



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 Bullis Road, Lynwood, California 90262 (310)886-1600

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, FEBRUARY 8, 2011

CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, February 8, 2011, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room #105, #106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California law.

A G E N D A

CALL TO ORDER

Who: _____ Time: _____

ROLL CALL

Mr. Oscar Espinoza, President
Mr. José Luis Solache, Vice President
Mrs. Rachel Chavez, Clerk
Mrs. Maria Lopez, Member
Alfonso Morales, Esq., Member

PUBLIC COMMENT/COMMUNICATIONS

Please submit public comment forms prior to start of meeting at 5:00 p.m.

Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address

Closed Session Items Only. (Closed session items may be continued to end of meeting if necessary)

CLOSED SESSION – 5:00 PM – 6:00 PM

Motion _____ Second _____ Vote _____

4. GOVERNING BOARD

- 4.2 Conference With Legal Counsel – Anticipated Litigation (GC 54956.9(b)(3)(A))
- 4.3 Conference With Legal Counsel – Existing Litigation (GC 54956.9)
Case No. OAH2010070176

10. CLASSIFIED PERSONNEL

- 10.3 Public Employee Discipline/Dismissal/Release
Suspension of Classified Employees

12. ADMINISTRATION

- 12.1 Public Employee Appointment/Employment
- 12.2 Public Employee Discipline/Dismissal/Release
- 12.3 Public Employee Complaint
- 12.4 Conference With Labor Negotiator
Agency Designated Representatives
Employee Organizations: LTA, CSEA #116, SEIU Local 99

OPEN SESSION

Report Out of Closed Session Pursuant to Government Code Section 54957

BOARD OF EDUCATION

Oscar Espinoza
President

José Luis Solache
Vice President

Rachel Chavez
Clerk

Maria G. Lopez
Member

Alfonso Morales, Esq.
Member

Edward Velasquez
Superintendent and Secretary to the Board

**REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 8, 2011**

RECONVENE INTO OPEN SESSION : 6:00 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, February 8, 2011, with Closed Session held at 5:00 p.m. to 6:00 p.m. and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Lynwood, California, 90262, Rooms #105-#106.

A G E N D A

1. CALL TO ORDER Who _____ Time _____

2. ROLL CALL:

**Mr. Oscar Espinoza, President
Mr. José Luis Solache, Vice President
Mrs. Rachel Chavez, Clerk
Mrs. Maria Lopez, Member
Alfonso Morales, Esq., Member**

3. Pledge of Allegiance To The Flag **Kelller Elementary School**
Presentation of Colors: **Lynwood Unified School District Color Guard**

4. GOVERNING BOARD

**4.1 Request Approval of Agenda, Regular Board Meeting and Closed Session Agenda,
February 8, 2011
Motion _____ Second _____ Vote _____**

**Minutes Request Approval of Minutes, Regular Board Meeting January 25, 2011
Motion _____ Second _____ Vote _____**

5. REPORTS

Student Representative Reports:

Reports on school activities, including athletic, academic, and extra curricular activities

**Firebaugh High School
Lynwood High School
Vista Continuation High School
Lynwood Adult School**

Superintendent's Report

Presentation:

Nationally Board Certified Teacher Recognition

Superintendent Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district, recognitions and commendations.

Board Member Reports

Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district.

6. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items.**

If translation services are required, please state that, and an additional one (1) Minute will be allotted.

Approach the Lectern and Give Your Name and Address.

- A) The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting at 6:00 pm.**
- B) Those who have a group concern are encouraged to select a spokesperson to address the Board. *A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site:
<http://www.lynwood.k12.ca.us/>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting

CONSENT AGENDA

Motion_____ Second_____ Vote_____ Disposition_____

All Items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

7. ACADEMIC SERVICES

- 7.1 Request Approval to Enter Into an Agreement with Dr. Howard Taras to Provide Medical Consultation Services from February 9, 2011 to June 30, 2011
- 7.2 Request Approval to Enter Into an Agreement with Zinsmeyer Academy to Provide Educational Services for Special Education Student No. 4086086 from July 1, 2010 to June 30, 2011
- 7.3 Request Approval to Enter Into an Agreement With Rossier Park Elementary to Provide Services to a Special Education Student from January 10, 2011 to June 30, 2011
- 7.4 Request Approval of Addendum of Certificated Bilingual Stipend for 2009-2010 School Year

CONSENT AGENDA

7. ACADEMIC SERVICES

- 7.5 Request Approval for Technology Department Staff to Attend the *Spring 2011 Users Conference for Aeries* Sponsored by Eagle Software Regional on March 7 & 8, 2011
- 7.6 Request Approval to Compensate Additional Teachers Participating in the Supplemental (Hourly) Intervention Programs for Fall 2010, Spring 2011
- 7.7 Request Approval for Staff and Parents to Attend the California Association of Bilingual Educators from March 23-26, 2011

9. PERSONNEL ITEMS/CERTIFICATED

- 9.1 Certificated Personnel Schedule, No. 10-11-10 (Approval of Resignations, Special Assignments, Changes in Status and Appointments)
- 9.2 Request Approval for Payment of Teacher Incentive Fund (TIF) Stipend for Participating Certificated Employee for 2009-2010 School Year
- 9.3 Request Approval for Nationally Board Certified Teachers to Receive the Quest For Success Teacher Incentive Fund Incentive

10. PERSONNEL ITEMS/CLASSIFIED

- 10.1 Classified Personnel Schedule No. 10/11-10 (Approval of Leaves, Resignations, Special Assignments, Changes in Status and Appointments)
- 10.2 Approval is Requested for the Attendance Incentive/Perfect Attendance Stipend for Classified Employees (CSEA/SEIU, Non-Represented Confidential and Supervisory) for maintaining a Minimal Absence Record (Use of two or less sick days per fiscal year) as per Contractual Obligation and District Past Practice for the 2009-2010 Fiscal year in the Amount of \$250.00

11. BUSINESS SERVICES DIVISION

- 11.1 Request Approval of Purchase Order Schedule January 18-21, 2011
- 11.2 Request Approval of Warrant Schedule December 13-22, 2010
- 11.3 Request Approval to Utilize Various Agreements for Goods and Services (Piggyback)

DISCUSSION/ACTION

9. PERSONNEL ITEMS/CERTIFICATED

- 9.4 Request Approval of Early Retirement Incentive Bonus for 2010-2011
Motion_____ Second_____ Vote_____

DISCUSSION/ACTION

11. BUSINESS SERVICES

- 11.4 Request Approval to Enter a Mandated Cost Reimbursement Claiming Services With
Axiom Advisors and Consultants, Inc.

Motion_____ Second_____ Vote_____

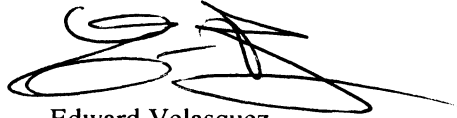
- 11.5 Request Approval for Use of the Palo Verde Unified School District Cooperative Utilization
Contract for Floor Covering and Installation Services

Motion_____ Second_____ Vote_____

14. ITEMS FOR FUTURE AGENDAS: ANNOUNCEMENTS

15. ADJOURNMENT

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Edward Velasquez', with a large, stylized flourish extending from the end of the signature.

Edward Velasquez
Superintendent

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ CLOSED SESSION ☒ OPEN SESSION
 ☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education BOARD MEETING DATE: February 8, 2011
FROM: Edward Velasquez SCHOOL/DEPARTMENT:
 Superintendent Superintendent's Office

AGENDA ITEM: APPROVAL OF THE AGENDA OF THE REGULAR BOARD MEETING
 AND CLOSED SESSION AGENDA OF FEBRUARY 8, 2011

BACKGROUND INFORMATION:

Request approval of the agenda for the regular and closed session meeting of
February 8, 2011

The agenda has been duly posted per legal requirements.

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☒ New Contract/Item	☐ Renewal Contract/Item	
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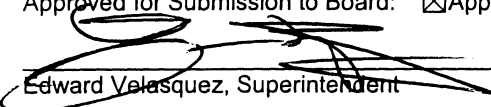
Financial Implications ☒ Yes ☐ No ☒ NA
Are funds for this item included in the 2010-11 Budget? ☒ Yes ☐ No ☐ NA

\$ <u> N/A </u>	\$ <u> N/A </u>	\$ <u> N/A </u>
(Amount)	(Name of funding source and/or location)	(Funding account number)

Original budgeted amount \$ _____ Balance after expenditure: \$ _____
Are additional staff positions requested? ☐ Yes ☐ No ☒ NA

Number of Staff needed _____? Total cost of staff position(s) \$ _____

Approved for Submission to Board: ☒ Approval ☐ Denial



Edward Velasquez, Superintendent

Certification Requested Yes x No
Superintendent's Office Certification: _____

LYNWOOD UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education

Tuesday, January 25, 2010

CLOSED SESSION - 5:00 PM – 6:00 PM

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

The regular meeting of the Board of Education held on January 25, 2011, was called to order at 5:05 p.m. to conduct closed session from 5:00 pm-6:00 pm by the President, Mr. Espinoza. All board members were present as well as the superintendent.

ROLL CALL:

Oscar Espinoza, President
José Luis Solache, Vice President
Rachel Chavez, Clerk
Maria G. Lopez, Member
Alfonso Morales, Esq., Member
Mr. Edward Velasquez, Superintendent and Secretary to the Board

Administrators Present:

Paul Gothold, Chief Academic Officer
Peter Wong, Acting Business Manager/CFO

Bill Trejo, Attorney; Sandra Garcia, Attorney (Leal & Trejo)

PUBLIC COMMENT/COMMUNICATIONS - None

CLOSED SESSION

Motion by Mrs. Chavez, second by Mr. Solache, to adjourn the meeting into closed session at 5:05 pm. Motion carried 3-0.

4. GOVERNING BOARD

- 4.2 Conference With Legal Counsel – Anticipated Litigation (GC 54956.9(b)(3)(A))
- 4.3 Conference With Legal Counsel – Existing Litigation (GC54956.9)

10. CLASSIFIED PERSONNEL

- 10.3 Public Employee Discipline/Dismissal/Release
Suspension of Classified Employees

12. ADMINISTRATION

- 12.1 Public Employee Appointment/Employment
- 12.2 Public Employee Discipline/Dismissal/Release
- 12.3 Public Employee Complaint
- 12.4 Conference With Labor Negotiator
Agency Designated Representatives
Employee Organizations: LTA, CSEA #116, SEIU Local 99

OPEN SESSION

Report Out of Closed Session Pursuant to Government Code Section 54957

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

RECONVENE INTO OPEN SESSION : 6:00 PM

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

The regular meeting of the Board of Education held on January 25, 2011, was called to order at 6:04 p.m. to conduct the regular business meeting by the President, Mr. Espinoza. All board members were present, including the superintendent.

ROLL CALL:

Oscar Espinoza, President
José Luis Solache, Vice President
Rachel Chavez, Clerk
Maria G. Lopez, Member
Alfonso Morales, Esq., Member

Mr. Edward Velasquez, Superintendent and Secretary to the Board

3. Pledge of Allegiance To The Flag
- | |
|--------------------------------------|
| Will Rogers Elementary School |
| Jessica Romero, Kindergarten student |
| Ms. Luwall, Teacher |
| Mrs. Martinez, Parent |
| Susan Skornia, Principal |

4. GOVERNING BOARD

- 4.1 Request Approval of Agenda, Regular Board Meeting and Closed Session Agenda, January 25, 2011
Motion by Mrs. Chavez, second by Mr. Solache, to approve the agenda for the regular board meeting January 25, 2011 and as being duly posted.
Motion carried 5-0.

- Minutes Request Approval of Minutes, Regular and Reorganizational Board Meeting December 14, 2010
Motion by Mrs. Chavez, second by Mr. Morales, to approve the minutes of the regular and reorganizational meeting held on December 14, 2010.
Motion carried 5-0.

- 4.4 Request Approval of Resolution No. 10-11/23, Black History Month – February 2011
Motion by Mrs. Lopez, second by Mr. Morales, to approve Resolution No. 10-11/23 Black History Month, February 2011. Mr. Espinoza requested that information about activities or events at the schools also be included with the resolutions. Motion carried 5-0.

5. REPORTS

Student Representative Reports

Firebaugh High School - Ismael Delgado
Lynwood High School - Vanessa Serrano
Lynwood Community Adult School – Susana Linares
Vista Continuation High School – Not Present

The student reports are attached as part of the minutes

MINUTES

Regular Meeting of the Board of Education

Tuesday, January 25, 2010

5. REPORTS

Mrs. Chavez asked about the K-9 unit at Lynwood HS referred to in the student report.

Mr. Velasquez responded that it is a collaboration with Lynwood HS, Los Angeles County Sheriff's Department and the City of Lynwood because it is the City Police K-9 Unit.

Superintendent's Report

Audit Report for the Fiscal Year Ended June 30, 2010

Christy White, A Professional Accountancy Corporation

Mr. Velasquez presented Peter Wong, Interim Business Manager/CFO, who introduced Ms. Christy White, who is giving a brief presentation on our Audit Report for the Fiscal Year Ended June 30 2011.

Ms White reported that the district is required to have an annual audit by both the federal and state government and the audit includes all funds of the district throughout the school year.

She reported they go to the school sites during the spring and check attendance and look at the ASB funds and at the end of the year they look at the final financial amount reported to the state. She reviewed the audit report with the board and went over key summary pages and findings and recommendations they have. She reported that on page one it states that in their opinion the financial statements are presented fairly in all material respects which is the best opinion you can receive. There were no adjustments to be made to the financial statements and the amounts are recorded accurately. However, she did emphasize the fact that the district has some going concern issues and they have a cautionary note about the district trying to bring the budget into balance and a lot of uncertainty with the government budget.

She reported the ending fund balance is positive but you have deficit spending and the reserve is below the state requirement.

In terms of the audit, it was a clean audit.

On the findings and recommendations that were made district responses were there in all cases.

One of the recommendations made is that the district consider a fraud hotline, as it is good to have anonymous avenues for employees or the public to report on potential fraud.

Mr. Solache commented he would like our own staff hotline and believes it will help us in the future as our own employees are our eyes and ears on what happens and believes it would be positive.

Mr. Espinoza thanked Ms. White for the information provided as it was very informative but has concerns about the reserve and is an issue we need to target

Mr. Velasquez reported that he just recently saw this report and they have been working on it in Cabinet.

Board Member Reports

Alfonso Morales

Mr. Morales reported he participated in the Alumni College Fair with a workshop session on becoming an attorney and what it takes to get through law school. It was a great experience with the kids and telling them the importance of going to college. He stated it is very important to rectify to implement the A-G program as it is important for our student to have the opportunity to go to college

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

5. REPORTS

Board Member Reports

Maria Lopez

Mrs. Lopez welcomed everyone and wished them a happy new year and hopes it is the best.

Rachel Chavez

Mrs. Chavez reported she is happy to see the Winter Program again and she attended both performances. She thanked Ms. Coffey for chairing the program and thanked the parents and teachers for their time and talent and the schools that helped out - Keller and school parents provided decorations; Abbott parents made the costumes and the teacher trained the students. She reported she went to the College Fair and thanked the Alumni for a great job in making it successful. She attended two workshops and the leaders were outstanding with power point presentations they gave; she also enjoyed listening to Mr. Plano.

José Luis Solache

Mr. Solache wished everyone a happy new year and stated he looks forward to a better year for the district and the community and we support Mr. Espinoza in his leadership the coming year. He attended the college conference as well and it was another great year. He reported Firebaugh HS had a green up day and he stopped by to show his support but plans to participate in the future.

Mr. Solache welcomed the new CSEA leadership and the new changes and stated he is always available to meet with you.

He reported he received a call and went to Lynwood HS regarding graffiti issues there and districtwide as well and suggested looking into ways of working with the superintendent, the city and other agencies on the graffiti issue and stated it takes all of the community to help in being vigilant and reporting if they see anything.

Mr. Solache reported the City has proclaimed the last Sunday in February as Special Needs Day and reported he is part of the event. The Mayor and the entire City Council supports this and the superintendent will be sending information out to promote the event in the district to recognize the special needs students in our community.

He attended the Firebaugh HS meeting held with Captain Hellmold, Lynwood Sheriff's, where the police canine was brought and stated 100% of the community is behind this and he looks forward to seeing our own canine in the district.

He commented on the situation that happened in Gardena in the news and wants to be sure this kind of situation is addressed to prevent this doesn't happen here and make sure it is a priority. He also commented on creative ways that are being used by students to bring drugs in and this needs to be addressed as well.

Oscar Espinoza

Mr. Espinoza stated we will be focusing on security and looking into solutions for prevention and look into issues and communication to inform parents and will look at all options and enforcement of all policies. He reported on a situation during the winter break where He and Mr. Morales saw taggers and called the sheriffs and waited for them to arrive. Many adults had walked by and saw this and did nothing – so a lot of vigilance is needed and to just make a call and report it.

Regarding the Alumni conference he gave credit to the organizer, Alma Renteria, a student at UC Riverside. He reported that a lot of students got a lot out of it and there is a need for these kind of events in the community.

MINUTES

Regular Meeting of the Board of Education

Tuesday, January 25, 2011

5. REPORTS

Board Member Reports

Oscar Espinoza

He reported on a program held at the district with volunteers that gave information and education to the parents attending on taggers and drugs. This program will be continued and will be expanded around the district.

He also reported on the Gates-Williams Scholarship which provides money for students for the rest of their lives for schooling. There were 100 students that applied for this scholarship and he hopes to see great results for the students who work so hard.

Also, a presentation to celebrate National Certified Teachers will be held at a future board meeting saying they are the best in content and subject. We have six or seven in this district and hope we continue growing. This shows we are growing and improving as a district and the budget is improving but we are not out of woods yet and he hopes we work together and move forward as education is not safe and is contingent on proposals and resolutions that may or may not pass.

6. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

Ellen Myers, CSEA President

Ms. Myers reported she is here to say hello to everyone and to introduce herself as the newly elected President for CSEA. She told the board they are ready for negotiations and discussions on what needs to be done to get us stable.

Arturo Ramos, Resident, Parent

Mr. Ramos expressed concerns regarding the elimination of the fiscal advisor and DAIT oversight of the district and that the district will again be overspending. He also commented that the decisions previously made by the board caused a lot of damage to the education of the students. He also had concerns regarding points made by Mr. Solache on accomplishments made by the board during his tenure. Regarding the strategic plan for curriculum and instruction mentioned he asked that it be shared with parents, school sites and shareholders. He asked the board to visit the school sites and classrooms to really see what is going on and what they are lacking.

Martina Rodriguez, Resident, Parent, Former Board Member

Mrs. Rodriguez expressed that the classrooms do not have the supplies needed to teach and if there is a surplus she feels the board needs to visit the schools and see what is going on in the classrooms as we need to teach the kids. Ms. Rodriguez reported she attended the meeting held at the district for the parents with presentations on drugs and gangs which she feels was very good and a good start.

She expressed concerns about not having seen the strategic plan and feels there is no clear plan as to where we are going.

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

CONSENT AGENDA

Motion by Mrs. Chavez, second by Mrs. Lopez to approve the consent agenda with corrections as noted. Motion carried 4-1. Roll Call:

Mr. Morales	Yes
Mrs. Lopez	Yes
Mrs. Chavez	Yes
Mr. solache	No
Mr. Espinoza	Yes

All Items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

7. ACADEMIC SERVICES

- 7.1 Request Approval to Approve the Purchase of Naviance, a Premier Student Success Planning Software Program for Middle and High School Students
- 7.2 Request Approval to Accept the Amendment 01 for The Child Development Contract CSPP-0230 for 2010-2011
- 7.3 Request Approval/Ratification to Enter Into an Agreement with Absolute Value Consulting to Conduct Saturday Math Academy for 150 Students in Grades 7-8 at Cesar Chavez Middle School and Professional Development for a Maximum of Twelve Teachers from January 3, 2011 to June 4, 2011
- 7.4 Request Approval to Submit 2010-2011 Consolidated Application, Part II for Lynwood Unified School District
- 7.5 Request Approval to Compensate Teachers Participating in the Supplemental (Hourly) Intervention Programs for Fall 2010, Spring 2011 and Summer 2011
- 7.6 Request Approval of Revised School Site Plans for 2010-2011
- 7.7 Request Approval to Enter Into Agreement with Los Angeles County Office of Education, Parent Academy to Conduct Workshops for Lynwood Middle School Parents for 2010-2011
- 7.8 Request Approval of Addendum of Certificated Bilingual Stipend for 2009-2010 School Year
- 7.9 Request Approval to Contract with No Child Left Behind Supplemental Services Providers for 2010-11 School Year
- 7.10 Request Approval for Superintendent and Chief Academic Officer to Attend the California Association of African American Superintendents and Administrators at Sacramento, CA from February 9-11, 2011
- 7.11 Request Approval to Enter Into an Agreement with University of California, Irvine to Implement the Mathematics, Engineering and Science Achievement Program for 2010-2011

MINUTES

Regular Meeting of the Board of Education

Tuesday, January 25, 2011

CONSENT AGENDA

7. ACADEMIC SERVICES

- 7.12 Request Approval for Secondary Schools' Students to Participate in the Orange County Pentathlon for 2010-2011 School Year
- 7.13 Request Approval to Enter Into an Agreement with Peace Builders to Conduct Workshops at Lincoln Elementary School for Staff and Parents for 2010-2011 School Year
- 7.14 Request Approval to Enter Into an Agreement With East L.A. Classic Theatre to Conduct Beyond Borders: Arts and Language for Youth, an Educational Program from January 26-June 30, 2011
Mrs. Lopez requested a clear budget for this item, as to what is the percentage of the after school program; what is Title II money; including all kids in the after school program or incorporate the rest of the student program so we can be in compliance.

9. PERSONNEL ITEMS/CERTIFICATED

- 9.1 Certificated Personnel Schedule, No. 10-11-09 (Approval of Resignations, Special Assignments, Changes in Status and Appointments)
- 9.2 Request Approval/Ratification to Attend a Seven Week Personnel Administrators Academy at a Cost Not to Exceed \$1,175.00
- 9.3 Request Approval/Ratification to Attend 2011 ACSA Survival: Keeping Your Torch Lit Symposium for Negotiators and Negotiation Team at a Cost Not to Exceed \$1,626.00
- 9.4 Request Approval for Payment of Teacher Incentive Fund (TIF) Stipends for Participating Certificated Employees for 2009-10 School Year

10. PERSONNEL ITEMS/CLASSIFIED

- 10.1 Classified Personnel Schedule No. 10/11-09 (Approval of Leaves, Resignations, Special Assignments, Changes in Status and Appointments)
- 10.2 Classified Personnel Workshop

11. BUSINESS SERVICES DIVISION

- 11.1 Request Approval of Purchase Order Schedule
- 11.2 Request Approval of Warrant Schedule
- 11.3 Request Approval of Report of Revolving Cash Fund #4
- 11.4 Request Approval of Record of Collections #4

DISCUSSION/ACTION

10. CLASSIFIED PERSONNEL

- 10.4 Request Approval to Conduct a Public Hearing to Enter Into Successor Collective Bargaining Negotiations with California School Employees Association (CSEA) Chapter 116 for the 2010-2011 School Year. Motion carried 5-0.
Motion by Mrs. Chavez, second by Mr. Morales, to open the public hearing at 6:15 p.m.. Mrs. Chavez commented it was nice to meet Ms. Myers, the new President for CSEA and is glad to start the renegotiations process as their contract has expired.
There being no other speakers, motion by Mrs. Chavez, second by Mr. Morales, to close the public hearing at 6:16 p.m. Motion carried 5-0.

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

DISCUSSION/APPROVAL AGENDA

10. CLASSIFIED PERSONNEL

- 10.5 Request Approval of the District's Negotiation Openers for California School Employees Association (CSEA) Chapter 116 for the 2010-2013 Successor Collective Bargaining Agreement

Motion by Mr. Solache second by Mr. Morales to approve the district negotiation openers for CSEA for the 2010-2013 collective bargaining agreement. Motion carried 5-0.

11. BUSINESS SERVICES

- 11.5 Request Acceptance of 2009-10 Financial and Compliance Audit Report
Motion by Mrs. Chavez, second by Mrs. Lopez, to accept the 2009-10 Financial and Compliance Audit Report. Motion carried 5-0.

- 11.6 Request Approval to Rent-A-Risk Manager Agreement With Alliance of Schools for Cooperative Insurance (ASCIP)

Motion by Mrs. Lopez, Second Mrs. Chavez, to approve the agreement with ASCIP to bring in a Risk Management Specialist for two days a week for fifty weeks to provide onsite risk management expertise and assistance to the district. Funds in the amount of \$22,500 are allocated in Self Insurance fund. Motion carried 5-0.

- 1.7 Request Approval to Accept Donation From Lincoln Elementary School PTA

Motion by Mr. Morales, second by Mrs. Lopez, to accept donation in the amount of \$12,647.44 from Lincoln ES PTA for the purpose of upgrading and repairing the playground. Mrs. Chavez thanked Lincoln PTA for their donation for playground equipment and stated we should be ready to help and asked when it will be put in place. The superintendent responded it will probably be during Spring Break and it will be placed on the agenda.

Mrs. Lopez inquired regarding the status of a fund raising event held where \$14,000 was raised and donated by City Mayor Santillan for the Lincoln ES playground. She was told this will be looked into and we will have a report. Motion carried 5-0.

- 11.8 Request Approval to Enter the American Express Educational Cooperative Purchase Incentive Program

Motion by Mrs. Chavez, second by Mrs. Lopez, to approve to enter the American Express Educational Cooperative Purchase Incentive Program which allows participants to make payments for regular purchases using American Express and will receive approximately 1% rebate at the end of the year which is estimated to be approximately \$35,000 annually. Concerns were raised by the board regarding payment of the bill in a timely manner. Mr. Solache stated he liked the idea but has concerns if he does not oversee it. Mr. Wong assured them systems and procedures will be in place.

Motion carried 4-1. Roll Call:

Mr. Morales	Yes
Mrs. Lopez	Yes
Mrs. Chavez	Yes
Mr. Solache	No
Mr. Espinoza	Yes

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

DISCUSSION/APPROVAL AGENDA

11. BUSINESS SERVICES

11.9 Budget Revisions Summary

Motion by Mrs. Chavez, second by Mrs. Lopez, to approve the budget revisions summary made with the delegated authority which is required to submit to the board for approval at least three times a year. This is to expedite routine budget revisions as otherwise each and every change would need to be submitted. The State budget is not finalized and once it is approved the district has 45 days to adjust the budget to reflect the State budget. Mrs. Lopez stated that we must have a plan for enrollment as the money comes from the enrollment and everyone needs to be involved in this. Motion carried 5-0.

- 11.10 Request Approval of 2011 Internal Revenue Service Standard Mileage Reimbursement Rate
Motion by Mr. Morales, second by Mrs. Lopez to approve the new IRS standard mileage reimbursement rate from 50 to 51 cents per mile, effective January 1, 2011.
Motion carried 5-0.

- 11.11 Request Approval of Resolution No. 10-11/22 for Issuance of 2010-11 Tax and Revenue Anticipation Notes for the District by the Board of Supervisors of the County of Los Angeles
Motion by Mrs. Lopez, second by Mr. Morales, to approve the adoption of Resolution No. 10-11/22 for issuance of 2010-11 TRANS for the district by the Board of Supervisors of the County of Los Angeles. As a result of the State's continuing financial crisis, the regular schedule of apportionment funding to most school districts is being deferred.
Motion carried 5-0.

- 11.12 Request Approval to Enter a Uniform Rental Agreement With ARAMARK
Motion by Mrs. Chavez, second by Mr. Morales, to approve to enter agreement with ARAMARK for a uniform rental service for the MOT Department for approximately \$25,000 annually from routine restricted maintenance fund. Renewal each year is subject to board approval. Mrs. Lopez expressed concerns about money for the rental of uniforms and asked for options to save money. Mr. Wong stated that quotes were secured from three different vendors before the decision was made and believes they will provide good services. Mr. Espinoza commented we need to look at options with any contract for the lower bidding price. Mr. Velasquez reported we will come back with options. Motion carried 5-0.

- 11.13 Request Approval to Attend the Annual School Nutrition Legislative Action Conference
This report was withdrawn from the agenda – no action.

- 11.14 Request Approval to Enter Legal Service Agreement With The Law Offices of Leal & Trejo, Olivarez, Gallagher & Padilla, Dabbah & Haddad, and Kenney & Kropff
Motion by Mr. Solache, second by Mr. Morales, to approve to enter into the legal service agreements for the four firms. Discussion was held by the board regarding this issue with concerns expressed that there are no ending dates and is ongoing and the need for the RFP process. Mr. Espinoza commented that he wants to be sure that this is just for services rendered and not a contract; and wants the superintendent to start the RFP process so as not deal with issues as we go. Motion carried 4-1. Roll Call:

Mr. Morales	Yes
Mrs. Lopez	Yes
Mrs. Chavez	No
Mr. Solache	Yes
Mr. Espinoza	Yes

MINUTES

Regular Meeting of the Board of Education

Tuesday, January 25, 2011

DISCUSSION/APPROVAL AGENDA

11. BUSINESS SERVICES

11.15 Request Approval for Disposal of Obsolete Equipment

Motion by Mrs. Chavez, second by Mrs. Lopez, to approve the disposal of obsolete equipment per Ed Code 17540-17555, authorizing the board to sell, auction or otherwise dispose of equipment or materials that are unusable, obsolete or no longer needed for district purposes. Discussion was held by the board with concerns that the equipment be disposed of properly. Mr. Wong stated that he will make sure the proper process and procedures will be followed and an auction will be held. Motion carried 5-0.

INFORMATION AGENDA

7. ACADEMIC SERVICES

7.15 Williams Uniform Complaint Quarterly Report To Los Angeles County

Office of Education for the Period of October 1, 2010 – December 31, 2010.

The board received for information the Williams Quarterly Report for the period October 1, 2010 – December 31, 2010. Mrs. Chavez requested to receive the entire report information so she can know what issues are involved.

The information will be sent to the board.

CLOSED SESSION

Motion by Mr. Morales, second by Mrs. Chavez, to adjourn the meeting back into closed session to finish taking action on agenda items at 7:16 pm. Motion carried 5-0.

RECONVENE INTO OPEN SESSION

The board reconvened the meeting into open session at 7:28 pm.

Report Out of Closed Session Pursuant to Government Code Section 54957

Mr. Espinoza, President, reported on action taken in closed session.

4. GOVERNING BOARD

4.2 Conference With Legal Counsel – Anticipated Litigation (GC 54956.9(b)(3)(A))

It was reported that direction was given to legal counsel.

4.3 Conference With Legal Counsel – Existing Litigation (GC54956.9)

It was reported that direction was given to legal counsel.

10. CLASSIFIED PERSONNEL

10.3 Public Employee Discipline/Dismissal/Release

Suspension of Classified Employees

Mr. Espinoza reported that information was received and the board voted 4-1 to approve the two cases.

12. ADMINISTRATION

12.1 Public Employee Appointment/Employment – No Action

12.2 Public Employee Discipline/Dismissal/Release – No Action

12.3 Public Employee Complaint – No Action

12.4 Conference With Labor Negotiator - No Action

Agency Designated Representatives

Employee Organizations: LTA, CSEA #116, SEIU Local 99

MINUTES

Regular Meeting of the Board of Education
Tuesday, January 25, 2011

14. ITEMS FOR FUTURE AGENDAS

ANNOUNCEMENTS

Next Regular Board Meeting, February 8, 2011.

15. ADJOURNMENT

Motion by Mr. Solache, second by Mrs. Lopez, to adjourn the
the meeting at 7:30 pm.. Motion carried 5-0.

Respectfully Submitted,

Edward Velasquez
Superintendent

Attest:
Rachel Chavez, Clerk

CONSENT

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
DR. HOWARD TARAS TO PROVIDE MEDICAL CONSULTATION SERVICES
FROM FEBRUARY 9, 2011 TO JUNE 30, 2011

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Dr. Howard Taras to provide physician and medical consultation services for District's IEP team members for students with significant medical needs. Dr. Taras will also sign the OT prescriptions.

Dr. Taras shall commence providing services approximately (2) hours a month from February 9, 2011 to June 30, 2011, for a total of (10) ten hours, at a rate of \$240.00 per hour in increments of (15) minutes.

Currently, we can not bill for these services (medical funds) because we do not have a doctor to write prescriptions. We will pay the doctor from the LEA funds we received.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

\$240.00 per hour
(Amount)

Special Education
(Name of funding source and/or location)

01.0.56400.0.00000.0.00000.5810.7410000
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

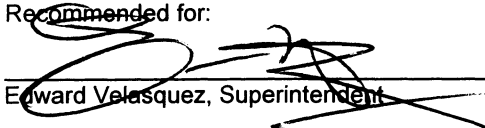
☒ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH
ZINSMEYER ACADEMY TO PROVIDE EDUCATIONAL SERVICES FOR
SPECIAL EDUCATION STUDENT #4086086, FROM JULY 1, 2010 TO JUNE
30, 2011

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Zinsmeyer Academy to provide educational services to Special Education student #4086086.

Students placed in non-public schools are placed by recommendation of the district's IEP team. Because this is the most restrictive placement possible, there are multiple administrative signatures to allow these placements. All rates for Non-Public schools are based on the agreement between the NPS and the SELPA and based on a guaranteed rate by SELPA contract. Lynwood pays the Mid Cities SEPLA rate.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

\$ 50,000.00

Special Education

01.0.33100.57700.11900.5810.7410000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH ROSSIER
PARK ELEMENTARY TO PROVIDE SERVICES TO A SPECIAL EDUCATION
STUDENT FROM JANUARY 10, 2011 TO JUNE 30, 2011**

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Rossier Park Elementary to provide educational services to student ID# 4075113, from January 10, 2011 to June 30, 2011, at a cost approximately \$46,643.00.

The school provides educational, emotional and/or behavioral needs that are too severe to be able to be served in the public school setting. All rates for non-public schools are based on a rate established by the Los Angeles area SELPAs. The cost below is inclusive of transportation, instructional aide support, behavioral services, speech and language therapy and orientation and mobility services. All students in non-public schools are placed per recommendation of the district IEP team.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

Approximately \$46,643.00

Special Education

01.0.65000.0.50010.11900.5810.7410000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

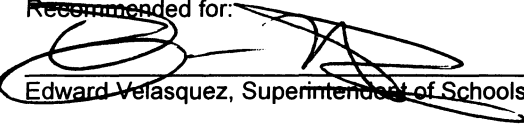
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐PRESENTATION ☒CONSENT ☐DISCUSSION/APPROVAL ☐INFORMATION
☐CLOSED SESSION ☒OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

**AGENDA ITEM: REQUEST APPROVAL OF ADDENDUM FOR CERTIFICATED BILINGUAL
STIPEND FOR 2009-2010 SCHOOL YEAR**

BACKGROUND INFORMATION:

The Administration requests approval of addendum for Certificated Bilingual Stipend for 2009-2010 school year.

As per the agreement between Lynwood Unified School District and Lynwood Teachers Association (1995-1996) and (1996-1997), Bilingual Teachers who hold a Bilingual Certificate of Competency of Bilingual Credential or English Language Development Certificate or CLAD/BCLAD Certificate and are assigned to a bilingual classroom shall be paid a stipend of \$1,500.00.

These teachers were omitted from the previous list approved on December 14, 2010.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$15,000.00

General Fund

01.0-00000.0-1170-7690000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

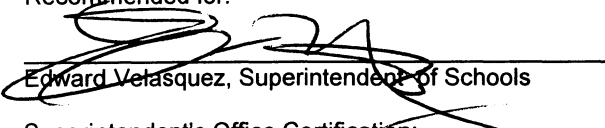
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
Bilingual Stipend Candidates
2009-2010

Teacher Name	Class Assignment	Credential
Abbott		
Sofia Pelayo	K	SDAIE
Valeria Corona	K	SDAIE
Rex Lopez	K	CLAD
Joel Onesto	K	CLAD

Roosevelt

Patricia Angulo	3 rd	BCLAD
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Will Rogers

Patricia McFarland	1 st	CLAD
Aranzazu Garcia	3 RD	CLAD
Anita Dhunna	@ Keller K/1 ST	CLAD

Washington

Olga Zavalza	6 TH	BCLAD
Maria Rodriguez	K	CLAD

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐PRESENTATION ☒CONSENT ☐DISCUSSION/APPROVAL ☐INFORMATION
☐CLOSED SESSION ☒OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR TECHNOLOGY DEPARTMENT STAFF TO ATTEND
THE *SPRING 2011 AERIES USERS CONFERENCE* SPONSORED BY EAGLE
SOFTWARE REGIONAL ON MARCH 7 & 8, 2011

BACKGROUND INFORMATION:

The administration requests approval for Technology Department staff to attend the *Spring 2011 Aeries Users Conference*, sponsored by Eagle Software Regional on March 7 & 8, 2011.

The Eagle Software Users' Conference is an opportunity to enhance their existing foundation of knowledge and share their experiences to better meet the needs of the schools.

Attendees: Diana Hawkins, Student Data Technician, Helen Thomas, District Attendance Auditor and Jaime Perez, Information Systems Specialist.

Approximately cost \$ 1,689.00.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Approximately \$1,689.00
(Amount)

Technology Department
(Name of funding source and/or location)

01.00000.0.00000.77000-5221-7620000
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

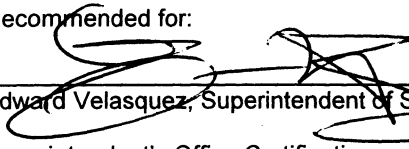
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO COMPENSATE ADDITIONAL TEACHERS
PARTICIPATING IN THE SUPPLEMENTAL (HOURLY) INTERVENTION
PROGRAMS FOR FALL 2010, SPRING 2011

BACKGROUND INFORMATION:

The administration requests approval to compensate additional teachers participating in the Supplemental (hourly) Intervention Programs for Fall 2010, Spring 2011.

The Supplemental Hourly Intervention list of teachers was previously approved on January 25, 2011. We are re-submitting to approve the names that were omitted. Teachers will be compensated at the teachers' contractual hourly rate.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

estimated \$300,000.00

Title I

01.0-30100-10020-1130-location code

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

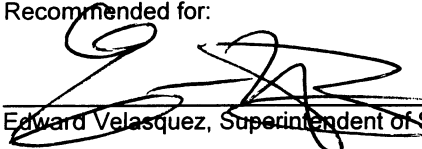
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

***LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA***

Abbott Elementary

Alvarez, Patricia
Corona, Valeria
Pelayo, Sofia
Bazos, Bessie
Castrejon, Sandra
Congdon, Kathleen
Matuszewicz, Zenaida
Robles, Irma
Woo, Sandy
Monreal, Araceli
Garcia, Minerva
Lucha, Claudia
Dean, Rebecca
Huerta, Gerardo
Ortiz-Baldwin, Cecilia
Pearson, Darryl
Rollice, Mark
Acosta, Benita
Galvan, Rebecca
Burrell, Jason

Washington Elementary

Kathleen Graham

Wilson Elementary

Carson Matthews

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR STAFF AND PARENTS TO ATTEND THE
CALIFORNIA ASSOCIATION OF BILINGUAL EDUCATORS FROM
MARCH 23-26, 2011

BACKGROUND INFORMATION:

The administration requests approval for staff and parents to attend the California Association of Bilingual Educators (CABE) from March 23-26, 2011 at Long Beach Convention Center.

The conference is designed for K-12 educators and parents committed to strengthening the instructional programs for English Learners. Parents and staff will share information from workshops during staff/parent meetings.

Each school site will utilize their parent involvement funds for this conference. The District office will assist the schools by funding one parent from each school site.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$37,194.00

EIA/LEP and Title I

school location, see attached

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

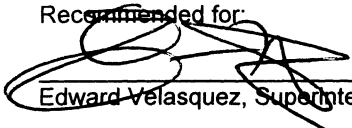
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

ABBOTT ELEMENTARY

NAME	PARENT/STAFF	FUNDING SOURCE	AMOUNT (includes: registration, meals, mileage & event fees)
Leticia Abarca	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00

KELLER ELEMENTARY

Tina Muñiz	Parent	01.0-70910.0-47600-24950-5220-744	\$743.00
Josefina Vasquez	Parent	01.0-70910.0-47600-24950-5220-113	\$743.00
Maria T. Camacho	Parent	01.0-70910.0-47600-24950-5220-113	\$743.00
Martha Chavarria	Parent	01.0-70910.0-47600-24950-5220-113	\$743.00

LINDBERGH ELEMENTARY

Imelda Moreno	Parent	01.0-30100.0-00000-24950-5220-103	\$743.00
Enedina Hernandez	Parent	01.0-30100.0-00000-24950-5220-103	\$743.00
Gloria Garcia	Parent	01.0-70910.0-47600-24950-5220-744	\$743.00
Christine Arostigue	Staff	01.0-30100.0-00000-27000-5221-103	\$983.00

LUGO ELEMENTARY

Aracely Varela	Parent	01.0-30100.0-00000-24950-5220-104	\$693.00
Maribel Gonzalez	Parent	01.0-70910.0-00000-24950-5220-744	\$693.00
Stephanie Moore	Staff	01.0-30100.0-00000-27000-5220-104	\$693.00
Edelmira Escobedo	Staff	01.0-30100.0-00000-27000-5221-104	\$983.00

MARK TWAIN

Blanca Lopez	Parent	01.0-30100.0-00000-24950-5220-105	\$693.00
Mireya Macareno	Parent	01.0-30100.0-00000-24950-5220-105	\$693.00
Gabriela Marquez	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00

MARSHALL ELEMENTARY

Vilma Mejia	Parent	01.0-70910.0-47600-24950-5220-112	\$693.00
Bertha Villalobos	Parent	01.0-70910.0-47600-24950-5220-112	\$693.00
Sandra Chavez	Staff	01.0-70910.0-47600-27000-5221-112	\$693.00
Lorena Quijada	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00

ROOSEVELT ELEMENTARY

Paul Ceron	Staff	01.0-30100.0-00000-27000-5221-106	\$983.00
Irene Oliva	Parent	01.0-30100.0-00000-24950-5220-106	\$693.00
Aide De La Torre	Parent	01.0-30100.0-00000-24950-5220-106	\$693.00
Martha Lugo	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00

WASHINGTON ELEMENTARY

Ana Chavez	Parent	01.0-79010.0-47600-24950-5220-744	\$693.00
Mary Locea	Parent	01.0-30100.0-00000-24950-5220-107	\$693.00
Adriana Saldaña	Parent	01.0-30100.0-00000-24950-5220-107	\$693.00
Gregoria Gonzalez	Parent	01.0-30100.0-00000-24950-5220-107	\$693.00
Elizabeth Morales	Parent	01.0-30100.0-00000-24950-5220-107	\$693.00
Valerie Muñoz	Parent	01.0-30100.0-00000-24950-5220-107	\$693.00
Edward Espino	Staff	01.0-30100.0-00000-27000-5221-107	\$983.00

WILSON ELEMENTARY

Brenda Bustamante	Staff	01.0-70910.0-47600-21400-5221-109	\$983.00
Marisol Brenes	Staff	01.0-70910.0-47600-21400-5221-109	\$983.00

CHAVEZ MIDDLE SCHOOL

Amparo Betancourt	Staff	01.0-30100.0-00000-21400-5221-323	\$983.00
Daniel Gallegos	Staff	01.0-30100.0-00000-21400-5221-323	\$983.00
Angelica De La Torrew	Parent	01.0-70910.0-47600-24950-5220-744	\$743.00
Mercedes Ramirez	Parent	01.0-30100.0-00000-24950-5220-323	\$743.00

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

HOSLER MIDDLE SCHOOL

Margaret Garcia	Staff	01.0-70910.0-47600-27000-5221-322	\$983.00
Dr. Yvette Harps	Staff	01.0-70910.0-47600-27000-5221-322	\$983.00
Maria Guardado	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00

LYNWOOD MIDDLE SCHOOL

Lorena Quezada	Parent	01.0-42030.0-47600-24950-5220-321	\$693.00
Herbert Gutierrez	Parent	01.0-42030.0-47600-24950-5220-321	\$693.00
Teresa Cardenas	Parent	01.0-42030.0-47600-24950-5220-321	\$693.00
Lourdes Ramirez Garrido	Parent	01.0-70910.0-47600-24950-5220-744	\$693.00
Blanca Ramirez (alternate)	Parent		0
Enrique Aceves (alternate)	Parent		0

FIREBAUGH HIGH

Hector Preciado	Staff	01.0-30100.0-00000-21400-5221-432	\$983.00
Maria Negrete	Parent	01.0-70910.0-00000-24950-5220-744	\$693.00
Edith Ornelas	Parent	01.0-30100.0-00000-24950-5220-432	\$693.00

DISTRICT OFFICE

Yesenia Fernandez	Staff	01.0-70910.0-47600-21000-5221-744	\$983.00
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TO: Edward Velasquez, Superintendent

FROM: Nancy Nichols Nolasco, Acting Director-Human Resources

DATE: February 8, 2011

SUBJECT: **PERSONNEL SCHEDULE NO. 10-11-10**



The following is Personnel Schedule No. 10-11-10 which reports details of personnel assignments, employment and separations.

NAME	POSITION	LOCATION	FUNDING ACCOUNT	CLASS STEP RANGE	EFFECTIVE DATE
<u>RE-EMPLOYMENT</u>					
1. Sergio Ayala	Temporary Teacher-Military Science (Temporary Categorical Ed Code §44909)	Chavez Middle School	01.0-70900.0-00000-27000-1910-3230000 (categorical)	Group 5, Step 10	02/10/11-06/30/11
<u>ADULT SCHOOL</u>					
2. Jacquelyn Allen	Adult School Substitute (as needed)	Lynwood Adult School	11.0-06390.0-41100-10000-1130-5900000		2010-2011 School Year
3. Manuel Fragoso	Adult School Substitute (as needed)	Lynwood Adult School	01.0-42030.0-47600-10000-1130-7440000		2010-2011 School Year
4. Mercedes Martin	Adult School Substitute (as needed)	Lynwood Adult School	11.0 -06390.0-41100-10000-1160-5900000		2010-2011 School Year
5. Pedro Reyes	Adult School Substitute (as needed)	Lynwood Adult School	01.0-42030.0-47600 10000 1130 7440000		2010-2011 School Year
6. Maria Torres	Adult School Substitute (as needed)	Lynwood Adult School	11.0-06390.0-41100-10000-1160-5900000		2010-2011 School Year
<u>LEAVES OF ABSENCE</u>					
7. Yolanda Hill	Teacher	Will Rogers Elementary			01/25/11 – 03/22/11
8. Maria Perez	Teacher	Lynwood Middle School			01/05/11 – 02/25/11

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 10-11-10 (02/08/11)**

The following is Personnel Schedule No. 10-11-10 which reports details of personnel assignments, employment and separations.

NAME	POSITION	LOCATION	FUNDING ACCOUNT	CLASS STEP RANGE	EFFECTIVE DATE
<u>DEPARTMENT CHAIRPERSONS/ HONORARIUMS</u>					
1. Adam Brand	Math Chairperson	Chavez Middle School		4%	2010-2011 School Year
2. Jasmin Brown	Social Science Chairperson	Chavez Middle School		4%	2010-2011 School Year
3. Dena Jackson	P.E. Chairperson	Chavez Middle School		4%	2010-2011 School Year
4. Rachel Jimenez	Special Ed. Chairperson	Chavez Middle School		4%	2010-2011 School Year
5. Wendy Oswell	Science Chairperson	Chavez Middle School		4%	2010-2011 School Year
6. Venietta Turner	English Chairperson	Chavez Middle School		5%	2010-2011 School Year
<u>CORRECTIONS (from 01/25/11 board meeting)</u>					
7. Cathy Foltz	English Chairperson	Hosler Middle School		From: 6% To: 5%	2010-2011 School Year
8. Lawrence Olayele	Math Chairperson	Hosler Middle School		From: 6% To: 5%	2010-2011 School Year
9. Joseph Pasqualetto	P.E. Chairperson	Hosler Middle School		From: 5% To: 4%	2010-2011 School Year
10. Tracye Ross-Hale	Special Ed. Chairperson	Hosler Middle School		From: 5% To: 4%	2010-2011 School Year

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: February 8, 2011

FROM: Nancy Nichols Nolasco
Acting Director

SCHOOL/DEPARTMENT: Human Resources

AGENDA ITEM: **REQUEST APPROVAL FOR PAYMENT OF TEACHER INCENTIVE FUND (TIF) STIPEND FOR PARTICIPATING CERTIFICATED EMPLOYEE FOR 2009-2010 SCHOOL YEAR.**

BACKGROUND INFORMATION: Administration requests approval for payment of TIF stipend for the following participating certificated employee:

•Aranzazu Garcia Will Rogers Elementary Teacher \$1,500.00

☐ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☐ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☐ NO

\$1,500.00

TIF

01.0-58102.0-00000-21400-1170-7400000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES ☒ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: February 8, 2011

FROM: Nancy Nichols Nolasco
Acting Director

SCHOOL/DEPARTMENT: Human Resources

AGENDA ITEM: REQUEST APPROVAL FOR Nationally Board Certified teachers to receive the Quest for Success Teacher Incentive Fund incentive.

BACKGROUND INFORMATION:

The administration requests approval for five National Board Certified teachers to receive the Quest for Success Teacher Incentive Fund (TIF) incentive of \$5,500 (Core Subject) and \$4,000 (General Classroom).

Teachers who achieve National Board Certification have met high standards through study, expert evaluation, self-assessment and peer review. Teachers who achieve certification have been assessed against the nation's highest advanced teaching standards. Research, including the 2008 Congressionally-mandated National Research Council report, documents that students taught by NBCTs make higher gains on achievement tests than students taught by non-NBCTs. Other educators look to them for leadership, mentoring and coaching. These teachers expand influence and expertise by positively impacting curricular decisions, chairing departments and serving as faculty voices to policymakers and other stakeholders.

The Lynwood Unified School District Quest for Success Teacher Incentive Fund (TIF) Grant was designed to augment the district's plan to increase student achievement by offering incentives to teachers and school site administrators for gains in student achievement. The program includes financial incentives for professional development and leadership.

Shomara Gooden, CMS, Social Science	\$5500
Murchelle Brumfield, Lindbergh ES	\$4000
Lydia Plaza, LMS, Science	\$5500
Elizabeth Pena, Rosa Parks ES	\$4000

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

\$19,000.00

(Amount)

Teacher Incentive Fund -Professional Development

(Name of funding source and/or location)

58102.0 00000 21400 1170 7400000

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed 0 Total cost of staff position(s)\$ 0

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: February 8, 2011
SUBJECT: PERSONNEL REPORT 10/11-10 Following is Personnel Report 10/11-10 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.



Coaching Assignments (Classified & Non-Represented)

¹For all coaching assignments listed below, payment will be issued only after the completion of the season and assignment. The percentage listed is the regular amount to be issued, if the assignment is completed in its entirety; the total payment issued to the employee may be less than the percentage listed, if the employee does not complete the assignment.

CLASSIFIED EMPLOYMENT

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
1. ¹ Robles, Nestor	Soccer Asst. JV Coach	LHS	Range: 03 Step: 01 Percentage: 5 %	101100945 2/22/2011 to 5/06/2011 or sooner
2. ¹ Roberson, Willie C.	Track & Field Asst. Coach/LT 01.0-00000.0-00000-42000-2170-431000	LHS	Range: 03 Step: 01 Percentage: 5 %	101100951 2/28/2011 to 5/06/2011 or sooner
3. ¹ Adams, Dreandra	Basketball Asst. JV Coach/LT 01.0-00000.0-00000-42000-2170-431000	LHS	Range: 03 Step: 01 Percentage: 5 %	01100940 2/22/2011 to 2/11/2011 or sooner
4. ¹ Williams, Mark	Basketball Assistant Coach Varsity/LT 01.0-00000.0-00000-42000-2170-431000	LHS	Range: 03 Step: 01 Percentage: 5 %	01100939 2/22/2011 to 2/11/2011 or sooner
5. ¹ Eldridge, Ronald P.	Track & Field Varsity Coach/LT 01.0-00000.0-00000-42000-2170-431000	LHS	Range: 03 Step: 01 Percentage: 8 %	101100951 2/28/2011 to 5/06/2011 or sooner

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: February 8, 2011
SUBJECT: PERSONNEL REPORT 10/11-10 Following is Personnel Report 10/11-10 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

CHANGE OF STATUS

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
1. Ventura, Bernard	From: Senior Warehouse Worker 8Hrs/12Mths/Perm To: Warehouse Supervisor 8Hrs/12Mths/LT Budgeted – Working out-of-class - Previous employee retired 01.0-00000.0-00000-75400-2210-7600000	MOT	Range: 090 Step: 01	101100855 07/01/10 to 06/30/11 or sooner

LIMITED TERM / PROVISIONAL ASSIGNMENT

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
2. Garcia, Carlos A Start/end date correction from the 10/26/10 Board Agenda.	Custodian 8Hrs/LT Budgeted – Sub-on-call as needed 01.0-00000.0-00000-82000-2230-7660000	MOT	Range: 048 Step: 05	101100573 10/12/10 to 06/30/11 or sooner
3. Washington, Booker T. Start/end date correction from the 10/26/10 Board Agenda.	Custodian 8Hrs/LT Budgeted – Sub-on-call as needed 01.0-00000.0-00000-82000-2230-7660000	MOT	Range: 048 Step: 05	101100572 10/12/10 to 06/30/11 or sooner

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

MEDICAL LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
4. Abadi, Sedie Extended leave from the 10/26/10 Board agenda.	After School Program Supervisor	Washington Elem	<u>EXTENDED LEAVE</u> 01/18/11 – 03/15/11

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: February 8, 2011
SUBJECT: PERSONNEL REPORT 10/11-10 Following is Personnel Report 10/11-10 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

MEDICAL LEAVES (Cont'd)

NAME	POSITION	LOCATION	Effective Start/End Date
5. Brown, Pamela Extended leave from the 01/25/11 Board agenda.	Custodian	LHS	<u>EXTENDED LEAVE</u> 01/11/11 – 01/25/11
6. Carrillo, Martha Extended leave from the 01/25/11 Board agenda.	Instructional Assistant Special Education	Will Rogers Elem	<u>EXTENDED LEAVE</u> 01/20/11 – 01/31/11
7. Dillard, Donna Date change from the 01/25/11 Board agenda.	Girl's Locker Room Attendant	LHS	01/05/11 – 01/21/11
8. Duarte, Daniel	Computer Lab Assistant	Lindbergh Elem	01/03/11 – 01/12/11
9. Freeman, Lee	Custodian	Rosa Parks Elem	12/27/10 – 01/14/11
10. Garmendia, Maritza Extended leave from the 01/25/11 Board agenda.	Instructional Assistant Special Needs	Special Ed	<u>EXTENDED LEAVE</u> 01/31/11 – 02/28/11
11. Harden, Calvin Extended leave from the 12/14/10 Board agenda.	Bus Driver	MOT	<u>EXTENDED LEAVE</u> 12/28/10 – 02/11/11
12. Jacobs, Virginia Extended leave from the 01/25/11 Board agenda.	Secretary	Vista	<u>EXTENDED LEAVE</u> 02/01/11 – 03/06/11
13. Laguna, Brisa Extended leave from the 01/25/11 Board agenda.	Nutrition Service Worker I	LMS	<u>EXTENDED LEAVE</u> 01/18/11 – 01/30/11
14. Rodriguez, Elizabeth	Computer Lab Assistant	LHS	12/13/10 – 12/16/11
15. Soto, Gerarda	Testing Assistant	Will Rogers Elem	02/14/11 – 02/27/11

MILITARY LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
16. Thomas, Cozell Extended leave from the 01/25/11 Board agenda.	Security Officer	Security	<u>EXTENDED LEAVE</u> 01/18/11 – 01/21/11

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: February 8, 2011
SUBJECT: PERSONNEL REPORT 10/11-10 Following is Personnel Report 10/11-10 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

REINSTATEMENT
Reinstated with bumping rights

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
17.Young Bobbie	Security Officer 3.5Hrs/12Mths/Perm Budgeted – Vacancy 01.0-00000.0-00000-83000-2230-7680000	Security	Range: 055 Step: 05	101100964 1/19/2011

RESIGNATIONS

NAME	POSITION	LOCATION	Effective Date
18.Khit, Mom Site and Effective Date correction from 1/25/11 Board Agenda.	After School Program Assistant	Keller	12/29/10
19.Lopez, Patricia	Campus Monitor	Lindbergh	01/28/11

RETIREMENTS

NAME	POSITION	LOCATION	Effective Date
20.Harden Calvin	Bus Driver	MOT	02/11/11

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Mr. Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

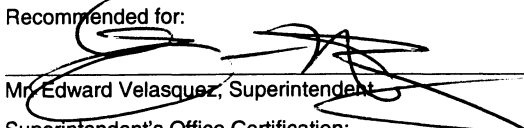
FROM: Kristin Olson,
 Director of Classified Personnel

SCHOOL/DEPARTMENT: Classified Personnel

AGENDA ITEM: Approval is Requested for the Attendance Incentive/Perfect Attendance Stipend for Classified Employees (CSEA/SEIU/Non-Represented Confidential and Supervisory) for Maintaining a Minimal Absence Record (use of two or less sick days per fiscal year) as per Contractual Obligation for the 2009-2010 Fiscal Year in the Amount of: \$250.00.

BACKGROUND INFORMATION: It is requested that the Board approve the Attendance Incentive/Perfect Attendance Stipend for classified employees (CSEA/SEIU/Non-represented confidential and supervisory) for the 2009-2010 school year (CSEA Contract, Article VIII, Section 8.5; SEIU Contract, Article VI, Section 6.5). The reason this item comes before the Board during the 2010-2011 fiscal year for services rendered during the 2009-2010 results from verification procedures, as some employees who apply for consideration are 12-month employees. Thus, the District must wait until the end of the fiscal year (i.e., June 30) to analyze applications and verify accuracy of data.

As per procedure, the implementation steps are as follows: (1) an informational correspondence is sent to classified employees along with an application (see attached), (2) employees who wish to be considered for the stipend must return the application by the application deadline, (3) a listing is established by Classified Personnel after reviewing the applications, (4) the listing is audited by Payroll to ensure the days claimed by the employees are officially reflected in the District payroll system. Employees who do not submit an application by the designated deadline are not considered for the stipend. Furthermore, this stipend only pertains to sick days; use of vacation does not impact receipt of the stipend. Lastly, in the past the District has awarded this stipend to classified non-represented and supervisory employees; however, the District is not obligated to award this stipend to such cohorts, as these employees are not covered under the classified employee contracts. It is recommended that if the District decides to eliminate this stipend for such cohorts it does so for the 2011-2012 year, not the 2010-2011 year, and if the District decides to move in this direct an informational announcement be provided to such affected employees.

☒ Renewal or Returning Contract/Item		☐ New Contract/Item	
Financial Implications		☒ YES	☐ NO
Are funds for this item included in the 2009-10 budget?		☒ YES	☐ NO
\$ 250.00	Paid directly from employees' regular funding source		
(Amount)	(Name of funding source and/or location)	(Funding account number)	
Original budgeted amount\$ _____		Balance after expenditure\$ _____	
Are additional staff positions requested?		☐ YES	☒ NO
Number of staff needed _____		Total cost of staff position(s)\$ _____	
Recommended for:		☒ Approval	☐ Denial
 Mr. Edward Velasquez, Superintendent Superintendent's Office Certification: _____			
Cert. Req. YES _____ No _____			



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1611 Fax (310) 635-5143

"The Best Shall Serve"

****Please Post and Distribute to ALL Permanent Classified Supervisory, CSEA, SEIU, and**
Confidential Employees**

MEMO: Intra-District Correspondence

To: All **PERMANENT** Classified Supervisory, CSEA, SEIU, and Confidential Employees
From: Kristin Olson, Director of Classified Personnel *Kristin Olson*
Date: May 21, 2010
Subject: **Annual Attendance Incentive/Perfect Attendance Stipend 2009/2010**

The Attendance Incentive/Perfect Attendance Stipend will be available to qualified permanent classified employees, who were employed by the District during the 2009/2010 fiscal year. Employees eligible to receive the Attendance Stipend must have been in permanent status during one of the periods below, in its entirety:

Eligibility Periods for <u>10-Month</u> Employees:	August 30, 2009 through June 11, 2010 OR August 30, 2009 through June 30, 2010 OR August 24, 2009 through June 22, 2010.
Eligibility Periods for <u>11-Month</u> Employees:	July 1, 2009 through June 30, 2010 OR August 3, 2009 through June 30, 2010
Eligibility Period for <u>12-Month</u> Employees:	July 1, 2009 through June 30, 2010

ATTENDANCE INCENTIVE FOR PERMANENT LOCAL 99 UNIT MEMBERS WILL BE AWARDED AS FOLLOWS:

0 Days absent will receive \$250.00
1 Day absent will receive \$200.00
2 Days absent will receive \$100.00

PERFECT ATTENDANCE STIPEND FOR CSEA UNIT MEMBERS, CONFIDENTIAL, and SUPERVISORY EMPLOYEES WILL BE AWARDED AS FOLLOWS:

0 Days absent will receive \$250.00
1 Day absent will receive \$150.00
2 Days absent will receive \$ 75.00

Application Process:

To apply for the Attendance Incentive/Perfect Attendance Stipend, you must complete the application information on the reverse side of this correspondence in its entirety and return it to the Classified Personnel Office no later than **Friday, July 9, 2010**. Forms submitted after the deadline date **will NOT be processed, as you will be considered to have missed the official deadline**. Your attendance records will be verified through the District's Official Payroll System. The anticipated date for stipend payments will be in September 2010; please **do not call** until after September. Please note that the following paid leave days are not considered missed days: (1) Local & Legal Holidays, (2) Vacation Time, (3) Floating Holiday(s), (4) Bereavement, (5) Compensation Time, and (6) Jury Duty.

C: Personnel Commissioners; Mr. Patrick Leier, Interim Superintendent; Cabinet; Sam Connor, SEIU Chief Steward; Herman Winslow, CSEA President; Classified Personnel Department; Payroll Department

PERSONNEL COMMISSION

BARBARA BATTLE, CHAIRPERSON JIM MORTON, VICE-CHAIRPERSON MARIA QUINONEZ, MEMBER

Agenda Report 10.2

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Application for Annual Attendance Incentive or Perfect Attendance Stipends 2009/2010
Employee Information

Employee Name:	LAST	FIRST
Current Job:	CLASSIFICATION TITLE	WORK LOCATION

Days you have been absent during 2009-2010 school year:

Please check ✓ next to the number of day(s) that you have been absent from work during the 2008/2009 school year:

___ 0 Days Absent	___ 1 Day Absent	___ 2 Days Absent
-------------------	------------------	-------------------

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Employee's Signature	Date
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PERSONNEL COMMISSION

BARBARA BATTLE, CHAIRPERSON

TIM MORTON, VICE-CHAIRPERSON

MARIA QUINONEZ, MEMBER

Agenda Report 10.2

Page 3 of 4



PERSONNEL COMMISSION

LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, CA 90262
(310) 886-1611 Fax (310) 635-5143

"The Best Shall Serve"

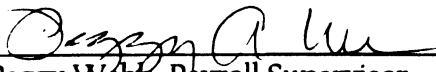
MEMO: Intra-District Correspondence

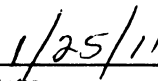
To: Peggy Webb, Payroll Supervisor
From: Regina Ramos, Sr. Personnel Specialist
Date: January 25, 2011
Subject: Perfect Attendance Incentive Stipend Eligibility

Listed below are the names and locations of employees who are requesting the Perfect Attendance Stipend. Please verify whether the following employees are eligible.

#	Name	Unit	Location	Days Absent	Payroll Verified
1.	Bea-Mone, Daphne	CSEA	Cesar Chavez	0	\$250.00

Perfect Attendance verified by Payroll Department.


Peggy Webb, Payroll Supervisor


Date 1/25/11

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Peter Wong 
Acting Chief Business Official

DEPARTMENT: Business Services
Purchasing

AGENDA ITEM: REQUEST BOARD APPROVAL OF PURCHASE ORDER SCHEDULE

BACKGROUND INFORMATION:

Staff requests Board approval of Purchase Order Schedule 11-09 for the period of January 18, 2011 through January 21, 2011.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ 234,445.04
(Amount)

VARIOUS
(Name of funding source and/or location)

(Funding account number)

Original budgeted amount \$ _____ Balance after expenditure \$ _____

Are additional staff positions requested?

☐ YES

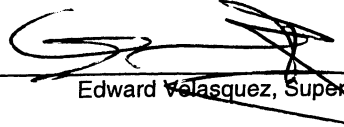
☐ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☐ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

BOARD LIST PURCHASE ORDER REPORT
Printed by Fund: Between 1/18/11 to 1/21/11

PO NUMBER	VENDOR NAME	DESCRIPITON	DEPT/SITE	FUND	FUND AMOUNT
Fund 01					
0000019200	CENTER FOR EDUC. & EMPLOYMENT LAW	SUBSCRIPTIONS	Security	01.0	311.06
0000019201	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Certificated Personnel	01.0	500.00
0000019202	SOUTHLAND INDUSTRIES	AIR CONDITIONING SER/SYS	Maint. Operations & Trans	01.0	30,000.00
0000019203	FRY'S ELECTRONICS	OFFICE SUPPLIES	Information Systems	01.0	1,000.00
0000019204	MEDCO SUPPLY CO.	ATHLETIC SUPPLIES	Lynwood High School	01.0	174.88
0000019205	LEHIGH SHOES	SAFETY SUPP/EQUIP	Purchasing	01.0	500.00
0000019206	LPC PAVING COMPANY	MAINTENANCE AGREEMENT	Maint. Operations & Trans	01.0	9,500.00
0000019207	PITNEY BOWES INC.	LEASING EQUIPMENT	Reprographics	01.0	40,884.00
0000019208	LOS ANGELES COUNTY OFFICE OF EDUC	CONTRACT CONSULTANT	Undistributed	01.0	37,959.66
0000019209	SEHI	OFFICE SUPPLIES	Purchasing	01.0	284.86
0000019210	ULINE	MISCELLANEOUS	Roosevelt Elementary	01.0	131.70
0000019211	LOS ANGELES COUNTY OFFICE OF EDUC	CONSULTANTS	Districtwide	01.0	56,250.00
0000019213	XEROX CORPORATION	OFFICE SUPPLIES	Professional Development	01.0	5,000.00
0000019214	ETS	INSTRUCTIONAL SUPPLIES	Assessment & Evaluation	01.0	25,000.00
0000019215	SOUTHWEST SCHOOL & OFFICE	OFFICE SUPPLIES	Purchasing	01.0	72.01
0000019216	SCHOOL SPECIALTY	OFFICE SUPPLIES	Purchasing	01.0	30.46
0000019217	HOUGHTON MIFFLIN HARCOURT	INSTRUCTIONAL SUPPLIES	Special Education	01.0	2,173.05
0000019218	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	Lynwood Middle School	01.0	5,705.73
0000019219	MIDWEST TECHNOLOGY PRODUCTS	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	311.39
0000019220	PARADIGM HEALTHCARE SERVICES	REIMBURSEMENTS	Special Education	01.0	27.17
0000019221	SCIENCE KIT & BOREAL LABORATORIES	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	3,629.07
					<u>219,445.04</u>
Fund 13					
0000019212	VISTA FOOD EXCHANGE, INC.	FOOD PRODUCTS	Central Kitchen	13.0	15,000.00
					<u>15,000.00</u>
			TOTAL		\$234,445.04

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: February 8, 2011

FROM: Peter Wong,
Acting Chief Business Official

SCHOOL/DEPARTMENT: Business Services

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANT SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of December 13, 2010 through December 22, 2010.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ VARIOUS

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

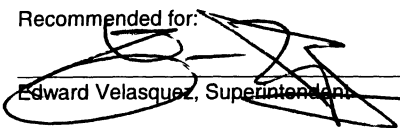
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: February 8, 2011
TO: Edward Velasquez, Superintendent
FROM: Business Services Division
SUBJECT: Warrant Schedule for the period of December 13, 2010 through December 22, 2010

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u>	
Commercial Warrants	\$ 1,784,492.69
Total General Fund	\$ 1,784,492.69
2) <u>Adult Education Fund (11)</u>	
Commercial Warrants	\$ 23,922.36
Total Adult Education Fund	\$ 23,922.36
3) <u>Child Development Fund (12)</u>	
Commercial Warrants	\$ 64,427.42
Total Child Development Fund	\$ 64,427.42
4) <u>Cafeteria Fund (13)</u>	
Commercial Warrants	\$ 210,037.06
Total Cafeteria Fund	\$ 210,037.06
5) <u>Deferred Maintenance Fund (14)</u>	
Commercial Warrants	\$ -
Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u>	
Commercial Warrants	\$ -
Total Building Fund	\$ -
7) <u>Capital Facilities Fund (25)</u>	
Commercial Warrants	\$ -
Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u>	
Commercial Warrants	\$ -
Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u>	
Commercial Warrants	\$ -
Total Self-Insurance Fund	\$ -
10) <u>Scholarship Fund (73)</u>	
Commercial Warrants	\$ -
Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u>	
Commercial Warrants	\$ 265,329.36
Total Payroll Clearance Fund	\$ 265,329.36
Total Warrants All Funds	\$ 2,348,208.89

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: February 8, 2011

TO: Edward Velasquez, Superintendent

FROM: Business Services Division

SUBJECT: Warrant Schedule for the period of December 13,2010 through December 22, 2010

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount
12/13/10	\$ 123,144.21
12/15/10	\$ 54,808.42
12/16/10	\$ 967,526.09
12/17/10	\$ 564,306.93
12/20/10	\$ 66,638.41
12/21/10	\$ 502,541.96
12/22/10	\$ 69,242.87
Total	\$ 2,348,208.89
For a more detailed account of specific District expenditures, please refer to page 3.	

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Mr. Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Peter Wong, Acting Chief Business Official

SCHOOL/DEPARTMENT: Business Services
Purchasing

AGENDA ITEM: REQUEST BOARD APPROVAL TO UTILIZE VARIOUS AGREEMENTS FOR GOODS AND SERVICES (PIGGYBACK)

BACKGROUND INFORMATION:

Under the authority granted by the Public Contract Code, Sections 20118, 38110, and 38112, it is requested that the Board of Education authorize the Purchasing Department to utilize the following piggyback bid for the 2010-2011 school year:

1. TCPN -The Cooperative Purchasing Network (for Various Commodities and Services)
Vendors: Multiple Vendors (Effective Date: Separate contract numbers and effective dates)

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES ☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES ☐ NO

\$ Not Applicable
(Amount)

VARIOUS
(Name of funding source and/or location)

VARIOUS
(Funding account number)

Original budgeted amount \$ _____ Balance after expenditure \$ _____

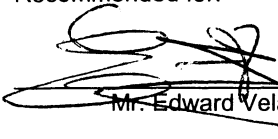
Are additional staff positions requested?

☐ YES ☐ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☐ Approval ☐ Denial


Mr. Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

DISCUSSION

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

**TO: Edward Velasquez
Superintendent**

BOARD MEETING DATE: February 8, 2011

**FROM: Nancy Nichols Nolasco
Acting Director**

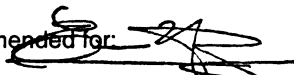
SCHOOL/DEPARTMENT: Human Resources

**AGENDA ITEM: REQUEST APPROVAL OF EARLY RETIREMENT INCENTIVE
SIGNING BONUS FOR 2010-2011 SCHOOL YEAR**

BACKGROUND INFORMATION: Administration requests approval of an early retirement incentive signing bonus from the Memorandum of Understanding between the Lynwood Unified School District and Lynwood Teachers Association approved on November 16, 2010.

Certificated employees who announced their intent to retire, in writing, to the District by January 31, 2011, will receive a \$1,200.00 signing bonus, which will be paid in the final month of the 2010-2011 school year.

A list of certificated employees eligible for the bonus is attached.

☐ Renewal or Returning Contract/Item		☐ New Contract/Item
Financial Implications	☐ YES	☐ NO
Are funds for this item included in the 2010-11 budget?	☐ YES	☐ NO
<u>\$49,200</u>	<u>Education Job Fund</u>	<u>01.0-32050.0-00000-72000-1990-7690000</u>
(Amount)	(Name of funding source and/or location)	(Funding account number)
Original budgeted amount\$ _____		Balance after expenditure\$ _____
Are additional staff positions requested?	☐ YES	☒ NO
Number of staff needed _____		Total cost of staff position(s)\$ _____
Recommended for: 	☒ Approval ☐ Denial	
Edward Velasquez, Superintendent		
Superintendent's Office Certification: _____		
Cert. Req. YES <u>X</u> No _____		

EARLY RETIREMENT INCENTIVE SIGNING BONUS

	Name	Amount
1	Allen, Julia	\$1,200.00
2	Asis, Merma	\$1,200.00
3	Balbas, Lolita	\$1,200.00
4	Bao, Nina	\$1,200.00
5	Bedford, Faye	\$1,200.00
6	Camacho, Thomas	\$1,200.00
7	Carnes, Rosa	\$1,200.00
8	Carpenter, Susan	\$1,200.00
9	Chandna, Mulk	\$1,200.00
10	Collins, David W.	\$1,200.00
11	De La Torre, Frances	\$1,200.00
12	Dean, Rebecca	\$1,200.00
13	Diaz, Ramon	\$1,200.00
14	Eldridge, Penny Lee	\$1,200.00
15	Fernandez, Eralia	\$1,200.00
16	Hicks, Effie	\$1,200.00
17	Honigsfeld, John	\$1,200.00
18	Hooks, Rosemary	\$1,200.00
19	Jochum, Michael	\$1,200.00
20	Johnson, Ursula	\$1,200.00
21	Jones, Dorothy	\$1,200.00
22	La Garde, Karen	\$1,200.00
23	Lee, William P.	\$1,200.00
24	Lovan, Robin	\$1,200.00
25	Matuszewicz, Zenaida	\$1,200.00
26	Mills, Annette	\$1,200.00
27	Nwankpa, Chinyere	\$1,200.00
28	Outley, Delilah	\$1,200.00
29	Pegues, Lularene	\$1,200.00
30	Ramos, Leticia	\$1,200.00
31	Ramos, Ricardo	\$1,200.00
32	Rhodes, Ruth	\$1,200.00
33	Richardson, Daniel	\$1,200.00
34	Riche, Suzanne	\$1,200.00
35	Roddy, Michael	\$1,200.00
36	Service, Claudia	\$1,200.00
37	Trousdale, Margaret	\$1,200.00
38	Vital, Louis	\$1,200.00
39	Walton, Brenda	\$1,200.00
40	Wu, Viraseni	\$1,200.00
41	Wyatt, Patricia	\$1,200.00

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: **Edward Velasquez**
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: **Peter Wong**
Director of Fiscal Services

SCHOOL/DEPARTMENT: **Fiscal Services**

AGENDA ITEM: REQUEST APPROVAL TO ENTER A MANDATED COST REIMBURSEMENT CLAIMING SERVICES WITH AXIOM ADVISORS AND CONSULTANTS INC.

BACKGROUND INFORMATION:

The District's service agreement with School Innovations and Advocacy (SIA) for Mandated Cost reimbursement claiming service has expired. The district received quotes from SIA and Axiom Advisors and Consultants Inc. The Axiom quote is significantly less than SIA. Axiom is in partnership with School Services of California and is one of the leading firms in providing Mandated Cost reimbursement claiming services. This service fee is reimbursable under the Mandate Reimbursement Claim.

The staff recommends the entering of a service agreement with Axiom Advisors and Consultants Inc. for 2010-11 Mandated Cost reimbursement claiming services for an annual cost of \$14,185.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$14,185

Unrestricted General Fund

01.0-00000.0-00000-72000-5850-7690000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: February 8, 2011

FROM: Peter Wong 
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

**AGENDA ITEM: REQUEST APPROVAL FOR USE OF THE PALO VERDE UNIFIED
SCHOOL DISTRICT COOPERATIVE UTILIZATION CONTRACT FOR
FLOOR COVERING AND INSTALLATION SERVICES**

BACKGROUND INFORMATION:

Replacement of the carpet throughout the District Office has become a significant safety concern and using a competitive bid available from another public school district will insure timely completion.

The Palo Verde USD has previously awarded a competitive bid for floor covering and installation services. This bid as provided under California Public Contract Code Sections 20118 and 20652, may be used by other public school districts including those located in the Los Angeles.

The staff requests approval to use the Palo Verde USD cooperative utilization contract for floor covering material and installation services.

The total cost of this project is estimated to be \$150,000, and Self-Insurance Fund will pay for the project because of the safety concern.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$150,000.00

Self-Insurance Fund

67.0-00000.0-00000-60000-5630-7690000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

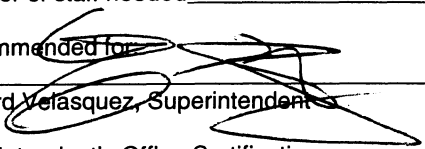
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for _____

☒ Approval

☐ Denial

Edward Velasquez, Superintendent 

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

