



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 Bullis Road, Lynwood, California 90262 (310) 886-1600

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, NOVEMBER 9, 2010

CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, November 9, 2010, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room #105, #106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California law.

A G E N D A

CALL TO ORDER

Who: _____ Time: _____

ROLL CALL

Mr. José Luis Solache, President
Mr. Oscar Espinoza, Vice President
Mrs. Maria Lopez, Clerk
Mrs. Rachel Chavez, Member
Alfonso Morales, Esq., Member

PUBLIC COMMENT/COMMUNICATIONS

Please submit public comment forms prior to start of meeting at 5:00 p.m.

Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address

Closed Session Items Only. (Closed session items may be continued to end of meeting if necessary)

CLOSED SESSION – 5:00 PM – 6:00 PM

Motion _____ Second _____ Vote _____

4. GOVERNING BOARD

- 4.2 Conference With Legal Counsel – Anticipated Litigation (GC 54956.9(b)(3)(A))
- 4.3 Conference With Legal Counsel – Existing Litigation (GC 54956.9)
Case No. 09C3591

7. ACADEMIC SERVICES

- 7.1 Recommendation for Expulsion of a Lynwood High School Student 101410-08
- 7.2 Recommendation for Expulsion of a Lynwood High School Student 102010-11

12. ADMINISTRATION

- 12.1 Public Employee Discipline/Dismissal/Release
- 12.2 Public Employee Complaint
- 12.4 Conference With Labor Negotiator
Agency Designated Representatives
Employee Organizations: LTA, CSEA #116, SEIU Local 99

OPEN SESSION

Report Out of Closed Session Pursuant to Government Code Section 54957

BOARD OF EDUCATION

José Luis Solache
President

Oscar Espinoza
Vice President

Maria G. Lopez
Clerk

Rachel Chavez
Member

Alfonso Morales, Esq.
Member

Edward Velasquez

Superintendent and Secretary to the Board

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, NOVEMBER 9, 2010**

RECONVENE INTO OPEN SESSION : 6:00 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, November 9, 2010, with Closed Session to be held at 5:00 p.m. to 6:00 p.m. and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Lynwood, California, 90262, Rooms #105-#106.

A G E N D A

1. CALL TO ORDER

Who _____ Time _____

2. ROLL CALL:

Mr. José Luis Solache, President
Mr. Oscar Espinoza, Vice President
Mrs. Maria Lopez, Clerk
Mrs. Rachel Chavez, Member
Alfonso Morales, Esq., Member

**3. Pledge of Allegiance To The Flag
Presentation of Colors:**

Mark Twain Elementary School
Lynwood Unified School District Color Guard

4. GOVERNING BOARD

4.1 Request Approval of Agenda, Regular Board Meeting November 9, 2010
Motion _____ Second _____ Vote _____

Minutes Request Approval of Minutes, Regular Board Meeting October 26, 2010
Motion _____ Second _____ Vote _____

5. REPORTS

Student Representative Reports:

Reports on school activities, including athletic, academic, and extra curricular activities
Firebaugh High School
Lynwood High School
Vista Continuation High School
Lynwood Adult School

Superintendent's Report

Curriculum Presentation

Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district, recognitions and commendations.

Board Member Reports

Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district.

6. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items.**

If translation services are required, please state that, and an additional one (1) Minute will be allotted. Approach the Lectern and Give Your Name and Address.

- A) The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting at 6:00 pm.**
- B) Those who have a group concern are encouraged to select a spokesperson to address the Board. *A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us/>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting

CONSENT AGENDA

Motion_____ Second_____ Vote_____ Disposition_____

All Items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

7. ACADEMIC SERVICES

- 7.3 Request Approval/Ratification for Students from Cesar Chavez, Hosler Middle, Firebaugh and Lynwood High Schools to Participate in the Advancement Via Individual Determination (AVID) Knott's Berry Farm Night on November 5, 2010
- 7.4 Request Approval For Payment of Annual Membership Fees of International Baccalaureate Organization Educational Program for Firebaugh High School from September 1, 2010 to August 31, 2011
- 7.5 Request Approval to Compensate Certificated Personnel Who Will Serve in the Capacity of Advancement Via Individual Determination (AVID) Coaches for the 2010-2011 School
- 7.6 Request Approval for Teach American History Grant 2 Participating Teacher Stipend for 2009-2010 School Year

CONSENT AGENDA

- 7.7 Request Approval to Purchase Waterford Software License and Server from NCS Pearson for Rosa Parks Elementary School
- 7.8 Request Approval for Helen Keller Staff to Attend the Southern California Kindergarten, First and Second Grade Conference Hosted by Bureau of Education and Research on December 1-2, 2010 and December 9, 2010
- 7.9 Request Approval to Enter Into an Agreement with Convenient Computing, Inc., to Provide Technical Support for California Longitudinal Pupil Achievement Data System (CALPADS) for 2010-11 School Year
- 7.10 Request Approval for Technology Department Staff to Attend CALPADS In Aeries Workshop Sponsored by Eagle Software Regional on November 3, 2010
- 7.11 Request Board Approval to Enter Into an Agreement with Starting Block to Provide Occupational Therapy and Compensatory Hours to Student ID# 4063560
- 7.12 Request Approval/Ratification for Marco Antonio Firebaugh High School Class of 2012 (Junior) Students to Participate in a Non-Instructional Field Trip to Magic Mountain on October 29, 2010
- 7.13 Request Approval to Amend Agreement with Teleparent Educational Systems Board Approved on June 22, 2010

9. PERSONNEL ITEMS/CERTIFICATED

- 9.1 Certificated Personnel Schedule, No. 10-11-07 (Approval of Resignations, Special Assignments, Changes in Status and Appointments)
- 9.2 Request Approval to Adopt a Declaration of Need for Fully Qualified Educators For the 2010-11 School Year

10. PERSONNEL ITEMS/CLASSIFIED

- 10.1 Classified Personnel Schedule No. 10/11-07 (Approval of Leaves, Resignations, Special Assignments, Changes in Status and Appointments)
- 10.2 Approval is Requested for the Bilingual Stipend for Classified Employees (CSEA/Confidential) for Payment for Services Rendered as per Contractual Obligation for the 2009-10 School Year in the Amount of: \$700.00
- 10.3 Approval is Requested for the Attendance Incentive/Perfect Attendance Stipend for Classified Employees (CSEA/SEIU) Non-Represented Confidential and Supervisory) for Maintaining A Minimal Absence Record (Use of Two or Less Sick Days Per Fiscal Year) as Per Contractual Obligation and District Past Practice for the 2009-2010 Fiscal Year in the Amount of \$250.00

11. BUSINESS SERVICES DIVISION

- 11.1 Request Approval of Purchase Order Schedule
- 11.2 Request Approval of Warrant Schedule

CONSENT AGENDA

11. BUSINESS SERVICES

- 11.3 Request Approval to Utilize Various Agreements for Goods and Services (Piggyback)
- 11.4 Request Approval of Report of 2010 Revolving Cash Fund Report #2
For the Period of October 1 through October 28, 2010
- 11.5 Request Approval of Record of Collections for the Period of September 28 Through
October 25, 2010

DISCUSSION/APPROVAL AGENDA

7. ACADEMIC SERVICES

- 7.13 Resolution No. 10-11/18 of the Lynwood Unified School District Pertaining
to the Petition for the Pinnacle Charter Academy
Motion_____ Second_____ Vote_____
- 7.14 Resolution No. 10-11/19 of the Lynwood Unified School District Pertaining
to the Petition for the Crest Charter Academy
Motion_____ Second_____ Vote_____

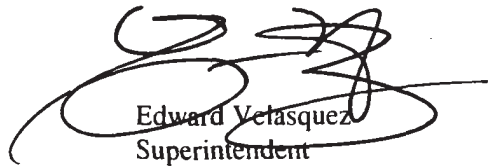
11. BUSINESS SERVICES

- 11.6 Request Approval to Adopt Board Policy BP No. 3513.1 For Use of Cell Phones
2nd Reading Motion_____ Second_____ Vote_____
- 11.7 Request Approval of Budget Revisions
Motion_____ Second_____ Vote_____
- 11.8 Request Approval to Amend Service Contract With Hancock, Gonos and Park, Inc.
Motion_____ Second_____ Vote_____

14. ITEMS FOR FUTURE AGENDAS: ANNOUNCEMENTS

15. ADJOURNMENT

Respectfully Submitted,


Edward Velasquez
Superintendent

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ CLOSED SESSION ☒ OPEN SESSION

☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education BOARD MEETING DATE: November 9, 2010
FROM: Edward Velasquez SCHOOL/DEPARTMENT: Superintendent's Office
Superintendent

AGENDA ITEM: APPROVAL OF THE REGULAR MEETING AGENDA OF
NOVEMBER 9, 2010

BACKGROUND INFORMATION:

Request approval of the agenda for the regular meeting of November 9, 2010.
The agenda has been duly posted per legal requirements.

☐ New Contract/Item ☒ Renewal Contract/Item

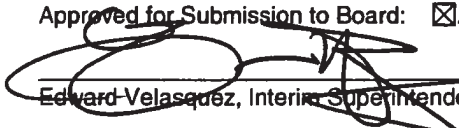
Financial Implications ☐ Yes ☐ No ☒ NA
Are funds for this item included in the 2010-11 Budget? ☐ Yes ☐ No ☒ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount \$ N/A Balance after expenditure: \$ N/A
Are additional staff positions requested? ☐ Yes ☐ No ☒ NA

Number of Staff needed N/A Total cost of staff position(s) \$ N/A

Approved for Submission to Board: ☒ Approval ☐ Denial


Edward Velasquez, Interim Superintendent

Certification Requested Yes x No
Superintendent's Office Certification: _____

Firebaugh High School

5246 Martin Luther King Jr. Blvd.

Lynwood, CA. 90262

<http://fhs.lynwoodusd.org>

310-886-5200 MAIN 310-637-8041 FAX



To: Board of Education, Superintendent and Cabinet
From: Ismael Delgado, ASB Representative
Date: October 26, 2010
Regarding: Student Board Report

Good evening Board President Solache, Board Members, Superintendent Velasquez, District Cabinet Members and Lynwood Community. My name is Ismael Delgado and this is your Board Report for October 26, 2010.

College on campus

- Since this is the Cal State University window period to apply to California State Universities, Firebaugh high school can proudly say that it hosted several Cal state workshops to help seniors with their application process. Universities like Cal State Dominguez hills, Northridge and Los Angeles. FHS juniors were encouraged to participate in these to get an introduction towards where they would like to apply next year. University of California came out to our campus and about 40 students attended the workshop. Today Occidental college had its workshop, and to finish the month of October, on the 27th Wellesley will host a workshop. We hope to get students involved in these activities to greater their chances of admission.

Lynwood Alumni night

- On October 28, 2010 Firebaugh High School gets to host the Lynwood alumni college reading night, Lynwood alumni can give back to the community as they help all seniors with their College application process, personal statements and all other college related materials. We would like to invite seniors from Lynwood and Vista to take advantage of this opportunity

Class of 2011

- Seniors had the opportunity to have their official yearbook picture taken on Oct 20th. The formal senior portraits happened in the FHS lecture hall. The end of the 1st quarter will end on Oct 29th 2010, this is important for seniors who want to take advantage of the early bird special for the spirit packet. Those who receive a 3.0 gpa or higher and are on track towards graduation.

AVID field trip

- Our AVID students led by Mr. Martinez and Ms. Harding went to a college field trip. They were able to visit Cal Poly San Luis Obispo and University California of Santa Barbara. The students received lots of great information, and they felt the trip was beneficial. The AVID team thanks the district for helping them out with the cost of transportation.

EL Camino Compton Center

- Firebaugh is offering "Theatre" at our campus through the El Camino Compton Center on Tuesday and Thursdays. The students are able to earn 10 academic elective credits for the class. We were able to sign up approximately 30 students for the class. Next semester, FHS has already signed the form to have the following classes: Medical Terminology, Introduction to Sociology, and Introduction to Acting.

College Field Trips

- Saturday October 23, 2010, a group of about 25 students attended Cal State Dominguez Hills with Ms. Perez (AP) for a college workshop. The group was able to attend various workshops ranging from financial aid information to resources available at CSUDH.
Sunday October 24, 2010, a group of about 30 students attended UCLA with Mr. Reed (AP), Mrs. Damrel, and Mrs. Lawson. The college workshop was designed to host colleges who offer the various Art Majors and created to give students who are interested in Art as a major the opportunity to ask questions.

SAT Workshop

- On Thursday October 21, FHS hosted a SAT workshop to help our students increase there score on the college entrance exam. 22 students attended the workshop. Mr. Harvey was an excellent presenter and our students are waiting for the next workshop this Thursday. Also more students will attend this week, because AVID students are back on campus.

PSAT at Firebaugh

- The district paid for all sophomores and some juniors to take the PSAT last week. Almost 600 students took the test at Firebaugh High School. Only the AVID juniors were allowed to take the PSAT, and this was due to AVID certification.

Town Hall Meeting

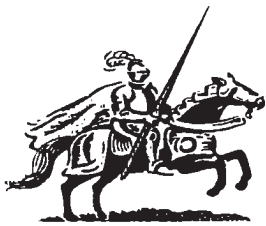
- Firebaugh is hosting a meeting on Thursday October 28 at 6pm in the lecture hall. The meeting will be in response to the Measure L, which Lynwood residents have the chance to vote on an issue to bring millions of dollars to the city of Lynwood. This money will be used to renovate the facilities at Firebaugh high school. The discussions will center around what type of renovations will be made at Firebaugh High School.

Campus Rejuvenation

- The FHS Parent Booster club plans on giving back by helping the image of the school. On October 30th the group of parents plan on painting over the ugly vandalism ~~marks left over by~~ ~~rude people~~

Special recognition

- The Firebaugh High girl's golf team finished its 2010 season; the San Gabriel league came to a conclusion and made a pick on their star team. FHS student Rachel Robles was chosen to be part of the 2nd all league team. We would like to wish her the best of luck in her future participations.



LYNWOOD HIGH SCHOOL

4050 E. Imperial Hwy.
Lynwood, Ca. 90262
(310) 603-1582 phone
(310) 638-9253 fax

A Learning Community Dedicated to Student Success

Home of the Mighty Knights

Zaragoza, Principal

To: Board of Education, Superintendent and Cabinet

From: Vanessa Serrano, ASB Representative

Date: October 26, 2010

Regarding: Student Board Report

Good evening Board President Solache, Board Members, Superintendent Dr. Velasquez, District Cabinet Members, Parents, Teachers, Students and Lynwood Community, I am Vanessa Serrano and this is your Board Report for October 26, 2010.

- **CAMPUS BEAUTIFICATION** – On October 16, 2010, over forty students came bright and early on a Saturday morning to help clean up the campus. We spend several hours cleaning up our beautiful LHS campus. They received community service hours for their great job.
- **ALUMNI READING NIGHT** – Last Thursday, October 21st Alumni and teachers met with Seniors to go over their personal statements. I attended the event and received some very good feedback. LHS Seniors would like to thank all alumni that came out to help us as we complete our College Applications.
- **ATTENDANCE RATES**- Student attendance rates at Lynwood High are extremely high. In September we had a 97.59% rate and as October comes to an end our rates are at 97.81%
- **G.A.T.E MENTORING PROGRAM**- The G.A.T.E. Club has set up a mentoring program for other students who are having trouble in class. They have peer on peer tutoring in various subject areas.
- **KNIGHT MASCOT**- The Associated Student Body finally got a new Knight Mascot. Mr. Knight, as he is lovingly known throughout campus, made his appearance during a Lunch Rally last Friday and pumped up the crowd later that evening at the football game against Warren.
- **COMMUNITY MEETING**- On October 27, 2010 an informational meeting on Measure L is being held in the Performing Arts Center at Lynwood High at 6:00 p.m. This meeting will inform parents and the community on the benefits Measure L can have on our district.
- **HALLOWEEN DANCE** – On Friday, October 29th the LHS M.E.Ch.A is sponsoring a Halloween Dance. The dance will be held at Bateman Hall from 7 PM – 11 PM and all students are invited to attend.

- **DIA DE LOS MUERTOS** – The Art Department at Lynwood High School invites you to celebrate the life of those who have departed from the world of the living and have become a loving memory in our hearts. We will have amazing artworks from Lynwood High School students on Monday, November 1, 2010 in front of the Clock Tower during lunch.
- **PTSA FALL HARVEST FESTIVAL** – The PTSAs of the district are sponsoring a carnival for the community at Lynwood High School. The Lynwood community is invited to attend. The festival will be open on Thursday, November 4th from 3 p.m. to 10 p.m. and continues until Sunday November 7th.
- **HOMECOMING** – The time of year has come where Lynwood High School spirit is at its max! Our theme is Wild at Heart and the week of November 1st is Spirit Week: Monday is Scrabble day, Tuesday is 60s day, Wednesday is Superhero Day, Thursday is Safari Day and Friday is Purple and Gold Pride. On Thursday, November 4th is the Knight Rally in which all campus organizations have an opportunity to sell foods of all kinds and have games from 4 PM to 7 PM. We will also have performances by the LHS Cheerleaders, Tall Flags, the Drumline, and dance groups on campus. The next day, November 5, the Homecoming game will take place at Lynwood Middle where the Mighty Knights take on the Downey Vikings. During our halftime show we will have the coronation of the Homecoming King and Queen. The halftime show will also include our performance groups, a parade and a fireworks spectacular. Our Homecoming festivities will conclude on Saturday, November 6th with our long awaited Homecoming Dance from 7 PM until Midnight at the LHS Gymnasium.
- **MOCK TRIAL** – On November 1st, the Lynwood High Mock Team has their first competition, which will be held at the Los Angeles County Courthouse in Downtown L.A. We would like to thank Mr. Morales for the days and hours he has worked with us as we prepare for our competition. We face round 2 of the competition on Tuesday, November 8th. Wish us luck as we go up against 60 other schools in the Los Angeles County.
- **HALLOWEEN** – Lynwood High School would like to wish everyone a safe and happy Halloween.
- **This concludes the LHS student Board Report.**



LYNWOOD DISTRICT OFFICE
11300 WRIGHT ROAD, LYNWOOD, CA 90262
(626) 261-1000

Vista High School

11300 Wright Road, Lynwood, CA 90262

To: Board of Education, Superintendent and Cabinet
From: Tania Arraujo, Student Leadership Representative
Date: October 26, 2010
Regarding: Student Board Report

Good evening Board President Solache, Board Members, Superintendent Velasquez, District Cabinet Members and Lynwood Community. My name is Tania Arraujo and this is Vista High School's Board Report for October 26, 2010.

American Red Cross Blood Drive

Today, we had our annual blood drive. The American Red Cross came in and over 40 students, teachers and district office staff gave blood. It is so important that we all participate in supporting blood drives as there is a severe blood shortage at hospitals.

Great American Shakedown

Vista High School participated in the Great American Shakedown disaster drill last Thursday. We were well prepared for this and the entire drill went very smoothly. Mr. Linzey complimented all of us for our taking this drill seriously and cooperating fully.

Young Women's Empowerment Conference

Vista High School will be sending students to attend the Young Women's Empowerment Conference in Long Beach on November 13th. This is an annually conference that trains girls in leadership development and business.

Canned Food Drive

During the month of November, we will be hosting a canned food drive to support the Compton's Women's Shelter. This is our annual canned food drive and the public is welcome to support this great cause.

Guest Speakers for Decision-Making Skills

Yesterday, Dr. Madison had several outstanding guest speakers on campus speaking to students about important issues facing our lives. Making good choices about drugs, gangs, and choosing friends was a key topic. These speakers were excellent and the students listened well.

Halloween Activities

Vista continues its tradition of having a Halloween costume contest and other festive activities this Friday. This spices up the season and allows the students to have a lot of fun.

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Lynwood Community Adult School

"Enter to Learn, Depart to Serve"

Dr. Jean Jones, Principal

October 26, 2010

TO: Board of Education, Superintendent and Cabinet

FROM: Joana Monroy, ASB President

SUBJECT: Student Board Report

Members of the Board of Education, Superintendent Velasquez, Lynwood Unified School District officials, fellow students, friends, and family members. Good evening.

My name is Joana Monroy, and I am the Associated Student Body President at Lynwood Community Adult School.

October was a very exciting month at the Adult School. On Thursday, October 7th, the Adult School hosted a capping/pinning ceremony for 23 new Vocational Nursing students and a joyous graduation for 21 students. The graduation was well attended, and many students were recognized for their academic achievements.

Additionally, on October 21st, the Adult School hosted its Back to School open house (10:30am to 12:00pm and from 6:30pm to 7:30pm). Students, and their guests visited classrooms at the Atlantic Site and at the Imperial Site, and they were impressed with the informative displays in the hallways and in the classrooms. Positive comments were heard concerning the conducive environment that was created for adult learners. Visitors were also impressed with the learning that was taking place in the classrooms.

Results from the GED testing in September are in and we are happy to announce that seven students have passed the examination, and will receive GED certificates. We are particularly excited about our recent standardized testing results. Under the Workforce Investment Act Title II grant, our school conducts regular standardized testing using the Comprehensive Adult Student Assessment System (CASAS). The CASAS tests measure students' reading, math, and high school subjects in a life skills context. Each time a student's score increases 5 points from the pre-test to the post-test or when the student advances two levels within the program year, our school is credited with a benchmark. The benchmarks are aggregated for all students for the school year.

Lynwood Community Adult School also participates in the EL Civics program. The EL Civics program is an authorized funding area under WIA Title II. The purpose of this program is to provide integrated English literacy and civics education services to immigrants and other limited English proficient populations. The activities of EL Civics not only assist our students to improve their English skills, but also help them understand governmental, educational, and workplace systems. Each time a student passes an EL Civics assessment, our school is credited with a benchmark.

During the 2009-2010 school year, our students achieved a total of 2194 benchmarks from both the standard CASAS testing and the EL Civics program. This is a 12.5% increase over the 2008-2009 school year and our highest total benchmarks to date.

We look forward to continuing to serve the parents and community members in Lynwood and to help them achieve their family and career goals by giving them the foundational language skills necessary for success in any arena.

The ninth Annual Literacy Fair, which had been scheduled for November 5, 2010 has been rescheduled for Thursday, November 4, 2010. Students and staff are busily preparing for this event. Children will be treated to a story teller theater, as well as creative arts and crafts tables, free books, and a petting zoo.

CONSENT

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL/RATIFICATION FOR STUDENTS FROM CESAR CHAVEZ, HOSLER MIDDLE, FIREBAUGH AND LYNWOOD HIGH SCHOOLS TO PARTICIPATE IN THE ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) KNOTT'S BERRY FARM NIGHT ON NOVEMBER 5, 2010

BACKGROUND INFORMATION:

The administration requests approval/ratification for students from Cesar Chavez, Hosler Middle, Firebaugh and Lynwood High Schools to participate in the Advancement Via Individual Determination (AVID) night at Knott's Berry Farm and college visits on November 5, 2010 from 1:30 pm to 12:30 am.

This is a yearly countywide trip. Admission tickets have been paid for by the participating students.

The cost for transportation to the field trips is \$2,753.05

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$2,753.05

TIIP

01.07394.0-11100-10000-5710-7490000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

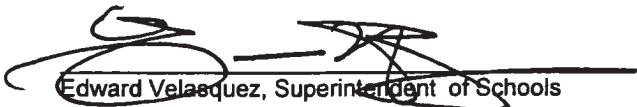
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR PAYMENT OF ANNUAL MEMBERSHIP FEES OF INTERNATIONAL BACCALAUREATE ORGANIZATION EDUCATIONAL PROGRAM FOR FIREBAUGH HIGH SCHOOL FROM SEPTEMBER 1, 2010 TO AUGUST 31, 2011

BACKGROUND INFORMATION:

The administration requests approval for payment of annual membership fees of International Baccalaureate Organization (IBO) Educational Program for Firebaugh High School from September 1, 2010 to August 31, 2011.

The membership dues or fees are based on participating schools and are paid upon receiving invoices from the organization.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$7,980.00

Title I

01.0-30100.0-11100-10000-5310-4320000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

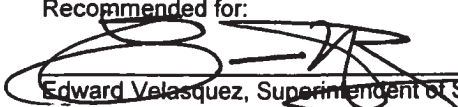
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO COMPENSATE CERTIFICATED PERSONNEL
WHO WILL SERVE IN THE CAPACITY OF ADVANCEMENT VIA
INDIVIDUAL DETERMINATION (AVID) COACHES FOR THE 2010-2011
SCHOOL

BACKGROUND INFORMATION:

The administration requests approval to compensate certificated personnel who will serve in the capacity of Advancement Via Individual Determination (AVID) coaches for 2010-2011 school year.

AVID coaches will train secondary teachers on how to help underachieving middle and high school students prepare for and succeed in colleges and universities. AVID Curriculum offers a rigorous program of instruction in academic "survival skills" and college level skills.

Ana Higuera, Lynwood High School
Ben Martinez, Firebaugh High School
Jasmine Brown, Chavez Middle School
Raul Varela, Lynwood Middle School
Margaret Garcia, Hosler Middle School

Teacher participating is not to exceed 68 hours each, and will be compensated at the teacher's hourly rate.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Not to exceed \$15,000.00

Title II

01.0-40350.0-11100-10000-1170-7400000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR TEACH AMERICAN HISTORY GRANT 2
TEACHER STIPEND FOR 2009-2010 SCHOOL YEAR, IN THE AMOUNT OF
\$400.00

BACKGROUND INFORMATION:

The administration requests approval for Teach American History Grant 2 teacher stipend in the amount of \$400.00.

This item was previously approved on June 22, 2010. We are resubmitting to include Bambi Smith, Keller Elementary School for completing the professional development program requirements for 2009-2010. Ms. Smith's name was omitted from the list of June 22, 2010.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$400.00

TAH 2 Grant

01.0-58102.0-00000-21400-1970-7360000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO PURCHASE WATERFORD SOFTWARE LICENSE
AND SERVER FROM NCS PEARSON FOR ROSA PARKS ELEMENTARY
SCHOOL, IN AN AMOUNT NOT TO EXCEED \$78,556.00**

BACKGROUND INFORMATION:

The administration requests approval to purchase Waterford software license and server from NCS Pearson for Rosa Parks Elementary School, in an amount not to exceed \$78,556.00

Waterford is a research based online system that provides differentiated language acquisition opportunities for students. The Waterford curriculum is automatically adjusted to each student's performance in the areas of phonemic awareness, phonics, text comprehension, vocabulary, print concepts, readiness skills, writing, and oral fluency. Teachers can view and print individual progress reports to inform whole-group or differentiated instruction. All kindergarten and first grade students will visit the computer lab daily for 30 minutes to supplement the core curriculum. Program will facilitate the identification and monitoring of intensive students. Second grade intensive students will also benefit by the program.

Funding is from No child left behind Title 1 and Economic Impact Aid/LEP as stated in our 2010-2011 School Plan.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$13,117.00

EIA (LEP)

01.0-70910.0-11100-10000-4411-1110000

\$ 7,500.00

EIA

01.0-70900.0-11100-10000-4411-1110000

\$57,939.00

Title 1

01.0-30100.0-11100-10000-4411-1110000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
 Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR HELEN KELLER STAFF TO ATTEND THE SOUTHERN CALIFORNIA KINDERGARTEN, FIRST AND SECOND GRADE CONFERENCE HOSTED BY BUREAU OF EDUCATION AND RESEARCH ON DECEMBER 1-2, 2010 AND DECEMBER 9, 2010

BACKGROUND INFORMATION:

The administration requests approval for Helen Keller staff to attend the Southern California Kindergarten, First and Second grade conference hosted by Bureau of Education and Research on December 1-2, 2010 and December 9, 2010.

The conference will provide the 4 new kindergarten teachers an update on the standards, assessments and goals to ensure they are well versed with the curriculum. Kinder teachers have opportunity to attend the following sessions:

- Using the RTI Model to Achieve Greater Success for All of Your Kindergarten Students
- Instant Reading in Kindergarten
- How to Strengthen Writing in Kindergarten Even When They "Can't" or "Won't"

The first and second grade department chairs will attend the conference for their respective grade levels and share out with their colleagues. Teachers will have the opportunity to attend the following sessions:

- Delivering Research-Based Intervention Strategies that Can be Incorporated into the RTI Process
- Enhancing Guided Reading in First and Second Grades
- Creating Practical Math Centers Perfect for First and Second Grades
- Using the Most Essential Comprehension Strategies to Help First and Second Graders Become Thoughtful and Independent Readers

Kindergarten Conferences: December 1-2, 2010

Attending Teachers: Carla Silverio, Teresa Cabrera-Forbes, Laurie Mearse and Veronica Moreno

1st & 2nd Grade Conference: December 9, 2010

Attending Teachers: Phonna Blanco, Margarita Mata

The amount of approximately \$3,000.00 covers registration fees, mileage, parking and meals.

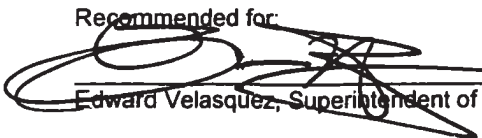
☐ Renewal or Returning Contract/Item ☒ New Contract/Item
 Financial Implications ☒ YES ☐ NO
 Are funds for this item included in the 2010-11 budget? ☒ YES ☐ NO

Not to exceed \$3,000.00. Title I 01.0-30100.0-00000-21400-5221-1130000
 (Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____
 Are additional staff positions requested? ☐ YES ☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for: ☒ Approval ☐ Denial


 Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
CONVENIENT COMPUTING, INC., TO PROVIDE TECHNICAL SUPPORT
FOR CALIFORNIA LONGITUDINAL PUPIL ACHIEVEMENT DATA SYSTEM
(CALPADS) FOR 2010-2011 SCHOOL YEAR**

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Convenient Computing, Inc., to provide technical support for California Longitudinal Pupil Achievement Data System (CALPADS) for 2010-2011 school year.

Convenient Computing, Inc., will provide technical support to Lynwood Unified School District (LUSD) for the submission of LUSD data to California Longitudinal Pupil Achievement Data System (CALPADS). The consultant will assist with writing and running necessary SQL data queries, data extraction from the Aeries student information system and the creation of reports for manual data corrections.

The cost for these services is approximately \$7,500.00.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$7,500.00

General Funds

01.0-00000.0-00000-21000-5850-7690000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR TECHNOLOGY DEPARTMENT STAFF TO
ATTEND THE CALPADS IN AERIES WORKSHOP SPONSORED BY
EAGLE SOFTWARE REGIONAL ON NOVEMBER 3, 2010

BACKGROUND INFORMATION:

The administration requests approval for Technology Department staff to attend the CALPADS in Aeries workshop, sponsored by Eagle Software Regional.

The conference will address a detailed analysis of all aspects of collecting data in Aeries that will be necessary to submit data to CALPADS.

Attendees: Diana Hawkins, Student Data Technician and Jaime Perez, Information Systems Specialist.

Cost not to exceed \$410.00.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$410.00

Technology

01-0-00000.000000.77000-5221-7620000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST BOARD APPROVAL TO ENTER INTO AN AGREEMENT WITH
STARTING BLOCK TO PROVIDE OCCUPATIONAL THERAPY AND
COMPENSATORY HOURS TO STUDENT ID# 4063560

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Starting Block to provide occupational therapy and fifty six (56) hours of compensatory services to student ID#4063560. The term of this agreement services shall be for the period effective October 13, 2010 to June 30, 2011, in an amount not to exceed \$7,000.00

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

\$7,000.00

Special Educational

01.0-65000.0-57700-11900-5810-7410000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☐ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☐ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL/RATIFICATION FOR MARCO ANTONIO FIREBAUGH
HIGH SCHOOL CLASS OF 2012 (JUNIOR) STUDENTS TO PARTICIPATE IN
A NON-INSTRUCTIONAL FIELD TRIP TO MAGIC MOUNTAIN ON
OCTOBER 29, 2010

BACKGROUND INFORMATION:

The Junior Class of Firebaugh High School organized a FUN-raiser for their class to go to Six Flags Magic Mountain on Friday, October 29, 2010. This day will be a minimum day and the bus will depart from school promptly at 1:00 pm. Kate Thomas, Jr. Class Advisor/English Teacher and Jose Sandoval, Jr. Class President organized the event.

The trip will be at no cost to the District, students FUN-raised \$45.00 each in order to pay for a picnic, transportation and admission cost to the theme park. There will be approximately 100 students attending. For every 10 students the park will provide one free chaperone ticket – there will be 10 adult chaperones attending. Two buses will transport all participants.

- Buses will depart from FHS at 1:00 pm
- Scheduled arrival at Magic Mountain at 2:30 pm
- Buffet and picnic 3:00 – 4:30 pm
- Theme Park 5:00 pm to 10:00 pm
- Arrive at FHS at 11:00 pm

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☐ YES

☒ NO

NO COST TO THE DISTRICT

(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount\$ Balance after expenditure\$

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed Total cost of staff position(s)\$

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification:

Cert. Req. YES No

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO AMEND AGREEMENT WITH TELEPARENT
EDUCATIONAL SYSTEMS BOARD APPROVED ON JUNE 22, 2010

BACKGROUND INFORMATION:

The administration requests approval to amend agreement with Teleparent Educational Systems Board approved on June 22, 2010.

The amendment will provide essential in-service training designed to teach teachers how to use TeleParent's Engage Teacher packet, a student messaging service.

Cost not to exceed \$9,900.00.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$9,900.00

General Funds

01.0-00000.0-00000-72000-5850-7690000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

TO: Edward Velasquez, Superintendent

FROM: Dr. Mary Willis, Human Resources

DATE: November 9, 2010

SUBJECT: **PERSONNEL SCHEDULE NO. 10-11-07**

The following is Personnel Schedule No. 10-11-07 which reports details of personnel assignments, employment and separations.

NAME	POSITION	LOCATION	FUNDING ACCOUNT	CLASS STEP RANGE	EFFECTIVE DATE
<u>EMPLOYMENT</u>					
1. Daniel Rivero	Temporary Teacher (Science)	Lynwood Middle School (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-3210000	Group 5, Step 3	11/04/10 – 06/30/11
<u>RE-EMPLOYMENT</u>					
2. Jason Garcia	Temporary Teacher (P.E.)	Lynwood Middle School (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-3210000	Group 5, Step 3	10/22/10 – 06/30/11
3. Waheeda Sharif	Temporary Teacher (P.E.)	Hosler Middle School (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-3220000	Group 3, Step 4	10/22/10 – 06/30/11
<u>CHANGE OF STATUS</u>					
4. Lindsey Blackwell (Vaughn)	From: Substitute Teacher To: Temporary Teacher	Rosa Parks Elementary (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-1110000	Group 5, Step 4	10/20/10 – 06/30/11
5. Shari Kaya	From: Substitute Teacher To: Temporary Teacher	Lynwood Middle School (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-3210000	Group 6, Step 10	10/13/10 – 06/30/11
6. Patrice Morris	From: Substitute Teacher To: Temporary Teacher	Washington Elementary (Temporary Categorical backfill Ed Code §44909)	01.0-00000.0-11100-10000-1110-1070000	Group 7, Step 5	10/20/10 – 06/30/11

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 10-11-07 (11/09/10)**

The following is Personnel Schedule No. 10-11-07 which reports details of personnel assignments, employment and separations.

NAME	POSITION	LOCATION	FUNDING ACCOUNT	CLASS STEP RANGE	EFFECTIVE DATE
<u>SUBSTITUTE EMPLOYMENT</u>					
1. Alfredo Gonzalez	Substitute Teacher	District Wide	01.0-00000.0- 11100-10000- 1160-7690000	Group 2, Step 1/daily	11/11/10
<u>LEAVES OF ABSENCE</u>					
2. Kathy Barrientos	Teacher	Abbott Elementary School			Unpaid 12/01/10 – 06/10/11
3. Mulk Chandna	Teacher	Vista Continuation High School			Medical 10/12/10 – 11/29/10
4. Eralia Fernandez	Teacher	Washington Elementary School			Medical 10/18/10 – 12/15/10
5. Marta Franco	Teacher	Lugo Elementary School			Maternity 09/28/10 – 11/22/10
6. Han Nguyen	Teacher	Firebaugh High School			Maternity 10/25/10 – 12/23/10
7. Greta Price	Teacher	Marshall Elementary School			Medical 10/21/10 – 11/18/10
8. Yara Rubio	Teacher	Wilson Elementary School			Medical 10/14/10 – 11/11/10
<u>SEPARATIONS</u>					
9. Hannah Joung	Substitute Teacher	District Wide			Resignation 10/21/10
10. Jennifer McCartin	Substitute Teacher	District Wide			Resignation 08/28/10

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: November 9, 2010

FROM: Dr. Mary Willis

SCHOOL/DEPARTMENT: Human Resources

AGENDA ITEM: REQUEST APPROVAL TO ADOPT A DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR THE 2010-2011 SCHOOL YEAR.

BACKGROUND INFORMATION:

Approval is requested by the Board of Education for Lynwood Unified School District to adopt a **Declaration of Need for Fully Qualified Educators for the 2010-2011 school year**. The current area of anticipated need is for English Learner Authorization/CLAD for certificated personnel who currently hold a teaching credential. The district is fine-tuning and researching individual electives and classes for which teachers may need a Declaration of Need for Fully Qualified Educators for single period assignments or specific electives.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☐ YES

☒ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☒ NO

\$ NO COST TO DISTRICT
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES X No _____



State of California
Commission on Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 10/26/10
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Lynwood Unified School District District CDS Code: 64774

Name of County: Los Angeles County Office of Education County CDS Code: 19

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 11 / 09 / 10 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2011.

Submitted by (Superintendent, Board Secretary, or Designee)

Mr. Jose Urias

Name

Jose B. Urias

Signature

Director of Employee Relations

Title

(310) 886-1485

Fax Number

(310) 886-1604

Telephone Number

10/26/10

Date

11321 Bullis Road

Lynwood,

California 90262

Mailing Address

lynwood.k12.ca.us

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
☒ CLAD/English Learner Authorization (applicant already holds teaching credential)	10
☐ Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: Spanish	
☐ Resource Specialist	0
☐ Teacher Librarian Services	0
☐ Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
Special Education	0
TOTAL	0

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☒ Yes

☐ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes

☐ No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.

CSUDH - Recruitment Center/University Intern Program

CSULB - Recruitment Center/University Intern Program

LACOE - Recruitment Center

If no, explain why you do not participate in an internship program.

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: November 9, 2010
SUBJECT: PERSONNEL REPORT 10/11-07 Following is Personnel Report 10/11-07 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

CLASSIFIED EMPLOYMENT

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
1. Castillo, Catanza V.	Senior Health Services Technician 6Hrs/10Mths/Prob Budgeted – Vacancy 01.0-65000.0-57700-11100-2120-7410000	Wilson	Range: 135 Step: 01	101100672 11/15/10
2. Rojas, Nathalie	Campus Monitor 3Hrs/10Mths/Prob Budgeted – Vacancy 01.0-00000.0-00000-81000-2230-1050000	Mark Twain	Range: 014 Step: 01	101100134 11/15/10

CHANGE OF STATUS

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
3. Castaneda, Juana Udave	From: Campus Monitor 3Hrs/Provisional Assignment To: Campus Monitor 3Hrs/10Mths/Prob Budgeted – Vacancy 01.0-00000.0-00000-81000-2230-1130000	Helen Keller	Range: 014 Step: 01	101100113 11/15/10

LIMITED TERM/PROVISIONAL ASSIGNMENT

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
4. Belloso, Yesenia Work hour correction from 10/26/10 Board Agenda	Attendance Assistant 6 – 8 Hours as needed/ LT Budgeted – Limited Term Assignment 01.0-00000.0-00000-31300-2420-7620000	Technology	Range: 045 Step: 04	101100690 10/13/10 to 11/23/10 or sooner
5. Bullard, Trayton	Custodian 8Hrs/LT Budgeted – Sub-on-call as needed 01.0-00000.0-00000-82000-2230-7660000	MOT	Range: 048 Step: 05	10110707 10/26/10 to 06/30/11 or sooner

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: November 9, 2010
SUBJECT: PERSONNEL REPORT 10/11-07 Following is Personnel Report 10/11-07 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

LIMITED TERM/PROVISIONAL ASSIGNMENT (Cont'd)

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
6. Burnell, Trayvon J.	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100688 11/15/10 to 06/11/11 or sooner
7. Custodio, Maria Del Rosario Work hour correction from 10/26/10 Board Agenda	Attendance Assistant 6 – 8 Hours as needed/ LT Budgeted – Limited Term Assignment 01.0-00000.0-00000-31300-2420-7620000	Technology	Range: 041 Step: 04	101100690 10/14/10 to 11/23/10 or sooner
8. Gonzalez, Dulce M.	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100689 11/15/10 to 06/11/11 or sooner
9. Gonzalez, Maria	Custodian 8Hrs/LT Budgeted – Sub-on-call as needed 01.0-00000.0-00000-82000-2230-7660000	MOT	Range: 048 Step: 05	10110707 11/01/10 to 06/30/11 or sooner
10. Johnson, Roshonne	Girl's Locker Room Attendant 8Hrs/LT Budgeted – Limited Term Assignment 01.0-00000.0-00000-82000-2910-3220000	HMS	Range: 044 Step: 05	101100714 11/01/10 to 06/30/11 or sooner
11. Lewis, Aaron	Custodian 8Hrs/LT Budgeted – Sub-on-call as needed 01.0-00000.0-00000-82000-2230-7660000	MOT	Range: 048 Step: 05	10110707 11/01/10 to 06/30/11 or sooner
12. Maravilla, Amy Omitted from 10/26/10 Board Agenda	Attendance Assistant 6 – 8 Hours as needed/ LT Budgeted – Limited Term Assignment 01.0-00000.0-00000-31300-2420-7620000	Technology	Range: 041 Step: 02	101100690 10/18/10 to 11/23/10 or sooner
13. Monroy, Carina	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100684 11/15/10 to 06/11/11 or sooner

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: November 9, 2010
SUBJECT: PERSONNEL REPORT 10/11-07 Following is Personnel Report 10/11-07 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

LIMITED TERM/PROVISIONAL ASSIGNMENT (Cont'd)

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
14. Pearson, Randolph	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100681 11/15/10 to 06/11/11 or sooner
15. Ramirez, Doris E.	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100685 11/15/10 to 06/11/11 or sooner
16. Richardson, Breanna	Student Worker Special Education 2hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100683 11/15/10 to 06/11/11 or sooner
17. Sanchez, Noel	Student Worker Special Education 2Hrs/LT Budgeted – Limited Term Assignment 01.0-34100.0-50010-21000-2930-7410000	LHS	Range: 011 Step: 01	101100686 11/15/10 to 06/11/11 or sooner
18. Willis, Letisha Work hour correction from 10/26/10 Board Agenda	Attendance Assistant 6 – 8 Hours as needed/ LT Budgeted – Limited Term Assignment 01.0-00000.0-00000-31300-2420-7620000	Technology	Range: 041 Step: 03	101100690 10/19/10 to 11/23/10 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

MEDICAL LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
19. Bradfield, Danny Extended from the 09/14/10 Board agenda	Custodian	LHS	<u>EXTENDED LEAVE</u> 09/11/10 – 11/16/10 or sooner
20. Cross, Maria	ASB Bookeeper	LHS	10/12/10 – 10/15/10 or sooner

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: November 9, 2010
SUBJECT: PERSONNEL REPORT 10/11-07 Following is Personnel Report 10/11-07 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

MILITARY LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
21.Pinales, Fernando	Security Officer	Security	10/26/10 – 10/29/10

PERSONAL BUSINESS LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
22.Amezcuca, Daisy J.	After School Program Assistant	Helen Keller	09/21/10 – 06/10/11 or sooner

REINSTATEMENT

Reinstated with bumping rights – from Resolution No. 09-10/60 Board Approved on July 27, 2010.

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
1. Moore, Stephanie	From: School Community Liaison 6Hrs/10Mths/Perm To: School Community Liaison 3Hrs/10Mths/Perm Budgeted – Reinstatement 01.0-00000.0-00000-27000-2410-32100000	Lugo	Range: 118 Step: 05	101100708 11/15/10

REINSTATED AS WHOLE

NAME	POSITION	LOCATION	Effective Date
23.Alejo, Cindy	Security Officer	Security	10/26/10
24.Camacho, Maria	Secretary	HMS	11/01/10
25.Garcia, Paul	Security Officer	Security	10/26/10
26.Gonzalez, Maricela	Secretary	Academic Services	11/01/10

RESIGNATIONS

NAME	POSITION	LOCATION	Effective Date
27.Agopian, William Douglas	Business Manager/CFO	Business Services	09/30/10

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Mr. Edward Velasquez
 Superintendent of Schools

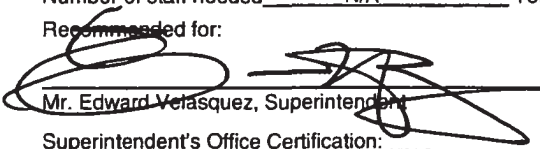
BOARD MEETING DATE: November 9, 2010

FROM: Kristin Olson
 Director of Classified Personnel

SCHOOL/DEPARTMENT: Classified Personnel

AGENDA ITEM: Approval is Requested for the Bilingual Stipend for Classified Employees (CSEA/Confidential) for Payment for Services Rendered as per Contractual Obligation for the 2009-2010 School Year in the Amount of: \$700.00.

BACKGROUND INFORMATION: Board approval is requested for payment of classified employees to receive the Bilingual Stipend for the 2009-2010 fiscal year totaling at \$700.00. This payment is contractually obligated (CSEA Contract, Article VIII, Section 8.4) for services rendered for employees within the CSEA union. Payment is not contractually obligated for confidential employees, as these employees are not represented and thus not covered under the CSEA contract. However, payment to confidential employees for bilingual services rendered is recommended as this aligns with District procedure. Furthermore, approval is recommended as a result of work services having been verifiably rendered. The reason that this item comes before the Board in September 2010 for services provided in 2009-2010, results from the fact that services must be verified prior to payment being issued. As some employees potentially receiving the stipend are 12-month employees, the District must wait until the close the fiscal year to properly verify services. The verification process is extensive: (1) managers must submit a signed form certifying via signature that specific employees have been participating in work-related translating during the previous fiscal year and (2) employees must have passed a bilingual/bi-literate exam provided by a statewide testing consortium and locally content validated by subject matter experts, as per EEOC Testing Uniform Guidelines, in order to meet District fluency standards.

☒ Renewal or Returning Contract/Item		☐ New Contract/Item	
Financial Implications		☒ YES	☐ NO
Are funds for this item included in the 2009-10 budget?		☒ YES	☐ NO
\$ 700.00	Various Categorical Funding Sources: Please see the attached page for the specific funding locations		
(Amount)	(Name of funding source and/or location)	(Funding account number)	
Original budgeted amount\$		Balance after expenditure\$	
Are additional staff positions requested?		☐ YES	☒ NO
Number of staff needed	N/A	Total cost of staff position(s)\$	
Recommended for:		☒ Approval	☐ Denial
 Mr. Edward Velasquez, Superintendent			
Superintendent's Office Certification: _____			
Cert. Req. YES _____ No _____			

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Mr. Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

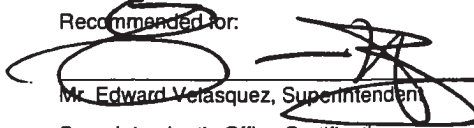
FROM: Kristin Olson,
 Director of Classified Personnel

SCHOOL/DEPARTMENT: Classified Personnel

AGENDA ITEM: Approval is Requested for the Attendance Incentive/Perfect Attendance Stipend for Classified Employees (CSEA/SEIU/Non-Represented Confidential and Supervisory) for Maintaining a Minimal Absence Record (use of two or less sick days per fiscal year) as per Contractual Obligation for the 2009-2010 Fiscal Year in the Amount of: \$250.00.

BACKGROUND INFORMATION: It is requested that the Board approve the Attendance Incentive/Perfect Attendance Stipend for classified employees (CSEA/SEIU/Non-represented confidential and supervisory) for the 2009-2010 school year (CSEA Contract, Article VIII, Section 8.5; SEIU Contract, Article VI, Section 6.5). The reason this item comes before the Board during the 2010-2011 fiscal year for services rendered during the 2009-2010 results from verification procedures, as some employees who apply for consideration are 12-month employees. Thus, the District must wait until the end of the fiscal year (i.e., June 30) to analyze applications and verify accuracy of data.

As per procedure, the implementation steps are as follows: (1) an informational correspondence is sent to classified employees along with an application (see attached), (2) employees who wish to be considered for the stipend must return the application by the application deadline, (3) a listing is established by Classified Personnel after reviewing the applications, (4) the listing is audited by Payroll to ensure the days claimed by the employees are officially reflected in the District payroll system. Employees who do not submit an application by the designated deadline are not considered for the stipend. Furthermore, this stipend only pertains to sick days; use of vacation does not impact receipt of the stipend. Lastly, in the past the District has awarded this stipend to classified non-represented and supervisory employees; however, the District is not obligated to award this stipend to such cohorts, as these employees are not covered under the classified employee contracts. It is recommended that if the District decides to eliminate this stipend for such cohorts it does so for the 2011-2012 year, not the 2010-2011 year, and if the District decides to move in this direct an informational announcement be provided to such affected employees.

☒ Renewal or Returning Contract/Item	☐ New Contract/Item
Financial Implications	☒ YES ☐ NO
Are funds for this item included in the 2009-10 budget?	☒ YES ☐ NO
\$ 250.00	Paid directly from employees' regular funding source
(Amount)	(Name of funding source and/or location)
Original budgeted amount\$	Balance after expenditure\$
Are additional staff positions requested?	☐ YES ☒ NO
Number of staff needed	Total cost of staff position(s)\$
Recommended for:	☒ Approval ☐ Denial
 Mr. Edward Velasquez, Superintendent	
Superintendent's Office Certification: _____	
Cert. Req. YES _____ No _____	



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1611 Fax (310) 635-5143

"The Best Shall Serve"

MEMO: Intra-District Correspondence

To: Peggy Webb, Payroll Supervisor
From: Regina Ramos, Sr. Personnel Specialist
Date: November 1, 2010
Subject: Perfect Attendance Incentive Stipend Eligibility

Listed below are the names and locations of employees who are requesting the Perfect Attendance Stipend. Please verify whether the following employees are eligible.

#	Name	Unit	Location	Days Absent	Payroll Verified
1.	Cervantes, Monica	SEIU	LMS	0	\$250.00

Perfect Attendance verified by Payroll Department.


Peggy Webb, Payroll Supervisor

11/1/10
Date



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1611 Fax (310) 635-5143

"The Best Shall Serve"

****Please Post and Distribute to ALL Permanent Classified Supervisory, CSEA, SEIU, and**
Confidential Employees**

MEMO: Intra-District Correspondence

To: All **PERMANENT** Classified Supervisory, CSEA, SEIU, and Confidential Employees
From: Kristin Olson, Director of Classified Personnel *Kristin Olson*
Date: May 21, 2010
Subject: **Annual Attendance Incentive/Perfect Attendance Stipend 2009/2010**

The Attendance Incentive/Perfect Attendance Stipend will be available to qualified permanent classified employees, who were employed by the District during the 2009/2010 fiscal year. Employees eligible to receive the Attendance Stipend must have been in permanent status during one of the periods below, in its entirety:

Eligibility Periods for <u>10-Month</u> Employees:	August 30, 2009 through June 11, 2010 OR August 30, 2009 through June 30, 2010 OR August 24, 2009 through June 22, 2010.
Eligibility Periods for <u>11-Month</u> Employees:	July 1, 2009 through June 30, 2010 OR August 3, 2009 through June 30, 2010
Eligibility Period for <u>12-Month</u> Employees:	July 1, 2009 through June 30, 2010

ATTENDANCE INCENTIVE FOR PERMANENT LOCAL 99 UNIT MEMBERS WILL BE AWARDED AS FOLLOWS:

0 Days absent will receive \$250.00
1 Day absent will receive \$200.00
2 Days absent will receive \$100.00

PERFECT ATTENDANCE STIPEND FOR CSEA UNIT MEMBERS, CONFIDENTIAL, and SUPERVISORY EMPLOYEES WILL BE AWARDED AS FOLLOWS:

0 Days absent will receive \$250.00
1 Day absent will receive \$150.00
2 Days absent will receive \$ 75.00

Application Process:

To apply for the Attendance Incentive/Perfect Attendance Stipend, you must complete the application information on the reverse side of this correspondence in its entirety and return it to the Classified Personnel Office no later than **Friday, July 9, 2010**. Forms submitted after the deadline date **will NOT be processed, as you will be considered to have missed the official deadline**. Your attendance records will be verified through the District's Official Payroll System. The anticipated date for stipend payments will be in September 2010; please **do not call** until after September. Please note that the following paid leave days are not considered missed days: (1) Local & Legal Holidays, (2) Vacation Time, (3) Floating Holiday(s), (4) Bereavement, (5) Compensation Time, and (6) Jury Duty.

C: Personnel Commissioners; Mr. Patrick Leier, Interim Superintendent; Cabinet; Sam Connor, SEIU Chief Steward; Herman Winslow, CSEA President; Classified Personnel Department; Payroll Department

PERSONNEL COMMISSION

BARBARA BATTLE, CHAIRPERSON JIM MORTON, VICE-CHAIRPERSON MARIA QUINONEZ, MEMBER

Application for Annual Attendance Incentive or Perfect Attendance Stipends 2009/2010
Employee Information

Employee Name:	LAST	FIRST
Current Job:	CLASSIFICATION TITLE	WORK LOCATION

Days you have been absent during 2009-2010 school year:

Please check ✓ next to the number of day(s) that you have been absent from work during the 2008/2009 school year:

___ 0 Days Absent	___ 1 Day Absent	___ 2 Days Absent
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Employee's Signature	Date
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PERSONNEL COMMISSION

BARBARA BATTLE, CHAIRPERSON JIM MORTON, VICE-CHAIRPERSON MARIA QUINONEZ, MEMBER

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong
Chief Business Official

DEPARTMENT: Business Services
Purchasing

AGENDA ITEM: REQUEST BOARD APPROVAL OF PURCHASE ORDER SCHEDULE

BACKGROUND INFORMATION:

Staff requests Board approval of Purchase Order Schedule 11-06 for the period of October 11, through October 22, 2010.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$1,298,037.52
(Amount)

Various
(Name of funding source and/or location)

Various
(Funding account number)

Original budgeted amount \$ _____ Balance after expenditure \$ _____

Are additional staff positions requested?

☐ YES

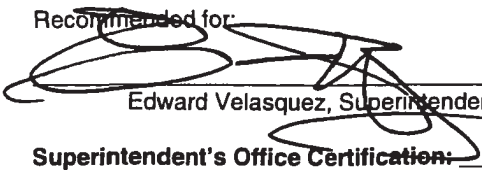
☐ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☐ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

BOARD LIST PURCHASE ORDER REPORT
 PRINTED BY FUND: FROM 10/11/10 TO 10/22/10

PO NUMBER	VENDOR NAME	DESCRIPTION	DEPT/SITE	FUND	FUND AMOUNT
FUND 01					
0000018866	LOZANO SMITH ATTORNEY AT LAW	LEGAL SERVICES	Districtwide	01.0	6,636.97
0000018869	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Hosler Middle School	01.0	2,000.00
0000018870	COMPLETE BUSINESS SYSTEMS	CONTRACTED SERVICES	Lynwood Middle School	01.0	3,000.00
0000018871	BAYTEK ENGINEERING	ENGINEERING SERVICES	Maint. Operations & Trans	01.0	4,195.00
0000018872	SOCAL UNIFORMS	UNIFORMS	Maint. Operations & Trans	01.0	10,000.00
0000018873	AIR FILTER DEPOT	AIR CONDITIONING SERV/SYS	Maint. Operations & Trans	01.0	500.00
0000018874	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Certificated Personnel	01.0	1,500.00
0000018875	GAMA CONTRACTING SERVICES	MAINTENANCE AGREEMENTS	Maint. Operations & Trans	01.0	5,200.00
0000018876	ACT SYSTEMS, LLC	DATA PROC MAINT AGREEMENT	Maint. Operations & Trans	01.0	3,165.00
0000018877	GALE SUPPLY	CUSTODIAL SUPPLIES	Undistributed	01.0	6,903.28
0000018878	BLICK ARTS MATERIALS	REFRIGERATION EQUIP/SERV	Lynwood High School	01.0	1,701.24
0000018879	COMPLETE BUSINESS SYSTEMS	OFFICE SUPPLIES	Lynwood High School	01.0	3,000.00
0000018880	HUFCOR CALIFORNIA	REPAIRS - OTHER	Maint. Operations & Trans	01.0	2,950.00
0000018881	JOHNSON LIFT/HYSTER	MAINTENANCE SUPP/EQUIP	Undistributed	01.0	500.06
0000018882	ATLANTIC CAR WASH	MISCELLANEOUS	Security	01.0	117.00
0000018883	LIBRARY VIDEO COMPANY	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	697.19
0000018884	SCIENCE KIT & BOREAL LAB	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	566.94
0000018884	SCIENCE KIT & BOREAL LAB	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	1,881.95
0000018885	U.S. POST OFFICE	MISCELLANEOUS	Districtwide	01.0	23,000.00
0000018886	BARNES & NOBLE INC	BOOKS	Lynwood High School	01.0	277.79
0000018887	OFFICE DEPOT	OFFICE SUPPLIES	Lynwood High School	01.0	1,337.08
0000018888	WESTERN GRAPHIX	PHOTOGRAPHIC SUPP/EQUIP	Hosler Middle School	01.0	161.33
0000018891	TOLEDO PHYSICAL EDUCATION	PHYSICAL EDUCATION SUP/EQ	Hosler Middle School	01.0	1,730.88
0000018892	WILLIAM V. MACGILL & CO.	OFFICE SUPPLIES	Lynwood High School	01.0	582.42
0000018893	HERFF JONES	AWARDS/CERTIFICATES	Cesar Chavez	01.0	807.15
0000018894	CREATIVE TIME SOLUTIONS	TIME CLOCKS/SYSTEM	Custodial	01.0	99.56
0000018895	VISUAL INFORMATION SYSTEMS CO	MAINTENANCE AGREEMENTS	Abbott Elementary	01.0	3,240.00
0000018896	JONES LUMBER	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	1,471.38
0000018897	SPICERS PAPER, INC.	PAPER/PAPERBOARD	Reprographics	01.0	3,321.48
0000018901	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Lynwood Middle School	01.0	618.05
0000018902	SEHI	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	245.62
0000018903	HOUGHTON MIFFLIN HARCOURT	INSTRUCTIONAL SUPPLIES	Special Education	01.0	107.56
0000018904	TONY TURPIN ASSOCIATES	MISCELLANEOUS	Districtwide	01.0	2,277.76
0000018904	TONY TURPIN ASSOCIATES	MISCELLANEOUS	Districtwide	01.0	3,922.00
0000018905	SOUTHLAND INDUSTRIES	REPAIRS - OTHER	Maint. Operations & Trans	01.0	14,856.00
0000018906	OFFICE DEPOT	OFFICE MACHINES SUP/SERV	Reprographics	01.0	197.28
0000018907	LOS ANGELES CO OFFICE OF EDUC	MISCELLANEOUS	Undistributed	01.0	996,206.00
0000018908	NETSUPPORT INC.	OFFICE SUPPLIES	Lynwood High School	01.0	1,530.20
0000018909	LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUPPLIES	Helen Keller Elementary	01.0	653.98
0000018910	LAKESHORE LEARNING MATERIAL	INSTRUCTIONAL SUPPLIES	Helen Keller Elementary	01.0	315.05
0000018912	HEWLETT-PACKARD CO.	COMPUTER SUPP/EQUIP	Controller	01.0	1,854.78
0000018913	FREY SCIENTIFIC	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	6,534.54
0000018913	FREY SCIENTIFIC	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	695.55
0000018914	SARGENT-WELCH/CENCO	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	307.05
0000018914	SARGENT-WELCH/CENCO	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	1,749.41
0000018915	PIEDMONT PLASTICS	GLASS/GLASS PRODUCTS	Maint. Operations & Trans	01.0	8,000.00
0000018917	VIATRON SYSTEMS, INC.	CONTRACTED SERVICES	Districtwide	01.0	8,925.00
0000018918	CLARK SECURITY PRODUCTS INC	LOCKS AND KEYS	Maint. Operations & Trans	01.0	4,775.44
0000018919	US BANK	BANKS	Districtwide	01.0	250.00
					1,144,564.97
FUND 12					
0000018889	SANTA ANA ZOO	FIELD TRIPS	Child Development	12.0	450.00
0000018890	SEHI	INSTRUCTIONAL SUPPLIES	Child Development	12.0	697.68
0000018898	DATA IMPRESSIONS, INC	OFFICE SUPPLIES	Child Development	12.0	324.87
					1,472.55

Agenda Report #11.1

Page 2 of 3

BOARD LIST PURCHASE ORDER REPORT
PRINTED BY FUND: FROM 10/11/10 TO 10/22/10

PO NUMBER	VENDOR NAME	DESCRIPTION	DEPT/SITE	FUND	FUND AMOUNT
FUND 13					
0000018864	CARL BUDDIG	FOOD PRODUCTS	Central Kitchen	13.0	25,000.00
0000018865	QUALITY AIRE	FOOD SERVICES SUPP/EQUIP	Central Kitchen	13.0	25,000.00
0000018867	POSITIVE PROMOTIONS	FOOD SERVICES SUPP/EQUIP	Central Kitchen	13.0	2,000.00
0000018868	SCHOOL LUNCH PRODUCTS	FOOD PRODUCTS	Central Kitchen	13.0	<u>100,000.00</u>
					152,000.00
				TOTAL	\$1,298,037.52

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong
Acting Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANTS SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of October 11, 2010 through October 22, 2010.

☒ Renewal Contract/Item

☐ New Contract/Item

Financial Implications

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

☒ YES

☐ NO

\$ Various

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount \$ _____ Balance after expenditure: \$ _____

Are additional staff positions requested?

☐ YES

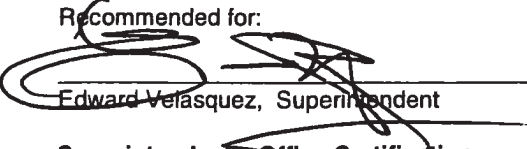
☒ NO

Number of staff needed: _____ Total cost of staff position(s) \$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: November 9, 2010
 TO: Edward Velasquez, Superintendent
 FROM: Business Services Division
 SUBJECT: Warrant Schedule for the period of October 11, 2010 through October 22, 2010

<u>FUNDS</u>	<u>AMOUNT</u>
1) General Fund (01)	
Commercial Warrants	\$ 1,136,274.41
Total General Fund	\$ 1,136,274.41
2) Adult Education Fund (11)	
Commercial Warrants	\$ 9,102.55
Total Adult Education Fund	\$ 9,102.55
3) Child Development Fund (12)	
Commercial Warrants	\$ 22,238.60
Total Child Development Fund	\$ 22,238.60
4) Cafeteria Fund (13)	
Commercial Warrants	\$ 385,895.89
Total Cafeteria Fund	\$ 385,895.89
5) Deferred Maintenance Fund (14)	
Commercial Warrants	\$ -
Total Deferred Maintenance Fund	\$ -
6) Building Fund (21)	
Commercial Warrants	\$ -
Total Building Fund	\$ -
7) Capital Facilities Fund (25)	
Commercial Warrants	\$ -
Total Capital Facilities Fund	\$ -
8) School Facilities Fund (35)	
Commercial Warrants	\$ -
Total School Facilities Fund	\$ -
9) Self-Insurance Fund (67)	
Commercial Warrants	\$ 292,152.56
Total Self-Insurance Fund	\$ 292,152.56
10) Scholarship Fund (73)	
Commercial Warrants	\$ -
Total Scholarship Fund	\$ -
11) Payroll Clearance Fund (76)	
Commercial Warrants	\$ 324,421.84
Total Payroll Clearance Fund	\$ 324,421.84
Total Warrants All Funds	\$ 2,170,085.85

DATE: November 9, 2010

TO: Edward Velasquez, Superintendent

FROM: Business Services Division

SUBJECT: Warrant Schedule for the period of October 11, 2010 through October 22, 2010

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

Issue Date	Amount
10/11/10	\$ 504,049.29
10/12/10	\$ 153,062.66
10/13/10	\$ 131,741.26
10/14/10	\$ 19,967.82
10/15/10	\$ 395,396.80
10/18/10	\$ 61,025.10
10/19/10	\$ 129,598.19
10/20/10	\$ 280,774.24
10/21/10	\$ 410,346.93
10/22/10	\$ 84,123.56
Total	\$ 2,170,085.85

For a more detailed account of specific District expenditures, please refer to page 3.

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong *P.W.*
Acting Chief Business Official

DEPARTMENT: Business Services
Purchasing

AGENDA ITEM: **REQUEST BOARD APPROVAL TO UTILIZE VARIOUS AGREEMENTS FOR GOODS AND SERVICES (PIGGYBACK)**

BACKGROUND INFORMATION:

Under the authority granted by the Public Contract Code, Sections 20118, 38110 and 38112, it is requested that the Board of Education authorize the Purchasing Department to utilize the following piggyback bid for the 2010-2011 school year:

1. Western States Contracting Alliance (WSCA) for Various Commodities
Vendors: Various Vendors and Agreement Terms (Effective Dates: Fiscal Years 2009-2014)

The County of Los Angeles has published a Commodity Agreement Listing for many of the products and materials that the District uses daily and periodically in the Educational and Business operations. These agreements will allow the District to use the economic buying power of the County.

2. County of Los Angeles Master Agreement Listing (for Various Commodities)
Vendors: Various Vendors and Agreement Terms (Effective Dates: Fiscal Years 2010 through 2014)
3. County of Los Angeles Contract No. MA-IS-43872-2 for Gasoline Fuel
Vendor: Falcon Fuels, Inc (**Effective Date:** April 1, 2009 through March 31, 2012)
4. County of Los Angeles Contract No. MA-IS-43943-1 for Gasoline Fuel (**For Purchase Volume Over 5,000 Gallons**)
Vendor: Falcon Fuels, Inc (**Effective Date:** April 7, 2009 through March 31, 2012)

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ _____ VARIOUS _____
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount \$ _____ Balance after expenditure \$ _____

Are additional staff positions requested?

☐ YES

☐ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☐ Approval

☐ Denial

[Signature]
Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. Yes _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL
☐ CLOSED SESSION ☒ OPEN SESSION

☐ INFORMATION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong
Acting Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: REQUEST APPROVAL OF 2010-11 REVOLVING CASH FUND REPORT #2
FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH OCTOBER 28, 2010

BACKGROUND INFORMATION:

Staff requests approval of 2010-11 Revolving Cash report #2 for the period of October 1, 2010 through October 28, 2010.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$16,666.82
(Amount)

Various
(Name of funding source and/or location)

Various
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

MEMORANDUM**ACTION**

October 29, 2010

TO: Edward Velasquez, Superintendent

FROM: Peter Wong, Acting Chief Business Official

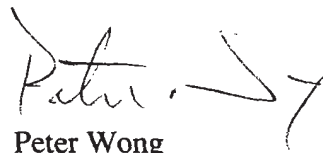
SUBJECT: Report of Revolving Cash Fund # 2 (FY 2010/2011)

I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period October 1, 2010 through October 28, 2010, and recommend that the Board ratify these expenditures:

<u>EXPLANATION</u>	<u>AMOUNT</u>
Instructional Supplies:	\$ -
Other Instructional Supplies:	\$ 3,874.14
Other Operating Exp: Quantum Management, Professional Fees*	1,127.00
Rotary Club of Lynwood*	150.00
Domino Events, CAASFEP Conference*	2,340.00
La Quinta Resort (lodging), CAASFEP Conference*	876.17
Maria Villarreal, Mileage Reimbursement	11.25
Yolanda Vega, Mileage Reimbursement	40.10
Angeli Villaflor, Mileage Reimbursement*	437.03
PCASC Treasurer, Membership Dues*	40.00
Tony Turpin Associates, Printing & Mailing Services	6,199.76
U.S. Department of the Treasury, Medicare Fines	142.52
Alexander Gutierrez, Mileage Reimbursement	16.60
Lisa E. Cole, Mileage Reimbursement	21.30
Maria Alvarado, Mileage Reimbursement	524.00
Michelle Talamantes, Mileage Reimbursement	19.50
Other Supplies:	\$ 847.45
Categorical Instructional Supplies:	\$ -
Categorical Other Instructional Supplies:	\$ -
TOTAL	<u>\$ 16,666.82</u>

Prior Board Approved Items*

Approved for presentation to the
Board of Education: November 9, 2010


Peter Wong
Acting Chief Business Official

Edward Velasquez

Secretary to the Board

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL
☐ CLOSED SESSION ☒ OPEN SESSION

☐ INFORMATION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong *pw*
Acting Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: REQUEST APPROVAL OF RECORD OF COLLECTIONS FOR THE PERIOD
OF SEPTEMBER 28 THROUGH OCTOBER 25, 2010

BACKGROUND INFORMATION:

Staff requests approval of 2010-11 Record of Collection report #2 for the period of September 28, 2010 through October 25, 2010.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$502,834.34
(Amount)

Various
(Name of funding source and/or location)

Various
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for

☒ Approval

☐ Denial

[Signature]
Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

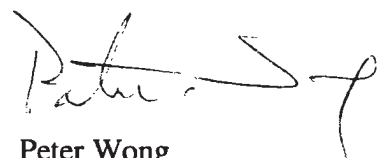
The following is a list of receipts issued by the Accounting Department during the period of September 28, 2010 to October 25, 2010 and covers moneys received by the Accounting Department. I hereby certify that these collections have been forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Explanation	Amount
36744	Michael B's Food Products	Rebates	\$28.92
36745	City of Lynwood	Food Services	\$23,268.15
36746	IPS	Rebates	\$6.05
38382	Lynwood High School	Library Books	\$24.46
38383	Lynwood High School	Library Books	\$27.90
38384	Lynwood High School	Textbooks	\$342.94
38385	Lynwood High School	Textbooks	\$300.62
38386	Lynwood High School	Textbooks	\$346.64
38387	Geraldine Rescinito	Fingerprints	\$32.00
38387	Mary L. Willis	Fingerprints	\$32.00
38387	Terry Lyn Phillips	Fingerprints	\$32.00
38388	Field Account (L. Kennedy-king)	Records	\$15.00
38389	Eugenia Sung	Cobra	\$1,071.71
38390	Dolores Ramirez	Cobra	\$429.86
38391	Lilia Tellaeche	Cobra	\$429.86
38392	La Rhonda Scott	Cobra	\$132.50
38393	Bank Fees (David S. De La Cruz)	Bank Fees	\$5.50
38393	David De La Cruz	Cobra	\$132.50
38394	Maxim Healthcare Services	Reimbursement (Duplicate Payment)	\$598.50
38395	Tristar Risk Management	Salary Continuance	\$1,409.56
38395	Tristar Risk Management	Salary Continuance	\$1,973.38
38395	Tristar Risk Management	Salary Continuance	\$1,916.02
38395	Tristar Risk Management	Salary Continuance	\$359.43
38395	Tristar Risk Management	Salary Continuance	\$261.00
39431	ASB - LMS	Bus for Field Trip	\$600.00
100000	ASCIP (R. Roxas)	Lincoln Playground Equip Replacement	\$9,990.00
100001	State of California	Medi-Cal Deposit Fund	\$17,499.75
100002	Joyce Small	Fees - LEAP Parents	\$10.00
100003	Kimberly Beasley	Fees - LEAP Parents	\$8.00
100004	Martha Ramos	Lost Keys	\$11.00
100005	Obed Romero (Premier Youth soccer League)	Facilities fees - LMS	\$200.00
100006	Maria Alvarado	Public Record Copy Fees	\$2.25
100007	FHS - Juan Abarca	Facilities fees - FHS	\$240.00
100008	FHS - Juan Abarca	Facilities fees - FHS	\$360.00
100009	State of California	Medi-Cal Deposit Fund	\$178.81
100010	Roosevelt PTA	Bus for Knott's Field Trip	\$300.00
100011	State of California	Medi-Cal Deposit Fund	\$0.48
100012	Obed Romero (Premier Youth soccer League)	Facilities fees - LMS	\$200.00
100013	Obed Romero (Premier Youth soccer League)	Facilities fees - LMS	\$200.00
100014	Target	Donation for LHS	\$466.75
100015	AT&T	Reimbursement for E-Rate (Discounts)	\$5,845.35
100016	FHS - Larry Reed	Bus for UCLA Field Trip	\$360.00
100017	Joaquin Mesinas	Public Record Copy Fees	\$7.50
100018	Void	Void	\$0.00

100040	Caitlin V. Murphy	Cobra	\$27.18
100041	Caitlin V. Murphy	Cobra	\$132.50
100042	Anjanette Navarro	Cobra	\$11.50
100043	Maria Custodio	Cobra	\$1,135.24
100044	Kimberly Brown	Cobra	\$1,076.82
100045	Pepsi (Bottling Group LLC-FSV)	Donation for Helen Keller Elementary	\$66.70
100046	Pepsi (Bottling Group LLC-FSV)	Donation for Helen Keller Elementary	\$70.68
100047	Pepsi (Bottling Group LLC-FSV)	Donation for Lindbergh Elementary	\$68.72
100048	Target	Donation for Lincoln Elementary	\$106.92
100049	Target	Donation for Abbott Elementary	\$166.03
100050	Target	Donation for Helen Keller Elementary	\$128.81
100051	Target	Donation for Roosevelt Elementary	\$197.57
100052	Alliance of School for Cooperative Ins	Reimbursement - District Vehicle	\$1,263.28
100053	Tristar Risk Management	Salary Continuance	\$261.00
100054	ASB - LMS	Discipline Account Closed	\$138.89
100055	Target	Donation for Firebaugh High	\$36.20
100056	Pepsi (Bottling Group LLC-FSV)	Donation for Firebaugh High	\$85.26
100057	AC Green Youth Foundation, Inc	Donation for Firebaugh High	\$250.00
100058	Joan S. McFarland	Cobra	\$361.28
100059	Marlene Flores	Cobra	\$429.86
100060	Elizabeth Lomeli	Cobra	\$300.90
100061	Ruth A. Rodriguez	Cobra	\$78.41
100062	Ruth A. Rodriguez	Cobra	\$78.41
100063	Glen Jones	Cobra	\$37.88
100063	Glen Jones	Cobra	\$2.12
100064	David De La Cruz	Cobra	\$159.68
100064	David De La Cruz	Cobra	\$0.32
100065	Gudiel Crosthwaite	Fingerprints	\$32.00
100066	Tristar Risk Management	Salary Continuance	\$1,973.38
100066	Tristar Risk Management	Salary Continuance	\$1,916.02
100066	Tristar Risk Management	Salary Continuance	\$296.00
100067	ASB - LHS	Student Store Salary	\$463.72
100068	Najeebul Hasan	STRS Reimbursement	\$542.44
100069	Anne Mattessich	Cobra	\$423.83
100070	La Rhonda Scott	Cobra	\$150.45
100071	Tina Davis-Fernandes	Cobra	\$26.38
100072	Corina Franco	Cobra	\$423.83
100073	Nathan Hirsch	Cobra	\$534.94
100074	State of California	EDD Tax Overpayment	\$69,387.37
100075	RSP & Associates	Copies	\$15.00
100076	Tristar Risk Management	Salary Continuance	\$49.81
100076	Tristar Risk Management	Salary Continuance	\$1,062.66
100076	Tristar Risk Management	Salary Continuance	\$261.00
100076	Tristar Risk Management	Salary Continuance	\$66.42
100077	Craig McCullough	Fingerprints	\$32.00
100077	Dean Tolliver	Fingerprints	\$33.00
100077	Gary Lenoir	Fingerprints	\$32.00
100077	Jackie Phillips	Fingerprints	\$32.00
100077	Jackie Phillips	Fingerprints	\$32.00
100077	John Washington	Fingerprints	\$32.00
100080	State of California	Breakfast/Lunch Program	\$36,699.92

100081	City of Lynwood	Food Services	\$19,874.40
100082	State of California	Food Program	\$277,607.95
100083	State of California	Food Program	\$13,220.90
100084	Schwan's Food Service, Inc	Rebates	\$1,284.37
			<u>\$502,834.34</u>

Approved for presentation to the
Board of Education : November 9, 2010



Peter Wong
Acting Chief Business Official

Edward Velasquez
Secretary to the Board

DISCUSSION

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ CLOSED SESSION ☒ OPEN SESSION

☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education BOARD MEETING DATE: November 9, 2010
FROM: Edward Velasquez SCHOOL/DEPARTMENT: Superintendent's Office
Superintendent

AGENDA ITEM: RESOLUTION NO. 10-11/18
OF THE GOVERNING BOARD OF THE LYNWOOD UNIFIED
SCHOOL DISTRICT PERTAINING TO THE PETITION FOR
THE PINNACLE CHARTER ACADEMY

BACKGROUND INFORMATION:

Resolution No. 10-11/18 pertaining to the Petition for the
Pinnacle Charter Academy.

☐ New Contract/Item ☒ Renewal Contract/Item

Financial Implications

Are funds for this item included in the 2010-11 Budget?

☐ Yes ☐ No ☒ NA
☐ Yes ☐ No ☒ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount \$ N/A

Are additional staff positions requested?

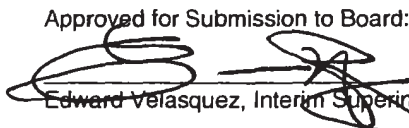
Balance after expenditure: \$ N/A

☐ Yes ☐ No ☒ NA

Number of Staff needed N/A

Total cost of staff position(s) \$ N/A

Approved for Submission to Board: ☒ Approval ☐ Denial


Edward Velasquez, Interim Superintendent

Certification Requested Yes x No

Superintendent's Office Certification: _____

1 RESOLUTION NO. 10-11/18

2
3 **RESOLUTION OF THE LYNWOOD UNIFIED SCHOOL DISTRICT PERTAINING**
4 **TO THE PETITION FOR THE PINNACLE CHARTER ACADEMY**

5 **WHEREAS**, Part 26.8, of Division 4 of Title 2 of the California Education Code
6 commencing with Section 47600 provides a scheme for the formation, operation, funding and
7 regulation of charter schools in the State of California;

8 **WHEREAS**, on September 2, 2010, a petition was submitted to the Lynwood Unified
9 School District ("District") by Ingenium Schools ("Proponent") for a charter school known as
The Pinnacle Charter Academy ("Petition");

10 **WHEREAS**, on September 28, 2010, the Governing Board of the Lynwood Unified
11 School District conducted a public hearing on the Petition pursuant to Education Code Section
12 47605(b) at which public input was heard and the Governing Board considered the level of
support for the Petition by teachers employed by the District, other employees of the District and
13 parents;

14 **WHEREAS**, the staff of the Lynwood Unified School District reviewed the Petition for
15 this charter school and prepared departmental staff reports regarding issues, concerns and
deficiencies contained in the Petition ("Staff Reports") which are attached hereto as exhibits to
this Resolution and made a part hereof by this reference;

16 **WHEREAS**, the staff of the District held multiple meetings with the Proponents of the
17 Petition to address District concerns and engage in a cooperative dialogue regarding the Petition;

18 **WHEREAS**, the District and Proponents agreed to an extension in accordance with
19 Education Code Section 47605(b) in order to continue dialogue regarding concerns and noted
deficiencies in Petition;

20 **WHEREAS**, the Governing Board of the Lynwood Unified School District reviewed the
21 Petition, considered the Staff Reports and the information therein and the input from the public
22 and testimony received at the prior public hearing on September 28, 2010 and at its regular
meeting on November 9, 2010.

23 **NOW, THEREFORE, THE GOVERNING BOARD OF THE LYNWOOD**
24 **UNIFIED SCHOOL DISTRICT DETERMINES, FINDS AND RESOLVES AS**
25 **FOLLOWS:**

26 1. The foregoing recitals are true and correct, and are incorporated herein by this
27 reference.
28

1 2. The Petition does not constitute a qualified petition pursuant to Education Code
2 Section 47605(a)(1)(B).

3 (1) The Petition is not signed by the requisite number of credentialed teachers.
4 The Petition is signed by sixteen individuals in addition to the lead petitioner who identify
5 themselves as credentialed teachers, with either single subject or multiple subject credentials.
6 In reality, as confirmed by the California Commission on Teacher Credentialing ("CTC") as of
7 the date of this Resolution and as substantiated and evidenced by the printouts from the CTC
8 website attached hereto as Exhibit "A," and incorporated herein by this reference, four signators
9 hold no credential and are not listed on the CTC website and one signor only holds a 30 day
10 permit. Of the eleven signors holding credentials, ten of the signors currently hold preliminary
11 credentials issued within the last two years, and one signor only holds an internship credential.

12 (2) The Petition does not include a prominent statement that the teachers signing
13 the petition are meaningfully interested in teaching at the charter school. While a statement of
14 meaningful interest is contained on the signature page, the Petition is devoid of any information
15 that the teachers who signed the petition are genuinely meaningfully interested in teaching at the
16 charter school. Further, the District's staff was unable to verify the intent of any of these
17 teachers to work at the charter school. The Petition contains no written commitment with those
18 who signed the petition to be employed as teachers for the charter school.

19 (3) The Petition also does not provide an employment estimate for teachers
20 during the school's first year of operation to base the requisite number of signatures required to
21 sign the petition in order to validate the Petition in accordance with Education Code
22 47605(b)(3).

23 3. The proposed charter school presents an unsound educational program for the
24 pupils to be enrolled based upon the following specific facts and the educational program
25 components set forth in the Petition and fails to comply with the requirements of Education
26 Code Section 47605 (b)(5)(A):

27 (1) The Petition demonstrates a lack of a basic understanding of the
28 identification, assessment, and provision of special education and related services under the
Individuals with Disabilities in Education Act ("IDEA"). The budget, as submitted, is
insufficient to properly serve even a very few students with significant special education needs
and services.

(2) Demographic assumption are solely based on the existing student population
at Lugo Elementary and not general District elementary student data. This is incongruent with
the proposed student population. Therefore, the proposed student demographic data
assumptions are inaccurate and flawed because the charter sought is not a charter conversion. If
the petition is intending to be based on a charter conversion model, the Petition fails to include
the required signatures of 50% of existing school teachers as required by Education Code
Section 47605(a)(2).

1 (3) Academic achievement data provided in support of the Petition is inaccurate
2 for assumption purposes. Data provided is limited to current Lugo Elementary students and not
3 District elementary students. Additionally the data provided fails to indicate the basis for
assumptions provided (i.e. test results, or other measurable bases).

4 (4) Petition fails to address the diverse program needs of prospective students
5 and is solely based on limited and out dated Lugo Elementary data.

6 (5) The Petition fails to specify the role of the teacher in defining the goals of the
7 students, creating action plans etc.; the petition also fails to include a process or structure for the
implementation of the same.

8 (6) The Petition makes numerous references to a "data notebook" to meet
9 multiple program and educational requirements. The Petition fails to include a description of
10 the proposed "data notebook," its contents and the application of its contents to implement and
satisfy educational requirements.

11 (7) The Petition fails to make reference to student grouping in order to address
12 individual student needs. The Petition references "student leveling," but fails to define how
13 leveling or grouping will occur (i.e. will students be grouped or leveled heterogeneously or
homogenously). Additionally, the Petition only references entrance testing and fails to indicate
models or programs for subsequent testing.

14 (8) The Petition fails to address what specific strategies will be used to meet the
15 needs for all students, including gifted, EL and special education students which are specifically
omitted.

16 (9) The Petition fails to include examples of specific instruction strategies or
17 provide individual instruction strategies to ensure that EL students and students with special
18 needs will have access to legally mandated educational programs.

19 (10) The Petition fails to include a description of a "typical day" at the charter
20 school. The Petition includes a student narrative, but fails to set forth details regarding the
program aspects and requirements of a typical day at the proposed charter school.

21 (11) The Petition fails to address in any respect compliance with Education Code
22 Section 51210 requirements for physical education and fails to include the requisite number of
minutes for physical education in the school calendar and daily schedule.

23 (12) The Petition fails to describe with sufficiency the proposed teaching
24 methodologies and programs set forth in the petition, and merely references by name its own
25 proprietary programs and learning systems (RSM) (ICLS) etc. without providing any specificity
or detail in order to evaluate the sufficiency of the programs.

26 (13) The scope and sequence of skills to be taught across the grade levels and the
27 different subjects the school plans to teach are absent from the Petition.
28

1 (14) The Petition fails to indicate how the proposed curriculum and programs
2 address and satisfy California Content Standards.

3 (15) The Petition fails to indicate how the proposed teaching methodologies and
4 instructional programs address the needs of the targeted student population.

5 (16) The Petition does not provide any evidence that the proposed instructional
6 program has been successful with similar student populations and/or will be successful with the
7 charter's targeted population.

8 (17) The Petition fails to include information on how the charter will recruit
9 teachers who are qualified to deliver the proposed instructional program.

10 (18) The Petition fails to include information regarding professional
11 development to ensure that teachers have the skills to deliver the proposed instructional
12 program. This is especially important because all meaningfully interested teachers who signed
13 the petition only have preliminary credentials.

14 (19) The academic calendar contained in the Petition fails to indicate a rationale
15 for allocation of instructional time to different subject matter areas.

16 (20) The Petition fails to identify how the proposed instructional program will
17 meet the needs of English Learners.

18 (21) The Petition fails to identify how the proposed instructional program will
19 meet the needs of socioeconomically disadvantaged students.

20 (22) The Petition fails to identify how the proposed instructional program will
21 meet the needs of gifted students.

22 (23) The Petition fails to identify how the proposed instructional program will
23 meet the needs of students achieving below grade level.

24 (24) The Petition refers to a academic support program for low achieving
25 students without the provision of funding or staffing for the program.

26 (25) The Petition fails to identify how the proposed instructional program will
27 meet the needs of students with disabilities.

28 (26) The Petition fails to identify how the proposed instructional program will
meet the needs of special education students.

(27) The Petition fails to identify how the school will conduct outreach to recruit
students with disabilities.

(28) The Petition fails to indicate who will deliver special education instruction
and provide related services.

1 (29) The Petition fails to include an implementation plan for the school's
2 instructional program.

3 (30) The Petition fails to include a timeline for implementation of various
4 components of the school's instructional program.

5 (31) The Petition fails to describe the role of the teacher.

6 (32) The Petition fails to include any provision of time for teacher planning and
7 preparation. Additionally, there is no structure for teachers to develop common, standards
8 based assignments, assessments or benchmarks.

9 (33) The Petition fails to include teacher collaboration and training information.

10 (34) The Petition fails to include a description and/or example of the "flexible
11 learning strategies" proposed.

12 (35) The Petition fails to indicate how EL students will receive daily required
13 ELD instruction and fails to include any information regarding ELD instruction for the school.

14 (36) The Petition fails to identify how proficiency levels will be established.

15 (37) The Petition fails to indicate the process by which curriculum, educational
16 materials and instructional activities are to be selected and the criteria for the same.

17 (38) The instructional program is not aligned to California State Content
18 Standards.

19 (39) The Petition fails to set forth a legally compliant and detailed educational
20 program for special education, conveying an understanding and program to comply with
21 regulations concerning special education.

22 (40) The Petition fails to include any information on how the curriculum will be
23 modified or adapted for special education students.

24 (41) The Petition fails to indicate what type of special education resources or
25 programs will be offered.

26 (42) Additionally, the Petition fails to address the deficiencies, issues and
27 concerns raised in the Staff Reports provided by the District Departments of Curriculum and
28 Instruction and Special Education attached hereto as Exhibits "B" and "C" respectively and
incorporated herein by this reference.

4. The proposed charter school presents an unsound educational program for the
pupils to be enrolled based upon the following specific facts and the educational program

1 components set forth in the Petition and fails to comply with the requirements of Education
2 Code Section 47605 (b)(5)(B) regarding measurable student outcomes.

3 (1) The Petition fails to list measurable student outcomes and the proposed basis
4 for the same.

5 (2) The Petition fails to list or indicate how the assessment tools will be used
6 and how measurements derived from the testing will be utilized. The Petition indicates that the
7 elementary students will track their own individual assessments.

8 (3) The Petition fails to indicate how measurable pupil outcomes will be
9 identified. Additionally, the petition fails to demonstrate how all pupils will demonstrate that
10 they have attained the skills, knowledge and attitudes specified as goals in the school's
11 educational program.

12 5. The proposed charter school presents an unsound educational program for the
13 pupils to be enrolled based upon the following specific facts and the educational program
14 components set forth in the Petition and fails to comply with the requirements of Education
15 Code Section 47605 (b)(5)(C) regarding the method by which student outcomes will be
16 measured.

17 (1) The Petition fails to provide specifics as to how the charter will measure
18 student outcomes.

19 (2) The Petition fails to provide, beyond a list of assessment tools, a method or
20 plan for utilizing the assessment data to drive instruction as part of the educational process and
21 program.

22 6. The Petition does not contain a reasonably comprehensive description of the
23 governance structure of the school, including, but not limited to, the process to be followed by
24 the school to ensure parental involvement in accordance with Education Code Section 47605
25 (b)(5)(D).

26 (1) The Petition fails to include by-laws and articles of incorporation for the
27 nonprofit public benefit corporation associated with the Petition.

28 (2) The Petition references by-laws for another charter school, not associated
with the petition and fails to included the referenced documents in the Petition.

(3) The Petition fails to specify when the governing board will meet and how
often the board will meet.

(4) The Petition fails to address the manner of posting meeting notices and
agendas, distribution of agendas and the recording of governing board actions. Additionally, the
Petition fails to include any assurances of record retention in accordance with applicable law.

1 (5) The Petition fails to indicate how appointments to the board will be made
2 and the process for the same.

3 (6) The Petition fails to include any information on parental involvement for
4 non-english speaking parents.

5 7. The Petition does not contain a reasonably comprehensive description of the
6 qualifications to be met by individuals to be employed by the school in accordance with
Education Code Section 47605 (b)(5)(E).

7 (1) The Petition fails to assure that the school will maintain current copies of all
8 teacher credentials and maintain the same for inspection.

9 (2) The Petition fails to set forth a procedure for the monitoring of teacher
10 credentials.

11 (3) The Petition fails to provide assurance that the school will comply with
12 NCLB requirements for teachers and paraprofessionals.

13 (4) The petition fails to include any assurance of employee compliance with
14 AB346, Ed. Code 45125.01, 44237 and 49024.

15 (5) Additionally, the Petition fails to address the deficiencies, issues and
16 concerns raised in the Staff Reports provided by the District Department of Human Resources
17 attached hereto as Exhibit "D" and incorporated herein by this reference.

18 8. The Petition does not contain a reasonably comprehensive description of the
19 procedures that the school will follow to ensure the health and safety of pupils and staff,
20 including compliance with Education Code Section 44237, as provided for in Education Code
21 Section 47605 (b)(5)(F).

22 (1) The Petition fails to include a health and safety plan for the school.

23 (2) The Petition fails to include any health and safety information for the
24 proposed facility.

25 (3) The Petition fails to indicate that school staff will be trained on safety in
26 accordance with applicable law.

27 9. The Petition does not contain a reasonably comprehensive description of the
28 admission requirements required by Education Code Section 47605 (b)(5)(H).

(1) The Petition fails to describe the efforts the school will employ to recruit
academically low-achieving, economically disadvantaged students and students with disabilities.

10. The Petition does not contain a reasonably comprehensive description of the
financial audit provisions required by Education Code Section 47605 (b)(5)(I).

1 (1) The Petition fails to set forth the manner in which audit exemption and
2 deficiencies shall be resolved, and only provides that such items "would be to the satisfaction of
3 LUSD" without setting forth the required protocol for the same.

4 11. The Petition does not contain a reasonably comprehensive description of student
5 suspension and expulsion procedures as required by Education Code Section 47605 (b)(5)(J).

6 (1) The Petition fails to address the issue of interim placement for expelled
7 students and a procedure for the same.

8 (2) The Petition fails to identify the evidence standard to be used in expulsion
9 matters.

10 12. The Petition does not contain a reasonably comprehensive description of the
11 rights of any employee of the school district upon leaving the employment of the school district
12 to work at the charter school, and the rights of return to the school district after employment at
13 the charter school in accordance with Education Code Section 47605(b)(5)(M).

14 (1) Petition fails to outline the rights of current LUSD employee rights
15 consistent with current collective bargaining agreements relating to the terms and conditions
16 under which District employees may be employed at the charter school and return to
17 employment at the District after working at the charter school.

18 13. The Petition does not contain a reasonably comprehensive description of the
19 procedures to be followed by the charter school and the entity granting the charter to resolve
20 disputes regarding the charter in accordance with Education Code Section 47605 (b)(5)(N).

21 (1) Petition fails to include any District required language regarding dispute
22 resolution, and fails to contain the requisite dispute provisions required by Education Code
23 Section 47605(b)(5)(N).

24 14. The Petition does not contain a reasonably comprehensive description of the
25 employer status and collective bargaining provisions required by Education Code Section 47605
26 (b)(5)(O).

27 (1) The Petition is unclear as to EERA collective bargaining issues, it contains a
28 statement as to being the exclusive public employer, but incongruently classifies all positions as
at-will positions in the employee handbook incorporated into the Petition.

15 15. The Petition does not contain a reasonably comprehensive description of the
16 procedures to be used if the charter school closes in accordance with Education Code Section
17 47605 (b)(5)(P).

18 (1) The Petition fails to address plans for disposing of educational monies and
19 funds such as compensatory education funding upon the closing of the charter school.

1 (2) The Petition indicates that the charter will keep any and all funding received,
2 regardless of source. Additionally, the petition indicates that it will retain rights to all
3 leaseholds subsequent to the closure, when it plans to utilize occupied school property under a
4 Proposition 39 application.

5 16. The Petition does not contain a reasonably comprehensive description of the
6 financial requirements established by Education Code Section 47605 (d)(3)(g).

7 (1) The Petition budget and financials assumes without basis that 100% of the
8 projected charter school students will be ED and ELL students. On page 18 of the Petition,
9 under the section "Addressing the Needs of Targeted Student Population," the petitioner
10 incongruently advances that only 48% of the students projected are either ED or ELL students.

11 (2) Additionally, since admission to the proposed charter school is based on
12 application and lottery, there is no way to project the percentage of ED and ELL students who
13 will attend, therefore including financial assumptions that 100% of students will be ED/ELL
14 highlights the flawed budgeting assumptions made by the petitioners.

15 (3) The proposed revenue projected is inaccurately calculated and is based on
16 inaccurate attendance figures assuming greater than projected attendance in order to arrive at
17 budgeted numbers.

18 (4) Petition fails to provide enough detail to evaluate the reasonableness of the
19 budget and fails to disclose the assumptions contained therein.

20 (5) The Petition fails to include any budgeted costs for special education or
21 dedicated amounts for any costs related to the same.

22 (6) The Petition asserts that the charter will offer "market" rate salaries and
23 student teacher ratios. As highlighted in the attached report from the District Chief Business
24 Official attached hereto as Exhibit "E," the ratios and amounts proposed by the charter
25 proponent are not based on "market" rates as proposed.

26 (7) Descriptions of revenues and personnel costs do not provide a reasonable
27 comprehensive fiscal plan.

28 (8) Additionally, the Petition fails to address the deficiencies, issues and
concerns raised in the staff reports provided by the District Chief Business Official attached
hereto as Exhibit "E" and incorporated herein by this reference.

17. The Petition is denied based on the foregoing findings.

///

///

1 **This resolution is hereby adopted on November 9, 2010 at Lynwood, California.**

2

3 **Lynwood Unified School District Governing Board**

4

5 By: _____

6 Jose Solache
7 Board President

8

9

By: _____

10 Maria Lopez
11 Board Clerk

12

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EXHIBIT "A"



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Details of Selected Credential

Name: LEAL, CRISTINA CARMEN

Document Title Emergency 30-Day Substitute Teaching Permit

Document Number 101055858

Authorization Code(s) P30

This permit authorizes the holder to serve as a substitute teacher for not more than thirty days for any one teacher during a school year in grades twelve and below, including preschool, and in classes organized primarily for adults. The holder may serve on this permit in any county in which the document is registered provided the employing agency has a statement of need on file for the school year.

Renewal Code(s) P30

To renew this permit, the holder needs to submit an application and fee through his or her employing school district or county office of education, or directly to the Commission.

Issuance Date 02/01/2010

Expiration Date 02/01/2011

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Details of Selected Credential

Name: BURRIS, RICH COREY

Document Title Internship Multiple Subject Teaching Credential

Document Number 090225733

Authorization Code(s) R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

R242

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

Renewal Code(s) R17

This internship credential may not be renewed. To continue to serve in a position authorized by this credential the holder must receive a formal recommendation from the supervising college or university for the preliminary or clear credential which authorizes this service.

Issuance Date 08/07/2009

Expiration Date 09/01/2011

Authorized Subject(s) General Subjects (Examination)

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Details of Selected Credential

Name: FITTS, NADRA MARTS

Document Title Preliminary Multiple Subject Teaching Credential

Document Number 090236018

Authorization Code(s) R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

Renewal Code(s) REL

The holder must earn a California English learner authorization.

RS2

The holder must earn a masters degree (or the equivalent in semester units) from a regionally accredited college or university or 150 clock hours of activities that contribute to his or her competence, performance, and effectiveness in the education profession, and that assist the holder in meeting or exceeding the California Standards for the Teaching Profession.

Issuance Date 08/18/2009

Expiration Date 09/01/2014

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Details of Selected Credential

Name: OUM, SOTHAVY

Document Title Preliminary Single Subject Teaching Credential

Document Number 090136715

Authorization Code(s) R142

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in single-subject-matter (departmentalized) courses as authorized on this document. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

R15

This document authorizes the holder to teach the subject area(s) listed in grades twelve and below, including preschool, and in classes organized primarily for adults.

Renewal Code(s) R141

This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved Induction program including Verification of Completion by the program sponsor.

Issuance Date 06/13/2009

Expiration Date 07/01/2014

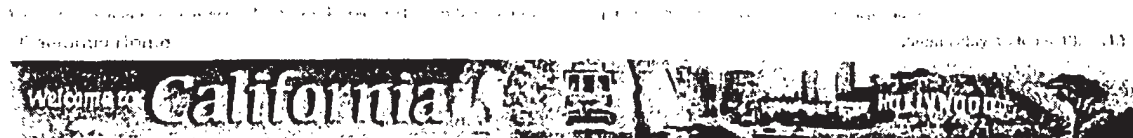
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Details of Selected Credential

Name: OUM, SOTHAVY

Document Title Preliminary Multiple Subject Teaching Credential

Document Number 101099278

Authorization Code(s) R242

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

Renewal Code(s) R14I

This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved Induction program including Verification of Completion by the program sponsor.

Issuance Date 01/14/2010

Expiration Date 02/01/2015

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Details of Selected Credential

Name: KUMAR, JAGPIRIA C.

Document Title	Preliminary Multiple Subject Teaching Credential
Document Number	090153681
Authorization Code(s)	R2M This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day. R242 This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.
Renewal Code(s)	R14I This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor.
Issuance Date	06/16/2009
Expiration Date	07/01/2014
Authorized Subject(s)	General Subjects (Examination)

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Selected Credential Held

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Details of Selected Credential

Name: LOPEZ-ARMENTA, ARLETA

Document Title Preliminary Multiple Subject Teaching Credential

Document Number 080108110

Authorization Code(s) R242

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

Renewal Code(s) R14I

This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor.

Issuance Date 04/29/2008

Expiration Date 05/01/2013

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Details of Selected Credential

Name: HUELAR, SHEENA MARIE

Document Title	Preliminary Multiple Subject Teaching Credential
Document Number	080157688
Authorization Code(s)	R2M This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day. R242 This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.
Renewal Code(s)	R14I This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor
Issuance Date	06/25/2008
Expiration Date	07/01/2013
Authorized Subject(s)	General Subjects (Examination)

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Details of Selected Credential

Name: SHARP, DEJANAE CHERIE

Document Title Preliminary Multiple Subject Teaching Credential

Document Number 101163128

Authorization Code(s) R242

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

Renewal Code(s) R14I

This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor.

Issuance Date 06/12/2010

Expiration Date 07/01/2015

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Details of Selected Credential

Name: TAVERA, MARBELLA

Document Title	Preliminary Multiple Subject Teaching Credential
Document Number	081129288
Authorization Code(s)	R242 This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3. R2M This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.
Renewal Code(s)	R14I This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor.
Issuance Date	12/17/2008
Expiration Date	01/01/2014
	General Subjects (Examination)

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Details of Selected Credential

Name: KUMDE, DAQWADEE

Document Title Preliminary Multiple Subject Teaching Credential

Document Number 000174365

Authorization Code(s) R2M

This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to learn teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

R242

This document authorizes the holder to provide the following services to English learners: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed. This authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

SMAB

This credential authorizes the holder to teach only the subject matter content typically included for the introductory subject or subjects listed, in curriculum guidelines and textbooks approved for study in grades 9 and below to students in preschool, kindergarten, grades 1-12, or in classes organized primarily for adults

Renewal Code(s) R141

This credential may not be renewed. To qualify for the clear credential, the holder of this document must complete a Commission-approved induction program including Verification of Completion by the program sponsor.

Issuance Date 07/08/2008

Expiration Date 08/01/2013

Authorized Subject(s) General Subjects (Examination)

**Supplementary Authorized
Subject(s)** Introductory Social Science

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EXHIBIT "B"



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 BULLIS ROAD, LYNWOOD, CA 90262
(310) 886-1600

TO: Jose B Urias

FROM: Yesenia Fernandez

DATE: October 20, 2010

RE: Pinnacle Charter Petition

I conducted my review of the Pinnacle Charter Academy petition. Listed below are compliance issues and concerns as they relate to Issues of Curriculum and Instruction:

- **What is the role of the teacher in students' defining their goals, creating action plans etc.? How will this process be structured in the classroom?
"students will be leveled" will the students be grouped heterogeneously or homogenously? Why?**
- **How will PCA ensure that EL students & students with special needs have access to the same level of rigor that all students have?
What specific instructional practices will be used to differentiate instruction?**
- **What are examples of specific instructional strategies i.e. for note taking, cooperative learning etc.
What specific criteria will be used to determine program effectiveness? Are there benchmarks that are preset?**
- **What about teacher performance effectiveness? What are the benchmarks etc?
How will the formative assessments be generated? Will they be teacher created?
Will they be objective? How long?
How will the family communication section be utilized? Will there be specific criteria?**
- **How will PCA engage parents who do not speak English and who might be intimidated by school personnel so that they are engaged in these "partnerships?"**
- **What are some examples of how opportunities for "Building partnerships between students and other stakeholders...establish[ing] improvement theories..." will materialize/ be structured.**

- “overall data trends will be evaluated.. on a weekly basis regarding curricular adjustments and interventions...” How will data notebooks be used to support this? How will “interventions” be structured?
- What will the systemic interventions be? Describe further.
- How will PAC ensure that students attend the afterschool support classes to receive the support and what data will be used to measure progress? Is there specific curriculum or will teachers create it?
- What is the plan to have teachers develop common, standards based assignments? Will the teachers be planning together? Will they develop common assessments? Benchmarks?
- What is the plan to have teachers engage in collaborative teams as part of the cycle of effective instruction? What calendar will be used to ensure the cycles are structured effectively?
- How is the data reflection going to be structured to drive instruction as part of this process?
- What are some examples of “flexible learning strategies...” to engage different modalities that are standards based and part of the core instruction?
- How will the ELA program be differentiated for EL & SPED? What are some examples? How will these students have access to the core? How will all students be engaged in highest levels of Blooms Taxonomy?
- How will EL’s and SPED students have access to Social Studies and Science curriculum?
- How will the culminating project be structured? What are the specific assignments? How will students be engaged with community?
- Who will be reviewing student data for placement? Will teachers be involved? How will this process be structured?
- How will EL students receive their daily required ELD instruction? How will the program differ based on years in school? Will the students be grouped heterogeneously? What curriculum will be used to ensure targeted ELD instruction?
- Will CST data be part of the Reclassification process? Explain further statement that, “comparison of the pupil’s performance in basic skills against....”
- How were the measurable outcomes developed? How will standards be correlated to these?
- Clarify the role of the Student Led Conferences and the teachers’ role in these conferences. How will instruction have an impact?

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EXHIBIT "C"



LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION DEPARTMENT
11321 BULLIS ROAD, LYNWOOD, CA 90262
(310) 886-1473

To: Jose Urias

From: Lavyddya Anderson

Re: Pinnacle Charter Academy Petition.

Per your request, after reviewing the petition for the Pinnacle Charter Academy, I am submitting a report of my findings as to noted deficiencies and concerns.

- Pg 33 states that PCA recognizes that it may need additional training to understand Child Find requirements. *How are they going to address Child Find while awaiting training?* It further states that they will use SELPA forms to do this, record request etc. *While there is some overlap, each district uses their own forms.*
- On page 32, under Serving Students with Disabilities, it states that they recognize their responsibility to enroll and assist students with disabilities who will benefit from their program. *How do they determine who will benefit from their program?* It then continues to state that they use the fullest inclusion and least restrictive environment that enable students with disabilities to participate in both the academic and community aspects of PCA. *What services do they have in place to enable a student with special needs to meet their academic and community requirements? Does this requirement allow for SDC students or just RSP students?*
- On page 33 it states that they will use appropriate SELPA forms --- *Does this mean IEP forms? Mid Cities SELPA has 2, soon to be 3 different IEP programs in place. Which system will they use? Have they discussed the possibilities with the SELPA?* It is also stated that PCA will hire a special education provider for all special education services and related services. *Who will this be? How much time will the provider be available? Will there be a full time person for SDC students? What special education services are include?*
- There special education services are being provided by an outside agency. *How do they ensure that all components are included in the documentation used by the NPA? How do they ensure that all the personnel form the agency is credentialed and highly qualified?*
- P34 -Discusses how a child goes through the referral process and the proposed timelines. They state that there is a 60 day timeline not counting vacations greater than 10 days. *Is there a different assessment plan guideline for charter schools?*
- P35 - IEP will be held at a time convenient to parent, charter, school and SELPA representative. *Have they made an agreement with the SELPA to do this? Mid-*

Cittles SELPA consist of 1 secretary and 1 director. I do not foresee either of them attending IEPs.

- *P36- IEP team member list includes "a representative from the Special Needs Services Provider if not the district, county or SELPA? If they are going to be their own LEA, under what circumstances would we, the district, be the provider of services?*
- *P37-under Time for IEP meetings –when a student is faced with suspension of more than 10 days or an expulsion. Why wait so long for an IEP? 10 days constitutes a change of placement. Manifestation Determination should occur before this point and appropriate changes made to the IEP.*
- *P37- This is where they mention the parent rights and procedural safeguards. Though the words parent rights and procedural safeguards is listed it is not addressed. The only thing noted is that they will make sure that everyone that needs a copy of the IEP will have one.*
- *P95 – States that services will be provided during suspension- How will the NPA provide this? What is the interim alternative setting? P96 says to be determined by IEP or 504 but what are the possibilities?*
- *How do they apply (modify) Baldrige criteria to special education students?*
- *How do they apply (modify) Ingenium Classroom Learning System criteria to special education students?*

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EXHIBIT "D"



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 BULLIS ROAD, LYNWOOD, CA 90262

(310) 886-1600

October 20, 2010

To: File

From: Jose Urias

Re: Questions and concerns from Human Resources and Student Services as they relate to the charter school petition for the Pinnacle Charter Academy.

Pinnacle Charter Academy issues or concerns as they relate to Human Resources:

- The Pinnacle proposal states that recruitment of teachers will be in local colleges and universities. Will Charter allow teachers from LUSD opportunity to apply for teaching position?
- How will Pinnacle hold teachers accountable to the education code of professional standards for the teaching profession?
- What process will Pinnacle use to ensure that all employees are mandated reporters and the training that will be provided including confidential employees?
- Will Pinnacle offer a program to teachers similar to Peer Assistance and Review (PAR) to staff having challenges in meeting their professional standards? Will BTSA be offered to teachers?
What dismissal procedures will occur when staff is not qualified to complete the job hired to do? What specific interventions will be used to improve employee performance?
- How will Pinnacle ensure training for all employees regarding sexual harassment?
- Under page 66 Pinnacle states "Should a qualified candidate not hold a California teaching credential, that employee must have, at a minimum, 18 semester units or 27 quarter units in a subject they wish to teach and have an intern credential." This statement is not compliant with No Child Left Behind and Pinnacle is using past guidelines.
- How will Pinnacle ensure that staff has the language capacity to communicate with parents?
- The job specs for Office Manager are listed under page 68. Will this employee have the confidential status? How will Pinnacle ensure that the Office Manager have the knowledge and experience as a credential analyst and where will he/she receive this level of expertise of reading credential codes and information?
- How will Pinnacle address Williams legislation in relation to teaching personnel?
- What process will Pinnacle exercise to ensure the confidentiality of records?
- In page 73, Pinnacle states that all employees will be offered health benefits, to which Pinnacle will contribute 450/employee/month. This statement is not consistent with current standards.

- New fingerprint guidelines have been activated for all employees, how will Pinnacle address this new requirement?
- What process will be used to notify teachers of students with aggression and drug issues?
- How does Pinnacle address nepotism?
- How will Pinnacle address issues related to employee ADA compliance?
- What process will Pinnacle have in place for substitute teachers?

Pinnacle Charter Academy issues or concerns as they relate to Student Services:

- How will the LUSD Board of Education and Pinnacle monitor the progress in meeting student outcomes? What process will be implemented?
- Pinnacle addresses the closure protocol for Pinnacle. Pinnacle does not state the grounds of which a charter school may be revoked.
- Pinnacle states that it will only respond to reasonable inquiries on pg. 52. Pinnacle does not state or is specific in detailing a process for responding to inquiries.
- On pages 62-63 Pinnacle writes about the involvement of parents. Pinnacle needs to be more specific and develop a process for involving all stakeholders in designing and implementing a discipline policy. How will Pinnacle ensure communication between the school and parents?
- In case a student's suspension is extended, what educational setting will be used to temporarily place the student? How will the county be involved in this process?
- What are the specific rehabilitative procedures for students at Pinnacle and is there a process to readmit students at school?
- On page 94, Pinnacle states that pupils who are expelled from charter will be responsible for their own placement. How will Pinnacle ensure that students enroll in an appropriate educational setting?

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EXHIBIT "E"



LYNWOOD UNIFIED SCHOOL DISTRICT
Fiscal Services

MEMORANDUM

October 29, 2010

To: Jose Urias

From: Peter Wong, Interim Chief Business Official

Subject: **Pinnacle Charter Petition Assessments**

Followings are my assessments of the financial component of the Pinnacle Charter petition.

- The projected categorical block grant revenue assumes the whole student population is ED and ELL students. On page 18 of the petition, under the section "Addressing the Needs of Targeted Student Population", the statistical data shows only 48% of the students are English Learners. Furthermore, with the admission policy that every student has equal opportunity to enroll at Pinnacle, the EL student population will most likely be less than 100%.
- The proposed revenue is the equivalent of \$451 times 345 students. The projected enrollment is 318 in 2011-12.
- According to information on page 64, the administrative staff includes 1 principal and 1 Executive Director. The combined salary of the two positions is \$150,000 (page 73).
- In 2008-09, the LA County Unified School District average enrollment per teacher is 19.5; the County average for elementary districts is 20.3. The proposed average class size at Pinnacle is 23.73. The average teacher salary per ADA is \$3,586 for unified districts and \$3,664.44 for elementary districts. The Pinnacle average is \$2,049.49. On page 73 of the petition, it states the goal of hiring high-quality teacher by offering the "market" rate of the neighboring districts. Using the LA County average as the market rate, the teacher salary budget needs to be increased by almost \$1,500 per student for a total of \$477,000, the total expenditures will exceed total revenue under that scenario.

- The projected 2011-12 budget shows an operating income of \$310,406. It also projects a federal implementation grant of \$275,000. Should this grant not materialized, most of this projected operating income will not be available. Subsequently, the fund reserve will be lowered to \$35,406, which is less than 2% of the operating budget, or less than one month of operating cash needed.
- On the facility rental, \$32,185 is budgeted. Using the projected 13 classrooms needed at 960 square feet each and using the LACOE established 2010-11 facility rental rate of \$9.67 per square foot, the total annual rental is approximately \$120,000 without considering any additional office space needed.
- No identifiable budget is set aside for special education services.

Also please find attached is the proposed 2011-12 Pinnacle Charter budget with details.

If you have any questions or concerns regarding this memo, please feel free to call me at (310) 886-1403.

Attachment

Proposed Pinnacle Charter Budget
2011/12

Revenue

General Purpose Block Grant (K-3)	1,013,508	\$4,769 per ADA - Assumes 92% attendance rate = 293 ADA
General Purpose Block Grant (4-6)	387,474	\$4,841 per ADA - Assumes 92% attendance rate = 293 ADA
Categorical Block Grant (1)	208,309	\$398 per ADA + \$313 per ED & ELL student - 293 ADA used
Child Nutrition Program	131,325	
Title I Basic Grant (2)	143,418	\$451 per FRL
Implementing Grant	275,000	
Child Nutrition State	12,564	
Lottery	35,692	\$122 per ADA - 293 ADA used
	<u>2,207,290</u>	

Expenditures

Administration (Cert) (3)	144,000	2 FTE (assumes 1 principal, 1 Executive Director)
Teacher (4)	600,500	13.4 FTE (Ave enrollment per teacher = 23.73, ave teacher salary per ADA \$2,049.49)
Substitute	19,899	6% teacher absence rate
Administration (Class) (5)	69,000	1.4 FTE
Instruction Aide (Class) (5)	73,200	3 part time, 1 full time
Support (Class) (5)	40,000	2 FTE
Health Insurance	91,800	\$5,400 per FTE
STRS	61,421	
Soc Sec/Medicare/SUI/WC	66,636	
Textbooks	109,074	\$343 per student
Custodial Supplies	10,000	\$833 per month
Instructional Supplies	27,348	\$86 per student
Office Supplies	10,000	\$833 per month
PE Supplies	3,560	
Classroom Furniture	5,000	
Computer	33,600	
Office Furniture	12,500	
Student Food Services	155,560	
Services and Other Operating Exp. (6)	360,118	
Capital Outlay	15,000	
	<u>1,908,216</u>	

Operating Income

299,074

- (1) The projected categorical block grant revenue assumes 100% of student population are ED abd ELL students. On page 18 of the petition, under the section "Addressing the Needs of Targeted Student Population", the statistical data shows only 48% of the students are English Learners. Furthermore, with the admission policy that every student has equal opportunity to enroll at Pinnacle, the EL student population will most likely be less than 100%.
- (2) The proposed revenue is the equivalent of \$451 times 345 students. The projected enrollment is 318 In 2011-12.
- (3) According to Information on page 64, the administrative staff includes 1 principal and 1 Executive Director. The combined salary of the two positions is \$150,000 (page 73).
- (4) In 2008-09, the LA County Unified School District average enrollment per teacher is 19.5, the County average for elementary districts is 20.3. The proposed average class size at Pinnacle is 23.73. The average teacher salary per ADA is \$3,586 for unified districts and \$3,664.44 for elementary districts. The Pinnacle average is \$2,049.49. On page 73 of the petition, it states the goal of hiring high-quality teacher by offering the "market" rate of the neighboring districts. Using the LA County average as the market rate, the teacher salary budget needs to be increased by almost \$1,500 per student for a total of \$477,000, the total expenditures will exceed total revenue under that scenario.
- (5) Petition does not provide details to evaluate the reasonableness of these budget.
- (6) No identifiable budget is set aside for special education services.

Table 18
Average Enrollment Per Teacher - Rank Order 2008-09
Unified School Districts

Ranking	District	Teacher Load
Grades 1-3		

1.	Bonita	17.0
2.	Azusa	18.0
3.	ABC	18.2
4.	Compton	18.7
5.	San Gabriel	18.8
6.	Monrovia	18.9
7.	Bassett	19.0
8.	Bellflower	19.0
9.	Duarte	19.0
10.	Glendora	19.0
11.	Pasadena	19.0
12.	South Pasadena	19.0
13.	Baldwin Park	19.1
14.	Los Angeles	19.2
15.	La Canada	19.3
16.	Lynwood	19.3
17.	Sanita Monica	19.3
18.	Charter Oak	19.4
19.	Downey	19.4
20.	Montebello	19.4
21.	Rowland	19.4
22.	Arcadia	19.5
23.	Norwalk	19.5
24.	Walnut Valley	19.5
25.	Beverly Hills	19.6
26.	Claremont	19.6
27.	Covina Valley	19.6
28.	El Rancho	19.6
29.	Long Beach	19.6
30.	Tampan City	19.6
31.	Burbank	19.7
32.	El Segundo	19.7
33.	Glendale	19.7
34.	Hacienda - La Puente	19.7
35.	Paramount	19.7
36.	Manhattan Beach	19.8
37.	Palos Verde	19.8
38.	Redondo Beach	19.8
39.	Torrance	19.8
40.	Alhambra	20.0
41.	Culver City	20.0
42.	Inglewood	20.0
43.	Las Virgenes	20.0
44.	West Covina	20.0
45.	San Marino	20.1
46.	Action - Agua Dulce	22.0
47.	Pomona	22.2

COUNTY AVERAGE

19.5

Ranking	District	Teacher Load
Grades 4-8		

1.	Compton	23.0
2.	Lynwood	23.3
3.	San Gabriel	23.8
4.	Duarte	24.6
5.	Action - Agua Dulce	24.9
6.	Las Virgenes	25.1
7.	West Covina	25.3
8.	Pasadena	25.4
9.	Redondo Beach	25.4
10.	Sanita Monica	25.8
11.	Los Angeles	26.3
12.	El Segundo	26.5
13.	San Marino	26.8
14.	Long Beach	27.1
15.	South Pasadena	27.2
16.	Beverly Hills	27.2
17.	Azusa	27.3
18.	La Canada	27.3
19.	Culver City	27.3
20.	Paramount	27.6
21.	Claremont	27.8
22.	Arcadia	28.0
23.	Burbank	28.0
24.	Palos Verde	28.1
25.	ABC	28.2
26.	Monrovia	28.3
27.	Hacienda - La Puente	28.3
28.	Walnut Valley	28.4
29.	Monterey	28.5
30.	Manhattan Beach	28.5
31.	Bonita	29.0
32.	Baldwin Park	29.1
33.	Rowland	29.2
34.	Glendora	29.5
35.	El Rancho	29.5
36.	Bassett	30.0
37.	Downey	30.1
38.	Covina Valley	30.2
39.	Tampan City	30.3
40.	Pomona	30.5
41.	Torrance	30.6
42.	Inglewood	31.3
43.	Alhambra	31.6
44.	Bellflower	31.6
45.	Charter Oak	32.1
46.	Glendale	32.9
47.	Montebello	34.3

COUNTY AVERAGE

28.1

Table 19
Average Teachers' Salaries Per ADA - Rank Order 2008-09
Unified School Districts

Ranking	District Name	Cost Per ADA	Ranking	District Name	% of Current Expense
1.	Beverly Hills	\$ 4,858.99	1.	Arcadia	49.05%
2.	Santa Monica - Malibu	4,260.16	2.	Downey	47.38%
3.	Los Angeles	4,229.81	3.	Glendora	46.07%
4.	Compton	4,018.88	4.	South Pasadena	45.18%
5.	Arcadia	3,795.45	5.	Palos Verdes	44.06%
6.	Montebello	3,751.81	6.	Walnut Valley	43.49%
7.	Glendale	3,751.45	7.	Bellflower	43.26%
8.	Long Beach	3,740.66	8.	ABC	43.05%
9.	Azusa	3,717.88	9.	Azusa	42.88%
10.	Downey	3,701.02	10.	Beverly Hills	42.78%
11.	Pasadena	3,700.40	11.	Redondo Beach	42.63%
12.	ABC	3,697.87	12.	Covina Valley	42.31%
13.	South Pasadena	3,686.34	13.	Monrovia	42.29%
14.	San Marino	3,665.00	14.	Burbank	42.08%
15.	Pomona	3,660.08	15.	Glendale	42.04%
16.	Monrovia	3,654.83	16.	Temple City	41.85%
17.	Lynwood	3,651.56	17.	Las Virgenes	41.78%
18.	Palos Verdes	3,634.37	18.	Paramount	41.82%
19.	Redondo Beach	3,617.92	19.	Bonita	41.46%
20.	Glendora	3,611.73	20.	Long Beach	41.31%
21.	Baldwin Park	3,602.46	21.	El Rancho	41.23%
22.	El Segundo	3,584.23	22.	Action - Agua Dulce	41.18%
23.	Action - Agua Dulce	3,557.21	23.	Baldwin Park	41.14%
24.	Rowland	3,554.90	24.	El Segundo	41.03%
25.	Bellflower	3,546.99	25.	Duarte	40.70%
26.	Burbank	3,543.78	26.	Montebello	40.70%
27.	Paramount	3,530.83	27.	Manhattan Beach	40.68%
28.	La Canada	3,515.08	28.	Torrance	40.61%
29.	Las Virgenes	3,505.62	29.	La Canada	40.29%
30.	Norwalk - La Mirada	3,502.71	30.	Claremont	39.98%
31.	San Gabriel	3,488.26	31.	Santa Monica - Malibu	39.86%
32.	Temple City	3,485.07	32.	San Gabriel	39.72%
33.	Duarte	3,464.01	33.	San Marino	39.61%
34.	Walnut Valley	3,431.58	34.	Pomona	39.32%
35.	Bassett	3,422.14	35.	Charter Oak	39.18%
36.	Manhattan Beach	3,389.88	36.	Norwalk - La Mirada	38.48%
37.	Claremont	3,382.60	37.	Los Angeles	38.18%
38.	El Rancho	3,378.89	38.	Lynwood	37.75%
39.	Bonita	3,370.54	39.	West Covina	37.68%
40.	Covina Valley	3,354.07	40.	Hacienda - La Puente	37.48%
41.	Charter Oak	3,333.76	41.	Alhambra	35.76%
42.	Alhambra	3,248.50	42.	Pasadena	34.94%
43.	Culver City	3,243.25	43.	Compton	34.59%
44.	West Covina	3,210.40	44.	Rowland	34.40%
45.	Hacienda - La Puente	3,194.73	45.	Inglewood	33.43%
46.	Torrance	3,154.35	46.	Bassett	32.35%
47.	Inglewood	3,148.79	47.	Culver City	30.42%
COUNTY AVERAGE		\$ 3,586.05	COUNTY AVERAGE		40.37%

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ CLOSED SESSION ☒ OPEN SESSION
☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education BOARD MEETING DATE: November 9, 2010
FROM: Edward Velasquez SCHOOL/DEPARTMENT: Superintendent's Office
Superintendent

AGENDA ITEM: RESOLUTION NO. 10-11/19
OF THE GOVERNING BOARD OF THE LYNWOOD UNIFIED
SCHOOL DISTRICT PERTAINING TO THE PETITION FOR
THE CREST CHARTER ACADEMY

BACKGROUND INFORMATION:

Resolution No. 10-11/19 pertaining to the Petition for the
Crest Charter Academy.

=====

☐ New Contract/Item ☒ Renewal Contract/Item

Financial Implications ☐ Yes ☐ No ☒ NA
Are funds for this item included in the 2010-11 Budget? ☐ Yes ☐ No ☒ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount \$ N/A Balance after expenditure: \$ N/A
Are additional staff positions requested? ☐ Yes ☐ No ☒ NA

Number of Staff needed N/A Total cost of staff position(s) \$ N/A

Approved for Submission to Board: ☒ Approval ☐ Denial



Edward Velasquez, Interim Superintendent

Certification Requested Yes x No
Superintendent's Office Certification: _____

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1 themselves as credentialed teachers, with single subject credentials all in the subject areas of
2 English, Spanish and Social Studies. Additionally, the signature of the lead petitioner appears
3 on multiple petitions submitted to the District, as does an additional signator Sothawy Oum,
4 who both, identify themselves as "meaningfully interested" in teaching concurrently at both the
5 Pinnacle and Crest Charter Academies.

6 (2) The Petition does not include a prominent statement that the teachers signing
7 The petition are meaningfully interested in teaching at the charter school. While a statement of
8 meaningful interest is contained on the signature page, the Petition is devoid of any information
9 that the teachers who signed the petition are genuinely meaningfully interested in teaching at the
10 charter school. Further, the District's staff was unable to verify the intent of any of these
11 teachers to work at the charter school. The Petition contains no written commitment with those
12 who signed the petition to be employed as teachers for the charter school.

13 (3) The Petition also does not provide an employment estimate for teachers
14 during the school's first year of operation to base the requisite number of signatures required to
15 sign the petition in order to validate the Petition in accordance with Education Code
16 47605(b)(3).

17 3. The proposed charter school presents an unsound educational program for the
18 pupils to be enrolled based upon the following specific facts and the educational program
19 components set forth in the Petition and fails to comply with the requirements of Education
20 Code Section 47605 (b)(5)(A):

21 (1) The Petition demonstrates a lack of a basic understanding of the
22 identification, assessment, and provision of special education and related services under the
23 Individuals with Disabilities in Education Act ("IDEA"). The budget, as submitted, is
24 insufficient to properly serve even a very few students with significant special education needs
25 and services.

26 (2) Demographic assumption are solely based on the existing student population
27 at Hosler Middle School and not general District middle school student data. This is
28 incongruent with the proposed student population. Therefore, the proposed student
demographic data assumptions are inaccurate and flawed because the charter sought is not a
charter conversion. If the petition is intending to be based on a charter conversion model, the
Petition fails to include the required signatures of 50% of existing school teachers as required by
Education Code Section 47605(a)(2).

(3) Academic achievement data provided in support of the Petition is inaccurate
for assumption purposes. Data provided is limited to current Hosler Middle School students and
not District middle school students. Additionally the data provided fails to indicate the basis
for assumptions provided (i.e. test results, or other measurable bases).

(4) Petition fails to address the diverse program needs of prospective students
and is solely based on limited and out dated Hosler Middle School data.

1 (5) The Petition fails to specify the role of the teacher in defining the goals of the
2 students, creating action plans etc.; the petition also fails to include a process or structure for the
3 implementation of the same.

4 (6) The Petition makes numerous references to a "data notebook" to meet
5 multiple program and educational requirements. The Petition fails to include a description of
6 the proposed "data notebook," its contents and the application of its contents to implement and
7 satisfy educational requirements.

8 (7) The Petition fails to make reference to student grouping in order to address
9 individual student needs. The Petition references "student leveling," but fails to define how
10 leveling or grouping will occur (i.e. will students be grouped or leveled heterogeneously or
11 homogeneously). Additionally, the Petition only references entrance testing and fails to indicate
12 models or programs for subsequent testing.

13 (8) The Petition fails to address what specific strategies will be used to meet the
14 needs for all students, including gifted, EL and special education students which are specifically
15 omitted.

16 (9) The Petition fails to include examples of specific instruction strategies or
17 provide individual instruction strategies to ensure that EL students and students with special
18 needs will have access to legally mandated educational programs.

19 (10) The Petition fails to include a description of a "typical day" at the charter
20 school. The Petition includes a student narrative, but fails to set forth details regarding the
21 program aspects and requirements of a typical day at the proposed charter school.

22 (11) The Petition fails to address in any respect compliance with Education Code
23 Section 51210 requirements for physical education and fails to include the requisite number of
24 minutes for physical education in the school calendar and daily schedule.

25 (12) The Petition fails to describe with sufficiency the proposed teaching
26 methodologies and programs set forth in the petition, and merely references by name its own
27 proprietary programs and learning systems (RSM) (ICLS) etc. without providing any specificity
28 or detail in order to evaluate the sufficiency of the programs.

(13) The scope and sequence of skills to be taught across the grade levels and the
different subjects the school plans to teach are absent from the Petition.

(14) The Petition fails to indicate how the proposed curriculum and programs
address and satisfy California Content Standards.

(15) The Petition fails to indicate how the proposed teaching methodologies and
instructional programs address the needs of the targeted student population.

(16) The Petition does not provide any evidence that the proposed instructional
program has been successful with similar student populations and/or will be successful with the
charter's targeted population.

1 (17) The Petition fails to include information on how the charter will recruit
2 teachers who are qualified to deliver the proposed instructional program.

3 (18) The Petition fails to include information regarding professional
4 development to ensure that teachers have the skills to deliver the proposed instructional
5 program. This is especially important because all meaningfully interested teachers who signed
6 the petition only have preliminary credentials.

7 (19) The academic calendar contained in the Petition fails to indicate a rationale
8 for allocation of instructional time to different subject matter areas.

9 (20) The Petition fails to identify how the proposed instructional program will
10 meet the needs of English Learners.

11 (21) The Petition fails to identify how the proposed instructional program will
12 meet the needs of socioeconomically disadvantaged students.

13 (22) The Petition fails to identify how the proposed instructional program will
14 meet the needs of gifted students.

15 (23) The Petition fails to identify how the proposed instructional program will
16 meet the needs of students achieving below grade level.

17 (24) The Petition refers to an academic support program for low achieving
18 students without the provision of funding or staffing for the program.

19 (25) The Petition fails to identify how the proposed instructional program will
20 meet the needs of students with disabilities.

21 (26) The Petition fails to identify how the proposed instructional program will
22 meet the needs of special education students.

23 (27) The Petition fails to identify how the school will conduct outreach to recruit
24 students with disabilities.

25 (28) The Petition fails to indicate who will deliver special education instruction
26 and provide related services.

27 (29) The Petition fails to include an implementation plan for the school's
28 instructional program.

(30) The Petition fails to include a timeline for implementation of various
components of the school's instructional program.

(31) The Petition fails to describe the role of the teacher.

(32) The Petition fails to include any provision of time for teacher planning and
preparation. Additionally, there is no structure for teachers to develop common, standards
based assignments, assessments or benchmarks.

- 1 (33) The Petition fails to include teacher collaboration and training information.
- 2 (34) The Petition fails to include a description and/or example of the "flexible
3 learning strategies" proposed.
- 4 (35) The Petition fails to indicate how EL students will receive daily required
5 ELD instruction and fails to include any information regarding ELD instruction for the school.
- 6 (36) The Petition fails to identify how proficiency levels will be established.
- 7 (37) The Petition fails to indicate the process by which curriculum, educational
8 materials and instructional activities are to be selected and the criteria for the same.
- 9 (38) The instructional program is not aligned to California State Content
10 Standards.
- 11 (39) The Petition fails to set forth a legally compliant and detailed educational
12 program for special education, conveying an understanding and program to comply with
13 regulations concerning special education.
- 14 (40) The Petition fails to include any information on how the curriculum will be
15 modified or adapted for special education students.
- 16 (41) The Petition fails to indicate what type of special education resources or
17 programs will be offered.
- 18 (42) Additionally, the Petition fails to address the deficiencies, issues and
19 concerns raised in the Staff Reports provided by the District Departments of Curriculum and
20 Instruction and Special Education attached hereto as Exhibits "A" and "B" respectively and
21 incorporated herein by this reference.
- 22 4. The proposed charter school presents an unsound educational program for the
23 pupils to be enrolled based upon the following specific facts and the educational program
24 components set forth in the Petition and fails to comply with the requirements of Education
25 Code Section 47605 (b)(5)(B) regarding measurable student outcomes.
- 26 (1) The Petition fails to list measurable student outcomes and the proposed basis
27 for the same.
- 28 (2) The Petition fails to list or indicate how the assessment tools will be used
and how measurements derived from the testing will be utilized. The Petition indicates that the
students will track their own individual assessments.
- (3) The Petition fails to indicate how measurable pupil outcomes will be
identified. Additionally, the petition fails to demonstrate how all pupils will demonstrate that
they have attained the skills, knowledge and attitudes specified as goals in the school's
educational program.

1 5. The proposed charter school presents an unsound educational program for the
2 pupils to be enrolled based upon the following specific facts and the educational program
3 components set forth in the Petition and fails to comply with the requirements of Education
4 Code Section 47605 (b)(5)(C) regarding the method by which student outcomes will be
5 measured.

6 (1) The Petition fails to provide specifics as to how the charter will measure
7 student outcomes.

8 (2) The Petition fails to provide, beyond a list of assessment tools, a method or
9 plan for utilizing the assessment data to drive instruction as part of the educational process and
10 program.

11 6. The Petition does not contain a reasonably comprehensive description of the
12 governance structure of the school, including, but not limited to, the process to be followed by
13 the school to ensure parental involvement in accordance with Education Code Section 47605
14 (b)(5)(D).

15 (1) The Petition fails to include by-laws and articles of incorporation for the
16 nonprofit public benefit corporation associated with the Petition.

17 (2) The Petition fails to specify when the governing board will meet and how
18 often the board will meet.

19 (3) The Petition fails to address the manner of posting meeting notices and
20 agendas, distribution of agendas and the recording of governing board actions. Additionally, the
21 Petition fails to include any assurances of record retention in accordance with applicable law.

22 (4) The Petition fails to indicate how appointments to the board will be made
23 and the process for the same.

24 (5) The Petition fails to include any information on parental involvement for
25 non-english speaking parents.

26 7. The Petition does not contain a reasonably comprehensive description of the
27 qualifications to be met by individuals to be employed by the school in accordance with
28 Education Code Section 47605 (b)(5)(E).

 (1) The Petition fails to assure that the school will maintain current copies of all
teacher credentials and maintain the same for inspection.

 (2) The Petition fails to set forth a procedure for the monitoring of teacher
credentials.

 (3) The Petition fails to provide assurance that the school will comply with
NCLB requirements for teachers and paraprofessionals.

 (4) The petition fails to include any assurance of employee compliance with
AB346, Ed. Code 45125.01, 44237 and 49024.

1 (5) Additionally, the Petition fails to address the deficiencies, issues and
2 concerns raised in the Staff Reports provided by the District Department of Human Resources
3 attached hereto as Exhibit "C" and incorporated herein by this reference.

4 8. The Petition does not contain a reasonably comprehensive description of the
5 procedures that the school will follow to ensure the health and safety of pupils and staff,
6 including compliance with Education Code Section 44237, as provided for in Education Code
7 Section 47605 (b)(5)(F).

8 (1) The Petition fails to include a health and safety plan for the school.

9 (2) The Petition fails to include any health and safety information for the
10 proposed facility.

11 (3) The Petition fails to indicate that school staff will be trained on safety in
12 accordance with applicable law.

13 9. The Petition does not contain a reasonably comprehensive description of the
14 admission requirements required by Education Code Section 47605 (b)(5)(H).

15 (1) The Petition fails to describe the efforts the school will employ to recruit
16 academically low-achieving, economically disadvantaged students and students with disabilities.

17 10. The Petition does not contain a reasonably comprehensive description of the
18 financial audit provisions required by Education Code Section 47605 (b)(5)(I).

19 (1) The Petition fails to set forth the manner in which audit exemption and
20 deficiencies shall be resolved, and only provides that such items "would be to the satisfaction of
21 LUSD" without setting forth the required protocol for the same.

22 11. The Petition does not contain a reasonably comprehensive description of student
23 suspension and expulsion procedures as required by Education Code Section 47605 (b)(5)(J).

24 (1) The Petition fails to address the issue of interim placement for expelled
25 students and a procedure for the same.

26 (2) The Petition fails to identify the evidence standard to be used in expulsion
27 matters.

28 12. The Petition does not contain a reasonably comprehensive description of the
rights of any employee of the school district upon leaving the employment of the school district
to work at the charter school, and the rights of return to the school district after employment at
the charter school in accordance with Education Code Section 47605(b)(5)(M).

(1) Petition fails to outline the rights of current LUSD employee rights
consistent with current collective bargaining agreements relating to the terms and conditions
under which District employees may be employed at the charter school and return to
employment at the District after working at the charter school.

1 13. The Petition does not contain a reasonably comprehensive description of the
2 procedures to be followed by the charter school and the entity granting the charter to resolve
3 disputes regarding the charter in accordance with Education Code Section 47605 (b)(5)(N).

4 (1) Petition fails to include any District required language regarding dispute
5 resolution, and fails to contain the requisite dispute provisions required by Education Code
6 Section 47605(b)(5)(N).

7 14. The Petition does not contain a reasonably comprehensive description of the
8 employer status and collective bargaining provisions required by Education Code Section 47605
9 (b)(5)(O).

10 (1) The Petition is unclear as to EERA collective bargaining issues, it contains a
11 statement as to being the exclusive public employer, but incongruently classifies all positions as
12 at-will positions in the employee handbook incorporated into the Petition.

13 15. The Petition does not contain a reasonably comprehensive description of the
14 procedures to be used if the charter school closes in accordance with Education Code Section
15 47605 (b)(5)(P).

16 (1) The Petition fails to address plans for disposing of educational monies and
17 funds such as compensatory education funding upon the closing of the charter school.

18 (2) The Petition indicates that the charter will keep any and all funding received,
19 regardless of source. Additionally, the petition indicates that it will retain rights to all
20 leaseholds subsequent to the closure, when it plans to utilize occupied school property under a
21 Proposition 39 application.

22 16. The Petition does not contain a reasonably comprehensive description of the
23 financial requirements established by Education Code Section 47605 (d)(3)(g).

24 (1) The Petition budget and financials assumes without basis that 100% of the
25 projected charter school students will be ED and ELL students. On page 18 of the Petition,
26 under the section "Addressing the Needs of Targeted Student Population," the petitioner
27 incongruently advances that only 48% of the students projected are either ED or ELL students.

28 (2) Additionally, since admission to the proposed charter school is based on
application and lottery, there is no way to project the percentage of ED and ELL students who
will attend, therefore including financial assumptions that 100% of students will be ED/ELL
highlights the flawed budgeting assumptions made by the petitioners.

(3) The proposed revenue projected is inaccurately calculated and is based on
inaccurate attendance figures assuming greater than projected attendance in order to arrive at
budgeted numbers.

(4) Petition fails to provide enough detail to evaluate the reasonableness of the
budget and fails to disclose the assumptions contained therein.

(5) The Petition fails to include any budgeted costs for special education or
dedicated amounts for any costs related to the same.

1 (6) The Petition asserts that the charter will offer "market" rate salaries and
2 student teacher ratios. As highlighted in the attached report from the District Chief Business
3 Official attached hereto as Exhibit "D," the ratios and amounts proposed by the charter
4 proponent are not based on "market" rates as proposed.

5 (7) Descriptions of revenues and personnel costs do not provide a reasonable
6 comprehensive fiscal plan.

7 (8) Additionally, the Petition fails to address the deficiencies, issues and
8 concerns raised in the staff reports provided by the District Chief Business Official attached
9 hereto as Exhibit "D" and incorporated herein by this reference.

10 17. The Petition is denied based on the foregoing findings.

11 This resolution is hereby adopted on November 9, 2010 at Lynwood, California.

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13 **Lynwood Unified School District Governing Board**

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15 By: _____
16 Jose Solache
17 Board President

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19 By: _____
20 Maria Lopez
21 Board Clerk

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EXHIBIT "A"



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 BULLIS ROAD, LYNWOOD, CA 90262
(310) 886-1600

October 28, 2010

Lynwood Unified School District received the Crest Charter Academy Petition on September 20, 2010. Lynwood Unified School District personnel had the opportunity to review the charter petition. Via this report LUSD is able to provide the enclosed questions and statements regarding this proposal as they relate to curriculum and instruction.

What is the role of the teacher in students' defining their goals, creating action plans etc.? How will this process be structured in the classroom?

"students will be leveled" will the students be grouped heterogeneously or homogenously? Why?

How will Crest ensure that EL students & students with special needs have access to the same level of rigor that all students have?

What specific instructional practices will be used to differentiate instruction?

What are examples of specific instructional strategies i.e. for note taking, cooperative learning etc.

What specific criteria will be used to determine program effectiveness? Are there benchmarks that are preset?

What about teacher performance effectiveness? What are the benchmarks etc?

How will the formative assessments be generated? Will they be teacher created? Will they be objective? How long?

How will the family communication section be utilized? Will there be specific criteria?

How will Crest engage parents who do not speak English and who might be intimidated by school personnel so that they are engaged in these "partnerships?"

What are some examples of how opportunities for "Building partnerships between students and other stakeholders...establish[ing] improvement theories..." will materialize/ be structured.

"overall data trends will be evaluated.. on a weekly basis regarding curricular adjustments and interventions..." How will data notebooks be used to support this? How will "interventions" be structured?

What will the systemic interventions be? Describe further.

How will you ensure that students attend the afterschool support classes to receive the support and what data will be used to measure progress? Is there specific curriculum or will teachers create it?
What is the plan to have teachers develop common, standards based assignments? Will the teachers be planning together? Will they develop common assessments? Benchmarks?
What is the plan to have teachers engage in collaborative teams as part of the cycle of effective instruction? What calendar will be used to ensure the cycles are structured effectively?
How is the data reflection going to be structured to drive instruction as part of this process?
What are some examples of "flexible learning strategies..." to engage different modalities that are standards based and part of the core instruction?
How will the ELA program be differentiated for EL & SPED? What are some examples? How will these students have access to the core? How will all students be engaged in highest levels of Blooms Taxonomy?
How will EL's and SPED students have access to Social Studies and Science curriculum?
Who will be reviewing student data for placement? Will teachers be involved? How will this process be structured?
How will the ELD program differ based on years in school? Will the students be grouped heterogeneously?
What curriculum will be used to ensure targeted ELD instruction for Intermediate students?
Will CST data be part of the Reclassification process?
How were the measurable outcomes developed? What role will these play in the development of the curriculum, target standards, benchmarks and other assessments?
Clarify the role of the Student Led Conferences and the teachers' role in these conferences. How will instruction have an impact?

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EXHIBIT "B"



LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL EDUCATION DEPARTMENT
11321 BULLIS ROAD, LYNWOOD, CA 90262
(310) 886-1473

To: Jose Urias

From: Lavyddya Anderson

Re: Crest Charter Academy Petition

- Pg 32 states that CREST will utilize SELPA forms in seeking out, identifying and serving students who may qualify. They also note that additional training may be necessary to understand Child Find requirements. How will they address Child Find while awaiting training? What will be there procedures for Child Find once they have forms? They state that they will uses SELPA forms to do this + record request etc. While there is some overlap, each district uses its own forms.
- On page 31, under Serving Students with Disabilities, it states that they recognize their responsibility to enroll and assist students with disabilities who can benefit from its programs. How do they determine who will benefit from their program?
- P35 – A representative from SELPA is listed as a member of the IEP team. Have they made an agreement with the SELPA to do this? Mid-Cities SELPA consist of 1 secretary and 1 director. I do not foresee them attending IEPs
- P35- IEP team member list-includes “a representative from the Special Needs Services Provider if not he district, county or SELPA? If they are going to be their own LEA, under what circumstances would we, the district be the provider of services?
- P36- Transition Goals for work related skills – Will they include goals for the other required areas of the transition plan? How will they provide the transition services that go with the goals?
- P36-under Time for IEP meetings –when a student is faced with suspension of more than 10 days or an expulsion. Why wait so long for an IEP?
- On page 32 it states that they will use appropriate SELPA forms --- Does this mean IEP forms? Mid Cities SELPA has 2 soon to be 3 different IEP programs in place. Which system will they use? Have they discussed the possibilities with the SELPA?
- The special education services are being provided by an outside agency. How do they ensure that all components are included in the documentation used by the NPA?

- Pg 32 – CREST will hire a special education provider for all special education services and related services. Who will this be? How much time will the provider be available? Will there be a full time person for SDC students?
The services will come through the NPA. How do they ensure that all the personnel from the agency is credentialed and highly qualified?
- P37- notes parent rights and procedural safeguards but only mentions making sure that everyone who needs it has a copy of the IEP
- P94– Services during suspension- How will the NPA provide this? What is the interim alternative setting? What are the interim alternative setting options/possibilities?
- How do they apply (modify) Baldrige criteria to special education students?
- How do they apply (modify) Ingenium Classroom Learning System criteria to special education students?

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EXHIBIT "C"



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 BULLIS ROAD, LYNWOOD, CA 90262
(310) 886-1600

October 28, 2010

Lynwood Unified School District received the Crest Charter Academy Petition on September 20, 2010. Lynwood Unified School District personnel had the opportunity to review the charter petition. Via this report LUSD is able to provide the enclosed questions and statements regarding this proposal.

Crest Charter Academy issues or concerns as they relate to Human Resources:

- The Crest proposal states that recruitment of teachers will be in local colleges and universities. Will Crest Charter allow teachers from LUSD opportunity to apply for teaching position?
- How will Crest hold teachers accountable to the education code of professional standards for the teaching profession?
- What process will Crest use to ensure that all employees are mandated reporters and the training that will be provided including confidential employees?
- Will Crest offer a program to teachers similar to Peer Assistance and Review (PAR) to staff having challenges in meeting their professional standards? Will BTSA be offered to teachers?
What dismissal procedures will occur when staff is not qualified to complete the job hired to do? What specific interventions will be used to improve employee performance?
- How will Crest ensure training for all employees regarding sexual harassment?
- The Crest Charter states "Should a qualified candidate not hold a California teaching credential, that employee must have, at a minimum, 18 semester units or 27 quarter units in a subject they wish to teach and have an intern credential." This statement is not compliant with No Child Left Behind and Crest is using past guidelines.
- How will Crest ensure that staff has the language capacity to communicate with parents?
- The job specs for Office Manager are listed in the proposal. Will this employee have the confidential status? How will Crest ensure that the Office Manager have the knowledge and experience as a credential analyst and where will he/she receive this level of expertise of reading credential codes and information? What role will Ingenium Personnel have in this area?
- How will Crest address Williams legislation in relation to teaching personnel?
- What process will Crest exercise to ensure the confidentiality of records?
- Crest states that all employees will be offered health benefits, to which Crest will contribute 450/employee/month. This statement is not consistent with current standards.
- New fingerprint guidelines have been activated for all employees, how will Crest address this new requirement?

- What process will be used to notify teachers of students with aggression and drug issues?
- How does Crest address nepotism?
- How will Crest address issues related to employee ADA compliance?
- What process will Crest have in place for substitute teachers?

Crest Charter Academy issues or concerns as they relate to Student Services:

- How will the LUSD Board of Education and Crest monitor the progress in meeting student outcomes? What process will be implemented?
- Crest addresses the closure protocol for the Crest Charter. Crest does not state the grounds of which a charter school may be revoked.
- Crest states it will only respond to reasonable inquiries. Crest does not state or is specific in detailing a process for responding to inquiries.
- Crest writes about the involvement of parents. Crest needs to be more specific and develop a process for involving all stakeholders in designing and implementing a discipline policy. How will Crest ensure communication between the school and parents?
- In case a student's suspension is extended, what educational setting will be used to temporarily place the student? How will the county be involved in this process?
- What are the specific rehabilitative procedures for students at Crest and is there a process to readmit students at school?
- Crest states that pupils who are expelled from charter will be responsible for their own placement. How will Crest ensure that students enroll in an appropriate educational setting?

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EXHIBIT "D"



LYNWOOD UNIFIED SCHOOL DISTRICT
Fiscal Services

MEMORANDUM

October 28, 2010

To: Jose Urias

From: Peter Wong, Acting Chief Business Official

Subject: Crest Charter Petition

Following are my assessments of the financial component of the Crest Charter petition.

- I. All ADA driven revenues assume a 95% attendance rate. Lynwood Unified School District's actual attendance rate is approximately 93% over the course of last few years. What is the rationale for the 2% increase with the student population from the same area?
- II. The revenue projection includes \$425,000 of federal Implementation Grant (PCSGP). The total operating surplus is projected at \$395,805. Should the Implementation Grant not materialized, the operation result will become negative. Is there any reasonable assurance that Crest Charter will receive this grant if approved? Or is there a back-up plan if the grant fails to materialize?
- III. The petition indicates that the charter will offer "market" teacher salary rate of the neighboring districts for recruitment purposes. Yet the average teacher salary per ADA used in the proposed budget is only \$2,302 compared to a LA County unified school districts' average of \$3,586. Applying the "market rate" to the projected number of teachers needed for Crest Charter, the total teachers' salary will be approximately \$365,760 higher plus statutory benefits. In 2011-12, proposed teachers' salary budget assumed a 3% COLA, but the average teacher salary per ADA actually dropped to \$2,299.
- IV. There is no substitute budget.
- V. The classified administration salary is budgeted at \$41,250 for 1 FTE and the clerical salary is budgeted at \$25,000 for ½ FTE. The administration salary on a per FTE basis is actually less than the clerk. Also, considered the projected number of students enrolled, the 4 hours clerical support budgeted seems unreasonable.

- VI. The expense for food services supplies is based on 90% ADA versus the 95% used for revenue calculation purposes. Needs clarification of the smaller student population for expenditure budget purposes.
- VII. It assumes the 3% oversight fees also cover the rental for the facilities, which is presumptuous on their part. The District will most definitely charge the charter for facility usage fee. Using the LACOE established 2010-11 facility rental rate of \$9.67 per square foot per year, times 14 classrooms at 960 square feet each, the total annual rental is approximately \$129,000. This figure does not include additional office space.
- VIII. The accumulated depreciation is credited twice toward the ending balance.

Please feel free to call me if you further questions.

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong *mw*
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: REQUEST APPROVAL TO ADOPT BOARD POLICY BP 3513.1 FOR USE OF
CELL PHONES

BACKGROUND INFORMATION:

The administration requests adoption of district cell phone policy, BP3513.3, to better control the cell phone usage and expense.

☐ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☐ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☐ NO

\$0

N/A

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☐ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

2nd Reading

CELLULAR PHONE REIMBURSEMENT

The Board of Education understands that cellular and other mobile communications devices are an efficient and important method of conducting district business and can help to ensure the safety and security of staff, students, and others, as well as helping to protect district property.

Board members shall have the option of receiving a monthly cell phone stipend of \$125.00 in lieu of a District issued cell phone.

(cf. 0450 – comprehensive Safety Plan)

(cf. 3315 – Campus Security)

(cf. 3516 – Emergencies and Disaster Preparedness Plan)

(cf. 4040 – Employee Use of Technology)

(cf. 5131 – Conduct)

The Superintendent or designee shall determine, in accordance with administrative regulation, whether an employee needs a cell phone and/or other mobile communications device in order to perform his/her job responsibilities. The Superintendent or designee shall develop a system for Internal Revenue Service regulations compliance purposes.

(cf. 3542 – School Bus Drivers)

(cf. 4156.3/4256.3/4356.3 – Employee Property Reimbursement)

Legal Reference:

EDUCATION CODE

35213 Reimbursement for loss or damage of personal property

44032 Travel expense payment

48901.5 Electronic signaling devices

VEHICLE CODE

23123 Wireless telephones in vehicles

23125 Wireless telephones in school buses

CODE OF FEDERAL REGULATIONS, TITLE 26

1.132-5 Working conditions fringe benefit

Management Resources:

WEB SITES

Internal Revenue Services: <http://www.irs.gov>

Policy adopted:

Nov. 9, 2010

LYNWOOD UNIFIED SCHOOL DISTRICT

Lynwood, California

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐PRESENTATION ☒CONSENT ☐DISCUSSION/APPROVAL
☐CLOSED SESSION ☒OPEN SESSION

☐INFORMATION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong *pw*
Acting Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: BUDGET REVISION

BACKGROUND INFORMATION:

Pursuant to Education Code Section 42127(i)(4), not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the changes related to the Budget Act.

The staff recommends the approval of the attached budget revisions related to the 2010-11 state Budget Act.

☐ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☒ NO

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

[Signature]
Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____



**Los Angeles County
Office of Education**

Leading Educators • Supporting Students • Serving Communities
Submit to Business Advisory Services -- EC Room 201

Division of Business Advisory Services
9300 Imperial Highway • Downey, CA 90242-2890

DISTRICT (UNIT) NUMBER 64774	GL JOURNAL ID NUMBER BR 001	FUND NUMBER 01.0
FISCAL YEAR 10-11	FUND NAME General Fund	☒ UNRESTRICTED ☒ RESTRICTED

**Budget Adjustment Summary
K-12/ROPs/JPA's**

DATE OF SUMMARY 10/27/10	NAME OF SCHOOL DISTRICT Lynwood Unified School District
-----------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. Revenue Limit	8010-8099	8011	00000	\$ 4,250,965.00
2. Federal	8100-8299	8290	32050	3,069,578.00
3. State	8300-8599	8550	00000	675,000.00
4. Local	8600-8799			
5. Interfund Transfers in	8900-8929			
6. Other Financing Sources	8930-8979			
7. Contributions to Restricted Programs	8980-8999			
8. Total Revenues/Other Financing Sources				\$ 7,995,543.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$
2. Classified Personnel Salaries	2000-2999		273,448.00
3. Employee Benefits	3000-3999		125,471.00
4. Books and Supplies	4000-4999		
5. Services, Other Operating Expenses	5000-5999		
6. Capital Outlay	6000-6999		
7. Other Outgoing	7100-7299		
8. Transfers of Indirect Costs	7300-7399		
9. Other Debt Services	7400-7499		
10. Interfund Transfers Out	7600-7629		
11. Other Financing Uses	7630-7699		
12. Total Expenditures, Transfers and Other Uses			\$ 398,919.00

C. Subtotal A8 - B12 (will increase/decrease Ending Fund Balance)	\$ 7,596,624.00
--	------------------------

NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services - Accounting Section; Copy returned to district upon approval.

FORM NO. 503-056A Page 1 of 4 Rev. 08-20-09

Continued on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Reserved Amounts			
a. Revolving Cash	9711		\$
b. Stores	9712		
c. Prepaid Expenses	9713		
d. General Reserve	9730		
e. Legally Restricted Balance	9740	32050	2,670,659.00
e. Legally Restricted Balance	9740		
e. Legally Restricted Balance	9740		
e. Legally Restricted Balance	9740		
e. Legally Restricted Balance	9740		
Total Reserved Amounts			\$ 2,670,659.00

2. Designated Amounts	Object Code	Resource Code	Revision Increase (Decrease)
a. For Economic Uncertainties	9770		\$
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770		
a. For Economic Uncertainties	9770	00000	4,925,965.00
b. For Other:	9780		
b. For Other:	9780		
Total Designated Amounts			\$ 4,925,965.00

	Object Code	Resource Code	Revision Increase (Decrease)
3. Unappropriated/Undesignated Amount (NOTE: The sum of lines D1, D2, and D3 must equal C on page 1)	9790		\$ 0.00

E. Narrative Explanation for this Revision - Must be Completed.

Budget adjustments related to the final state budget and the Federal Education Job Fund

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT'S CONTACT PERSON Peter Wong		TELEPHONE NUMBER OF CONTACT PERSON (323) 866-1403
DATE OF BOARD APPROVAL 11/09/10	SIGNATURE OF THE SECRETARY OF THE BOARD	DATE SIGNED (MONTH/DAY/YEAR)

Submit one (1) certified original and two (2) copies of this summary to: Division of Business Advisory Services, EC Room 201
Los Angeles County Office of Education
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Darline P. Robles, Ph.D
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED (MONTH/DAY/YEAR)

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL
☐ CLOSED SESSION ☒ OPEN SESSION

☐ INFORMATION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: November 9, 2010

FROM: Peter Wong
Acting Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: REQUEST APPROVAL TO AMEND SERVICE CONTRACT WITH HANCOCK GONOS AND PARK INC.

BACKGROUND INFORMATION:

At the October 26, 2010 regular Board meeting, the Board approved action item 11.6 authorizing a service agreement with Hancock Gonos and Park, Inc. for facilities consulting services. In the action item, the staff incorrectly stated the dollar range calculating the service fees.

Following is the amended service fee schedule and the total service fee is not impacted.

5% of \$1,000,000 - \$2,000,000; 4% of \$2,000,001 - \$4,000,000; 3% of \$4,000,001 - \$6,000,000; 2% of \$6,000,001 - \$8,000,000 plus reasonable out of pocket expenses.

The staff recommends that the Board approves the amended service fee schedule with Hancock, Gonos and Park Inc.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$0 - \$280,000

Capital Facilities Fund

25.0-00000.0-00000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification:

Cert. Req. YES _____ No _____