Welcome to Watkins Intermediate School

Important Events/Dates

August 13th: **4th grade Supply Drop Off/Self-Guided Tour** (4:00-5:00)

- Drop off your school supplies in your child's assigned homeroom
- Some teachers might be present
- Self-guided tour throughout the building

August 14th: **First Day of School for students with LAST NAMES (A-K)**
August 15th: **First Day of School for students with LAST NAMES (L-Z)**
August 18st: ***ALL students first day together***
August 20th: **WIS Open House** (5:00-6:00 *OR* 6:00-7:00)

- *Choose either time frame that works best for your family*. **All classroom teachers will be available during both time blocks.**

  Option 1: 5:00-5:30 building scavenger hunt/ 5:30-6:00 teacher presentations in classrooms

  Option 2: 6:00-6:30 building scavenger hunt/ 6:30-7:00 teacher presentations in classrooms

August 29th: **Spirit Day** (show your school pride by wearing either Warrior black & gold or pod color)

September 17th - 19th: **5th Grade Camp Experience** (on WIS/MS campus)

- Camp Oty'okwa will bring camp counselors to teach Science lessons
- Outdoor learning, team building, hiking and wagon rides

September 23rd - 26th: **"Start with Hello" Week**
September 24th: **WIS Watch D.O.G.S. Pizza Night** @WIS (6:00-7:00)

October 2nd: ***Picture Day***

Stay Connected to Watkins Intermediate School

- Make sure you are signed up on **ClassDojo** with your child's teacher!
- **Facebook page:** https://www.facebook.com/EES2015/
- Log into **PROGRESS BOOK** to stay up to date on your child's grades

Please reach out if you have any questions,

Joe Pratt
Principal of Watkins Intermediate School
jpratt@laca.org (740) 963-3460

WIS School Procedures/Expectations:

(This information is also available on our Watkins Intermediate page on our district website)
https://wis.swl.k12.oh.us/

ARRIVAL/DISMISSAL TIMES:

8:35 a.m. Car riders start entering the building
8:50 a.m. School Day Start Time
*_All students arriving at school after the designated start time have to be signed in at the front office by an adult._ *Parents are not allowed to walk their students to the classrooms.*
3:30 p.m. School Day Stop Time
3:35 p.m. Car riders start dismissal

ATTENDANCE:

Student Absences:
If your child is ill or will be absent or late to school for any reason, please call the attendance line for your building. (740-964-5207)

1. State your child's name and teacher
2. State your relation to the child
3. Give a specific reason for the absence

**If you need to contact the front office, please call your student's specific building between 8:00 am and 4:00 pm.

Medical Excuses: If your child is absent due to a medical or dental appointment, please have your child bring the medical excuse to school the following day and turn it into their teacher.

Planned Absences: Please plan vacations/trips during the allotted breaks the district provides throughout the school year. ***A Vacation Form*** (digital "FORM" available on the district website) must be completed and turned in to the teacher a minimum of one week prior to any planned absence not related to illness or doctor appointment for it to be approved and entered as an excused absence.

CLINIC NOTES:

All medication (over the counter and prescription) must be brought to the clinic directly by the parent or guardian with the required documentation/form. This form is available on our district website under "Parents", then "Forms" and "Administration of Medication", OR you can get this form from our clinic. Students are NOT permitted to transport any medications, including cough drops, to or from school.

COMMUNICATION:

Teacher to Parents: ***Class DOJO*** is the main form of communication, as well as email and phone calls. Please allow 24 hours for a teacher to respond to questions or requests. When they are teaching during the school day, their top priority is teaching and learning. If there is an emergency, please contact the front office.

Administration to Parents: Class Dojo, Final Forms emails, and our Intermediate Facebook page. If any disciplinary issues or serious medical concerns arise, you will be contacted directly by a member of our front office team or an administrator.

*To contact the building administration, please email Joe Pratt at jpratt@laca.org or Karly Worrall at kworrall@laca.org. You may also reach us by calling the front office. *Please note: We do not respond to messages sent via ClassDojo or Facebook.*
*For any ongoing classroom concerns, we kindly ask that you reach out to your child's teacher first before contacting the administrative team.

PROGRESS BOOK:

Progress Book: Classroom grades will be updated weekly in Progress Book and final reports cards will only be accessible through Progress Book. If you need help logging into your child's account, click this link.

SCHOOL FEES:

$30 payment annual fee is due. Use the "Quick Link" on the district website. School fees go to all the consumables we purchase for our students (ie Bridges workbooks, Nicky folders, data binders/tabs, etc)

SCHOOL LUNCH and BREAKFAST:

Visit our district website Food Service for breakfast/lunch menus. If you plan to apply for free/reduced lunch, go to MySchoolApps. If you want to put money directly in your child's account, go to MySchoolBucks. All cash/checks must be turned into their teacher/cafeteria.

The prices are listed below:

- **$2.75 K-5 Lunch**
- **$1.25 Breakfast (all grades)**
- **No cost Reduced Breakfast/Lunch**

SCHOOL PICTURES:

Our annual student and class picture day, hosted by Jostens, will take place on October 2nd. A make-up day is scheduled for November 13th for any students who are absent.
Please note: There is only one picture day in the fall- there will not be a spring picture day.

SPECIALS:

There are 5 specials this year (Art, Music, PE, STEM, and Library/Tech). Each student will participate in each special. Specials will be on a 5 day rotation throughout the school year.

STUDENT HANDBOOK:

Please make sure you review the Student Handbook with your child- link on our website. It provides specific information about certain policies and procedures relevant to being an SWL student. It's a long document, so you might want to break up the reading between multiple nights at home.

VOLUNTEERS:

We are excited to welcome volunteers back into the building! Volunteers must have a Secure Volunteer ID. Fill out this 5 minute form, if you need to become certified.
https://bib.com/SECUREVOLUNTEER/SOUTHWEST-LICKING-LOCAL-SCHOOLS/.

- WATCH D.O.G.S will be back- kickoff Pizza Night is on the events sheet
- Join the Watkins Intermediate PTO

*We welcome our **New Staff** to Watkins Intermediate School!*

Alaura Dowe (4th grade ELA teacher)	**Emma Heideman** (School Counselor)
Hannah Vijakalija (4th grade M/SC/SS teacher)	**Sarah Burr** (Intervention Specialist)
Jessica Guagenti (5th grade M/SS teacher)	**Loegan Stover** (Intervention Specialist)