



LYNWOOD UNIFIED SCHOOL DISTRICT

11321 Bullis Road, Lynwood, CA 90262 (310) 886-1600
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, APRIL 26, 2011

CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, April 26, 2011, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room #105, #106, Lynwood, California, 90262. Closed Session will be conducted in accordance with applicable sections of California law.

A G E N D A

CALL TO ORDER

Who: _____ Time: _____

ROLL CALL

Mr. Oscar Espinoza, President
Mr. José Luis Solache, Vice President
Mrs. Rachel Chavez, Clerk
Mrs. Maria Lopez, Member
Mr. Alfonso Morales, Esq., Member

PUBLIC COMMENT/COMMUNICATIONS

Please submit public comment forms prior to start of meeting at 5:00 p.m.
Per Board Policy #9323, Three (3) minutes may be allotted to each speaker to address
Closed Session Items Only. (Closed session items may be continued to end of meeting if necessary)

CLOSED SESSION – 5:00 PM – 6:00 PM

Motion _____ Second _____ Vote _____

4. GOVERNING BOARD

- 4.3 Conference With Legal Counsel – Anticipated Litigation (GC 54956.9(b)(3)(A))
- 4.4 Conference With Legal Counsel – Existing Litigation (GC 54956.9)

10. HUMAN RESOURCES/CLASSIFIED

- 10.2 Public Employee Discipline/Dismissal/Release
Suspension of Classified Employees

12. ADMINISTRATION

- 12.1 Public Employee Appointment/Employment
- 12.2 Public Employee Discipline/Dismissal/Release/Suspension
Two (2) Certificated Employees
- 12.3 Public Employee Discipline/Dismissal/Release/Suspension
Three (3) Classified Employees
- 12.4 Public Employee Complaint
- 12.5 Conference With Labor Negotiator Agency Designated Representatives
Employee Organizations

BOARD OF EDUCATION

Oscar Espinoza
President

José Luis Solache
Vice President

Rachel Chavez
Clerk

Maria G. Lopez
Member

Alfonso Morales, Esq.
Member

Edward Velasquez

Superintendent and Secretary to the Board

RECONVENE INTO OPEN SESSION: 6:00 PM

**REGULAR MEETING
OF THE BOARD OF EDUCATION
TUESDAY, APRIL 26, 2011**

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Board of Education will be held on Tuesday, April 26, 2011, with Closed Session held at 5:00 p.m. to 6:00 p.m. and reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Lynwood, California, 90262, Rooms #105-#106.

A G E N D A

1. CALL TO ORDER Who_____ Time_____

2. ROLL CALL:

Mr. Oscar Espinoza, President
Mr. José Luis Solache, Vice President
Mrs. Rachel Chavez, Clerk
Mrs. Maria Lopez, Member
Mr. Alfonso Morales, Esq., Member

3. Pledge of Allegiance To The Flag Lincoln Elementary School

4. GOVERNING BOARD

4.1 Request Approval of Agenda, Regular Board Meeting and Closed Session Agenda, April 26, 2011

Motion_____ Second_____ Vote_____

Minutes Request Approval of Minutes, Regular Board Meeting March 22, 2011

Motion_____ Second_____ Vote_____

4.2 Request Approval of Resolution No. 10-11/33, California's Day of the Teacher

Motion_____ Second_____ Vote_____

4.3 Request Approval of Resolution No. 10-11/34, Classified School Employees Week

Motion_____ Second_____ Vote_____

4.4 Request Approval of Resolution No. 10-11/35, Designating May as Asian Pacific American Heritage Month

Motion_____ Second_____ Vote_____

5. REPORTS

• **Student Representative Reports:**

Reports on school activities, including athletic, academic, and extra curricular activities

Vista Continuation High School

Lynwood Adult School

Firebaugh High School

Lynwood High School

• **Superintendent's Report**

Presentations/Recognitions:

Recognition: Irma Lopez, Volunteer Service at Firebaugh HS

Presentation: Lynwood Unified School District Strategic Plan

Superintendent Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district, recognitions and commendations.

• **Board Member Reports**

Report on visits to schools, conferences attended, legislation, meetings, and/or activities scheduled throughout the district.

6. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items.**

If translation services are required, please state that, and an additional one (1) Minute will be allotted. Approach the Lectern and Give Your Name and Address.

- A) The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting at 6:00 pm.**
- B) Those who have a group concern are encouraged to select a spokesperson to address the Board. *A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us/>*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting

CONSENT AGENDA

Motion_____ Second_____ Vote_____ Disposition_____

All Items on the Consent Agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage, and if any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

CONSENT AGENDA

7. ACADEMIC SERVICES

- 7.1 Request Approval /Ratification to Enter Into an Agreement with Blackboard Connect to Provide District-Wide Messaging Services for 2009-2010
- 7.2 Request Approval to Approve the Memorandum of Participation With Downey-Montebello SELPA for Participation In the Pace School Program for 2010-2011
- 7.3 Request Approval to Enter Into Agreement with Los Angeles County Office of Education, Parent Academy to Conduct Workshops for Wilson Elementary School Parents for the 2010-2011 School Year
- 7.4 Request Approval to Enter Into an Agreement with Los Angeles County Office of Education to Provide Transportation to Special Education Students for 2010-2011
- 7.5 Request Approval to Enter Into an Agreement with Follet Software Company to Provide the Destiny Library and Textbook Manager Services from March 23, 2011 to March 23, 2012

CONSENT AGENDA

7. ACADEMIC SERVICES

- 7.6 Request Approval for Sixth-Grade Students and Teachers from Roosevelt School to Attend the Outdoor Education and Science Experience at the Forest Lawn Reservation from May 31 to June 3, 2011
- 7.7 Request Approval to Conduct Strategic Planning Workshops on April 13, 14 and 15, 2011 at Downey, California
- 7.8 Request Approval to Enter Into an Agreement with Parent Institute for Quality Education to Provide Workshops for Parents from Lynwood Middle School from April 21 to June 9, 2011
- 7.9 Request Approval of the Local Educational Agency Plan Revision for 2010-2011
- 7.10 Request Approval for Secondary School Staff to Participate in the Advanced Via Individual Determination (AVID) Summer Institute on August 1-3, 2011 at San Diego, California
- 7.11 Request Approval to Attend the *Preventing Long Term English Learners: Building A Strong Foundation for Academic Success from Preschool Through Elementary School* Workshop on May 25, 2011 at Alhambra, California
- 7.12 Request Approval of Los Angeles County Office of Education (LACOE) Parent Academy to Conduct Parent Education Classes at Washington Elementary School For 2010-2011

9. PERSONNEL ITEMS/CERTIFICATED

- 9.1 Certificated Personnel Schedule, No. 10-11-14 (Approval of Resignations, Special Assignments, Changes in Status and Appointments)
- 9.2 Request Approval of Memorandum of Understanding (MOU) Between Lynwood Unified School District and University of Southern California (USC) Effective March 1, 2011 Through June 30, 2015
- 9.3 Request Approval of District Basic Instructional Calendar for 2011-12, 2012-13, 2013-14 School Years

10. PERSONNEL ITEMS/CLASSIFIED

- 10.1 Classified Personnel Schedule No. 10/11-14 (Approval of Leaves, Resignations, Special Assignments, Changes in Status and Appointments)

11. BUSINESS SERVICES DIVISION

- 11.1 Request Approval of Purchase Order Schedule
- 11.2 Request Approval of Warrant Schedule
- 11.3 Request Approval of Report of Cash Receipts
- 11.4 Request Approval of Revolving Cash Fund #1

DISCUSSION/APPROVAL

7. ACADEMIC SERVICES

- 7.13 District Administration is Recommending to Move Lynwood Middle School Ninth Grade Students to Firebaugh High School for 2011-12 School Year

Motion_____ Second_____ Vote_____

11. BUSINESS SERVICES

- 11.5 Request Approval to Attend School Services of California May Revision Workshop

Motion_____ Second_____ Vote_____

- 11.6 Budget Revisions Summary

Motion_____ Second_____ Vote_____

- 11.7 Request Approval To Attend the Child Nutrition Program Administration Overview Cause

Motion_____ Second_____ Vote_____

- 11.8 Request Approval For District Wide Tree Trimming Services With Mariposa Landscapes, Inc.

Motion_____ Second_____ Vote_____

- 11.9 Request Approval For Entering of Facility Lease Agreement With Counseling & Research Associates, Inc. (DBA: MASADA HOMES)

Motion_____ Second_____ Vote_____

- 11.10 Emergency Resolution No. 10-11/36 To Authorize Public Contract Work Without Bidding and Advertising

Motion_____ Second_____ Vote_____

Report Out of Closed Session Pursuant to Government to Government Code Section 54957

14. ITEMS FOR FUTURE AGENDAS:

ANNOUNCEMENTS

15. ADJOURNMENT

Respectfully Submitted,


Edward Velasquez
Superintendent

GOVERNING BOARD

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ CLOSED SESSION ☒ OPEN SESSION
☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education BOARD MEETING DATE: April 26, 2011
FROM: Edward Velasquez SCHOOL/DEPARTMENT:
Superintendent Superintendent's Office

AGENDA ITEM: APPROVAL OF THE AGENDA OF THE REGULAR AND CLOSED
SESSION BOARD MEETING OF APRIL 26, 2011

BACKGROUND INFORMATION:

Request approval of the agenda for the closed session and regular board meeting of
April 26, 2011.

The agenda has been duly posted per legal requirements.

=====

☒ New Contract/Item ☐ Renewal Contract/Item

Financial Implications

Are funds for this item included in the 2010-11 Budget?

☒ Yes ☐ No ☒ NA

☒ Yes ☐ No ☐ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

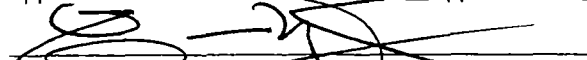
Original budgeted amount \$ _____ Balance after expenditure: \$ _____

Are additional staff positions requested?

☐ Yes ☐ No ☒ NA

Number of Staff needed _____? Total cost of staff position(s) \$ _____

Approved for Submission to Board: ☒ Approval ☐ Denial


Edward Velasquez, Superintendent

Certification Requested Yes ☒ No ☐

Superintendent's Office Certification: _____

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☒ OPEN SESSION ☐ CLOSED SESSION
☐ Presentation ☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education

BOARD MEETING DATE: April 26, 2011

FROM: Edward Velasquez,
Superintendent

DEPARTMENT: Superintendent's Office

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 10-11/33, CALIFORNIA
DAY OF THE TEACHER

BACKGROUND INFORMATION:

Attached is Resolution No. 10-11/33, California Day of the Teacher, May 11, 2011,
May 1-7 Teacher Appreciation Week and May 3, National Teacher Day, in appreciation
of the teachers of Lynwood Unified School District.

=====

☒ New Contract/Item ☐ Renewal Contract/Item

Financial Implications

Are funds for this item included in the 2010-11 Budget?

☒ Yes ☐ No ☒ NA
☒ Yes ☐ No ☐ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

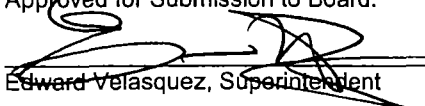
Original budgeted amount \$ _____ Balance after expenditure: \$ _____

Are additional staff positions requested?

☐ Yes ☐ No ☒ NA

Number of Staff needed _____? Total cost of staff position(s) \$ _____

Approved for Submission to Board: ☒ Approval ☐ Denial


Edward Velasquez, Superintendent

Certification Requested Yes x No

Superintendent's Office Certification: _____

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☒ OPEN SESSION ☐ CLOSED SESSION
☐ Presentation ☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education

BOARD MEETING DATE: April 26, 2011

FROM: Edward Velasquez,
Superintendent

DEPARTMENT: Superintendent's Office

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 10-11/34, CLASSIFIED
SCHOOL EMPLOYEES WEEK, MAY 15-21, 2011

BACKGROUND INFORMATION:

Attached is Resolution No. 10-11/34, Classified School Employees Week, in
appreciation of the classified employees of Lynwood Unified School District

=====

☒ New Contract/Item

☐ Renewal Contract/Item

Financial Implications

Are funds for this item included in the 2010-11 Budget?

☒ Yes ☐ No ☒ NA
☒ Yes ☐ No ☐ NA

\$ N/A N/A N/A
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount \$ _____ Balance after expenditure: \$ _____

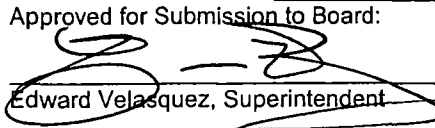
Are additional staff positions requested?

☐ Yes ☐ No ☒ NA

Number of Staff needed _____? Total cost of staff position(s) \$ _____

Approved for Submission to Board:

☒ Approval ☐ Denial


Edward Velasquez, Superintendent

Certification Requested Yes x No

Superintendent's Office Certification: _____

#4.3

1 of 2

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☒ OPEN SESSION ☐ CLOSED SESSION
☐ Presentation ☐ Consent ☒ Discussion ☐ Information ☐ Restricted

TO: Board of Education

BOARD MEETING DATE: April 26, 2011

FROM: Edward Velasquez,
Superintendent

DEPARTMENT: Superintendent's Office

AGENDA ITEM: REQUEST APPROVAL OF RESOLUTION NO. 10-11/35,
DESIGNATING MAY AS ASIAN PACIFIC AMERICAN HERITAGE
MONTH

BACKGROUND INFORMATION:

Attached is Resolution No. 10-11/35, Designating May as Asian Pacific American Heritage Month. The month of May is declared as Asian Pacific Culture Month and all schools are encouraged to commemorate the month of May with meaningful student activities and programs that will demonstrate learning and understanding of the culture.

=====

☒ New Contract/Item ☐ Renewal Contract/Item

Financial Implications

Are funds for this item included in the 2010-11 Budget?

☒ Yes ☐ No ☒ NA
☒ Yes ☐ No ☐ NA

\$ N/A (Amount) N/A (Name of funding source and/or location) N/A (Funding account number)

Original budgeted amount \$ _____ Balance after expenditure: \$ _____

Are additional staff positions requested?

☐ Yes ☐ No ☒ NA

Number of Staff needed _____? Total cost of staff position(s) \$ _____

Approved for Submission to Board:

☒ Approval ☐ Denial


Edward Velasquez, Superintendent

Certification Requested Yes x No

Superintendent's Office Certification: _____

CONSENT

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

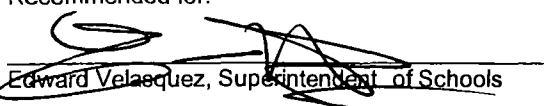
SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL /RATIFICATION TO ENTER INTO AN
AGREEMENT WITH BLACKBOARD CONNECT TO PROVIDE
DISTRICT-WIDE MESSAGING SERVICES FOR 2009-2010

BACKGROUND INFORMATION:

The administration requests approval/ratification to enter into an agreement with Blackboard Connect to provide District-wide messaging services for 2009-2010 school year, in an approximate amount of 55,810.80.

On August 26, 2008, the Board approved the 3-year service contract. The contract needs to be renewed in a yearly basis.

☒ Renewal or Returning Contract/Item		☐ New Contract/Item
Financial Implications	☒ YES	☐ NO
Are funds for this item included in the 2010-11 budget?	☒ YES	☐ NO
\$55,810.80	General Funds	01.0-00000.0-00000-72000-5850-7690000
(Amount)	(Name of funding source and/or location)	(Funding account number)
Original budgeted amount\$		Balance after expenditure\$
Are additional staff positions requested?		☐ YES ☒ NO
Number of staff needed		Total cost of staff position(s)\$
Recommended for:		☒ Approval ☐ Denial
 Edward Velasquez, Superintendent of Schools		
Superintendent's Office Certification: _____		
Cert. Req. YES _____ No _____		

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO A MEMORANDUM OF
PARTICIPATION WITH DOWNEY-MONTEBELLO SELPA FOR
PARTICIPATION IN THE PACE SCHOOL PROGRAM FOR 2010-2011

BACKGROUND INFORMATION:

The administration requests approval to enter into a Memorandum of Participation with Downey-Montebello SELPA for participation in the PACE program for 2010-2011.

This (MOP) purchases (6) six seats to be used as needed throughout the 2010-2011 school year.

The PACE program provides a therapeutic and dynamic approach to meet the academic and social emotional needs of students with emotional disturbance. A this time, the District does not have the program to support the individual needs of these students.

The cost per student is \$6,000.00

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

Approximately \$36,000.00

Special Education

01.0.33100.0.57700.11900.5810.7410000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velazquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION, PARENT ACADEMY TO CONDUCT WORKSHOPS FOR PARENTS FROM WILSON ELEMENTARY SCHOOL FOR THE 2010-2011 SCHOOL YEAR

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Los Angeles County Office of Education (LACOE) Parent Academy to conduct workshops for Wilson Elementary School parents for the 2010-2011 school year.

LACOE Parent Academy will provide 3 workshops for parents on Parents, Computers, and the Internet. These workshops will introduce parents to the Internet and how to access California Standards based resources and teach them about internet safety. Parents will learn how to help their child use the internet to research and get homework assistance.

Funding is under the Title I / Parent Involvement Requirements.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-2011 budget?

☒ YES

☐ NO

Approximately \$1,200.00

Title I / Parent Involvement

01.0-30100.0-47600-24950-5220-1090000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

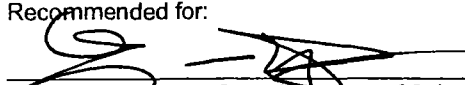
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velazquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION TO PROVIDE TRANSPORTATION TO SPECIAL EDUCATION STUDENTS FOR 2010-2011

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Los Angeles County Office of Education (LACOE) to provide transportation to special education students for 2010-2011.

LACOE will provide transportation to severely handicapped special education students from home-to-school to classes and programs operated by Los Angeles County Office of Education (LACOE) and/or District.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Approximately \$735,000.00

Special Education

01.0-33100.0-50010-11900-5810-741000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

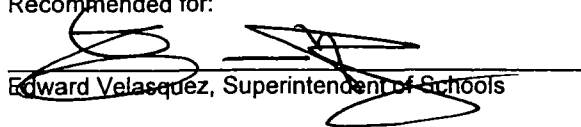
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


 Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
 Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH FOLLETT SOFTWARE COMPANY TO PROVIDE THE DESTINY LIBRARY AND TEXTBOOK MANAGER SERVICES FROM MARCH 23, 2011 TO MARCH 23, 2012

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Follett Software Company to provide the Destiny Library and Textbook Manager services from March 23, 2011 to March 23, 2012.

Follett Software Company centralized inventory management services include: software licensing, training, system installation and project management support, data processing, and ongoing yearly support. The inventory system will assist in minimizing District expenditures on textbooks and library materials. Destiny Resource Management Solution Software License includes the following:

- Destiny Library Manager for thirteen (13) locations
- Destiny Textbook Manager for fifteen (15) locations
- Implementation Services
- Remote Project Management Services
- Data Import Services
- Enriched Content Subscription
- Title Peek Subscription for seventeen (17) locations

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?
approximately

☒ YES

☐ NO

\$34,278.00

EETT Funds

01.0-40470.0-00000-21000-7360-762000

\$90,465.05

Microsoft Funds

01.0-00000.0-90200-00000-5840-762000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

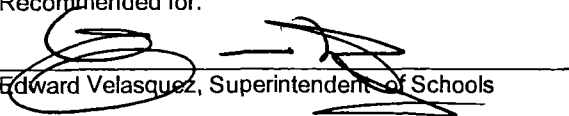
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


 Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR SIXTH-GRADE STUDENTS AND TEACHERS
FROM ROOSEVELT SCHOOL TO ATTEND THE OUTDOOR EDUCATION
AND SCIENCE EXPERIENCE AT THE FOREST LAWN RESERVATION
FROM MAY 31 TO JUNE 3, 2011

BACKGROUND INFORMATION:

The administration requests approval for ninety-six sixth grade students and two Roosevelt teachers to attend the Outdoor Education and Science Experience at the Forest Lawn Reservation. Camp attendance will be from May 31, 2011 through June 3, 2011.

California content standards addressed through the camp experience include: 6.5a students know energy entering the ecosystem as sunlight is transformed by producers into chemical energy through photosynthesis and then from organism to organism; 6.6b Students know different natural energy and material resources, including air, soil, rocks, minerals, petroleum, fresh water, wildlife, and forests and know how to classify them as renewable or nonrenewable; and 6.6c Students know the natural origin of the materials used to make common objects. The trip will be funded with PTA funds and parent donations.

Transportation to and from camp will be arranged through the district transportation department.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ NO COST TO THE DISTRICT

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL/RATIFICATION TO CONDUCT STRATEGIC
PLANNING WORKSHOPS ON APRIL 13, 14 AND 15, 2011 AT EMBASSY
SUITES IN DOWNEY, CA

BACKGROUND INFORMATION:

The administration requests approval/ratification to conduct Strategic Planning workshops on April 13, 14 and 15 at Embassy Suites in Downey, CA.

On February 22, 2011, the Board of Education approved the consulting services to assist Lynwood Unified School District to develop and implement the strategic plan. A team of 25 to 30 people consisting of Board members, administrators, teachers, community members, students, parents and other staff will attend these workshops.

The approximately cost for these planning workshops is approximately \$14,900.00. The amount includes meeting room rental and meals.

Participants' hours were as follows:

8:00 am to 8:30 pm – first day

8:00 am to 10:00 pm – second day

8:00 am to 3:30 pm – third day

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Approximately \$14,900.00

Title III

01.0-42030.0-47600-21000-5221-74500000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification:

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velazquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH PARENT
INSTITUTE FOR QUALITY EDUCATION TO PROVIDE WORKSHOPS FOR
PARENTS FROM LYNWOOD MIDDLE SCHOOL FROM APRIL 21 TO JUNE 9, 2011

BACKGROUND INFORMATION:

The administration requests approval to enter into an agreement with Parent Institute for Quality Education (PIQE) to provide workshops for parents from Lynwood Middle School from April 21 to June 9, 2011.

PIQE Parent Academy will provide nine workshops for parents relating from topics: Helping with Homework, Motivation, Home and School Discipline, etc. These workshops teach parents effective strategies to use for the academic success of their children and teach parents to become an integral part of the school community.

The cost for the workshops is approximately \$9,000.00.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Approximately \$ 9,000.00

Title I

01.0-30100.0-00000-27000-5810-321000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

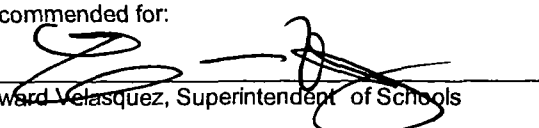
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velazquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL OF THE LOCAL EDUCATIONAL AGENCY PLAN
REVISION FOR 2010-2011

BACKGROUND INFORMATION:

The administration requests the approval of the Local Educational Agency (LEA) Plan revision for 2010-2011. The LEA plan was previously Board approved on July 21, 2009. The revision of the LEA Plan began in December 2010 and included representatives from CSEA, LTA, administration and parents.

The LEA Plan outlines the District's goals and overall instructional plan priorities. The implementation of the LEA Plan's action steps to improve student achievement, are based on data, fiscal resources and Lynwood Unified School District goals.

A complete copy of the plan revision is submitted under separate cover and includes meeting dates and revision highlights.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☐ YES

☒ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☒ NO

\$ NO COST TO THE DISTRICT

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

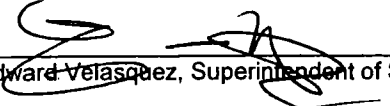
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL FOR SECONDARY SCHOOL STAFF TO PARTICIPATE IN THE
ADVANCED VIA INDIVIDUAL DETERMINATION (AVID) SUMMER INSTITUTE ON AUGUST 1-3,
2011 AT SAN DIEGO, CA

BACKGROUND INFORMATION:

The administration requests approval for secondary school staff to participate in the Advanced Via Individual Determination (AVID) Summer Institute on August 1-3, 2011 at San Diego, CA.

The Summer Institute is AVID's annual professional development training where sites come to learn the latest in AVID methodologies and strategies to successfully implement AVID in their schools and develop a college going culture school-wide. AVID Summer Institute participants will learn proven methodologies, strategies for schoolwide implementation which is a structured approach that empowers students with the support they need to succeed in the most challenging classes. Using writing, inquiry, collaboration and reading modeled in the rigorous AVID course, students become college ready. AVID is not only a college-readiness system focused on raising achievement for all students; it is also a professional development organization providing a great resource for districts, schools and teachers.

Site Teams attending AVID Summer Institute will develop support systems to ensure students are college/career ready. AVID site team members become mentors, counselors and advocates for all students, including those not involved in the AVID program since AVID becomes a catalyst for the development of school-wide support systems to guide students through the college going pipeline.

District: Yesenia Fernandez
Lynwood HS: Carlos Zaragoza, Ana Higuera, Gabriela Camacho, Jaqueline Mejia, Lisa Guagenti, Richard Mejia, Dena Duong, Jessica Mays, Shamell Wilson, Aretha Stanton
Firebaugh HS: Wendy Peres, Larry Reed, Benjamin Martinez
Lynwood MS: Raul Varela Jr., Enrique Macias, Tony Hua
Hosler MS: Dr. Yvette Harps, Margaret Garcia, Annie Mattessich, Jimmy Gutierrez, Daniel Mogbo
Cesar Chavez MS: Vennietta Turner, Dr. Nick Velasquez, Jasmin Brown, Ingrid Ball, Kyung-hee Noh, Arley Valdovinos, Amparo Betancourt

Registration, hotel accommodations, mileage and meals is approximately \$41,350.00

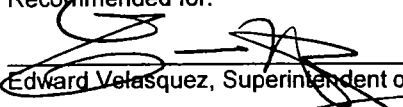
☐ Renewal or Returning Contract/Item ☒ New Contract/Item
Financial Implications ☒ YES ☐ NO
Are funds for this item included in the 2010-11 budget? ☒ YES ☐ NO
\$41,350.00 Title I 01.0-30100.0-00000-21000-5221-74400000
(Amount) (Name of funding source and/or location) (Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested? ☐ YES ☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for: ☒ Approval ☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
 Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE *PREVENTING LONG TERM ENGLISH LEARNERS: BUILDING A STRONG FOUNDATION FOR ACADEMIC SUCCESS FROM PRESCHOOL THROUGH ELEMENTARY SCHOOL* WORKSHOP ON MAY 25, 2011 AT ALHAMBRA, CA

BACKGROUND INFORMATION:

The administration requests approval to attend the *Preventing Long Term English Learners: Building a Strong Foundation for Academic Success from Preschool Through Elementary School* workshop on May 25, 2011 at Alhambra, CA.

The conference will present an overview of the research on Long Term English Learners, focusing on what happens along the schooling journey from preschool through elementary school that results in students who cease progressing toward English proficiency and struggle academically despite having been in our schools for many years.

The Lynwood Unified School District English Learner population in the secondary schools over 80%, are Long Term English Learners who have not progressed toward English Proficiency despite being students in our schools for more than 7 years. A framework of language and academic expectations will be shared at this session to assist in creating systems to identify students at risk of becoming Long Term English Learners. Participants will also be part of a District committee, which will use this information to help guide our work in revising the LUSD Master Plan for English Learners and thus develop a system to prevent English Learners from becoming Long Term English Learners.

Participants: Gudiel Crosthwaite, Yesenia Fernandez, Dr. Jean Jones, Paul Ceron, Kelly Beaver, Eduardo Manzo, Dr. Helen Martinez, Christine Arostigue, Marie Osborne, Gisele Ochoa and Maria Noriega

Registration fees is approximately \$2,200.00

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

Approximately \$2,200.00

Title III

01.0-42030.0-00000-21400-5221-7450000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

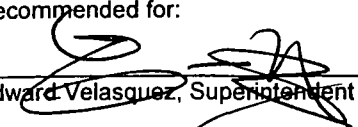
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


 Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
 ☐ CLOSED SESSION ☒ OPEN SESSION

TO: **Edward Velasquez**
 Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: **Paul Gothold**
 Chief Academic Officer

SCHOOL/DEPARTMENT: **Educational Services**

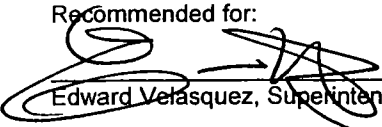
AGENDA ITEM: REQUEST APPROVAL OF LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) PARENT ACADEMY TO CONDUCT PARENT EDUCATION CLASSES AT WASHINGTON ELEMENTARY SCHOOL FOR 2010-2011

BACKGROUND INFORMATION:

The administration requests approval for the Los Angeles County Office of Education (LACOE) Parent Academy consultant, Ignacio Rojas, Jr. to present seven (7) parent workshops: Building Blocks for Algebra, Family Science, Reading for Success, Building Self-Esteem, Home and School Discipline, Developmental Stages of Adolescents, and College for Success. The workshops will take place April 28, 2011, May 3, 2011, May 10, 2011, May 17, 2011, May 24, 2011, May 31, 2011, and June 7, 2011 at a cost of \$400 for each session. Total cost is \$2,800.

The parent training opportunities have been presented to the Advisory Council and the parents selected these topics. These workshops are part of the School Plan, Section 2, School Parent Involvement Plan/Policy; Parenting Workshops and Classes. The workshops will include information on ways for helping parents to support their child's academic achievement.

JUSTIFICATION: Parent Involvement/Training-Section 2:12-13. The School will provide training for parents to develop skills to assist their children.

☒ Renewal or Returning Contract/Item		☐ New Contract/Item
Financial Implications	☒ YES	☐ NO
Are funds for this item included in the 2010-11 budget?	☒ YES	☐ NO
\$ 2,800.00	Title I	01.0-30100.0-00000-24950-5850-1070000
(Amount)	(Name of funding source and/or location)	(Funding account number)
Original budgeted amount\$ _____		Balance after expenditure\$ _____
Are additional staff positions requested?	☐ YES	☒ NO
Number of staff needed _____		Total cost of staff position(s)\$ _____
Recommended for:		☒ Approval ☐ Denial
 Edward Velasquez, Superintendent of Schools		
Superintendent's Office Certification: _____		
Cert. Req. YES _____ No _____		

TO: Edward Velasquez, Superintendent 

FROM: Nancy Nichols Nolasco, Acting Director-Human Resources

DATE: April 26, 2011

SUBJECT: **PERSONNEL SCHEDULE NO. 10-11-14**

The following is Personnel Schedule No. 10-11-14 which reports details of personnel assignments, employment and separations.

Request approval of the employment of four (4) temporary categorical counselors, funded by Education Job Fund (01.0-32050.0-00000-31100-1210-7420000), for 182 days effective the first identified certificated non management work day of the 2011-2012 adopted instructional calendar.

NAME	POSITION	LOCATION	CLASS/STEP/ RANGE
1. John Acosta	Temporary Counselor	To Be Determined	Group 7, Step 9
2. Omar Ochoa	Temporary Counselor	To Be Determined	Group 7, Step 12
3. David Oronoz	Temporary Counselor	To Be Determined	Group 7, Step 12
4. Eugenia Sung	Temporary Counselor	To Be Determined	Group 7, Step 17

Request approval of the employment of thirteen (13) temporary adult school teachers through categorical funding (11.0-06390.0-41100-10000-1130-5900000), for 182 days effective the first identified certificated non management work day of the 2011-2012 adopted instructional calendar.

NAME	ASSIGNMENT	NUMBER OF HOURS	CLASS/STEP/ RANGE
1. Belinda Andrews	LVN	35 hours/week	
2. Estella Banks	ESL/Coordinator/EL Civics	35 hours/week	
3. Gwendolyn Bass	Adult Basic Ed./Dept. Chair	15 hours/week	
4. Nina Brown	Gerontology	27 hours/week	
5. Sylvia Cabrales	Parent Education	27 hours/week	
6. Sandra Castelo	ESL	27 hours/week	
7. Deete Clay	Basic Reading	6 hours/week	
8. James Crutchfield	ESL	8 hours/week	
9. Bridgett Holt-Carter	LVN	24 hours/week	
10. Claudia Leguizamon	ESL/CBET	30 hours/week	
11. Hector Lizarraga	GED	6 hours/week	
12. Esperanza Lopez	ESL	8 hours/week	
13. Mercedes Martin	ESL	27 hours/week	

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 10-11-14 (04/26/11)**

Request approval of the employment of two (2) R.O.P teachers through categorical funds 01.0-96350.0-71100-10000-1110-7460000.

NAME	ASSIGNMENT	NUMBER OF HOURS	CLASS/ST EP/ RANGE	EFFECTIVE DATE
1. Gregorio Canillas	Community Counseling/OJT	35 total hrs./wk.	\$43.34 per hr.	03/22/11-06/30/11
2. Yervant Ghazarian	Automotive Technology	35 hours/wk.	\$43.34 per hr.	03/21/11-06/30/11

Because the teachers have obtained a preliminary credential, staff requests approval for placement adjustment on the salary schedule.

NAME	CREDENTIAL	CLASS/STEP/ RANGE	EFFECTIVE DATE
1. Jason Burrell	From: University Intern To: Preliminary	From: Group 2, Step 3 To: Group 5, Step 3	03/25/11
2. Rachel Jimenez	From: University Intern To: Preliminary	From: Group 2, Step 3 To: Group 3, Step 3	04/18/11

Request approval of addendum for payment for two preschool specialists who worked 13 days June 14-June 30, 2010 and 11 days July 1-16, 2010. The total compensation is adjusted to reflect the correct per diem rate for 2009-10 and 2010-11. Total not to exceed \$9,700.09 from LAUP fund 12.0-00000.0-00010-10000-1110-7470000.

NAME	# OF DAYS WORKED	DATES	AMOUNT	TOTAL
1. Gisele Ochoa	13 Days 11 Days	June 14 – 30, 2010 July 1 – 16, 2010	\$2,511.34 \$2,188.67	\$4,700.01
2. Marie Osborne	13 Days 11 Days	June 14 – 30, 2010 July 1 – 16, 2010	\$2,672.15 \$2,327.93	\$5,000.08

LEAVES OF ABSENCE

NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1. Ellen Banford	Teacher	Rosa Parks Elementary		02/11/11 – 03/29/11
2. Yvette Cocca	Teacher	Washington Elementary		04/14/11 – 06/08/11
3. Eugene Hains	Counselor	Vista Continuation		03/02/11 – 04/29/11
4. Erika Hall	Teacher	Chavez Middle School		02/14/11 – 03/15/11
5. Jenny Hwang	Teacher	Wilson Elementary		05/08/11 – 06/10/11
6. Michael Jochum	Teacher	Firebaugh High School		01/19/11 – 06/30/11

**CERTIFICATED PERSONNEL
PERSONNEL SCHEDULE NO. 10-11-14 (04/26/11)**

Request approval of addendum for Certificated Bilingual Stipend for 2009-2010 school year. As per the agreement between Lynwood Unified School District and Lynwood Teachers Association (1995-1996) and (1996-1997), Bilingual Teachers who hold a Bilingual Certificate of Competency, Bilingual Credential, English Language Development Certificate, or CLAD/BCLAD Certificate and are assigned to a bilingual classroom shall be paid a stipend of \$1,500.00. Total approximately \$12,000.00 from General Fund - 01.0-00000.0-11100-10000-1170-7690000. These teachers were omitted from previous list approved on December 14, 2010.

NAME	SITE	CLASS ASSIGNMENT	CREDENTIAL
1. Norma Legaspi	1 st Grade	Lincoln Elementary School	BCLAD
2. Joy Deyarmond	4 th Grade	Marshall Elementary School	CLAD
3. Nnenna Ozoemena	5 th Grade	Rosa Parks Elementary School	CLAD
4. Patricia Morales	Kinder	Rosa Parks Elementary School	BCLAD
5. Chung Nguy	4 th Grade	Rosa Parks Elementary School	CLAD
6. Ellen Banford	6 th Grade	Rosa Parks Elementary School	SB1969
7. Araceli Baltazar	9 th Grade	Lynwood Middle School	ELD/SDAIE
8. Anthony Odibo	7 th Grade	Lynwood Middle School	ELD/SDAIE

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: April 26, 2011

FROM: Nancy Nichols Nolasco
Acting Director

SCHOOL/DEPARTMENT: Human Resources

AGENDA ITEM: REQUEST APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN LYNWOOD UNIFIED SCHOOL DISTRICT AND UNIVERSITY OF SOUTHERN CALIFORNIA (USC) EFFECTIVE MARCH 1, 2011 THROUGH JUNE 30, 2015

BACKGROUND INFORMATION:

Administration requests approval of a Memorandum of Understanding between Lynwood Unified School District and University of Southern California. The Masters of Arts in Teaching at USC (MAT@USC) program is a blended on-line and site based master's degree program that prepares teachers to use technology and incorporate the use of technology in lessons they prepare for K-12 students. This program is focused on preparing teachers to meet the needs of all students including, English learners, students with disabilities, and students from diverse socio-economic backgrounds.

Student teachers from USC will be placed with "Guiding Teachers" from the Lynwood Unified School District. "Guiding Teachers" will provide mentoring and allow student teachers to practice what they are learning at USC. "Guiding teachers" will receive an honorarium of \$350.00 for participation in the program.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☐ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☐ NO

\$ _____ **NO COST TO THE DISTRICT**

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

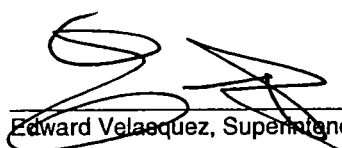
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES ☒ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent

BOARD MEETING DATE: April 26, 2011

FROM: Nancy Nichols Nolasco
Acting Director

SCHOOL/DEPARTMENT: Human Resources

**AGENDA ITEM: REQUEST APPROVAL OF DISTRICT BASIC INSTRUCTIONAL
CALENDAR FOR 2011-2012, 2012-2013, 2013-2014 SCHOOL YEARS.**

BACKGROUND INFORMATION:

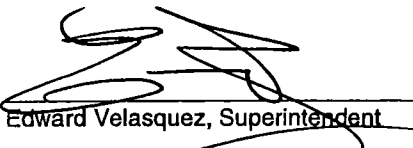
The administration requests Board approval of the District Basic Instructional Calendar for 2011-2014.

Lynwood Unified School and Bargaining Units met and discussed options for the 2010-2014 Basic Instructional Calendar. The Basic Instructional Calendar was approved by CSEA, LTA, and SEIU.

The Basic Instructional calendar specifies the work days for teachers, and instructional days for students, the local and legal holidays, the first and last day of school, and the pupil free days.

Administration will identify the following information and bring it forward at a later date for Board review:

- Parent conference days
- Quarterly grading periods
- Due dates for grades
- Miniumum days for students

☐ Renewal or Returning Contract/Item		☒ New Contract/Item
Financial Implications	☐ YES	☐ NO
Are funds for this item included in the 2010-11 budget?	☐ YES	☐ NO
\$ _____	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)
Original budgeted amount\$ _____	Balance after expenditure\$ _____	
Are additional staff positions requested?	☐ YES	☒ NO
Number of staff needed _____	Total cost of staff position(s)\$ _____	
Recommended for:	☒ Approval	☐ Denial
 _____ Edward Velasquez, Superintendent		
Superintendent's Office Certification: _____		
Cert. Req. YES _____ X _____ No _____		

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: April 26, 2011
SUBJECT: PERSONNEL REPORT 10/11-14 Following is Personnel Report 10/11-14 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

CLASSIFIED EMPLOYMENT

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
1. Acosta, Erika P.	Campus Monitor/3Hrs/Prob Budgeted – Replacing previous employee 01.0-00000.0-00000-81000-2230-1060000	Roosevelt	Range: 014 Step: 01	101100973 04/28/11
2. Campos, Maria De Jesus	Campus Monitor/3Hrs/Prob Budgeted – Replacing previous employee 01.0-00000.0-00000-81000-2230-1060000	Lincoln	Range: 014 Step: 01	101100732 04/28/11
3. McIntyre, Adriane D.	Campus Monitor/3Hrs/Prob Budgeted – Replacing previous employee 01.0-00000.0-00000-81000-2230-1060000	Rosa Parks	Range: 014 Step: 01	101100965 04/28/11

CHANGE OF STATUS

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
4. Ceja, Alejandra	From: Sr. Nutrition Service Worker 7Hrs/Perm To: Nutrition Services Satellite Kitchen Operator 8Hrs/LT Budgeted – Working Out-of-Class Previous employee out on Leave 13.0-53100.0-00000-37000-2230-7800000	Lindbergh	Range: 046 Step: 02	1011011086 03/25/11 to 06/10/11 or sooner
5. Cervantes, Monica	From: Nutrition Service Worker I. 3Hrs/Perm To: Nutrition Services Satellite Kitchen Operator 8Hrs/LT Budgeted – Working Out-of-Class Previous employee out on Leave 13.0-53100.0-00000-37000-2230-7800000	Wilson	Range: 046 Step: 01	101101077 03/28/11 to 06/10/11 or sooner
6. Garcia, Carlos	From: Custodian/8Hrs/LT To: Custodian/8Hrs/Perm Budgeted – Reinstated as whole Previous employee resigned 01.0-00000.0-00000-82000-2210-7660000	MOT	Range: 048 Step: 05	101101084 04/12/11

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: April 26, 2011
SUBJECT: PERSONNEL REPORT 10/11-14 Following is Personnel Report 10/11-14 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

Coaching Assignments (Classified & Non-Represented)

For all coaching assignments listed below, payment will be issued only after the completion of the season and assignment. The percentage listed is the regular amount to be issued, if the assignment is completed in its entirety; the total payment issued to the employee may be less than the percentage listed, if the employee does not complete the assignment.

COACHING LIMITED TERM ASSIGNMENTS

NAME	POSITION	LOCATION	CLASS RANGE STEP	VA# Effective Start/End Date
12.Bennett, Keith	Basketball JV Assistant Coach/LT 01.0-00000.0-11100-42000-2170-4320000	FHS	Range: 03 Step: 01 Percentage: 5 %	101100912 11/22/2010 to 2/11/2011 or sooner
13.Charles, Norwood	Football & Basketball Middle School Head Coach/LT 01.0-00000.0-11100-42000-2170-3220000	HMS	Range: 03 Step: 01 Percentage: 4% Football 4% Basketball	101100995 09/09/2010 to 02/11/2011 or sooner
14.Craver, Archie Correction of percentage paid from 1/25/11 agenda	Assistant Basketball Coach-Varsity/LT 01.0-00000.0-00000-42000-2710-4310000	LHS	Range: 03 Step: 01 Percentage: 5%	101100939 11/22/10 to 02/11/11 or sooner
15.Flores, Freddy	Boy's Assistant Soccer JV Coach/LT 01.0-00000.0-11100-42000-2170-4320000	FHS	Range: 03 Step: 01 Percentage: 5 %	101100911 11/29/2010 to 2/11/2011 or sooner
16.Flores, Javier	Tennis JV Coach/LT 01.0-00000.0-00000-42000-1160-4310000	LHS	Range: 03 Step: 01 Percentage: 4%	10100954 02/28/2011 to 05/06/2011 or sooner
17.Frazier, Andre	Football Assistant Varsity Coach/LT 01.0-00000.0-00000-42000-2170-4310000	LHS	Range: 03 Step: 01 Percentage: 7 %	10101074 08/30/2010 to 10/17/2010 or sooner
18.Jones, Steven	Basketball JV Assistant Coach/LT 01.0-00000.0-00000-42000-2710-4310000	LHS	Range: 03 Step: 01 Percentage: 5%	101100940 11/22/10 to 02/11/11 or sooner

TO: Mr. Edward Velasquez, Superintendent of Schools
FROM: Kristin Olson, Director of Classified Personnel
DATE: April 26, 2011
SUBJECT: PERSONNEL REPORT 10/11-14 Following is Personnel Report 10/11-14 which reports details of personnel assignments, employment, changes of status, limited term employment, termination, resignation, retirement and leaves for approval and/or ratification.

LEAVES

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

LEAVE OF ABSENCE WITHOUT PAY

NAME	POSITION	LOCATION	Effective Date
25.Franco, Noemi Julieta	Nutrition Service Worker I.	LHS	04/12/11 – 06/30/11

MEDICAL LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
26.Alexis, Patricia	Nutrition Service Worker I	Lindbergh	03/21/11 – 04/15/11
27. Bobo, Martha Extended from the 03/22/11 Board agenda.	Testing Assistant	Wilson	<u>EXTENDED LEAVE</u> 04/04/11 – 06/10/11
28.Castillo, Catanza	Senior Health Services Technician	Special Education	02/28/11 – 04/01/11
29.Davis, Lorraine	Child Care Assistant	Wilson	02/01/11- 05/01/11
30.Delgado, Maria	Nutrition Service Worker I	FHS	03/10/11 – 05/05/11
31.Heads, Janet	Nutrition Service Worker I	CMS	02/28/11 – 03/18/11
32. Jones, Shirley Extended from the 03/22/11 Board agenda	Secretary	LHS	<u>EXTENDED LEAVE</u> 04/05/11 – 05/01/11
33. Milner, LaDonya Extended from the 03/22/11 Board agenda.	Secretary	Lindbergh	<u>EXTENDED LEAVE</u> 03/17/11 – 03/30/11 & 04/12/11 – 04/18/11
34. Perez, Jaime	Information Systems Specialist	Info. System & Technology	03/23/11 – 05/09/11
35. Reynolds, Earline	Secretary	Student Services	04/15/11 – 05/12/11
36.Slaughter, Annette	Custodian	Roosevelt	03/07/11 – 03/11/11 & 03/21/11 – 04/01/11

MILITARY LEAVES

NAME	POSITION	LOCATION	Effective Start/End Date
37. Pinales, Fernando	Security Officer	Security	03/18/11

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Mr. Edward Velasquez
 Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong, Acting Chief Business Official *mw*

SCHOOL/DEPARTMENT: Business Services
 Purchasing

AGENDA ITEM: REQUEST BOARD APPROVAL OF PURCHASE ORDER SCHEDULE

BACKGROUND INFORMATION:

Staff requests Board approval of Purchase Order Schedule 11-12 for the Period of March 7, 2011 through April 8, 2011.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ 483,808.30
 (Amount)

VARIOUS
 (Name of funding source and/or location)

 (Funding account number)

Original budgeted amount \$ _____ Balance after expenditure \$ _____

Are additional staff positions requested?

☐ YES

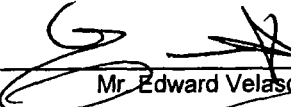
☐ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☐ Approval

☐ Denial


 Mr. Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES X No _____

BOARD LIST PURCHASE ORDER REPORT
PRINTED BY FUND: BETWEEN 3/7/11 TO 4/8/11

PO NUMBER	VENDOR NAME	DESCRIPTION	DEPT/SITE	FUND	FUND AMOUNT
0000019496	LOS ANGELES COUNTY OFFICE OF EDUC	MISCELLANEOUS	Categorical & Grants	01.0	400.00
0000019497	ATLAS BACKFLOW TESTING AND REPAIRS	PLUMBING SUPP/SYSTEM	Maint. Operations & Trans	01.0	8,000.00
0000019499	FOLLETT LIBRARY RESOURCES	INSTRUCTIONAL SUPPLIES	Washington Elementary	01.0	686.25
0000019500	FOLLETT LIBRARY RESOURCES	BOOKS	Washington Elementary	01.0	319.25
0000019501	EDUCATION CITY.COM	SOFTWARE	Wilson Elementary	01.0	3,047.25
0000019503	SCHOOL SPECIALTY	OFFICE SUPPLIES	Roosevelt Elementary	01.0	196.94
0000019504	BASEBALL EXPRESS	ATHLETIC SUPPLIES	Lynwood High School	01.0	928.37
0000019505	LOS ANGELES COUNTY SCIENCE FAIR	MISCELLANEOUS	Categorical & Grants	01.0	400.00
0000019506	BSN SPORTS	ATHLETIC SUPP/EQUIP	Assessment & Evaluation	01.0	609.84
0000019507	XEROX	OFFICE SUPPLIES	Categorical & Grants	01.0	600.49
0000019508	XEROX	OFFICE SUPPLIES	Categorical & Grants	01.0	318.44
0000019509	KELLY WRIGHT HARDWOOD	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	559.93
0000019510	D.I. TECHNOLOGY GROUP, INC.	OFFICE SUPPLIES	Lincoln Elementary	01.0	3,564.68
0000019512	XEROX CORPORATION	OFFICE SUPPLIES	Vea/Rop	01.0	438.00
0000019513	TROXELL COMMUNICATIONS	COMMUNICATION SUP/EQUIP	Multilingual	01.0	2,930.33
0000019514	APPLE COMPUTER, INC	COMPUTER SUPP/EQUIP	Multilingual	01.0	1,212.15
0000019515	DIAMOND OIL SERVICES	PETROLEUM PRODUCTS	Maint. Operations & Trans	01.0	50,000.00
0000019516	ULINE	CUSTODIAL SUPPLIES	Lynwood High School	01.0	206.33
0000019517	GRAPHIC PRODUCTS	BOARD/BULLETIN/CHALK	Roosevelt Elementary	01.0	1,194.79
0000019518	GRAVIC	SOFTWARE	Information Systems	01.0	1,107.01
0000019519	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Superintendent	01.0	1,000.00
0000019520	USI	INSTRUCTIONAL SUPPLIES	Hosler Middle School	01.0	855.30
		INSTRUCTIONAL SUPPLIES	Hosler Middle School	01.0	270.17
0000019521	QUARTERMASTER	SECURITY SUP/EQUIP/SYS	Security	01.0	948.69
0000019523	THOMPSON TROPHY	OFFICE SUPPLIES	Multilingual	01.0	29.63
0000019524	CALIFORNIA DEPARTMENT OF EDUC	ACCOUNTING SERVICES	Districtwide	01.0	7,123.68
0000019525	CALIFORNIA DEPARTMENT OF EDUC	ACCOUNTING SERVICES	Districtwide	01.0	16,076.23
0000019526	WE TIP	SIGNS	Security	01.0	759.00
0000019527	XEROX	PRINTING SUPP/EQUIP	Reprographics	01.0	25,289.94
0000019528	LEE'S TOOLS	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	2,087.04
0000019529	OFFICE DEPOT	APPLIANCES	Cesar Chavez	01.0	392.47
0000019530	PAXTON/PATTERSON	INSTRUCTIONAL SUPPLIES	Vea/Rop	01.0	205.55
0000019531	MAYER-JOHNSON LLC	INSTRUCTIONAL SUPPLIES	Special Education	01.0	700.64
0000019533	BARNES & NOBLE INC	BOOKS	Categorical & Grants	01.0	566.87
0000019536	OLIVER AND ANDY'S BOOK CO	LIBRARY SUPP/EQUIP	Roosevelt Elementary	01.0	1,083.61
0000019537	CDW GOVERNMENT, INC.	COMPUTER SUPP/EQUIP	Information Systems	01.0	356.69
0000019538	SCHOOL NURSE SUPPLY, INC.	HEALTH SUPP/EQUIP	Wilson Elementary	01.0	546.26
0000019539	CDW GOVERNMENT, INC.	COMPUTER SUPP/EQUIP	Rosa Parks Elementary	01.0	2,352.49
0000019540	MENTORING MINDS	INSTRUCTIONAL SUPPLIES	Lynwood High School	01.0	1,790.26
0000019541	HUMAN KINETICS	ATHLETIC SUPP/EQUIP	Assessment & Evaluation	01.0	61.57
0000019542	HEWLETT-PACKARD	OFFICE SUPPLIES	Information Systems	01.0	395.10
0000019543	OFFICE DEPOT	APPLIANCES	Districtwide	01.0	120.38
0000019544	AUDIO DYNAMIX, INC.	REPAIRS - OTHER	Cesar Chavez	01.0	150.00
0000019545	AMERICAN RENTAL	RENTS/RENTALS	Lynwood Middle School	01.0	3,582.77
0000019546	KENNEDY COURT REPORTERS, INC.	MISCELLANEOUS	Classified Personnel	01.0	3,000.00
0000019547	ARROWHEAD MOUNTAIN SPRING WATER	FOOD MARKETS	Certificated Personnel	01.0	200.00
0000019548	FOLLETT LIBRARY RESOURCES	BOOKS	Washington Elementary	01.0	2,307.72
		BOOKS	Washington Elementary	01.0	2,570.19
0000019551	D.I. TECHNOLOGY GROUP, INC.	OFFICE SUPPLIES	Information Systems	01.0	395.10
0000019552	PITNEY BOWES SUPPLY LINE	MAILROOM SUPP/EQUIP	Reprographics	01.0	333.64
0000019553	OFFICE DEPOT	OFFICE SUPPLIES	Lynwood High School	01.0	477.44
0000019554	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE SUPPLIES	Lynwood High School	01.0	142.43
0000019555	T.A.J. OFFICE & SCHOOL SUPPLY	OFFICE FURNITURE/EQUIP	Student Service	01.0	1,836.42
0000019556	OFFICE DEPOT	OFFICE SUPPLIES	Undistributed	01.0	1,844.07
0000019557	AUDIO DYNAMIX, INC.	AUDIOVISUAL SUPP/EQUIP	Cesar Chavez	01.0	1,284.08
0000019559	JONES SCHOOL SUPPLY CO., INC.	GRADUATION SUPPLIES	Hosler Middle School	01.0	625.90
0000019560	SANDLER BROTHERS	CUSTODIAL SUPPLIES	Undistributed	01.0	7,891.03
11-0000004	POSTAGE BY PHONE	MISCELLANEOUS	Reprographics	01.0	15,000.00
					<u>357,800.51</u>

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☒ CONSENT ☐ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: **Edward Velasquez**
Superintendent

BOARD MEETING DATE: April 26, 2011

FROM: **Peter Wong,**
Acting Chief Business Official

SCHOOL/DEPARTMENT: **Business Services**

AGENDA ITEM: REQUEST BOARD APPROVAL OF WARRANT SCHEDULE

BACKGROUND INFORMATION:

Request Board approval of the Warrant Schedule for the period of February 01, 2011 through February 11, 2011.

☒ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$ _____ VARIOUS

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

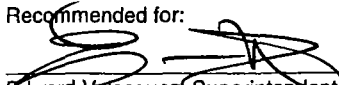
☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: April 26, 2011

TO: Edward Velasquez, Superintendent

FROM: Business Services Division

SUBJECT: Warrant Schedule for the period of February 01, 2011 through February 11, 2011

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount
02/01/11	\$ 1,074,932.96
02/02/11	\$ 225,960.16
02/03/11	\$ -
02/04/11	\$ 163,745.52
02/07/11	\$ 152,795.80
02/08/11	\$ 144,090.17
02/09/11	\$ 100,232.77
02/10/11	\$ 633,050.78
02/11/11	\$ -
Total	\$ 2,494,808.16

For a more detailed account of specific District expenditures, please refer to page 3.

The following is a list of receipts issued by the Accounting Department during the period of March 1, 2011 to March 31, 2011 and covers moneys received by the Accounting Department. I hereby certify that these collections have been forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Explanation	Amount
101988	Charles Norwood	Lost Keys	\$ 11.00
101989	William Agopian	Cobra	\$ 429.82
101990	Adrian Sanchez (Lynwood United Soccer League)	Facilities Fee - Mark Twain 3/06/11	\$ 200.00
101991	Alex Martinez (DGO Promotions)	Facilities Fee - LHS 3/26/11 (1st of 2 pymts)	\$ 300.00
101992	Obed Romero (Premier Youth Soccer League)	Facilities Fee - LMS 3/12, 3/13 & Mtwin 3/12 \$100	\$ 500.00
101993	Adrian Sanchez (Lynwood United Soccer League)	Facilities Fee - Mark Twain 3/13/11	\$ 200.00
101994	Educational Development Specialists	Transportation - Wilson Elem. (Repaid due to NSF) see receipt 101967	\$ -
101994	Educational Development Specialists	Transportation - Wilson Elem. (NSF bank fee)	\$ 30.00
101995	Terry Phillips - Rosa Parks	Parent Group for student's support	\$ 100.00
101996	Alex Martinez (DGO Promotions)	Facilities Fee - LHS 3/26/11 (Final of 2 pymts)	\$ 300.00
101997	Yolanda Nieto Rendon	Lost Keys	\$ 5.00
101998	V. Zolfaguari	Board Meeting Tapes	\$ 20.00
101999	Rev. John O. Alizor	Board Meeting Tapes	\$ 20.00
102000	Passion for Christ Movement Inc	Facilities Fee - LHS (Mar 2011)	\$ 1,600.00
102001	Adrian Sanchez (Lynwood United Soccer League)	Facilities Fee - Mark Twain 3/20/11	\$ 200.00
102002	Carina Perez (Ballet Folklorico Riqueza Mexicana)	Facilities Fee - Hosler 3/21/11 & 3/25/11	\$ 50.00
102003	Obed Romero (Premier Youth Soccer League)	Facilities Fee - LMS & Mark Twain	\$ 500.00
102004	Adrian Sanchez (Lynwood United Soccer League)	Facilities Fee - Mark Twain 3/27/11	\$ 200.00
102005	Marivel Gonzalez	Library Books - Cesar Chavez	\$ 52.62
102134	County of Los Angeles	Court Ordered Restitution	\$ 100.00
102135	Glen Jones	Cobra	\$ 38.00
102136	Susana Ascencio	Cobra	\$ 114.95
102137	Alexandra Ruesga	Salary Overpayment	\$ 367.10
102138	Pioneer Stationers, Inc	Refund	\$ 1,834.61
102139	Tristar Risk Management	Salary Continuance	\$ 21,027.90
102140	Doccentral, Inc.	Records	\$ 15.00
102141	Daniela Wilmes	Fingerprints	\$ 32.00
102142	Sims Recycling Solutions	Recycling - Technology (50% to Technology)	\$ 2,709.66
102143	Schwan's Food Service, Inc	Rebate	\$ 964.11
102144	State of California	Food Program Remittance	\$ 578.11
102145	Autry National Center	Transportation-Abbott & M.Twain Field Trip	\$ 1,050.00
102146	ConAgra Foods	Rebate	\$ 751.84
102147	State of California	Food Program Remittance	\$ 50,297.40
102148	State of California	Food Program Remittance	\$ 9,224.08
102149	State of California	Medi-Cal Deposit Fund	\$ 7,575.81
102150	State of California	Food Program Remittance	\$ 665,683.76
102151	Tristar Risk Management	Salary Continuance	\$ 6,830.20
102152	Peggy Wilson	Records	\$ 110.00
102153	Gloria Sepulveda	Textbooks & Library Books - LMS	\$ 116.10
102154	Field Account	Records	\$ 15.00
102155	South Coast Air Quality Management Dist	Refund, PO#18979	\$ 2,094.60
102156	Hard Copy	Records	\$ 15.00
102157	Schwan's Food Service, Inc	Rebate	\$ 62.70
102158	State of California	Remittance Advice	\$ 57,398.00
102159	Margarita Fuentes	Cobra	\$ 283.87

MEMORANDUM

April 8, 2011

ACTION

TO: Edward Velasquez, Superintendent

FROM: Peter Wong, Acting Chief Business Official

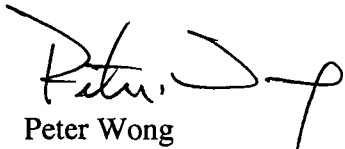
SUBJECT: Report of Revolving Cash Fund #7 (FY 2010/2011)

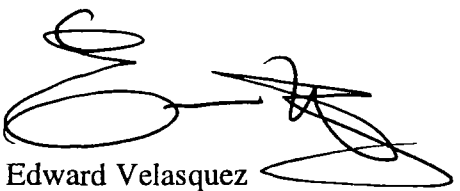
I hereby certify that the following is a summary of Revolving Cash Fund disbursements for the period March 8, 2011 through April 5, 2011, and recommend that the Board ratify these expenditures:

EXPLANATION	AMOUNT
Instructional Supplies:	\$ -
Other Instructional Supplies:	\$ 189.99
Other Operating Exp:	
Diana Hawkins, reimbursement mileage*	111.41
Angeli Villaflor, mileage reimbursement	42.89
Melinda Navarro, mileage reimbursement (Aug. - Nov. 2010)	59.57
Logos Two Inc., baseball uniform - LHS	3,659.34
Maggie Comisky, mileage reimbursement (Feb. 2011)	60.28
Kyu Park, mileage reimbursement (Jan. 2011)	145.15
Griselda Rodriguez, reimbursement, catering	110.36
Paul Gothold, travel and conference reimbursement, CAAASA Conference*	124.00
Lorena Quijada, conference reimbursement CABE*	93.92
Bertha Villalobos, conference reimbursement, CABE*	59.54
Maria Negrete, conference reimbursement, CABE*	152.37
Vilma Mejia, conference reimbursement, CABE*	8.73
Sandra Chavez, conference reimbursement CABE*	114.61
Maria Alvarado, mileage reimbursement (Feb. - March 2011)	1,193.40
Kathleen Rickeri, mileage reimbursement (Feb. 2011)	41.63
Los Angeles County Science Fair, field trip*	800.00
Embassy Suite - Downey, deposit for Strategic Planning Team Workshop	1,000.00
Other Supplies:	\$ 4,779.62
Categorical Instructional Supplies:	\$ -
Categorical Other Instructional Supplies:	\$ -
TOTAL	<u>\$ 12,746.81</u>

Prior Board Approved Items*

Approved for presentation to the
Board of Education: April 26, 2011


Peter Wong
Acting Chief Business Official


Edward Velasquez
Superintendent of Schools
Secretary to the Board

DISCUSSION

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐PRESENTATION ☐CONSENT ☒DISCUSSION/APPROVAL ☐INFORMATION
☐CLOSED SESSION ☒OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Paul Gothold
Chief Academic Officer

SCHOOL/DEPARTMENT: Educational Services

AGENDA ITEM: DISTRICT ADMINISTRATION IS RECOMMENDING TO MOVE LYNWOOD
MIDDLE SCHOOL 9TH GRADE STUDENTS TO FIREBAUGH HIGH SCHOOL
BEGINNING 2011-2012 SCHOOL YEAR

BACKGROUND INFORMATION:

Lynwood Unified School District currently provides instruction for 9th graders at Lynwood Middle School. District administration is recommending that beginning with the 2011-12 school year, 9th grade students will receive their instruction at Firebaugh High School rather than the current middle school setting.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☐ YES

☒ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☒ NO

Cost of portable classrooms TBD

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

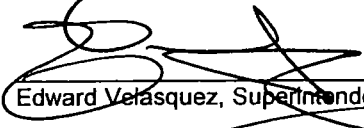
☒ NO

Number of staff needed _____ Total cost of staff position(s) \$ _____

Recommended for:

☒ Approval

☐ Denial


Edward Velasquez, Superintendent of Schools

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools *pw*

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND SCHOOL SERVICES OF
CALIFORNIA MAY REVISION WORKSHOP**

BACKGROUND INFORMATION:

Request approval of Peter Wong to attend the School Services of California 2011-12 state budget May revision workshop on May 24, 2011 at Orange County Department of Education. The registration fee for the workshop is \$125.00.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$125.00

Unrestricted General Fund

01.0-00000.0-00000-72000-5220-7610000

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

[Signature]
Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: BUDGET REVISIONS SUMMARY

BACKGROUND INFORMATION:

At the June 22, 2010 Board meeting, the Board adopted a resolution delegating the authority of making routine budget revisions to the Superintendent of Schools in 2010-11. This is to expedite the process of routine budget revisions. Under this arrangement, we are required to submit a budget revisions summary to the Board for approval at least three times a year. Attached is the budget revision summary covering budget revisions made from February 15 through April 7, 2011.

☐ Renewal or Returning Contract/Item		☐ New Contract/Item
Financial Implications	☐ YES	☐ NO
Are funds for this item included in the 2010-11 budget?	☐ YES	☐ NO
\$0	N/A	N/A
(Amount)	(Name of funding source and/or location)	(Funding account number)
Original budgeted amount\$	Balance after expenditure\$	
Are additional staff positions requested?	☐ YES	☒ NO
Number of staff needed	Total cost of staff position(s)\$	
Recommended for:	☒ Approval	☐ Denial
Edward Velasquez, Superintendent		
Superintendent's Office Certification: _____		
Cert. Req. YES _____ No _____		

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

**AGENDA ITEM: REQUEST APPROVAL TO ATTEND THE CHILD NUTRITION PROGRAM
ADMINISTRATION OVERVIEW COURSE**

BACKGROUND INFORMATION:

Request approval of Child Nutrition Services Director, Cathy Tang, Child Nutrition Services Managers, Sara Melendez, Denise Trigueros and Aurea Ortega to attend the Child Nutrition Program Administration overview course at Sacramento from June 20-24, 2011. Total estimated costs including registration, airfare, lodging, meals and ground transportation is \$1,575 per participant, or a total of \$6,300.

☐ Renewal or Returning Contract/Item

☐ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☒ YES

☐ NO

\$6,300.00
(Amount)

Cafeteria Fund
(Name of funding source and/or location)

13.0-53100.0-00000-37000-5220-7800000
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT**BOARD OF EDUCATION AGENDA**

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: ENTERING OF FACILITY LEASE AGREEMENT WITH COUNSELING & RESEARCH ASSOCIATES, INC. (DBA: MASADA HOMES)

BACKGROUND INFORMATION:

The District has partnered with Masada Homes for the last two years to provide occupational therapy, and mental health counseling services for the Lynwood USD students and parents. Masada Homes is currently servicing these students and parents at a facility outside of Lynwood. Entering a lease agreement with Masada Homes and allow them to set up a service facility at Lynwood Middle School facility will make the services more accessible and convenient to our community and also generate some revenues for the District. The proposed lease agreement is for the period of April 26, 2011 through June 30, 2012, covering five rooms (unoccupied) at Lynwood Middle School with a total square footage of approximately 3,997. Masada Homes shall pay Lynwood Unified School District \$0.66 per square foot per month.

Staff recommends the approval of a lease agreement with Counseling & Research Associates, Inc., (DBA: Masada Homes).

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☐ NO

Approx. \$31,000 annual revenue
(Amount)

N/A
(Name of funding source and/or location)

01.0-00000.0-00000-00000-8699-0000000
(Funding account number)

Original budgeted amount\$ _____ Balance after expenditures\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended by:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

LYNWOOD UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION AGENDA

DESIRED ACTION: ☐ PRESENTATION ☐ CONSENT ☒ DISCUSSION/APPROVAL ☐ INFORMATION
☐ CLOSED SESSION ☒ OPEN SESSION

TO: Edward Velasquez
Superintendent of Schools

BOARD MEETING DATE: April 26, 2011

FROM: Peter Wong
Interim Chief Business Official

SCHOOL/DEPARTMENT: Fiscal Services

AGENDA ITEM: EMERGENCY RESOLUTION 10-11/36 TO AUTHORIZE PUBLIC CONTRACT
WORK WITHOUT BIDDING AND ADVERTISING

BACKGROUND INFORMATION:

Public Contract Code section 20113 permits the governing board to award public work contracts without bidding and advertising when an emergency exists wherein certain works, repairs, alterations or improvements are necessary to a facility of a public school to allow the continuance of existing educational activities or to avoid danger to life or property.

☐ Renewal or Returning Contract/Item

☒ New Contract/Item

Financial Implications

☒ YES

☐ NO

Are funds for this item included in the 2010-11 budget?

☐ YES

☐ NO

\$1,200,000

Capital Facility Fund

25.0-00000.0-

(Amount)

(Name of funding source and/or location)

(Funding account number)

Original budgeted amount\$ _____ Balance after expenditure\$ _____

Are additional staff positions requested?

☐ YES

☒ NO

Number of staff needed _____ Total cost of staff position(s)\$ _____

Recommended for:

☒ Approval

☐ Denial

Edward Velasquez, Superintendent

Superintendent's Office Certification: _____

Cert. Req. YES _____ No _____

With the approval of the County Superintendent of Schools, the Board will make a contract for the performance of labor.

AYES:	NOES:	ABSENT:
--------------	--------------	----------------

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

I, Edward Velasquez, Secretary of the Governing Board of the Lynwood Unified School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

***Civic Code Section 3247 (Public work projects of \$25,000 or more would require a payment bond.)**