-5220-7600000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

06-23-2015

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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Marlene Dunn 
Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST APPROVAL TO RENEW LEGAL SERVICE AGREEMENTS WITH
VARIOUS EXISTING LEGAL SERVICE PROVIDERS FOR GENERAL AND
SPECIAL LEGAL COUNSELING SERVICES

BACKGROUND INFORMATION:

The staff requests approval to renew the service agreements with the following legal firms for the 2015-2016 school year.

Law Firm	Partners	Senior	Paralegals/Law Clerks
Fagen Friedman & Fulfroft, LLP	\$255/hr	\$205/hr	\$125/hr
Kenney & Kropff Lawyers	\$225/hr	\$190/hr	\$95/hr
Leal & Trejo	\$235/hr	\$210/hr	\$90/hr
Olivarez Madruga	\$255/hr	\$205/hr	\$125/hr
Dabbah & Haddad, APC	\$195/hr	\$125/hr	\$95/hr

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

As Needed
(Amount)

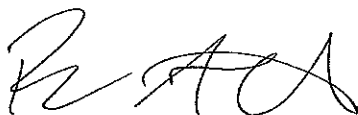
Unrestricted General Fund
(Name of funding source and/or location)

01.0-00000.0-00000-71100-58200-7690000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Patrick Gittisriboongul, Ed.D. *PG* **SCHOOL/DEPARTMENT: Technology Services**
Chief Technology Officer

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
GRM INFORMATION MANAGEMENT SERVICES FOR DIGITAL
DOCUMENT CONVERSION SERVICES**

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with GRM Information Management Services, Inc. to convert and digitize old microfilm student records into electronic PDF documents. GRM will prepare, scan, index, review, and create multi-page PDF files to be delivered via a DVD or equivalent. Currently, the District has approximately 149 rolls of 16mm microfilm with an average of 2,500 images per roll for a total image count of approximately 372,500 images which will be digitized as part of this agreement.

GRM has been a leading provider of information management solutions for over 25 years, managing both electronic document management and traditional paper storage. GRM has expertise in records management and offers a systematic approach for document storage, records retention, and protection, aligned with the district's requirements for archiving, accessing, securing, and managing our critical records. GRM's services include the following:

- Preparation, scanning, indexing and quality assurance
- Each record to be converted to 1-multi-page PDF
- Entering of each field twice to compare results and insure 100% accuracy

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

76216-0010

\$ 8,940.00
(Amount)

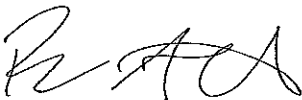
Technology Services Division
(Name of funding source and/or location)

01.0-00000.0-00000-77000-5840-76200
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

**TO: Paul Gothold
Superintendent of Schools**

BOARD MEETING DATE: June 23, 2015

**FROM: Patrick Gittisriboongul, Ed.D. *PG* SCHOOL/DEPARTMENT: Technology Services
Chief Technology Officer**

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
CSM CONSULTING, INC. FOR E-RATE CONSULTING SERVICES
FROM JULY 1, 2015 THROUGH JUNE 30, 2016**

BACKGROUND INFORMATION:

The administration requests approval to contract services with CSM Consulting, Inc for E-rate consulting services from July 1, 2015 through June 30, 2016. The Federal Telecommunications Act of 1996 (commonly known as "E-rate") is a funding program established by Congress which helps ensure that schools and libraries can obtain telecommunications and Internet access at affordable rates. The District has participated in the federal E-rate program for the past several years.

Due to the complexity of the program and the ever-changing regulations, the District has a need to help maximize the benefits of the E-rate program as well as prepare and apply for eligible services. Approval of this agreement will enable CSM to assist with application reviews, funding requests, approval process and filing for reimbursement under the E-rate program. Assistance provided is invaluable in ensuring we are approved and receive the maximum amount of funding available. The District has received over \$2 million in E-rate funding since 2008-09.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

76216-0011

\$22,500.00
(Amount)

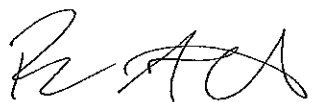
Technology Services Division
(Name of funding source and/or location)

01.0-00000.0-00000-77000-5840-76200
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Patrick Gittisriboongul, Ed.D. *PG* **SCHOOL/DEPARTMENT:** Technology Services
Chief Technology Officer

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
AAA SOLAR ELECTRIC, INC. FOR NETWORK EQUIPMENT,
SUPPLIES, AND MAINTENANCE SERVICES FROM JULY 1, 2015
TO JUNE 30, 2016

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with AAA Solar Electric, Inc. for network equipment, supplies, and maintenance services from July 1, 2015 to June 30, 2016, utilizing CMAS Contract #3-15-70-2781D.

AAA Solar Electric, Inc. specializes in full-service data, LAN/WAN infrastructure design, consultation, and implementation. AAA Solar Electric offers a solution that proactively monitors, manages and supports the District's enterprise data network to ensure high availability and connectivity. Services include incident monitoring, availability monitoring, performance reporting, patch management, change management and quarterly reviews. AAA Solar Electric will leverage their Network Operations Center (NOC) to provide monitoring of all devices included in the agreement and offers remote help desk, emergency support and reporting.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

76216-0012

\$36,000/Annual +
\$4,000 Setup
(Amount)

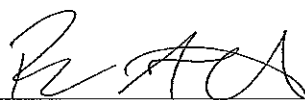
Technology Services Division
(Name of funding source and/or location)

01.0-00000.0-00000-77000-5840-76200
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Paul Gothold
Superintendent of Schools

BOARD MEETING DATE: June 23, 2015

FROM: Patrick Gittisriboongul, Ed.D.
Chief Technology Officer

SCHOOL/DEPARTMENT: Technology Services

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
PM2NET FOR ANNUAL MAINTENANCE AND TECHNICAL
SUPPORT OF DISTRICTWIDE TELECOMMUNICATIONS/PBX
PHONE SYSTEM FROM JULY 1, 2015 TO JUNE 30, 2016**

BACKGROUND INFORMATION:

The administration requests approval to enter into agreement with PM2net for annual maintenance and technical support of the District's telecommunications/PBX telephone system from July 1, 2015 to June 30, 2016. Maintenance and support includes on-site break fixes, moves, adds, change requests and help desk triage with response times at 2 hours for major outages and 4 hours for minor outages.

PM2net is an enterprise solutions provider that can source, procure, integrate, and manage entire IT infrastructures throughout its complete lifecycle. PM2net offers expertise in the design and implementation of unified communications and delivers technology with a focus on reducing costs and improving business outcomes. PM2net maintains long-standing partnerships with top manufacturers including Avaya, which is the District's current telecommunications/PBX phone system. In addition, PM2net offers over 20 years of experience on the leading edge of enterprise IT and has built a foundation of excellence through experience and acquired the vision and resources to deliver the right solution for our customers' business objectives.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

Are funds for this item included in the 2015-2016 Budget?

Requisition # from PeopleSoft:

☒ Yes

☐ No

☒ Yes

☐ No

76216-0013

\$85,320.00/Annually
(Amount)

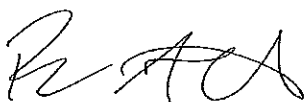
Technology Services Division
(Name of funding source and/or location)

01.0-00000.0-00000-77000-5840-76200
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: June 23, 2015

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL TO RENEW AGREEMENT WITH ELEUTERIO
DAVILA TO PROVIDE TRANSLATION SERVICES FROM JULY 1, 2015 TO
JUNE 30, 2016**

BACKGROUND INFORMATION:

The administration requests approval to renew agreement with Eleuterio Davila to provide translation services from July 1, 2015 to June 30, 2016.

Mr. Davila will be translating for Board Members, District/school staff and community members at the Board of Education meetings.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-2016 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

N/A

Not to Exceed
\$3,500.00
(Amount)

General Funds

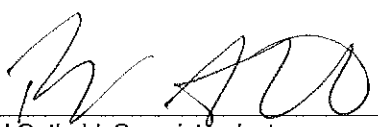
(Name of funding source and/or location)

01.0-00000.0-00000-71100-5850-7500000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

06-23-2015

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**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: June 23, 2015

**FROM: Paul Gothold
Superintendent of Schools**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE CALIFORNIA
ASSOCIATION OF LATINO SUPERINTENDENTS AND
ADMINISTRATORS' (CALSA) 14th ANNUAL SUMMER INSTITUTE IN
CARLSBAD, CA ON JULY 7-10, 2015**

BACKGROUND INFORMATION:

CALSA's 14th Annual Summer Institute (SI) will foster the emergence of what it will take to prepare the present and future leadership to undertake implementation of redefined tasks. SI workshop sessions will concentrate on promoting leadership and instructional practices, responding to the question of what will it take to obtain, maintain and succeed in a leadership role so critical to the success of our students. The Summer Institute will provide educators the opportunity to expand educational delivery of higher level thinking skills and their alignment with Redefining Leadership.

Attendees: Dr. Gudiel Crosthwaite, Dr. Alfonso Jimenez, Dr. Yesenia Fernandez, Mr. Hector Preciado, and Mr. George Guerrero

Cost includes non-member registration fees, hotel accommodations, meals, & mileage.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2015-16 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

75116-0006

Approximately
\$1,500/attendee
(Amount)

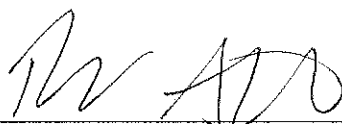
Superintendent
(Name of funding source and/or location)

01.0-00000.0-00000-71500-5220-7510000
(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:


Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: June 23, 2015

**FROM: Paul Gothold
Superintendent**

SCHOOL/DEPARTMENT: Administration

**AGENDA ITEM: REQUEST APPROVAL FOR CABINET MEMBERS TO ATTEND A
RETREAT ON JUNE 19, 2015 AT CERRITOS, CA**

BACKGROUND INFORMATION:

The administration requests approval for cabinet members to attend a retreat on June 19, 2015 at Cerritos, CA.

The retreat will provide Cabinet members, under the guidance of the Superintendent, an opportunity to review and reflect on the District's goals and expectations. This process will also allow cabinet members to update organizational and department goals and objectives, aligning them to the District's Strategic Plan.

☒ **Renewal Contract/Item**

☐ **New Contract/Item**

Financial Implications?

☒ Yes ☐ No

Are funds for this item included in the 2014-2015 Budget?

☒ Yes ☐ No

Requisition # from PeopleSoft:

\$1,000.00

(Amount)

Superintendent

(Name of funding source and/or location)

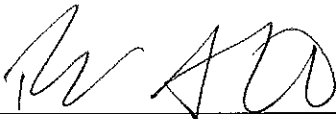
01.0-00000.1-00000.71500-5220-7510000

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

TO: Board of Education

BOARD MEETING DATE: June 23, 2015

FROM: Paul Gothold
Superintendent of Schools

SCHOOL/DEPARTMENT: Administration

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 14-15/50 TO ORDER
BIENNIAL GOVERNING BOARD ELECTIONS ON NOVEMBER 3, 2015

BACKGROUND INFORMATION:

Attached is Resolution No. 14-15/50 to order Biennial Governing Board election to be held on Tuesday, November 3, 2015, in accordance with CA Ed Code Section 5340.

☐ **Renewal Contract/Item**

☒ **New Contract/Item**

Financial Implications?

☐ Yes ☒ No

Are funds for this item included in the 2014-2015 Budget?

☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A

N/A

(Amount)

N/A

(Name of funding source and/or location)

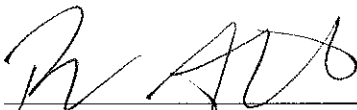
N/A

(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT
Resolution No. 14-15/50
TO ORDER BIENNIAL GOVERNING BOARD ELECTION

Order of Election for the Lynwood Unified School District of Los Angeles County, California.

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION

RESOLVED that pursuant to Education Code (EC) §§5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304, and §5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 3, 2015. The polling hours shall be from 7:00 a.m. to 8:00 p.m.

The purpose of the election is to submit to the voters of the district the question of whether 3 members shall be elected to the Governing Board of the Lynwood Unified School District.

The Los Angeles County Registrar-Recorder/County Clerk (Registrar-Recorder) will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Lynwood Unified School District will pay the costs of the election. If any agency holds an election on November 3, 2015, the Lynwood Unified School District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate sections of the Education and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the district is hereby directed to furnish two copies of this order to the County Superintendent not less than 130 days prior to the date set for the election.

The foregoing Resolution and Order was adopted and affirmed by the Governing Board of Lynwood Unified School District of Los Angeles County, being the Board authorized by law to make the designations contained therein, by formal vote as follows:

Ayes: _____ Nays: _____ Absent: _____

Signed: _____
Briseida Gonzalez, Clerk of the Governing Board

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted by the Governing Board named therein at a duly constituted meeting of the said Governing Board, held on June 23, 2015, as it appears upon the minutes of the said meeting on June 23, 2015.

Signed: _____
Briseida Gonzalez, Clerk of the Governing Board

REGISTRAR-RECORDER INFORMATION

Public Notice Election Announcement

Listing of two (2) newspapers: Los Angeles WAVE - Lynwood Press Edition
Long Beach Press Telegram

Attachment 1

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

TO: Board of Education

BOARD MEETING DATE: June 23, 2015

FROM: Paul Gothold
Superintendent

SCHOOL/DEPARTMENT: Administration

AGENDA ITEM: REQUEST APPROVAL TO ADOPT RECOMMENDED CHANGES TO
BOARD POLICIES (LISTED ON ATTACHMENT)

BACKGROUND INFORMATION:

The administration requests approval to adopt recommended changes to Board Policies listed on attachment, as submitted for First Reading on June 9, 2015. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal Regulations. Staff has reviewed the policies and referred to CSBA Updates.

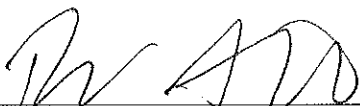
Revised policies are available in the Superintendent's Office for review.

☐ Renewal Contract/Item		☒ New Contract/Item
Financial Implications?	Are funds for this item included in the 2014-2015 Budget?	
☐ Yes ☒ No	☐ Yes ☒ No	
		Requisition # from PeopleSoft:
		N/A
N/A	N/A	N/A
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial

Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:



Paul Gothold, Superintendent

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

Revised Board Policies:

- BP 0460 Local Control and Accountability Plan
- BP 0520.4 Quality Education Investment Schools ***(to be deleted)***
- BP 3312 Contracts
- BP 4143/4243 Negotiations/Consultation
- BP 5111 Admission
- BP 5113.1 Chronic Absence and Truancy
- BP 5126 Awards for Achievement
- BP 5144.4 Required Parental Attendance
- BP 6170.1 Transitional Kindergarten
- BP 6173 Education for Homeless Children
- BP 6174 Education for English Language Learners

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Tuesday, June 9, 2015
CLOSED SESSION – 5:00p.m. – 6:00p.m.

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

The regular meeting of the Board of Education, held on June 9, 2015, was called to order at 5:03 p.m. by the Board President, Mrs. Maria G. Lopez, to conduct closed session. The Superintendent, Mr. Paul Gothold took the roll.

Mrs. Maria G. Lopez, President
Mr. Gary Hardie, Jr., Vice-President
Ms. Briseida Gonzalez, MSW, Clerk – *arrived during closed session*
Ms. Alma-Delia Renteria, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin, General Counsel

PUBLIC COMMENT/COMMUNICATIONS - None

Board members moved to closed session at 5:04 p.m.
RECONVENED INTO OPEN SESSION: 6:13 p.m.

MINUTES

Reconvening into open session, Board President, Mrs. Maria G. Lopez called to order the regular meeting of the BOE, at 6:13 p.m. on Tuesday, June 9, 2015. The Superintendent called the roll.

Mrs. Maria G. Lopez, President
Mr. Gary Hardie, Jr., Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Ms. Alma-Delia Renteria, Member
Mr. Alfonso Morales, Esq., Member
Atty. Adrienne Konigar-Macklin, General Counsel

PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Larry Reed, Principal of Cesar Chavez MS, introduced his daughter Maya Reed, a CCMS student, who led the flag salute.

GOVERNING BOARD

Minutes Ms. Gonzalez motioned to approve the minutes of the regular meeting of the Board of Education on May 26, 2015; Mr. Hardie seconded. Items passed with 5-0 votes.

▪ **Superintendent's Report**

○ Board of Education & Superintendent's Scholarship Recognition

Mr. Gothold reported that this will be the 2nd year that the BOE and he honor outstanding students from LUSD's alternative education programs with scholarship awards. The Superintendent tabled this item for the next board meeting as invitations are to be extended to these students and their families.

Mr. Gothold congratulated all school administrators and staff for the successful promotion and graduation events last week. He commended the schools for the well-run ceremonies and said he was proud to see the students on stage, successfully completing high school and heading off to college.

▪ **Board Members' Reports**

There was no report from the board members. Mrs. Lopez and Mr. Hardie attended all the promotion and graduation events. The other board members attended some of the ceremonies as their schedules permitted.

○ **PUBLIC COMMENT/COMMUNICATIONS**

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

Mr. Rob Flores shared that the Block Watch is currently working on its bylaws. Mr. Flores' goal is to get the Block Watch on social media. He will be speaking before the City Executives on June 10th and prepares his presentation using technology. He shared challenges he has with more seasoned Captains and their concerns with what can be posted on the social media. Mr. Flores is working closely with the City Media Tech person to prepare presentations for the regular Captains' meetings, using technology and the internet. He is pushing for the use of social media to promote the National Night Out. Mr. Flores referred to the Sheriff Department's Open House message, "Together, united, we can stop crime", and said this is not possible if there is fear, even with the simple use of social media.

Mr. Joe Avatefi provided the board a political history with credentialing issues. In June 1998, Proposition 227 passed, which was put in place to prevent the implementation of bilingual programs and inhibit the California Commission on Teacher Credentials from issuing credentials that would allow that. He referred to the article, "Debilingualization of California's Prospective Bilingual Teachers", authored by Theresa Montañó, Sharon H. Ulanoff, and 2 others. The political ramifications of this proposition is blatantly racist. It blames the bilingual teachers for the English instruction of children, even when bilingual programs were not in place yet at the time. Mr. Avatefi said that he has been in communication with the Superintendent and staff. He plans to see the Superintendent again sometime next week and will share more on how this Proposition is directly related to the issues he is trying to resolve.

CONSENT AGENDA

All items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Ms. Gonzalez pulled Agenda Report 11.3 for separate vote and moved to approve the rest of the consent agenda; Mr. Morales seconded. Items passed with 5-0 votes.

11. ACADEMIC SERVICES

- 11.1 Request Approval to Attend the Parenting Partners Leadership Institute Networking and Best Practices Conference in San Diego, CA on July 12-15, 2015
- 11.2 Request Approval of Memorandum of Understanding between Lynwood Unified School District and Baby2Baby from July 1, 2015 to June 30, 2016
- 11.4 Request Approval to Amend Previously Approved Item for the California Association of Directors of Activities (CADA) 2015 Convention in San Diego, CA on February 25-28, 2015

HUMAN RESOURCES – CERTIFICATED

- 12.1 Request Approval of Certificated Personnel Schedule No. 14-15-16: Personnel Assignments, Employment, Leaves, and Separations
- 12.2 Request Approval for Administrator to Attend the Administrative Training Program held at the Los Angeles County Office of Education

13. HUMAN RESOURCES –CLASSIFIED

- 13.1 Request Approval for Classified Personnel Report Schedule No. 14/15-16: Employment, Assignments, Leaves, and Separations

BUSINESS SERVICES

- 14.1 Request Board Review of Purchase Orders for Period beginning May 11, 2015 through May 22, 2015, Per Education Code 17605
- 14.2 Request Board Approval of Warrant Schedule
- 14.3 Request Board Approval to Declare Obsolete Books and Various Instructional Materials as Surplus Property and Dispose of in Accordance with California Education Code 60500-60511 for Fiscal Year 2015-2016
- 14.4 Request Board Approval to Declare Obsolete Furniture and Equipment in Accordance with California Education Codes for Fiscal Year 2015-2016
- 14.5 Request Board Approval to Utilize Piggyback Contracts from Other Agencies for Fiscal School Year 2015-2016
- 14.6 Request Board Approval to Replace Stale Dated Warrant(s)

14. TECHNOLOGY SERVICES

- 15.1 Request Approval to Enter into an Agreement with Certica Solutions, Inc. for an Annual Subscription License for Certify Software from July 1, 2015 to June 30, 2016
- 15.2 Request Approval to Purchase Online Assessment Reporting System License from Red Schoolhouse for All Schools and District Office from July 1, 2015 to June 30, 2016

15. ADMINISTRATION

- 16.1 Request Approval to Conduct First Reading of Recommended Changes to Board Policies
- 16.2 Request Approval of Calendar of Board of Education Meetings for the 2015-2016 School Year
- 16.3 Request Approval to Renew Contract with Jim Huge & Associates to Facilitate a Governance Team Retreat

Item for separate vote:

- 11.3 Request Approval to Submit the 2014-2015 Program Self-Evaluation Annual Report for California State Preschool Program to the California Department of Education

Individual Votes:

Mr. Morales	Yes
Ms. Renteria	Yes
Ms. Gonzalez	Abstain
Mr. Hardie	Yes
Mrs. Lopez	Yes

Item passed with 4 votes and 1 abstention.

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, June 9, 2015

REPORT OUT OF CLOSED SESSION:

- 4.2 Conference With Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC 54956.9(d)(2)
-One (1) Case - *The board received information only. No action taken.*
- 4.5 Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to Government Code Section 54957)
- Superintendent's Evaluation - *The board received information only. No action taken.*

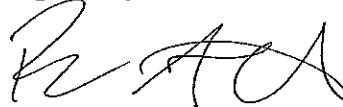
ITEMS FOR FUTURE AGENDA:

Mrs. Lopez requested information on the after-school programs.

ADJOURNMENT

Mr. Morales moved to adjourn the regular board meeting; Ms. Renteria seconded. The regular board meeting adjourned at 6:25pm.

Respectfully Submitted,



Paul Gothold, Superintendent

MISSION

The mission of Lynwood Unified School District, the cultivator of innovative thinkers, is to ensure each student fearlessly achieves his or her highest academic and personal aspirations while contributing to the greater society through a unique system distinguished by:

- people of great character who inspire and lead by example
- the instilling of courage to be creative
- the transformative uses of technology
- safe and clean environments
- the honoring of all voices of our community