



English Learners Advisory Committee

Minutes

April 16, 2025

I. Welcome and Sign-In

The meeting was called to order at 3:00 PM. The meeting was in person with the opportunity to be present on Zoom.

EL Parents/Staff Present

Ana Maria Rojas, (Equity and Inclusion Administrator); Amy Butler (staff), Jay Garrity (staff), Elizabeth Orona (staff), Vi Sharpless (staff)

EL Students Present

No students present

II. Informational Items

The meeting facilitator (Mrs. Ana Maria Rojas) welcomed the participants and outlined the hybrid norms for the meeting. She provided directions for accessing translated meeting captions for those attending virtually. She then reviewed the meeting agenda, introduced the key members of ELAC, and explained the purpose of ELAC.

A. EL Data Review and Needs Assessment

Mrs. Rojas reviewed the 8 components of our English Learner Program asking the audience what are the most impactful services/supports we provide for the English Learners' language development and academic progress. Staff stated that Summit K-12 is a favorite program that significantly impacts the gains seen in language development. Further, it was stated that ELD small group instruction is enjoyed and highly effective and that Achieve3000, IXL, BrainPOP, and one on one teacher support are the most impactful supports given to our English Language Learners.

Participants were further asked to complete an online needs assessment to gather feedback regarding the challenges English Learners face as well as the program improvements and supports they feel are needed.

Mrs. Rojas gave an overview of the results of the English Learner Progress Indicator (ELPI) comparing our ELA and Math Assessment outcomes against the county and state. She further discussed the cumulative credits earned by English Language Learners during months 1-7 of the current school year. She gave an overview of the 2024 DASS Schools Graduation rate for our English Learners. An additional online needs assessment was given asking participants to provide feedback on how we can improve our services for academic progress and language development.

B. Reclassification Criteria and Procedures

The reclassification criteria and procedures were thoroughly explained. A chart was displayed illustrating the number of students reclassified to Fluent English Proficient (RFEP) across the last 4 school years.

C. Review of Parent Notifications

Mrs. Rojas explained that all CA schools must send an Initial Parent Notification when a student is first identified as an English Learner. She further explained that an Annual Parent Notification is sent to update parents on their

child's English language proficiency and continued placement in EL programs. Attendees were offered the opportunity to review the parent notification forms and provide input.

D. Teacher Requirements Compliance

Mrs. Rojas stated that all teachers hold the appropriate credentials to meet compliance requirements for the instruction of English Learners.

E. Consolidated Application Review

Mrs. Rojas provided a detailed explanation of the Consolidated Application Review for Title III in California, highlighting its role in enabling school districts to apply for and report on the use of federal funds, including those allocated for English Learners. She further explained that the amount we receive is contingent upon on the number of English Learners we serve. These funds we receive are utilized for the continued use of Ellevation, Achieve 3000, BrainPop, Raz-ELL, and EL Support Staff; all which enhance our English Learner Program. Attendees were offered the opportunity to provide input. None was given.

III. Upcoming Events/Announcements

Mrs. Rojas informed the committee about several important topics, including ELPAC and CASPP testing window dates, the annual enrollment paperwork, and the methods by which parents can access information regarding our early college credit program.

IV. Public Comments

There was no public comment.

V. Adjournment

The meeting was adjourned at 4:00 PM.

Respectfully submitted,



Equity and Inclusion Administrator, Ana Maria Rojas