

Four vertical lines of varying heights and thicknesses are positioned on the left side of the page, extending from the top of the main text area down towards the bottom.

BOARD AGENDA

Regular Meeting

March 25, 2021



REGULAR MEETING OF THE BOARD OF EDUCATION

March 25, 2021

5:00PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the REGULAR MEETING OF THE BOARD OF EDUCATION will be held on March 25, 2021, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with the requirements set forth by California law.

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

Teleconferencing and/or electronic conferencing will be used during this meeting, in accordance with the Governor's Executive Order N-29-20, dated March 17, 2020.

This meeting will be conducted in accordance with the most recently issued and amended Blueprint for a Safer Economy of the State of California and the County of Los Angeles Department of Public Health Order related to Reopening Safer at Work and in the Community for Control of COVID-19.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, including auxiliary aids or services, please contact the Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to provide accessibility to the Board meeting.

The public has the opportunity to address the Board on any item of interest within the Board's subject matter jurisdiction and any item appearing on the agenda. Public comment can be provided live via Zoom or electronically through a temporary public comment email established for Lynwood Unified School District Board of Education Meetings at boardcomm@mylUSD.org.

All public comments are governed by Board Bylaw 9323. Each speaker is limited to 3 minutes and will be given the opportunity to address the Board in the order that the request to speak is received. If translation services are required, an additional one (1) minute will be allotted. The Board of Education has determined that a cumulative total of 20 minutes is a reasonable amount of time for public comment.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us.

Instructions for Public Comments via Zoom:

Requests to provide live comment via Zoom during the Board meeting can be made by completing the following Public Comment Google Form: <https://forms.gle/LFrTVqs1b9611o8E8> or by calling (310) 886-1602. Requests must be submitted **by 2:00 p.m. on Thursday, March 25, 2021.**

Instructions for Public Comments Submitted Electronically:

The public may submit public comments electronically through a temporary public comment email established for Lynwood Unified School District Board of Education Meetings at boardcomm@mylUSD.org. Electronic public comments should be submitted **by 2:00 p.m. on Thursday, March 25, 2021.**

Any public comments received via email after the time indicated will not be included in the record.

Comments submitted by email and read during meetings are governed by Board Bylaw 9323. Each comment

**REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 25, 2021**

received is limited to 3 minutes and will be read in the order that the email is received.

Please include the following in your email:

- 1.) Full Name
- 2.) Address
- 3.) Phone Number
- 4.) Board Meeting Date
- 5.) Subject: Public Comment for Closed Session OR Open Session
- 6.) Agenda Item/Topic

The District will be using the Zoom and Google Meet communication platform for this meeting.

Join Zoom Meeting:

Webinar Link: <https://mylusd-org.zoom.us/j/86142127510>

Phone Number: +1 669 900 9128

Webinar ID: 861 4212 7510

Passcode: 430414

Live Video Stream on Facebook:

<https://www.facebook.com/LynwoodUSD>

For Spanish Audio Translation on Google Meet:

Phone Number: +1 385-999-6177

PIN: 844 736 873#

A G E N D A

2. CALL TO ORDER

3. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President

Mr. Alfonso Morales, Esq., Clerk

Mr. Gary Hardie, Jr., Member

Dr. Alma Carina Castro, Member

Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

**4. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON MARCH 25, 2021**

Motion _____ Second _____ Vote _____

5. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

6. GOVERNING BOARD - Recess to Closed Session

6.A. Conference with Legal Counsel – Pending Litigation – Pursuant to GC § 54956.9(d)(1)

6.A.1. OAH Case No. 2020120205

6.A.2. OAH Case No. 2020100221

6.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)

6.B.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:

One (1) Case

- 6.C. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)
 - 6.C.1. Superintendent's Evaluation
- 6.D. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations -
CSEA, LTA, and SEIU

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

- 8. ROLL CALL** by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board
- Mrs. Maria G. Lopez, President
 - Mr. Alfonso Morales, Esq., Clerk
 - Mr. Gary Hardie, Jr., Member
 - Dr. Alma Carina Castro, Member
 - Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

9. FLAG SALUTE by Roosevelt Elementary School

10. REPORTS

10.A. Student Reports

- 10.A.1. Lynwood Community Adult School
- 10.A.2. Pathway High School
- 10.A.3. Vista High School
- 10.A.4. Firebaugh High School
- 10.A.5. Lynwood High School

10.B. Superintendent's Report

- 10.B.1. Presentation: Facilities Update
- 10.B.2. Recognition: Food Pantry Volunteers

10.C. Board Members' Reports

11. GOVERNING BOARD - Resolutions/Proclamations/Appointments

- 11.A. Appointment of Representative to the California Advancing Pathways for Students (CalAPS)

Motion _____ Second _____ Vote _____

12. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

13. PUBLIC HEARING – None.

14. ACTION ITEMS

14.A. BOARD MEETING MINUTES

- 14.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on March 11, 2021

**REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 25, 2021**

Motion _____ Second _____ Vote _____

- 14.A.2. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on March 18, 2021

Motion _____ Second _____ Vote _____

14.B. FACILITIES - (Measure K and Measure N Projects)

- 14.B.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Motion _____ Second _____ Vote _____

- 14.B.2. Request Approval to Cancel All Bids Submitted for CM-212021, Emergency Refresh of Classrooms/Portables Project at Lynwood Middle School

Motion _____ Second _____ Vote _____

- 14.B.3. Request Approval to Enter Into an Additional Professional Service Agreement with Westberg White Architects for a Stand-alone Fire Alarm System in Conjunction with CM-12020, Fire Alarm Replacement Project at Lynwood Middle School

Motion _____ Second _____ Vote _____

- 14.B.4. Request Approval to Enter Into an Additional Professional Service Agreement with ADM Architects to Prepare Construction Documents for Five Additional Portable Classrooms in Conjunction with the Emergency Displaced Student Housing Project at Cesar Chavez Middle School

Motion _____ Second _____ Vote _____

- 14.B.5. Request Approval to Enter Into a Service Agreement with TMP Services to Replace the Ramps, Landings and Railings at Twenty-Three Existing Portables at Lynwood Middle School

Motion _____ Second _____ Vote _____

- 14.B.6. Request Approval to Enter Into an Agreement with SVA Architects for the Master Planning Conversion of Lynwood Middle School to Lynwood High School

Motion _____ Second _____ Vote _____

15. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

15.A. EDUCATIONAL SERVICES

- 15.A.1. Request Approval to Enter Into an Agreement with Curriculum Associates to Provide Training for Special Education Teachers from March 2021 to June 2021

- 15.A.2. Request Approval to Participate in the ANATOMY IN CLAY Learning System, Level I Online Training between March 2021 and June 2021
- 15.A.3. Request Approval to Enter Into an Agreement with Studio Spectrum, Inc., to Provide Video Recording and Editing Services for the Lynwood Unified School District Arts Festival and Showcase from March 2021 to April 2021
- 15.A.4. Request Approval to Renew Agreement with Orenda Education to Provide Coaching Services and Professional Learning for Site Teachers and District Office Administration for the 2021-2022 School Year
- 15.A.5. Request Approval to Attend the Project Lead the Way Virtual Training (PLTW) in Various Locations During Spring 2021 and Summer 2021

15.B. HUMAN RESOURCES – CERTIFICATED

- 15.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

15.C. HUMAN RESOURCES – CLASSIFIED

- 15.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 15.C.2. Request Approval to Award Contract Based on RFQ# 011221-DN to Educational Management Solutions for Job Classification and Compensation Study

15.D. BUSINESS SERVICES

- 15.D.1. Request Approval of Warrant and ACH Schedule for the Period of February 17, 2021 through March 2, 2021
- 15.D.2. Request Approval to Attend the School Services of California May Revision Virtual Workshop to the Proposed 2021-22 State Budget on May 20, 2021
- 15.D.3. Request Approval to Enter Into a Service Agreement with Enviser Co. for the Preventative HVAC Maintenance Program beginning April 15, 2021 through April 14, 2022
- 15.D.4. Request Approval to Attend the Power of Positive Leadership Virtual Training on March 24-25, 2021

15.E. ADMINISTRATION

- 15.E.1. Request Approval of Board Meeting Dates for the 2021-2022 School Year
- 15.E.2. Request Approval to Amend Certification of Signatures, Previously Approved on December 11, 2020, for the Remaining Period of April 1, 2021 to December 31, 2021

16. REPORT OUT OF CLOSED SESSION

17. ADJOURNMENT

GOVERNING BOARD

Resolutions/Proclamations/Appointments

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

11.A. Appointment of Representative to the California Advancing Pathways for Students (CalAPS)

Rationale:

As Ms. Alma-Delia Renteria's term of office at the California Advancing Pathways for Students (CalAPS) ended on March 12, 2021, CalAPS requests the Lynwood USD Board of Education to appoint a second representative to serve from April 2021 to December 2022.

Motion to appoint _____ by _____

Motion: _____

Seconded by: _____

Votes: _____

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

ACTION ITEMS

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on March 11, 2021

Rationale:

The administration requests approval of minutes for the regular meeting of the Board of Education on March 11, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Board Meeting Minutes - March 11, 2021

Presentation - 2020-21 Second Interim Report - March 11, 2021

Superintendent Presentation - March 11, 2021

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262
March 11, 2021

MINUTES

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

The public meeting was held at 11321 Bullis Road, Lynwood, CA 90262 and via teleconferencing in accordance with the Governor's Executive Orders N-25-20, dated March 12, 2020 and N-29-20, dated March 17, 2020. Important information on how to participate in the public meeting and submit public comments were outlined on the agenda.

2. CALL TO ORDER

The regular meeting of the Board of Education, held on March 11, 2021, was called to order at 5:31 p.m. by the President, Mrs. Lopez, to conduct a closed session. Superintendent Crosthwaite took the roll.

3. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Ms. Alma-Delia Renteria, M.Ed., Vice-President
Mr. Alfonso Morales, Esq., Clerk (*Arrived during Closed Session.*)
Mr. Gary Hardie, Jr., Member
Dr. Alma Carina Castro, Member (*Participated remotely.*)

Legal Counsel, Mr. Terence Gallagher of Olivarez Madrugá Lemieux O'Neill, LLP was also present.

4. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON MARCH 11, 2021

Motion by Ms. Renteria; Seconded by Mr. Hardie.

Individual votes by roll call:

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Absent
Mr. Hardie – Yes
Dr. Castro – Yes

Item passed with 4–0 votes.

5. PUBLIC COMMENT/COMMUNICATIONS - None.

6. GOVERNING BOARD - Recess to Closed Session at 5:33 p.m.

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:33 p.m. The Superintendent took the roll.

8. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Ms. Alma-Delia Renteria, M.Ed., Vice-President
Mr. Alfonso Morales, Esq., Clerk
Mr. Gary Hardie, Jr., Member
Dr. Alma Carina Castro, Member (*Participated remotely.*)

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Lemieux O'Neill, LLP was also present.

9. FLAG SALUTE by Marshall Elementary School

Ms. Deete Clay, Principal at Marshall Elementary School, introduced Madeline Garcia Malvaez. Madeline aspires to attend Harvard University in the future.

10.B. Superintendent's Report

Superintendent Crosthwaite is very proud of the Lynwood staff and the community for coming together to support each other and for always focusing on the best interest of the students and the community through these difficult times.

Superintendent Crosthwaite shared information on Chris Gardner's visit to Lindbergh Elementary. Mr. Gardner, who addressed the students and staff, is a motivational speaker and was an inspiration for the movie *The Pursuit of Happiness*.

Superintendent Crosthwaite thanked Buena Park Unified School District's Superintendent, Principals and Elsie Briseno, Director of Student Services, for welcoming Lynwood's staff during a visit to Gilbert Elementary and Buena Park Middle School to observe and discuss the safe reopening of schools.

Superintendent Crosthwaite announced that about 1,700 staff members have either received the vaccine or have been offered appointments to get vaccinated. He shared that with the partnership with St. John's Well Child and the Family Center, the remainder of the District's staff, which includes custodial, security, District Office, as well as elementary and secondary teachers, will have the opportunity to schedule their vaccination appointment.

10.B.1. Presentations: (Complete presentations available on District website.)

Facilities Update

Mr. Fromm, Chief Business Official, shared information on the resolution adopted on February 11, 2021 for the emergency repairs at Lynwood High School which are as follows:

- Enable Timely Transition for Relocating Lynwood High to Lynwood Middle Campus
- Repair/Replacement of Facilities
- Procurement of Equipment and Services
- Necessary Relocation of Students/Operations

Mr. Fromm shared updates of:

- Testing on first story buildings is complete
- Testing at the G building on the main structural building support elements is complete
- G building testing of secondary structural components are underway (floor slab connects to beams)
- Costs estimation is underway for the G building and first story building

Second Interim Financial Report

Mr. Fromm shared information on the Second Interim Financial Report. Highlights include:

- Public Disclosure of Financial Status:
 - Budget by July 1
 - Two Interim updates by December 15 and March 15
 - Interims provide opportunity to reflect on changes
- LUSD now Certifies as a Positive Financial Condition, which means the District will meet financial obligations in the current and two subsequent fiscal years.

Mr. Fromm provided an update regarding COVID-19:

- Response Funding and expenditures
- Areas of significant budget impact

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021

Superintendent Crosthwaite assured the community that the input provided by the community, stakeholders, and staff is taken into consideration. The District will be extra cautious and responsible with the distribution of funds to ensure that the District is aligned with the District's mission and the strategic plan.

Ms. Renteria inquired, on behalf of the community, as to why the Early Childhood Education (ECE) funding is always so low. She shared a question from the community on how can the community have stakeholder input when the budget is being created. Ms. Renteria would like the District to do a better job at publicizing the Local Control and Accountability Plan (LCAP) committee.

Superintendent Crosthwaite shared that the LCAP committees are announced and are open to the public. Surveys are sent out to the households asking the community for their input in terms of how to better use State funds to support the needs of the students. He informed that seniors are surveyed in terms of what the needs are for graduation, student needs, and what their options are for college. Superintendent Crosthwaite shared information regarding a survey that is being circulated in the community in regards to the parents' options for in person instruction or the continuation of distance learning.

Dr. Shawna Dinkins, Assistant Superintendent of Education, informed that a recent LCAP meeting was held March 11, 2021 with representation from the teachers' union, site representatives, parents, and students. She shared that the next scheduled meeting is March 25, 2021.

Ms. Renteria suggested using all means necessary, be it regular mail, additional surveys, and also having the community liaisons as a source in reaching out to the families to ensure the community has the information necessary to participate in the committees made available to them.

Mr. Morales shared his concern on the sustainability of the Public Employees Retirement System (PERS) and State Teachers Retirement System (STRS) due to the increased costs we continue to have.

Mr. Fromm advised that after the May Revision report coming out in May, the District will see the projected numbers for the upcoming year. He stated that this is not only a Lynwood challenge but that it is a concern faced by all districts required to increase payments to employees' retirement systems.

Mrs. Lopez asked to add to the retreat agenda the topic of a plan to save money due to the information presented of the decrease in enrollment and the increase of expenditures in 2023.

Dr. Castro would like to see a video produced in multiple languages about the eight state priorities and/or a webinar on how the community can give input. She would like to see the LCAP calendar on the District's website where parents can easily view meeting dates and times. Dr. Castro would like to see a draft of the survey before it is submitted on July 1.

Reopening Video

Superintendent Crosthwaite shared a video on the reopening of schools. Highlights of the video included safety preparations and guidelines for the safe return of staff and students.

Mr. Hardie expressed his appreciation for the video. He shared that the community is experiencing a sense of anxiety over the reopening of schools. He would like to reassure the community that the District's plan is not to rush to open but to open when the conditions are right for the safety of the students and staff.

College and Career Updates

Dr. Dinkins gave a "shout out" to all our counselors and college and career technicians at Lynwood HS, Firebaugh HS and Vista HS. Highlights of the presentation included:

- A-G Rates
- Four Year College or University FAFSA Applications
- Dual Enrollment

**MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021**

Superintendent Crosthwaite acknowledged staff for not lowering expectations and for continuing to advocate for students to continue taking advantage of resources, despite the challenges endured this year. He also thanked Cerritos College and Compton College for their support through this process.

Mrs. Lopez acknowledged the presence of Council Member Jose Luis Solache and the family of Ms. Renteria. Mrs. Lopez recommended that the Board continue with the special recognition for Ms. Alma-Delia Renteria.

SPECIAL RECOGNITION

Superintendent Crosthwaite announced a special recognition for Ms. Alma-Delia Renteria's years of service as a Board member. He presented a special framed resolution in her honor, a bouquet of flowers, and a special gift from the Lynwood USD administrators. The administration and Board of Education prepared a special video for her that highlighted her commitment and dedication to the Board of Education and the Lynwood Unified School District. Ms. Renteria's family presented her with a bouquet of flowers.

GOVERNING BOARD - Resolutions/Proclamations/Appointments

12.A. Request Approval of Resolution No. 20-21/35 – In Recognition and Appreciation of Alma-Delia Renteria, M.Ed.

Motion by Mr. Hardie; Seconded by Mr. Morales.

Dr. Brian Lucas, Assistant Superintendent of Human Resources, read Resolution No. 20-21/35, which highlighted the initiatives and efforts championed by Ms. Renteria.

Mr. Morales expressed his appreciation for Ms. Renteria's involvement and interest in students attending college and the FAFSA process. He thanked Ms. Renteria for showing such leadership at such a young age and with that kind of leadership, he predicts she will become a school superintendent in the future.

Dr. Castro echoed the sentiments of Mr. Morales towards Ms. Renteria. She thanked Ms. Renteria for her passion and her expertise and wished her well in her journey.

Mr. Hardie shared that it was a pleasure growing in leadership with Ms. Renteria. He wished her well and thanked her for her role as a leader in the Board of Education. Mr. Hardie congratulated her and thanked her for being a friend.

Mrs. Lopez thanked Ms. Renteria for her leadership and wished her well in her new endeavor.

Mr. Solache thanked the Superintendent and his entire leadership team for getting the District through this year of crisis. He acknowledged the leadership of those who entered the partnerships with the City and St. John's to provide COVID-19 vaccinations for the Lynwood community.

Mr. Solache recognized Ms. Alma-Delia Renteria and presented her with an official Proclamation certificate on behalf of the Mayor, the City Council, and the residents of Lynwood.

Superintendent Crosthwaite presented Ms. Renteria with Certificates of Recognition on behalf of U.S. Congresswoman Nanette Diaz Barragán, California State Senator Lena A. Gonzalez, and California Assembly Member Anthony Rendon for the leadership she has demonstrated through her years of service to Lynwood.

Ms. Renteria thanked everyone and stated it has been an honor to serve the Lynwood community. She expressed her heartfelt sadness and informed the community that this has not been an easy decision. At the same time, Ms. Renteria expressed the need to groom the next leaders. Lynwood, she said, needs to welcome new and young leaders who can bring new and fresh perspectives. She encouraged students, starting from Transitioning Kindergarten to high school students, to envision the idea of one day being able to sit as a Board member with a clear focus on student needs. She stated her belief in having term limits for board members.

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021

Ms. Renteria thanked everyone and the Cabinet for being the rock stars of the team. She thanked her Board colleagues for their sacrifices and for being such respectable leaders.

Individual votes by roll call:

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Item passed with 5-0 votes.

REPORTS

10.A. Student Reports (Reports available on website.)

10.A.1. Lynwood High School – Zayra Hernandez
10.A.2. Lynwood Community Adult School – Michelle Diaz
10.A.3. Pathway High School – Kimberly Hernandez
10.A.4. Vista High School – Nataly Aragon
10.A.5. Firebaugh High School – Leslie Benitez

10.C. Board Members' Reports

Dr. Castro shared that she walked the schools with Superintendent Crosthwaite in preparation for the safe reopening. She thanked our counselors and staff for their support with the FAFSA applications.

Mr. Hardie would like to hold a special meeting for the reopening of schools. He thanked the Cabinet, Dr. Dinkins, and Dr. Lucas for reaching an agreement with the Lynwood Teachers Association.

Mr. Hardie recognized our staff for working tirelessly to make sure we have equitable access to vaccines in the city of Lynwood.

Mr. Morales echoed Mr. Hardie's sentiment of gratitude toward the District staff and the City of Lynwood for bringing the vaccine site to the city of Lynwood.

Ms. Renteria thanked staff for assisting in the roll-out of the vaccines in the city of Lynwood. She reminded the community to work with the District as they have an amazing team.

Mrs. Lopez recognized the District's technology department for pulling through the challenges experienced during the Board meeting.

Mrs. Lopez recognized and celebrated all women in recognition of Women's Month.

13. PUBLIC COMMENT/COMMUNICATIONS - None.

14. PUBLIC HEARING - None.

15. ACTION ITEMS

15.A. BOARD MEETING MINUTES

15.A.1. Request Approval of Minutes for the Regular Meeting of the Board of Education
on February 25, 2021

Motion by Mr. Hardie; Seconded by Mr. Morales.

Individual votes by roll call:

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Item passed with 5-0 votes.

15.B. HUMAN RESOURCES – CERTIFICATED

15.B.1. Request Approval of Resolution No. 20-21/34 for the Non-Reelection of Probationary Certificated Employees

Motion by Mr. Morales; Seconded by Mr. Hardie.

Individual votes by roll call:

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Item passed with 5-0 votes

15.C. FACILITIES – (Measure K and Measure N Projects)

Mr. Hardie motioned to approve Action Item No 15.C.1. through 15.C.7.; Seconded by Ms. Renteria.

Individual votes by roll call:

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Items passed with 5-0 votes.

15.C.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

15.C.2. Request Approval to Enter Into an Additional Service Agreement with TYR, Inc. for DSA Inspection Services in Conjunction with CM-62020, Fire Alarm Replacement Project at Abbott Elementary School

15.C.3. Request Approval to Enter Into a Service Agreement with JER Engineering for Surveying Services in Conjunction with the Displaced Student Housing Project at Cesar Chavez Middle School

15.C.4. Request Approval of Change Order No. 1 with Interior Demolition, Inc. Regarding CM-132020, Auditorium Demolition at Lynwood Middle School

15.C.5. Request Acceptance of Completion of the Secure Entrance Project at Lincoln Elementary School as Completed by Caltec Corporation

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021

15.C.6. Request Acceptance of Completion of the Auditorium Demolition at Lynwood Middle School as Completed by Interior Demolition, Inc.

15.C.7. Request Acceptance of Completion of the Emergency Plaster Soffit Removal at Lynwood High School (Plan A – Building G) as Completed by AP Construction, Inc.

16. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Superintendent Crosthwaite pulled Agenda Item No.16.A.12. for a separate vote.

Ms. Renteria motioned to approve the Consent Agenda, with the exception of Agenda Item 16.A.12; Seconded by Mr. Hardie.

Individual votes by roll call:

Mrs. Lopez – Yes
Ms. Renteria – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Items passed with 5-0 votes.

16.A. EDUCATIONAL SERVICES

16.A.1. Request Approval to Enter Into an Agreement with Pine Forest Healthcare, Inc., DBA Camino Healthcare, for the 2020-2021 School Year

16.A.2. Request Approval to Enter Into a Clinical Partnership with Chamberlain University to Provide Internship Opportunities for Lynwood Community Adult School Medical Assistant and Licensed Vocational Nurse Students from May 3, 2021 to June 26, 2021

16.A.3. Request Approval to Enter Into an Agreement with Beets & Produce, Inc., to Provide Video Recording and Editing Services for the Lynwood High School Dance Program Spring Showcase from March 2021 to June 2021

16.A.4. Request Ratification of an Agreement with Inspiration 52, Guest Speaker Jerome Carter, for the 2021 Virtual Black History Student Forum held on February 24, 2021

16.A.5. Request Ratification of an Agreement with Cinnamon Hills Youth Crisis Center in St. George, Utah, to Provide Services for Students with Specific Academic and Behavioral Needs from January 1, 2021 to June 30, 2021

16.A.6. Request Ratification of Agreement with Elizabeth Gallardo, an Independent Evaluator, to Conduct Independent Educational Evaluations for Students with Special Needs for the 2020-2021 School Year

16.A.7. Request Approval to Attend the Lee Silverman Voice Treatment (LSVT) LOUD Virtual Workshop on March 11-12, 2021

16.A.8. Request Approval to Enter Into an Agreement with Disciplina Positiva to Provide Virtual

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021

Parent Education Workshop Sessions to Migrant Education Parents and Families from March 2021 through May 2021

- 16.A.9. Request Approval to Adopt the Los Angeles County Plan for Expelled Pupils
- 16.A.10. Request Approval to Attend the California Speech Language Hearing Association (CSHA) Virtual Annual Convention on March 11-14, 2021
- 16.A.11. Request Approval to Enter Into an Agreement with Parent Empowerment to Conduct Two Parent Workshops with Translation Services for Parents at Rosa Parks, from March 2021 through April 2021
- 16.A.13. Request Approval to Enter Into an Agreement with Ochoa's Consulting, LLC to Provide Training for the Lynwood Special Education Advisory Council (LSEAC) Parents from February 2021 to May 2021
- 16.A.14. Request Approval to Enter Into an Agreement with Joe Quintero to Provide an Online Theatre Program at All Elementary and Middle School Sites from March 2021 to June 2021

16.B. HUMAN RESOURCES - CERTIFICATED

- 16.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 16.B.2. Request Ratification of an Agreement Between the Lynwood Unified School District and Los Angeles County Office of Education for the Clear Administrative Services Credential Program
- 16.B.3. Request Approval of the Tentative Agreement Reached for a Memorandum of Understanding (MOU) between the Lynwood Unified School District (LUSD) and the Lynwood Teachers' Association (LTA) on March 5, 2021

16.C. HUMAN RESOURCES - CLASSIFIED

- 16.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 16.C.2. Request Approval of Memorandum of Understanding between the CSEA and Lynwood Unified School District on Work during the Pandemic

16.D. BUSINESS SERVICES

- 16.D.1. Request Approval to Review and Ratify Purchase Orders/Contracts Transactions for Period Beginning January 1, 2021 through January 31, 2021 per Education Code 17605 and 42636
- 16.D.2. Request Approval of Warrant and ACH Schedule for the period of February 3, 2021 through February 16, 2021
- 16.D.3. Request Acceptance of Record of Collection #3 FY 2020-2021
- 16.D.4. Request Approval of the 2020-2021 Second Interim Report
- 16.D.5. Request Approval of Board Approved E-Rate Contracts from 2021-2024 School Years

16.E. ADMINISTRATION

- 16.E.1. Request Approval to Renew an Agreement with the Lynwood Partners Educational

**MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, March 11, 2021**

Foundation for the 2021-2026 School Years

ITEM PULLED FOR SEPARATE VOTE

16.A.12. Request Approval for Parents and Staff to Attend the California Association of Bilingual Education (CABE) 2021 Virtual Conference on March 23-27, 2021

Dr. Castro announced she is employed by the California Association of Bilingual Education. She stated she did not participate in the decisions made for this agenda item. Dr. Castro recused herself from voting on this agenda item and disconnected from the meeting.

Mr. Hardie motioned to approve Agenda Item 16.A.12; Seconded by Ms. Renteria.

Individual votes by roll call:

Mrs. Lopez – Yes

Ms. Renteria – Yes

Mr. Morales – Yes

Mr. Hardie – Yes

Dr. Castro – Absent

Item passed with 4-0 votes.

17. REPORT OUT OF CLOSED SESSION

6.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

6.A.1. OAH CASE NO. 2020110447

- With 5-0 votes, the Board approved a settlement with attorney fees in the amount of \$5,500.

6.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

6.B.1 Superintendent's Evaluation

- The Board received information; no final action was taken.

6.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

- This item was not considered.

18. ADJOURNMENT

Mrs. Lopez adjourned the meeting in honor of Ms. Alma-Delia Renteria at 8:28 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.A.2. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on March 18, 2021

Rationale:

The administration requests approval of minutes for the special meeting/study session of the Board of Education on March 18, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

* ☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Board Meeting Minutes - March 18, 2021 - Special Meeting
Presentation - Reopening Plan - March 18, 2021

LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262
March 18, 2021

MINUTES

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

The public meeting was held at 11321 Bullis Road, Lynwood, CA, 90262. Public participation was subject to the State's Guidance and the County of Los Angeles Department of Public Health Order. Important information on how to participate in the public meeting and submit public comment were outlined on the agenda.

2. CALL TO ORDER

The special meeting/study session of the Board of Education, held on March 18, 2021, was called to order at 5:37 p.m. by the President, Mrs. Lopez, to conduct a closed session. Superintendent Crosthwaite took the roll.

3. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Mr. Alfonso Morales, Esq., Clerk
Mr. Gary Hardie, Jr., Member
Dr. Alma Carina Castro, Member (*Participated via Teleconference*)

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Lemieux O'Neill, LLP, was also present.

4. APPROVAL OF AGENDA OF THE SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION ON MARCH 18, 2021

Motion to approve the May 18, 2021 agenda by Mr. Morales; Seconded by Mr. Hardie.

Individual votes by roll call:

Mrs. Lopez – Yes
Mr. Morales – Yes
Mr. Hardie – Yes
Dr. Castro – Yes

Item passed with 4-0 votes.

5. PUBLIC COMMENT/COMMUNICATIONS – *None*.

6. GOVERNING BOARD - Recess to Closed Session at 5:39 p.m.

- 6.A. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)
- 6.A.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
 - One (1) Case

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 5:53 p.m. Superintendent Crosthwaite took the roll.

8. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Mr. Alfonso Morales, Esq., Clerk
Mr. Gary Hardie, Jr., Member
Dr. Alma Carina Castro, Member (*Participated via Teleconference*)

The following were also present:

- Mr. Terence Gallagher, Legal Counsel, Olivarez Madruga Lemieux O'Neill, LLP
- Shawna Dinkins, Ed.D., Assistant Superintendent of Educational Services

MINUTES
SPECIAL MEETING/STUDY SESSION
OF THE BOARD OF EDUCATION
THURSDAY, March 18, 2021

- Gregory Fromm, Chief Business Official
- Brian Lucas, Ed.D., Assistant Superintendent of Human Resources

9. FLAG SALUTE

10. PUBLIC COMMENT/COMMUNICATIONS – *None.*

11. GOVERNING BOARD

Vacant School Board Position

The Board of Education explored various strategies to fill the vacant position on the Board. Mr. Terence Gallagher, Legal Counsel, provided important information and guidelines per the Lynwood Unified School District Bylaws that must be followed.

Mr. Hardie recommended the Board hear the community and select someone the community agrees with. He requested the vacancy be announced via local newspapers and social media.

Mrs. Lopez would like the Board to continue working together and emphasized the importance of not being biased in the process.

Superintendent Crosthwaite shared that the administration would begin the process to ensure the District takes necessary steps to fill the vacancy within the required sixty days.

Reopening Plans (Presentation available on website.)

Dr. Shawna Dinkins, Assistant Superintendent of Educational Services, shared important information regarding reopening plans. Highlights of Dr. Dinkins' presentation included the following:

- Established Standards
- Established Protocols
- Overview
- Reopening Dates
- Survey Results

Facilities Update

Mr. Gregory Fromm, Chief Business Official, provided a brief update regarding the relocation of Lynwood High School.

12. REPORT OUT OF CLOSED SESSION

- 6.A. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)
 - 6.A.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
 - One (1) Case
 - *The Board received information only. No final action was taken.*

13. ADJOURNMENT

President Lopez adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Rationale:

On February 11, 2021, the Board adopted Resolution No. 20-21/24, authorizing the emergency repair and replacement of facilities and procurement of equipment and services to enable timely transition of moving Lynwood High School to Lynwood Middle School campus. Because of the necessary relocation of students and reconfiguration of operations caused by the unavailability of Lynwood High School, repairs and equipment are needed at the District's middle schools and other District campus sites to provide adequately equipped facilities and available space for classroom instruction and essential educational services. Resolution No. 20-21/24 delegated to the District's Superintendent or designee the authority to execute contracts and take all actions necessary to execute and implement those contracts, such that one or more contractors may be selected to perform the necessary emergency repairs.

If a person with authority delegated under Public Contract Section 22050(b) orders action under Section 22050 without giving notice for bids, that person is required to report to the Board of Education within specified time periods the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency. Actions listed in the Public Contract Code include the repair or replacement of a public facility, the procurement of necessary equipment, services, and supplies, or other related and immediate action required in the case of emergency.

The Board of Education also is required to review the emergency action and determine, by a four-fifths vote and at each regularly scheduled meeting, that there is a need to continue the action taken. When the Board of Education reviews the emergency action, it must terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids for contracts.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.2. Request Approval to Cancel All Bids Submitted for CM-212021, Emergency Refresh of Classrooms/Portables Project at Lynwood Middle School

Rationale:

Staff requests approval to cancel all bids submitted for CM-212021, emergency refresh of classrooms/portables project at Lynwood Middle School.

The staff conducted a formal bidding process, bid package #CM-212021, for the emergency refresh of classrooms/portables project at Lynwood Middle School. Bids were received and opened on March 11, 2021.

During the bidding phase, the scope changed significantly and additional items were identified that needed to be included for the timely opening of school in the fall. The staff recommends the emergency refresh of classrooms/portables project at Lynwood Middle School not be awarded and instead be canceled.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.3. Request Approval to Enter Into an Additional Professional Service Agreement with Westberg White Architects for a Stand-alone Fire Alarm System in Conjunction with CM-12020, Fire Alarm Replacement Project at Lynwood Middle School

Rationale:

Staff requests approval to enter into an additional professional service agreement with Westberg White Architects for a stand-alone fire alarm system in conjunction with CM-12020, fire alarm replacement project at Lynwood Middle School.

On December 14, 2017, the Board approved a proposal from Westberg White Architects for the design of fire alarm upgrades at six school sites including Lynwood Middle School. During the construction phase, it was determined that the fire alarm system could not be extended to the visitor side restroom building at the Lynwood Middle School athletic fields without a considerable expense. Therefore, a recommendation was made to install a stand-alone fire alarm system for this building in order to provide the required fire and life safety system.

Staff recommends that the District approve the professional services fee proposed from Westberg White Architects. The total fee for the services is based on a fixed fee amount of \$2,400.00, plus reimbursable expenses. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*2022

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-3210000

Amount: \$2,400.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.4. Request Approval to Enter Into an Additional Professional Service Agreement with ADM Architects to Prepare Construction Documents for Five Additional Portable Classrooms in Conjunction with the Emergency Displaced Student Housing Project at Cesar Chavez Middle School

Rationale:

Staff requests approval to enter into an additional professional service agreement with ADM Architects to prepare construction documents for five additional portable classrooms in conjunction with the emergency displaced student housing project at Cesar Chavez Middle School.

On February 11, 2021, the Board approved a proposal from ADM Architects for the design of five temporary portable classroom buildings. During the planning of classrooms for displaced students from Lynwood Middle School, staff determined that the original classroom count would not accommodate all students and that an additional five classroom buildings are needed.

These new structures are a secondary effect resulting from the emergency plaster soffit project at Lynwood High School. The total fee for the services is based on a fixed fee amount of \$21,200.00, plus reimbursable expenses. Fees will be paid with measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*2021

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-3230000

Amount: \$21,200.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.5. Request Approval to Enter Into a Service Agreement with TMP Services to Replace the Ramps, Landings and Railings at Twenty-Three Existing Portables at Lynwood Middle School

Rationale:

Staff requests approval to enter into a service agreement with TMP Services to replace the ramps, landings and railings at twenty-three existing portable classrooms at Lynwood Middle School.

The existing ramps do not meet accessibility requirements for disabled persons and as a result have not been certified with the Division of the State Architect. The ramps will bring these portables closer to certification and partially serve students with special needs. Staff is currently developing this school site in preparation for the return of students in the 2021 Fall semester. The total cost for these ramps, including installation, is \$166,876.88. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*2025

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-3210000

Amount: \$166,876.88

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

14.B.6. Request Approval to Enter Into an Agreement with SVA Architects for the Master Planning Conversion of Lynwood Middle School to Lynwood High School

Rationale:

Staff requests approval to enter into an agreement with SVA Architects for the master planning conversion of Lynwood Middle School to Lynwood High School.

The conversion of Lynwood Middle School to Lynwood High School is a secondary effect resulting from the emergency plaster soffit project at Lynwood High School. The efforts will be divided into three phases. Staff recommends that the District approve the professional services fee proposed from SVA Architects. The total fee for the services is based on a fixed fee amount of \$211,010.00, plus reimbursable expenses. Fees will be paid with Measure N funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*2020

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-3210000

Amount: \$211,010.00, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

CONSENT

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.A.1. Request Approval to Enter Into an Agreement with Curriculum Associates to Provide Training for Special Education Teachers from March 2021 to June 2021

Rationale:

The administration requests approval to enter into an agreement with Curriculum Associates to provide training for Special Education teachers from March 2021 to June 2021.

Curriculum Associates will provide professional development sessions on the Brigance Inventory of Development. The criterion-referenced assessment will be used for students from preschool through high school.

The Inventory of Development helps educators determine present level of performance, develop measurable IEP goals and objectives, target instruction based on assessment results, monitor progress for a wide range of students, including lower-functioning students, to meet IDEA requirements. New teachers to Special Education require this training to stay in compliance with requirements.

The training will cover the following skill areas which align to State and Common Core Standards:

- Physical Development (Pre-ambulatory, Gross Motor, and Fine Motor)
- Language Development
- Literacy, Mathematics and Science
- Daily Living
- Social and Emotional Development

Total cost of \$1,000.00 includes consultant fees.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*1929

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-33100.0-50010-21000-5220-7410000

Amount: \$1,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.A.2. Request Approval to Participate in the ANATOMY IN CLAY Learning System, Level I Online Training between March 2021 and June 2021

Rationale:

The administration requests approval to participate in the ANATOMY IN CLAY Learning System, Level I online training between March 2021 and June 2021.

ANATOMY IN CLAY Learning System provides human and animal learning systems that build confidence and mastery of form and function. The Learning System allows participants to see and touch the physical evidence, the how and where of muscle attachment and function. Muscle activity is compared and tested with the real-life forms of the individuals building them in clay.

ANATOMY IN CLAY Learning System has been used in many classrooms and is widely used in the major bodywork training industries for anatomy education. Students provided this instruction will be able to apply their knowledge of the human body and demonstrate it by creating clay muscular systems using a skeletal model. Teachers enhance learning by providing project-based and interactive hands-on application of the human body system.

Applications in classrooms include:

- Grades 7-12, and a recent move into grades 1-8), STEM (Science, Technology, Engineering, and Math) based applications
- Using model clay to understand the muscle and circulatory systems

Participant:

Georgina Suarez, Science Teacher, Cesar Chavez Middle School

Cost of \$550.00 includes registration fees.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*1932

Name of Funding Source and/or Location: K-12 SWP - Secondary Education Department

Funding Account Number: 01.0-63880.0-38000-21400-5220-7390000

Amount: \$550.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.A.3. Request Approval to Enter Into an Agreement with Studio Spectrum, Inc., to Provide Video Recording and Editing Services for the Lynwood Unified School District Arts Festival and Showcase from March 2021 to April 2021

Rationale:

The administration requests approval to enter into an agreement with Studio Spectrum, Inc., to provide video recording and editing services for the Lynwood Unified School District Arts Festival and Showcase from March 2021 to April 2021.

Studio Spectrum will provide professional HD video production services to live stream the Arts Festival to the Lynwood community on Saturday, April 24, 2021. These services also include filming the high school band performances and editing approximately twenty (20) videos for the event. Studio Spectrum's expertise in video production will ensure a high-quality presentation to highlight the vibrant art education programs throughout the District.

Cost not to exceed \$9,650 for services.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*1913

Name of Funding Source and/or Location: LCAP/Arts Festival - Secondary Education
Department

Funding Account Number: 01.0-01900.0-11100-21500-5890-7390000

Amount: \$9,650.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.A.4. Request Approval to Renew Agreement with Orenda Education to Provide Coaching Services and Professional Learning for Site Teachers and District Office Administration for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Orenda Education to expand coaching services and professional learning for the 2021-2022 school year.

Orenda Education will provide administrative power clinics on the support and implementation of an equity driven system and enhance these services based on their work with school districts that have already returned to in-person support for students. Administrators will receive tiered support according to their needs. Each coaching session will include time for collaborative and individual coaching of site and district administrators.

This proposal also makes available professional development opportunities for teachers and classified staff who wish to obtain additional support with in-person, hybrid and distance learning. This preparation will support extended learning for late spring and summer. Professional learning for staff will support the mitigation of learning loss, acceleration, and enrichment for all students K-12.

Breakdown of consulting services fees are as follows:

Academic Support and Administrative Technical Assistance: \$750 per session

Professional Learning: \$9,613 per cohort

Power Clinics for Team Leads: \$2,250 per session

Administrative Coaching District Directors: \$1,500.00 per session

Financial Impact:

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 21*2030

Name of Funding Source and/or Location: Learning Loss Mitigation - Educational Services

Funding Account Number: 01.0-32200.0-00000-21400-5850-7490000

Amount: Fifteen (15) days, not to exceed \$750.00 per day

Twenty-two (22) days, not to exceed \$9,613.00 per day

Four (4) days, not to exceed \$2,250.00 per day

Ten (10) days, not to exceed \$1,500.00 per day

Recommended Motion:

☒ [X] Approval ☐ [] Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.A.5. Request Approval to Attend the Project Lead the Way Virtual Training (PLTW) in Various Locations During Spring 2021 and Summer 2021

Rationale:

The administration requests approval to attend the Project Lead the Way virtual training in various PLTW programs during Spring 2021 and Summer 2021.

Project Lead the Way (PLTW) is the leading provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education curricular programs used in middle and high schools across the U.S. and provide staff with comprehensive strategies focused on improving learning outcomes.

All trainings will take place online, and require teachers to both visit online instruction for two hours and perform four hours of work time each day of the training.

Participants:

Cesar Chavez Middle School

Alecsandra Eremia, Green Architecture - Gateway

Jesus Hernandez or Joseph Kanach, Design and Modeling - Gateway

Jason Watson, Computer Science for Innovators - Gateway

Name TBD, Automation and Robotics - Gateway

Lynwood High School

Christian Munguia, Introduction to Engineering Design - High School Pathway

Deena Smith, Human Body Systems - High School Pathway

Firebaugh High School

Melissa Bejarano, Human Body Systems - High School Pathway

Shaun Giaffoglione, Computer Science Principles - High School Pathway

John Ude, Introduction to Engineering Design - High School Pathway

Cost includes registration fees. All courses will require teachers to work online in collaboration with cohorts (middle school 28 to 36 hrs; high school 76 hrs).

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*1937; 21*1938; 21*1939; 21*1940; 21*1941

Name of Funding Source and/or Location: K-12 SWP and Verizon Grant - Secondary Education Department

Funding Account Number: 01.0-63880.0-38000-21400-5220-7390000
01.0-91800.0-00000-21400-5220-7390000

Amount: NTE \$15,600 - K-12 SWP; \$1,200 - Verizon Grant

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale:

The following is the Certificated Personnel Report which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

15_B_1PublicCertificatedPersonnelSchedule_03-25-21

CERTIFICATED PERSONNEL REPORT 03/25/21

Request approval of employment for Jessica Gonzalez as a substitute teacher for the 2020-2021 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

Request approval of a change of status.

	NAME	FROM	TO	SITE	EFFECTIVE
1	Barnett, Trinika	Teacher	Instructional Lead	Equity, Access & Instructional Services	02/17/21

Request approval of an adjustment in salary placement for the employee listed below due to an upgrade in credential, submission of additional coursework, verification of additional years of service, or appropriate salary placement in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Arredondo, Paulina	Teacher	Group 1/Step 1	Group 2/Step 1	01/29/21
2	Salmeron Madero, Erwin	Teacher	Group 2/Step 1	Group 5/Step 1	03/01/21

Request approval of Sport Coaches for the 2020-2021 school year.

	NAME	SITE	POSITION	SPORT/ACTIVITY	HONORARIUM
1	Atencio, Michael	Firebaugh High School	Head Coach	Volleyball-Varsity (B)	6%
2	Atencio, Michael	Firebaugh High School	Head Coach	Volleyball-Varsity(G)	6%
3	Garfias, Alexis	Firebaugh High School	Head Coach	Cross Country (B)	6%
4	Garfias, Alexis	Firebaugh High School	Head Coach	Soccer-JV (G)	5%
5	Gutierrez, Andy	Firebaugh High School	Athletic Coach		7%
6	Lenoir, Shampree	Firebaugh High School	Assistant Coach	Track & Field (B)	4%
7	Nguyen, James	Firebaugh High School	Head Coach	Tennis-Varsity (B)	6%
8	Nguyen, James	Firebaugh High School	Head Coach	Tennis-Varsity (G)	6%
9	Rodriguez, Juan	Firebaugh High School	Athletic Coach		7%
10	Rodriguez, Juan	Firebaugh High School	Head Coach	Cross Country (G)	6%
11	Rodriguez, Juan	Firebaugh High School	Head Coach	Soccer-Varsity (G)	8%
12	Valenzuela, Gustavo	Firebaugh High School	Head Coach	Baseball-Varsity	8%

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Jimenez, Jacqueline	Speech/Language Pathologist	Special Education Dept.	02/19/21 – 05/18/21
2	Louis Herrera, Joel	Counselor	Hosler Middle School	02/10/21 – 03/05/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Special Education Caseload Support

Rationale: The administration requests approval for extra duty hours for the teachers below to work outside their caseload for teachers who are out on a leave of absence in order to maintain compliance with IEP requirements and deadlines.

Hours/Rate: 12 hours per teacher

Budget: 01.0-65000.0-57700-11100-1130-7410000

Budget Description: Special Education Funds

Employees: 6 (Listed Below)

1	Echeverria, Angelica	3	Hurley, Iovanka	5	Martin-Hernandez, Mercedes
2	Hernandez, Lidia	4	Lumain, Ronalyn	6	Saldivar, Sandra

CERTIFICATED PERSONNEL REPORT 03/25/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Completing the Anatomy in Clay Online Training

Rationale: The administration requests approval for extra duty hours for the teacher listed below for completing the Anatomy in Clay online training after contracted hours. ANATOMY IN CLAY, Learning System provides human and animal learning systems that build confidence and mastery of form and function. The teacher will provide proof of attendance and will be paid up to 15 hours.

Hours/Rate: 15 hours

Budget: 01.0-63880.0-38000-10000-1130-7390000

Budget Description: K-12 SWP - Secondary Education Funds

Employees: 1 Suarez, Georgina

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Credit Recovery

Rationale: The administration requests approval for extra duty hours for teachers to participate in the Afterschool Credit Recovery Program for the second semester. The program at Lynwood High School will run from February 16 – June 16, 2021 and at Firebaugh High School from February 8 – May 28, 2021.

Hours/Rate: 60 hours per teacher

Budget: 01.0-01900.0-11100-10000-1130-7390000

Budget Description: Supplemental and Concentration Funds

Employees: 42 (Listed Below)

	Lynwood High School	15	Nguyen, Thithien	29	Flores, Dayrin
1	Abbass, Lorraine	16	Orozco, Ana	30	Le, Charlene
2	Agbogwu, Nkeonye	17	Pidd, James	31	Ley, Veronica
3	Alfaro, Claudia	18	Reyes, Pedro	32	Munoz-Gonzalez, Yolanda
4	Araujo Garcia, Debora	19	Rodriguez, Jessica	33	Nguyen, Tuan
5	Arkangel, Brian	20	Seymore, Toniette	34	Palma, Amber
6	Banales, Adrian	21	Valdovinos, Arley	35	Perez, Luis
7	Biswas, Roshni	22	Washington, Brittany	36	Plaza, Lydia
8	Casas, Audrey	23	Weiss, David	37	Rodriguez, Juan
9	Estrada, Kristine	24	Younessi, Fereshteh	38	Rojas, Martha
10	Frediere, Maurice		Firebaugh High School	39	Sanchez, Araceli
11	Galima, Maelanie	25	Barbosa, Bryan	40	Sharif, Waheeda
12	Gomez, Custodio	26	Bhattcharyay, Saswati	41	Ude, John
13	Hekking, Cathy	27	Chandler, Alike	42	Valle, Raquel
14	Lizarraga, Hector	28	Diep, Phil		

CERTIFICATED PERSONNEL REPORT 03/25/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood Middle School

Description: Extra Duty Hours for Tiger Learning Intervention Programs

Rationale: The administration requests approval of extra duty hours for the teachers from Lynwood Middle School to participate in the Tiger Learning Academy, a program that provides extended learning opportunities from February 2021 to June 2021. This program will mitigate learning loss and will focus on differentiated instruction for students to enhance their skill set to perform better on state testing and in their academic classes. The focus group of students will be individuals who scored "Standards Not met" and "Standards Nearly Met" on the SBAC in 2019 in either English, Math or both content areas to sustain continuous progress towards meeting the Common Core Standards as measured on the SBAC administered in Spring of 2021.

In addition to differentiated instruction, teachers will analyze benchmark, as well as additional assessment data during a reflection session to monitor student progress. Sessions will take place during non-core time (e.g. before and after-school, etc.). The remaining staff will be placed into a substitute pool. This item was previously approved on February 11, 2021, but is resubmitted to add participants and update the number of hours per week.

Hours/Rate: 19 employees will be compensated up to 5 hours per week

Budget: Title I Funds

Budget Description: 01.0-30100.0-11100-10000-1130-3210000 (teachers), 01.0-30100.0-00000-27000-1930-3210000 (Lead)

Employees: 44 (Listed Below)

	Teachers	16	Usim, Ngozi	31	Lim, Picor
1	Aceves, Maria	17	Varela, Raul	32	Little, Tannis
2	Aguilar, Luis	18	Vidal, Alejandro	33	Mahaffey, Kristin
3	Angulo, Wendy	19	Virgen, Vitalia	34	Mauricio, Aaron
4	Bravo Castro, Jorge		Substitutes	35	Okafor, Alex
5	Campos, Guadalupe	20	Arellano, Glenda	36	Polk, Bridgette
6	Collins, Amber	21	Bou, Soerum	37	Quintero, Jorge
7	Gutierrez, Renan	22	Brisbon, Justyn	38	Recendez, Jose
8	Kaya, Shari	23	Castro, Mario	39	Richardson, Joy
9	Lo, Angela	24	Cox, Dawndria	40	Rivero, Daniel
10	Mendez, Jonathan	25	Garcia, Jason	41	Saephanh, Kao
11	Miller, Patricia	26	Gray, Monique	42	Valenzuela, Gustavo
12	Odibo, Anthony	27	Guzman, Givanie	43	Wade, Senida
13	Perez, Maria	28	Hamilton, Viviana	44	Watkins, Leslie
14	Ransom, Amaris	29	Hinds, Crystal		
15	Solis, Veronica	30	Kalu, Nkudwe		

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale:

The following is the Classified Personnel Report for March 25, 2021, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, leaves for approval and/or ratification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Public - Classified Personnel Schedule 03/25/21

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Camacho, Nicole	Classification: Testing Assistant Work Hours: 6 Location: Roosevelt Elementary Funding Source: Unrestricted General Fund Reason: Fill vacancy due to staff resignation.	Range: 116 Step: 01	202100078 03/01/21
2.	Guerra, Mariana	Classification: Secretary Work Hours: 8 Location: Will Rogers Elementary Funding Source: Unrestricted General Fund Reason: Fill vacancy due to staff promotion.	Range: 061 Step: 01	202100119 03/08/21
3.	Morales, Adriana	Classification: Office Assistant II Work Hours: 8 Location: Vista/Pathway High School Funding Source: Unrestricted General Fund Reason: Fill vacancy due to staff promotion.	Range: 119 Step: 01	202100111 02/23/21
4.	Silva, Josephine	Classification: Office Assistant II Work Hours: 8 Location: Lynwood High School Funding Source: Unrestricted General Fund Reason: Fill vacancy due to staff transfer.	Range: 119 Step: 01	202100135 02/25/21
5.	Villasenor, Edgar R.	Classification: Student Services Assistant Work Hours: 8 Location: Lynwood High School Funding Source: Unrestricted General Fund Reason: Fill vacancy due to staff promotion.	Range: 049 Step: 01	202100047 03/03/21

LIMITED-TERM ASSIGNMENT

Limited-Term/Provisional Assignments/Sub-on-call as needed/Summer Assignments/Extended Assignments/Extra Duty				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
6.	Guerra, Mariana	Classification: Special Education Technician Work Hours: 8 Location: Special Education Department Funding Source: Special Education Reason: Backfill for employee on leave.	Range: 126 Step: 01	202100115 02/27/21 to 06/30/21 or sooner
7.	Whitmore, Daniel	Classification: Security Officer Work Hours: 8 Location: Districtwide Funding Source: Unrestricted General Fund Reason: Providing limited-term assistance as needed.	Range: 055 Step: 01	202100138 03/05/21 to 06/30/21 or sooner

COACHING ASSIGNMENTS & HONORARUM (Classified & Non-Represented)

For all coaching assignments and honorarium listed below, payment will be issued only after the completion of the season and assignment. The percentage listed is the regular amount to be issued, if the assignment is completed in its entirety; the total payment issued to the employee may be less than the percentage listed, if the employee does not complete the assignment.

Location: Firebaugh High School Funding Source: Supplemental & Concentration Funds Start/End Date: 07/01/20 to 06/30/21 or sooner			Range: 12 Step: 01
	NAME	CLASSIFICATION	PERCENTAGE
8.	Banks, Dennis	Basketball Frosh Head Coach (B)	5%
9.	Carloss, Ricardo	Football Varsity Head Coach	9%
10.	Cartagena, Noel	Golf Head Coach	6%
11.	Cartwright, Bryce	Basketball JV Head Coach (B)	5%
12.	Colindres, Oscar	Football JV Head Coach	7%
13.	Gonzalez, David	Football Varsity Assistant Coach	4%
14.	Gonzalez, Rocio	Football JV Assistant Coach	4%
15.	Harris, Marvin	Basketball JV Head Coach (G)	5%
16.	Hernandez, Ramon	Soccer Varsity Head Coach (B)	8%
17.	Johnson, Carl	Basketball Varsity Head Coach (G)	8%
18.	Lenoir, Graylon	Football Varsity Assistant Coach	4%
19.	Lenoir, Graylon	Track & Field Coach (B)	6%
20.	Lenoir, Graylon	Track & Field Coach (G)	6%
21.	Lloyd, Shaneia	Basketball Varsity Assistant Coach (G)	4%
22.	Morris, Marcus	Basketball Varsity Head Coach (B)	8%
23.	Ponce, Natalie	Athletic Trainer	9%
24.	Revolorio, Francisco	Volleyball JV Head Coach (B)	5%
25.	Rodriguez, Elsen	Cheer	6%
26.	Saucier, Antonio	Basketball Varsity Assistant Coach (B)	4%
Location: Lynwood High School Funding Source: Supplemental & Concentration Funds Start/End Date: 07/01/20 to 06/30/21 or sooner			Range: 12 Step: 01
	NAME	CLASSIFICATION	PERCENTAGE
27.	Castaneda, Yesica	Soccer Frosh Head Coach (G)	5%
28.	Ortiz, Omar	Cross Country Head Coach (G) Correction from 12/10/20 agenda	3% (split assignment)

CSEA PERFECT ATTENDANCE STIPEND

Request approval of the Perfect Attendance Incentive Stipend schedule for classified employees Per CSEA contract for the first semester of 2020-2021. Each employee receives \$500.			
NAME		CLASSIFICATION	LOCATION
29.	Anderson, Neka	Benefits & Risk Analyst	Benefits & Risk Management
30.	Chavez, Angel Marie	Inst Asst/Sp Needs/CLM II	Washington Elementary
31.	Davis, Deetra	School Community Liaison	Student Services
32.	Granberri, Dominique Latrice	Inst Asst/Sp Needs	Washington Elementary
33.	Gutierrez, Graciela	Inst Asst/Sp Needs	Firebaugh High School
34.	Hernandez Silva, Evelia	Secretary	Roosevelt Elementary
35.	Maya, Laura	Personnel Specialist	Certificated Personnel
36.	Ruiz, Elva	Personnel Specialist	Classified Personnel
37.	Trigueros, Denise	Nutrition Srvs Coordinator	Child Nutrition
38.	Trujillo, Manuela	Payroll Technician	Payroll
39.	Villa Frago, Selen	Inst Asst/Sp Needs	Lindbergh Elementary
40.	Williams, Kayana	Inst Asst/Sp Ed	Firebaugh High School
41.	Willis, Letisha	Attendance Assistant	Lynwood High School

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

MEDICAL LEAVES

NAME		POSITION	LOCATION	Effective Start/End Date
42.	Andrade, Sylvia	Security Officer	Hosler Middle School	02/01/21 – 03/08/21
43.	Greene-Taylor, Tiffany	Instructional Assistant Special Needs	Will Rogers Elementary	12/28/20 – 03/26/21
44.	Macias, Ramiro	Carpenter	MOT	10/12/20 – 04/01/21
45.	Marin, Maria	Campus Monitor	Washington Elementary	01/24/21 – 04/05/21
46.	Pleitez, Ovidio	HVAC Mechanic	MOT	09/23/20 – 04/01/21

FAMILY MEDICAL LEAVE ACT (FMLA)

NAME		POSITION	LOCATION	Effective Start/End Date
47.	Allen-Cuthbertson, Lauren	Inst Asst/Sp Needs	Roosevelt Elementary	01/08/21 – 02/26/21
48.	Garcia-Jones, Ariana	Child Care Assistant	Child Development Center	02/16/21 – 03/20/21

UNPAID LEAVE (Must Exhaust All Available Time)

NAME		POSITION	LOCATION	Effective Start/End Date
49.	Segbefia, Amber	Inst Asst/Sp Needs	Washington Elementary	01/25/21 – 06/18/21

RESIGNATIONS

NAME		POSITION	LOCATION	Effective Start/End Date
50.	Arteaga, Vanessa	Inst Asst/Sp Ed	Lugo Elementary	02/17/21
51.	Gonzalez, Jessica	IB Tutor	Firebaugh High School	03/01/21
52.	Gonzalez, Karina	School Community Liaison	Districtwide	01/30/21

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.C.2. Request Approval to Award Contract Based on RFQ# 011221-DN to Educational Management Solutions for Job Classification and Compensation Study

Rationale:

Administration requests approval to award a contract to Educational Management Solutions (EMS) to provide job classification and compensation study for all CSEA- and SEIU-represented classifications as well as all non-represented classified management.

This project will include:

- Job description and position title review and analysis
- Employee questionnaire and focus group participation
- Job description revision recommendation
- Market analysis for salary comparisons & recommended salary adjustments, where appropriate
- Recommended reclassifications, where appropriate
- Post-study implementation assistance and resources

EMS offers almost two decades of experience working with educational systems across California and throughout the nation. Founded in California, its knowledge of local and state law, policy, and culture allows EMS to understand LUSD's specific needs. EMS claims having an unmatched breadth of expertise gained from similar studies with more than a dozen California school systems and colleges over the past five years. EMS commits to provide excellent study outcomes that will allow LUSD to more accurately maintain job description and internal salary structures over time.

The project was initially advertised on February 3, 2020 and February 10, 2020. In May 2020, the Board rejected proposals submitted due to the wide differences in pricing. A replacement RFQ was issued on February 9, 2021. Educational Management Solutions (EMS) presented their proposal on March 10, 2021 and a selection committee, of both District management and staff recommend contract award to EMS.

The total price for completion of 145 job classifications (53 CSEA, 39 SEIU, 53 Management-non represented) is \$76,995.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: General Fund

Account Number: 01.0-00000.0-00000-74000-5850-753000

Amount: \$76,995.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.D.1. Request Approval of Warrant and ACH Schedule for the Period of February 17, 2021 through March 2, 2021

Rationale:

Staff requests approval of the Warrant and ACH Schedule for the period of February 17, 2021 through March 2, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$2,105,160.30

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Warrant Schedule

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: March 25, 2021

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of February 17, 2021 - March 2, 2021

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
02/17/21	\$	156,537.05	02/24/21	\$ 117,655.02
02/18/21	\$	250,943.01	02/25/21	\$ 88,775.82
02/19/21	\$	161,163.53	02/26/21	\$ 228,525.80
02/22/21	\$	274,720.16	03/01/21	\$ 242,028.92
02/23/21	\$	479,447.14	03/02/21	\$ 105,363.85
		Total	\$	2,105,160.30

For a more detailed account of specific District expenditures, please refer to page 3.

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: March 25, 2021
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of February 17, 2021 - March 2, 2021

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 1,416,626.40
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 11,916.55
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 2,213.47
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 136,524.17
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 392,572.83
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 17,166.67
10) <u>Scholarship Fund</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 128,140.21
Total Warrants All Funds	\$ 2,105,160.30

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
02/17/21	106,271.67	-	-	-	-	50,265.38	-	-	-	-	-	156,537.05
02/18/21	98,026.69	-	-	135,749.65	-	-	-	-	17,166.67	-	-	250,943.01
02/19/21	66,977.17	-	-	774.52	-	93,411.84	-	-	-	-	-	161,163.53
02/22/21	274,720.16	-	-	-	-	-	-	-	-	-	-	274,720.16
02/23/21	460,404.45	-	-	-	-	19,042.69	-	-	-	-	-	479,447.14
02/24/21	117,655.02	-	-	-	-	-	-	-	-	-	-	117,655.02
02/25/21	59,350.17	-	-	-	-	29,425.65	-	-	-	-	-	88,775.82
02/26/21	72,658.24	-	15.42	-	-	27,711.93	-	-	-	-	128,140.21	228,525.80
03/01/21	69,545.10	-	-	-	-	172,483.82	-	-	-	-	-	242,028.92
03/02/21	91,017.73	11,916.55	2,198.05	-	-	231.52	-	-	-	-	-	105,363.85
Rpt 032521	1,416,626.40	11,916.55	2,213.47	136,524.17	0.00	392,572.83	0.00	0.00	17,166.67	0.00	128,140.21	2,105,160.30

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.D.2. Request Approval to Attend the School Services of California May Revision Virtual Workshop to the Proposed 2021-22 State Budget on May 20, 2021

Rationale:

The administration requests approval to virtually attend the School Services of California May Revision virtual workshop to the proposed 2021-22 State Budget on May 20, 2021.

This workshop provides:

- A revised School Services of California Inc. Financial Projection Dashboard
- Updated per-pupil revenue amounts
- Planning factors for the out years of the multiyear projection
- Updates on accountability rubrics, the Local Control and Accountability Plan, and other significant policy issues
- The appropriate use of ending balances and other resources
- Operational guidance for new revenues, new regulations, and increasing expenditure obligations
- Other challenges and opportunities for local school agency leaders
- Issues to consider when closing the books for 2020-21
- Discussion and analysis of major education policy issues

These issues are critical to the management of the District's fiscal solvency to achieve transparency in the development of the District's budget, and to broaden understanding of the State's budget.

Participants:

Maria G. Lopez, Board Member
Gudiel R. Crosthwaite, Ph.D., Superintendent
Shawna Dinkins, Ed.D., Assistant Superintendent of Educational Services
Brian Lucas, Ed.D., Assistant Superintendent of Human Resources
Gregory Fromm, Chief Business Official
Deborah Berry, Director of Fiscal Services
Brenda Romero, Finance Manager
Diana Hawkins, CSEA
Mitchell Martinez, CSEA
Debbie Diaz, LTA
Myrna Vergara, LTA

The total for registration is \$2,530.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 21*1922

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-72000-5220-7600000

Amount: \$2,530.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.D.3. Request Approval to Enter Into a Service Agreement with Enviser Co. for the Preventative HVAC Maintenance Program beginning April 15, 2021 through April 14, 2022

Rationale:

Staff requests approval to enter into a service agreement with Enviser Co. for the Preventative HVAC Maintenance Program beginning April 15, 2021 through April 14, 2022.

The Preventative HVAC Maintenance Program provides Lynwood Unified School District a flexible service program that will provide short and long-term support to ensure District facilities operate at peak efficiency with minimum interruptions and most importantly to ensure the safe opening of the schools in light of the current COVID-19 pandemic.

The program has been designed to provide Lynwood Unified School District with a continuing maintenance support. This program will be planned, scheduled, managed, monitored and enhanced by Enviser throughout the term of this agreement.

The contract price of \$550,141.00 per year, to be paid in four installments of \$137,536.00 in advance of four quarters, beginning on the effective date.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: ESSR II

Funding Account Number: 01-32120-00000-81100-5630-7600000

Amount: \$550,141.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.D.4. Request Approval to Attend the Power of Positive Leadership Virtual Training on March 24-25, 2021

Rationale:

The administration requests approval to attend the Power of Positive Leadership virtual training on March 24-25, 2021.

The Power of Positive Leadership training is an interactive program facilitated by a certified Power of Positive Leadership trainer that gives leaders and aspiring leaders the necessary tools to:

- Create a strong, positive culture
- Develop a positive mindset and reduce stress to enhance daily leadership interactions
- Create a positive vision and apply engagement strategies to help teams achieve that vision
- Overcome fear and thrive through challenges and change
- Implement strategies to transform and remove negativity
- Communicate and connect more effectively to build relationships, trust and a more united and committed team
- Implement proven principles to drive excellence and enhance performance

Participants:

Gregory Fromm, Chief Business Official

Brian Lucas, Assistant Superintendent, Human Resources

Total cost of registration is \$990.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-72000-5220-7600000

Amount: \$990.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.E.1. Request Approval of Board Meeting Dates for the 2021-2022 School Year

Rationale:

The administration requests approval of Board meeting dates for the 2021-2022 school year:

Second and Fourth Thursday of the Month
July 22, 2021
August 26, 2021
September 9, 2021
October 14, 2021 October 28, 2021
November 18, 2021*
December 9, 2021 December 10, 2021**
January 13, 2022
February 10, 2022 February 24, 2022
March 10, 2022 March 24, 2022
April 28, 2022
May 12, 2022 May 26, 2022
June 9, 2022 June 23, 2022
* Third Thursday ** Second Friday

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.E.1. Request Approval of Board Meeting Dates for the 2021-2022 School Year (*Continued*)

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, March 25, 2021

Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262

15.E.2. Request Approval to Amend Certification of Signatures, Previously Approved on December 11, 2020 for the Remaining Period of April 1, 2021 to December 31, 2021

Rationale:

The administration requests approval to amend Certification of Signatures, previously approved on December 11, 2020, for the remaining period of April 1, 2021 to December 31, 2021 to be filed with the County Superintendent of Schools.

The persons are authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections 35143, 42632, and 42633. If the persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

Also attached is the Recommendation for Official Signatures effective April 1, 2021 to December 31, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Certification of Signatures - 2020-21 (Amended)

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA ITEMS

March 25, 2021

MEMORANDUM TO: Members of the Board of Education

FROM: Gudiel R. Crosthwaite, Ph.D., Superintendent of Schools

SUBJECT: Recommendation for Official Signatures, April 1, 2021 through December 31, 2021

1. "B" Warrants
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gregory Fromm
2. Orders for Salary Payments and Notice of Employment
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gregory Fromm
Brian Lucas, Ed.D.
3. Cafeteria Account
(Only 1 Signature Required)
Gregory Fromm
Deborah Berry
4. Revolving Fund Clearing Account
(Only 1 Signature Required)
Gregory Fromm
Deborah Berry
5. Purchase Orders
(Only 1 Signature Required)
Gregory Fromm
Keith Webster
6. Vendor Contracts and Agreements
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Brian Lucas, Ed.D.
Patrick Gittisriboongul, Ed.D.
Gregory Fromm
Keith Webster
7. AP Voucher Approval
(Only 1 Signature Required)
Gregory Fromm
Deborah Berry
Yolanda Vega
8. Employment Contracts, Certificated
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Brian Lucas, Ed.D.
9. Commercial Banking Account
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Gregory Fromm
10. Child Development Account
Gregory Fromm
Deborah Berry

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: April 1, 2021 to December 31, 2021
In accordance with governing board approval dated March 25, 20 21.

Signature _____
Clerk (Secretary) of the Board

Typed Name Alfonso Morales, Esq.
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
Maria G. Lopez	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Alfonso Morales, Esq.	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Gary Hardie, Jr.	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Alma Carina Castro, Ed.D.	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Yolanda Vega	
TITLE Accounting Manager	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Gudiel R. Crosthwaite, Ph.D.	
TITLE Superintendent/Secretary to the Board of Education	
SIGNATURE	INITIALS
TYPED NAME	
Shawna Petit-Dinkins, Ed.D.	
TITLE Assistant Superintendent, Educational Services	
SIGNATURE	INITIALS
TYPED NAME	
Brian Lucas, Ed.D.	
TITLE Assistant Superintendent, Human Resources	
SIGNATURE	INITIALS
TYPED NAME	
Patrick Gittisriboongul, Ed.D.	
TITLE Assistant Superintendent, Technology & Innovation	
SIGNATURE	INITIALS
TYPED NAME	
Gregory Fromm	
TITLE Chief Business Official	
SIGNATURE	INITIALS
TYPED NAME	
Deborah Berry	
TITLE Director of Fiscal Services	
SIGNATURE	INITIALS
TYPED NAME	
Keith Webster	
TITLE Director of Purchasing	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
NOTICES OF EMPLOYMENT	CONTRACTS