MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Minutes of the Tuesday, December 18, 2018 5:30 P.M. Workshop and Business Meeting

These minutes were formally approved at the January 29, 2019 Business Meeting.

OPENING OF THE MEETING

A. The Montgomery Township Board of Education held a workshop and business meeting on Tuesday, December 18, 2018 at 5:30 p.m. in the Montgomery Upper Middle School media center.

B. Roll Call - The following Board Members were present: Phyllis Bursh, Richard Cavalli, Minkyo Chenette, Dharmesh Doshi (arrived at 6:15 p.m.), Charles F. Jacey, Jr., Dr. Paul Johnson, Amy Miller, Ranjana Rao and Shreesh Tiwari (arrived at 6:08 p.m.)

Also Present: Nancy Gartenberg, Superintendent
Elizabeth Nastus, Interim Assistant Superintendent
Annette Wells, School Business Administrator/Board Secretary
Robbin Boehmer, Assistant Business Administrator/Assistant Board Secretary
Vittorio S. LaPira, Board Attorney (arrived at 5:47 p.m.)
Annalyn St. Ledger, Student Representative

C. President Cavalli read the following Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 10, 2018 and December 14, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

D. President Cavalli then led everyone in the Salute to the Flag.

E. President Cavalli welcomed all to the workshop and business meeting.

EXECUTIVE SESSION - A motion was made by Ms. Miller and seconded by Mr. Jacey that the board adopt a resolution to go into executive session at 5:36 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Montgomery in the County of Somerset and State of New Jersey as follows:

1. A parent appeal on a student disciplinary matter, items related to personnel, harassment, intimidation and bullying incidents, a legal matter and negotiations with the Montgomery Township Education Association will be discussed.

2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Vittorio S. LaPira, Board Attorney arrived at 5:47 p.m.
Mr. Tiwari arrived at 6:08 p.m.
Mr. Doshi arrived at 6:15 p.m.

RETURN FROM EXECUTIVE SESSION - The Board returned from Executive Session at 7:32 p.m.

SUPERINTENDENT'S REPORT

- Board Recognition – Mr. Cavalli, Ms. Gartenberg and the rest of the board of education acknowledged Mr. Jacey for his service to the community and the district. Mr. Jacey was recognized by all as a noble colleague and a gentleman whose patience and kindness had a calming effect upon the board. His absence and friendship will be missed by all.
- Audit Review – Mr. Robert Swisher and Mr. Eric Zimmerman of Suplee, Cooney & Company were present. Mr. Swisher reported on the results of the 2017/18 audit, noting that there were no findings to report and therefore no corrective action plan. The board will accept the findings at a future date, once the state releases health benefits figures which are a footnote to the report. Mr. Swisher anticipates the acceptance may occur approximately in February.
- Ms. Gartenberg highlighted the Wreaths Across America event as "amazingly impactful" noting that the Rotarians raised approximately $10,000 for the Warrior Canine Connection.

PRESENTATIONS

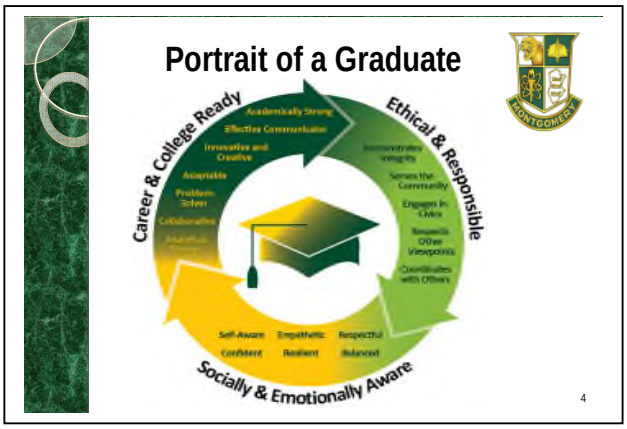
Ms. Gartenberg reviewed the Strategic Planning Process and Dashboard from the Montgomery Township School District website.

Ms. Elizabeth Nastus, Interim Assistant Superintendent gave the following presentation on Stratgic Plan Goal 2:









Mission

To empower every student to succeed in a diverse, dynamic, global society by providing quality educational experiences in a caring environment.

5

Vision

To be a premier school district in developing confident, compassionate, engaged learners.

6

Strategic Goals

- Maximize the social-emotional and academic growth of every student.
- Ensure a learning environment that promotes excellence.
- Strengthen stakeholder relationships to support and enhance student learning.
- Optimize operational and financial resources to enhance student experience.

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Goal 2

School and Work Environment

Ensure a learning environment that promotes excellence

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Members - Team 2

Leaders: Elizabeth Nastus & Paul Popadiuk	
Craig Buszka (MHS)	Betsy Randolph (UMS)
Lia Camuto (OHES/VES)	Jenn Rangnow (LMS)
Kathie Scotti (OHES)	Jen Riddell (MHS)
Kelly Ferrante (UMS)	Lisa Romano (LMS/UMS)
Joanne Giambertone (VES)	Elise Ryan (LMS)
Jessica Glover (OHES)	

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Members - Team 2

Leaders: Elizabeth Nastus & Paul Popadiuk	
Christopher Herte (LMS/UMS)	Kathy Sinclair (OHES)
Temmy Kim (MHS)	Jason Sullivan (MHS)
Jaime Maccarone (VES)	Susan Teza (MHS)
Steven Miller (MHS)	Linda Truscinski (VES)
Heather Pino (MHS)	Adam Warshafsky (District)

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Objective: 2.1 Increase teacher-parent communication about student's educational progress

- What has been accomplished?
  - Implemented Revised K-4 Standards-Based Report Card and Parent-Teacher Conference Form
  - Communicated established 5-12 grading timeline expectations to students and parent
- How do we know?
  - Effective implementation of conference forms for November and April parent-teacher conferences at OHES and VES
  - Effective implementation of report cards at OHES and VES available to parents on Feb. 2 and June 21, 2018

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Objective: 2.2 Expand High School Programs and Pathways (continued)

- How do we know?
  - Documentation from Hanover
  - Program of studies and course request tallies
- What adjustments have been made to original approach?
  - None
  - Feasibility of pathways analyzed in 2019-2020
- What percentage of actions for the is completed?
  - 50%

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Objective: 2.1 Increase teacher-parent communication about student's educational progress (continued)

- How do we know? (continued)
  - Grading timeline expectations posted on school websites
  - Grading expectations included in 5-12 student 2018-2019 handbooks
  - Grading expectations shared with parents through multiple venues
  - Grading expectations included in teacher gradebooks
  - Grading expectations emphasized at building cabinet meetings
- What adjustments have been made to original approach?
  - None
  - Spring 2019 - Anticipated completion following parent focus groups to gather feedback
- What percentage of actions is completed?
  - 80 %

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Objective: 2.3 Ensure the curriculum and assessment system across grade and building levels support the Portrait of a Graduate

- What has been accomplished?
  - Defined all sub-competencies comprising the Portrait of a Graduate
  - Initial collection of student exemplars fall of 2018-2019 school year
- How do we know?
  - Created document to be shared with district stakeholders.
- What adjustments have been made to original approach?
  - None
  - Completion of collection of student exemplars spring of 2018-2019 school year
  - Implementation of professional development on teaching strategies that support Portrait of a Graduate on schedule for 2020-2021
- What percentage of actions is completed?
  - 50%

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Objective: 2.2 Expand High School Programs and Pathways

- What has been accomplished?
  - Increased discussion and review of alternative pathways at Cabinet Level meetings
  - Review and analysis of initial Hanover research study findings
  - Introduced Physical, Earth, and Life Science (IPELS) course for 2018-2019 school year
  - Analysis of course request tallies
  - Additional pathway research in progress

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Objective: 2.4 Examine the Science Program

- What has been accomplished?
  - Introduction of freshman physics unit for Physics First and IPELS courses, including creation, implementation, and review unit
  - Increased articulation between UMS and MHS Science teachers
  - Turnkeyed modeling and whiteboarding between MHS Science teachers and teachers at LMS and UMS
  - Analysis of historical achievement data from 8th grade to Physics
  - New district-wide professional development approach for science program (KT3 MTSD)
  - Supervisor walk-throughs K-12 in Science & Math
  - Identification of math skills critical for success in Physics First

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Objective: 2.4 Examine the Science Program (continued)

- What has been accomplished (cont'd)?
  - Completion of 2017 and spring 2018 focus groups
  - Completion of student and parent communication initiative as reported in progress report
  - Utilization of teacher-learning teams as related to professional development and consistency of the student learning experience
  - Finalized examination of the recommendation process, inclusive of math and science achievement data
  - Posting of science resources for parents on district and school sites

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Objective: 2.5 Develop strategies for ongoing staff involvement in the decision-making process, as well as with planning and implementation of new initiatives

- What has been accomplished?
  - Established District Leadership team with focus on district-wide initiatives, i.e., homework
  - Established School Leadership teams in each building to problem-solve and further school and district goals
  - Teacher participation in May, 2018 to provide input for decision making continuum and evaluate rollout protocols
- How do we know?
  - Meeting agendas for all DLT and SLT meetings.
  - District decision making continuum and protocol implemented in fall 2018

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Objective: 2.4 Examine the Science Program (continued)

- How do we know?
  - Implementation and posting of Common Grading Protocols for grades 5-12
  - Science Resources for Parents on district and school sites
  - Curricular revisions, lesson plans
  - Physics First end of first marking period and mid-year survey data
  - Teacher observation and walkthrough data
  - Implementation of Summer Soar Program

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Objective: 2.5 Develop strategies for ongoing staff involvement in the decision-making process, as well as with planning and implementation of new initiatives (continued)

- What adjustments have been made to original approach?
  - None
- What percentage of actions for the year is completed?
  - 100%

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Objective: 2.4 Examine the Science Program (continued)

- What adjustments have been made to original approach?
  - None.
  - Completion of student interview and analysis of results spring 2019
  - Continuation of professional development for student learning consistency
- What percentage of actions for the year is completed?
  - 90% complete

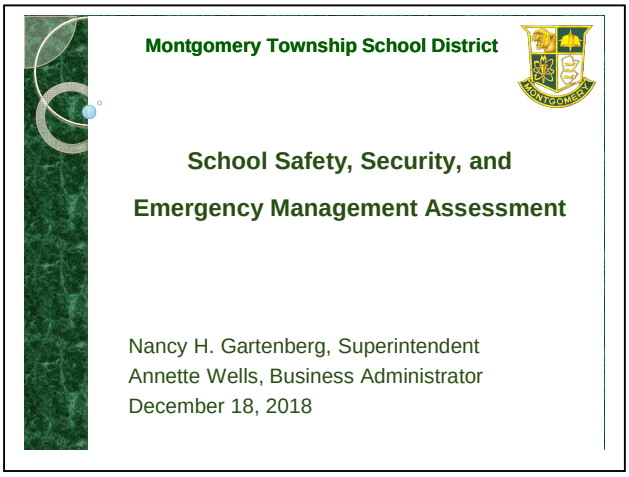
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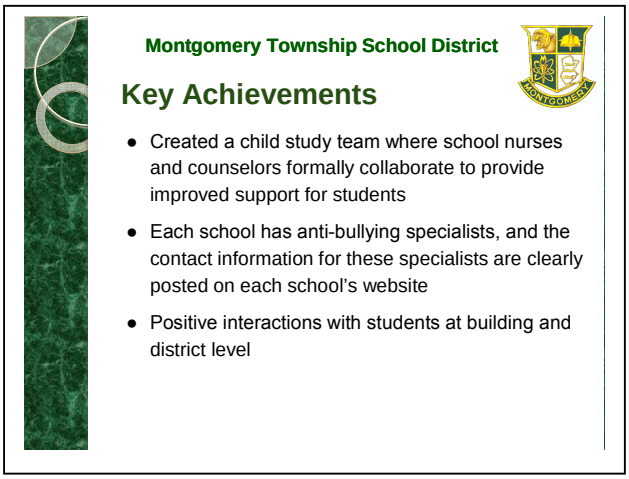
Strategic Planning

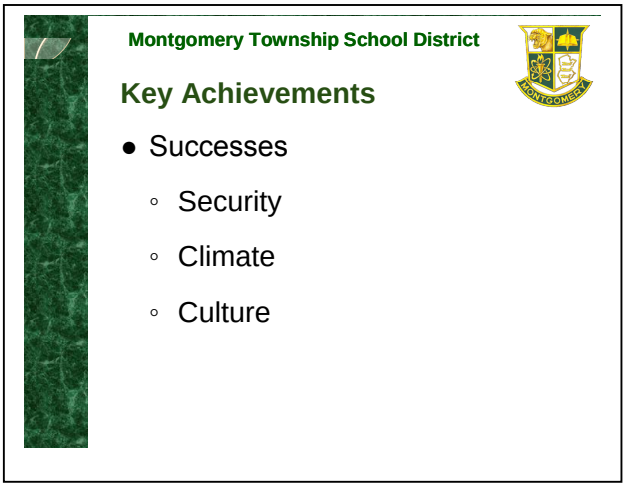
Thank you!

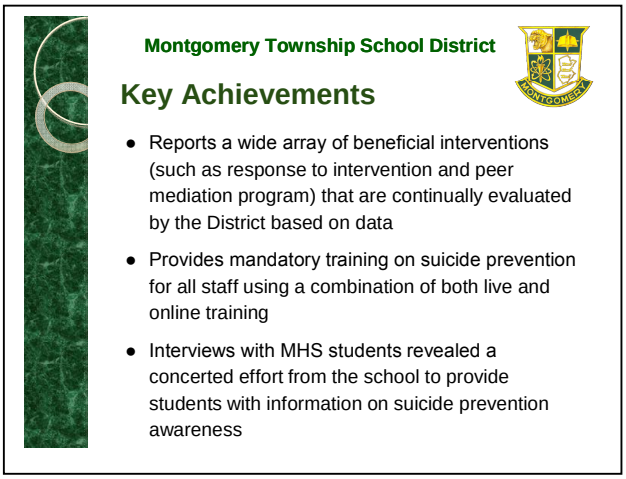
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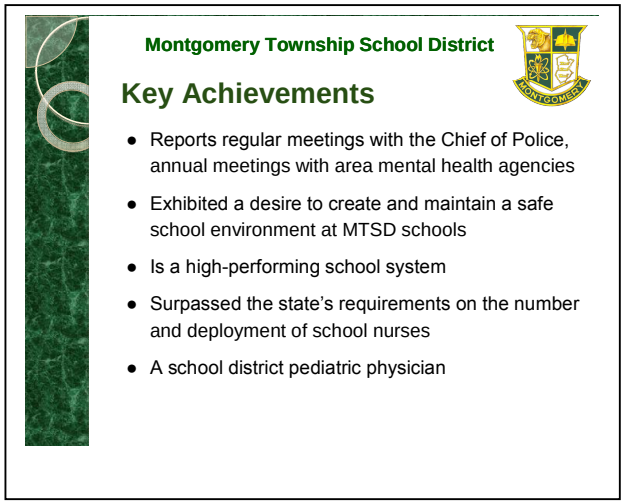
Ms. Gartenberg gave the following presentation on School Safety, Security and Emergency Management Assessment:

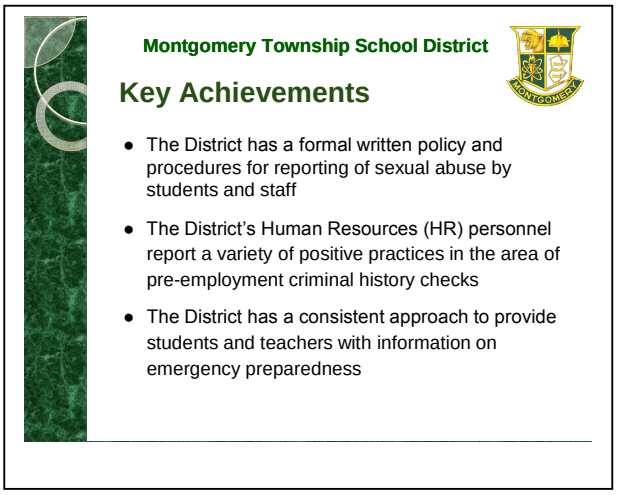












Montgomery Township School District

Key Achievements

- Did not note unsecured exterior doors at any but one MTSD school, and all schools have been equipped with proximity access control systems for enhanced access control
- MTSD generally has good public-address systems for its schools
- All MTSD schools were generally clean and well-maintained and fostered an inviting, warm, and caring school environment through the use of murals and student artwork as well as positive interactions between staff and students

Montgomery Township School District

Sample Considerations

Law Enforcement sensitive areas of review by Police and Prosecutor:

- Visitor Management System
- Customized Family reunification plan (UMS conducted 11/5/18)
- Greater staff empowerment
- Review standard terminology
- Increase portable radios (complete)
- Cameras

Montgomery Township School District

Key Achievements

- All but one MTSD school have exterior doors numbered for easy navigation
- All MTSD schools have AEDs mounted in readily accessible locations around the campuses
- Did not observe office or classroom with door windows covered at any but one school in the District

Montgomery Township School District

Who reviewed the report?

Somerset County Prosecutor
Somerset County Chief of Detectives
Montgomery Police
Principals
Central Office Administrators
Facilities Manager

Montgomery Township School District

Considerations

Law Enforcement sensitive areas of review by Police and Prosecutor:

- Security Staffing and Student Services
- Access Control, Security Technology and Campus Issues
- Emergency Management Plans, Training, and Drills

NEW BUSINESS FROM BOARD/PUBLIC

The public commented on the following:

- The previous presentation by Ms. Corie Gaylord, Director of Student Academic & Counseling Services, was well received; however, more credit for the overall positive results should have been given to students rather than administration.
- A concern was raised regarding the board and administration relationship and whether administration is reactionary rather than pro-active in its leadership.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report – Ms. Annalyn St. Ledger thanked Mr. Jacey for his two terms on the board, noting his commitment to service to the community. She commented on the Wreaths Across America event as having a lot of meaning to students in recognizing veterans and gold star families. She also remarked on a recent suicide in a neighboring community, and acknowledged the board's interest in researching student stress, appreciating that suicide is a "permanent solution to a temporary problem."
- MTEA Report – Mr. Scott Mason, President of the MTEA, thanked Mr. Jacey for his twelve years of service completed with honesty and integrity. He stated that a recent email sent out by the board was "disgraceful" and a "misstatement of fact…intended to mislead the intended audience." The MTEA's view is that a teacher cannot take home less money than the year before.
- Board Member Delegate/Representative Reports - None
  (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI) – Mr. Doshi reported that a representative from Performance Matters along with Mr. Damian Pappa, Director of Data Assessment & Accountability, demonstrated the software that will help teachers improve quality and analysis. The committee is still trying to understand the change in the grading system and whether the change has resulted in less stress for students. They are also trying to evaluate whether the data will help analyze achievement gaps and assessment in the quality of teaching. The program of studies for the next academic year has also been discussed with few changes. The posting of grades has been reported on with all seemingly to be recorded in a timely manner. The committee also approved the music students' trip to Europe in 2020.

Ms. St. Ledger left the meeting at 9:01 p.m.

- Human Resource Committee (HRC) – Ms. Miller reported that the committee discussed confidential personnel matters.
- Operations, Facilities and Finance Committee (OFF) – Mr. Jacey reported that the 2019/20 budget is being updated with parking lot fees being considered during budget development. The building use fees/requests were also discussed. A synopsis of the Safe Haven Report was made public this evening. Funding from the Emergency Reserve may be allocated during the budget to cover safety and security measures. The committee was briefed on the 17/18 audit by Mr. Swisher from Suplee, Cooney & Company, who noted that there were no audit findings to report. Transportation continues to be at the forefront of the committee's discussions. Ms. Wells will outline options at the January OFF meeting so that approved recommendations may be implemented by September 2019.

- Policy and Communications Committee (PCC) – Ms. Bursh reported that the committee is working on transportation policies, looking to incorporate recommendations from Stephen Fogarty, Esq., board attorney, into board policy.
- Pupil Services and SEL Committee (PSELC) – Ms. Chenette reported that the committee is working with Dr. Mandelbaum to understand how school starting times affect students. The district calendar was also discussed and will be approved tonight.
- Board of Education Executive Counsel (BEC) – Mr. Cavalli noted that the board understood Mr. Mason's and the MTEA's feelings toward salary. However, he noted the change in the law during the Christie administration and the need for all to recognize that members now need to contribute to health care on a sliding scale. While the board realizes that this may affect members adversely, he and the board believe that Governor Murphy may have to find the solution for a problem that touches all NJ school districts.

APPROVAL OF MINUTES

A motion was made by Mr. Doshi and seconded by Ms. Chenette to approve the following minutes:

November 13, 2018	Executive Session Meeting
November 13, 2018	Workshop and Business Meeting

Upon call of the roll, the motion carried with a unanimous vote recorded.

A motion was made by Mr. Tiwari and seconded by Ms. Chenette to approve the following minutes:

November 27, 2018	Executive Session Meeting
November 27, 2018	Business Meeting

Upon call of the roll, the motion carried with seven members voting in favor and Mr. Doshi abstaining.

ACCEPTANCE OF CORRESPONDENCE

A motion was made by Mr. Doshi and seconded by Mr. Tiwari to approve the following correspondence:

1. Email dated 11/28/18 from R. Chesbro regarding negotiations
2. Email dated 12/5/18 from C. Callan regarding MHS parking fee
3. Email dated 12/6/18 from A. Weigand regarding bus 7H
4. Email dated 12/7/18 from M. Potts regarding bus13LM
5. Email dated 12/13/18 from A. Wirsul regarding Wreaths Across America Program

Upon call of the roll, the motion carried with a unanimous vote recorded.

PUBLIC COMMENTS

Ms. Kelly Mattis, Human Resourcs Director, thanked Mr. Jacey for his knowledge, expertise, and experience in his service to the board and the community.

Ms. Jessica Corea, a Montgomery bus driver, acknowledged the new transportation area and thanked Ms. Wells and Ms. Gartenberg for their support. She asked the board to remember that professional development is needed for drivers so that they too can be informed of changes in safety and laws over time.

Ms. Robbin Boehmer commented on the satisfactory 2017/18 audit received by the district due in large part by the hard work, perfectionism, and effort of those in the business office. She reminded the board that having no audit comments was something to be commended and reflected very positively on the business administrator, Ms. Wells, as well as the business office staff, Ms. Campbell, Ms. Kolbert, Ms. Neves, Ms. Pepper, Ms. Mehan and Ms. Strimple. Ms. Wells responded that the business office staff is hard working and deserves much of the credit, including the Assistant Business Administrator, Ms. Boehmer.

Ms. Wells commented on the scheduling of projects and bids relating to items 3.8 and 3.9. It is her hope that projects will be negotiated and/or rebid and approved prior to her exit.

ACTION AGENDA

1.0 ADMINISTRATIVE

A motion was made by Mr. Tiwari and seconded by Ms. Chenette to approve agenda items 1.1 through 4.3 excluding 3.10 as follows:

1.1 Routine Monthly Reports – Accept the following reports:

a. Student Control Report
b. Fire/Security Drill Report
c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Calendar Approvals – Approve the Academic School Calendars for the 2019-2020 and 2020-2021 school years.

2.0 CURRICULUM & INSTRUCTION

2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Advanced Medical Personnel Services	Speech/Language (SLP) / Physical Therapy / Occupational Therapy Clinical Fellow Speech Lang Pathologist School Psychologist (LSSP) BCBA-Board Certified Behavioral Specialist	 $70.00/hour $65.00/hour $80.00/hour $75.00/hour
Rutgers University Behavioral Health Care	Medical Bedside Instruction	$65.00/hour

2.2 Nursing Services Plan - Approve the Nursing Services Plan for 2018-2019.

2.3 Donation – Accept the donation of photography equipment from Mr. Mario Fiorentini to be utilized by the Montgomery High School Photography program.

2.4 Program of Studies/MHS – Approve the Montgomery High School Program of Studies for the 2019-2020 school year.

2.5 Program of Studies/UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2019-2020 school year.

2.6 MHS Concert Tour of Italy and Austria – April 2020 - Approve the MHS Orchestra and Concert Choir students' international tour of Italy and Austria: April 13-21, 2020.

3.0 FINANCE

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of November 30, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of November 30, 2018.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of November 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

_____ _____

Board Secretary Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of November 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	$7,850,952.92
Food Service	$130,787.94

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list (see Page 16).

3.7 Approve the Following Resolution Regarding Nonpublic Aid:

WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of $14,700.00 and nonpublic technology aid in the amount of $6804.00 from the State of New Jersey in FY 2019; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment and the responsibility for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2019 school year; and

WHEREAS, Princeton Montessori and the Waldorf School representatives along with the SCESC consultant reviewed the proposed security and technology expenditures with the Director of Student Services; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

Nonpublic Security

Princeton Montessori	**Total**
ADT	6900.00
Total	**6900.00**
FUNDING ALLOCATION	**$6900.00**

Waldorf	
Hogan Security- locks/exit devices and installation	6927.45
Total	**6927.45**
FUNDING ALLOCATION	**$7800.00**

Nonpublic Technology

Princeton Montessori	**Total**
1- iPad pro	$779.00
1-iMac	1049.00
1- Epson projector	699.99
1- smart tv	429.99
Total	**$2957.98**
FUNDING ALLOCATION	**$3168.00**

Waldorf School	
1- Computer charging cart	439.47
1- Cyber Civics 1yer subscription	149.00
2 - iPad-128gb Wi-Fi	798.00
1- Google Educator training level one	185.00
21- SureLock Android Subscriptions	419.79
6- Logitech Keyboard	227.58
6- Asus Zenpad	752.22
Total	**$2971.06**
FUNDING ALLOCATION	**$3636.00**

3.8 Receipt and Award of Rebid – New Fueling Facility at Upper Montgomery Middle School (Rebid #CP19-01/PSA-6423UMS) – Bids were received on December 11, 2018 for a new fueling facility at Upper Montgomery Middle School as follows:

WHEREAS, the Montgomery Township Board of Education ("the Board") advertised for bids for New Fueling Facility Project at Montgomery Upper Middle School("Project"); and

WHEREAS, on December 11, 2018, no bids were received; and

WHEREAS, having now twice advertised for bids for the Project, where on the first occasion the sole bidder was rejected for submitting a bid that was materially defective, the Board may now proceed to negotiate a contract pursuant to N.J.S.A. 18A:18A:-5(c).

NOW, THEREFORE, BE IT RESOLVED pursuant to N.J.S.A. 18A:18A-5(c), the Business Administrator is hereby authorized to enter into negotiations for the Project.

3.9 Receipt and Award of Bid – Site Improvements at Upper Montgomery Middle School (Bid #CP19-02/PSA-6423UMS) – Bids were received on December 11, 2018 for site improvements at Upper Montgomery Middle School as follows:

Vendor	Base Bid	Alternate A-1
KM Construction Corp. Irvington, NJ	$1,497,000.00	$42,500.00
Top Line Construction Corp. Somerville, NJ	$1,500,309.00	+$60,530.00
S. Batata Construction, Inc. Parlin, NJ	$1,545,000.00	+$25,000.00
Black Rock Enterprises, LLC Old Bridge, NJ	$1,955,000.00	Not Attached
Halecon Inc. Bridgewater, NJ	$1,955,220.00	+$15,000.00
Flanagan's Contracting Group, Inc. Hillsborough, NJ	$2,047,743.00	No Change
Berto Construction, Inc. Rahway, NJ	$2,196,167.00	+$97,000.00

WHEREAS, the Montgomery Township Board of Education ("the Board") advertised for bids for Site Improvements Project at Montgomery Upper Middle School("Project"); and

WHEREAS, on December 11, 2018, the Board received bids for the Project; and

WHEREAS, the purported low bidder, KM Construction Corp., did not indicate whether the Alternate was an "add, deduct, or no change," and did not include a Division of Property Management and Construction Form 701 identifying the total amount of uncompleted contracts for its electrical and road construction and paving subcontractors, which together are non-waivable material defects; and

WHEREAS, the purported next low bidder, Top Line Construction Corp., failed to list a plumbing subcontractor as required by the Project specifications, which is a non-waivable material defects; and

WHEREAS, the purported next low bidder, S. Batata Construction, Inc., also failed to list a plumbing subcontractor as required by the Project specifications, which is a non-waivable material defects; and

WHEREAS, the remaining bids exceed the cost estimates for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids submitted by KM Construction, Top Line Construction, and S. Batata for all being materially defective.

BE IT FURTHER RESOLVED that the remaining bids are rejected for exceeding the Board's costs estimates for the Project.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Project.

4.0 PERSONNEL

4.1 Approval of Personnel Agenda – approve the personnel agenda as attached (See Pages 17-22).

4.2 Approval of Personnel Agenda – approve the personnel agenda as attached (See Page 22).

4.3 Approval of Personnel Agenda – approve the personnel agenda as attached (See Page 22).

Upon call of the roll, the motion carried with a unanimous vote recorded.

ANNOUNCEMENTS BY THE PRESIDENT

None

ADJOURNMENT

A motion was made by Ms. Chenette and seconded by Mr. Jacey that the meeting be adjourned at 9:55 p.m. Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Annette M. Wells
School Business Administrator/
Board Secretary

Montgomery Township Board of Education
Travel Reimbursement Requests
2018/2019

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.31)	Meals	Lodging	Regis-tration	Other	Total**	Approved Year-to-Date Total**
Kelly Apel	MHS	1/27 - 1/29/19	Case Western Reserve University Winterfest for Counselors		$21.76					$21.76	$21.76
Lisarenee Benz	LMS	1/25 & 3/28/19	NGSS Engineering Design		$11.90			$30.00		$41.90	$41.90
Fiona Borland	BO	1/31 - 2/1/19	Techspo 2019	$10.00		$75.00	$95.00	$450.00		$630.00	$1,025.00
Michele Caltiere	MHS	2/27/2019	What's New in Young Adult Literature and How to Use it in Your Program					$269.00		$269.00	$269.00
Carolyn Casey	MHS	2/25/2019	2019 NJAHPERD Annual Convention		$31.56			$75.00		$106.56	$106.56
Philip Chao	MHS	1/24 or 1/31/19	Vibrations and Waves		$6.76			$80.00		$86.76	$116.76
Cory Delgado	UMS	3/31 - 4/3/19	Leadership NOW Summit	$107.00	$13.77	$244.00	$621.00	$719.00	$635.00	$2,339.77	$2,339.77
James Dolan	VES	1/31 - 2/1/19	Techspo 2019	$20.00	$66.34	$40.00	$95.00	$450.00		$671.34	$671.34
Jennifer Furman	OHES/VES	1/25 & 3/28/19	NGSS Engineering Design					$30.00		$30.00	$30.00
Nancy Gartenberg	BO	1/31 - 2/1/19	Techspo 2019	$30.00	$49.04	$132.00	$105.00	$450.00		$766.04	$4,485.14
Brian Grieco	MHS	1/24 or 1/31/19	Vibrations and Waves		$11.04			$80.00		$91.04	$91.04
Megan Mastil	MHS	1/16/2019	Transition Coordinator Network Meeting		$11.35					$11.35	$26.23
Mary McLoughlin	BO	1/31 - 2/1/19	Techspo 2019	$30.00	$60.82	$132.00	$105.00	$450.00		$777.82	$1,245.68
Kerry Miller	OHES	1/24/2019	High Impact Strategies to Reduce Chronic Misbehavior					$199.99		$199.99	$199.99
Heather Pino	MHS	1/31 - 2/1/19	Techspo 2019	$20.00	$34.60	$28.00	$100.28	$450.00		$632.88	$632.88
Enrica Pirone	LMS	1/23 & 1/30/19	Design Thinking for the Classroom		$3.35					$3.35	$3.35
Paul Popadiuk	MHS	1/31 - 1/31/19	Techspo 2019	$20.00	$54.18	$28.00	$100.28	$450.00		$652.46	
Paul Popadiuk	MHS	4/1 - 4/3/19	Leadership NOW Summit	$140.00	$19.90	$244.00	$621.00	$719.00	$635.00	$2,378.90	$3,031.36

***Excluding Tolls** ****Estimated** **BOE 12/18/18**

****Includes Registrations**

4.1 PERSONNEL

Resignations/Retirements/ Rescissions

Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
VES	Kelsey	Guenther	Teacher/Grade 4 TCH.VS.TCHR.04.15	12/22/2018	Resignation	09/01/2018 – 12/21/2018
DISTRICT	Nora	Kolbert	Administrative Assistant to Assistant BA BUS.BO.ADAST.NA.01	07/01/2019	Retirement	01/11/2006 – 06/30/2019
VES	Brienne	Rodriguez	Teacher/Grade 3 TCH.VS.TCHR.03.01	12/22/2018	Resignation	09/01/2005 – 12/21/2018 - Revised

Leaves of Absence

Location	Name	Lasts	Position	Type of Leave	Dates of Leave/Notes
UMS	Lynn	Blakemore	Teacher/Science TCH.UM.SCNC.MG.01	Leave of Absence Anticipated Return	01/16/2019 – 04/26/2019 (Paid; w/ Benefits) 04/29/2019
UMS	Adam	Hackel	Teacher/Music TCH.UM.MUSC.MG.01	Military Leave of Absence Anticipated Return	12/07/2018 – 12/19/2018 (Paid; w/ Benefits) 12/20/2018 – 12/31/2018 (Unpaid; w/Benefits) 01/01/2019 – 02/13/2019 (Paid; w/ Benefits) 02/14/2019 – 06/30/2019 (Unpaid; w/o Benefits) 09/01/2019 – 09/30/2019 (Unpaid; w/o Benefits) 10/01/2019
TRANS	Lindsay	King	Bus Driver TRN.TR.DRVR.NA.15	Leave of Absence Anticipated Return	12/10/2018 – 01/25/2019 (Paid; w/ Benefits) 01/26/2019
MHS	Lori	Matthews	Secretary/12 Month SEC.HS.PRIN.UG.01	Leave of Absence Anticipated Return	12/10/2018 – 01/28/2019 (Paid; w/ Benefits) 01/29/2019
OHES	Erica	McGlynn	Paraprofessional AID.OH.FPS.MG.04	Temporary Leave to fill a LR Teaching Position Return to Position	09/01/2018 – 03/22/2019 - *Revised* 03/25/2019 – *Revised*
LMS	Jennifer	Snyder	Teacher/ Grade 5 LA/SS TCH.LM.LASS.05.02	FMLA Anticipated Return	12/11/2018 – 12/21/2018 (Unpaid; w/ Benefits) 01/02/2019
NHS	Katherine	Tessein	Teacher/Math TCH.HS.MATH.MG.09	Temporary Disability FMLA Anticipated Return	02/25/2019 – 04/17/2019 (Paid; waives Benefits) 04/29/2019 – 06/30/2019 (Unpaid; waives Benefits) 09/01/2019

Appointments/Renewals (Certificated Staff)

Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/Notes
VES	Kelsie	Agron	Teacher/Special Education (Leave Replacement) TCH.VS.RCTR.MG.10	Samantha Borelli	BA	1	$59,440	Yes	01/02/2019 – 06/30/2019
VES	Rose	Bauer **	Teacher/Grade 3 TCH.VS.TCHR.03.01	Brienne Rodriguez	MA	1	$65,440	Yes	01/02/2019 – 06/30/2019
UMS	Christopher	Bouvier **	Teacher/Music (Leave Replacement) TCH.UM.MUSC.MG.01	Adam Hackel	BA	1	$59,400	Yes	12/19/2018 – 06/30/2019
OHES	Brett	Campion **	Teacher/Health & PE (Leave Replacement) TCH.OH.HPE.MG.04	John Rooney	BA	1	$59,400	Yes	01/07/2019 – 02/15/2019
VES	Laura	McCormick **	Teacher/Grade 4 TCH.VS.TCHR.04.15	Kelsey Guenther	BA	1	$59,400	Yes	01/02/2019 – 06/30/2019
OHES	Erica	McGlynn	Teacher – Special Education (Leave Replacement) TCH.OH.FPS.MG.03	Heather Geniton	BA	1	$59,440	Yes	12/17/2018 – 03/22/2019
UMS	Christina	Steffner **	Assistant Principal (Leave Replacement) APR.UM.APRN.NA.01	Kimberly Dewrell	N/A	N/A	$97,440	Yes	01/14/2019 – 03/22/2019

Appointments/Renewals (Non-Certificated Staff)

Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/Notes
TRANS	Karen	Faille	Dispatcher (PT) DSP.BO.TRANS.NA.01	N/A	N/A	$18,000	Yes	01/02/2019 – 06/30/2019
UMS	Lolia Estella	Feliz **	Educational Support Asst. (.48) AID.UM.ESA.UG.03	Iris Dietz Svenson	1	$10,222	Yes	01/02/2019 – 06/30/2019
OHES	Anuradha	Ghosh	Paraprofessional (Leave Replacement) AID.OH.TIA.MG.15	Erica McGlynn	1	$24,700	Yes	01/02/2019 – 03/22/2019
MHS	Martha	Gomez-Eldridge	Custodian CUS.HS.CUST.NA.10	N/A	1-2	$36,800	Yes	08/01/2018 – 06/30/2019

TRANS	Patricia	Sclafani	Dispatcher DSP.BO.TRNS.NA.02	N/A	N/A	$52,000	Yes	01/02/2019 – 06/30/2019

Appointments/Substitutes

Location	First	Last	Position	Status	Dates of Employment/Notes
DISTRICT	Kelsie	Agron	Substitute Teacher	NEW	2018-2019
DISTRICT	Sudipta	Chatterjee	Substitute Teacher	NEW	2018-2019
DISTRICT	Brianna	McKenna	Substitute Teacher	NEW	2018-2019
DISTRICT	Priyanka	Puwar	Substitute Teacher	NEW	2018-2019
DISTRICT	Marina	Schreiner *	Substitute Teacher	NEW	2018-2019
DISTRICT	Sunitha	Somasundaram	Substitute Teacher	NEW	2018-2019
DISTRICT	Renee	Spraggs	Student Intern	NEW	01/25/2019-05/30/2019
DISTRICT	Cassandra	Svecz	Substitute Teacher	NEW	2018-2019

Tuition Reimbursement

Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
OHES	Meghan	Bauer	Loyola Marymount	Spring 2019	3	$449.00	Teaching Poverty's Children
DISTRICT	Fiona	Borland	Kean University	Spring 2019	3	$2200.50	Computer Applications in Educational Administration
DISTRICT	Fiona	Borland	Kean University	Spring 2019	3	$2200.50	Clinical Practicum in Administration and Supervision I
UMS	Lauren	Horowitz	Marygrove College	Spring 2019	3	$1770.00	Classroom Assessment for Today's Teachers
UMS	Lauren	Horowitz	Marygrove College	Spring 2019	3	$1770.00	Teacher as an Everyday Hero

Appointments – Mentor Teachers

Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated	Dates of Employment
VES	Kelsie Agron	Jillian Chianese	Traditional	$275.00	YES	01/02/2019-06/30/2019
VES	Rose Bauer	Kelly Vucin	Traditional	$220.00	YES	01/02/2019-06/30/2019
UMS	Christopher Bouvier	Eric Mazurkiewicz	Traditional	$330.00	YES	12/19/2018-06/30/2019
VES	Kelsey Guenther	Joanne Giambertone	Traditional	$220.00*Revision*	YES	09/01/2018-12/21/2018*Revision*
OHES	Erica McGlynn	Tara Folmer	Alternate	$700.00*Revision*	YES	09/01/2018-03/22/2019*Revision*
LMS	Joseph Morrison	Kristin Kaplan *Revision*	Traditional	$550.00	NO	09/01/2018-06/30/2019

Appointments – To Be Funded by Title I

Location	First	Last	Position	Salary/Stipend	Dates/Notes
LMS	Sarah	Drodz	Teacher – LMS Achieve	$59.98 p/h	12/19/2018 – 06/25/2019 Not to Exceed 15 hours
LMS	Elizabeth	Gerber	Teacher – LMS Achieve	$59.98 p/h	12/19/2018 – 06/25/2019 Not to Exceed 15 hours
LMS (Revised)	Erika	Fedo	Teacher – LMS Achieve - (Revised)	$59.98 p/h	11/14/2018 – 06/25/2019 Not to Exceed 15 hours

Appointments – To Be Funded by Title II

Location	First	Last	Position	Salary/Stipend	Dates/Notes
LMS	Jennifer	Durante	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
UMS	Jaclyn	Grundtisch	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
MHS	Kellye	Statz	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
MHS	Christopher	Resch	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
VES	Linda	Truscinski	New Teacher Cohort – Leader		

			Presenter Prep	$20.00 p/h $30.00 p/h	01/01/2019 – 06/24/2019 Not to Exceed $640.00
VES	Kim	Vanatta	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
OHES	Krista	Van Nostrand	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
UMS	Wendy	Wachtel	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
OHES	Karen	Winters	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00
LMS	Wing	Yip	New Teacher Cohort – Leader Presenter Prep	 $20.00 p/h $30.00 p/h	 01/01/2019 – 06/24/2019 Not to Exceed $640.00

Home Instruction

Location	First	Last	Position	Hourly Rate	Dates of Employment/Notes
LMS	Jessica	Clarke	Home Instruction	$59.98 p/h	12/19/2018 – 06/30/2019

Co-Curricular 2018-2019

Location	First	Last	Position	Stipend	Dates of Employment/Notes
MHS	Nicholas	Cassar	Wrestling, Volunteer Coach	$0	2018 -2019 Winter Season
MHS	Fred	Godett	Clock Operator @ 50%	$1,808.50	2018 - 2019 Winter Season (Rescind)
MHS	Cory	Goshkagarian	Wrestling, JV Coach	$5,578	2018 – 2019 Winter Season
MHS	Zoran	Milich	Clock Operator @ 50%	$1,808.50	2018 – 2019 Winter Season
UMS	Scott	Ramsay	Intramural – Football (Fall)	$1,955	2018 -2019 Fall Season

Student Lifeguards for the 2018-2019 Winter Season

Location	First	Last	Position	Salary	Dates of Employment/Notes
MHS	Steven	Dambeck	Student Lifeguard	$10.00 p/h	2018 – 2019 School Year
MHS	Andrew	Youngberg	Student Lifeguard	$10.00 p/h	2018 – 2019 School Year

Other

Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
MHS	Susanne	Asral	Teaching 1 Additional Period	$3,066.00	12/01/2018 – 01/31/2019
MHS	Kimberly	Marshall	Teaching 1 Additional Period	$3,702.80	12/01/2018 – 01/31/2019
MHS	Alma	Reyes	Teaching 1 Additional Period	$4,293.72	12/01/2018 – 01/31/2019

***Pending Criminal Background Clearance**
****Pending Criminal Background Clearance and Employment History Clearance**

4.2 Resolution Authorizing Sidebar between the Montgomery Township Board of Education and the Montgomery Township Education Association—Approve the following resolution:

BE IT RESOLVED that the terms, stipulations and conditions as established in the Sidebar Agreement (pertaining to the Assistant Custodian) between the Montgomery Township Board of Education and the Montgomery Township Education Association, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the Sidebar Agreement and any other documents necessary to effectuate same.

4.3 Resolution Authorizing Addendum to the Collective Negotiations Agreement between the Montgomery Township Board of Education and the Communication Workers of America, AFL-CIO, Local 1040 — Approve the following resolution:

BE IT RESOLVED that the terms, stipulations and conditions as established in the Addendum to the Collective Negotiations Agreement between the Montgomery Township Board of Education and the Communication Workers of America, AFL-CIO, Local 1040 which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Collective Negotiations Agreement and any other documents necessary to effectuate same.