



Board of Education Regular Meeting Meeting Minutes

**Tuesday, June 10, 2025 - 6:30 pm
BOE Conference Room - Olean High School
410 W. Sullivan Street, Olean, NY 14760**

Generated by Jackie Reed on Thursday, June 12, 2025

Code of Conduct Public Hearing: Prior to the Regular Board of Education Meeting the Code of Conduct Public Hearing was conducted from 6:00 to 6:30 by Mr. Richard DiMartino. The changes in the Code of Conduct were presented to the Board of Education and the public as per School Law 40th Edition Section 54:5.

1. ATTENDANCE

Members present: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

Others present: Dr. Genelle Morris (Superintendent), Dr. Michael Irizarry (Assistant Superintendent of Academic Services), Jenny Bilotta (Business Administrator), Jackie Reed (District Clerk)

Guests: Cathy Young, Destiney Portlow, O'Brien Dailey, D'Yvonne Portlow, Kim Kruse, Alex Kruse, Michelle Robinson, Mary Fay, Cathy Young, Jen Mahar, Marcie Johnson, Maureen DiCerbo, Jeff Andreano, Chris Auman, Rachel Barry, Anna Charles, Lisa Kranz, Jeremy Lons, Angie Marconi, Destiney Portlow, George Portlow, Pam Foster, , Tina Jakubczyk, Angela Cottone, Jen Mahar, Isabella Ard, Ava Teasley, Stacie Ermer, Rich DiMartino, Karen Fox, Kellen M. Quigley, McKenzie Powell, Bethany Schoonover, Shelly Baldwin, Dennis Baldwin, Kelly Everettts, Angie Marconi, Barb Stabb, Josh Stabb, Pam Foster, Scott Foster, MeganCrandall, Lauren Stuff, Lisa Carpenter, Sarah Morris, James DiBlasi, Analisse Easton, Cyrus Stiles

2. OPENING ITEMS

A. Call to Order at 6:30 pm

B. Pledge of Allegiance led by Elizabeth Burrows

C. Silent Prayer or Moment of Personal Reflection

Before the Silent Prayer and Moment of Personal reflection, Dr. Morris spoke about the loss of employee, Joe Duplician, offering the Husky Families deepest sympathy to the family and asking to hold his family in thought. She also shared many comments from faculty and staff who all mentioned Joe's generosity, kindness, willingness to help and ability to make people feel seen, noting that Joe was a valued employee and active member of the Olean Community and will be greatly missed.

D. Approve the Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications

A letter was received from Fredonia Schools recognizing Lisa Kranz for her organizational skills, professionalism and dedication to her students.

B. Commendations

Congratulations to the following members of the Husky family for the following commendations:

NYSSBA Recognition - Kelly Keller and Rene' Hauser for their multiple hours of education and programming

Evan Snyder - Valedictorian

Sullivan Hoffman – Salutatorian

Thomas Kielar, Cattaraugus County Youth Bureau, Citizenship Award for the week of May 27th

Tatiana Warmley - First Recipient of the Small City Schools Annual Scholarship 2025

Olean Music students for earning a Silver ranking from the NYSSMA adjudicators. Lisa Kranz and the Chaperones were congratulated and praised by Fredonia Schools for their organization and passion for teaching students at the NYSSMA Festival.

Harold Duttown Awards for May 2025:

Paul Giovine, Lelan Lute, Landown Downing, Maci Phillips, Myrna Spaeth, Allison Anastasia, Michael Jandrew, Tawny Hein, Nick Austin, Summer Ambers, Jazmyne Brantley, Seamus Leslie, Aaron Boutwell, Brooke Stuckley, Tatiana Warmley, Rhyannon Luper-Orcut, Mia Keller, Abrianna Maull, Phoenix Langdon, Hannah McAdam, Jilliam Williams, Elizabeth Butler, Montana Yehl, Landon Downing, Arianna Lipo, Carter Crawford, Elizabeth Stover, Owen App, Chase Pellett, Liam Aiello, Nick French, Greg Moran, Cole Hirt, Sam Sherr, Victoria Macklin, Natilee Scull

Retirees:

Jackie Giardini - Speech Language Pathologist - 25 Years of Service

Kathy Searles - Teacher's Aide - 22 Years of Service

Jocelyn (Joy) Daley - 5 Years of Service

C. Introduction of New and Tenured Employees

Tenure:

WW - Lauren Stuff spoke on each of the WW Tenure Recipients and their contribution to student success:

Barb Stabb - Math Teaching Assistant

Pam Foster - Math Teaching Assistant

Shelly Baldwin - Kindergarten Teacher

OIMS - Maureen DiCerbo spoke about each of the OIMS Tenure Recipients and their talents which help to create a supportive environment for student growth

Rachel Barry - 4th Grade Teacher

Kelly Everettts- 5th Grade Teacher

Destiney Portlow - 5th Grade Teacher

Mr. Andreano - Noted how this tenure cohort began just as we were coming out of the pandemic and pushed through to get to this point. They know how to plan and manage student behavior and engage learners. They have strong character and morals and a deep compassion for their students. They are model citizens and community members. He is very proud to see them get tenure.

Anna Charles - Science Teacher

Alex Kruse - Science Teacher

Matt Woleben - Science Teacher

Thank you all for your dedication to Olean Students and Congratulations!

4. PUBLIC COMMENT

A. None

5. STUDENT MEMBER'S REPORT

A. Mental Health Presentation at OIMS in May

The student member was not present due to illness, but Dr. Morris presented on her behalf:

The Mental Health Presentation to Ms. Matejka's 5th grade class was postponed, but will be held the week of June 16th. she plans to talk about early signs of children struggling with mental health, and sharing her own experiences; nothing that when students hear someone closer to their age speak out, they feel better knowing they're not alone.

B. Prom

Prom 2025 was held at the Old Library with a theme of Masquerade.

All SAC Senior and Junior members participated.

The prom had an amazing turnout, it was a great event, and Tatiana was happy to be part of it.

6. DISCUSSION ITEMS

A. None

7. BOARD REPORT

A. Retiree and Tenure Recognition

Dr. Morris and several Board of Education attended the Retiree Reception prior to the BOE meeting and offer their Congratulations and thanks to the retirees: Jackie Giardini, Kathy Searles and Jocelyn Daley and thanked them for their service to the District and our students, and thanked their administrators for sharing insight about the honorees' work in the district.

B. New BOE Member Orientation and Training

New Board members attended an orientation, and also met with BOCES to discuss the role of Board Trustee and the work of the Board of Education.

8. SUPERINTENDENT'S REPORT

A. Strategic Plan updates:

Marcie Johnson - Director of Special Education

Olean brought four classrooms back to the district in 24-25 and planning two new classes for 25-26.

Parents are grateful and excited for the opportunity to keep their students in Olean instead of bussing to another district.

Kelsey Eberhard (BOCES SPED Specialist) is working to develop SPED curriculum, with new curriculum and intervention tools (Read 180, Math 180, Spire, Encore) showing huge successes.

Behavioral Supports are being put in place with a new behavioral specialists position being created, continued work with Dr. Michenbaum, and FBA's and BIP's being the focus for 25-26.

Community connections and partnerships have been developed with: The Olean Water Treatment Plant, Canticle Farms, Rocket Cup Coffee (Husky Blend), St. Bonaventure (Unified Basketball).

Jeff Andreano - OHS Principal

Students continue do traditional work, and he shared some extraordinary events and projects that are also part of the curriculum engaging students and helping them to make friends,

Mock Trials, History Cookie Project, Physics Olympics, Pathways to the Civil War, WWI Museum field trip to Eldred, Economics field trip to Highpoint Federal Credit Union, the Club Fair, which was very successful, and partnership with the Northland Workforce Center in Buffalo, which offers opportunities for students who wish to enter the workforce as opposed to attending college.

77% of this graduating class will have dual enrollment credits (anywhere from 3 to 20), with new college-credit bearing classes being added next year. The Dual-Enrollment program has been helping students graduate college in 3 years.

B. Student BOE Members 2025-26

Dr. Morris acknowledged Tatiana Warmley and her participation and thanked her for her service. Dr. Morris will meet with her personally to thank her for her service, and wishes her well at UB, and will present her with the Small City Schools scholarship, with Tatiana being the first-ever recipient.

NYS now Requires that every BOE have two Student BOE. The application process included essays, letters of recommendation and an interview, which led to the selection of two members for 25-26: Olivia Black and Ava Moses for the 25-26 school year. The new student members will take their oath at the July BOE Meeting.

C. Superintendent's Retreat

Dr. Morris spoke at the NYSCOSS Retreat in Ellicottville on June 6th.

Many experts in the field provided information on the status of initiatives at the regional, state, and federal levels.

9. COMMITTEE REPORTS FOR REVIEW

A. Buildings & Grounds Committee Meeting 5-13-25

B. Buildings & Grounds Committee Meeting 6-3-25

C. Operations 6-9-25

10. APPROVAL OF THE CONSENT AGENDA

A. Approval of the Consent Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following Consent Agenda Items:

Motion by Mary Hirsch-Schena, second by Lee W Filbert.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

B. Library Books to Excise - EV

C. Meeting Minutes: Regular BOE Meeting on May 6, 2025, Special BOE Meetings on May 20, 2025 and May 21, 2025; Buildings and Grounds May 13, 2025 and June 3, 2025;

Operations on June 9, 2025.

D. CPSE Recommendations reviewed on 6/2/25.

E. CSE Recommendations reviewed on 6/2/25.

F. CPSE to CSE Recommendations reviewed on 6/2/25.

G. Warrant Report -May 2025.

H. Treasurer's Report-April 2025.

I. Claims Audit Report - April and May 2025.

J. Budget Transfer Report April 2025.

K. Substitute List

Substitute Name	First Name	Last Name	Yes
Substitute Name	First Name	Last Name	Yes
Substitute Name	First Name	Last Name	Yes

11 NEW BUSINESS

A. Hillside Contract Approval

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Service Agreement with Hillside for the 2025-26 School Year.

Motion by Rene' Garrison, second by Lee W Filbert.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

B. NYSARC (Intandem) Contract Approval

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with NYSARC (InTandem) for the 2025-26 school year.

Motion by Lee W Filbert, second by Julio Fuentes.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

C. Volunteer Application -A. Martin

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the volunteer application for Alyssa Martin.

Motion by Elizabeth Burrows, second by Julio Fuentes.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

D. OTA MOA - OT/SW

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the MOA between the Olean City School District and the Olean Teachers' Association, for an OT and Social Worker through August 31, 2025.

Motion by Mary Hirsch-Schena, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

E. OTA MOA - TOSA Tech Integration

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to extend and approve the MOA between the Olean Teachers' Association and the Olean City School District for a Tech. Integration Specialist through August 31, 2026.

Motion by Rene' Garrison, second by Aubree Malick.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

F. OTA MOA - TOSA Instructional Coach

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to extend and approve the MOA between the Olean Teachers' Association and the Olean City School District for Instructional Coach through August 31, 2026.

Motion by Rene' Garrison, second by Kevin Stevens.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

G. ROC Resolution

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the resolution between RIC ONE Risk Operations Center (ROC), and the Olean City School District for the 2025-2026 school year.

Motion by Mary Hirsch-Schena, second by Lee W Filbert.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

H. Capital Outlay Project Bid

A discussion occurred about how warranties were handled if there were different contractors each year for this project, which is the new LED lights at OIMS, but only \$100,000 can be spent each year. The products that are used are included in the bid proposal so the contractors know exactly which parts/supplies to order. The manufacturer warranties the parts and supplies. If there was a problem with the work, the appropriate contractor would be contacted.

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools and Young + Wright Architectural, to award the Capital Outlay Project to Kel-Kur Electric for the following bids: Base Bid \$35,310.00; Alternate 1 \$25,675; and Alternate 4 \$22,300, total of \$83,285.

Motion by Kevin Stevens, second by Alex Calbi.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

I. NYSSBA Director Nomination

Upon the recommendation of Dr. Genelle Morris, to approve the nomination of Christine Schnars as NYSSBA Director for Area 3.

Motion by Mary Hirsch-Schena, second by Lee W Filbert.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

J. Appointment of Ex Officio BOE Members 25-26

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint Olivia Black and Ava Moses to the positions of Student Board Members from July 1, 2025 through June 30, 2026.

Motion by Elizabeth Burrows, second by Julio Fuentes.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

K. July Reorg Meeting

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the July Reorganizational Meeting be held on Tuesday, July 8, 2025, at 6:30 pm.

Motion by Elizabeth Burrows, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Kelly Keller, Kevin Stevens, Alex Calbi, Aubree Malick

L. Approve New Position - Behavioral Specialist

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to establish a district-wide position for a Behavior Specialist, to be created effective June 11, 2025.

Harris	Samantha	Keyboard Specialist - CSE Office	6/6/2025				Pursuing other employment	
Searles	Kathy	Teacher Aide	6/28/2025				Purposes of Retirement	

Leave of Absence:

Last Name	First Name	Position	Effective				Comments	
Witter	Grace	Food Service Helper	5/7/2025 - 6/27/25				Unpaid Leave > 30 days	

Classified Appointments:

Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building
Robinson	Jacie	School Nurse (RN)	7/1/2025	7.5	\$23.75	Michelle George	Registered Nurse	WW
Ruszkowski	David	Lifeguard	6/2/2025		\$17.35	seasonal	Lifeguard/CPR/First Aid	OIMS
Irvin	Tyler	Cleaner	6/9/2025	8	\$15.50	Kenny Louk		WW

Certified Appointments:

Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date
Henneman	Gretchen	Elementary Teacher	7/1/2025		Step 2	Lauren Caya	Childhood Education (Grades (1-6), Initial Certificate	Probationary Appointment to the Elementary Tenure Area; 7/1/2025 - 6/30/2029; Ms. Henneman will be eligible for tenure at the end of the probationary period of 4 years.

Lapi	Cole	Long-Term Substitute Mathematics Teacher	7/1/2025	Step 4	Cassandra Patten	NYS Math Certification in Progress.	Non-Probationary Appointment to the Long-Term Substitute Mathematics Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Havers-Siafakas	Rebecca	Long-Term Substitute Special Education Teacher	7/1/2025	Step 23	New Position	Reading Teacher, Permanent Certification. Pre-Kindergarten and Grades 1-6, Permanent Certification. NYS Special Education Certification in Progress.	Non-Probationary Appointment to the Long-Term Substitute Special Education Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.

								Non- Probationary Appointment to the Long- Term Substitute Special Education Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Aiello	Danielle	Long-Term Substitute Special Education Teacher	7/1/2025	Step 2	Rebecca Siafakas	NYS Students with Disabilities (All Grades) Certification in Progress		Non- Probationary Appointment to the Long- Term Substitute Special Education Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.

Campbell	Tiffany	Special Education Teacher	7/1/2024	Step 6	Kristen Sikora	Certification in Progress	Non-Probationary Appointment to the Long-Term Substitute Special Education Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Peterson	Brandi	Long-Term Substitute English Teacher	7/1/2025	Step 3	Michael Thompson	Certification in Progress	Non-Probationary Appointment to the Long-Term Substitute English Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.

Foster	Pamela	Elementary Teaching Assistant	7/1/2025		Step 5	New Position	Teaching Assistant, Level III	Appointed to a tenured position in the Teacher Assistant tenure area effective July 1, 2025.
Stabb	Barbra	Elementary Teaching Assistant	7/1/2025		Step 5	New Position	Teaching Assistant, Level III	Appointed to a tenured position in the Teacher Assistant tenure area effective July 1, 2025.
Baldwin	Shelley	Elementary Teacher	8/31/2025		Step 17	Kristine Bates	Childhood Education (Grades 1-6), Professional Certificate	Appointed to a tenured position in the Elementary tenure area effective August 31, 2025.
Barry	Rachel	Elementary Teacher	7/1/2025		Step 9	Danielle Keis	Childhood Education (Grades 1-6), Initial Certificate	Appointed to a tenured position in the Elementary tenure area effective July 1, 2025.
Charles	Anna- Elisabeth	Science Teacher	9/1/2025		Step 5	Katelyn Fuerch	Biology 7-12, Initial Certificate	Appointed to a tenured position in the Science tenure area effective September 1, 2025.
Everetts	Kelly	Elementary Teacher	9/1/2025		Step 19	Marisa Burrows	Childhood Education (Grades 1-6), Professional Certificate	Appointed to a tenured position in the Elementary tenure area effective September 1, 2025.

Kruse	Alexander	Social Studies Teacher	9/1/2025	Step 6	PattiAnn Brown	Social Studies 7-12, Initial Certificate	Appointed to a tenured position in the Social Studies tenure area effective September 1, 2025.
Portlow	Destiney	Elementary Teacher	9/1/2025	Step 5	New Position	Childhood Education (Grades 1-6), Initial Certificate	Appointed to a tenured position in the Elementary tenure area effective September 1, 2025.
Woleben	Matthew	Science Teacher	9/1/2025	Step 5	Kimberly La Greca	Earth Science 7-12, Initial Certificate	Appointed to a tenured position in the Science tenure area effective September 1, 2025.

Certified Appointments:

Coaching and Extra-Curricular Appointments: