



BOARD AGENDA

Regular Meeting

June 25, 2020



REGULAR MEETING OF THE BOARD OF EDUCATION

June 25, 2020

5:00PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the REGULAR MEETING OF THE BOARD OF EDUCATION will be held on ~~June 04, 2020~~ **June 25, 2020**, to conduct its business meeting. Closed Session to be held at ~~5:30 p.m.~~ **5:00 p.m.** to 6:00 p.m, and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with the requirements set forth by California law.

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

Teleconferencing will be used during this meeting, in accordance with the Governor's Executive Orders N-25-20, dated March 12, 2020 and N-29-20, dated March 17, 2020.

In accordance with the Governor's Executive Order N-33-20 dated March 19, 2020 and Los Angeles County Department of Public Health Safer At Home Order for Control of COVID-19 dated March 19, 2020, the public will not be allowed to be present at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the telephonically accessible meeting, including auxiliary aids or services, please contact the Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to provide accessibility to the Board meeting.

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Public comment can be provided electronically through a temporary public comment email established for Lynwood Unified School District Board of Education Meetings at boardcomm@mylUSD.org. Public comment should be submitted **by 2:00 p.m. on Thursday, June 25, 2020**.

Public comment could also be provided by leaving a recorded message at (310) 886-1602 **by 2:00 pm on Thursday, June 25, 2020**. Any public comments received after the time indicated will not be included in the record.

Comments submitted by email and read during meetings, and speaker comments submitted by recorded message, are governed by Board Bylaw 9323. Each speaker is limited to 3 minutes and will be given the opportunity to address the Board in the order that the email or recorded message is received. The Board of Education has determined that a cumulative total of 20 minutes is a reasonable amount of time for public comment.

Participation in a public hearing held during the meeting and related public comment can occur by submitting a Google Form accessible at the following location: <https://forms.gle/43HRkJdr1cGhaqYN6>. A completed Google Form for participation in a public hearing should be submitted by 5:00 pm on the day of the meeting.

The District will be using the **Zoom and** Google Hangouts audio communication platform for this meeting.

Join Zoom Meeting:

Dial by your location

+1 669 900 9128 US

Meeting ID: 821 2875 9156

Password: 079861

AMENDED

Youtube Link for Live Video Stream:

<https://youtu.be/djAeEu5QiVo>

For Spanish Audio Translation on Google Hangouts Meeting:

Phone Number: +1 385-999-6177

PIN: 844 736 873#

A G E N D A

2. CALL TO ORDER

3. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Gary Hardie, Jr., President

Mrs. Maria G. Lopez, Vice-President

Ms. Briseida Gonzalez, MSW, Clerk

Mr. Alfonso Morales, Esq., Member

Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

**4. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON JUNE 25, 2020**

Motion _____ Second _____ Vote _____

5. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

Please include the following with your public comment:

- 1.) Full Name
- 2.) Address
- 3.) Phone Number
- 4.) Board Meeting Date
- 5.) Subject: Public Comment for Closed Session
- 6.) Agenda Item

6. GOVERNING BOARD - Recess to Closed Session

6.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

6.A.1. OAH Case No. 2020030299

6.A.2. Workers Compensation Case Nos. LYN14010096, LYN080500149

6.A.3. Workers Compensation Case Nos. LYN080500154, LYN070500064, LYN910500067,
LYN010500092, LYN050500071

**6.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(2),
(e)(2)**

6.B.1. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section
54956.9: One (1) Case

6.B.2. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section
54956.9: One (1) Case

**6.C. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)**

6.C.1. Classified EID# XM6558099

- 6.C.2. Classified EID# PY8507639
- 6.C.3. Classified EID# HV1960592
- 6.C.4. Certificated EID# WZ4494765
- 6.C.5. Certificated EID# NC3116213
- 6.C.6. Certificated EID# SZ6712915
- 6.C.7. Certificated EID# NC3528249
- 6.C.8. Certificated EID# HZ6252766

- 6.D. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

8. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member
Ms. Alma-Delia Renteria, M.Ed., Member
Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

9. FLAG SALUTE

10. REPORTS

10.A. Superintendent's Report

10.A.1. Presentation:

- 10.A.1.1. Preliminary Budget
- 10.A.1.2. Lynwood High School Facilities

10.A.2. Recognition:

- 10.A.2.1. Employee Spotlight

10.B. Board Members' Reports

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

Please include the following with your public comment:

- 1.) Full Name
- 2.) Address
- 3.) Phone Number
- 4.) Board Meeting Date
- 5.) Subject: Public Comment for Open Session
- 6.) Agenda Item/Topic

12. PUBLIC HEARING

Participation in a public hearing held during the meeting and related public comment can occur by submitting a Google Form accessible at the following location: <https://forms.gle/43HRkJdr1cGhaqYN6>. A completed Google Form for participation in a public hearing should be submitted by 5:00 pm on the day of the meeting.

12.A. Public Hearing on the 2020-21 Budget

Motion to Open Public Hearing by _____ Second by _____

Public Comments and Communications

Motion to Close Public Hearing by _____ Second by _____

13. ACTION ITEMS

- 13.A. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on May 31, 2020 and the Regular Meeting of the Board of Education on June 4, 2020

Motion _____ Second _____ Vote _____

13.B. ADMINISTRATION

- 13.B.1. Request Approval to Accept the COVID-19 Operations Written Report for the Lynwood Unified School District

Motion _____ Second _____ Vote _____

- 13.B.2. Request Approval to Adopt the 2020-2021 Budget

Motion _____ Second _____ Vote _____

- 13.B.3. Request Approval of Budget Adoption Resolution No. 19-20/124

Motion _____ Second _____ Vote _____

- 13.B.4. Request Approval to Enter Into a Facilities Use Agreement with Soleil Academy Charter School to Provide it Exclusive and Shared Use Space at Rosa Parks Elementary School and Mark Twain Elementary School for the Pro-Rata Share Amount of \$67,599.15 for the 2020-2021 Academic School Year

Motion _____ Second _____ Vote _____

13.C. FACILITIES - (Measure K and Measure N Projects)

- 13.C.1. Request Acceptance of Completion of CM-045919, New Playground Structure at Mark Twain Elementary School as Completed by Ortco, Inc.

Motion _____ Second _____ Vote _____

- 13.C.2. Request Approval to Award CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School to The Nazerian Group

Motion _____ Second _____ Vote _____

- 13.C.3. Request Approval to Enter Into an Agreement with Baytek Engineering for Asbestos and Lead Monitoring Services in Conjunction with CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School

Motion _____ Second _____ Vote _____

- 13.C.4. Request Approval to Award CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School to Golden Phoenix Construction

Motion _____ Second _____ Vote _____

- 13.C.5. Request Approval to Enter Into an Agreement with Geotechnical Professionals, Inc. (GPI), to Monitor the Construction of a New Fire Lane in Conjunction with CM-72020, Secure Entrance Project at Wilson Elementary School

Motion _____ Second _____ Vote _____

- 13.C.6. Request Approval to Enter Into an Agreement with Converse Consultants for Asbestos and Lead Monitoring Services in Conjunction with CM-42020, Secure Entrance Project at Lincoln Elementary School

Motion _____ Second _____ Vote _____

- 13.C.7. Request Approval to Enter Into an Agreement with Converse Consultants for Asbestos and Lead Monitoring Services in Conjunction with CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School

Motion _____ Second _____ Vote _____

- 13.C.8. Request Approval to Enter Into an Agreement with Executive Environmental for Asbestos and Lead Monitoring Services in Conjunction with CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School

Motion _____ Second _____ Vote _____

- 13.C.9. Request Acceptance of Change Order No. 1 with Ortco, Inc. Regarding CM-045919, New Playground Structure at Mark Twain Elementary School

Motion _____ Second _____ Vote _____

- 13.C.10. Request Approval to Award CM-42020, Secure Entrance Project at Lincoln Elementary School to Caltec Corp.

Motion _____ Second _____ Vote _____

- 13.C.11. Request Approval to Award CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School to Golden Phoenix Construction

Motion _____ Second _____ Vote _____

- 13.C.12. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School

Motion _____ Second _____ Vote _____

- 13.C.13. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School

Motion _____ Second _____ Vote _____

- 13.C.14. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-42020, Secure Entrance Project at Lincoln Elementary School

Motion _____ Second _____ Vote _____

- 13.C.15. Request Approval to Enter Into a Service Agreement with TYR, Inc. for DSA Inspection Services in Conjunction with CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval of the California State Preschool Program Contract #CSPP-0225 for the 2020-2021 School Year
- 14.A.2. Request Approval to Renew Agreement with Josefina Moreno to Provide Outreach Services as a Migrant Education Program Community Liaison for the Migrant Education Program from July 1, 2020 to June 30, 2021
- 14.A.3. Request Approval to Participate in the Advanced Placement (AP) 2020 Summer Institute between June 2020 and August 2020
- 14.A.4. Request Approval to Enter Into an Agreement with Ramon Carriel Atenas, Physical Therapist to Provide Mandated Services from July 1, 2020 to June 30, 2021
- 14.A.5. Request Approval to Attend the Project Lead the Way Virtual Trainings in Various Locations During Summer of 2020

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Employment, Assignments, Leaves, and Separations

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Employment, Assignments, Leaves, and Separations
- 14.C.2. Request Approval for Classified Employees to Provide Summer Work as Needed from June 22, 2020 through August 5, 2020 or Sooner

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval of Warrant and ACH Schedule for the Period of May 6, 2020 through May 26, 2020
- 14.D.2. Request Approval to Make Inter-Fund Cash Transfers for the 2020-2021 School Year
- 14.D.3. Request Acceptance of Report of Revolving Cash Fund #3
- 14.D.4. Request Acceptance of Record of Collections #5 (FY 19-20)

- 14.D.5. Request Approval to Dispose of Obsolete Furniture, Equipment, and Instructional Materials for Fiscal Year 2020-2021
- 14.D.6. Request Approval to Utilize Piggyback Contracts from Other Agencies for the 2020-2021 Fiscal Year in Accordance with LUSD Board Policy BP 3311 (a) and Public Contract Code 20118
- 14.D.7. Request Approval of Resolution No. 19-20/123 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers
- 14.D.8. Request Approval to Enter Into Agreement with Rhonda Moore ("Retired Annuitant") to Provide As Needed Services Related to the Payroll Manager Position from July 1, 2020 through December 30, 2020.

15. ADMINISTRATION

- 15.E.1. Request Approval to Attend Meetings, Workshops, and Conferences during the 2020-21 School Year
- 15.E.2. Request Approval to Renew Agreement with Eleuterio Davila to Provide Translation Services as Needed from July 1, 2020 to June 30, 2021

16. REPORT OUT OF CLOSED SESSION

17. ADJOURNMENT

PUBLIC HEARING

12.A. Public Hearing on the 2020-21 Budget

Rationale:

Pursuant to Education Code Section 42103 and 52062, school districts are required to hold a public hearing on the proposed budget prior to their adoption. The proposed budget was made available to the public to review prior to the public hearing.

The public hearing will be held as part of the June 25, 2020 regular meeting of the Board of Education.

- Motion to Open Public Hearing by _____ Second by _____
- Public Comments and Communications
- Motion to Close Public Hearing by _____ Second by _____

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

Comments:

ACTION ITEMS

13.A. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on May 31, 2020 and the Regular Meeting of the Board of Education on June 4, 2020

Rationale:

The administration requests approval of minutes for the special meeting/study session of the Board of Education on May 31, 2020 and the regular meeting of the Board of Education on June 4, 2020.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

- 1.) Board Meeting Minutes- May 31, 2020
- 2.) Board Meeting Minutes-June 4, 2020
- 3.) Superintendent Presentation-June 4, 2020

LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262
May 31, 2020

MINUTES

1. CALL TO ORDER

The Special Meeting/Study Session of the Board of Education, held on May 31, 2020, was called to order at 9:23 a.m. by the President, Mr. Hardie. The Superintendent took the roll.

2. ROLL CALL

Present: Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President (*Arrived during budget discussion.*)
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member
Ms. Alma-Delia Renteria, M.Ed., Member (*Absent.*)

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Lemieux O'Neill, LLP was also present.

The following staff members were also present:

Gregory Fromm, Chief Business Official
Brian Lucas, Ed.D., Assistant Superintendent, Human Resources

3. APPROVAL OF AGENDA OF THE SPECIAL MEETING/REORGANIZATION OF THE BOARD OF EDUCATION ON MAY 31, 2020.

Motion by Ms. Gonzalez; Seconded by Mr. Morales. Item passed with 3-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS - *None.*

5. GOVERNING BOARD

5.A. Budget Study Session

- ***The Board received information only. No final action taken.***

Full presentation available on website.

6. ADJOURNMENT

Mrs. Lopez motioned to adjourn the meeting; Seconded by Mr. Morales. The meeting adjourned at 11:13 am.

MINUTES
SPECIAL MEETING/STUDY SESSION
OF THE BOARD OF EDUCATION
SUNDAY, May 31, 2020

Respectfully submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262
June 4, 2020

MINUTES

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

The regular meeting of the Board of Education, held on June 4, 2020, was conducted via teleconferencing, in accordance with the Governor's Executive Orders N-25-20, dated March 12, 2020 and N-29-20, dated March 17, 2020.

2. CALL TO ORDER

The regular meeting of the Board of Education, held on June 4, 2020, was called to order at 5:33 p.m. by the President, Mr. Hardie, to conduct a closed session. The Superintendent took the roll.

3. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Present: Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member - *Arrived during Closed Session.*
Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madrugá Lemieux O'Neill, LLP was also present.

4. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON JUNE 4, 2020

Motion by Mrs. Lopez; Seconded by Ms. Gonzalez

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - Yes
Ms. Renteria - Yes

Item passed with 5-0 votes.

5. PUBLIC COMMENT/COMMUNICATIONS - None.

6. GOVERNING BOARD - Recess to Closed Session at 5:34 p.m.

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:16 p.m. The Superintendent took the roll.

8. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Present: Mr. Gary Hardie, Jr., President
Mrs. Maria G. Lopez, Vice-President
Ms. Briseida Gonzalez, MSW, Clerk
Mr. Alfonso Morales, Esq., Member
Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madrugá Lemieux O'Neill, LLP was also present.

9. FLAG SALUTE by Wilson Elementary School (video on presentation)

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OF THE BOARD OF EDUCATION
THURSDAY, June 4, 2020

Isaac Noriega, proud Student Council Vice President from Wilson Elementary School, led the flag salute.

10. REPORTS (*Reports posted on website*)

10.A. Student Reports (*Student Board Representatives presented their reports via teleconferencing.*)

- 10.A.1. Lynwood Community Adult School - *No report.*
- 10.A.2. Pathway High School - *No report.*
- 10.A.3. Vista High School - Report given by Jiselle Felix.
- 10.A.4. Firebaugh High School - Report given by Leslie Benitez.
- 10.A.5. Lynwood High School - Report given by Stephanie Carvajal.

10.B. Superintendent's Report (*Presentation posted on the website.*)

10.B.1. Recognition:

10.B.1.1. Student Board Representatives

Dr. Shawna Dinkins, Assistant Superintendent of Education Services, led the recognition for the student Board representatives and read a resolution (Agenda Item No. 11.A.) of commendation for their service which included highlights of their achievements and future educational and career goals.

Superintendent Crosthwaite congratulated all of the student representatives and highlighted that each representative would be receiving a scholarship from the Lynwood Partners Educational Foundation.

He welcomed everyone to the meeting and shared his thoughts regarding the challenging and difficult times that our nation is currently experiencing. He emphasized that through this painful time, we all need to self-reflect and take action to make systemic changes that are needed to make our world a better place. He highlighted that seven years ago, the Lynwood Unified School District adopted the core principles of equity, access and justice and is glad and proud to be here in Lynwood. He took a moment to thank the Board of Education for their courageous leadership and speaking out against injustice. He also thanked them for making sure that everything possible is being done to support students.

10.B.1.2. Top Ten Graduating Students

Dr. Dinkins recognized and congratulated the Top Ten graduating students from Lynwood High School and Firebaugh High School. She announced that each student would be receiving a certificate and a medal for their great accomplishments. (*List of names on presentation. Presentation posted on the website*)

Dr. Dinkins provided information regarding the graduation requirements for the 2017-18, 2018-19 and 2019-20 school year. She also shared the graduation requirements as of June 1, 2020 and the recommendation for adopting and amending the graduation policy for the 2019-20 school year.

10.B.1.3. Mathathon:

Dr. Dinkins stated that unfortunately due to COVID-19 the celebration for the Mathathon winners had to be cancelled as well as the second half of the event. She proceeded by recognizing and congratulating the Mathathon champions and coaches for a job well done. She announced that each student would receive a certificate of recognition for their accomplishment

Will Rogers Elementary - 3rd Grade Champions		Abbott Elementary - 4th Grade Champions	
Students	Coaches	Students	Coaches
Jenny Chen	Kevin McClinton	Jonathan Arnaud	Cecilia Ortiz-Baldwin
Dorian Martinez	Jacqueline Sandlin	Sophie Bastian	Principal Kevin Cano
Xavier Martinez	Principal Amanda Noreiga	Damian Esparza	

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Alexander Munoz		Ayden Gomez	
Daniel Rodriguez		Joseph Mata	
Allen Robles		Evelyn Sorto	

10.B.1.4. Seal of Biliteracy

Dr. Dinkins recognized the students being awarded the Seal of Biliteracy for attaining proficiency in two or more languages including English by the end of their senior year. She congratulated the students who are receiving this prestigious distinction and shared that students would be receiving a certificate of recognition for this great accomplishment.

School	Students
Lynwood HS	62
Firebaugh HS	75

10.B.1.5. 2019-2020 Retirees (Presentation posted on website.)

Dr. Brian Lucas, Assistant Superintendent of Human Resources, led the recognition for the 2019-20 retirees and shared why this particular recognition is very special to him. He shared that as educators, they work very hard for what they do and give their hearts to the children and the community. He highlighted that recognizing those who have spent their entire career in education in Lynwood is very meaningful. Dr. Lucas introduced Mr. Carlos Zaragoza to present the retirees.

Carlos Zaragoza, Director of Human Resources, announced the Certificated retirees. (*List of names on presentation. Presentation posted on the website*)

Mr. Zaragoza congratulated all of the retirees and welcomed them to join the “Ha-ha Club” at Lynwood HS. He shared that the Ha-ha Club gets together for breakfast on the first day of school and turn towards the district to wave and cheer out “ha-ha” to those that are beginning their first day of work. He wished the retirees the best during their retirement. He also echoed Dr. Crosthwaite’s statement and thanked the Board for their response and communication to the community.

Mr. Zaragoza introduced Ms. Geraldine Ormeo, Director of Classified Personnel, to introduce the Classified retirees.

Dr. Lucas and Ms. Ormeo announced the Classified retirees. (*List of names on presentation. Presentation posted on the website*)

Ms. Ormeo congratulated all of the retirees and thanked them for their lifetime of selfless service to families of the Lynwood Unified School District, for their loyalty and dedication. She wished the retirees a well-deserved full enjoyment of their retirement.

10.C. Board Members' Reports

Ms. Renteria shared her thoughts on the current events regarding the George Floyd case and how they have forced her to reflect on her role as a school leader. She shared that most likely Latino families are watching Spanish news and expressed her concerns on how the Spanish media has focused more on the looting and all the negative aspects of what has been occurring than the actual real cause.

She shared words of encouragement and shared that as school leaders it is our responsibility to have conversations with staff, and ensure that teachers feel equipped to have challenging conversations with students at all grade levels. Elementary level children are the most crucial ones to hold conversations with

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THURSDAY, June 4, 2020

and we must teach them to love one another. We must teach our kids empathy and remind them the value of love and do our best to promote that united we are stronger. She shared that this is the time to take action and hopes that moving forward they continue to do much more. She thanked and expressed appreciation for the leadership from the school Board president, cabinet and partners from the City of Lynwood, but she knows much more can be done.

Ms. Renteria also acknowledged and congratulated all of the graduating students and provided some words of encouragement. She shared how emotional she was, seeing some of the Top Ten students that were part of the East Coast field trip. She expressed her excitement to see the students achieve their goals and grow into leaders. Ms. Renteria expressed her gratitude to all of the retirees for their years of service. She shared how much she appreciates and commends the leadership that everyone has demonstrated and hopes to continue to work together and stand united against systemic racism.

Mr. Morales acknowledged Board President Hardie for his hard work and dedication. He shared his thoughts on how much pressure Mr. Hardie must feel being the only African-American elected official in the City of Lynwood. He acknowledged Mr. Hardie for speaking out and providing some perspective and guidance during these times. He shared some words from President Obama where he stated that if the protesters or people that are looting want police officers in service that are ethical and responsible, then they must have the same qualities that they seek from the police department.

Mr. Morales shared his thoughts on what this country stands for. He shared that this country stands for hope and everyone should continue to move forward. He also took a moment to acknowledge all of the graduating students, the retirees, and Mr. Villanueva, his former Spanish teacher, wished them a happy retirement and encouraged them to enjoy the “Ha-ha” moments.

Ms. Gonzalez acknowledged and agreed that we are facing difficult times. She expressed her feelings on the current events and shared that the issues are going on due to the systematic inequalities. She is proud to say that the BOE stands in solidarity for all of those who want equality, justice and human dignity. She is committed to be part of the solution and reflecting on how we can improve.

Ms. Gonzalez shared her appreciation to all of the staff and to Mr. Hardie for giving students an opportunity to voice their thoughts and share how they are feeling regarding the death of George Floyd and the social unrest. She congratulated the graduating students and sent a special “shout out” to the Top Ten students graduating and shared how proud she is.

She expressed her gratitude and appreciation to all of the Certificated and Classified retirees for all of their years of service at Lynwood Unified school district and wished them an enjoyable retirement full of happiness.

Mrs. Lopez welcomed and greeted those present and expressed her thoughts on the current events. She shared that Lynwood USD and the Board of Education remain united during the current situation. It is important to inform the students and give the leadership to be prepared for the future.

She took a moment to congratulate all of the graduating students and the student representatives for their hard work during the school year. She highlighted that Plaza Mexico would like to display their names on a billboard in the City of Lynwood. She also congratulated the Certificated and Classified retirees for their years of service and encouraged them to return and volunteer during their time off.

She expressed her gratitude to the District staff for the support during these difficult times.

Mr. Hardie took a moment to acknowledge the Board of Education and the Superintendent for reaching out to offer support and start a dialogue for the current events that have touched the hearts of many around the world. He shared how the loss of life and the loss of dignity is a global mourning. He expressed his feelings on George Floyd’s death and how this specific event affected everyone vulnerably because everyone is recognizing their humanity and their role in ensuring a fight back against injustice in every form. George

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Floyd's death was not the first incident caught on video but it caught everyone's attention in a different way. He shared how people who never discussed issues about racism are now trying to understand and find ways they can help to make sure that type of injustice does not happen again. He expressed the difficulty in explaining the difference between, "All Lives Matter" and "Black Lives Matter." He shared his thoughts and explained what is really important, which is the value of life. He stated that until there are no kids in cages, until no one is discriminated against by someone they love, until schools are funded equally, until women are able to make decisions over their own body and until Black men are not dying in the streets unarmed, we cannot say, "All lives matter". He expressed that as a school District we must do our part to make sure our District is free of systemic racism. He stated the District must make sure that every student has an opportunity to thrive regardless of their socioeconomic status and regardless of their race.

We have a community where strength is derived from our unity and our diversity and it is beautiful to see the amount of people that are now committed to having the conversation and in many ways pull out the scab of a wound of many who have been hurt in the curse of generations. He shared when his family moved from Mississippi in the 1950s and felt discriminated against here in Southern California. He shared that he is hopeful now that people may be paying attention, an honest dialogue can take place to discuss what it can take to rule out this issue for good. He stated that the cause of human dignity is what should unite us all. No other discussion should be happening unless it is regarding the value of the human dignity of everyone. A police officer violated his authority and social contract to protect and serve and robbed someone from his human dignity. As a District we must stand against that type of injustice.

Mr. Hardie thanked and honored all of the retirees for their dedication and their years of service. He wished them great joy and happiness during their retirement.

He also congratulated the graduating students for their hard work during high school and during these difficult times these past couple of months. He is excited to learn about the upcoming stories from all of the graduating students in their careers.

Mr. Hardie thanked those that reached out to check on his well-being and emphasized the importance of having conversations with our children about solutions and how we can secure real change not only in our country but our District as well.

11. GOVERNING BOARD - Resolutions/Proclamations/Appointments

- 11.A. Request Approval of Resolution No. 19-20/48 through 19-20/52: Commendation of Student Representatives to the Board for the 2019-20 School Year

Motion by Ms. Renteria; Seconded by Ms. Gonzalez

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

- 11.B. Request Approval of Resolution No. 19-20/53 through 19-20/100 to Recognize and Honor the 2019-2020 Certificated Employee Retirees of the Lynwood Unified School District

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

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Ms. Renteria - Yes

Item passed with 5-0 votes.

- 11.C. Request Approval of Resolution No. 19-20/101 through 19-20/122 to Recognize and Honor the 2019-2020 Classified Employee Retirees of the Lynwood Unified School District

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

12. PUBLIC COMMENT/COMMUNICATIONS - *None*.

13. PUBLIC HEARING – *None*.

14. ACTION ITEMS

Mrs. Lopez moved to approve Action Item No. 14.A. through 14.C.2.; Seconded by Ms. Gonzalez.

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Items passed with 5-0 votes.

- 14.A. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on May 28, 2020

14.B. FACILITIES - (Measure K and Measure N Projects)

- 14.B.1. Request Acceptance of Completion of Bid No. CM-045919, New Playground Structure at Abbott Elementary School as Completed by Ortco, Inc.

- 14.B.2. Request Acceptance of Completion of Bid No. CM-045919, New Playground Structure at Rosa Parks Elementary School as Completed by Ortco, Inc.

- 14.B.3. Request Acceptance of Completion of Bid No. CM-045819, New Playground Structure at Roosevelt Elementary School as Completed by Ortco, Inc.

- 14.B.4. Request Acceptance of Completion of Bid No. CM-045819, New Playground Structure at Will Rogers Elementary School as Completed by Ortco, Inc.

- 14.B.5. Request Acceptance of Completion of Bid No. CM-045819, New Playground Structure at Marshall Elementary School as Completed by Ortco, Inc..

14.C. ADMINISTRATION

- 14.C.1. Request Approval to Adopt Recommended Changes to Board Policies as Required by the Federal Program Monitoring Review

- 14.C.2. Request Approval to Amend Board Policy. 6146.1 as it Relates to Graduation Requirements

15. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mrs. Lopez moved to approve the Consent Agenda.; Seconded by Ms. Gonzalez

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Items passed with 5-0 votes.

15.A. HUMAN RESOURCES – CERTIFICATED

- 15.A.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves and Separations

15.B. HUMAN RESOURCES – CLASSIFIED

- 15.B.1. Request Approval of Classified Personnel Report: Employment, Assignments, Leaves, and Separations

15.C. BUSINESS SERVICES

- 15.C.1. Request Approval for Year-End Appropriation Transfers

16. REPORT OUT OF CLOSED SESSION

- 6.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

- 6.A.1. OAH Case No. 2020020422

- ***With 5-0 votes, the Board approved settlement including attorney's fees in the amount of \$5,000.***

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

- 6.A.2. OAH Case No. 2020030455

- ***With 5-0 votes, the Board approved settlement including attorney's fees in the amount of \$7,500.***

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

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Mr. Morales - Yes
Ms. Renteria - Yes

Item passed with 5-0 votes.

6.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

6.B.1. Classified Employee - EID# WQ9577917

- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$494.76.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

6.B.2. Classified Employee - EID# PY8507639

- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$238.71.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

6.B.3. Classified Employee - EID# AC4193952

- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$483.71.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

6.B.4. Classified Employee - EID# DP1361950

- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$668.16.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes

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Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

- 6.B.5. Classified Employee - EID# ND6621075
- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$1,104.28.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

- 6.B.6. Classified Employee - EID# KC8480960
- ***With 4-0 votes, Mr. Morales not present, the Board voted to approve settlement, including payment in the amount of \$650.80.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - *Absent*
Ms. Renteria - Yes

Item passed with 4-0 votes.

- 6.B.7. Public Information Officer
- ***With 5-0 votes, The Board appointed Jahmal Corner to the position of Public Information Officer.***

Individual votes by roll call:

Mr. Hardie - Yes
Mrs. Lopez - Yes
Ms. Gonzalez - Yes
Mr. Morales - Yes
Ms. Renteria - Yes

Item passed with 5-0 votes.

- 6.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations
-
CSEA, LTA, and SEIU
- ***The Board did not consider this item.***

17. ADJOURNMENT

President Hardie adjourned the meeting at 7:30 pm.

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Respectfully submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13.B.1. Request Approval to Accept the COVID-19 Operations Written Report for the Lynwood Unified School District

Rationale:

The administration requests approval to accept the COVID-19 Operations Written Report for the Lynwood Unified School District.

Executive Order (EO) N-56-20 was established on April 22, 2020, to address the impact of continued school closures in response to the COVID-19 pandemic. This Executive Order will allow school districts to conduct meaningful annual planning and engage stakeholders in the process of developing the LCAP Addendum.

The Executive Order establishes the requirement that a Local Educational Agency (LEA) adopt a written report explaining to its community the changes to program offerings the LEA has made in response to school closures and the major impacts of such closures on students and families.

Financial Impact:

Renewal Contract ☐ New Contract ☒

Requisition # from BEST: N/A

Funding Source and/or Location: Equity, Access and Instructional Services

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

COVID-19 Written Report

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
LYNWOOD UNIFIED SCHOOL DISTRICT	Dr. Patricia Brent-Sanco Director of Equity, Access, & Instructional Services	pbrentsanco@mylUSD.org (310) 886-1600	June 25th, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Lynwood Unified serves more than 14,000 students through 12 elementary schools, three middle schools, three high schools and preschool, adult and independent study programs. Our programs give students the opportunity to delve deeper into the topics that interest them most while still completing the requirements for promotion, graduation and admittance into some of the nation's top colleges and universities. The novel coronavirus has had a tremendous impact on our students and their families. Students experienced an immediate change to their daily school routine, students and teachers had to pivot to distance learning in an effective manner, many families experienced food insecurity and job loss, social and emotional stressors which led to a need for additional mental health supports, anxiety and a high level of uncertainty impacted family dynamics, and some families also had to cope with illness, loss, and grief. During our school closures which began on March 13th, 2020, we have responded to the needs of students, parents, and staff in a myriad of ways:

- The establishment of a robust Distance Learning Platform
- Professional Development for staff
- Social emotional supports and continued contact with students and families
- Distribution of over 7,000 devices and information on connectivity
- Grab and Go Meals program
- High quality at-home learning opportunities
- Online enrichment opportunities
- The establishment of google classrooms to continue at home learning
- Technology surveys to determine digital needs
- A comprehensive grading policy to ensure students would be held harmless during this time
- Virtual and drive through celebrations for students and parents
- Continuation of special education supports including distance learning, IEP's, and Instructional Resources
- Mental health supports through the use of our Mental Health Collaborative
- Phone, email, and written communication with students and families

- Wellness checks via district security staff members
- Continued educational partnerships with key service providers who developed online platforms to stay connected to students and provide enrichment opportunities
- Updates by our superintendent and board members
- Linkage to district and communities resources via our website and social media outlets

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Students and families across the community were faced with the Covid 19 pandemic which has left many families with a shortage of resources to meet their basic needs such as food and shelter. Lynwood USD along with the Lynwood Partners Educational Foundation (LPEF) continue to serve our vulnerable students and families with meeting basic needs through its partnership with the Los Angeles Regional Food Bank and Giving Children Hope.

The partnership provided LUSD with the ability to serve the growing needs of the community. The LPEF has raised over \$75,000 to support the district's efforts to ensure that our foster youth and homeless families had the needed resources. Faced with the challenge of school closure, LUSD reached out to its local community partners such as the City of Lynwood, the LA County Sheriff department, faith based institutions in Lynwood, as well as business organizations like the Lynwood Rotary Club. The district food pantry operation was temporarily moved to a community - based site at Greater Emmanuel Temple in Lynwood to increase its capacity to serve the growing needs of Lynwood families. Both LUSD and LPEF partnered with the Lynwood Rotary Club to modify its original grant request to adapt to support the growing needs of students and families in Lynwood with food assistance. LUSD and LPEF were able to leverage resources from the food pantry to add grocery gift cards to support the needs of unaccompanied students and struggling families.

LUSD's McKinney - Vento Homeless Liaison continues to support homeless students and their families during this time with access to technology and basic need resources. The liaison reached out to T-Mobile to provide an alternative that will give the much needed hotspots in an effort to close the digital divide. LUSD was able to participate in T- Mobile's EmpowerEd 2.0 program to obtain 200 wireless hotspots for homeless and foster youth students.

Both the foster youth and homeless liaisons continue to provide resources and social emotional support including AB1806 exemptions, Chafee Grants for college, financial aid/college readiness, and consistent communication to check in with students and families. Our partnership with LACOE- Los Angeles County Office of Education allowed us to connect with the Los Angeles County Department of Children and Family Services to provide devices and connectivity so foster youth students could access our digital platform. We also partnered with IFOSTER that supported foster youth with devices. Our Foster Youth Liaison provided virtual and phone check in with students and assisted staff with IEP's. A video was created to show students how to apply and qualify for the Chafee Grant for college. This step-by-step guide assisted our foster youth seniors in making sure they had funds to continue their education. Seniors and their parents were supported with assistance to evaluate their graduation requirements in compliance with AB167/216. All foster youth seniors received new backpacks that included gift cards donated from LACOE.

The Equity, Access, and Instruction Department in Lynwood Unified School District, which oversees the English Learners Program, developed a plan of action to cover the many needs of this group of students, which makes up for the 36% of our entire student population. This plan included:

- Mass communication to families of English learners via AERIES Communication in the form of voicemail, text and email in English, Spanish, and Arabic. These communications included support contacts, directions to access of materials, access to other information that could be of interest.
- Individualized assistance to identified families in need of technology support, access to curriculum or communication with teachers.
- Access to curriculum or communication with teachers.
- English Learners Web Page updates with instructional materials with easy access for families.
- Direct access to online instructional materials in core ELD for teachers at Elementary and Secondary Level.
- Google Classroom with “ELPAC like” activities in the Oral Language domains.
- Virtual DELAC Meetings.
- Support for sites on ELAC virtual meetings.
- On-going updates to different stakeholders on EL related matters: Assessment, Accountability, Legal requirements.
- Access to free online resources for specific EL groups; Rosetta Stone for Newcomers and Dual Immersion, Listenwise for LTELs.
- Online PD opportunities for teachers on instruction to support instruction for English learners.
- Comprehensive plan for enrolling students during school closure and EL identification requirements.
- Initial ELPAC Training for LEA certification and Test Examiners.
- Identification of students who qualify for the Seal of Biliteracy.
- Monitoring graduation for English learners seniors.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Lynwood Unified School District has been able to support all students during school closure via a comprehensive and inclusive Distance Learning Plan. This plan includes three (3) core goals:

- Teachers are providing instruction, checking for understanding, and providing feedback.
- Parents are engaged and understand weekly instructional goals
- Students are learning and staying connected both academically and through enrichment activities

Teachers throughout the district have continued to remain in contact with their students. Using Google hangouts teachers connect with their students each day. A variety of activities take place and of course vary by grade level of the students. Along with learning their letters, students

in TK have been doing online yoga with their teachers, and other grades have been creating projects and working on their reading and math skills. As students get older their assignments have been modified for age appropriateness. Students in high school also meet regularly with their teachers. Recently they have had the opportunity to take their AP tests online. Teachers are using a variety of technology tools to engage students in this new platform. Teachers working with their administrators also make sure that every student is being connected with. For the few students who are not participating online, extra efforts are made to connect with them and make sure they are doing okay and to get them back on track.

During our school closure time related to the Covid-19 pandemic our after school programs and partners have continued to maintain contact with the district's students. In partnership with our high school program, NCRF/ The Movement and EduCare, we have created a Google Classroom to communicate with all our students. Every week a new calendar of events is created and posted to the classroom. Students look at the calendar and choose which events that they wish to participate in. Students then go virtually to the location and participate in that activity. Topics cover a wide range of activities including things like, homework help, CrossFit, nutritious eating ideas and life skills. Our LEAP program provides enrichment activities as well. They offer girl scouts, homework help, and cooking among a variety of virtual activities. Our Think Together program also is continuing to provide enrichment as well. Their activities also include homework help, art, physical education and healthy living.

The following bullets describe actions taken to create a comprehensive distance learning plan:

- Acquisition of over 7,000 laptop (Chromebook) devices to be distributed to students.
- Systematic distribution of laptops at a central location and later individual school site distribution
- Contracts established with local cable and WiFi providers to provide 3 months of free cable/WiFi access to district students
- Distribution of textbooks and consumable workbooks at all sites by way of “drive-through pick-up” services.
- Defined common agreement to utilize “Google Classroom” and the Google Suit as the digital platform for teachers to communicate lessons and expectations to parents and students. Suite includes Google Meet, Google Forms, Google Slides, Google Sheets etc.
- Use of “Remind” digital platform to communicate with secondary students.
- District provided “digital coaches” to provide group and one-on-one tutoring to all teachers and instructional leads to utilize all approved digital platforms including Google Classroom, Flipgrid, Screencasting, Pear Deck, Padlet etc. Aeries
- Established a rotating schedule for the release of auto phone dialer messages to parents in order to avoid oversaturation of phone calls to district parents.
- Utilized instructional leads to familiarize teachers with an array of websites to encourage leveled reading opportunities: Ziteboard, Epic Reading Log, Youtube, Padlet, Newsela, Readworks etc.
- Weekly Principals meetings to address distance learning measures, efficacy, and assessment opportunities to share these measures with teachers through weekly staff meetings.
- Utilization of instructional assistants to provide support to at risk and EL students through phone calls, zoom meetings/Google Meets and assessment of assignments submitted through Google Classroom.
- Careful collection of assessment data on ADAM and DORA, Next Gen Math, Let's Go Learn
- Established a social media presence to better connect with students and families, to inform students of awards and motivational events, and to foster a unified and inclusive academic culture

- Secondary Level: Secondary also utilized the same digital platforms mentioned above but connected with students and parents through Aeries Connect, Remind App, Jie phone transfer system and some used Class Dojo.
- Secondary used Flipgrid for project based learning. They tracked success and progress through videos that students created to show how progress was coming along. Peardeck and Flipgrid allowed all teachers to continue the “Golden Ticket” lesson planning style of “I do, You do, We do” to maintain the Non Negotiable Common Agreements throughout the district

The LUSD Digital Coaches are providing teachers with a variety of resources to assist with distance learning:

- Weekly webinars: These webinars are also recorded for future viewing, in addition to the webinars we offer, we have also reached out to our vendors for their schedules so teachers can attend or view them as needed.
- Digital Learning Notebook: This guide contains links to step by step guides as well as videos to assist teachers with expanding their knowledge on the tools supported by LUSD.
- 1:1 Coaching sessions: This calendar is for staff to book a 30 minute virtual 1-on-1 session with a coach to discuss Ed Tech questions.
- Digital Learning Youtube Channel: Containing many how-to videos for teachers and students, our Youtube Channel has new videos added weekly as are the webinar recordings (consider subscribing to the channel to receive updates). Many of the videos are created based on teacher input.
- Digital Learning website: A catch all for all the above resources and more, such as links to guides, videos, and Help Decks to assist teachers in learning and expanding their knowledge of the digital tools used in LUSD.
- Frequently Asked Questions (FAQs)

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

The Nutrition Services department is made up of a team of food and nutrition professionals that are dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices. On Monday March 16th our Nutritional Services Department began serving grab and go meals at 5 school locations in various geographical regions of the city of Lywood. All families utilized a drive through and or walk up pick up system. Meals are available at designated stations for walk up. Drive through stations were established and meals were placed in the trunk of the car. All nutritional services personnel utilize PPE and changed gloves often and frequently utilize hand sanitizer. As of June 15th, LUSD has provided over 200,000 meals to our families. Meals will continue until August 5th at one central location.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Due to the number of covid cases in the city of Lynwood, the district did not arrange for supervision of students outside of the distance learning plan and the enrichment activities provided by our support providers. As the district prepares to re-open we will connect families to the California Child Care Resource and Referral Network, as well as various options suggested by the California Department of Education.

California Department of Education
May 2020

13.B.2. Request Approval to Adopt the 2020-2021 Budget

Rationale:

Pursuant to Education Code Section 42127, the governing board of a school district shall adopt the budget on or before July 1st each year. The budget presented is prepared in accordance with E.C. Section 42126.

Adopted Budget is submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact:

Renewal Contract/Item ☐

New Contract ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location:

Funding Account Number:

Amount:

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.B.3. Request Approval of Budget Adoption Resolution No. 19-20/124

Rationale:

Staff requests approval of Resolution No. 19-20/124, a resolution of the Board of Education of Lynwood Unified School District acknowledging their fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

At this time, there is a high degree of uncertainty due to COVID-19, the State's reduction or delay of Districts revenue, and the rate of economic recovery, which would implement proposed trigger reductions for 2020-21 and forward. With the 2020-21 Budget submission, the Board is providing a budget balancing plan along with an implementation timeline for fiscal year 2020-21.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST:

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification

Attachments:

Resolution No. 19-20/124-Budget Adoption

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
RESOLUTION NO. 19-20/124

BOARD OF EDUCATION COMMITMENT TO A BALANCE BUDGET

WHEREAS the Governing Board of the Lynwood Unified School District understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

WHEREAS at this time, there is a high degree of uncertainty due to COVID – 19, the State’s reduction or delay of Districts’ revenue, and the rate of economic recovery, which would implement proposed trigger reductions for 2020-21 and forward.

WHEREAS with the 2020-21 Budget submission, the Board is providing a budget balancing plan along with an implementation timeline for fiscal year 2020-21.

WHEREAS the Board acknowledges that the District has addressed the need for a contingency plan with the appropriate Board options by which to address this potential reduction in funding/increased expenditures.

WHEREAS additional updates to that plan will be dependent on the adopted 2020-21 State Budget and within 45 days the District shall make any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act.

WHEREAS a more refined and specific plan will be submitted with the District’s 2020-21 First Interim based upon the budget planning recommendations issued by the Los Angeles County Office of Education.

APPROVED AND ADOPTED by the Board of Education this 25th day of June 2020, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

I, Gudiel R. Crosthwaite, Ph.D., the Secretary of the Board of Education of the Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 25th day of June, 2020 and passed by a majority vote of all of its members.

 X

Superintendent of Schools
Secretary of the Board of Education

13.B.4. Request Approval to Enter Into a Facilities Use Agreement with Soleil Academy Charter School to Provide it Exclusive and Shared Use Space at Rosa Parks Elementary School and Mark Twain Elementary School for the Pro-Rata Share Amount of \$67,599.15 for the 2020-2021 Academic School Year

Rationale:

LUSD personnel recommends and requests approval for LUSD to enter into a Charter School Facilities Use Agreement with Soleil Academy Charter School (Soleil) to provide Soleil with exclusive and shared use space at Rosa Parks Elementary School and Mark Twain Elementary School for the pro-rata share amount of \$67,599.15 for the 2020-2021 academic school year.

The Los Angeles County Office of Education (LACOE) authorized Soleil's petition and oversees Soleil's operations by monitoring its operations and the implementation of the educational program described in the petition.

Under Proposition 39 and its Implementing Regulations, Soleil submitted its request to LUSD seeking the use of reasonably equivalent LUSD facilities for the 2020-2021 academic school year. LUSD must share reasonably equivalent facilities with Soleil based on the number of in-District students reasonably projected to enroll with the charter school, and as such, LUSD must make such space available to accommodate Soleil in accordance with the law.

LUSD may charge Soleil a proportionate share of the costs associated with operating and maintaining the shared space or facilities in accordance with the law.

LUSD identified available space at Rosa Parks Elementary School and Mark Twain Elementary School for the 2020-21 academic school year. Soleil's proportionate share of operations and maintenance costs amounts to \$67,599.15 for the 2020-2021 academic school year. Soleil shall be charged this annual total in 11 equal installments.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Revenue Source and/or Location: Unrestricted General Fund

Funding Account Number: 01-00000.0-00000-00000-8650-0000000

Amount: \$67,599.15 (Income to the District)

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.1. Request Acceptance of Completion of CM-045919, New Playground Structure at Mark Twain Elementary School as Completed by Ortco, Inc.

Rationale:

Staff requests acceptance of completion of Bid No. CM-045919, new playground structure at Mark Twain Elementary School as completed by Ortco, Inc. at a cost of \$156,920.00.

Acceptance of completion authorizes the filing of the notice of completion and the release of all retention monies.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6150-1050000

Amount: \$156,920.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.2. Request Approval to Award CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School to The Nazerian Group

Rationale:

Staff requests approval to award CM-102020, fire alarm replacement project at Lindbergh Elementary School to The Nazerian Group.

The staff conducted a formal bidding process, bid package #CM-102020, for the fire alarm replacement project at Lindbergh Elementary School. The following prequalified bidders participated in the bid phase.

CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School			
	Bidders in Ascending Order	Base Bid + Cash Allowance	Additive Alternate No. 1 to include four Relocatable Classroom Buildings.
1.	The Nazerian Group	\$769,123.00	\$40,000.00
2.	Golden Phoenix Construction	\$890,000.00	\$24,000.00
3.	Marjani Builders, Inc.	NO BID	
4.	Fast Track Construction	NO BID	
5.	Waisman Construction	NO BID	

Staff evaluated the experiences, reputation, and financial condition of the apparent lowest bidder for CM-102020, and determined that The Nazerian Group submitted a responsive and responsible bid. The staff recommends the award of the fire alarm replacement project at Lindbergh Elementary School to The Nazerian Group. The Division of the State Architect recently allowed for the inclusion of four relocatable classrooms to the scope of this project that are undergoing certification. The scope of work in those relocatable classroom buildings was included as Additive Alternate No. 1.

The total cost of the project including Additive Alternate No. 1 is \$809,123.00. The project will be funded with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-1030000

Amount: \$809,123.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.3. Request Approval to Enter Into an Agreement with Baytek Engineering for Asbestos and Lead Monitoring Services in Conjunction with CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School
Rationale:

Staff requests approval to enter into an agreement with Baytek Engineering for asbestos and lead monitoring in conjunction with CM-92020, fire alarm replacement project at Mark Twain Elementary school.

The Board approved Baytek Engineering at the October 10, 2019 Board meeting, to prepare a report on their findings of hazardous materials and to prepare a work plan for removal of any contaminants by the contractor. This is a continuation of project services for implementation of the work plan. The project scope is to monitor asbestos and lead removal in various locations on campus during the course of the fire alarm replacement project. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be monitored.

The total fee for the services is based on a time and materials, not-to-exceed sum of \$10,275.00, plus reimbursable expenses. Fees will be paid with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-1050000

Amount: \$10,275.00, plus reimbursable expenses.

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.4. Request Approval to Award CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School to Golden Phoenix Construction

Rationale:

The staff conducted a formal bidding process, bid package #CM-92020, for the fire alarm replacement project at Mark Twain Elementary School. The following prequalified bidders participated in the bid phase.

	CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School	
	Bidders in Ascending Order	Base Bid + Cash Allowance
1.	Golden Phoenix Construction	\$872,000.00
2.	The Nazerian Group	\$924,123.00
3.	JAM Corp.	\$974,000.00
4.	Waisman Construction	NO BID
5.	Fast Track Construction	NO BID

Staff evaluated the experiences, reputation, and financial condition of the apparent lowest bidder for CM-92020, and determined that Golden Phoenix Construction submitted a responsive and responsible bid. The staff recommends the award of the fire alarm replacement project at Mark Twain Elementary School to Golden Phoenix Construction for a total cost of \$872,000.00. The project will be funded with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-1050000

Amount: \$872,000.00

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.5. Request Approval to Enter Into an Agreement with Geotechnical Professionals, Inc. (GPI), to Monitor the Construction of a New Fire Lane in Conjunction with CM-72020, Secure Entrance Project at Wilson Elementary School

Rationale:

Staff requests approval to enter into an agreement with Geotechnical Professionals, Inc. to monitor the construction of a new fire lane in conjunction with CM-72020, secure entrance project at Wilson Elementary School.

This is a continuation of services and a requirement by the Division of the State Architect for state certification of the fire lane. The fire access road will be paved with asphalt and has been designed to support the weight of an 80,000 lb. fire truck. Geotechnical Professionals, Inc. (GPI) prepared the geotechnical investigation for the design of the fire lane and was approved to perform this service on multiple school sites district-wide at the July 25, 2019 Board meeting. The geotechnical engineer will prepare a verified report at the end of construction stating that the approved design was constructed per the DSA approved report.

Time will be tracked on an hourly basis. The total fee for the services is based on Geotechnical Professionals, Inc. (GPI) hourly rate sheet and is not to exceed \$10,600.00, plus reimbursable expenses. Fees will be paid with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-1090000

Amount: \$10,600.00, plus reimbursable expenses.

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.6. Request Approval to Enter Into an Agreement with Converse Consultants for Asbestos and Lead Monitoring Services in Conjunction with CM-42020, Secure Entrance Project at Lincoln Elementary School

Rationale:

Request approval to enter into an agreement with Converse Consultants for asbestos and lead monitoring services in conjunction with CM-42020, secure entrance project at Lincoln Elementary School.

The Board approved Converse Consultants at the October 10, 2019 Board meeting, to prepare a report on their findings of hazardous materials and to prepare a work plan for removal of any contaminants by the contractor. This is a continuation of project services for implementation of the work plan. The project scope is to monitor asbestos and lead removal in various locations on campus during the course of the secure entrance project. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be monitored.

The total fee for the services is based on a time and materials, not-to-exceed sum of \$11,572.08, plus reimbursable expenses. Fees will be paid with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-1020000

Amount: \$11,572.08, plus reimbursable expenses.

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.7. Request Approval to Enter Into an Agreement with Converse Consultants for Asbestos and Lead Monitoring Services in Conjunction with CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School

Rationale:

Staff requests approval to enter into an agreement with Converse Consultants for asbestos and lead monitoring services in conjunction with CM-112020, fire alarm replacement project at Will Rogers Elementary School.

The Board approved Converse Consultants at the October 10, 2019 Board meeting, to prepare a report on their findings of hazardous materials and to prepare a work plan for removal of any contaminants by the contractor. This is a continuation of project services for implementation of the work plan. The project scope is to monitor asbestos and lead removal in various locations on campus during the course of the secure entrance project. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be monitored.

The total fee for the services is based on a time and materials, not-to-exceed sum of \$10,803.17, plus reimbursable expenses. Fees will be paid with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-1080000

Amount: \$10,803.17, plus reimbursable expenses.

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.8. Request Approval to Enter Into an Agreement with Executive Environmental for Asbestos and Lead Monitoring Services in Conjunction with CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School

Rationale:

Staff requests approval to enter into an agreement with Executive Environmental for asbestos and lead monitoring in conjunction with CM-102020, fire alarm replacement project at Lindbergh Elementary School.

The Board approved Executive Environmental at the August 22, 2019 board meeting, to prepare a report on their findings of hazardous materials and to prepare a work plan for removal of any contaminants by the contractor. This is a continuation of project services for implementation of the work plan. The project scope is to monitor asbestos and lead removal in various locations on campus during the course of the fire alarm replacement project. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be monitored.

The total fee for the services is based on a lump sum of \$6,675.00, plus reimbursable expenses. Fees will be paid with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6270-1030000

Amount: \$6,675.00, plus Reimbursable expenses.

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

**13.C.9. Request Acceptance of Change Order No. 1 with Ortco, Inc.
Regarding CM-045919, New Playground Structure at Mark Twain Elementary
School**

Rationale:

Staff requests acceptance of change order No. 1 with Ortco, Inc., regarding CM-045919, new playground structure at Mark Twain Elementary School.

Bid No. CM-045919, new playground structure at Mark Twain Elementary School, was awarded to Ortco, Inc. on December 12, 2019, for a contract sum of \$169,164.00. Unforeseen field conditions warranted changes to the scope. Ortco, Inc. is returning unused allowance and has prepared a credit for work not performed under this contract, less the value of the additional work required, for a total credit of \$12,244.00.

Staff requests acceptance of change order No. 1 for Ortco, Inc. on the subject project. The change order will be credited to Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-1050000

Amount: \$12,244.00 (credit)

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.10. Request Approval to Award CM-42020, Secure Entrance Project at Lincoln Elementary School to Caltec Corp.

Rationale:

The staff conducted a formal bidding process, bid package #CM-42020, for the secure entrance project at Lincoln Elementary School. The following prequalified bidders participated in the bid phase.

	CM-42020, Secure Entrance Project at Lincoln Elementary School	
	Bidders in Ascending Order	Base Bid + Cash Allowance
1.	Caltec Corp.	\$416,000.00
2.	RT Contractor Corp.	\$460,000.00
3.	GDL Best Construction	\$465,000.00
4.	PUB Construction, Inc.	\$556,000.00
5.	PCN3, Inc.	\$596,000.00
6.	C.S. Legacy Construction, Inc.	NO BID

Staff evaluated the experiences, reputation, and financial condition of the apparent lowest bidder for CM-42020, and determined that Caltec Corp. submitted a responsive and responsible bid. The staff recommends the award of the fire alarm replacement project at Lincoln Elementary School to Caltec Corp. for a total cost of \$416,000.00. The project will be funded with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-1020000

Amount: \$416,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.11. Request Approval to Award CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School to Golden Phoenix Construction

Rationale:

The staff conducted a formal bidding process, bid package #CM-112020, for the fire alarm replacement project at Will Rogers Elementary School. The following prequalified bidders participated in the bid phase.

	CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School	
	Bidders in Ascending Order	Base Bid + Cash Allowance
1.	Golden Phoenix Construction	\$716,000.00
2.	The Nazerian Group	\$747,000.00
3.	Fast Track Construction	NO BID
4.	Marjani Builders, Inc.	NO BID
5.	Waisman Construction	NO BID

Staff evaluated the experiences, reputation, and financial condition of the apparent lowest bidder for CM-112020, and determined that Golden Phoenix Construction submitted a responsive and responsible bid. The staff recommends the award of the fire alarm replacement project at Will Rogers Elementary School to Golden Phoenix Construction for a total cost of \$716,000.00. The project will be funded with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100-0-00000-85000-6250-1080000

Amount: \$716,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.C.12. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-102020, Fire Alarm Replacement Project at Lindbergh Elementary School

Rationale:

Staff requests approval to enter into a service agreement with Sandy Pringle Associates, Inc. to provide DSA inspection services for the fire alarm replacement project at Lindbergh Elementary school.

Staff issued an RFP to three DSA Inspection firms and received responses as follows:

- Sandy Pringle Associates proposed an hourly fee of \$95, not-to-exceed \$76,380.00.
- TYR, Inc. proposed an hourly fee of \$83 not-to-exceed \$82,004.00.
- Team Inspections was unable to provide a proposal.

Continuous DSA inspection is required by the Division of the State Architect for this project. The DSA project inspector will charge for their time over the estimated construction duration of two hundred and thirty-five consecutive calendar days. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-1030000

Amount: \$76,380.00

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.13. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-92020, Fire Alarm Replacement Project at Mark Twain Elementary School

Rationale:

Staff requests approval to enter into a service agreement with Sandy Pringle Associates, Inc. to provide DSA inspection services for the fire alarm replacement project at Mark Twain Elementary school.

Staff issued an RFP to three DSA inspection firms and received responses as follows:

- Sandy Pringle Associates proposed an hourly fee of \$95 not-to-exceed \$48,260.00.
- TYR, Inc. proposed an hourly fee \$83, not-to-exceed \$63,744.00.
- Team Inspections was unable to provide a proposal.

Continuous DSA inspection is required by the Division of the State Architect for this project. The DSA project inspector will charge for their time over the estimated construction duration of one hundred and eighty-four consecutive calendar days. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-1050000

Amount: \$48,260.00

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.14. Request Approval to Enter Into a Service Agreement with Sandy Pringle Associates, Inc. for DSA Inspection Services in Conjunction with CM-42020, Secure Entrance Project at Lincoln Elementary School

Rationale:

Staff requests approval to enter into a service agreement with Sandy Pringle Associates, Inc. to provide DSA inspection services for the secure entrance project at Lincoln Elementary School.

Staff issued an RFP to three DSA inspection firms and received responses as follows:

- Sandy Pringle Associates proposed an hourly fee of \$95, not-to-exceed \$25,500.00.
- TYR, Inc. proposed an hourly fee of \$83, not-to-exceed \$33,698.00.
- Team Inspections was unable to provide a proposal.

Continuous DSA inspection is required by the Division of the State Architect for this project. The DSA project inspector will charge for their time over the estimated construction duration of ninety-five consecutive calendar days. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-1020000

Amount: \$25,500.00

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

13.C.15. Request Approval to Enter Into a Service Agreement with TYR, Inc. for DSA Inspection Services in Conjunction with CM-112020, Fire Alarm Replacement Project at Will Rogers Elementary School

Rationale:

Staff requests approval to enter into a service agreement with TYR, Inc. to provide DSA inspection services for the fire alarm replacement project at Will Rogers Elementary school.

Staff issued an RFP to three DSA Inspection firms and received responses as follows:

- TYR, Inc. proposed an hourly fee of \$83, not-to-exceed \$82,004.00.
- Sandy Pringle Associates proposed an hourly fee of \$85, not-to-exceed \$81,600.00.
- Team Inspections was unable to provide a proposal.

Continuous DSA inspection is required by the Division of the State Architect for this project. The DSA project inspector will charge for their time over the estimated construction duration of two hundred and fourteen consecutive calendar days. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-1080000

Amount: \$82,004.00

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

CONSENT AGENDA

**14.A.1. Request Approval of the California State Preschool Program
Contract #CSPP-0225 for the 2020-2021 School Year**

Rationale:

The administration requests approval of the California State Preschool Program contract #CSPP-0225 for the 2020-2021 school year.

The contract brings a revenue to the District in the amount of \$4,830,266.00. The State requires local Board action to ensure timely receipt of the first apportionment.

Financial Impact:

Renewal Contract ☐ New Contract ☒

Requisition # from BEST: N/A

Funding Source and/or Location: Early Childhood Education Department

Funding Account Number:12.0-61050.0-00010-82000-7470000

Amount: \$4,830,266.00 (Revenue to the District)

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.2. Request Approval to Renew Agreement with Josefina Moreno to Provide Outreach Services as a Migrant Education Program Community Liaison for the Migrant Education Program from July 1, 2020 to June 30, 2021

Rationale:

The administration requests approval to renew agreement with Josefina Moreno to provide outreach services as a Community Liaison for the Migrant Education Program from July 1, 2020 to June 30, 2021.

Per the Memorandum of Understanding and Program requirements, the Lynwood Unified School District (LUSD) receives funding to retain a Migrant Education Program Community Liaison to conduct outreach and support the families associated with the Migrant Education Program (MEP).

The Personnel Commission previously assessed that a professional expert designation is appropriate for Josefina Moreno due to the position's limited hours and evidence of professional expertise to provide temporary services. This enables LUSD's Migrant Education Program to remain in compliance with program requirements set forth by the California Department of Education to retain funding.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 20*3323

Name of Funding Source and/or Location: Migrant Education

Funding Account Number: 01.0-30600.0-48500-21000-5850-7350000

Amount: \$27,280.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.3. Request Approval to Participate in the Advanced Placement (AP) 2020 Summer Institute between June 2020 and August 2020

Rationale:

The administration requests approval to participate in the Advanced Placement (AP) 2020 Summer Institute between June 2020 and August 2020.

College Board's Advanced Placement program focuses on providing students a more extensive and critical understanding of a variety of subjects. This requires teachers to have a knowledgeable understanding of both, the content and instructional strategies required for a rigorous classroom. The Advanced Placement courses provide an avenue for schools to create a college-going atmosphere for students.

The Summer Institutes will provide teachers with a variety of tools necessary to achieve these goals. They will provide teachers with content-specific materials and instructional strategies that teachers can use in their AP and Pre-AP classrooms. They will also provide teachers with ideas on how to create a challenging environment that emphasizes college readiness. These trainings are either sponsored or endorsed by the College Board.

The Summer Institutes will run for four (4) days each. High school teachers will be able to collaborate with AP teachers and College Board professionals and have an opportunity to gain knowledge and strategies that they can use for the upcoming school year.

List of participants is attached.

The cost includes registrations fees. Training will be online.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 20*3374

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-00000-21400-5220-7390000

Amount: Not to exceed \$9,000.00

Recommended Motion:

[X] Approval [] Denial

Comments:

Superintendent's Office Certification:

Attachments:

AP List of Participants

AP Summer Institute
2020-2021
List of Participants

FIREBAUGH HIGH SCHOOL		
Barbosa	Bryan	AP Spanish Literature
Dumitrica	Bogdan	AP Art
Gutierrez	Jimmy	AP World History
Linton	Candace	AP US History
Munoz-Gonzalez	Yolanda	AP Spanish Literature
Plaza	Lydia	AP Biology
Rodriguez	Jessica	AP Spanish Language
Sanchez	Araceli	AP World History
LYNWOOD HIGH SCHOOL		
Brito	Armando	AP Physics
Comparan	Sergio	AP Environmental Science
Lee	John	AP Human Geography
Valdovinos	Arley	AP English Literature
Vega	Luis	AP 2D Art
Younessi	Fereshteh	AP 3D Art

14.A.4. Request Approval to Enter Into an Agreement with Ramon Carriel Atenas, Physical Therapist to Provide Mandated Services from July 1, 2020 to June 30, 2021

Rationale:

The administration requests approval to enter into an agreement with Ramon Carriel Atenas, Physical Therapist to provide mandated services from July 1, 2020 to June 30, 2021 for Extended School Year Services.

Ramon Carriel Atenas will provide mandated physical therapy services to students with special needs, per their Individualized Education Program (IEP) and support compliance with physical therapy assessment timelines.

The caseload includes:

- direct service delivery
- consultations
- required attendance to IEP meetings
- case management
- assessment referrals
- screening referrals

The Physical Therapist (PT) will be scheduled up to 5 days weekly, up to 8 hours each day. The total amount of days worked for the fiscal year will be 197 days, at an hourly rate of \$83.00. This agreement is to ensure Lynwood Unified School District is compliant with physical therapy services and timelines.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 20*3398

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: Not to Exceed \$131,000.00

Recommended Motion:

[X] Approval [] Denial

Comments:

Superintendent's Office Certification:

14.A.5. Request Approval to Attend the Project Lead the Way Virtual Trainings in Various Locations During Summer of 2020

Rationale:

The administration requests approval to attend the Project Lead the Way (PLTW) virtual trainings in various locations during the Summer of 2020.

Project Lead the Way (PLTW) is a leading provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education curricular programs used in middle and high schools. PLTW provides staff with comprehensive strategies focused on improving learning outcomes.

The Summer trainings will take place online. The training requires teachers to participate in online instruction for two hours and perform work time for four hours daily.

Participants:

Cesar Chavez Middle School

Name	Course	Cost
Alecsandra Eremia	Energy and the Environment	\$1,200
Jesus Hernandez	Design and Modeling	\$1,200
Georgina Suarez	Medical Detectives	\$1,200

Hosler Middle School

Jason Watson	Gateway Computer Science	\$1,200
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Lynwood Middle School

Ndukwe Kalu	Computer Science for Innovators	\$1,200
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Lynwood High School

Christian Munguia	Introduction to Engineering Design	\$2,400
Deena Smith	Principles of Biomedical	\$2,400
Natalie Ponce	Principles of Biomedical Science	\$2,400

Firebaugh High School

Melissa Bejarano	Principles of Biomedical	\$2,400
John Ude	Introduction to Engineering Design	\$2,400

Cost includes registration fees. All courses will require teachers to work online in collaboration with cohorts.

Hours required per level are as follows:

Middle School - 28-36 hours

High School - 76 hours

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 20*3352

Name of Funding Source and/or Location: CTEIG - Secondary Education Department

Funding Account Number: 01.0-63870.0-38000-21400-5220-7390000

Amount: Not to exceed \$18,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves and Separations

Rationale:

The following is Certificated Personnel Report for the June 25, 2020 Board meeting which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, extra-duty and honorariums.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Public_Certificated Personnel Schedule_06-25-20

CERTIFICATED PERSONNEL REPORT 06/25/20

Request approval of employment for the following temporary teachers pursuant to Education Code §44909 for the 2020-2021 school year from the effective date listed through June 30, 2021 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Banales, Adrian	Special Education	Lynwood High School	Group 7/Step 4	08/01/20
2	Birch, Eric	Biology	Lynwood High School	Group 7/Step 2	08/01/20
3	Cruz, Belen	Math	Lynwood High School	Group 4/Step 1	08/01/20
4	Duenas, Manuel	Math	Firebaugh High School	Group 7/Step 10	08/01/20
5	Gomez, Brandy	Special Education	Wilson Elementary	Group 6/Step 1	08/01/20
6	Lee, Paul	Physics	Lynwood High School	Group 7/Step 7	08/01/20

Request approval of a change of status.

	NAME	FROM	TO	SITE	EFFECTIVE
1	Mireles, Gilbert	Principal	Counselor	Lynwood High School	07/01/20

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Gaxiola, Annabel J.	Substitute Teacher	District Wide	Resignation	12/20/19
2	Gonzalez Bueno, Lucero	Teacher	Lindbergh Elementary	Resignation	06/17/20
3	Hong, Travis	Teacher	Lynwood High School	Resignation	07/01/20

Request approval of honorariums/extended day activities for the 2019-2020 school year.

	NAME	POSITION	SITE	HONORARIUM
1	Ruelas, Jonathan	School Webmaster	Lincoln Elementary	6%
2	Limon, Maria	Department Chairperson	Will Rogers Elementary	4% (correction from 05/14/20 agenda)
3	McFarland, Patricia	Department Chairperson	Will Rogers Elementary	4% (correction from 05/14/20 agenda)
4	Pearson, Darryl	School Webmaster	Vista High School	6%
5	Bravo-Castro, Jorge	School Webmaster	Lynwood Middle School	6%
6	Polk, Bridgette	Drama	Lynwood Middle School	4%
7	Varela, Raul	Stage, Sound and Production	Lynwood Middle School	3%
8	Kalu, Ndukwe	MESA Advisor	Lynwood Middle School	4%

Request approval of extra duty hours for the certificated employees listed below to teach from June 22 – July 10, 2020 for the Summer Bridge Program at secondary schools. The employees will be compensated up to 5 hours per day at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10010-1130-7390000 (8 Summer Bridge) and 01.0-30100.0-11100-10000-1130-7350000 (2 AVID Excel).

	Chavez Middle School	11	Foltz, Cathy	22	Little, Tannis
1	Ball, Ingrid	12	Gonzalez, Susana	23	Quintero-Lopez, Jorge
2	Brand, Adam	13	Holland, Sean	24	Solis, Veronica
3	Garibay, Dora	14	Long, Carmen	25	Valenzuela, Gustavo
4	Gooden, Shomara	15	Oti, Uchenna	26	Varela, Raul
5	Hall, Erika	16	Ross-Hale, Tracie		Firebaugh High School
6	Madrid, Alina		Lynwood Middle School	27	Bejarano, Melissa
7	Stone, Silvia	17	Angulo, Wendy	28	Reynoso, Yvette
	Hosler Middle School	18	Bou, Soeurm		Lynwood High School
8	Akubui, Chukwudi	19	Garcia, Jason	29	Gomez, Custodio
9	Azzam, Joseph	20	Gutierrez, Renan	30	Smith, Deena
10	Bojorquez, Ambar	21	Kalu, Ndukwe		

CERTIFICATED PERSONNEL REPORT 06/25/20

Request approval of extra duty hours for the certificated employees listed below to teach summer school at Firebaugh High School, Lynwood High School, Pathway, or Lynwood Adult School from June 22 – July 17, 2020. The employees will be compensated up to 7 hours per day at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10010-1130-7390000.

	Firebaugh High School	19	Sanchez, Araceli	37	Mitchell, Kevin
1	Bhattacharyay, Saswati	20	Sann, Visna	38	Odibo, Anthony
2	Brown, Gerald	21	Thomas, Kate	39	Orozco, Ana
3	Chandler, Alike	22	Ude, John	40	Ortiz, Albert
4	Daoudi, Mohammed		Lynwood High School	41	Polk, Bridgette
5	Diep, Phil	23	Agbogwu, Nkeonye Loveth	42	Reyes, Pedro
6	Espinoza, Omar	24	Alfaro, Claudia	43	Sandoval, Luis
7	Flores, Dayrin	25	Araujo-Garcia, Debora	44	Seymore, Toniette
8	Gutierrez, Andy	26	Arkangel, Brian	45	Turner, Vennieta
9	Gutierrez, Jimmy	27	Claustro, Alejandro	46	Vega, Luis
10	Nguyen, Tuan	28	Duong, Huynh	47	Weiss, David
11	Palma, Amber	29	Estrada, Kristine	48	Wright, Calvert
12	Perez, Luis	30	Frediere, Maurice		Pathway
13	Plaza, Lydia	31	Galima, Maelanie	49	Ballinger, Jeff
14	Rascon, Cynthia	32	Hekking, Cathy	50	Ferrell, Christopher
15	Reynolds, Marie	33	Herrera, Eva	51	Gomez, Anna
16	Rivas, Alondra	34	Lizarraga, Hector		Adult School
17	Rodriguez, Armando	35	Lopez, Alejandro	51	Chaney, Kenya
18	Rodriguez, Ruth	36	Mejia, George	52	Wiseman, Scott

Request approval of extra duty hours for the certificated employees listed below to teach from June 22 – July 10, 2020 for the Summer Bridge Program at elementary schools. The employees will be compensated up to 5 hours per day at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-10010-1130-7380000 (Summer Bridge) and 01.0-01900.0-47600-10010-1130-7380000 Summer Bridge-Dual Immersion).

	Abbott Elementary	23	France, Jalen	46	Nieto, Yesenia
1	Castrejon, Sandra	24	Gavin, Olga	47	Ozoemena, Nnenna
2	Huerta, Gerardo	25	Kirkley, Kimberly	48	Williams, Roxana
3	Lopez, Rex	26	Perez, Ciria		Washington Elementary
4	Monreal, Araceli		Mark Twain Elementary	49	Acuna, Norma
5	Salvador, Ann Marie	27	Brown, LaTanya	50	Guevara-Cervantes, Carmen
6	Spears, Gwendolyn	28	Diaz, Laurentino	51	Hernandez, Abigail
	Keller Elementary	29	Flores, Marlene	52	Luy, Maria
7	Akina, Ernest	30	Kim-Pinnone, Sorlynn	53	Rodriguez, Maria
8	Canon, Carla	31	Tabares-Montes, Claudia	54	Zavala, Ana
9	Moreno, Veronica	32	Ybarra, Christina		Will Rogers Elementary
10	Orellana, Karla		Marshall Elementary	55	Aguon, Stephanie
11	Rodriguez, Jorge	33	Covarrubias, Amparo	56	Blanco, Rolando
	Lincoln Elementary	34	Escalante, Diana	57	Bonilla, David – Dual Immersion
12	Avalos, Maria del Pilar	35	Salcido, Auran	58	De La Torre, Yolanda
13	Kimball, Pamela	36	Serrano, Maricela	59	Limon, Maria – Dual Immersion
14	Reyes, Rogelio		Roosevelt Elementary	60	Lucha, Claudia
	Lindbergh Elementary	37	Ayon, Patricia	61	Mazzotta, Rocio
15	Dullavin, Minerva	38	Orozco, Hector		Wilson Elementary
16	Johnson, Chadron	39	Quijada, Valdemar	62	Apodaca, Donna
17	Lindsey, Johnny	40	Reyes, Juan	63	Baber, Angela
18	Palacio, Sandy	41	Siegel, Tracey	64	Brenes, Marisol
19	Perez-Ruano, Maria	42	White, Monique	65	Carranza, Ana
20	Rodriguez, Carmen		Rosa Parks Elementary	66	Henderson, Andrew
	Lugo Elementary	43	Belton-Brown, Kimberly	67	Torres, Armando
21	Avelar, Trifena	44	Gonzales, Rosa	68	Uribe, Yajaira
22	Escobedo-Miranda, Edelmira	45	Nguy, Chung		

CERTIFICATED PERSONNEL REPORT 06/25/20

Request approval of extra duty hours for the certificated employees listed below to teach from June 22 – July 17, 2020 for the Extended School Year session. The employees will be compensated up to 5 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-57700-11100-1130-7410000.

1	Benitez, Andrea	7	Lung, Christy	13	Perkins, Richard
2	Estrada, Marilyn	8	Martin, Shannon	14	Saladis, Kristin
3	Fairell-Smith, Stephanie	9	Ogo-Okwunwa, Patrick	15	Vasquez, Mario
4	Godoy, Kristen	10	Okeke, Christiana	16	Wilmes, Daniela
5	Hutzler, Heidi	11	Osuna-Reyes, Perla		
6	Johnson, Kande	12	Perez-Rodas, Esmeralda		

Request approval of additional work days for Early Childhood Education Teachers to provide instruction for full day California State Preschool Program (CSPP) from June 18 – August 11, 2020. The employees will be compensated at their per diem rate from CSPP funds 12.0-61050.0-00010-10000-1110-7470000.

1	Fernandez, Adriana	3	Smith, Olivia
2	Ledezma, Maria Luisa	4	Zamorano, Maricela

Request approval of six (6) independent study special education teachers for the 2019-2020 school year. The employees will be compensated up to one hour per day at the contractual hourly rate from Student Services funds 01.0-00000.0-11100-10000-1130-7420000.

1	Barbero, Kristine	3	Collins, Amber	5	Hijar, Ariadne
2	Brisbon, Justyn	4	Gomez, Anna	6	Mendez, Jonathan

Request approval of extra duty hours for the Lynwood Middle School certificated employees listed below for coaching students for the Orange County Academic Pentathlon that took place on Saturday, March 14, 2020. Staff members will be compensated up to 80 hours total the contractual hourly rate from general funds 01.0-00000.0-11100-10000-1130-3210000.

1	Aceves, Maria	3	Okafor, Alex
2	Gutierrez, Renan	4	Rivero, Daniel

Request approval for extra duty hours for the Program Specialists listed below from the Special Education Department, for the 2020-2021 school year. The extra duty hour is needed to support the Special Education Department IEP process. The employees will be compensated up to one hour per day (not to exceed 185 days) at the contractual rate from Special Education funds 01.0-65000-57700-21000-1930-7410000.

1	Park, Kyu	2	Rios, Dora
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Request approval of extra duty hours for the teachers listed below to serve as program coordinators for the AVID Programs during the 2019-2020 school year. AVID program coordinators will be compensated up to 90 hours per site from August 19, 2019 through June 17, 2020, at the contractual hourly rate from Title I funds 01.0-30100.0-11100-10000-1130-7390000. After school transferred to distance learning, AVID site coordinators still need to complete site meetings, senior data reports at the high school, school site data collection for all sites, recruitment, interviews, and registration of students for AVID and Excel elective course for next school master schedules. They must also compile AVID certificated site plans due July 1, 2020.

1	Gonzalez, Susana	3	Parkhill, Christina	5	Turner, Vennieta
2	Ontiveros, Erika	4	Solis, Veronica		

CERTIFICATED PERSONNEL REPORT 06/25/20

Request approval of extra duty hours for Valdemar Quijada, teacher at Roosevelt Elementary School, to be the district coach for the Track and Field Program. Track and Field provides students in grades K-8 an opportunity to display their competitive spirit, develop personal fitness, and represent their school communities at local track and field events. District coach will oversee the LUSD Track Meet in the Spring of 2020. The duties of the district track coach include, but are not limited to not only overseeing the Track Meet but also to attend meets and host the track meet. The employee will be compensated for hours worked through March 13, 2020 (not to exceed 48 hours) at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-42000-1130-7350000. The employee will be compensated for hours worked between January 10 and March 13, 2020.

Request approval of extra duty hours for the Program Specialists listed below from the Special Education Department, for a total of 160 hours each for the Extended School Year, to prepare and organize IEP's for the upcoming school year, and support department needs from June 18, 2020 to August 18, 2020. The employees will be compensated at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-57700-21000-1930-7410000.

1	Park, Kyu	2	Rios, Dora
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Request approval for extra duty hours for the Instructional Leads listed below, from June 2020 to August 2020, to update common assessments and matrices based on data from the previous school year. The employees will be compensated up to 60 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-000-27000-1930-7380000.

1	Diaz-Aguilar, Evelyn	2	Rivera, Anita
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Request for extra duty hours for Christian Munguia, PLTW teacher at Lynwood High School, for leadership of the PLTW program, dual enrollment support for PLTW engineering, and maintaining and troubleshooting equipment from August 21, 2019 through March 13, 2020. The employee will be compensated up to 1 hour per day at the contractual hourly from Supplemental and Concentration funds 01.0-01900.0-38000-10000-1130-7390000.

Request approval for extra duty hours for the Digital Instructional Coaches listed below that will provide continued professional development on the use of Google Classroom and Summer Curriculum to teachers during summer online distance learning. The employees will be compensated up to 80 hours at the contractual hourly rate from Supplemental and Concentration funds 01.0-01900.0-11100-00010-1130-7390000

1	Graham, Kathleen	2	Naranjo, Sandra
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14.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves and Separations

Rationale:

The following is the Classified Personnel Report for June 25, 2020, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, leaves for approval and/or ratification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Quick Summary / Abstract:

Attachments:

Public - Classified Personnel Schedule_06-25-20

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Andrade, Janet	From Classification: Administrative Assistant To Classification: Secretary Work Hours: 8 Work Months: 12 Location: Business Services Funding Source: General Unrestricted Fund Reason: Existing Position. Replacement of Staff.	Range: 061 Step: 05	192000217 06/23/20
2.	Sandoval, Magdalena	Classification: Payroll Manager Work Hours: 8 Work Months: 12 Location: Accounting Department Funding Source: General Unrestricted Fund Reason: New Position.	Range: 342M Step: 01	192000210 06/30/20
3.	Valdez, Denise	Classification: Secretary Work Hours: 8 Work Months: 12 Location: Wilson ES Funding Source: General Unrestricted Fund Reason: Existing Position. Replacement of Staff.	Range: 061 Step: 01	192000220 06/15/20

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
4.	Headspeth, Cheryl	Classification: Testing Assistant Work Hours: 6 Location: Firebaugh HS Funding Source: Title 1 Part A Reason: Providing limited-term assistance as needed,	Range: 116 Step: 01	192000214 02/13/20 to 06/17/20 or sooner
5.	Quezada, Maria	Classification: Nutrition Service Worker 1 Work Hours: 3 Location: Food Service Funding Source: Child Nutrition – School Program Reason: To work additional 3 hours.	Range: 026 Step: 05	192000209 02/24/20 to 03/13/20 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
6.	Amador, Margarita	From Classification: Nutrition Service Worker 1 To Classification: Sr. Nutrition Service Worker Work Hours: 7 Location: Food Services Funding Source: Child Nutrition – School Program Reason: Providing limited-term assistance as needed.	Range: 036 Step: 04	192000211 02/14/20 to 06/17/20 or sooner
7.	Evans, Jeannene	From Classification: Records Clerk To Classification: Student Services Assistant Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted General Fund Reason: Providing limited-term assistance as needed.	Range: 049 Step: 03	192000218 03/17/20 to 06/17/20 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

MEDICAL LEAVES

NAME		POSITION	LOCATION	Effective Start/End Date
8.	Flores, Melissa	Sr. Nutrition Service Worker	Lynwood HS	02/11/20 – 05/25/20
9.	Tiscareno, Carmina	Custodian	Maintenance Operations and Transportation	05/28/20 – 06/09/20

UNPAID LEAVE (Must Exhaust All Available Time)

NAME		POSITION	LOCATION	Effective Date
10.	Lomeli, Vanessa	Attendance Assistant	Abbott	09/13/19 – 06/24/20

LEAVES: RESIGNATION

NAME		POSITION	LOCATION	Effective Start/End Date
11.	Radillo, Gina	Avid Tutor	Firebaugh HS	05/04/20

14.C.2. Request Approval for Classified Employees to Provide Summer Work as Needed from June 22, 2020 through August 5, 2020 or Sooner

Rationale:

The administration requests approval for classified employees to work during the 2020 summer session effective from June 22, 2020 to August 5, 2020 or sooner.

Staffing will be assigned to provide nutrition services and support for K-8 Summer Bridge Academy, Extended School Year (ESY) and Summer Program.

List of names attached.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

13.2 Summer Work Attachment (Employee List)

**Classified Personnel
2020 Summer Assignments**

	Name	Classification	Location
1.	Alcaraz, Maria Guadalupe	Nutrition Srv Satellite Kitchen Operator	Nutrition Services
2.	Macias, Marta	Nutrition Srv Satellite Kitchen Operator	Nutrition Services
3.	Bravo-Miranda, Maria E.	Nutrition Srv Worker I	Nutrition Services
4.	Alvarenga, Nuria	Nutrition Srv Worker I	Nutrition Services
5.	Jones, Brenda	Sr Nutrition Srv Worker	Nutrition Services
6.	Ruffino Flores, Elizabeth Ann	Sr Nutrition Srv Worker	Nutrition Services
7.	Richardson, Celestine	Nutrition Srv Supervisor	Nutrition Services
8.	Alvarez, Jeannette	Nutrition Srv Worker I	Nutrition Services
9.	Salazar, Gladys Aida	Nutrition Srv Worker I	Nutrition Services
10.	Diaz-Ibarra, Guillermina	Nutrition Srv Worker I (On-call)	Nutrition Services
11.	Amador, Margarita	Nutrition Srv Worker I (On-call)	Nutrition Services
12.	Ruiz, Leticia	Nutrition Srv Worker I (On-call)	Nutrition Services
13.	Mata, Monica	Nutrition Srv Worker I (On-call)	Nutrition Services

14.D.1. Request Approval of Warrant and ACH Schedule for the Period of May 6, 2020 through May 26, 2020

Rationale:

Staff requests approval of the Warrant and ACH Schedule for the period of May 6, 2020 through May 26, 2020.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$4,517,168.07

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Warrant Schedule

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: June 25, 2020

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of May 6 - May 26, 2020

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
05/06/20	\$	301,935.53	05/18/20	\$ 144,339.78
05/07/20	\$	754,157.17	05/19/20	\$ 515,814.93
05/08/20	\$	23,842.74	05/20/20	\$ 184,103.60
05/11/20	\$	619,203.00	05/21/20	\$ 290,844.42
05/12/20	\$	26,444.90	05/22/20	\$ 628,016.87
05/13/20	\$	143,195.55	05/25/20	\$ -
05/14/20	\$	-	05/26/20	\$ 13,057.36
05/15/20	\$	872,212.22		
		Total	\$	4,517,168.07
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: June 25, 2020
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of May 6 - May 26, 2020

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 2,890,003.46
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 5,308.94
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 187.50
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 165,989.86
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 203,386.39
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 139,376.90
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 1,112,915.02
Total Warrants All Funds	\$ 4,517,168.07

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
05/06/20	301,913.61	-	21.92	-	-	-	-	-	-	-	-	301,935.53
05/07/20	323,803.29	4,370.28	98.26	-	-	13,620.92	-	-	122524.89	-	289,739.53	754,157.17
05/08/20	20,642.74	-	-	-	-	3,200.00	-	-	-	-	-	23,842.74
05/11/20	619,203.00	-	-	-	-	-	-	-	-	-	-	619,203.00
05/12/20	9,778.23	-	-	-	-	-	-	-	16,666.67	-	-	26,444.90
05/13/20	143,195.55	-	-	-	-	-	-	-	-	-	-	143,195.55
05/14/20	-	-	-	-	-	-	-	-	-	-	-	0.00
05/15/20	45,504.23	-	-	-	-	3,532.50	-	-	-	-	823,175.49	872,212.22
05/18/20	144,190.90	-	67.32	-	-	-	-	-	81.56	-	-	144,339.78
05/19/20	515,331.15	-	-	-	-	380.00	-	-	103.78	-	-	515,814.93
05/20/20	1,450.63	-	-	-	-	182,652.97	-	-	-	-	-	184,103.60
05/21/20	124,854.56	-	-	165,989.86	-	-	-	-	-	-	-	290,844.42
05/22/20	628,016.87	-	-	-	-	-	-	-	-	-	-	628,016.87
05/25/20	-	-	-	-	-	-	-	-	-	-	-	0.00
05/26/20	12,118.70	938.66	-	-	-	-	-	-	-	-	-	13,057.36
Rpt 062520	2,890,003.46	5,308.94	187.50	165,989.86	0.00	203,386.39	0.00	0.00	139,376.90	0.00	1,112,915.02	4,517,168.07

14.D.2. Request Approval to Make Inter-Fund Cash Transfers for the 2020-2021 School Year

Rationale:

Staff requests approval to make inter-fund cash transfers for the 2020-2021 school year. During the course of normal operations, it is sometimes necessary to make cash transfers between funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.D.3. Request Acceptance of Report of Revolving Cash Fund #3

Rationale:

Staff requests acceptance of Report of Revolving Cash Fund #3 for FY 2019/2020. The following is a summary of revolving cash fund disbursements for the period of January 18, 2020 through May 28, 2020. Staff recommends that the Board ratify these expenditures.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition# from BEST: N/A

name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$980.45

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Report of Revolving Cash Fund #3

MEMORANDUM**ACTION**

May 29, 2020

TO: Gudiel Crosthwaite, Ph.D., Superintendent**FROM:** Yolanda Vega, Accounting Manager**SUBJECT: Report of Revolving Cash Fund #3 (FY 2019/2020)**

I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period January 18, 2020 through May 28, 2020 and recommend that the Board ratify these expenditures:

EXPLANATION	AMOUNT
Other Operating Expenses:	
Jason Shaw - Advance for Fuel for District Vehicles	\$ 300.00
George Chevrolet - Parts for District Bus #122	\$ 260.45
George Chevrolet - Parts for District Bus #122	\$ 180.00
United States Postmaster - Annual Permit Fees	\$ 240.00
TOTAL	<u>\$ 980.45</u>

Prior Board Approved Items*

14.D.4. Request Acceptance of Record of Collections #5 (FY 19-20)

Rationale:

Staff requests acceptance of Record of Collection #5 (FY 19-20). The following is a list of Cash Collections received by the Accounting Department during the period of March 12, 2020 to May 12, 2020.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$2,744,068.52

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Cash Collection #5

RECORD OF COLLECTIONS #5 FY2019/2020

The following is a list of Cash Collections received by the Accounting Department during the period of March 12, 2020 to May 12, 2020. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Amount	Explanation
121307	Keenan & Associates (PIPS)	\$ 176.00	Abatement of W/C Temp. Disability Benefits
121308	Senorina Serrano	\$ 435.68	Book Fees - LHS
121309	Scribbles Software, LLC	\$ 1,111.01	Transcript Fees - Feb 2020
121310	State of California	\$ 117.62	Medi-Cal Deposit Fund
121311	ASB of Lynwood High School	\$ 6,886.10	Reimb. - Student Lodging - Girls Basketball Tournament
121312	ASB of Lynwood High School	\$ 33.75	US Bank Charges (Single Point) Oct-Dec 2019
121313	ASB of Lynwood High School	\$ 2,792.67	Reimb. - Student Lodging - LHS AVID Field Trip 2/20/20
121314	State of California	\$ 3,006.16	Medi-Cal Deposit Fund
121315	The Home Depot	\$ 1,018.46	Rebate - \$50,923.15 @ 2%
121316	Recycle International	\$ 272.00	Recycling E-Waste
121317	State of California	\$ 312.66	Child & Adult Care Food Program - Dec 2019
121318	Pool Administrators Inc	\$ 173.50	Return of Payroll Deduction - Richard Buksa
121319	AFLAC	\$ 148.51	Return of Premium - Terri Archille
121320	Schools First Plan Administration LLC	\$ 800.00	Return of 403(b) - Maria Rodriguez
121321	State of California	\$ 35,018.26	School Nutrition Program - Dec 2019
121322	State of California	\$ 494,078.10	School Nutrition Program - Dec 2019
121323	State of California	\$ 21,190.91	Child & Adult Care Food Program - Dec 2019
121324	State of California	\$ 32,018.25	School Nutrition Program - Jan 2020
121325	Cindy Hernandez	\$ 2,277.00	Fundraiser (Popcorn) - Marshall ES
121326	Soleil Academy, Inc.	\$ 2,939.55	Charter School Facility Fees located at Rosa Parks ES
121327	California Association of School Business Officials (CASBO)	\$ 4,550.00	Refund - (Reg. Fees) 3/29-4/1/20 BA 2/13/20
121328	State of California	\$ 2,030.85	Medi-Cal Deposit Fund
121329	State of California	\$ 451,526.52	School Nutrition Program - Jan 2020
121330	Maria Camacho	\$ 2.24	Damaged Jar Fees - Hosler MS
121331	Eva Fernandez	\$ 44.52	Book Fees - Abbott ES
121332	Jessica Lopez	\$ 62.00	Book Fees - Marshall ES
121333	Crystal Tapia	\$ 10.00	Transcript Fees
121334	Ana Vasquez	\$ 75.00	Transcript Fees
121335	Keenan & Associates (PIPS)	\$ 623.78	Abatement of W/C Temp. Disability Benefits
121336	State of California	\$ 2,143.83	Medi-Cal Deposit Fund
121337	Volunteers of America of Los Angeles	\$ 2,000.00	Abbott Rooms Lease (Head Start Program) - Apr 2020
121338	Golden State Opportunity Foundation	\$ 6,000.00	Grant (CalEIT) Parent-to-Home Communications
121339	State of California	\$ 337.25	Child & Adult Care Food Program - Jan 2020
121340	California Association of Directors of Activities (CADA)	\$ 2,325.00	Refund - CA Assoc. of Student Leaders - 3/28-30/20 PO#20*2070 BA 2/13/20

Receipt Number	Source	Amount	Explanation
121341	State of California	\$ 20,825.84	Child & Adult Care Food Program - Jan 2020
121342	Kidspace Children's Museum	\$ 1,012.00	Refund - (Admission Fees) Abbott ES PO#20*1856
121343	T&G Vending	\$ 42.70	Vending Machine - Commission Mar 2020 (District Office)
121344	T&G Vending	\$ 60.80	Vending Machine - Commission Mar 2020 (Vista HS)
121345	State of California	\$ 1,415.70	Medi-Cal Deposit Fund
121346	High Tech Graduate School of Ed.	\$ 993.39	Refund - CARPE Travel Dec 4-5, 2019
121347	Pool Administrators Inc	\$ 173.50	Return of Payroll Deduction - Richard Buksa
121348	Keenan & Associates (PIPS)	\$ 623.78	Abatement of W/C Temp. Disability Benefits
121349	NCS Pearson	\$ 1,791.67	Facility Fees - LHS (Rooms for CSET Adm.)
121350	Pool Administrators Inc	\$ 173.50	Return of Payroll Deduction - Richard Buksa
121351	State of California	\$ 2,406.85	Medi-Cal Deposit Fund
121352	California Association of School Business Officials (CASBO)	\$ 270.00	Refund - (Reg. Fees) PO#20*2278 Ck#20078208
121353	West Coast Elite Dance, Inc.	\$ 550.00	Refund - (WCE Competition Fees) LHS PO#20*1792
121354	Institutional Processing Services LLC	\$ 960.84	MFG Rebates 3Q19-7992
121355	Yasmine D. Fuller	\$ 401.95	Payroll Cash Collection
121356	Keenan & Associates (PIPS)	\$ 222.78	Abatement of W/C Temp. Disability Benefits
121357	Scribbles Software, LLC	\$ 951.52	Transcript Fees - Mar 2020
121358	State of California	\$ 2,998.33	Medi-Cal Deposit Fund
121359	Soleil Academy, Inc.	\$ 2,939.55	Charter School Facility Fees located at Rosa Parks ES
121360	State of California	\$ 257,844.00	Child Development
121361	Paramount Unified SD	\$ 17,201.82	2017-18 Consortium Carryover
121362	Schools First Plan Administration LLC	\$ 200.00	FBO: Rodriguez 0944
121363	Milton Huezo	\$ 499.07	Insurance Premium
121364	Cristina Perez	\$ 272.27	Insurance Premium
121365	Bellflower Unified School District	\$ 2,555.29	Infants 0-2 Mar 2020
121366	Bellflower Unified School District	\$ 5,332.31	MAR 2020 AB 602 PS/RS
121367	Bellflower Unified School District	\$ 1,318,984.71	MAR 2020 AB 602
121368	Segerstrom Center for the Arts	\$ 1,079.50	Refund - (Admission Fees) PO#20*1897
121369	Project Lead The Way, Inc.	\$ 15,000.00	Grant to HMS, CCMS & LMS
121370	Commonwealth Annuity	\$ 50.00	FBO: Gayle Thurmond Lecus
121371	State of California	\$ 3,642.07	Medi-Cal Deposit Fund
121372	Kidspace Children's Museum	\$ 880.00	Refund - (Admission Fees) PO#20*1673
121373	CA State University Long Beach	\$ 2,700.00	Mentor Teacher Stipend Spring & Fall 2019
121723	ASB of Hosler Middle School	\$ 525.00	Transportation Fees - Knott's Berry Farm
121724	ASB of Hosler Middle School	\$ 525.00	Transportation Fees - Knott's Berry Farm
121725	Hugo Palomo Luna	\$ 1,425.60	Developer Fees - 10932 Duncan Ave.

\$ 2,744,068.52

14.D.5. Request Approval to Dispose of Obsolete Furniture, Equipment, and Instructional Materials for Fiscal Year 2020-2021

Rationale:

Staff requests approval to dispose of obsolete furniture, equipment, and instructional materials for fiscal year 2020-2021.

District staff will periodically identify surplus instructional materials as well as furniture and equipment that is no longer useful for its intended purpose and has no economic value to the district. These items will be deemed obsolete and will be disposed of in accordance with appropriate California Education codes.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and /or Location: N/A

Funding Account Number: N/A

Amount: To Be Determined

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

14.D.6. Request Approval to Utilize Piggyback Contracts from Other Agencies for the 2020-2021 Fiscal Year in Accordance with LUSD Board Policy BP 3311 (a) and Public Contract Code 20118

Rationale:

Staff requests approval to utilize piggyback contracts from other agencies for the 2020-2021 fiscal year, in accordance with LUSD Board Policy BP 3311 (A) and Public Contract Code 20118.

Staff will utilize piggyback contracts from other agencies when it is found to be in the best interest of the District. Savings to be realized in less administrative costs assigned to the preparation and management of the bidding processes and additional savings realized through the use of larger contracts with lower prices.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and /or Location: Various

Funding Account Number: Various

Amount: Various

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.D.7. Request Approval of Resolution No. 19-20/123 Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers

Rationale:

Staff requests approval of Resolution No. 19-20/123, annual delegation of administrative authority to process routine budget revisions, adjustments, and transfers.

In accordance with Education Code Section 42600, all budget revisions must have Board approval prior to submission to the County Superintendent of Schools. For operational purposes, the Los Angeles County Office of Education provides the Governing Board the option to delegate the authority to administration to make routine budget revisions and transfers during the normal course of business operations. The District is required to submit a summary of budget revisions to the Board at least three times a year under this arrangement. The Governing Board must annually approve a resolution to exercise this option.

Financial Impact:

Renewal Contract/Item ☐

New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 19-20/123-Annual Delegation of Admin. Authority

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

RESOLUTION NO. 19-20/123

ANNUAL DELEGATION OF ADMINISTRATIVE AUTHORITY TO PROCESS ROUTINE BUDGET
REVISIONS, ADJUSTMENTS, AND TRANSFERS

WHEREAS, the Governing Board of the Lynwood Unified School District authorizes, Gudiel R. Crosthwaite, Superintendent of Schools, or his delegate to make such routine budget revisions, adjustments, and transfers as necessary for the payment of District obligations and to effect technical adjustments of the board-adopted budget during the 2020-2021 fiscal year, in accordance with the provisions of this resolution.

WHEREAS, this resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers, and shall remain in effect for a period of one year, from July 1, 2020 to June 30, 2021, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of Lynwood Unified School District.

WHEREAS, the amount of any individual routine budget revision, adjustment, or transfer shall not exceed \$7,000,000.00.

WHEREAS, this resolution shall be limited to the administrative approval and processing of routine budget revisions, adjustments, and transfers, within or between account objects of expenditures and within or between resources of all funds.

WHEREAS, this resolution shall not permit the administrative processing of non-routine budget revisions, adjustments, and transfers that increase or decrease revenues and other financing sources and uses, along with the corresponding revisions in expenditures; or budget revisions, adjustments, and transfers that reduce or increase the fund balance of any related fund; or transfers between funds; or transactions exceeding \$7,000,000.00. Such non-routine budget revisions, adjustments and transfers must continue to be presented to the Governing Board for approval prior to processing and submission to the Los Angeles County Office of Education (County Office) for further review, approval, and processing.

WHEREAS, a summary report of budget revisions, adjustments, and transfers approved and processed by the Superintendent in accordance with this resolution, listed by major objects and funds, transaction numbers, dates, and amounts shall be submitted to the Governing Board for adoption/ratification, not less than three times annually (by October 31, January 31, and June 30) with the District's First Interim, Second Interim, and in conjunction with the annual close of the District's financial records and Unaudited Actuals Reports.

WHEREAS, all budget adjustments and transfers must be made in accordance with the provisions of Education Code Sections 42600, 42601, 42602, 42603, and 42610, and processed using the appropriate forms and documentation as provided by the County Office, and in compliance with applicable district guidelines.

WHEREAS, this resolution by the Governing Board and written authorization by the persons herein designated may be used by the Los Angeles County Office of Education to permit budget revisions, adjustments, and transfers in accordance with the foregoing guidelines.

APPROVED AND ADOPTED by the Board of Education this 25th day of June 2020, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

I, Gudiel R. Crosthwaite, Ph.D., the Secretary of the Board of Education of the Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 25th day of June, 2020 and passed by a majority vote of all of its members.

Superintendent of Schools
Secretary of the Board of Education

14.D.8. Request Approval to Enter Into an agreement with Rhonda Moore ("Retired Annuitant") to Provide As Needed Services Related to the Payroll Manager Position from July 1, 2020 through December 30, 2020.

Rationale:

The administration requests approval to enter into an agreement with Rhonda Moore ("Retired Annuitant") to Provide As Needed Services Related to the Payroll Manager Position from July 1, 2020 through December 30, 2020.

Rhonda Moore has extensive experience as the Payroll Manager and would assist the new Payroll Manager as needed to ensure a smooth transition. Rhonda Moore would be compensated at \$60 an hour with a total not to exceed 27 hours in a month. The Retired Annuitant will be reimbursed for reasonable expenses; all expenses must be pre-approved by the client.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: General Unrestricted Fund

Funding Account Number: 01.0-00000.0-00000-72000-5850-7610000

Amount: Rate of pay is \$60 an hour with a total compensation not to exceed \$10,000 plus reimbursable.

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.E.1. Request Approval to Attend Meetings, Workshops, and Conferences during the 2020-21 School Year

Rationale:

Administration requests approval to attend meetings, workshops, and conferences during the 2020-2021 school year (list attached).

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: Not to Exceed \$3,000/per attendee/per event

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

2020-21 List of Meetings, Workshops and Conferences

LIST OF MEETINGS, WORKSHOPS, AND CONFERENCES 2020-21 SCHOOL YEAR			
Organization	Location	Date	Authorized Personnel
AASA National Conference on Education	New Orleans, LA	Feb. 2021	Superintendent Board of Education Designated Employees
ACSA 2021 Superintendent's Symposium	Monterey, CA	Jan. 2021	Superintendent
ASCO Leadership Conference	Chicago, IL	TBD	Superintendent Board of Education Designated Employees
California Association of African-American Superintendents & Administrators (CAAASA)	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
CABE	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
California Association of Black School Educators (CABSE)	San Diego, CA	Nov. 2020	Superintendent Board of Education Designated Employees
CA City School Superintendents Conference	Various Locations	Fall 2020 and Spring 2021	Superintendent Designated Employees
CALSA Focus on Results	TBD	TBD	Superintendent Board of Education Designated Employees
CLSBA Unity Conference	TBD	TBD	Superintendent Board of Education Designated Employees
CSBA Annual Ed. Conf.	Anaheim, CA	Dec. 2020	Superintendent Board of Education Admin. Ofc. Coordinator Designated Employees
CSBA Workshops/Seminars	Various Locations	Ongoing	Superintendent Board of Education Admin. Ofc. Coordinator Designated Employees
Digital Promise Global (League of Innovative Schools)	TBD	TBD	Superintendent Board of Education Designated Employees

LACOE'S Supt. Collaborative Symposium	Various Locations	Ongoing	Superintendent Designated Employees
LACSTA	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
Leadership Associates	TBD	TBD	Superintendent Board of Education Designated Employees
National Alliance of Black School Educators (NABSE)	Los Angeles, CA	Nov. 2020	Superintendent Board of Education Designated Employees
National Association of Latino Elected and Appointed officials (NALEO)	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
National School Board Association (NSBA)	New Orleans, LA	April 2021	Superintendent Board of Education Designated Employees
NCERT	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
National Superintendents Roundtable (NSR)	TBD	TBD	Superintendent Board of Education
Board of Education Meetings & Retreats	Various Locations	Ongoing	Superintendent Board of Education Designated Employees
INDIVIDUALLY SELECTED Conference	Various Locations	Ongoing	Superintendent Board of Education

14.E.2. Request Approval to Renew Agreement with Eleuterio Davila to Provide Translation Services as Needed from July 1, 2020 to June 30, 2021

Rationale:

The administration requests approval to renew agreement with Eleuterio Davila to provide translation services as need from July 1, 2020 to June 30, 2021.

On an as-needed basis when District Staff is unavailable, Mr. Davila will translate for Board Members, District/school staff and community members at the Board of Education meetings, Citizens' Oversight Committee meetings, and other LUSD school site events.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-71100-5850-7500000
01.0-00000.0-00000-71500-5850-7510000

Amount: Not to Exceed \$5,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification: