SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

BOARD OF EDUCATION

REORGANIZATION MEETING

Tuesday, July 1, 2025
5:30 Executive Session
6:30 Reorganization Meeting

AGENDA

I. Call to order by the District Clerk

II. Oath Of Office
Brian Laible
Dirk Rabenold

III. Roll Call

IV. Adjourn to Executive Session

V. Appointment of a temporary chairman to conduct the election and balloting for the President of the Board of Education

VI. Election of the President of the Board of Education

A. Oath of Office
President of the Board of Education

VII. Newly elected President assumes chairmanship

VIII. Election of vice president

A. Oath of Office
Vice President of the Board of Education

IX. Superintendent's Oath of Office

X. Appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026.

1.	Legal Counsel	Gross Shuman/Lippes Mathias/Hodgson Russ
2.	Clerk of the District	Falon Derion**
3.	Deputy District Clerk	Lisa Cebulski**
4.	District Treasurer	Nicole Kuss**
5.	Deputy District Treasurer	Michelle Callowhill**
6.	Treasurer, Extra Classroom Accounts	Ariel Carlino**
7.	District Auditor, Extra Classroom Accounts	Nicole Kuss**
8.	Board Secretary	Falon Derion**
9.	Tax Collector(s)	Town of Amherst, Town of Tonawanda

* Per memorandum from Donald G. Feldmann dated June 20, 2025.
** Per memorandum from Michael V. Ginestre dated June 26, 2025.

XI. Other appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026:

1. Chief Medical Officer	Dr. Robert Kaplan*
2. Claims Auditor	Denise Kolber*
3. External Auditor	The Bonadio Group LLC*
4. Internal Auditor	Tronconi Segarra & Assoc. LLP*
5. Purchasing Agent	Donald Feldmann
6. Grant Coordinator – Federal & State Grants	Donald Feldmann
7. Title IX Compliance Officer	Finune Shaibi
8. Male Harassment Complaint Officer	Donald Feldmann
9. Civil Rights Compliance Officer	Finune Shaibi
10. Chief Emergency Officer	Donald Feldmann
11. Residency Officer	Beth Kosakowski
12. Homeless Liaison	Anne K. Nowak
13. Section 504 Compliance Officer	Kathryn Barillari
14. Designated Educational Officer	Toyia Wilson
15. Appointing Officer for Civil Service Transactions	Finune Shaibi
16. Data Privacy Officer	Donald Feldmann
17. Census Enumerator	Donald Feldmann
18. Supervisor of Attendance	Michael Kumrow
19. Records Access Officer	Falon Derion
20. Records Management Officer	Ariel Carlino
21. Asbestos Hazard Emergency Response Designee	Steve Rozler
22. Chemical Hygiene Officer	Dave Kasprowicz
23. Dignity Act Coordinators	

High School Gr. 11 & 12	Raymond Bailey	Glendale	Lynn Kawa
High School Gr. 10	John Pilato	Heritage Heights	Sal Glorioso
High School Gr. 9	Benjamin Morton	Maplemere	Julie Eberle
Ready Academy	Matthew Capriotto	Willow Ridge	Wendy Januchowski
Middle School	Megan Hamm		

* Per memoranda from Donald G. Feldmann dated June 20, 2025.

XII. Committee appointments

The Superintendent of Schools recommends the appointment of the following individuals for the school year 2025-2026.

A. Special Education

1. Committee on Special Education

The Board of Education hereby appoints Preschool/school age committees on special education, comprised of members from the following list of all related service providers and all general education teachers employed by the district as needed:

XII. Committee appointments-continued…

A. Special Education

1. Committee on Special Education

CPSE Members

Chairperson:

Kathryn Barillari
Lindsay Marcinelli
Amanda Hoffman
Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn
Jill Garvin
Jim Mahar

Parent Members:

Jamie Mancine

CSE Members

Chairperson:

Kathryn Barillari
Lindsay Marcinelli
Amanda Hoffman
Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn
Dr. Robert Kaplan

Parent Members:

Jamie Mancine

Psychologist:

Alison Jackson
Beth Cornwall-Crawford
Lacie Cristofanelli
Katelyn DiRosa
Samantha Kio
Lauren Hearn

2. Surrogate Parent

RESOLVED: That, upon the recommendation of the superintendent of schools, the Board of Education appoint the following individuals as Surrogate Parent as per regulations of the Commissioner Part 200.5(c)(e)for the 2025-2026 school year:

Jamie Mancine

B. Audit Committee

RESOLVED: That, the following individuals be and are hereby appointed to serve on the district's Audit Committee for the 2025-2026 school year:

Scott Johnson Brian Laible Mary Ellen Prentice William Stoj

XIII. Board of Education appointments to the Erie County Association of School Boards and New York State School Board Association

A. Delegate to ECASB Delegate Assembly – Amy Battaglia

B. Alternate to ECASB Delegate Assembly – Marianne Jasen

C. Representative on ECASB and NYSSBA Legislative Committee – Peter Bellanti

D. Alternate Representative on ECASB and NYSSBA Legislative Committee – Scott Johnson & Danyelle Anthon

E. Delegate to New York State School Boards Convention - October 23-25, 2025 in New York City – Scott Johnson

F. Alternate Delegate to New York State School Boards Convention - October 23-25, 2025 in New York City – Dirk Rabenold

G. Representative on the ECASB Budget and Finance Committee – Brian Laible

H. Alternate Representative on the ECASB Budget and Finance Committee – Dirk Rabenold

XIV. Designations

The Superintendent of Schools recommends the following designations.

A. Official bank depositories

Bank of America	Citibank	Evans National Bank
JP Morgan Chase Bank	Key Bank	M&T Bank
NYLAF	NYCLASS	

B. Signatures on checks for:

1. General Fund Nicole Kuss

2. Extracurricular Activity Fund Donald G. Feldmann, Nicole Kuss

C. Person to submit bid notices to newspapers Donald G. Feldmann

D. Person to open bids Donald G. Feldmann

E. Official newspapers Bee Publications
Buffalo Business First

F. Certification of payroll Donald G. Feldmann

XV. **Bonding of personnel**

The Superintendent of Schools recommends approval of a bond in the amounts listed which would cover all district employees. This would also include board members and volunteers working on behalf of Sweet Home Central School District.

Employee Theft - $2,000,000	Computer Fraud - $2,000,000
Funds Transfer Fraud - $2,000,000	Forgery or Alteration - $100,000
Computer Restoration - $100,000	Contracted BOCES Employee - $100,000
Social Engineering - $250,000	

XVI. **Attendance at educational conferences at school expense.**

The Superintendent of Schools recommends approval of the following resolution.

WHEREAS, it is considered to be a part of the duties of a member of the board, officer, or employee of the school district to attend educational conferences when so authorized,

NOW THEREFORE BE IT RESOLVED: That, the Board of Education delegate to the Superintendent of Schools of the District, concurrently with the Board of Education, the power to authorize any member of the board, officer, or employee of the school district to attend, at school district expense, any convention, conference, workshop, or institute that is determined to be a benefit to the school district, providing that funds sufficient to cover such expenses shall have been provided for and are currently in the budget.

XVII. **Adoption of policies and regulations in effect at the close of the school year.**

The Superintendent of Schools recommends that all existing policies and regulations operative at the close of the school year 2024-2025 be approved for the 2025-2026 school year.

XVIII. **Postage checks**

The Superintendent of Schools recommends that the district treasurer be authorized to issue checks and transfer funds in amounts not to exceed $7,000.00 for U.S. postage payable to Neopost Inc., at such times as are necessary for the purpose of purchasing stamps or for reestablishing credits in the postage meter(s).

XIX. **School lunch program**

The Superintendent of Schools recommends that the Assistant Superintendent for Finance and Plant Services be authorized to sign agreements, reports, and claims with the State Education Department in connection with the operation of the National School Lunch Program in the schools in the district.

XX. **Petty Cash**

The Superintendent of Schools recommends approval of the following cash funds in the amount of $l00.00 each as allowed by New York State Education Law, for the 2025-2026 school year, for the following offices.

XX. **Petty Cash-continued…**

District Office	Sweet Home High School
Glendale Elementary School	Sweet Home Middle School
Heritage Heights Elementary School	Sweet Home Community Education
Maplemere Elementary School	Sweet Home Buildings & Grounds Dept.
Willow Ridge Elementary School	Sweet Home Transportation Department

XXI. **Transfer of funds**

RESOLVED: That, within monetary limits as established by the Board and outlined below, the Superintendent and/or his designee are authorized to transfer funds within the budget within the parameters specified. All transfers will be properly documented in the monthly financial reports supplied to the Board. Any transfers over $50,000.00 shall require the approval of the Board of Education. Transfers within specific departments or schools may be approved by the Assistant Superintendent for Finance and Plant Services with no dollar limit.

Transfer amount Authorization

Up to $25,000 Assistant Superintendent for Finance and Plant Services
$25,001 - $50,000 Superintendent of Schools
$50,000 and higher Board of Education