

Mt Lebanon High School PTSA General Meeting

May 27, 2025 D205 1pm

Minutes

- I. Call to order at 1:06pm by Jean T
- II. Student Activities Report- Mrs Tonkavich-
 - a. Prom 480 tickets sold, fewer underclassman but more outside guests
 - b. Senior sunrise is scheduled for tomorrow
- III. Teacher Rep Mrs McCracken not here Faculty & student reports have been going out in newsletter
- IV. Treasurer Report- Bonnie D
 - a. Last of the dues are going in and check for Heather and Jean
 - b. Full report attached at end
- V. Executive Committee Reports
 - a. President- Jean T- PTA Council Meeting last week, Georgia Pogue Awards were given out to 7 deserving Students, Dr Friez presented the strategic plan and is seeking feedback. Check your emails, Budget was passed at last school board meeting no furloughs needed, School district participated in Special Olympics Torch Run, FD is holding a bike event soon
 - b. 1st VP- Marisa H – 290 members 87 student and 203 individual members
 - c. 2nd VP- Carol- no report
 - d. 3rd VP Dr Thompson- Events since last meeting include Musical Anastasia, Percussion concerts, PTSA teacher/staff lunch, Sr Reception- TY to all the parents Andrew Turton and Chef John for a great event, Keystones are finished, AP exams mostly finished. Both Boys and Girls lacrosse teams won their WPIAL Championship and will continue on to states. Yearbooks have gone out, June 2 is senior exams all other exams 9-11 will be June 3 & 4. Commencement will be June 4 at 7pm. Thank you to Bonnie Kelly and Jean for all their work with the PTA over the years.
 - e. Questions –
 - i. Is there a Graduation dress code- yes email went out to seniors with expectations
 - ii. Is there Handicap seating for graduation- yes email will be going out contact Dana Martin to arrange HC parking/seating
 - iii. Is there guidelines for early exams for consistency- it goes back to the teacher to be worked out may happen over summer if nothing else can be worked out
 - f. Secretary- March and April minutes need to be approved. Motion to approve made by Heather, Elizabeth seconded. Both months approved as written
- VI. Committee Reports
 - a. Senior Picnic- do we need chair or only volunteers, probably only volunteers moving forward since we have moved in inside
 - b. Staff Appreciation- well received will need a new chair for next year as current one has graduating senior

- c. Reflections- we did have a few winners at state level but none at nationals. We are in the process of getting the medals
- VII. Old business
 - a. None
- VIII. New Business
 - a. Audit Committee- Carrie Reighard, CPA has agreed. All in favor no one opposed
 - b. Standing Rules-update areas underlined significant changes. Some are due to in conversations with the State PTA and their recommendations. Units cannot raise money or promote a fundraiser for a specific individual or family. No funds including Wish List or Angel Fund shall benefit a single student. Funds cannot be used for extracurricular activities. Decision made to change separate DA and Pulse donations to be a combined Journalism funding given to school district for use as they see fit. Also will keep Angel Fund in budget for 1 year to help ease the transition back to SD. Jean made motion to pass Natalie seconded All in favor
 - c. Wish list
 - i. Trehey(ESL teacher) additional headsets w microphone set of 10 \$160- yes
 - ii. School nurse – stethoscope to allow better hearing- \$99- yes
 - iii. Mr Beck 15’ portable gaga ball net, 2 pk hacky sacks- yes up to \$1500 for more sturdy pit
 - iv. Water bottle filler- no from Dr Thompson bc this is a facilities issue. Cost for filler \$1521 PTA does not have funds to be able to install it also would have to be a joint effort
 - v. Duda- V8 engine model kit for \$50- yes
 - vi. Basil & Tieman- poster paper and markers- no we don’t fund disposable items
 - vii. Kramer- machine to create magnets to be sold w marketing class cost \$915 including 2 machines and initial supplies- Yes but PTA cannot continue to find the disposable supplies so please budget sales accordingly
 - viii. Breigel-furniture for C20 patio including white board- no at this time a larger plan is being worked on to outfit that patio with seating/tables
 - ix. Dunlap- complete Lego sets (4-5)w tutorial to help kids learn how to follow directions- yes up to \$600
 - x. McGregor Ti84 calculators for emotional support class yes 2@\$110 each
 - xi. Turton wants to put heavy concrete table outside c20 patio for permanent use cost \$1500-\$1700 per table plus shipping not approved yet will need more info
 - xii. Motion made to move \$1895 plus up to \$1500 to class enrichment for potential purchases. Jean made motion, Elizabeth seconded. All in favor
 - d. Draft Budget -presented
 - i. Proposed lowering individual membership dues to approx. \$21 v \$26
 - ii. Teacher partner dues to remain at \$10 counted toward GP

- iii. adding 4 teacher grants of \$1000 each in addition to wish list.
- iv. Will change DA and pulse to be 1 line item called Journalism funding
- v. Jean made motion to approve draft budget with changes Bonnie Seconded. All in favor
- e. Slate
 - i. Comments made before slate presented for vote. Approving this slate puts Heather G in 3 treasurer positions for the upcoming school year. attendance at meetings is becoming a problem may have to look at adding a virtual option to increase attendance to allow for quorum and business to be completed
 - ii. No nominations were made from the floor. This is a uncontested slate we can approve with a voice vote for entire slate
 - 1. President Maris Hupe
 - 2. 1st VP Kristen Weir
 - 3. 2nd VP Elizabeth Schwertfuehrer
 - 4. 3rd Carol Rossetti
 - 5. 4th Dr Thompson
 - 6. Secretary Natalie Kukla
 - 7. Historian Priya SukumaranMotion to approve by Bonnie D seconded by Kelly L all in favor.

Adjourned 2:52pm

In Attendance

Jean Thomas, Joel Thompson, Brittany Tonkavich, Marissa Hupe, Elizabeth Schwertfuehrer, Kristen Weir, Heather Geisler, Kelly Latona, Natalie Kukla, Tara Schwertfuehrer

MT. LEBANON HIGH SCHOOL PTSA

TREASURER'S REPORT

May 2025

INCOME	This Month	Actual (to Date)	Budget	Variance
Cash Balance from Prior Year		\$12,450.47	\$12,450.47	\$0.00
Membership Income		\$6,158.00	\$7,500.00	-\$1,342.00
State Dues	\$15.00	\$1,460.00		
Council Dues	\$1.35	\$131.40		
Georgia Pogue	\$3.00	\$368.00		
Donations	\$0.00	\$3,169.13	\$3,000.00	\$169.13
Teacher Partnerships		\$745.00		
Donations		\$2,424.13		
Interest Income			\$5.00	-\$5.00
Miscellaneous				\$0.00
Total Income	\$0.00	\$21,777.60	\$22,955.47	-\$1,177.87

EXPENSES	This Month	Actual	Budget	Variance
Program Expenses				
Class Enrichment Fund	\$864.35	\$1,305.71	\$2,712.00	\$1,406.29
Class Gifts		\$850.00	\$850.00	\$0.00
Pulse Printing Sponsorship		\$100.00	\$100.00	\$0.00
DA Printing Sponsorship		\$100.00	\$100.00	\$0.00
Faculty Breakfast		\$245.00	\$300.00	\$55.00
Health Office Supplies		\$58.14	\$100.00	\$41.86
MtLHS Library	\$200.65	\$200.65	\$200.00	-\$0.65
Mt Lebanon Public Library Donati		\$50.00	\$50.00	\$0.00
Instrument Fund		\$50.00	\$50.00	\$0.00
School Enrichment (Class B'fasts)	\$300.00	\$300.00	\$325.00	\$25.00
Angel Fund (SEA)		\$464.00	\$1,200.00	\$736.00
Angel Fund (Other)		\$134.72	\$450.00	\$315.28
Staff Appreciation 2024 (missing e		\$516.50	\$600.00	\$83.50
Staff Appreciation	\$25.50	\$25.50	\$600.00	\$574.50
Sub-total	\$1,390.50	\$4,400.22	\$7,637.00	\$3,236.78
Operational Expenses				
Council Installation Luncheon	\$36.85	\$36.85	\$80.00	\$43.15
Council Unit Obligations		\$120.00	\$120.00	\$0.00
Insurance		\$179.78	\$200.00	\$20.22
Joint Board Meeting			\$100.00	\$100.00
Mailing-Communications		\$550.00	\$550.00	\$0.00
Officers' Expenses			\$75.00	\$75.00
** Credit Card Processing Fees		\$13.22	\$200.00	\$186.78
Cash Balance/Carryforward to FY			\$11,735.97	\$11,735.97
Sub-total	\$36.85	\$899.85	\$13,060.97	\$12,161.12
Total Expenses	\$1,427.35	\$5,300.07	\$20,697.97	\$15,397.90
			\$2,257.50	

**Is taken in Membership Toolkit- is not reflected on bank statement.