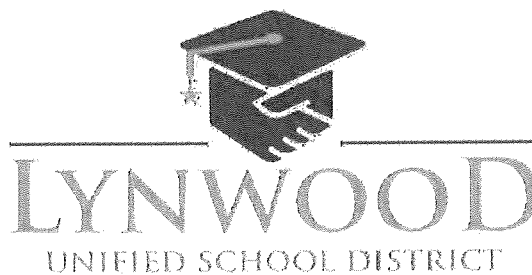


BOARD AGENDA

Regular Meeting

January 23, 2020



REGULAR MEETING OF THE BOARD OF EDUCATION

January 23, 2020

5:30PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the REGULAR MEETING OF THE BOARD OF EDUCATION will be held on January 23, 2020, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m. in Conference Room 103, and will reconvene into Open Session at 6:00 p.m. in Board Room B. Closed Session will be conducted in accordance with the requirements set forth by California law.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Gary Hardie, Jr., President

Mrs. Maria G. Lopez, Vice-President

Ms. Briseida Gonzalez, MSW, Clerk

Mr. Alfonso Morales, Esq., Member

Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON JANUARY 23, 2020

Motion _____ Second _____ Vote _____

4. PUBLIC COMMENT/COMMUNICATIONS

Please submit public comment forms prior to start of meeting. Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD - Recess to Closed Session

5.A. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.A.1. Superintendent's Evaluation

5.B. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations -
CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

7. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Gary Hardie, Jr., President

Mrs. Maria G. Lopez, Vice-President

Ms. Briseida Gonzalez, MSW, Clerk

Mr. Alfonso Morales, Esq., Member

Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

8. FLAG SALUTE by Lugo Elementary School

9. REPORTS

9.A. Student Reports

- 9.A.1. Firebaugh High School
- 9.A.2. Lynwood Community Adult School
- 9.A.3. Pathway High School
- 9.A.4. Vista High School
- 9.A.5. Lynwood High School

9.B. Superintendent's Report

9.C. Board Members' Reports

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954. 2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: www.lynwood.k12.ca.us.

12. PUBLIC HEARING – None.

13. ACTION ITEMS

- 13.A. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on January 9, 2020

Motion _____ Second _____ Vote _____

13.B. FACILITIES - (Measure K and Measure N Projects)

- 13.B.1. Request Approval to Enter Into a Service Agreement with Pacific Coast Locators to Locate Underground Utilities at Lynwood Middle School

Motion _____ Second _____ Vote _____

- 13.B.2. Request Approval to Enter Into an Extra Service Contract with SVA Architects to Design and Prepare Plans for Upgrades to Plumbing in Conjunction with the Washington Elementary School Secure Entrance Project

Motion _____ Second _____ Vote _____

- 13.B.3. Request Approval to Enter Into an Extra Service Agreement with Pezeshki Engineering in Conjunction with the New Gas Service at Lynwood Middle School Project

Motion _____ Second _____ Vote _____

- 13.B.4. Request Approval to Enter Into an Additional Services Agreement with Executive Environmental Services Corporation for On-Call Environmental and Industrial Hygiene Services District-Wide

Motion _____ Second _____ Vote _____

- 13.B.5. Request Approval to Enter Into an Additional Services Agreement with Converse Consultants for On-Call Environmental and Industrial Hygiene Services District-wide

Motion _____ Second _____ Vote _____

13.C. ADMINISTRATION

- 13.C.1. Request Approval of Resolution No. 19-20/22, to Adopt Findings and a Written Statement of Reasons in Accordance with Proposition 39 and its Implementing Regulations

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Ratification of Participation in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA on July 31, 2019, December 12, 2019 and March 19, 2020
- 14.A.2. Request Approval to Attend the 2020 California Association of African American Superintendents and Administrators Annual Conference in Sacramento, CA on March 9-13, 2020
- 14.A.3. Request Approval for Adriana Rodriguez to Provide Parent Workshops for Rosa Parks Elementary School Parents for the 2019-20 School Year
- 14.A.4. Request Approval to Attend the Positive Environments, Network of Trainers Forum in San Bernardino, CA on February 26-27, 2020
- 14.A.5. Request Approval to Enter Into an Agreement with Alternative Support Providers to Provide Title 1 Services to Eligible Students for the 2019-20 School Year
- 14.A.6. Request Approval to Purchase an Online License from Tynker Inc., for Thurgood Marshall Elementary School Students in Grades TK-5th for the 2019-2020 School Year
- 14.A.7. Request Approval to Attend the 2020 Arts, Media and Entertainment Leadership Institute in San Diego, CA on March 15-17, 2020
- 14.A.8. Request Approval to Extend the Approval Period of the School Plans for Student Achievement (SPSA) from December 2019 to March 2020

- 14.A.9. Request Ratification of Agreement with Science Education Center for a Hands-on Science Lab Presented at Roosevelt Elementary School on December 14, 2019
- 14.A.10. Request Approval to Renew Agreement with Teacher Created Materials to Provide Professional Development to Staff for the 2019-2020 School Year
- 14.A.11. Request Approval to Attend the California ProStart SoCal Boot Camp and the ProStart Cup in Pomona, CA from March 19-21, 2020
- 14.A.12. Request Approval to Attend the California Adult Literacy Professional Development Project 2020 Leadership Institute at Various Locations between January 23, 2020 and June 19, 2020
- 14.A.13. Request Approval of Community Advisory Committee Members for the Mid-Cities Special Education Local Plan Area (SELPA) from July 2019 to June 2021
- 14.A.14. Request Approval to Attend the Every Child Counts Symposium, Sponsored by the Association of California School Administrators, in Palm Desert, CA on February 5-7, 2020
- 14.A.15. Request Approval to Attend the Core Reforms Engaging Arts to Educate California Statewide Arts Education Leadership Convening in Sacramento, CA on May 12-13, 2020
- 14.A.16. Request Approval to Amend Agenda Item Previously Approved on August 22, 2019, Renew Agreement with Maxim Staffing Solutions, an Outside Agency, to Provide Nurse and School Psychologist Coverage as Needed for the 2019-2020 School Year
- 14.A.17. Request Approval to Purchase the Online Curriculum Annual Student/Instructor Membership from SolidProfessor for the 2019-2020 School Year
- 14.A.18. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education, College and Career/AVID Unit to Provide Professional Development for the 2019-2020 School Year
- 14.A.19. Request Approval to Attend the Advanced Placement One-Day Training in Santa Ana, CA on March 7, 2020
- 14.A.20. Request Approval to Renew Membership with Hanover Research to Provide Research Services for the Lynwood Unified School District from January 2020 to January 2021

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 14.B.2. Request Ratification of Consultant Agreement with Shaw HR Consulting for Interactive Process Assistance from January 1, 2020 to June 30, 2020

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Employment, Assignments, Leaves, and Separations
- 14.C.2. Request Approval to Increase Wages for Various Classifications per State of California Minimum Wage Law

14.D. BUSINESS SERVICES

- 14.D.1. Request Board to Review and Ratify Purchase Orders for Period Beginning December 16, 2019 through December 27, 2019 per Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule
- 14.D.3. Request Approval for District Personnel to Attend the Spring 2020 Aeries Users' Conference, Sponsored by Eagle Software Regional, in Ontario, CA on March 2-4, 2020
- 14.D.4. Request Approval to Adopt Recommended Changes to the Conference and Travel Guidelines Board Policy (Second Reading/Adoption - June 28, 2018)

14.E. ADMINISTRATION

- 14.E.1. Request Approval of Resolution No. 19-20/18 - Endorsing February 2020 as African-American History Month to be Celebrated in All Schools of the Lynwood Unified School District
- 14.E.2. Request Approval of Resolution No. 19-20/19 - Supporting the Prevention of Teen Dating Violence and Recognizing and Declaring February as Teen Dating Violence Awareness Month
- 14.E.3. Request Approval of Resolution No. 19-20/20 - Recognizing February as a Celebration of Persons with Special Needs to be Celebrated in All Schools of Lynwood Unified School District
- 14.E.4. Request Approval of Resolution No. 19-20/21 - Designating the Week of February 3-7, 2020 as National School Counseling Week

15. REPORT OUT OF CLOSED SESSION

16. ADJOURNMENT

ACTION ITEMS

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.A. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on January 9, 2020

Rationale:

The administration requests approval of minutes for the regular meeting of the Board of Education on January 9, 2020.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Board Meeting Minutes - January 9, 2020

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262
January 9, 2020

MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Education, held on January 9, 2020, was called to order at 5:30 p.m. by the President, Mr. Hardie, to conduct closed session. The Superintendent took the roll.

2. ROLL CALL

Present: Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member
Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher was also present.

**3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON JANUARY 9, 2020**

Motion by Ms. Renteria; Seconded by Mr. Morales. Item passed with 5-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS – None.

5. GOVERNING BOARD - Recess to Closed Session at 5:32 p.m.

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:03 p.m. The Superintendent took the roll.

7. ROLL CALL

Present: Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member
Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher was also present.

8. FLAG SALUTE

Assistant Superintendent of Educational Services, Dr. Shawna Dinkins led the flag salute.

9. REPORTS

9.B. Superintendent's Report

Superintendent Crosthwaite greeted everyone and announced that the Lynwood Partners Educational Foundation received a grant from the W.M. Keck Foundation in the amount of \$225,000.00.

9.C. Board Members' Reports

Ms. Renteria wished everyone a happy new year and informed everyone that applications are still available for seniors to attend an out of state university. She asked that everyone remind seniors to submit their applications and apply for financial aid.

Ms. Gonzalez wished everyone a happy new year and no report.

Mrs. Lopez wished everyone a happy new year and no report.

Mr. Hardie said he echoed the Board member's comments of Happy New Year and had no report.

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

11. PUBLIC COMMENT/COMMUNICATIONS

12. PUBLIC HEARING – *None.*

13. ACTION ITEMS

Ms. Renteria motioned to approve Action Item No. 13.A. through 13. C.1.; Seconded by Mr. Morales. Items passed with 5-0 votes.

13.A. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on December 12, 2019

13.B. HUMAN RESOURCES – CERTIFICATED

13.B.1. Request Approval for Non-Represented Employees (Certificated Administrators, Classified Management and Confidential Employees) to Receive a 2.5% Total Compensation Package Increase

13.C. ADMINISTRATION

13.C.1. Request Approval to Enter Into a Memorandum of Understanding with Los Angeles County Office of Education and St. Anne's to Provide a 0-3 Headstart Program at Two Elementary Schools for a 15 Year Period

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mr. Morales moved to approve the Consent Agenda; Seconded by Ms. Renteria. Items passed with 5-0 votes.

14.A. EDUCATIONAL SERVICES

14.A.1. Request Approval to Participate in an Educational Field Trip to Catalina Island Marine Institute on March 20-22, 2020

14.A.2. Request Approval to Attend the California Association of Administrators of State and Federal Education Programs (CAASFEP) in San Diego, CA on January 27-29, 2020

14.A.3. Request Approval to Enter Into a Memorandum of Understanding with Special Olympics Young Athletes for the 2019-2020 School Year

14.A.4. Request Approval to Enter Into a Memorandum of Understanding with the Los Angeles County Office of Education for Participation in Census Outreach from October 1, 2019 to June 30, 2020

14.A.5. Request Ratification of Agreement with Dr. Anni Charthern, an Independent Evaluator, to Conduct Evaluations for Students with Special Needs for the 2019-2020 School Year

14.A.6. Request Approval to Amend Agenda Item Previously Approved on September 26, 2019, Approval to Enter Into an Agreement with Los Angeles County Office of Education to Provide Braille Transcription of Materials for Visually Impaired Students from July 1, 2019 to June 30, 2020

14.A.7. Request Approval to Enter Into a Memorandum of Understanding with the Department of Justice to Provide Grant Funds Under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, January 9, 2020

- 14.A.8. Request Approval to Enter Into a Memorandum of Understanding with the Golden State Opportunity and CalEITC4Me to Spread Awareness of the California Earned Income Tax Credit (Cal EITC) from December 2019 to June 2020
- 14.A.9. Request Approval to Adopt the Teen Talk Curriculum Published by Health Connected for Secondary School Students Including Students in the Special Education Program
- 14.A.10. Request Receipt of Williams Uniform Complaint Quarterly Report from October 1, 2019 to December 31, 2019 for Submission to the Los Angeles County Office of Education

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report No. 19-20-08: Personnel Assignments, Employment, Leaves, and Separations
- 14.B.2. Request Approval to Enter Into an Agreement with Informed K12 for the Automation of Internal Office Forms and Workflow Processes

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report Schedule No.19/20-08: Employment, Assignments, Leaves, and Separations
- 14.C.2. Request Approval of Additional Substitute Employees (Limited-Term/On-Call/Additional Hours) to Work During the 2019-2020 School Year Ending June 30, 2020 or Sooner
- 14.C.3. Request Approval to Enter Into an Agreement with Bonfire Training to Conduct a Pre-Training Observation and Assessment on District-Wide Customer Service Practices

14.D. BUSINESS SERVICES

- 14.D.1. Request Board to Review and Ratify Purchase Orders for Period Beginning October 1, 2019 through December 13, 2019 Per Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule
- 14.D.3. Request Approval to Attend the CTO Mentor Program in Santa Clara, California, from January 1, 2020 to December 31, 2020
- 14.D.4. Request Approval to Renew Legal Service Agreement with Dabbah, Haddad, & Suleiman for General and Special Legal Counseling Services
- 14.D.5. Request Approval to Enter Into a Service Agreement with Keenan IMReady to Provide Emergency Preparedness Services
- 14.D.6. Request Approval of Panish Shea & Boyle, LLP and Baron & Budd, P.C., as Designating General Counsel

14.E. ADMINISTRATION

- 14.E.1. Request Approval for New Professional Institutional Membership with Digital Promise Global for the 2019-20 School Year
- 14.E.2. Request Approval to Enter Into an Agreement with Jahmal Corner, Communications Management Consultant, to Oversee Internal Communications Efforts for the Lynwood Unified School District from January 2020 to June 2020
- 14.E.3. Request Approval of Resolution No. 19-20/17 – Honoring the Life and Accomplishments of Dr. Martin Luther King, Jr.

MINUTES

REGULAR MEETING

OF THE BOARD OF EDUCATION

THURSDAY, January 9, 2020

15. REPORT OUT OF CLOSED SESSION

- 5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)
- 5.A.1. OAH Case No. 2019090158
- *With 5-0 votes, the Board approved settlement including payment of \$7,500.00 in attorney fees.*
- 5.A.2. OAH Case No. 2019090501
- *With 5-0 votes, the Board approved settlement including payment of \$8,400.00 in attorney fees.*
- 5.B. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(2)
- 5.B.1. LASC Case No. CIV DS 1932301
- *With 5-0 votes, the Board approved the informed written consent to concurrent and future representation by outside counsel Panish Shea & Boyle, LLP and Baron & Budd, P.C.*
- 5.C. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)
- 5.C.1. Certificated Employee: EID# AY0455904
- *With 5-0 votes, the Board approved settlement with terms as conveyed to the employee.*
- 5.C.2. Certificated Employee: EID# SG9788937
- *With 5-0 votes, the Board approved settlement including terms presented to the employee.*
- 5.C.3. Certificated Employee: EID# CU4897347
- *The Board received information only. No final action taken.*
- 5.C.4. Certificated Employee: EID# WZ4494765
- *The Board received information only. No final action taken.*
- 5.C.5. Classified Employee: EID# DQ4218963
- *The Board received information only. No final action taken.*
- 5.C.6. Superintendent's Evaluation
- *The Board received information only. No final action taken.*

16. ADJOURNMENT

Meeting adjourned at 6:09 p.m.

Respectfully submitted,



Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.B.1. Request Approval to Enter Into a Service Agreement with Pacific Coast Locators to Locate Underground Utilities at Lynwood Middle School

Rationale:

Staff requests approval to enter into a service agreement with Pacific Coast Locators to locate underground utilities at Lynwood Middle School.

The staff received proposals from two underground utility location service companies, Pacific Coast Locators, Inc. and Util-Locate, to identify underground utilities on the Lynwood Middle School campus in advance of several planned projects. The utilities will be mapped on a PDF site plan for reference by any contractor working on this school site in the future including concrete replacement and trenching for the replacement of the fire alarm system

1.	Pacific Coast Locators	\$19,450.00
2.	Util-Locate	\$45,600.00

Staff evaluated the experiences, reputation, and financial condition of the lowest proposer, Pacific Coast Locators, Inc. and determined that they have the ability to provide a comprehensive work product. The staff recommends approval of the proposal from Pacific Coast Locators for a total cost of \$19,450.00. The project will be funded with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2173

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6170-3210000

Amount: \$19,450.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.B.2. Request Approval to Enter Into an Extra Service Contract with SVA Architects to Design and Prepare Plans for Upgrades to Plumbing in Conjunction with the Washington Elementary School Secure Entrance Project

Rationale:

Staff requests approval to enter into an extra service contract with SVA Architects to design and engineer upgrades to aging plumbing in the administration building at Washington Elementary School.

The Board approved SVA Architects as the architect for this project at the December 14, 2017 Board meeting. As part of the review of the secure entrance project plans, it was determined that connecting the new plumbing for restrooms to aging piping will create potential leaks and pipe failures.

The total fee for the service is \$10,680.00, plus reimbursable expenses. This agreement will be funded with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2132

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-1070000

Amount: \$10,680.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.B.3. Request Approval to Enter Into an Extra Service Agreement with Pezeshki Engineering in Conjunction with the New Gas Service at Lynwood Middle School Project

Rationale:

Staff requests approval to enter into an extra service agreement with Pezeshki Engineering, Inc. to design and engineer changes to the gas line project at Lynwood Middle School following a meeting and site walk with the Gas Company.

The Board approved Pezeshki Engineering as the engineer for this project at the October 10, 2019 Board meeting. The routing of the gas service and some of the devices required changes to the plans. The Division of the State Architect requires additional scope of work in conjunction with this project.

The total fee for the service is \$2,500, plus reimbursable expenses. This agreement will be funded with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2130

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-321000

Amount: \$2,500, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.B.4. Request Approval to Enter Into an Additional Services Agreement with Executive Environmental Services Corporation for On-Call Environmental and Industrial Hygiene Services District-Wide

Rationale:

Staff requests approval to enter into an additional services agreement with Executive Environmental Services Corporation for on-call environmental and industrial hygiene services District-wide.

Executive Environmental Services Corporation was approved at the August 22, 2019 Board meeting for these services. Several projects have been assigned to Executive Environmental for site surveys and preparation of their Phase 1 reports.

The cost of the surveys and reports for multiple school sites district-wide has exceeded the budget limit of \$50,000. The requested additional services is based on Executive Environmental Services Corporation's hourly rate sheet. Total cost is not to exceed \$50,000.00, plus reimbursable expenses, to continue their services District-wide. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2133

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-7690000

Amount: \$50,000.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.B.5. Request Approval to Enter Into an Additional Services Agreement with Converse Consultants for On-Call Environmental and Industrial Hygiene Services District-wide

Rationale:

Staff requests approval to enter into an additional services agreement with Converse Consultants for on-call environmental and industrial hygiene services District-wide.

Converse Consultants was approved at the October 10, 2019 Board meeting for these services. Several projects have been assigned to Converse for site surveys and preparation of their Phase 1 reports. The cost of the surveys and reports for multiple school sites district-wide has exceeded the budget limit of \$50,000.00.

The requested additional services is based on Converse Consultant's hourly rate sheet. Total cost is not to exceed \$50,000.00, plus reimbursable expenses to continue their services District-wide. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2134

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-7690000

Amount: \$50,000.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

13.C.1. Request Approval of Resolution No. 19-20/22, to Adopt Findings and a Written Statement of Reasons in Accordance with Proposition 39 and its Implementing Regulations

Rationale:

The administration request approval of Resolution No. 19-20/22, to adopt findings and a written statement of reasons in accordance with Proposition 39 and its Implementing Regulations.

The Lynwood Unified School District must offer Soleil Academy Charter School with facilities located at more than one school site for the 2020-21 academic school year in accordance with Proposition 39 and its Implementing Regulations. Based on a comprehensive review and inventory of the facilities and available space at Rosa Parks Elementary School, the District has determined that no additional vacant classrooms (teaching stations) or support areas are available to accommodate the Charter School's potential increase of in-District classroom ADA for the 2020-2021 academic school year.

The District's Board must first make a finding that Soleil Academy Charter School cannot be accommodated at a single site and adopt a written statement of reasons explaining the finding.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/22 - Findings and Written Statement of Reasons

LYNWOOD UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 19-20/22

**RESOLUTION FOR THE LYNWOOD UNIFIED SCHOOL DISTRICT BOARD OF
EDUCATION TO ADOPT FINDINGS AND A WRITTEN STATEMENT OF REASONS
DEMONSTRATING THAT THE DISTRICT MUST OFFER SOLEIL ACADEMY
CHARTER SCHOOL WITH FACILITIES LOCATED AT MORE THAN ONE SITE
FOR THE 2020-2021 ACADEMIC SCHOOL YEAR IN ACCORDANCE WITH
PROPOSITION 39 AND ITS IMPLEMENTING REGULATIONS**

WHEREAS, the approval of charter schools is governed by the Charter Schools Act of 1992 (“Act”), as subsequently amended, Education Code sections 47600 *et seq.* and implementing Title 5 of the California Code of Regulations;

WHEREAS, by enacting the Act, the Legislature has declared its intent to provide opportunities to teachers, parents, pupils, and community members to establish and maintain schools that operate independently from the existing school district structure for the purposes specified therein;

WHEREAS, the Legislature has declared its intent that charter schools are and should become an integral part of the California educational system and the establishment of charter schools should be encouraged; and that charter schools are part of and under the jurisdiction of the public school system and the exclusive control of the officers of the public schools;

WHEREAS, each school district shall make available, to each charter school operating in the school district, facilities sufficient for the charter school to accommodate all of the charter school’s in-district students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools of the district;

WHEREAS, facilities provided must be contiguous, furnished, and equipped, and must remain the property of the school district;

WHEREAS, each year each charter school desiring facilities from a school district in which it is operating shall provide the school district with a reasonable projection of the charter school’s average daily classroom attendance (“ADA”) by in-district students for the following year;

WHEREAS, to receive facilities during a particular fiscal year, a charter school must submit a written facilities request to the school district on or before November 1 of the preceding fiscal year;

WHEREAS, the school district must review the charter school's projections of in-district and total ADA and in-district and total classroom ADA and, on or before December 1, express any objections in writing and state the projections the district considers reasonable;

WHEREAS, on or before January 2, the charter school must respond to any objections expressed by the school district and to the district's projections;

WHEREAS, on or before February 1, the school district must prepare in writing a preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access;

WHEREAS, if the in-district ADA of the charter school cannot be accommodated on any single school district school site, contiguous facilities also includes facilities located at more than one site, provided that the school district shall minimize the number of sites assigned and shall consider student safety;

WHEREAS, if a school district's preliminary proposal or final notification presented does not accommodate a charter school at a single school site, the district's governing board must first make a finding that the charter school could not be accommodated at a single site and adopt a written statement of reasons explaining the finding;

WHEREAS, Soleil Academy Charter School ("Charter School") currently operates its educational program and shares facilities space at Rosa Parks Elementary School, an elementary school located within the geographical boundaries of the Lynwood Unified School District ("District");

WHEREAS, the Charter School agreed to occupy the space offered by the District for the 2019-2020 academic school year at Rosa Parks Elementary School based on a projection of 116.85 in-District classroom ADA;

WHEREAS, on October 31, 2019, the Charter School submitted its request ("Request") for the allocation of reasonably equivalent District facilities for the 2020-2021 academic school year;

WHEREAS, the Charter School's Request projected an in-District classroom ADA of 178.6 for the 2020-2021 academic school year;

WHEREAS, the District plans to submit its preliminary proposal to the Charter School no later than February 1, 2020;

WHEREAS, based on a comprehensive review and inventory of the facilities and available space at Rosa Parks Elementary School, the District has determined that no additional vacant classrooms (teaching stations) or support areas are available to accommodate the Charter School's potential increase of in-District classroom ADA for the 2020-2021 academic school year;

WHEREAS, the District has further determined that no foreseeable vacant teaching stations or support areas plan to become available at Rosa Parks Elementary School to accommodate the Charter School's potential increase of in-District classroom ADA for the 2020-2021 academic school year;

WHEREAS, the District sees no foreseeable additional campus improvements of additional teaching stations or support areas for the 2020-2021 academic school year at Rosa Parks Elementary School; and

WHEREAS, to the extent the District's 2020-2021 preliminary proposal offers the Charter School with teaching stations (and other reasonably equivalent facilities) in addition to what the Charter School currently occupies for the 2019-2020 academic school year, the District must offer the Charter School with facilities located at more than one site for the 2020-2021 academic school year, as authorized by 5 California Code of Regulations section 11969.2.

THEREFORE, BE IT RESOLVED, that the Board of Education of the Lynwood Unified School District hereby adopts these findings and written statement of reasons in accordance with 5 California Code of Regulations section 11969.2.

PASSED AND ADOPTED by the Board on January 23, 2020 at a duly noticed meeting by the following vote:

AYES_____ NOES_____ ABSTAIN_____ ABSENT_____

I, _____, Clerk of the Board of the Lynwood Unified School District, HEREBY CERTIFY that the foregoing Resolution was duly introduced, passed and adopted by the Board at a meeting thereof held on January 23, 2020 by a vote of _____ to _____.

IN WITNESS THEREOF, I have hereto set my hand this _____ day of _____, 2020.

Clerk of the Governing Board

CONSENT

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.1. Request Ratification of Participation in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA on July 31, 2019, December 12, 2019 and March 19, 2020

Rationale:

The administration requests ratification of participation in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA on July 31, 2019, December 12, 2019 and March 19, 2020.

The Lynwood Unified School District (LUSD) was invited to collaborate with Michael Fullan and his team to improve outcomes in Mathematics. The invitation-only opportunity to collaborate with this network provides staff with effective inquiry and collaboration skills around data and outcomes as they pertain to student mastery.

The Math Network consists of District administrators who are responsible for the implementation of curriculum which includes identifying student needs as they relate to foundational mathematical reasoning, computing, and problem solving. As a member of this network, the District is piloting a supplemental mathematics program for elementary school students.

Participants:

Gudiel R. Crosthwaite, Ph.D., Superintendent
Shawna Dinkins, Ed.D., Assistant Superintendent
Flavio Gallarzo, Director of Elementary Education
Christine Arostigue-Manson, Assistant Director, TK-12

Cost includes meals and travel expenses. There is no registration fee.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*1926

Name of Funding Source and/or Location: Unrestricted - Educational Services

Funding Account Number: 01.0-00000.0-00000-21000-5220-7490000

Amount: \$3,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.2. Request Approval to Attend the 2020 California Association of African American Superintendents and Administrators Annual Conference in Sacramento, CA on March 9-13, 2020

Rationale:

The administration requests approval to attend the 2020 California Association of African-American Superintendents and Administrators (CAAASA) conference in Sacramento, CA on March 9-13, 2020.

The conference will discuss evidence-based policies and practices that accelerate educational growth for African-American and other students of color. A group of educational leaders is committed to identifying and addressing the critical issues in education through public policy relative to the status and performance of African-American students in California

District staff will co-present at CAAASA on various topics which include equity in education, removing barriers to student success, academic attainment, and best practices for early childhood education.

The one-day parent workshop will address topics aligned to parent engagement, advocacy, and promising practices to facilitate achievement in students of color.

Participants:

March 9-10, 2020

Aleisha D. Cooley, Parent
Krandalyn L. Emanuel, Parent
Antonette Franklin, Parent
Claudia Lisseth Hernandez, Parent
Kenisha Rainer, Parent

March 9-13, 2020

Dr. Patricia Brent-Sanco, Director, Equity, Access and Instructional Services
Shirley Davis, Coordinator of Equity at Elementary and Middle Schools
Lenora Archie, Instructional Lead, Equity, Access and Instructional Services

March 10-13, 2020

Dr. Shawna Dinkins, Assistant Superintendent, Educational Services
George Guerrero, Director, Secondary Education
Larry Reed, Coordinator of Equity at Secondary Schools
Edward Espino, Principal, Mark Twain Elementary School
Dawn Green, Principal, Rosa Parks Elementary School
Tenishua Ortega, Assistant Principal, Lynwood High School

Cost includes registration fees, hotel accommodations, meals and travel expenses.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: TBD

Name of Funding Source and/or Location: LCAP-Equity, Access, and Instructional Services

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.2. Request Approval to Attend the 2020 California Association of African American Superintendents and Administrators Annual Conference in Sacramento, CA on March 9-13, 2020 *(Continued)*

Funding Account Number: 01.0-01900.0-00000-21000-5220-7350000
01.0-01900.0-00000-24950-5220-7350000

Amount: \$700.00 per parent representative for March 9-10, 2020
\$2,500.00 per staff member for March 9-13, 2020
\$2,200.00 per staff member for March 10-13, 2020

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.3. Request Approval for Adriana Rodriguez to Provide Parent Workshops for Rosa Parks Elementary School Parents for the 2019-20 School Year

Rationale:

The administration requests approval for Adriana Rodriguez to provide parent workshops for Rosa Parks Elementary school parents for the 2019-20 school year.

Adriana Rodriguez will provide workshops where parents will learn to develop parenting techniques and skills which will enable them to better address the educational needs of their school-aged children.

Mrs. Rodriguez has extensive experience working within the Lynwood and surrounding communities. She has received parent training certifications through Parents Helping Parents and Ninos Bien Educados. Her knowledge and training around current parenting issues makes her a valuable resource for increasing parent engagement at our school site. Translation will be provided at all workshops.

Approximately twenty-five parents will participate. Workshops are two and a half hour sessions and the cost is \$300 per session and \$60.00 per book.

Financial Impact:

Renewal Contract/item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Title I - Rosa Parks Elementary

Funding Account Number: 01.0-30100-00000-24850-5850-11100000

Amount: \$300.00 per session, \$60.00 per book

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.4. Request Approval to Attend the Positive Environments, Network of Trainers Forum in San Bernardino, CA on February 26-27, 2020

Rationale:

The administration requests approval to attend the Positive Environments, Network of Trainers (PENT) Forum in San Bernardino, CA on February 26-27, 2020.

The Special Education Local Plan Area (SELPA) Directors appoint a highly qualified and skilled Special Education administrator to attend a two-day trainer-of-trainers forum. The forum will provide the participant with the opportunity to collaborate with other members in the region that are involved in serving students in need of special support with behavior.

The training will allow the participant to enhance their skills, receive training information and materials, and participate in research-based practice to provide behavior support. The participant will be committed to training, resource assistance, consulting, and implementing positive behavioral intervention within Lynwood USD and the SELPA region.

Participant:

Lavyddya Anderson, Special Education Coordinator

Cost includes registration, membership fees, materials, meals, hotel accommodations, and travel expenses.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2041

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-50010-21000-5220-7410000

Amount: \$1,155.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.5. Request Approval to Enter Into an Agreement with Alternative Support Providers to Provide Title 1 Services to Eligible Students for the 2019-20 School Year

Rationale:

The administration requests approval to enter into an agreement with alternative support providers to provide Title I support services to eligible students attending identified schools for the 2019-20 school year.

In the 2016-17 transition year from No Child Left Behind 2001 (NCLB) to the Every Student Succeeds Act 2015 (ESSA), California elected to eliminate the requirement for local educational agencies (LEAs) to provide Supplemental Educational Services (SES). Instead, LEAs with schools previously identified will be required to provide eligible students with alternative support.

The following providers will deliver individual tutoring services in English Language Arts and Mathematics:

SmarterStar Solutions
Oxford Tutoring

The total cost of services is based on actual number of students participating, at the rate indicated in the contract.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2042

Name of Funding Source and/or Location: Title I - Access, Equity, and Instructional Services

Funding Account Number: 01.0-30100.0-11100-10000-5810-7350000

Amount: \$900.00 per student, not to exceed \$116,000.00 per provider

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.6. Request Approval to Purchase an Online License from Tynker Inc., for Thurgood Marshall Elementary School Students in Grades TK-5th for the 2019-2020 School Year

Rationale:

The administration requests approval to purchase an online license from Tynker Inc., for Thurgood Marshall Elementary School students in grades TK-5th for the 2019-2020 school year.

Tynker is a coding platform where students learn to code. Tynker offers self-paced online courses for children to learn coding at home, with a specially designed curriculum for schools, grade-specific and self-paced. Tynker's interactive curriculum lets students learn by creatively applying coding concepts to core subjects. The curriculum includes, 26 game-based coding, drone, LEGO, STEAM, JavaScript and Python courses.

The license allows approximately 600 students to access the program.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*366

Name of Funding source and/or Location: Unrestricted Funds - Marshall Elementary School

Funding Account Number: 01.0-00000.0-11100-10000-5840-1120000

Amount: \$3,800.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.7. Request Approval to Attend the 2020 Arts, Media and Entertainment Leadership Institute in San Diego, CA on March 15-17, 2020

Rationale:

The administration requests approval to attend the 2020 Arts, Media and Entertainment (AME) Leadership Institute in San Diego, CA on March 15-17, 2020.

The AME Industry Sector is a California Department of Education program designed to identify and develop curriculum, standards, instructional resources, and assessment strategies for teachers, students, guidance personnel, curriculum planners, and administrators. The annual AME Leadership Institute is an opportunity for California teachers and administrators to interact with our AME Industry partners in order to better prepare students for the world of work.

Participants will experience dynamic keynote speakers, workshops, seminars, and panels that will benefit arts, media and entertainment educators as well as creative industry leaders. Participants will learn current industry expectations for their respective pathways.

Participants:

Lynwood High School

Bryan Donahue, Graphic Design Teacher

Wed Abdul Jawad, Photography Teacher

Estefhani Mata, Counselor

Tenishua Ortega, Assistant Principal

Brittany Washington, Dance Teacher

Firebaugh High School

Rodney Conner, Film and Video Teacher

David Corona, Teacher

Ramon Enriquez, Assistant Principal

Charlene Le, Yearbook Advisor

District Office

Juan Barroso, Secondary Education Coordinator

Cost includes registration fees, hotel accommodations, meals, and travel expenses.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2069

Name of Funding Source and/or Location: CTEIG/Perkins - Secondary Education

Funding Account Number: 01.0-63870.0/35500.0-38000-21400-5220-7390000

Amount: \$3,800.00 - CTEIG

\$5,700.00 – Perkins

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.8. Request Approval to Extend the Approval Period of the School Plans for Student Achievement (SPSA) from December 2019 to March 2020

Rationale:

The administration requests approval to extend the approval period of the School Plans for Student Achievement (SPSA) from December 2019 to March 2020.

Each school is in the process of the annual revision, evaluation and update of their School Plan for Student Achievement (SPSA), as a result of the Federal Program Monitoring (FPM) visit. The SPSA revision timeline has been extended to ensure that all school plans incorporate final compensatory education budgets, which will not be finalized from the California Department of Education (CDE) until February 2020.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition# from BEST: N/A

Name of Funding Source and Location: N/A

Funding Account Number: N/A

Amount: No Cost to the District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.9. Request Ratification of Agreement with Science Education Center for a Hands-on Science Lab Presented at Roosevelt Elementary School on December 14, 2019

Rationale:

The administration requests ratification of agreement with Science Education Center for a hands-on science lab presented on December 14, 2019.

Students from all elementary and middle schools participating in the Migrant Education Program, grades K-8, experienced a hands-on science and engineering lab titled, "Buoyancy Lab." In unison with English Language Arts (ELA), English Language Development (ELD), and Next Generation Science Standards (NGSS), students investigated, modeled and explored the Archimedes' principle in the design, construction, and testing of wooden boats.

Students worked in teams and constructed a boat that supported as much weight as possible prior to sinking. The hands on lab afforded students the opportunity to collaborate and problem solve through a real-world, experience.

Cost includes the services for one presentation.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # in BEST: 20*1623

Name of Funding source and or Location: Migrant Education - Equity, Access and Instructional Services

Funding Account Number: 01.0-30600.0-48500-10000-5850-7350000

Amount: \$325.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.10. Request Approval to Renew Agreement with Teacher Created Materials to Provide Professional Development to Staff for the 2019-2020 School Year

Rationale:

The administration requests approval to renew agreement with Teacher Created Materials to provide professional development for teachers for the 2019-2020 school year.

The professional development workshops will focus on Integrated English Language Development in middle and high school courses: English, Science, Physical Education and Electives. The workshops will focus on the following:

- English teachers will explore levels of proficiency, essential elements of academic language, and identify instructional needs.
- Science teachers will learn strategies to support the development and understanding of language and science in engaging activities.
- Middle school electives and secondary physical education teachers will focus on academic language development and the role across the curriculum, explore level of English language proficiency, and differentiate academic language instruction.

Cost includes consultant services, travel expenses, and materials for training.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-42030.0-00000-21400-5220-7350000

Amount: \$25,000.00 (\$5,000.00 per site)

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.11. Request Approval to Attend the California ProStart SoCal Boot Camp and the ProStart Cup in Pomona, CA from March 19-21, 2020

Rationale:

The administration requests approval to attend the California ProStart SoCal Boot Camp and the ProStart Cup in Pomona, CA from March 19-21, 2020.

California Restaurant Association Foundation (CRAF) promotes the health and prosperity of the foodservice industry by investing in our youth and our workforce. California Restaurant Association Foundation (CRAF) supports the ProStart program - curriculum designed to prepare high school students for thriving careers in food service.

Students learn about the food service industry and demonstrate their knowledge and skills in competitions with other schools. In addition, students and staff will be encouraged to participate in industry-led events that provide a connection between the classroom and real-world/work-based learning.

Participant:

Joseph Powell, Culinary Arts Teacher, Lynwood High School

Support Staff:

Juan Barroso, Coordinator, Secondary Education

Michael Lorenzana, CTE Counselor, Lynwood High School

Attached is the list of student participants.

Cost includes registration fees, hotel accommodations, meals, and travel expenses. Participants will prepare for the event a day before the competition. Registration for the competition begins at 6:30 am. Costs will be covered by the California Restaurant Association Foundation (CRAF), as well as CTE Incentive Grant (CTEIG) funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*1824

Name of Funding Source and/or Location: CTEIG - Secondary Education

Funding Account Number: 01.0-63870.0-38000-10000-5220-7390000

Amount: Not to exceed \$4,500.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

List of Students

CRAF ProStar SoCal Boot Camp

March 19-21, 2020

ProStart Competition Teams

Culinary Arts Team

1. Alejandra Covarrubias
2. Conrad Galvez
3. Edwin Hernandez
4. Matteo Peregrina
5. Shaunae Simon

Restaurant Management Team

1. Joshua Angeles
2. Kimberly Hernandez
3. Diego Pena
4. Christian Santamaria

Innovation Cup Team

1. Conrad Galvez
2. Matthew Lopez
3. Ava Scofield
4. Kaylah Tautuaa

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.12. Request Approval to Attend the California Adult Literacy Professional Development Project 2020 Leadership Institute at Various Locations between January 23, 2020 and June 19, 2020

Rationale:

The administration requests approval to attend the California Adult Literacy Professional Development Project (CALPRO) 2020 Leadership Institute at various locations between January 23, 2020 and June 19, 2020.

Participants attending the CALPRO 2020 Leadership Institute will learn necessary skills for new and aspiring adult education administrators.

The topics that will be covered are:

- Collaborations and Partnerships
- Career Pathways
- Data Analysis and Data-Based Decision Making
- Fiscal and Personnel Management
- Public Relations and Program Marketing
- Alternative Funding
- Instructional Leadership
- The Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act

Participants:

Shamell Wilson, Principal, Lynwood Community Adult School
Hector Preciado, Assistant Principal, Lynwood Community Adult School

Costs for hotel accommodations, meals and travel expenses will be reimbursed by CALPRO office. Registration is free.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2049

Name of Funding Source and/or Location: Lynwood Community Adult School

Funding Account Number: 11.63910.0-41100-27000-5220-5900000

Amount: \$1,200.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.13. Request Approval of Community Advisory Committee Members for the Mid-Cities Special Education Local Plan Area (SELPA) from July 2019 to June 2021

Rationale:

The administration requests approval of Community Advisory Committee members for the Mid-Cities Special Education Local Plan Area (SELPA) from July 2019 to June 2021.

The Mid-Cities Special Education Local Plan Area (SELPA) has a Community Advisory Committee (CAC) composed of parents, educators, and community members from the participating districts: Bellflower USD, Lynwood USD, and Paramount USD. Members of the committee are nominated and appointed by the participating districts' school boards for a two-year term of office.

The mission of the committee is to foster cooperative communications between parents and educators, provide parent education opportunities, advise the Mid-Cities SELPA administration regarding program development and content, pursue political action on behalf of students with disabilities, and balance the needs of identified students with the resources of the school districts.

The Special Education Department requests to appoint the following two parents to serve in the Mid-Cities SELPA Community Advisory Committee for the two-year term:

- Angelica Orellana
- Deicy Sandoval

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: N/A

Amount: No Cost to the District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.14. Request Approval to Attend the Every Child Counts Symposium, Sponsored by the Association of California School Administrators, in Palm Desert, CA on February 5-7, 2020

Rationale:

The administration requests approval to attend the Every Child Counts Symposium, sponsored by the Association of California School Administrators (ACSA), in Palm Desert, CA on February 5-7, 2020.

The Every Child Counts Symposium is designed for both, beginning and veteran educational leaders, and focuses on the latest in the field of student services and special education. This year's theme is "Transforming Schools Into An Oasis of Hope."

Conference sessions include topics such as:

- Relational Leadership
- Imagining Equitable Education
- Offering FAPE, Not Favors
- Promoting Post-secondary Education
- Do It Yourself: Developing Specialized Programs and Services for Students with Autism
- All Means All: A School's Co-Teaching and Inclusion Journey
- Special Ed 101: IDEA Eligibility, Child Find and Procedural FAPE regulations
- Special Ed 201: Part II-Advanced Issues in Child Find, Special Education Eligibility, Aging Out and Exiting Special Education

Participants:

Dr. Yvette Harps, Special Education Coordinator

Susan Turner-McMullen, Special Education Coordinator

Cost includes registration fees, meals, hotel accommodations and travel expenses.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2184

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-50010-21000-5220-7410000

Amount: \$4,500.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

**14.A.15. Request Approval to Attend the Core Reforms Engaging Arts to Educate
California Statewide Arts Education Leadership Convening in Sacramento, CA
on May 12-13, 2020**

Rationale:

The administration requests approval to attend the Core Reforms Engaging Arts to Educate (CREATE) California Statewide Arts Education Leadership Convening in Sacramento, CA on May 12-13, 2020.

CREATE California is a statewide arts education coalition of dedicated and innovative leaders who understand that together they have the power to create lasting change for every California student. Their mission is to ensure all students are able to reach their full potential by advancing an education model that promotes creativity and the arts for the workforce of tomorrow.

The VAPA Coordinator will represent Lynwood USD as an elected member of the 15-member Leadership Council to discuss statewide arts education leadership development, learn more about the new California Arts Standards and Arts Frameworks, discover how to disrupt mental models that hold inequity in place, and collaborate with participants on future statewide arts education strategies.

Participant:

Dr. Mariana Astorga-Almanza, VAPA Coordinator

CREATE California will cover hotel accommodations, meals and travel expenses. There is no cost to the District.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No Cost to the District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.16. Request Approval to Amend Agenda Item Previously Approved on August 22, 2019, Renew Agreement with Maxim Staffing Solutions, an Outside Agency, to Provide Nurse and School Psychologist Coverage as Needed for the 2019-2020 School Year

Rationale:

The administration requests approval to amend agenda item previously approved on August 22, 2019, renew agreement with Maxim Staffing Solutions, an outside agency, to provide nurse and school psychologist coverage as needed for the 2019-2020 school year.

Due to the recent Program Transfer from the Los Angeles County Office of Education (LACOE) we are requesting the amendment to correct the services and agreement dollar amount provided for the 2019-2020 school year. The services will be provided as needed and at the rate specified in the Master Contract Rate Sheet, Section 3 (related services).

Exhibit A - Original agenda item for reference.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 20*0547

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: Hourly Rate Based on the Master Contract Rate Sheet

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Exhibit A - Maxim Staffing Solutions - Amendment

Exhibit A

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, August 22, 2019

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.37. Request Approval to Renew Agreement with Maxim Staffing Solutions, an Outside Agency, to Provide Nurse Coverage as Needed for the 2019-20 School Year

Rationale:

The administration requests approval to renew agreement with Maxim Staffing Solutions, an outside agency, to provide nurse coverage as needed for the 2019-20 school year.

Maxim Staffing Solutions will provide Licensed Vocational Nurse (LVN) services for students with special needs who require health services to access a Free and Appropriate Public Education (FAPE). The LVNs will attend to the medical needs of the students including, but not limited to, feeding and ventilator support, and administering daily injections.

Departments requesting services:

Special Education

Student Services

LVN services are not to exceed \$42.00 per hour for the services.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 200000000547
200000000642

Name of Funding Source and/or Location: Special Education Department
Student Services Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000
01.0-01900.0-00000-31400-5850-7420000

Amount: Not to Exceed \$42.00 per hour

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

I certify that this schedule was approved
by the Board of Education on the
Minutes of August 22, 2019.


Secretary of the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.17. Request Approval to Purchase the Online Curriculum Annual Student/Instructor Membership from SolidProfessor for the 2019-2020 School Year

Rationale:

The administration requests approval to purchase the online curriculum annual student/instructor membership from SolidProfessor for the 2019-2020 school year.

SolidProfessor is an online platform that opens up various programs in Engineering Design, Drafting and Manufacturing training. Students will be able to use the program including support for Solidworks, Inventor and MasterCAM to be able to attain necessary learning skills for careers after high school and college. SolidProfessor access also allows students to complete certifications that will demonstrate their employability through their training in engineering and manufacturing courses during high school.

The key programs provided by SolidProfessor are Solidworks, Inventor and MasterCAM are learned by the students and used by engineers, designers and tech professionals. This license will allow staff to use online curriculum and be able to certify that students are meeting competencies in technical skills needed to use each program. The license provides online curriculum and examinations allowing students to meet certifications in key drafting and manufacturing programs.

The license will be purchased for three (3) schools. Approximately 200 students will have access in both Engineering programs, including the ability to use the program at the adult school and alternative programs.

Participating School Sites:

Lynwood High School
Firebaugh High School
Vista High School

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*1853

Name of Funding Source and/or Location: CTEIG - Secondary Education

Funding Account Number: 01.0-63870.0-38000-10000-5840-7390000

Amount: \$3,500.00 per site

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.18. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education, College and Career/AVID Unit to Provide Professional Development for the 2019-2020 School Year

Rationale:

The administration requests approval to enter into an agreement with the Los Angeles County Office of Education (LACOE) to provide professional development for the 2019-2020 school year.

The College and Career Readiness/AVID Unit will provide professional development to AVID teachers on Focus Note-Taking. Focus Note-Taking is how students record their thinking and learning in the classroom.

Participants from secondary schools will learn how to implement a note-taking system that supports student performance in rigorous courses, builds critical thinking and inquiry skills, and utilizes collaborative activities for processing and studying notes.

Cost includes consultant services and training materials.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*1820

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-01900.0-00000-21400-5850-7390000

Amount: \$1,000 per site, not to exceed \$5,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.19. Request Approval to Attend the Advanced Placement One-Day Training in Santa Ana, CA on March 7, 2020

Rationale:

The administration requests approval to attend the Advanced Placement one-day training in Santa Ana, CA on March 7, 2020.

The one-day workshop is designed to help AP teachers prepare students for the rigors of the AP class and exams. The training covers the highlights that support student achievement.

Teachers explore the course framework, the exam, and the new 2019-20 AP resources that will help plan and gear instruction, highlighting the additional focus students may need. Teachers gain deeper insight into understanding the course, planning and assessing students.

The participants will get new information on administration and changes of exam or curriculum. In order to effectively provide instruction of an AP course, teachers must adhere to College Board frameworks and be able to facilitate the use of rigorous curriculum in their courses. These trainings provide teachers tools and resources to support their work.

Participants:

Lynwood High School

Armando Brito, Physics 1 Teacher

Martin Durazo, Studio Art Teacher

Custodio Gomez, World History Teacher

James Pidd, AP US History Teacher

Zoreh Sheibanifar, Calculus Teacher

Luis Vega, Studio Art Teacher

Firebaugh High School

Bryan Barbosa, Spanish Language and Culture Teacher

Bogdan Dumitrica, Studio Art Teacher

Armando Rodriguez, Spanish Language and Culture Teacher

Cost includes registration fees, meals, and travel expenses.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2071

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-01900.0-00000-21400-5220-7390000

Amount: \$2,735.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.20. Request Approval to Renew Membership with Hanover Research to Provide Research Services for the Lynwood Unified School District from January 2020 to January 2021

Rationale:

The administration requests approval to renew membership with Hanover Research to provide research services for the Lynwood Unified School District from January 2020 to January 2021.

Hanover Research will provide LUSD staff assistance in research and insights into areas as diverse as curriculum and instruction, LCAP accountability, federal programs, finance, human resources, student services, and facilities and operations.

Research services may include:

- Custom Research Reports
- Survey Design
- Administration and Analysis
- Secondary Research
- Data Analysis
- Benchmarking (product/service comparison, key performance, and efficiency metrics)

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding source and/or Location: LCAP - Educational Services

Funding Account Number: 010-01900.0-00000-21000-5850-7490000

Amount: \$62,058.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale:

The following is Certificated Personnel Report for January 23, 2020 Board meeting which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, extra-duty and honorariums.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Public Certificated Personnel Report 1.23.2020

CERTIFICATED PERSONNEL REPORT 01/23/2020

Request approval of employment for the following temporary teachers pursuant to Education Code §44909 for the 2019-2020 school year from the effective date listed through June 30, 2020 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Brown, Stephen	Special Education	Hosler Middle School	Group 7/Step 13	01/13/20
2	Chhabria, Eesha	Special Education	Keller Elementary/ Chavez Middle School	Group 5/Step 1	01/13/20
3	De La Cruz, David	Multiple Subjects	Mark Twain Elementary	Group 7/Step 4	01/13/20

Request approval for the teachers listed below to teach an extra class before school, after-school, or during their planning period for the 2019-2020 school year. The employees will be compensated at 1/6 of their per diem rate.

	Name	Site	Funding
1	Lung, Christy	Firebaugh High School	01.0-65000.0-57700-11100-1110-7410000
2	Rivero, Daniel	Lynwood Middle School	01.0-00000.0-11100-10000-1130-3210000

Request approval of stipend payment for the employees listed below who served as Master Teachers during the Spring 2019 or Fall 2019 in collaboration with California State University, Dominguez Hills. Funds will be reimbursed by the university.

	Name	Site	Amount
1	Gil, Maricruz	Will Rogers Elementary	\$300.00
2	Vega, Luis	Lynwood High School	\$150.00
3	Donahue, Brian	Lynwood High School	\$150.00
4	Williams, David E.	Lynwood High School	\$150.00
5	Gomez, Custodio	Lynwood High School	\$150.00
6	Talavera, Lisa	Lynwood High School	\$150.00

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Bou, Soeurm	Teacher	Lynwood Middle School	12/19/19 – 02/03/20
2	Cox, Erica	Counselor	Chavez Middle School	12/11/19 – 01/15/19
3	Galeon, Diana	Teacher	Marshall Elementary	01/13/20 – 03/06/20
4	Watkins, Leslie	Teacher	Lynwood Middle School	12/17/19 – 12/31/19
5	Williams, Lisa	Teacher	Keller Elementary	12/02/19 – 12/20/19

Request approval of extra duty hours for Lynwood High School AP teachers to design and implement a winter camp to introduce and prepare students in the AP program in January 2019. The AP Winter camps are designed to support the preparation of students taking AP courses during the school year. Students will be introduced to strategies for academic performance in rigorous courses. They will be exposed to community building activities, strategies for success in an AP course, and resources will be provided for content learning. Teachers will use hours to design, plan and implement an effective winter boot camp for students. The teachers will be compensated up to 20 hours and the program coordinator will be compensated up to 25 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-7390000 (Teachers) and 01.0-01900.0-00000-27000-1930-7390000 (Lead).

1	Alfaro, Claudia	5	Durazo, Martin	9	Mays, Jessica
2	Araujo Garcia, Debora	6	Estrada, Kristine-Program Coordinator	10	Pidd, James
3	Castillo, Eric	7	Lee, John	11	Sheibanifar, Zohreh
4	Comparan, Sergio	8	Lizarraga, Hector	12	Vega, Luis

CERTIFICATED PERSONNEL REPORT 01/23/2020

Request approval of extra duty hours for the employees listed below from Rosa Parks Elementary School to participate in review and development of the PBIS handbook and new ODR Referral form. They will also review the school safety plan; campus rules, safety, and procedures (discipline and PBIS for 2019-2020). The employees will be compensated up to 10 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-1110000.

1	Belton-Brown, Kimberly	3	Nieto, Yesenia	5	Ozoemena, Nnenna
2	Nguy, Chung	4	Ochoa, Susana	6	Saldivar, Sandra

Request approval of extra duty hours for the employees listed below from Hosler Middle School to provide after-school intervention classes. These intervention classes will provide students with extended learning opportunities to ensure that they sustain continuous progress in meeting Common Core Standards in English Language Arts and Mathematics and other core subject classes as well as being benchmark or challenge on benchmark exams in all core subject classes. Extended day intervention hours will be from 3:15 to 4:15 p.m., twice a week at Hosler Middle School from September 16 – December 9, 2019. Teachers, per department, have been selected from the application submitted. The employees will be compensated up to 20 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-3220000 (Teachers) and 01.0-01900.0-00000-27000-1930-3220000 (Lead).

Teachers		Substitutes			
1	Azzam, Joseph	8	Akubuiro, Chukwudi	15	Mota-Ortega, Maria
2	Bode, Kristin	9	Cisneros, Adriana	16	Onyebalu, Hartford
3	Flores, Luis – Lead	10	Eme, Eme	17	Pompey, Alfred
4	Holland, Sean	11	Foltz, Cathryn	18	Qualles, Brandyn-Jade
5	Long, Carmen	12	Foltz, Thomas	19	Ross-Hale, Tracye
6	Oti, Uchenna	13	Gonzalez, Susana	20	Simmons, Kathleen
7	Ume, Nkiruka	14	Jacobson, Darrell		

Request approval of extra duty hours for the employees listed below from Wilson Elementary School to provide instruction for students who participate in Extended Day ELA & Math After-school intervention (hourly) programs. These programs provide students with extended learning opportunities to ensure that the Intensive and Strategic students sustain continuous progress in meeting or exceeding the common Core State Standards (CCSS). The ten week program will initiate on January 21, 2020 and will end on March 26, 2020 from 3:15 p.m. – 4:15 p.m. (2 hours per week). The first five weeks will be ELA intervention and the second five weeks will be math intervention. There will be one Monday 1 hour planning session for both programs where teachers will collaborate with the instructional lead to plan the instructional programs. Teachers will create pre and post assessments to evaluate students' level of mastery. Intervention classes will consist of approximately 15-20 students who have scored strategic and/or intensive on benchmarks. Results from ADAM/DORA will also be used to create intervention groups. Students will attend intervention for ten weeks on Tuesdays and Thursdays. Ten teachers will be compensated up to 21 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-1090000 (Teachers) and 01.0-01900.0-00000-27000-1930-1090000 (Lead). Approval is requested for all teachers to establish a substitute pool.

1	Adeyinka, Adesina	10	Franco, Marta	19	Munoz, Alexandra
2	Alvarenga, Ana	11	Galeno, Nuemi	20	Pieters, Sharon
3	Apodaca, Donna	12	Guerra, Wendy	21	Raanan, Merav
4	Arambula, Jessica	13	Henderson, Andrew	22	Ricketts, James
5	Baber, Angela	14	Johnson, Kandee	23	Rodriguez, Edward
6	Bernal, Elia	15	Kim, Ann	24	Rubio, Yara - Lead
7	Brenes, Marisol	16	Lenoir, Shampree	25	Smith, Clayton
8	Carranza, Ana	17	Lucio, Maricruz	26	Sylvis, Krissi
9	Covarrubias, Maria	18	Miller, Jeffrey	27	Uribe, Yajaira

CERTIFICATED PERSONNEL REPORT 01/23/2020

Request approval of extra duty hours for the employees listed below from Helen Keller Elementary School to participate in the Helen Keller Extended Day Academy from January 28 – April 9, 2020. The extended day academy will increase student achievement in the areas of English Language Arts and Mathematics. It will sustain continuous progress towards meeting the California Common Core Standards as measured in the district benchmark assessment and the CAASSP taken in Spring 2020. The goal of the program is to provide targeted support for students to increase student achievement on the district benchmark exams and the CAASSP 2020. Seven teachers and the Instructional Lead will be compensated up to two hours per week at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-1130000 (Teachers) and 01.0-01900.0-00000-27000-1930-1130000 (Lead). Approval is requested for all teachers to establish a substitute pool.

1	Canon, Carla	9	Lawrence, Pauline	17	Rodriguez, Libier
2	Cardenas, Blanca	10	Macareno, Mireya	18	Smith, Dorla
3	Carrillo, Aurora	11	Mata, Margarita	19	Tengan, Katheryn
4	Delaney, Leomia	12	McNear, Phil	20	Torres, Armando
5	Dhunna, Anita	13	Meza, Rebecca	21	Torres, Jaime
6	Esqueda, Eileen - Lead	14	Moreno, Veronica	22	Tucker, Loreane
7	Houston, Tasha	15	Oduntan, Olubunmi	23	Williams, Lisa
8	Kwon, Sarah	16	Orellana, Karla		

Request approval of extra duty hours for the employees listed below from Washington Elementary School who will participate in the LCAP Intervention Program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments and/or below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and math as measured in the SBAC assessment taken in the Spring. The program will be conducted two hours a week from February 11 – April 2, 2020 for a total of 16 sessions. No more than 7 teachers will be selected and compensated up to two hours per week at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10000-1130-1070000. Approval is requested for all teachers to establish a substitute pool.

1	Acuna, Norma	11	Hernandez, Abigail	21	Perez-Rodas, Esmeralda
2	Cocca, Yvette	12	Jackson, Latrice	22	Rodriguez, Maria
3	Corrigan, Carol	13	Jones, Carolyn	23	Saucedo, Adela
4	Crutchfield, James	14	Lewis, Efrem	24	Talley, Carole
5	Cruz-Ortiz, Christina	15	Lopez, Claudia	25	Tostado, Marco
6	Franco, Corina	16	Luy, Maria	26	Villalobos, Leonor
7	Garcia-Fombona, Mayra	17	Medina, Richard	27	Viramontes, Otilio
8	Giacoman, Shirley	18	Morris, Patrice	28	Zavala, Ana
9	Guevara-Cervantes, Carmen	19	Nuno, Jorge	29	Zavalza, Olga
10	Helmets, Susanna	20	Osuna-Reyes, Perla		

CERTIFICATED PERSONNEL REPORT 01/23/2020

Request approval of extra duty hours for a teacher at Rosa Parks Elementary School to conduct the Reading Recovery Program- Focus: Reading. The goal for the reading recovery program is to dramatically reduce the number of 3rd - 6th grade students who have extreme difficulty learning to read. This program will target our students who are in need of improving their reading and English language development. The teacher will provide guidance in phonemic awareness, phonics, and fluency providing additional support for all learners, especially our English Learners as a way to provide guidance on the requirements of Title III, Part A of the Every Student Succeed Act (ESSA). Instruction will be conducted on Mondays from February 24, 2020 to May 4, 2020. The Instructional Lead will be compensated up to 10 hours for coordinating and overseeing the Reading Recovery Program. One teacher will be compensated up to 1 hour on Mondays (not to exceed 8 hours) at the contractual hourly rate from Title I funds 01.0-42030.0-00000-27000-1930-1110000 (Lead) and 01.0-42030.0-11100-10000- 1130-1110000 (Teacher). Approval is requested for all teachers to establish a sub pool. This item was previously approved but is resubmitted to correct the dates of the program.

1	Bahmanpour, Melissa	9	Henriquez, Mayra	17	Peterson, Christine
2	Brown-Belton, Kimberly	10	Meeks, Kieisha - Lead	18	Quinton, Catherine
3	Chavez, Zulma	11	Nguy, Chung	19	Saldivar, Sandra
4	Dimas, Blanca	12	Nieto, Yesenia	20	Taylor, Charlotte
5	Dorsey, Jerilyn	13	Ochoa, Susana	21	Tolbert, Helen
6	Galvan, Ricardo	14	Ozoemena, Nnenna	22	Wiley, Jerome
7	Gomez, Adriana	15	Padilla, Elizabeth	23	Williams, Roxanna
8	Hamilton, Stuart	16	Perry, Patrice		

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.2. Request Ratification of Consultant Agreement with Shaw HR Consulting for Interactive Process Assistance from January 1, 2020 to June 30, 2020

Rationale:

Administration requests ratification of the contract with Shaw HR Consulting for interactive process assistance from January 1, 2020 through June 30, 2020.

All California employers are required to follow rules and regulations of the Americans with Disability Act (ADA) and State of California Fair Employment and Housing Act (FEHA). Shaw HR Consulting specializes in assisting districts and employees through complex interactive process situations in regards to disability accommodation.

Consulting services include:

- Disability Compliance Strategy - including policy and program development of programs such as Early Return-to-Work and Leave Management
- Disability Compliance Implementation - including the creation of Essential Functions Position Analysis (EFPA) documents
- Interactive Process Coordination and Facilitation
- Fitness for Duty Management

Shaw HR Consulting would assist with complex cases on an as-needed, per-case basis at the rates listed below. This contract is not to exceed \$15,000.00.

Rates:

- \$350 per hour for Rachel Shaw, Consultant
- \$200 per hour for all other staff

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Certificated Human Resources

Funding Account Number: 01.0.00000.00000.74000.5850.740000

Amount: Not to exceed \$15,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.C.1. Request Approval of Classified Personnel Report: Employment, Assignments, Leaves, and Separations

Rationale:

The following is the Classified Personnel Report for January 23, 2020, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, and leaves for approval and/or ratification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Public - Classified Personnel Schedule 1.23.2020

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
1.	Marquez, Judy	From Classification: Campus Monitor To Classification: Testing Assistant Work Hours: 6 Location: Rosa Parks ES Funding Source: Supplemental & Concentration Fund 50% - Unrestricted Resource Fund 50% Reason: Vacant Position. Previous employee promoted.	Range: 116 Step: 01	192000111 10/31/19 to 12/31/19 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

MEDICAL LEAVES

NAME		POSITION	LOCATION	Effective Start/End Date
2.	Adams, Keshawna	Custodian	MOT	09/26/19 - 03/01/20

FAMILY MEDICAL LEAVE ACT (FMLA)

NAME		POSITION	LOCATION	Effective Start/End Date
3.	Jackson, Anthony	Sr. Custodian	Cesar Chavez Middle School	01/10/20 - 06/30/20 Intermittently as needed
4.	Jaramillo, Amanda	Instructional Assistant Special Education	Cesar Chavez Middle School	12/15/19 - 12/20/19
5.	Jaramillo, Amanda	Instructional Assistant Special Education	Cesar Chavez Middle School	01/13/20 - 03/27/20

LEAVES: RESIGNATION

NAME		POSITION	LOCATION	Effective Start/End Date
6.	Arellano, Macrina	Accounting Technician	Fiscal Services	01/01/20
7.	Bonam, Raphael	Instructional Assistant Special Education	Wilson Elementary School	01/12/20
8.	Torres, Gabriel	Instructional Assistant Special Needs	Hosler Middle School	12/20/19

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.C.2. Request Approval to Increase Wages for Various Classifications per State of California Minimum Wage Law

Rationale:

The administration requests approval to increase the hourly salary wage to \$13.00 per hour for the following classifications only:

- Campus Monitor
- Student Worker
- Student Store Worker
- Tutor

The hourly wage shall increase to \$13.00 per hour, effective January 1, 2020, in accordance with State of California minimum wage laws. Per minimum wage legislation, the California minimum wage increased to \$13.00 on January 1, 2020.

The current rate of pay is:

- Campus Monitor: \$12.36/hour
- Student Worker: \$12.00/hour
- Student Store Worker: \$12.00/hour
- Tutor: \$12.00/hour

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: Various

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

**14.D.1. Request Board to Review and Ratify Purchase Orders for Period Beginning
December 16, 2019 through December 27, 2019 per Education Code 17605 and 42636**

Rationale:

Staff requests Board to review and ratify Purchase Orders, per Education Code 17605 and 42636, as indicated on Schedule 19-20:03.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$120,546.09

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Purchase Order List

SCHEDULE FY: 19-20:03
LUSD BOARD BEST PURCHASE ORDER/CONTRACT LIST
DECEMBER 16, 2019 THROUGH DECEMBER 27, 2019

VENDOR NAME	DOCUMENT FUNCTION	B.E.S.T. PO CONTRACT NO.	SCHOOL LOC. / DEPT.	LINE AMOUNT
WORKSHOP / TRAVEL	New	200000001823	7390000	\$8,925.00
CALIFORNIA INTERSCHOLASTIC FEDERATION	New	200000001804	4320000	\$1,494.00
SHARP INTERNATIONAL	New	200000001795	7390000	\$650.00
CALIFORNIA SCIENCE CENTER	New	200000001834	3220000	\$25.00
WEST COAST ELITE DANCE, INC.	New	200000001792	7390000	\$550.00
NATURAL HISTORY MUSEUM	New	200000001837	3220000	\$12.00
NORTH STAR ELECTRONICS, LLC	New	200000001803	3220000	\$1,058.40
LOS ANGELES COUNTY OFFICE OF EDUCATION	New	200000001830	7380000	\$300.00
SPINITAR PRESENTATION PRODUCTS, INC.	New	200000001801	1060000	\$45.00
SPINITAR PRESENTATION PRODUCTS, INC.	New	200000001801	1060000	\$1,653.69
TODD M MACY	New	200000001809	7350000	\$30,000.00
CALIFORNIA SCIENCE CENTER	New	200000001828	1070000	\$520.00
SKILLSUSA STORE/E-GROUP	New	200000001827	7390000	\$44.10
SKILLSUSA STORE/E-GROUP	New	200000001827	7390000	\$297.68
SKILLSUSA STORE/E-GROUP	New	200000001827	7390000	\$109.15
SKILLSUSA STORE/E-GROUP	New	200000001827	7390000	\$110.25
SKILLSUSA STORE/E-GROUP	New	200000001827	7390000	\$94.82
PUPIL TRANSPORTATION INFORMATION, LLC	New	200000001826	7650000	\$31,600.00
CALIFORNIA TRANSPORT REFRIGERATION	New	200000001832	7650000	\$1,000.00
EDMENTUM, INC.	New	200000001810	1080000	\$6,807.00
GALLS	New	200000001778	7680000	\$2,000.00
TOM'S TRUCK CENTER	New	200000001800	7600000	\$11,800.00
PACIFIC COAST LOCATORS, INC.	New	200000001805	3210000	\$14,800.00
PACIFIC COAST LOCATORS, INC.	New	200000001805	3210000	\$3,000.00
PACIFIC COAST LOCATORS, INC.	New	200000001805	3210000	\$1,650.00
ORIENTAL TRADING COMPANY, INC.	New	200000001831	7380000	\$2,000.00

TOTAL \$ 120,546.09

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.D.2. Request Approval of Warrant and ACH Schedule

Rationale:

Staff requests approval of the Warrant and ACH Schedule for the period of December 18, 2019 through December 31, 2019.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$472,142.11

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Warrant Schedule

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: January 23, 2020

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of December 18, 2019 - December 31, 2019

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
12/18/19	\$	238,393.08	12/25/19	\$ -
12/19/19	\$	19,579.68	12/26/19	\$ -
12/20/19	\$	136,481.33	12/27/19	\$ -
12/23/19	\$	77,688.02	12/30/19	\$ -
12/24/19	\$	-	12/31/19	\$ -
		Total	\$	472,142.11
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: January 23, 2020
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of December 18, 2019 - December 31, 2019

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 436,158.55
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 314.01
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 6,256.97
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 2,181.08
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 21,927.54
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 5,303.96
10) <u>Scholarship Fur</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ -
Total Warrants All Funds	\$ 472,142.11

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
12/18/19	226,961.41	175.74	6,256.97	-	-	-	-	-	4,998.96	-	-	238,393.08
12/19/19	15,101.78	-	-	-	-	4,477.90	-	-	-	-	-	19,579.68
12/20/19	118,893.42	138.27	-	-	-	17,449.64	-	-	-	-	-	136,481.33
12/23/19	75,201.94	-	-	2,181.08	-	-	-	-	305.00	-	-	77,688.02
12/24/19	-	-	-	-	-	-	-	-	-	-	-	0.00
12/25/19	-	-	-	-	-	-	-	-	-	-	-	0.00
12/26/19	-	-	-	-	-	-	-	-	-	-	-	0.00
12/27/19	-	-	-	-	-	-	-	-	-	-	-	0.00
12/30/19	-	-	-	-	-	-	-	-	-	-	-	0.00
12/31/19	-	-	-	-	-	-	-	-	-	-	-	0.00
Rpt 012320	436,158.55	314.01	6,256.97	2,181.08	0.00	21,927.54	0.00	0.00	5,303.96	0.00	0.00	472,142.11

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.D.3. Request Approval for District Personnel to Attend the Spring 2020 Aeries Users' Conference, Sponsored by Eagle Software Regional, in Ontario, CA on March 2-4, 2020

Rationale:

The administration requests approval to attend the Spring 2020 Aeries Users' Conference, sponsored by Eagle Software Regional, in Ontario, CA on March 2-4, 2020.

The Aeries Users' Conference is an opportunity for participants to enhance their existing foundation of knowledge and share their experience to better meet the needs of the schools. Professional development will support restructuring of course study and data analysis process.

Participants:

Ricardo Jurado, Assistant Director, Assessment & Accountability

Diana Hawkins, Data Analyst

Celia Lopez, Student Data Technician

Amy Maravilla, Student Data Technician

Cost includes registration fees, meals, mileage and parking.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*2050

Name of Funding Source and/or Location: Business Services

Funding Account Number: 01.0.00000.00000.77000.5220.762000

Amount: \$3,500.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.D.4. Request Approval to Adopt Recommended Changes to the Conference and Travel Guidelines Board Policy (Second Reading/Adoption - June 28, 2018)

Rationale:

The administration requests approval to adopt recommended changes to the Conference and Travel Guidelines Board Policy listed on attachment, as submitted for Second Reading/Adoption - June 28, 2018. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA Updates.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Conference and Travel Guidelines



CONFERENCE AND TRAVEL GUIDELINES

- All conference attendance and related travel must be in the interest of the District and in accordance with the adopted budget.
- All conference and travel requires Cabinet/Superintendent approval.
- Conference and travel expenses to destinations that are 50 or more miles away **and/or**
- **\$200** or greater requires **prior** Board approval.
- A requisition is required for **all** conference and travel (travel that has no registration or meal reimbursement, with mileage for the only expense does not require a requisition).
- The Conference Expense Claim Form along with itinerary must be submitted within 30 days of completion of travel, with Administrator approval signatures. All fields are to be completed; **incomplete forms will be returned** and will delay the reimbursement process.

MEAL ALLOWANCE AND REIMBURSEMENT

Meals shall be paid at meals per diem rate when the traveler is in "travel status". An employee is considered in travel status when they are traveling on behalf of the District, more than 50 miles one way (most direct route) from either their workstation or personal residence. Per diem is paid at the prevailing General Services Administration (GSA) standard rate (*published online at www.gsa.gov/perdiem*) in accordance with the following:

- The daily meal allowance is \$61 for any travel that requires overnight lodging. This amount is the total amount for all meals (breakfast, lunch, and dinner).
- The meal allowance for same-day travel that lasts more than 6 hours is \$33.
- No meal allowance is provided for travel that lasts less than 6 hours.
- All meals must be purchased within the period of the approved travel.
- Only the amount of the actual purchase will be reimbursed.
- Alcoholic beverages will not be reimbursed.
- Any excess meal costs that are for non-luxury meal items and are reasonable for the location of conference will be reimbursed with Cabinet/Superintendent approval.

LODGING

Lodging expenses will be reimbursed at the prevailing General Service Administration (GSA) rates (published online at www.gsa.gov/perdiem), when overnight travel is required to a location in excess of 50 miles from the personal residence of the employee, in accordance with the following:

- Lodging expense is allowed for travel to destinations that are 50 or more miles away.
- Lodging may be only for the minimum required number of days.
- Lodging should be limited to good, moderately priced commercial lodging establishments. Rooms should be booked with a government reduced rate, if available.

- Only the room rate, taxes, and related fees, such as parking, are reimbursable. Incidental expenses such as movie rentals and laundry services are not reimbursable.
- The Hotel/Motel Transient Occupancy Tax Waiver form should be presented to the hotel/motel at the time of registration or reservation if prepaid.
- Employees shall use a personal credit card for room incidentals upon checking into the hotel.
- The District will secure lodging (rates and taxes only). The persons with authority to arrange travel are:
 - Socorro Gutierrez, sogutierrez@mylUSD.org, for Superintendent and Human Resources
 - Griselda Rodriguez, grodriguez@mylUSD.org, for Educational Services
 - Elizabeth Escalona, eescalona@mylUSD.org, for Business Services
 - The District's Travel Coordinator is Renee Johnston, rjohnston@mylUSD.org.
- Travelers should be prepared to present their own personal valid credit card to be used as security for incidentals and personal purchases.

TRAVEL

The mode of travel used (i.e., airplane, train, bus, etc.) should be the most economic and efficient means of transportation.

Mileage

- Mileage reimbursement of **\$0.575** (IRS rate effective January 2020) is made for each mile traveled, using the traveler's starting point minus commuting miles.
- Mileage Claims covering one month shall be submitted through claimant's principal/administrator to the Accounting Department within the first five days of the month.
- Claims must be held by the employee until the reimbursement amount exceeds \$10.00.
- Provide documentation which verifies miles traveled. Acceptable items are online maps (i.e., Google Maps, MapQuest, etc.) which indicate both a starting location and ending location, with mileage indicated.
- Employees shall NOT claim reimbursement for automobile usage from his/her residence to the work site during regular assigned work hours. Reimbursements of mileage are for authorized use of a personal automobile with a valid driver's license on official school business. District vehicle use is exempt from mileage reimbursement.
- Reimbursable mileage occurs when:
 - Travel originates from the employee's site. All miles traveled from the employee's site to and from other locations on work assignment are reimbursable.
 - Miles traveled exceed commuter mileage. Commuter mileage is the employee specific miles typically traveled from their home to work and back again.
 - All miles traveled on work assignment on weekends and holidays.
- Employees claiming for travel on a Board Approved Conference should use the Conference Expense Claim form for mileage.
- Mileage for meetings without additional costs (i.e., no registration fees or meals) does not require a conference claim form. These miles should be reported on the Mileage Claim Form for reimbursement.

Airfare

- Airfare will be secured at the lowest cost option available with reasonable travel times.

- The District will secure airfare. The people with authority to arrange travel are:
 - Socorro Gutierrez, sogutierrez@mylUSD.org, for Superintendent and Human Resources
 - Griselda Rodriguez, grodriguez@mylUSD.org, for Educational Services
 - Elizabeth Escalona, eescalona@mylUSD.org, for Business Services
 - The District's Travel Coordinator is Renee Johnston, rjohnston@mylUSD.org.
- Parking at airports should be at the low cost option.
- Airport Shuttles from the traveler's home to the airport should be considered when the cost is lower than the combined parking and mileage cost.

Shuttles, Cabs, and Rental Cars

- When choosing between types of supplemental transportation (i.e., shuttles, cabs, and rental cars used when flying into other cities) the lowest price option should be used.
- For instance, if travel is expected only to and from the airport and the primary destination (hotel or meeting venue), and there is only one traveler, an airport shuttle will likely be the lowest price option. When there are multiple travelers, cabs or taxis may be the lowest price option. If travel is required from the primary destination (multiple meeting venues, or few meal options available within walking distance), then a rental car may be the lowest price option.
- Rental cars should be modest and affordable.
- The District will secure rental cars. The persons with authority to arrange travel are:
 - Socorro Gutierrez, sogutierrez@mylUSD.org, for Superintendent and Human Resources
 - Griselda Rodriguez, grodriguez@mylUSD.org, for Educational Services
 - Elizabeth Escalona, eescalona@mylUSD.org, for Business Services
- The District's Travel Coordinator is Renee Johnston, rjohnston@mylUSD.org

RECEIPTS

- All expenditures must be documented by detailed receipts.
- The receipts must show a date and time and the details of the items purchased. For instance, meal receipts must show each item ordered; the credit card receipt showing just the total of the meal is **not** sufficient. Lodging receipts should show the room rate, taxes and fees assessed. Shuttle and cab receipts should show the date, destination, and cost. Rental car receipts should show all details of the car rental including type of car rented, days rented, mileage, and cost.
- Please provide original receipts. If original is not available copies of receipts will be accepted, including photo images (printed out) of receipts.
- Each person should submit a separate itemized receipt; **shared receipts should be avoided**. If several persons are traveling together and shared a meal, and separate receipts are not available, then each person should submit a copy of the shared receipt, with their purchases highlighted, and their total indicated.

CLAIM FORM REQUIREMENTS

Conference Expense Claim Forms, with proper authorizing signatures, must be submitted to Accounting within 30 days of the completion of travel.

The following information must be provided on the Conference Expense Claim Form:

- Claimant's name and contact information
- Requisition number
- Conference or meeting title, location, and duration (beginning and ending date and time)
- Type of traveler, i.e., board member, employee, or non-employee (typically a parent or community member)
- Board approval date
- Details of costs incurred each date of travel (supported by detailed receipts)
- Claimant's signature and date of signature
- School/department name
- Account number (complete account string). This account number indicates where the costs are to be charged and should correspond to the account number used in the requisition.
- Administrator/principal approval signature
Program administrator approval signature for all restricted programs

The following items must be attached to the Claim Form:

- Board Approval for conferences and travel expenses to destinations that are 50 or more miles away **and/or** \$200 or greater
- Receipts for each expense

Please make a copy of the completed form and all supporting documents before submitting to the District Office. If you have additional questions you may contact Yolanda Vega, Accounting Manager at (310) 886-1685.

ADMINISTRATIVE REGULATIONS (AR) #3350
Approved by the Superintendent on May 6, 2013.

The regulation addresses travel expenses and intends to clarify some of the ambiguities found in the Board Policies. The AR is in effect as of May 6, 2013.

PERTAINS TO: ALL PERSONNEL

AR 3350

TRAVEL EXPENSE

General

Employee must choose the most economic and efficient means of transportation. Ground transportation expense using employee's own vehicle will be reimbursed using the Internal Revenue Service (IRS) mileage reimbursement rate. Air transportation expenses will be reimbursed based on actual cost.

A meal allowance of \$50 per day for all three meals (breakfast, lunch and dinner) is allowed for any District sanctioned travel that requires overnight lodging.

A meal allowance of \$25 is allowed for same day travel that lasts more than 6 hours. No

meal allowance for travel that lasts less than 6 hours.

Lodging expense is allowed for any travel destination that is 50 miles or more away from the District Office. The reimbursement is based on actual cost. No lodging expense is allowed for any travel destination that is less than 50 miles from the District Office.

All travel expense reimbursement claims must be supported by the original receipts and approval of the claimant's immediate supervisor.

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.E.1. Request Approval of Resolution No. 19-20/18 - Endorsing February 2020 as African-American History Month to be Celebrated in All Schools of the Lynwood Unified School District

Rationale:

The first national week-long observance of African-American History was in February 1926 by noted Black scholar and historian Dr. Carter G. Woodson. It was expanded to a month-long observance in 1976.

Each year, a theme for the observance is selected by the Association for the Study of African American Life and History, an organization founded by Dr. Woodson. This year's national theme is "African Americans and the Vote".

The purpose of the African-American History Month is to call attention to the many cultural, social, spiritual and economic contributions of African-Americans to the United States. It is, therefore, requested that the School Board endorse the National African-American History Month and encourage its celebration in all LUSD schools.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

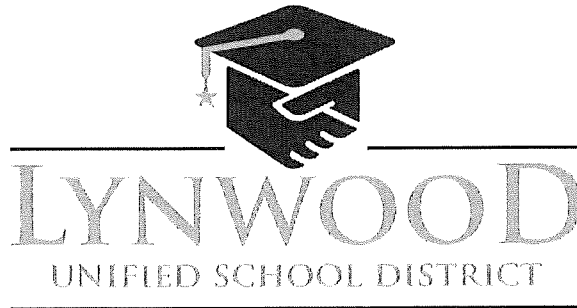
☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/18 - African-American History Month



Board of Education

AFRICAN-AMERICAN HISTORY MONTH

RESOLUTION NO. 19-20/18

*Endorsing February 2020 as National African-American History Month
to be Celebrated in all Schools of Lynwood Unified School District*

WHEREAS, the history of African-Americans here in the United States, as well as throughout the ages, is indeed unique and vibrant, and it is appropriate to celebrate this history during the month of February which has been proclaimed as African-American History Month; and

WHEREAS, the history of the United States is rich with inspirational stories of great men and noble women whose actions, words, and achievements have united Americans and contributed to the success and prosperity of the United States; and

WHEREAS, among those Americans who have enriched our society are the members of the African-American community—individuals who have been steadfast in their commitment to promoting brotherhood, equality, and justice for all; and

WHEREAS, from the earliest days of the United States, the course of its history has been greatly influenced by Black heroes and pioneers in many diverse areas, from science, medicine, business, and education to government, industry, and social leadership; and

WHEREAS, the official, national, week-long celebration of African-American history initiated in February 1926 by noted Black scholar and historian Dr. Carter G. Woodson has expanded to a month-long observance during February; and

WHEREAS, each year, African-American History Month focuses upon a theme of the history of the African-American people, and 2020's theme is "African Americans and the Vote", emphasizing the movement of people of African descent to new destinations and subsequently to new social realities; and

WHEREAS, the story of African-Americans is a story of resilience and perseverance. It traces a people who refused to accept the circumstances under which they arrived on these shores, and it chronicles the generations who fought for an America that truly reflects the ideals enshrined in our founding documents. It is the narrative of slaves who shepherded others along the path to freedom and preachers who organized against the rules of Jim Crow, of young people who sat-in at lunch counters and ordinary men and women who took extraordinary risks to change our Nation for the better. During National African-American History Month, we celebrate the rich legacy of African-Americans and honor the remarkable contributions they have made to perfecting our Union; and

WHEREAS, this annual designation prompts our diverse community to become aware of, recognize, and celebrate the many cultural, social, spiritual, and economic contributions of African-Americans to the United States, as well as to promote understanding and harmony among all people; and

WHEREAS, the Lynwood Unified School District provides its diverse student body with programs and services that emphasize ethnic pride, cultural sensitivity, positive intergroup relations, and cross-cultural commutations; and

WHEREAS, during National African-American History Month, we pay tribute to the contributions of past generations and reaffirm our commitment to keeping the American dream alive for the next generation. In honor of those women and men who paved the way for us, and with great expectations for those to follow, let us continue the righteous cause of making America what it should be -- a Nation that is more just and more equal for all its people; and

WHEREAS, the Lynwood Unified School has woven into its curriculum the study of African-American History.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Lynwood Unified School District approves Resolution No. 19-20/18, endorsing February as National African-American History Month to be celebrated in all of its schools.

Passed and adopted by the Governing Board of the Lynwood Unified School District on January 23, 2020.

Gary Hardie, Jr. – Board President

BOARD OF EDUCATION

Gary Hardie, Jr. President	Maria G. Lopez Vice-President	Briseida Gonzalez, MSW Clerk	Alfonso Morales, Esq. Member	Alma-Delia Renteria, M.Ed. Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.E.2. Request Approval of Resolution No. 19-20/19 - Supporting the Prevention of Teen Dating Violence and Recognizing and Declaring February as Teen Dating Violence Awareness Month

Rationale:

In response to former President Barack Obama's Presidential Proclamation addressing the alarming number of young people who experience physical, sexual, and/or emotional abuse as part of a controlling and violent dating relationship, the administration submits this resolution for its intent to develop and implement activities that will increase awareness of dating abuse, to educate students with regards to promoting healthy relationships, defining abusive and unhealthy relationships, and to refer students who experience such abuse to appropriate agencies.

The resolution also expresses the District's recognition and declaration of February as Teen Dating Violence Awareness Month.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

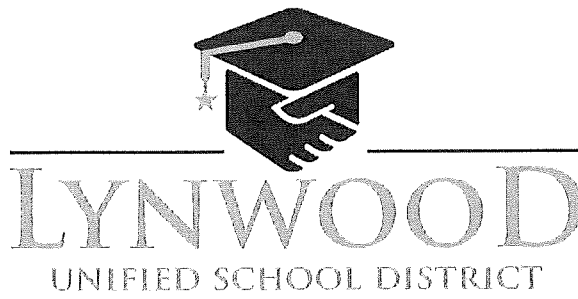
☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/19 - Teen Dating Violence Awareness Month



Board of Education

TEEN DATING VIOLENCE AWARENESS MONTH

RESOLUTION NO. 19-20/19

*Recognizing and declaring of February as
Teen Dating Violence Awareness Month*

WHEREAS, teenage dating violence is a serious and growing problem throughout Los Angeles County and the nation; and

WHEREAS, nearly 1.5 million high school students nationwide experience physical abuse from a dating partner in a single year; and

WHEREAS, one in three teens in the United States is a victim of physical, emotional and/or verbal abuse from a dating partner; and

WHEREAS, one in ten high school students has been purposefully hit, slapped or physically hurt by a boyfriend or girlfriend and approximately one quarter of high school girls have been victims of physical and/or sexual abuse; and

WHEREAS, twenty percent of teen girls exposed to physical dating violence did not attend school because the teen girls felt unsafe either at school, or on the way to or from school, on one or more occasion in a 30-day period; and

WHEREAS, violent relationships in adolescence can have serious ramifications for victims by putting the victims at higher risk for substance abuse, eating disorders, risky sexual behavior, suicide, and adult re-victimization; and

WHEREAS, social media abuse and digital device abuse, such as "sexting", is also becoming a method and venue for teen dating abuse and one in three teens say they are text messaged 10 to 30 times an hour by a partner inquiring; and

WHEREAS, 68 percent of teens have identified that boyfriends and girlfriends sharing private or embarrassing pictures or videos on cell phones and computers is a serious problem; and

WHEREAS, 71 percent of teens regard boyfriends and girlfriends spreading rumors about them on cell phones and social networking sites as a serious problem; and

WHEREAS, primary prevention programs are a key part of addressing teen dating violence and many successful community examples include education, community outreach, and social marketing campaigns that also understand the cultural appropriateness of programs; and

WHEREAS, the Lynwood Unified School District has demonstrated a commitment to teen dating violence prevention and desires to maintain and enter into partnerships with teen dating violence prevention community organizations to provide education and dating violence prevention programs to students and staff around teen dating violence; and

WHEREAS, the District is dedicated to improving the climate on school campus and implementing policies in furtherance of responding to and preventing teen dating violence; and

WHEREAS, the District seeks to ensure that school site staff is prepared to recognize, respond to, and intervene effectively in incidents and reports of violence, act to prevent abusive behaviors, and engaging parents and students in promoting healthy teen relationships and to direct follow up when incidents occur; and

WHEREAS, the District supports administrators, faculty, staff, parents, students and community members in reinforcing good conduct, self-discipline, good citizenship and academic success in order to promote a positive school culture.

NOW THEREFORE BE IT RESOLVED, that the Governing Board of the Lynwood Unified School District supports teen dating violence prevention.

BE IT FURTHER RESOLVED, that the Board directs the Superintendent to implement action steps and collaborate with families and community stakeholders to educate students and school personnel on violence prevention, including but not limited to adolescence dating abuse and ongoing professional development and that school administrators or their designee will respond to incidents or complaints of dating abuse; and

BE IT FURTHER RESOLVED, that schools provide prevention education for students on topics including, but not limited to, promoting healthy relationships, defining abusive and unhealthy relationships, responsible use of technology, youth-led awareness and prevention activities, and early interventions in response to incidents of dating abuse and referral of students who experience abuse; and

BE IT FURTHER RESOLVED, that dating abuse prevention and awareness activities be developed, implemented and reviewed and updated as necessary by the Superintendent; and

BE IT FINALLY RESOLVED, that the Lynwood Unified School District supports the United States Congress and joins with other school districts across the nation in recognizing and declaring February of each year as Teen Dating Violence Awareness Month.

Passed and Adopted by the Governing Board of the Lynwood Unified School District on January 23, 2020.

Gary Hardie, Jr. – Board President

BOARD OF EDUCATION

Gary Hardie, Jr. President	Maria G. Lopez Vice-President	Briseida Gonzalez, MSW Clerk	Alfonso Morales, Esq. Member	Alma-Delia Renteria, M.Ed. Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.E.3. Request Approval of Resolution No. 19-20/20 - Recognizing February as a Celebration of Persons with Special Needs to be Celebrated in All Schools of Lynwood Unified School District

Rationale:

Staff requests approval of Resolution No. 19-20/20, recognizing February as a celebration of persons with special needs to be celebrated in all schools of the Lynwood Unified School District.

The history of students and persons with special needs here in the United States, as well as throughout the ages, are unique and vibrant.

There are almost 700,000 students with special needs in California's K-12 education system and among those students and persons with special needs who have enriched our community - those individuals have been steadfast in their commitment to equity, equality, and justice for all.

The Rehabilitation Act of 1973, the Education for all Handicapped Children Act of 1975 and the Americans with Disabilities Act of 1990 focus on: inclusion, full participation, economic self-sufficiency, and equality of opportunity for all people with disabilities and special needs. The Individuals with Disabilities Act of 1990 (IDEA) and the Reauthorization of the Individuals with Disabilities Act of 2004 address the educational needs of children with special needs.

Each year, in February, focus is given on the important milestones by students and persons with special needs and to encourage its celebration in all Lynwood Unified schools.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

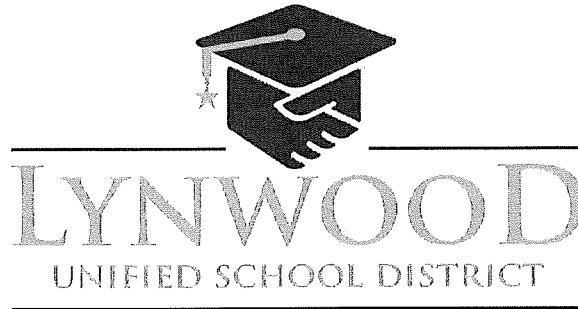
☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/20 - Celebrating Students & Persons with Special Needs



Board of Education

CELEBRATING STUDENTS & PERSONS WITH SPECIAL NEEDS

RESOLUTION NO. 19-20/20

Celebration of Persons with Special Needs in all Schools of Lynwood Unified School District

WHEREAS, the history of students and persons with special needs here in the United States, as well as throughout the ages, are unique and vibrant; and

WHEREAS, there are approximately over 700,000 students with special needs in California's K-12 education system; among those students and persons with special needs who have enriched our community— those individuals who have been steadfast in their commitment to equity, equality, and justice for all; and

WHEREAS, in 1954, Brown vs. the Board of Education of Topeka, Kansas established an educational format in the United States of segregating black and white students into separate schools was deemed unconstitutional and a violation of civil rights for students; and

WHEREAS, the education of all children is an important and fundamental aspects of the Civil Rights Movement; and

WHEREAS, the Rehabilitation Act of 1973, the Education for all Handicapped Children Act of 1975 and the Americans with Disabilities Act of 1990 focus on: inclusion, full participations, economic self-sufficiency, and equality of opportunity for all people with disabilities and special needs; and

WHEREAS, the Individuals with Disabilities Act of 1990 (IDEA) and the Reauthorization of the Individuals with Disabilities Act of 2004, address the educational needs of children with special needs; and

WHEREAS, each year, in February, a focus will be to chronicle the important milestones by students and persons with special needs and others in the battle for equal rights and equal treatment under the law; and

WHEREAS, in the City of Lynwood, February 23, 2020 is designated for the Celebration of Persons with Special Needs; and

WHEREAS, promoting in our schools the recognition of the contributions of students and persons with special needs to our society and the instruction that promotes awareness and understanding of disability history, students and persons with special needs, and the disability rights movement through school curriculum and other school activities; and

WHEREAS, this annual designation prompts our diverse community to become aware of, recognize, and celebrate the many cultural, social, spiritual, and economic contributions of students and persons with special needs to the United States; and

WHEREAS, the Lynwood Unified School District provides its diverse student body with programs and services that support students with special needs; and

WHEREAS, Lynwood Unified School District and the community of Lynwood and surrounding cities encourage cooperation between the school district and community to promote awareness, equity and ethical treatment for students and persons with special needs.

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Lynwood Unified School District approves Resolution No. 19-20/20 for the Celebration of Persons with Special Needs in all of its schools.

Passed and adopted by the Governing Board of the Lynwood Unified School District on January 23, 2020.

Gary Hardie, Jr. – Board President

BOARD OF EDUCATION

Gary Hardie, Jr. President	Maria G. Lopez Vice-President	Briseida Gonzalez, MSW Clerk	Alfonso Morales, Esq. Member	Alma-Delia Renteria, M.Ed. Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, January 23, 2020

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.E.4. Request Approval of Resolution No. 19-20/21 - Designating the Week of February 3-7, 2020 as National School Counseling Week

Rationale:

The administration requests approval of Resolution No. 19-20/21, designating the week of February 3-7, 2020 as National School Counseling Week.

It is the commitment of public school districts throughout the nation to acknowledge the contributions of school counselors. National School Counseling Week highlights the tremendous impact school counselors have in helping students achieve success in school and life.

This resolution is to recognize Lynwood Unified School District's school counselors for their work with all students in assisting them to meet their academic and career planning goals, as well as addressing their personal and social-emotional needs.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

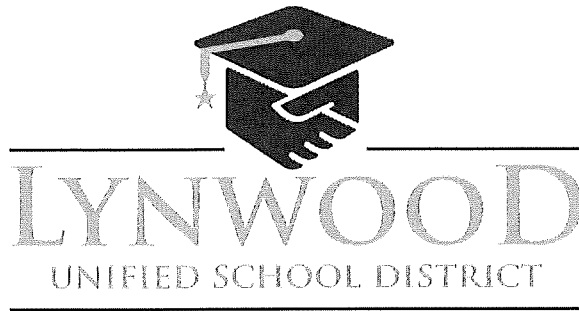
☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/21 - National School Counseling Week



Board of Education

National School Counseling Week

RESOLUTION NO. 19-20/21

Recognizing the Role of School Counseling in Helping Students Realize Their Potential

WHEREAS, the Lynwood Unified School District recognizes the week of February 3-7, 2020 as National School Counseling Week, with this year's theme of "School Counselors: Helping Students Reach for the Stars", and acknowledges the vital role and tremendous impact school counselors have in helping students achieve success in school and life; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, talents, and address their social emotional needs as these traits relate to academic achievement career planning and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social emotional growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school; and

WHEREAS, National School Counseling Week, sponsored by the American School Counselor Association (ASCA), highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career;

NOW THEREFORE BE IT RESOLVED, that the Lynwood Unified School District Board of Education joins school districts throughout the United States to focus public attention on the unique contributions of school counselors by celebrating "National School Counseling Week - February 3-7, 2020".

BE IT FINALLY RESOLVED, that the Lynwood Unified School District Board of Education is proud to honor the District's school counselors, who serve its students as they are a vital part of the educational process by working tirelessly to meet the academic, career planning and social emotional needs of **ALL** students.

Passed and Adopted by the Governing Board of the Lynwood Unified School District on January 23, 2020.

Gary Hardie, Jr. – Board President

BOARD OF EDUCATION

Gary Hardie, Jr.	María G. Lopez	Briseida Gonzalez, MSW	Alfonso Morales, Esq.	Alma-Delia Renteria, M.Ed.
President	Vice-President	Clerk	Member	Member

Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board