



BOARD AGENDA

Regular Meeting

August 19, 2021



REGULAR MEETING OF THE BOARD OF EDUCATION

August 19, 2021

5:30PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the regular meeting of the Board of Education will be held on August 19, 2021, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m, and will reconvene into Open Session at 6:00 p.m. Closed Session will be conducted in accordance with the requirements set forth by California law.

1. IMPORTANT ADVISORY REGARDING PUBLIC MEETING (COVID-19)

Teleconferencing and/or electronic conferencing will be used during this meeting, in accordance with the Governor's Executive Order N-29-20, dated March 17, 2020.

This meeting will be conducted in accordance with the most recently issued and amended Blueprint for a Safer Economy of the State of California and the County of Los Angeles Department of Public Health Order related to Reopening Safer at Work and in the Community for Control of COVID-19.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, including auxiliary aids or services, please contact the Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to provide accessibility to the Board meeting.

The public has the opportunity to address the Board on any item of interest within the Board's subject matter jurisdiction and any item appearing on the agenda. Public comment can be provided in person subject to the County of Los Angeles Department of Public Health Order related to COVID-19 safety measures. Public comment can also be provided electronically through a temporary public comment email established for Lynwood Unified School District Board of Education Meetings at boardcomm@mylUSD.org.

All public comments are governed by Board Bylaw 9323. Each speaker is limited to 3 minutes and will be given the opportunity to address the Board in the order that the request to speak is received. If translation services are required, an additional one (1) minute will be allotted. The Board of Education has determined that a cumulative total of 20 minutes is a reasonable amount of time for public comment.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the District office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the District website www.lynwood.k12.ca.us.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Persons wishing to address the Board are asked to fill out a Public Comment Form located at the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Instructions for Public Comments Submitted Electronically:

The public may submit public comments electronically through a temporary public comment email established for Lynwood Unified School District Board of Education Meetings at boardcomm@mylUSD.org. Electronic public comments must be submitted by **2:00 p.m. on Thursday, August 19, 2021**.

Any public comments received via email after the time indicated will not be included in the record.

Comments submitted by email and read during meetings are governed by Board Bylaw 9323. Each comment received is limited to 3 minutes and will be read in the order that the email is received.

Please include the following in your email:

- 1.) Full Name
- 2.) Address
- 3.) Phone Number
- 4.) Board Meeting Date
- 5.) Subject: Public Comment for Closed Session OR Open Session
- 6.) Agenda Item/Topic

The District will be using the Zoom communication platforms for this meeting.

Join Zoom Meeting:

Webinar Link:

<https://mylusd-org.zoom.us/j/81452836862?pwd=NzBJNC94RkRJb3VZa3FzaDVFMm1FQT09>

Phone Number: +1 669 900 9128

Webinar ID: 814 5283 6862

Passcode: 770365

Live Video Stream on Facebook:

<https://www.facebook.com/LynwoodUSD>

A G E N D A

2. CALL TO ORDER

3. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President

Mr. Alfonso Morales, Esq., Vice President

Dr. Alma Carina Castro, Clerk

Mr. Gary Hardie, Jr., Member

Mr. Julian Del Real-Calleros, Member

Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

4. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON AUGUST 19, 2021

Motion _____ Second _____ Vote _____

5. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

6. GOVERNING BOARD - Recess to Closed Session

6.A. Conference with Legal Counsel – Pending Litigation – Pursuant to GC § 54956.9(d)(1)

6.A.1. Los Angeles Superior Court Case No. 19STCV35612

6.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)

6.B.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
One (1) Case

6.C. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

- 6.C.1. Superintendent of Schools
- 6.C.2. Principal, Elementary

- 6.D. Conference with Labor Negotiator Regarding Unrepresented Employee with District's Designated Negotiator: District's Legal Counsel, Olivarez Madruga Lemieux O'Neill, LLP - Pursuant to Government Code § 54957.6

- 6.D.1. Superintendent of Schools

- 6.E. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

7. RECONVENE INTO OPEN SESSION/CALL TO ORDER

8. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. Alfonso Morales, Esq., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Julian Del Real-Calleros, Member
Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

9. FLAG SALUTE

10. REPORTS

10.A. Superintendent's Report

- 10.A.1. Presentation:
 - 10.A.1.1. Facilities Update
 - 10.A.1.2. African American Parent Advisory Council
- 10.A.2. Recognition:
 - 10.A.2.1. Campus Safety Department

10.B. Board Members' Reports

11. GOVERNING BOARD - Resolutions/Proclamations/Appointments

12. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

Public comment will be conducted as outlined under Item No. 1: Important Advisory Regarding Public Meeting (COVID-19).

13. PUBLIC HEARING – None.

14. ACTION ITEMS

14.A. ADMINISTRATION

- 14.A.1. Request Approval to Review and Adopt Recommended Changes to Board Policy/Administrative Regulation 6158, Independent Studies

Motion _____ Second _____ Vote _____

14.B. HUMAN RESOURCES - CERTIFICATED

- 14.B.1. Request Approval of Resolution No. 21-22/04, Consent to Assignment

Motion _____ Second _____ Vote _____

14.C. FACILITIES - (Measure K and Measure N Projects)

- 14.C.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Motion _____ Second _____ Vote _____

- 14.C.2. Request Acceptance of Completion of Secure Entrance Project at Washington Elementary School, Bid# CM-32020 as Completed by The Nazerian Group

Motion _____ Second _____ Vote _____

- 14.C.3. Request Acceptance of Change Order No.1 with Golden Phoenix Construction Regarding Fire Alarm Replacement Project at Abbott Elementary School

Motion _____ Second _____ Vote _____

- 14.C.4. Request Acceptance of Change Order No.1 With Golden Phoenix Construction Regarding Fire Alarm Replacement Project at Will Rogers Elementary School

Motion _____ Second _____ Vote _____

- 14.C.5. Request Approval to Enter Into an Architectural and Engineering Service Agreement with PBK/WLC Architects to Prepare Construction Documents in Conjunction with the Re-Build of the G Building at Lynwood High School

Motion _____ Second _____ Vote _____

15. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

15.A. EDUCATIONAL SERVICES

- 15.A.1. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and Wesley Health Centers-JWCH Institute Inc. Dental Services to Provide Free Basic Dental Care Services from July 1, 2021 to July 31, 2026
- 15.A.2. Request Approval to Renew Agreement with EduCare Foundation to Provide a Student Enrichment and Leadership Program at Secondary Schools from July 1, 2021 to June 30, 2022
- 15.A.3. Request Approval to Renew Agreement with the UCLA Curtis Center to Provide Professional Development for Algebra I, Geometry, and Algebra II Instructors for the 2021-2022 School Year

- 15.A.4. Request Approval to Enter Into an Agreement with Virtual Job Shadow to Provide Site Licenses for Career Exploration Resources for School Counselors and Students at Hosler and Cesar Chavez Middle Schools for the 2021-2022 School Year
- 15.A.5. Request Approval to Renew an Agreement with Paper Education Company to Provide Online Tutorial Services for Students Needing Additional Assistance for the 2021-2022 School Year
- 15.A.6. Request Approval to Renew Agreement with Ochoa's Consulting LLC., to Provide Training for Parents in the Lynwood Special Education Advisory Council from September 2021 to May 2022
- 15.A.7. Request Approval to Enter Into an Agreement with Able Academics LLC., to Provide State Mandated Comprehensive Tutoring Services for Foster Students from August 2021 to June 2022
- 15.A.8. Request Approval to Renew Agreement with Expatiate Communications Services to Provide Professional Development for Staff in the Special Education Department for the 2021-2022 School Year
- 15.A.9. Request Approval to Renew Agreement with LRA Interpreters, Inc., to Provide Interpreting and Translating Services from July 1, 2021 to June 30, 2022
- 15.A.10. Request Approval to Enter Into an Agreement with Ro Health Inc., to Provide Nurse Coverage as Needed for 2021-2022 School Year
- 15.A.11. Request Approval to Renew Agreement with Document Tracking Services to Produce the School Accountability Report Cards (SARC) and the School Plan for Student Achievement (SPSA) for Each School Site in Lynwood Unified School District for the 2021-2022 School Year
- 15.A.12. Request Approval to Enter Into an Agreement with American Education Research Corporation (AERC) for the 2021-2022 School Year
- 15.A.13. Request Approval to Attend the School Nurse Orientation and Review (SNOR) Online Training Between October 8, 2021 and February 25, 2022
- 15.A.14. Request Approval to Renew Agreement with Bio-Acoustical Corporation to Provide Vision and Hearing Testing for Students During the 2021-2022 School Year
- 15.A.15. Request Approval to Enter Into Agreement with an Independent Educational Evaluator to Provide Services to Students with Special Needs for the 2021-2022 School Year
- 15.A.16. Request Approval to Enter Into Agreement with Xello to Provide Individualized College and Career Planning to Middle and High School Students with an Individualized Education Program (IEP) from August 2021 to June 2022
- 15.A.17. Request Approval to Renew Agreement with Conga Kids to Provide a Dance Program for Fifth Grade Students at All Elementary Schools from August 2021 to June 2022
- 15.A.18. Request Approval to Attend the Evolution of Psychotherapy Conference in Anaheim, CA on December 1-5, 2021

- 15.A.19. Request Approval for the Adoption of McGraw Hill for Pre-K, TK, English Language Arts, Math, Science, Secondary History, and Secondary Spanish Class Textbooks
- 15.A.20. Request Approval to Renew Agreement with artworxLA to Provide a Visual Arts Program for Students at Vista High School and Pathway Independent Study from August 2021 to June 2022
- 15.A.21. Request Approval to Renew Agreement with Sandy Seufert Consulting to Provide Services for the Arts Advocacy Team from August 2021 to June 2022
- 15.A.22. Request Approval to Enter Into an Agreement with Disciplina Positiva to Offer a Virtual Summer Parent Education Workshop Series for Migrant Education Parents and Families from September 2021.
- 15.A.23. Request Approval to Enter Into a Memorandum of Understanding Between the Los Angeles County Office of Education (LACOE) and the Lynwood Community Adult School (LCAS) for the 2021-2022 School Year
- 15.A.24. Request Approval to Renew Agreement with Turnitin, LLC to Provide Online Software License for All High School Students and Teachers for the 2021-2022 School Year
- 15.A.25. Request Approval to Renew Agreement with CollegeBoard to Provide Resources for Students in 9th Grade Participating in the Pre-AP Program for the 2021-2022 School Year
- 15.A.26. Request Approval to Purchase Online Course Access and Credit Recovery Slots As Part of an Existing Agreement with APEX Learning for the 2021-2022 School Year
- 15.A.27. Request Approval to Renew an Agreement to Participate in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA September 2, 2021, December 16, 2021, and March 16, 2022
- 15.A.28. Request Approval to Attend the 2021 CodeStack Conference (CSC) Live in Monterey, CA on October 5-8, 2021

15.B. HUMAN RESOURCES – CERTIFICATED

- 15.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 15.B.2. Request Approval to Renew Agreement with the San Joaquin County Office of Education for the Use of the EdJoin System During the 2021-2022 School Year
- 15.B.3. Request Approval of an Intern Agreement Between the Lynwood Unified School District and Loyola Marymount University

15.C. HUMAN RESOURCES – CLASSIFIED

- 15.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

15.D. BUSINESS SERVICES

- 15.D.1. Request Approval of Warrant and ACH Schedule for the Period of June 30, 2021 through July 27, 2021

- 15.D.2. Request Approval to Attend the School Services of California (SSC) Collective Bargaining on the New Frontier Two-Part Webinar on September 14, 2021 and September 16, 2021
- 15.D.3. Request Approval to Renew the License Agreement with Dude Solutions for the Use of the School Dude Work Order System for the 2021-2022 School Year

15.E. TECHNOLOGY AND INNOVATION

- 15.E.1. Request Approval to Amend the Memorandum of Understanding (MOU) Between the Lynwood Unified School District and the Los Angeles County Office of Education (LACOE) for the Closing Digital Divide Initiative
- 15.E.2. Request Approval to Renew Agreement with Follett Software Company to Provide Destiny Library and Textbook Manager Services from September 1, 2021 to August 30, 2022

15.F. ADMINISTRATION

- 15.F.1. Request Approval of Resolution No. 21-22/05, to Establish District Sponsored African American Parent Advisory Council

16. REPORT OUT OF CLOSED SESSION

17. ADJOURNMENT

ACTION ITEMS

14.A.1. Request Approval to Review and Adopt Recommended Changes to Board Policy/Administrative Regulation 6158, Independent Studies

Rationale:

The administration requests approval to review and adopt recommended changes to Board Policy/Administrative Regulation 6158, Independent Studies.

The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA Updates.

Copies are available at the Superintendent's Office for review.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

AR 6158(a)
BP 6158(a)
Revised AR 6158(a)
Revised BP 6158(a)

Independent Study

The Board of Education authorizes independent study as an optional alternative instructional strategy for eligible students, whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

(cf. ~~5147~~ Dropout Prevention)

(cf. ~~6011~~ Academic Standards)

(cf. ~~6143~~ Courses of Study)

(cf. ~~6146.1~~ High School Graduation Requirements)

(cf. ~~6146.11~~ Alternative Credits Toward Graduation)

(cf. ~~6172~~ Gifted and Talented Student Program)

(cf. ~~6200~~ Adult Education)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, ~~a home-based format~~, and an online course.

(cf. ~~0420.4~~ - Charter School Authorization)

(cf. ~~6181~~ - Alternative Schools/Programs of Choice)

A student's participation in independent study shall be voluntary. ~~Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction.~~
(Education Code [51747](#); 5 CCR [11700](#))

~~Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting.~~

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be ~~five~~ three consecutive school days .

General Independent Study Requirements

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

(cf. 5147 - Dropout Prevention)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6200 - Adult Education)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary

4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists and, as appropriate, a learning agreement for students participating in course-based independent study, exists for each participating student as prescribed by law. (Education Code [51747](#), [51749.5](#))

~~The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, independent study assignments shall be no more than one week for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.~~

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6

2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction. *(cf. 4112.2 - Certification)*

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as

creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.

5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being. (*cf.* 5125 - *Student Records*)

6. Examinations shall be administered by a proctor.

7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses. (*cf. 6162.51 - State Academic Achievement Tests*)

8. A student shall not be required to enroll in courses included in the course-based independent study program.

9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(*cf. 6111 - School Calendar*)

(*cf. 6112 - School Day*)

11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011. (*cf. 3260 - Fees and Charges*)

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.

14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.

9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.

10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.

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INDEPENDENT STUDY (continued)

11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.

12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

However, for the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current

basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)

6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

(cf. 3580 - District Records)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

(cf. 0500 - Accountability)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.

~~Supervising teachers should establish an appropriate schedule for student teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Teachers are to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program.~~

~~Missing appointment with the supervising teacher without valid reasons may trigger an evaluation to determine whether the student should remain in independent study.~~

~~Home-Based Independent Study~~

~~The Superintendent or designee shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student and ensures that the student will be offered a standards-based education substantially equivalent in quality and quantity to the district's classroom instruction.~~

~~Program Evaluation~~

~~The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.~~

(cf. [0500](#) - Accountability)

(cf. [5121](#) - Grades/Evaluation of Student Achievement)

(cf. [6162.5](#) - Student Assessment)

(cf. [6162.51](#) - State Academic Achievement Tests)

(cf. [6162.52](#) - High School Exit Examination)

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41976.2 Independent study programs; adult education funding

42238 Revenue limits

42238.05 Local control funding formula; average daily attendance

44865 Qualifications for home teachers and teachers in special classes and schools

46200-46208 Instructional day and year

46300-46307.1 Methods of computing average daily attendance

47612.5 Independent study in charter schools

48204 Residency

48206.3 Home or hospital instruction; students with temporary disabilities

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48916.1 Educational program requirements for expelled students

48917 Suspension of expulsion order

49011 Student fees

51225.3 Requirements for high school graduation

51745-51749.6 Independent study programs

52522 Adult education alternative instructional delivery

52523 Adult education as supplement to high school curriculum; criteria

56026 Individuals with exceptional needs

58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

19819 State audit compliance

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Policy LYNWOOD UNIFIED SCHOOL DISTRICT

adopted: April 28, 2009 Lynwood, California

revised: April 14, 2015

Revised: August 19, 2021

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41020 *Audit guidelines*

41976.2 *Independent study programs; adult education funding*

42238 *Revenue limits*

42238.05 *Local control funding formula; average daily attendance*

44865 *Qualifications for home teachers and teachers in special classes and schools*

46200-46208 *Instructional day and year*

46300-46307.1 *Methods of computing average daily attendance*

46390-46393 *Emergency average daily attendance*

46600 *Interdistrict attendance computation*

47612-47612.1 *Charter school operation*

47612.5 *Independent study in charter schools*

48204 *Residency*

48206.3 *Home or hospital instruction; students with temporary disabilities*

48220 *Classes of children exempted*

48340 *Improvement of pupil attendance*

48915 *Expulsion; particular circumstances*

48916.1 *Educational program requirements for expelled students*

48917 *Suspension of expulsion order*

49011 *Student fees*

51225.3 *Requirements for high school graduation*

51745-51749.6 *Independent study programs*

52060 *Local control and accountability plan*

52522 *Adult education alternative instructional delivery*

52523 *Adult education as supplement to high school curriculum; criteria*

56026 *Individuals with exceptional needs*

58500-58512 *Alternative schools and programs of choice*

FAMILY CODE

6550-6552 *Authorization affidavits*

CODE OF REGULATIONS, TITLE 5

11700-11703 *Independent study*

UNITED STATES CODE, TITLE 20

6301 *Highly qualified teachers*

6311 *State plans*

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

Management Resources: (see next page)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elements of Exemplary Independent Study

California Digital Learning Integration and Standards Guidance, April 2021

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Instruction

AR 6158(a)

INDEPENDENT STUDY**Definitions**

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5)

Educational Opportunities

For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

Educational opportunities offered through independent study may include, but are not limited to: (Education Code [51745](#))

1. Special assignments extending the content of regular courses of instruction

(cf. [6143](#) - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum

3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum.

4. Continuing and special study during travel

(cf. [5112.3](#) - Student Leave of Absence)

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement

6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

(cf. [0420.4](#) - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. [6181](#)- Alternative School/Programs of Choice)

In addition, when requested by the parent/guardian due to emergencies, ~~vacation~~ or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her **the student's** regular classes.

(cf. [5113](#) - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code [51745](#))

(cf. [6146.1](#) - High School Graduation Requirements)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction, to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR [11700](#), [11701.5](#))

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. **Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value.**(Education Code [46300.6](#), [51747.3](#))

Eligibility for Independent Study

Students are eligible for independent study as authorized in law, and as specified in board policy and administrative regulation.

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their

parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - District Residency)

~~For~~A student with disabilities, as defined in Education Code 56026, ~~participation in independent study~~ shall not participate in independent study unless the student's individualized education program specifically provides for such participation. (Education Code 51745)

~~For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)~~

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

~~Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.~~

~~(cf. 5111.1 - District Residency)~~

~~(cf. 6159 - Individualized Education Program)~~

~~A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)~~

~~(cf. 6183 - Home and Hospital Instruction)~~

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code ~~46300, 51747~~; 5 CCR ~~11703~~)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student shall include, but not be limited to, all of the following: (Education Code ~~51747~~; 5 CCR ~~11700, 11702~~)

- ~~1. The manner, frequency, time and place for submitting the student's assignments and for reporting his/her progress~~
- ~~2. The objectives and methods of study for the student's work, and the methods used to evaluate that work~~
- ~~3. The specific resources, including materials and personnel, that will be made available to the student~~
- ~~4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, by grade level and type of program which will trigger an evaluation of whether the student should be allowed to continue in independent study~~
- ~~5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year~~
- ~~6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion~~
- ~~7. A statement that independent study is an optional educational alternative in which no student may be required to participate~~
- ~~8. In the case of a suspended or expelled student who is referred or assigned to any school, class or program pursuant to Education Code ~~48915 or 48917~~, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction~~

~~(cf. 5144.1—Suspension and Expulsion/Due Process)~~

- ~~9. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student~~

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

The signed, dated agreement may be maintained on file electronically. (Education Code 51747)

~~Course-Based Independent Study~~

- ~~1. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential, meet the requirements for highly qualified teachers pursuant to 20 USC 6301, and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.~~

~~(cf. 4112.2—Certification)~~

~~(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind Act)~~

- ~~2. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality as equivalent classroom-based courses and shall be aligned to all relevant local and state content standards. This certification shall, at a~~

minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses.

~~3. Students enrolled in these courses shall meet the applicable age requirements established pursuant to Education Code 46300.1 and 46300.4 and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 48204, and 51747.3.~~

~~4. Teachers shall communicate with each student in person, by telephone, or by any other live visual or audio connection at least twice per calendar month to assess whether the student is making satisfactory educational progress. For this purpose, satisfactory educational progress includes, but is not limited to, applicable statewide accountability measures and the completion of assignments, examinations, or other indicators that the student is working on assignments, learning required concepts, and progressing toward successful completion of the course, as determined by the teacher providing instruction.~~

~~Written or computer-based evidence of satisfactory educational progress shall be retained for each course and student, including, at a minimum, a grade book or summary document that lists all assignments, examinations, and associated grades for each course.~~

~~If satisfactory educational progress is not being made, the teacher shall notify the student and, if the student is under age 18 years, his/her parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether he/she should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.~~

~~5. Examinations shall be administered by a proctor.~~

~~6. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.~~

~~(cf. 6162.51—State Academic Achievement Tests)~~

~~7. A student shall not be required to enroll in courses included in this program.~~

~~8. The student teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.~~

~~9. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200 46208.~~

~~(cf. 6111—School Calendar)~~

~~(cf. 6112—School Day)~~

~~10. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.~~

~~11. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.~~

~~(cf. 3260—Fees and Charges)~~

~~12. A student shall not be prohibited from participating in independent study solely on the basis that he/she does not have the materials, equipment, or Internet access necessary to participate in the course.~~

~~Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, his/her parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)~~

- ~~1. A summary of the district's policies and procedures related to this program~~
- ~~2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above~~
- ~~3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years~~
- ~~4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program~~
- ~~5. The specific resources, including materials and personnel, that will be made available to the student~~
- ~~6. A statement that the student is not required to enroll in courses in this program~~
- ~~7. Signatures of the student, the student's parent/guardian if the student is under age 18 years, and all teachers providing instruction~~

~~The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)~~

~~The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)~~

Student Rights and Responsibilities

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

~~Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.~~

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers **at the required teacher-student ratios pursuant to Education Code 51745.6** and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a **district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law,** ~~and of a certificated employee who consents to the assignment.~~ (Education Code 44865, 51747.5, 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs **in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a** ~~at the applicable grade span in the district, unless a new higher or lower grade span ratio for all other educational programs offered within the grade span is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative grade span ratio.~~ (Education Code 51745.6)

The responsibilities of the supervising teacher shall include but are not limited to

1. Complete designated portions of the written independent study agreement **and signing the agreement**
2. **Supervise and approve coursework assignments**
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records **for Audit Purpose**" **in the accompanying Board policy** ~~below~~
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. **Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day for which independent study is provided**

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and course credits attempted by and awarded to students in grades 9-12 and in adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher
4. A daily or hourly attendance register, as appropriate to the program in which the students are participating, that is separate from classroom attendance records, and maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

(cf. 3580—District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

Regulation LYNWOOD UNIFIED SCHOOL DISTRICT

approved: April 28, 2009 Lynwood, California

revised: March 22, 2016

Revised: August 19, 2021

14.B.1. Request Approval of Resolution No. 21-22/04, Consent to Assignment

Rationale:

The administration requests approval of Resolution No. 21-22/04, Consent to Assignment.

In accordance with Education Code, school districts in California are required to monitor all certificated assignments to assure that certificated staff members are appropriately assigned according to their teaching credential authorization. When a teacher's credential does not specifically authorize an assignment, school districts may rely on education codes to authorize certain assignments. These assignments are to be agreed upon by the affected teacher and approved by the Governing Board.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 21-22/04, Consent to Assignment

**BEFORE THE GOVERNING BOARD OF THE
LYNWOOD UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 21-22/04

CONSENT TO ASSIGNMENT

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Title 5 Section 80005(b)*. In most cases, there is an obvious match between the class curriculum and the authorization(s) listed on the selected credential. However, there are some elective classes for which there is no match. If no credential exists that authorizes the curriculum and elective credit is being given, the employing agency should select the credentialed teacher whose knowledge and training best fulfills the needs of the students. In such assignments, the teacher's consent is required. Effective January 31, 2001, with the approval of Title 5 Section 80005(b), the individual the District selects with the approved subject area knowledge and training must hold a credential based on a bachelor's degree and a teacher preparation program including student teaching. These include but are not limited to classes in life skills, leadership, student skills, conflict management, teen skills and study hall.

	Name	Site	Assignment
1	Ball, Ingrid	Chavez Middle School	AVID
2	Grant (Turner), Vennietta	Chavez Middle School	AVID
3	Kanach, Joseph	Chavez Middle School	PLTW-Des&Mod
4	Lopez, Adolph	Chavez Middle School	Leadership
5	Suarez, Georgina	Chavez Middle School	PLTW-Med.
6	Vallejo, Raul	Chavez Middle School	AVID
7	Varela, Raul	Chavez Middle School	AVID
8	Ayala, Sergio	Chavez/Hosler Middle School	Leadership/College Prep.
9	Arellano, Glenda	Hosler Middle School	PLTW-Intro to Engineering/Robotics
10	Azzam, Joseph	Hosler Middle School	PLTW-Robotics
11	Bode, Kristin	Hosler Middle School	Leadership
12	Bojorquez, Ambar	Hosler Middle School	AVID
13	Foltz, Cathryn	Hosler Middle School	AVID
14	Gonzalez, Susana	Hosler Middle School	AVID
15	Holland, Sean	Hosler Middle School	AVID
16	Kalu,,Ndukwe	Hosler Middle School	PLTW- Computer Science
17	Lim, Picor	Hosler Middle School	PLTW-Med D A/STEM Huma/Anatom
18	Lo, Angela	Hosler Middle School	AVID
19	Miramontes, Brenda	Hosler Middle School	College Prep
20	Qualles, Brandyn-Jade	Hosler Middle School	College Prep
21	Saucedo, Selina	Hosler Middle School	PLTW Intro to Eng.
22	Solis, Veronica	Hosler Middle School	AVID
23	Rivero, Daniel	Hosler Middle School	PLTW-Medical / Elect & Flig B
24	Watson, Jason	Hosler Middle School	PLTW-Comp. Science
25	Bejarano, Melissa	Firebaugh High School	PLTW-Principles to Biology/Science/Hum. Body/Med. Interv.
26	Bravo Castro, Jorge	Firebaugh High School	Leadership
27	Chandler, Alike	Firebaugh High School	PACH

	<u>Name</u>	<u>Site</u>	<u>Assignment</u>
28	Forbes, Tanya	Firebaugh High School	AVID
29	Frazelle, Emily	Firebaugh High School	Leadership
30	Giaffoglione, Shaun	Firebaugh High School	PLTW – CSSE/Advance Computer Science Inf. & Commun. Technology
31	Le, Charlene	Firebaugh High School	Yearbook
32	Lung, Christy	Firebaugh High School	Living Skills
33	Martinez, Benjamin	Firebaugh High School	College Prep
34	Meskal, Michael	Firebaugh High School	Theory of Knowledge
35	Parkhill, Christina	Firebaugh High School	AVID
36	Perez, Luis	Firebaugh High School	AVID
37	Reynoso, Yvette	Firebaugh High School	Link Crew
38	Sann, Visna	Firebaugh High School	PLTW- Bio Science
39	Sciaroni, Linda	Firebaugh High School	PLTW-Env. Science/Env. Syst. TBSL/Envir. Sust.
40	Ude, John	Firebaugh High School	PLTW-Des & Dev/Princ. to Engr./Intro Engr./CIM
41	Zaragoza, Diana	Firebaugh High School	College Prep / AVID
42	Abdul-Jawad, Wed	Lynwood High School	Yearbook
43	Brandon, Kelly	Lynwood High School	PLTW-Bio Science/Med. FO/Med Term.
44	Camacho, Gabriela	Lynwood High School	AVID /Leadership/College Prep
45	Castillo, Eric	Lynwood High School	PLTW-Engineering
46	Claustro, Alejandro	Lynwood High School	AVID
47	Durazo, Martin	Lynwood High School	Introduction to Film/Video Production
48	Galima, Maelanie	Lynwood High School	Link Crew
49	Hekking, Cathy	Lynwood High School	Sports Medicine
50	Martinez, Jonathan	Lynwood High School	College Prep
51	Mays, Jessica	Lynwood High School	AVID
52	Munguia, Christian	Lynwood High School	PLTW-Intro to Engineering
53	Myers, Lorinda	Lynwood High School	Life Skills
54	Soltero, Cesar	Lynwood High School	College Prep
55	Smith, Deena	Lynwood High School	PLTW-Human Body, Principles to Biology/Science
56	St. Amant, Rod	Lynwood High School	Introduction to Film/Video Production
57	Tran, Lisa	Lynwood High School	AVID
58	Vargas, Viviana	Lynwood High School	Drama in Spanish
59	Wright, Calvert	Lynwood High School	Life Skills
60	Gomez, Ana Berlinda	Vista High School	Study Skills
61	Hernandez, Alex	Vista High School	College Prep
62	Luna Oscar	Vista High School	Leadership/College Prep
63	McBrearty, Aaron	Vista High School	Life Skills/ Career Prep
64	Medrano, Richard	Vista High School	Leadership

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code Section 56368* which states: a) A program specialist is a specialist who holds a valid special education credential, clinical services credential, health services credential, or a school psychologist authorization and has advanced training and related experience in the education of individuals with exceptional needs and a specialized in-depth knowledge in preschool disabilities, career vocational development, or one or more areas of major disabling conditions. (b) A program specialist may do all of the following:

(1) Observe, consult with, and assist resource specialists, designated instruction and services instructors, and special class teachers.

(2) Plan programs, coordinate curricular resources, and evaluate effectiveness of programs for individuals with exceptional needs.

(3) Participate in each school's staff development, program development, and innovation of special methods and approaches.

(4) Provide coordination, consultation and program development primarily in one specialized area or areas of his or her expertise.

(5) Be responsible for assuring that pupils have full educational opportunity regardless of the district of residence.

(c) For purposes of Section 41403, a program specialist shall be considered a pupil services employee, as defined in subdivision (c) of Section 41401.

	Name	Site	Assignment
1	Park, Kyu	Special Education Department	Program Specialist
2	Rios, Dora	Special Education Department	Program Specialist

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code Section 44865* which provides staffing options for adult education and other specified types of programs. A valid teaching credential issued by the State Board of Education or the Commission for Teacher Credentialing, based on a bachelor's degree, student teaching and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher:

(a) Home teacher.

(b) Classes organized primarily for adults.

(c) Hospital classes.

(d) Necessary small high schools.

(e) Continuation schools.

(f) Alternative schools.

(g) Opportunity schools.

(h) Juvenile court schools.

(i) County community schools.

(j) District community day schools.

(k) Independent study.

	Name	Site	Assignment
1	Casuso, Miriam	Vista High School	Art
2	Diaz, Cherie G.	Vista High School	Biology
3	Gomez, Delia	Vista High School	Algebra, Geometry, Trig/Algebra, Spanish and Chemistry
4	Cabrales, Sylvia	Lynwood Adult School	Parent Education/ESL/ Citizenship
5	Ebo, Obiorah	Lynwood Adult School	Biological/Physical Science/ Chemistry
6	Hembrick, Linda	Lynwood Adult School	ABE/ASE/CTE
7	Robinson, Rachael	Lynwood Adult School	CTE Business
8	Wilson, Victor	Lynwood Adult School	ESL/ABE/Student Body

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code 44258.7(b)* which authorizes a person who holds a teaching credential in a subject or subjects other than physical education may be authorized by action of the local governing board to coach one period per day in a competitive sport for which students receive physical education credit.

	<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1	Lopez-Martinez, Alejandro	Lynwood High School	Soccer
2	White, Elliott	Lynwood High School	Track & Field

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Title 5 Sections 80020.4(a) & (b)* which allows the holder of a teaching credential based on a bachelor's degree, teacher preparation, and student teaching to serve as a school site, school district, or county staff developer.

	<u>Name</u>	<u>Site</u>	<u>Assignment</u>
1	Loza, Silvia	Abbott Elementary	Instructional Improvement Lead
2	Tucker, Loreane	Abbott/Will Rogers Elementary	Digital Coach
3	Esqueda Madrid, Eileen	Keller Elementary	Instructional Improvement Lead
4	Tengan, Kathryn	Keller/Lindbergh Elementary	Digital Coach
5	Liggins, Akisha	Lincoln Elementary	Instructional Improvement Lead
6	Quinones, Cindy	Marshall/Lincoln Elementary	Digital Coach
7	Rojo, Maria	Lindbergh Elementary	Instructional Improvement Lead
8	Lopez-Garcia, Laura	Lugo Elementary	Instructional Improvement Lead
9	France, Jalen	Lugo/Wilson Elementary	Instructional Improvement Lead
10	Sterling, Dana	Mark Twain Elementary	Instructional Improvement Lead
11	Schwanz, John Mark	Mark Twain/Washington Elementary	Digital Coach
12	Deyarmond, Joy	Marshall Elementary	Instructional Improvement Lead
13	Garcia, Araceli	Roosevelt Elementary	Instructional Improvement Lead
14	Meeks, Kieisha	Rosa Parks Elementary	Instructional Improvement Lead
15	Alvarez, Yazmin	Rosa Parks/Roosevelt Elementary	Digital Coach
16	Cocca, Yvette	Washington Elementary	Instructional Improvement Lead
17	Chavez, Susana	Will Rogers Elementary	Instructional Improvement Lead
18	Rubio, Yara	Wilson Elementary	Instructional Improvement Lead
19	Clemons, Brian	Chavez Middle School	Instructional Improvement Lead
20	Hernandez, Jesus	Chavez Middle School	Digital Coach
21	Flores, Luis	Hosler Middle School	Instructional Improvement Lead
22	Lucio, Maricruz	Hosler Middle School	Instructional Improvement Lead
23	Watkins, Leslie	Firebaugh High School	Digital Coach
24	Zuniga, Omar	Firebaugh High School	Instructional Improvement Lead
25	Arkangel, Brian	Lynwood High School	Instructional Improvement Lead
26	Lopez, Yuvia	Lynwood High School	Instructional Coach
27	Pearson, Darryl	Vista Continuation High School	Instructional Improvement Lead
28	Diaz-Aguilar, Evelyn	Elementary Education	Instructional Improvement Lead
29	Rivera, Anita	Elementary Education	Instructional Improvement Lead

30	Anson, Lenora	Equity, Access, and Instructional Services	Instructional Improvement Lead
31	Barnett, Trinika	Equity, Access, and Instructional Services	Instructional Improvement Lead
32	Mendez, Lorraine	Equity, Access, and Instructional Services	Instructional Improvement Lead
33	Perry, Patrice	Equity, Access, and Instructional Services	Instructional Coach
34	Blanco, Phonna	Equity, Access, and Instructional Services	Parent Involvement Specialist
35	Velasco, Jasmin	Equity, Access, and Instructional Services	Parent Involvement Specialist
36	Carbone, Kristopher	Secondary Education	Instructional Improvement Lead
37	Ramirez, David	Secondary Education	Community Partnership Specialist
38	Naranjo, Sandra	Testing & Assessment	Digital Coach
39	Graham, Kathleen	Testing & Assessment	Digital Coach

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Title 5 Sections 80020.4.1(a)* which allows the holder of a teaching credential based on a bachelor's degree, teacher preparation, and student teaching to develop, direct, implement, or coordinate programs designed to improve instruction and enhance student learning at a school site.

	Name	Site	Assignment
1	Loza, Silvia	Abbott Elementary	Instructional Improvement Lead
2	Tucker, Loreane	Abbott/Will Rogers Elementary	Digital Coach
3	Esqueda Madrid, Eileen	Keller Elementary	Instructional Improvement Lead
4	Tengan, Kathryn	Keller/Lindbergh Elementary	Digital Coach
5	Liggins, Akisha	Lincoln Elementary	Instructional Improvement Lead
6	Quinones, Cindy	Marshall/Lincoln Elementary	Digital Coach
7	Rojo, Maria	Lindbergh Elementary	Instructional Improvement Lead
8	Lopez-Garcia, Laura	Lugo Elementary	Instructional Improvement Lead
9	France, Jalen	Lugo/Wilson Elementary	Instructional Improvement Lead
10	Sterling, Dana	Mark Twain Elementary	Instructional Improvement Lead
11	Schwanz, John Mark	Mark Twain/Washington Elementary	Digital Coach
12	Deyarmond, Joy	Marshall Elementary	Instructional Improvement Lead
13	Garcia, Araceli	Roosevelt Elementary	Instructional Improvement Lead
14	Meeks, Kieisha	Rosa Parks Elementary	Instructional Improvement Lead
15	Alvarez, Yazmin	Rosa Parks/Roosevelt Elementary	Digital Coach
16	Cocca, Yvette	Washington Elementary	Instructional Improvement Lead
17	Chavez, Susana	Will Rogers Elementary	Instructional Improvement Lead
18	Rubio, Yara	Wilson Elementary	Instructional Improvement Lead
19	Clemons, Brian	Chavez Middle School	Instructional Improvement Lead
20	Hernandez, Jesus	Chavez Middle School	Digital Coach
21	Flores, Luis	Hosler Middle School	Instructional Improvement Lead
22	Lucio, Maricruz	Hosler Middle School	Instructional Improvement Lead
23	Watkins, Leslie	Firebaugh High School	Digital Coach
24	Zuniga, Omar	Firebaugh High School	Instructional Improvement Lead
25	Arkangel, Brian	Lynwood High School	Instructional Improvement Lead
26	Lopez, Yuvia	Lynwood High School	Instructional Coach

27	Pearson, Darryl	Vista Continuation High School	Instructional Improvement Lead
28	Diaz-Aguilar, Evelyn	Elementary Education	Instructional Improvement Lead
29	Rivera, Anita	Elementary Education	Instructional Improvement Lead
30	Anson, Lenora	Equity, Access, and Instructional Services	Instructional Improvement Lead
31	Barnett, Trinika	Equity, Access, and Instructional Services	Instructional Improvement Lead
32	Mendez, Lorraine	Equity, Access, and Instructional Services	Instructional Improvement Lead
33	Perry, Patrice	Equity, Access, and Instructional Services	Instructional Coach
34	Blanco, Phonna	Equity, Access, and Instructional Services	Parent Involvement Specialist
35	Velasco, Jasmin	Equity, Access, and Instructional Services	Parent Involvement Specialist
36	Carbone, Kristopher	Secondary Education	Instructional Improvement Lead
37	Ramirez, David	Secondary Education	Community Partnership Specialist
38	Naranjo, Sandra	Testing & Assessment	Digital Coach
39	Graham, Kathleen	Testing & Assessment	Digital Coach

WHEREAS, the certificated employees listed below have signed a consent form pursuant to *Education Code 44263* which allows the holder of a teaching credential to serve in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught.

	Name	Site	Assignment
1	Guzman, Givanie	Chavez Middle School	English
2	Foltz, Thomas	Hosler Middle School	Entomology
3	Chandler, Alike	Firebaugh High School	Social Science
4	Ebanks, Victor	Firebaugh High School	Algebra II/Trigonometry
5	Foltz, Margaret	Firebaugh High School	Geology
6	Giaffaglione, Shaun	Firebaugh High School	AP Comp. Sci
7	Le, Charlene	Firebaugh High School	Algebra II/Trigonometry
8	Macedo, Melissa	Firebaugh High School	Algebra II/Trigonometry
9	Martinez, Benjamin	Firebaugh High School	Social Science
10	Meskal, Michael	Firebaugh High School	Social Science
11	Nguyen, James	Firebaugh High School	Chemistry
12	Nguyen, Tuan	Firebaugh High School	Chemistry
13	Sciaroni, Linda	Firebaugh High School	Biology
14	Abbass, Lorraine	Lynwood High School	Social Science
15	Alfaro, Claudia	Lynwood High School	Social Science
16	Cruz, Belen	Lynwood High School	Algebra II/Trigonometry/Pre-Calculus
17	Lee, Paul	Lynwood High School	Computer Sci.
18	Mejia, George	Lynwood High School	Algebra II/Trigonometry
19	Warde, Susan	Lynwood High School	American Sign Language/ Level 2
20	Williams, David J.	Lynwood High School	Social Science

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Lynwood Unified School District, that for the 2021-2022 school year, the consent of assignments shall be adopted.

The forgoing Resolution was adopted by the Governing Board of the Lynwood Unified School District on the 19th day of August, 2021 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

President, Governing Board of the
Lynwood Unified School District

I, Alma Carina Castro, Ed.D., Clerk of the Governing Board of the Lynwood Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on August 19, 2021.

Clerk, Governing Board of the
Lynwood Unified School District

14.C.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Rationale:

On February 11, 2021, the Board adopted Resolution No. 20-21/24, authorizing the emergency repair and replacement of facilities and procurement of equipment and services to enable timely transition of moving Lynwood High School to Lynwood Middle School campus.

Because of the necessary relocation of students and reconfiguration of operations caused by the unavailability of Lynwood High School, repairs and equipment are needed at the District's middle schools and other District campus sites to provide adequately equipped facilities and available space for classroom instruction and essential educational services. Resolution No. 20-21/24 delegated the District's Superintendent or designee the authority to execute contracts and take all actions necessary to execute and implement those contracts, such that one or more contractors may be selected to perform the necessary emergency repairs.

If a person with authority delegated under Public Contract Section 22050(b) orders action under Section 22050 without giving notice for bids, that person is required to report to the Board of Education within specified time periods the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency. Actions listed in the Public Contract Code include the repair or replacement of a public facility, the procurement of necessary equipment, services, and supplies, or other related and immediate action required in the case of emergency.

The Board of Education also is required to review the emergency action and determine, by a four-fifths vote and at each regularly scheduled meeting, that there is a need to continue the action taken. When the Board of Education reviews the emergency action, it must terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids for contracts.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, August 19, 2021
Education Center – 11321 Bullis Road, Lynwood, California, 90262

14.C.2. Request Acceptance of Completion of Secure Entrance Project at Washington Elementary School, Bid# CM-32020 as Completed by The Nazerian Group

Rationale:

Staff requests acceptance of the Secure Entrance Project at Washington Elementary School, Bid #CM-32020 as completed by The Nazerian Group, at a cost of \$588,614.00. Acceptance of completion authorizes the filing of the Notice of Completion and the release of all retention monies.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6210-1070000

Amount: \$588,614.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.C.3. Request Acceptance of Change Order No.1 with Golden Phoenix Construction Regarding Fire Alarm Replacement Project at Abbott Elementary School

Rationale:

Staff requests acceptance of Change Order No.1 with Golden Phoenix Construction regarding fire alarm replacement project at Abbott Elementary School.

The fire alarm replacement project at Abbott Elementary School, was awarded to Golden Phoenix Construction on May 28, 2020, for a contract sum of \$762,000.00. Unforeseen field conditions warranted changes to the scope. Golden Phoenix is returning unused allowance and has prepared a credit for work not performed under this contract, less the value of the additional work required, for a total credit of \$43,173.17.

The change order will be credited to Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-1010000

Amount: Credit of \$43,173.17

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.C.4. Request Acceptance of Change Order No.1 With Golden Phoenix Construction Regarding Fire Alarm Replacement Project at Will Rogers Elementary School

Rationale:

Staff requests acceptance of Change Order No.1 with Golden Phoenix Construction regarding fire alarm replacement project at Will Rogers Elementary School.

The fire alarm replacement project at Will Rogers Elementary School, was awarded to Golden Phoenix Construction on June 25, 2020, for a contract sum of \$716,000.00. Unforeseen field conditions warranted changes to the scope. Golden Phoenix is returning unused allowance and has prepared a credit for work not performed under this contract, less the value of the additional work required, for a total credit of \$89,267.09.

The change order will be credited to Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6250-1080000

Amount: Credit of \$89,267.09

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.C.5. Request Approval to Enter Into an Architectural and Engineering Service Agreement with PBK/WLC Architects to Prepare Construction Documents in Conjunction with the Rebuild of the G Building at Lynwood High School

Rationale:

This request is based upon an extensive RFQ/P qualification-based selection process conducted by the District. In accordance with Board Policies and State guidelines, the RFQ/P was published and solicited on June 23, 2021. The District received seven proposals in response to the RFQ/P. All proposals were independently reviewed and evaluated from July 2 through July 8. The three top ranking firms were selected to be interviewed by a panel of staff on July 13, 2021. The panel was in consensus on the final rankings following the interviews. PBK/WLC was selected as the highest-ranking responder.

Staff requests approval to enter into an Architectural and Engineering Service Agreement PBK/WLC Architects to prepare designs and construction documents in conjunction with the rebuild of the G Building at Lynwood High School.

Services consist of preparing designs and construction documents for the rebuild of the G Building at Lynwood High School. The Division of the State Architect (DSA), California Department of Education (CDE), and the Office of Public School Construction (OPSC) will require that this project be submitted to their agency for review and approval.

This new construction is the effect resulting from the emergency plaster soffit project at Lynwood High School. Staff recommends that the District approve the Architectural and Engineering professional services fee proposed by PBK/WLC Architects with an anticipated construction cost of \$66 million, including building demolition, new building construction, site work, and offsite improvements. The architectural services fees and costs vary depending on the type of construction: (1) \$3,437,500 for entirely new designs; (2) \$2,750,000 for site-adaptable, modified designs, or (3) \$2,640,000 for designs using modular prefabricated or portable/relocatable facilities. The agreement also provides for reimbursement at a rate of 1.05 for certain specified expenses incurred by the Architect. Additional services, beyond the scope of basic services, shall only be performed after PBK/WLC provides an estimated lump sum fee based on work at specified hourly rates and has received written authorization by the District. The architectural service fee for the building demolition is \$342,500.

Fees will be paid with Measure N funds.

The full report regarding the RFQ process is available for review in the Superintendent's Office.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure N

Funding Account Number: TBD

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.1. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and Wesley Health Centers-JWCH Institute Inc. Dental Services to Provide Free Basic Dental Care Services from July 1, 2021 to July 31, 2026

Rationale:

The administration requests approval to enter into a Memorandum of Understanding between Lynwood Unified School District and Wesley Health Centers-JWCH Institute Inc. to provide free basic dental care services from July 1, 2021 to July 31, 2026.

JWCH may provide preventive and limited basic dental services to students from all LUSD school sites who are Medi-Cal eligible and provide written consent of their parent(s) or guardian(s) with the opportunity to receive needed dental care.

JWCH will ensure that parents or guardians are informed, and that consent is obtained for proposed treatment plans. JWCH will provide and arrange for the provision of limited dental services, including preventive:

- prophylaxis, application of fluoride, silver diamine fluoride, sealants, nutritional counseling and oral hygiene instruction
- diagnostic (radiographs, oral screenings and comprehensive exams)
- basic limited restorative care (1 or 2 surface fillings, preventive restorative resins)

In the event that patient is uninsured or underinsured, JWCH will assist parent(s) or guardian(s) with screening and enrollment for available programs to assist with payment.

All services provided will be at no cost to the District.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from Best: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.2. Request Approval to Renew Agreement with EduCare Foundation to Provide a Student Enrichment and Leadership Program at Secondary Schools from July 1, 2021 to June 30, 2022

Rationale:

The administration requests approval to renew agreement with EduCare Foundation to provide a student enrichment and leadership program at secondary schools from July 1, 2021 to June 30, 2022.

EduCare's after school programs are designed to provide virtual enrichment that supports core instruction. The goal is to create a system where students in the District can access engaging lessons and connect with their peers. Programs will include:

- Civic Engagement
- Fitness and Recreation
- Academic Tutoring
- College Support
- Language Acquisition
- Anti-Smoking/Vaping Campaign Activities
- Dance (virtual competitions)

EduCare's core mission is to implement targeted academic support that will assist students with Algebra I, Algebra II, Geometry, Trigonometry, Calculus, Chemistry, English, History, and Science. Virtual academic program offerings include core subject homework assistance, credit recovery intervention, financial aid workshops, college essay writing, and virtual tours to local colleges and universities.

In addition, Educare's program includes bridge activities to support students' transition from middle to high school, ensuring ninth grade success and retention. Virtual tutoring is available for students with a wide range of needs, from re-teaching to acceleration in higher-level courses including honors and advanced placement.

Participating schools:
Firebaugh High School
Lynwood High School Bullis
Vista/Pathway High School

Approximately 280-300 students from Firebaugh High School, and 175-200 students from Lynwood High School Bullis will participate.

Cost not to exceed \$24,000.00 per month.

Financial Impact:

Renewal Contract/Item [X] New Contract/Item []

Requisition # from BEST: 22*0305

Name of Funding Source and/or Location: Title I - Equity, Access and Instructional Services

Funding Account Number: 01.0-30100.0-11100-10000-5810-7350000

Amount: Not to exceed \$24,000.00 per month

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, August 19, 2021

Education Center – 11321 Bullis Road, Lynwood, California, 90262

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.3. Request Approval to Renew Agreement with the UCLA Curtis Center to Provide Professional Development for Algebra I, Geometry, and Algebra II Instructors for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with the UCLA Curtis Center to provide professional development for Algebra I, Geometry, Algebra II Instructors for the 2021-2022 school year.

The purpose of the UCLA Curtis Center is to further high quality K-12 mathematics activity and mathematics education research. The Curtis Center is dedicated to developing and supporting quality mathematics programs that interface with the K-16 community, including outreach programs for K-12 students, continuing education programs for K-12 teachers and mathematics teacher preparation programs for UCLA undergraduates.

The UCLA Curtis Center will provide support for matrix scope and sequence building, common assessment revising, building, and aligning, and Unit Planning support with teachers. Built in with the UCLA Center Professional Development sessions, are professional development sessions with Just In Time professional development and conference opportunities for both, site leaders and teachers. In addition, middle and high school articulation and an external evaluation to measure the success will be tracked for the year.

Participating schools:

Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School Bullis
Vista High School
Pathway High School

Total cost not to exceed \$14,365.00 per month.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0686

Name of Funding Source and/or Location: LCAP, Secondary Education

Funding Account Number: 01.0-01900.0-00044-21400-5850-7350000

Amount: not to exceed \$14,365.00 per month

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.4. Request Approval to Enter Into an Agreement with Virtual Job Shadow to Provide Site Licenses for Career Exploration Resources for School Counselors and Students at Hosler and Cesar Chavez Middle Schools for the 2021-2022 School Year

Rationale:

The administration requests approval to enter into an agreement with Virtual Job Shadow to provide site licenses for career exploration resources for school counselors and students at Hosler and Cesar Chavez Middle Schools for the 2021-2022 school year.

Virtual Job Shadow offers unique, video-based, career exploration that empowers students and job seekers to learn more about themselves. Virtual Job Shadow's videos reflect the diverse men and women at the explorable work sites and gives students a glimpse into day-to-day life in specific career fields.

All middle school students will have access to Virtual Job Shadow's resources online. In addition, students will have access to account set ups, a success plan, staff product training, and ongoing support to ensure the success of the product adoption.

Total cost not to exceed \$6,200.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0688

Name of Funding Source and/or Location: LCAP, Secondary Education

Funding Account Number: 01.0-01900.0-11144-10000-5840-7350000

Amount: \$6,200.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.5. Request Approval to Renew an Agreement with Paper Education Company to Provide Online Tutorial Services for Students Needing Additional Assistance for the 2021-2022 School Year

Rationale:

The administration requests approval to renew an agreement with Paper Education Company to provide online tutorial services for students needing additional assistance for the 2021-2022 school year.

Paper Education Company provides twenty-four (24) hour, seven days a week, on-line tutorial services for students who may need additional assistance.

In addition, students will receive unlimited access through a secure educational support system. Tutoring is available in all subjects delivered live by an educator in both, English and Spanish. Each on-line educator will use a Socratic seminar delivery in order to support critical thinking and problem solving skills. Students can also upload any written content and receive feedback and suggestions on their writing skills. This access also checks for plagiarism. All students' activity is recorded and tracked and available to staff.

Participating Schools:

Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School Bullis
Vista Continuation School

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0685

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-11123-10000-5840-7350000

Amount: \$43.50 per student, middle school
\$38.00 per student, high school

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.6. Request Approval to Renew Agreement with Ochoa's Consulting LLC. to Provide Training for Parents in the Lynwood Special Education Advisory Council from September 2021 to May 2022

Rationale:

The administration requests approval to renew agreement with Ochoa's Consulting, LLC. to provide training for parents in the Lynwood Special Education Advisory Council (LSEAC) from September 2021 to May 2022.

Armida Ochoa worked with the Lynwood parent advisory committee at the mid-cities SELPA on parent engagement. She has been certified across many organizations throughout the years and has been recognized by former California State Senator Ricardo Lara and Loyola Marymount University for her leadership in providing Special Education training to low social-economic parents.

Armida Ochoa has worked as a consultant at Fiesta Educativa, Inc. and for the Mid-Cities. The Lynwood Special Education Advisory Council (LSEAC) met, discussed and approved to have Mrs. Ochoa conduct workshops for Lynwood USD families in order to help them to become an integral part of their child's IEP meetings as well as familiarize themselves with Special Education services and programs and working with the Regional Center for supplemental services.

Mrs. Ochoa will provide eight (8), two-hour, virtual and/or in-person workshop sessions for families. Ochoa's Consulting, LLC., will create flyers in English and Spanish, provide materials to parents, and a workshop certificate of completion for the parents who attend all workshops.

Cost includes flyers, materials and certificates. Total cost not to exceed \$8,000.00.

Financial Impact:

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 22*0237

Name of Funding Source and/or Location: Special Education Department

Funding Account Number:01.0-65000.0-57700-11900-5810-7410000

Amount: \$800 per workshop

Recommended Motion:

☒ [X] Approval ☐ [] Denial

Comments:

Superintendent's Office Certification:

15.A.7. Request Approval to Enter Into an Agreement with Able Academics, LLC. to Provide State Mandated Comprehensive Tutoring Services for Foster Students from August 2021 to June 2022

Rationale:

The administration requests approval to enter into an agreement with Able Academics, LLC. to provide mandated comprehensive tutoring services for foster students from August 2021 to June 2022.

Able Academics, LLC provides one-on-one personalized tutoring services to help support students through their coursework. To support students, Able Academics, first conducts tutoring assessments to help identify best practices and approaches for services delivery. Additionally, Able Academics tutors students in various subjects including: Mathematics, History, Advanced Placement/Honors, Chemistry, Physics, and Math levels higher than Algebra I, in addition to assisting students at home or in-person. Able Academics has the expertise to help at-risk students throughout the school year.

Able Academics' staff are highly qualified professionals who will assist students with their coursework. They will be accessible year-around to support foster program services. Fees will be charged according to the contracted hours and allocated amount. This is a mandated educational support service required for foster youth students through Title 1 funding. Able Academics provides flexible tutoring hours, including weekends.

Total cost not to exceed 2,727 tutoring hours or \$55.00-\$70.00 per hour depending on subject.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: LCAP- Equity, Access, and Instructional Services

Funding Account Number: 01.0-01900.0-1100-10000-5810-7350000

Amount: \$55.00-\$70.00 per hour, not to exceed \$150,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.8. Request Approval to Renew Agreement with Expatiate Communications Services to Provide Professional Development for Staff in the Special Education Department for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Expatiate Communications Services to provide professional development training for staff in the Special Education Department for the 2021-2022 school year.

Expatiate Communications Services will provide training in the planning and implementation of social-emotional learning supports and paradigm, Non-violent Crisis Intervention (NCI), data review for attendance, incident report, suspensions, and needs assessments as required by the Supporting Inclusive Practices (SIP) Grant.

Training include the following topics:

Interest Based Approach (IBA)
Restorative practices
Creating positive educational programs
Root cause analysis as required by Performance Indicator Review (PIR) plan
Classroom management
Dashboard and Special Education data analysis

Participating schools:
Lugo Elementary School
Roosevelt Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School Bullis

The above schools have both, RSP and SDC classes that require additional services and support.

Cost for professional development is \$6,642.85 per school site, not to exceed a total of \$46,500.00 for all seven schools.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0202

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: \$6,642.85 per school site, not to exceed \$46,500.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.9. Request Approval to Renew Agreement with LRA Interpreters, Inc. to Provide Interpreting and Translating Services from July 1, 2021 to June 30, 2022

Rationale:

The administration requests approval to renew agreement with LRA Interpreters, Inc. to provide interpreting and translating services from July 1, 2021 to June 30, 2022.

The interpreter/translator will provide services to ensure that parents and students understand special education evaluation and Individualized Education Plans (IEPs). The Special Education Department provides an interpreter/translator for Spanish only, but there is a need for interpretation and translation services for other languages, such as K'iche, Thai, Khmer, and American Sign Language (ASL).

Total cost of services not to exceed \$18,000.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0180

Name of Funding Source and/or Location: Special Education Dept.

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: Not to exceed \$18,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.10. Request Approval to Enter Into an Agreement with Ro Health, Inc. to Provide Nurse Coverage as Needed for 2021-2022 School Year

Rationale:

The administration requests approval to enter into an agreement with Ro Health Inc. to temporarily increase nurse coverage as needed for 2021-2022 school year.

Ro Health, Inc. will provide additional health staffing when Maxim Staffing Solutions is unable to provide staffing.

Ro Health, Inc. will provide certified nursing assistant (CNA) and licensed vocational nurse (LVN) services for students with special needs who require health services to access a Free and Appropriate Public Education (FAPE). CNAs will assist LVNs that will attend to the medical needs of the students, including, but not limited to feeding, medication administration (Diastat, injections, etc.) and ventilator support.

LVN services not to exceed \$47.89 per hour.

CNA services not to exceed \$35.90 per hour.

Estimated total cost is \$250,000.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0187

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000
01.0-01900.0-00000-31400-5850-7420000

Amount: LVN services not to exceed \$47.89 per hour
CNA services not to exceed \$35.90 per hour

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.11. Request Approval to Renew Agreement with Document Tracking Services to Produce the School Accountability Report Cards (SARC) and the School Plan for Student Achievement (SPSA) for Each School Site in Lynwood Unified School District for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Document Tracking Services to produce the School Accountability Report Cards (SARC) and the School Plan for Student Achievement (SPSA) for each school site in the Lynwood Unified School District for the 2021-2022 school year.

California Department of Education requires each school to compile and distribute information regarding student achievement data, staffing, school and district activities, and facility reports. Additionally, the District is required to make these reports accessible online.

Some of the features of Document Tracking Services include:

- Pre-population of student performance data including state and local assessment data
- Data carryover from year to year, minimizing and streamlining annual updates
- Built-in auto-calculation functionality for expenditures
- Complete document history and data restoration
- Multiple user logins per location

Cost includes the production of the SARC and SPSA documents with translations.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0713 - Student Services
22*0516 - Equity Access and Instructional Services

Name of Funding Source and/or Location: LCAP - Student Services
LCAP - Equity Access and Instructional Services

Funding Account Number: 01.0-01900.0-00013-21000-5850-7420000
01.0-01900.0-11100-10000-5840-7350000

Amount: \$27,792.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.12. Request Approval to Enter Into an Agreement with American Education Research Corporation (AERC) for the 2021-2022 School Year

Rationale:

The administration requests approval to enter into an agreement with American Education Research Corporation (AERC) for the 2021-2022 school year.

AERC provides analysis of foreign educational records and provides credit equivalency to match the United States educational system. AERC bases its evaluations on recommendations established by the National Council of the Evaluation of Foreign Educational Credentials.

AERC will provide:

Detailed Evaluation Report:

- Subject-by-subject break down
- Semester credit equivalency
- Grading conversion for A-F
- Grade point average

Translation of necessary pages to complete evaluation:

- Spanish Translation (Free)
- Other Languages

Participating Schools:

Firebaugh High School
Lynwood High School Bullis

Costs include educational record evaluation reports:

- General evaluation at \$50.00 per report
- Detailed evaluation at \$85.00 per report

Translation service fees at \$75.00 per page for educational records in languages other than Spanish.

Total cost not to exceed \$5,000.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0514

Name of Funding Source and/or Location: Title III - Equity, Access, and Instructional Services

Funding Account Number: 01.0-42030.0-47600-10000-5850-7350000

Amount: Not to exceed \$5,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.13. Request Approval to Attend the School Nurse Orientation and Review (SNOR) Online Training Between October 8, 2021 and February 25, 2022

Rationale:

The administration requests approval to attend the School Nurse Orientation and Review (SNOR) online training between October 8, 2021 and February 25, 2022.

The SNOR training series will provide the following:

- orientation and overview for school nurses on school health laws and guidelines
- supervision of Licensed Vocational Nurses (LVNs) and unlicensed assistive personnel
- administration of medications mandated screenings
- immunizations
- communicable diseases
- school health records
- other school health topics

As a result of attending this conference, participant will stay updated on school health principles and best practices for school health topics.

Participant:
Sue Poh, Health Services Specialist

Registration fee is \$250.00 for the ten half-day series.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0541

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5220-7410000

Amount: \$250.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.14. Request Approval to Renew Agreement with Bio-Acoustical Corporation to Provide Vision and Hearing Testing for Students During the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Bio-Acoustical Corporation to provide vision and hearing testing for students during the 2021-2022 school year.

In accordance with procedures prescribed in Section 2951, California Public Health Administration Code, Title 17 and Education Code 49452, mandates that school districts provide vision and hearing testing for each pupil enrolled based on their respective grade level. Screenings will be administered at all school sites.

Cost of services are as follows:

- Daily rate of \$1,750.00 per day with one hearing and vision screening
- Daily rate of \$750.00 per day for re-screening

In addition, Bio-Acoustical will return during the school year to re-screen vision and/or hearing students, if needed.

The approximate cost is \$50,000.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from Best: 22* 0559

Name of Funding Source and/or Location: General Funds, Student Services

Funding Account Number: 01.0-00000.0-00000-31300-5850-7420000

Amount: \$50,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.15. Request Approval to Enter Into Agreement with an Independent Educational Evaluator to Provide Services for Students with Special Needs for the 2021-2022 School Year

Rationale:

The administration requests approval to enter into agreement with an Independent Educational Evaluator to provide as-needed services based on IEP for students with special needs for the 2021-2022 school year.

Consultants will conduct Independent Educational Evaluations (IEEs) for the purpose of determining a special education program for the student. An IEE is conducted by a qualified examiner who is not employed by the District.

The purpose of the provider is to assist parents in their request for independent specialized assessments. In addition, the processing time is efficient and effective to provide services for students.

The following qualified examiner will provide services:

IEE Evaluator	Total Cost
Educational Professionals of Central California, LCC	\$25,000.00

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0597

Name of Funding Source and/or Location: Special Education Dept.

Funding Account Number: 01.0-33100.0-57700-11900-5810-7410000

Amount: \$25,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.16. Request Approval to Enter Into Agreement with Xello to Provide Individualized College and Career Planning to Middle and High School Students with an Individualized Education Program (IEP) from August 2021 to June 2022

Rationale:

The administration requests approval to enter into an agreement with Xello to provide individualized college and career planning to middle and high school students with an Individualized Education Program (IEP) from August 2021 to June 2022.

Academically researched and scientifically validated, Xello's award winning program places the student at the center of their college and career planning experience. Students document their journey as they build self-knowledge, explore post secondary options, create plans, and continually reassess as they take in new knowledge, skills, and experiences.

The agreement with Xello allows for the District to meet Transition Plan requirements, as well as increase our outcomes for Students With Disabilities (SWD) in the California School Dashboard.

Total cost includes full services for the two comprehensive high schools and the two middle schools for Special Education students. Xello's training for the Special Education department staff will equip them to utilize Xello's materials and techniques to form specific goals for students.

Participating Schools:

Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School Bullis

Cost not to exceed \$11,250.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0598

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: Not to exceed \$11,250.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.17. Request Approval to Renew Agreement with Conga Kids to Provide a Dance Program for Fifth Grade Students at All Elementary Schools from August 2021 to June 2022

Rationale:

The administration requests approval to renew agreement with Conga Kids to provide a dance program for fifth grade students at all elementary schools from August 2021 to June 2022.

Conga Kids promotes social and emotional wellness through social dance. Conga Kids program will provide eighteen (18) weekly in-person social and partner dance lessons. Each lesson will be taught by a Conga Kids teaching artist in residence and will be aligned with the California Content Standards for Physical Education and Dance, as well as The Collaborative for Academic, Social and Emotional Learning (CASEL) Core Competencies for Social Emotional Learning.

The agreement includes the following:

- One special Afro-Latin Dance and Music Assembly
- One culminating student performance per school
- Semi-final competition at the Lynwood Unified School District Arts Festival and District Showcase
- Option to participate in the Conga Kids final competition in May 2022

Cost not to exceed \$3,100.00 per classroom.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*088

Name of Funding source and/or Location: LCAP Arts/ Elementary Education

Funding Account Number: 01.0-01900.0-11100-10000-5810-7380000

Amount: \$3,100.00 per classroom

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.18. Request Approval to Attend the Evolution of Psychotherapy Conference in Anaheim, CA on December 1-5, 2021

Rationale:

The administration requests approval to attend the Evolution of Psychotherapy conference in Anaheim, CA on December 1-5, 2021.

The Evolution of Psychotherapy conference provides:

- training in current therapeutic methods, techniques and updated research within a give-and-take environment
- teaches the newest development in psychotherapy and the future of the field
- exposure, discussion, and learning in a variety of psychological studies that include but are not limited to: brain imaging research; research on psychological processes in mental health disorders; cognitive behavioral therapy; the role of affect in the process of decision-making; mindfulness techniques and training; neuro-linguistic programming and its impact on education, etc.
- current information in preparation of post-pandemic behaviors and the rising of mental health needs

Participants:

Licensed Clinical Social Workers
Sarah Barnes
Jessica Elvira
Graciela Ribota
Jessica Saldivar
Laura Velazquez

Jose Jauregui, Coordinator, Student Services

Cost includes registration fees, meals and travel expenses. Total cost is \$5,500.00.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 22*0212
22*0222

Name of Funding Source and/or Location: Unrestricted Funds - Special Education/Student Services

Funding Account Number: 01.0-65000.0-57700-11900-5220-7410000
01.0-00000.0-00000-31200-5220-7420000

Amount: \$5,500.00

Recommended Motion:

[X] Approval [] Denial

Comments:

Superintendent's Office Certification:

15.A.19. Request Approval for the Adoption of McGraw Hill for Pre-K, TK, English Language Arts, Math, Science, Secondary History, and Secondary Spanish Class Textbooks

Rationale:

The administration requests approval for the adoption of McGraw Hill for Pre-K, TK, English Language Arts, Math, Science, Secondary History, and Secondary Spanish class textbooks.

A formal adoption process was conducted in order to adopt all materials with the exception of the Spanish textbooks. The Spanish departments at each secondary site were surveyed to select their textbooks. The middle school sites will utilize the same Spanish textbooks to create uniformity. Teachers reviewed the components of each program including balance of text, ELD integration, research/inquiry, scope and sequence, and electronic resources. Parents were also asked to review programs and informed about the adoption process through Parent University, DELAC, and DAC meetings, and were asked to provide feedback on their choice of instructional materials for ELA/ELD.

The instructional materials selection process included:

1. Reviewing and piloting instructional materials
2. Surveying teachers' ELA/ELD needs
3. Evaluating teacher and parent feedback and ratings
4. Checking for state standards alignment to textbooks
5. Assessing textbooks with a rubric for ranking purposes

Secondary history teachers selected McGraw Hill 7th grade Impact, 8th grade Impact, World History Impact, US History Impact, Economics Impact, and American Democracy Impact.

Pre-K and TK selected McGraw Hill curriculum: World of Wonders for their Pre-K and TK ELA, My Math for TK Math, and Inspire for TK science.

Secondary Spanish teachers selected McGraw Hill for Spanish classes and Spanish for Spanish speaker classes. Program titles include: Español para Nosotros, and Cuaderno de Gramática y Destrezas.

Costs include:

-Pre-K ELA, Math and Science Textbooks - \$142,217.38

-Elementary History Textbooks - \$994,015.79

-Secondary Spanish Textbooks - \$137,837.18

-Secondary History Textbooks - \$921,927.64

-TK ELA/Math and Science - \$142,217.38

Total cost not to exceed \$2,338,215.37.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

REGULAR MEETING OF THE BOARD OF EDUCATION

Thursday, August 19, 2021

Education Center – 11321 Bullis Road, Lynwood, California, 90262

Requisition # from BEST: TBD

Name of Funding Source and/or Location: TBD

Funding Account Number: TBD

Amount: Not to exceed \$2,338,215.37

Recommended Motion:

☒ Approval

☐ Denial

Comments:

Superintendent's Office Certification:

15.A.20. Request Approval to Renew Agreement with artworxLA to Provide a Visual Arts Program for Students at Vista High School and Pathway Independent Study from August 2021 to June 2022

Rationale:

The administration requests approval to renew agreement with artworxLA to provide a visual arts program for students at Vista High School and Pathway Independent Study from August 2021 to June 2022.

artworxLA will provide a two (2) hour art workshop per week, for a total of thirty-three (33) weeks of consecutive programming. Students' art work will be included in public presentations, and students will have the opportunity to participate in advanced levels of the art program that may lead to higher education and career opportunities.

Cultural partners with artworxLA include the Getty Museum and the California African American Museum (CAAM). Students who have successfully completed the advanced level program, are eligible for scholarships for high school programs at Otis College of Art and Design, Art Center, and UCLA.

Total cost not to exceed \$15,000.00 per site.

Financial Impact:

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 22*0087

Name of Funding Source and/or Location: LCAP Arts - Secondary Education Department

Funding Account Number: 01.0-01900.0-11141-10000-5810-7390000

Amount: \$15,000.00 per site

Recommended Motion:

☒ [X] Approval ☐ [] Denial

Comments:

Superintendent's Office Certification:

15.A.21. Request Approval to Renew Agreement with Sandy Seufert Consulting to Provide Services for the Arts Advocacy Team from August 2021 to June 2022

Rationale:

The administration requests approval to renew agreement with Sandy Seufert Consulting to provide services for the Arts Advocacy Team from August 2021 to June 2022.

Sandy Seufert Consulting will provide the services listed below to support the collaborative and professional development opportunities for the Arts Advocacy Team members, in order to increase their capacity to provide standards-based, high-quality arts instruction to their students.

Services include:

- Planning and facilitation of monthly Arts Advocacy Team meetings
- Planning and facilitation of professional development for the Arts Advocacy Team
- Coaching and administrative support for the Visual and Performing Arts Coordinator

Total cost not to exceed 48 hours or \$6,000.00. The cost for these services will be matched at 50% by the Los Angeles County Department of Arts and Culture through our District's Arts Ed Collective Advancement Grant.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0546

Name of Funding Source and/or Location: LCAP Arts - Secondary Education

Funding Account Number: 01.0-01900.0-00014-21400-5850-7390000

Amount: Not to exceed \$6,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.22. Request Approval to Enter Into an Agreement with Disciplina Positiva to Offer a Virtual Summer Parent Education Workshop Series for Migrant Education Parents and Families from September 2021

Rationale:

The administration requests approval to renew agreement with Disciplina Positiva, to provide a series of four virtual Parent Education Summer workshop sessions for Migrant Education parents and families on September 14-23, 2021.

Disciplina Positiva will provide parents and families in the Migrant Education program the opportunity to have an educational experience. In their fourth phase workshop entitled, "Dealing with my Teen's Academics, Mental Health and Routines after a Pandemic", parents will acquire positive discipline parenting tools that will guide them in dealing with challenging mental health and behaviors during a pandemic. Parents will learn effective stress, anxiety and depression coping skills to better allow their children to feel understood and alleviate power struggles. Children and teens will be motivated to pursue higher education by having great coaches on their side (parents) who will help them be positive citizens in this society.

Disciplina Positiva promotes the cultivation of positive relationships with parents and families by engaging them in opportunities to observe connections between academic achievement and social-emotional well-being. This opportunity will afford Migrant Education parents and families an opportunity to reflect on personal parenting styles and the importance that communication plays between parent and child.

Cost for four workshop sessions not to exceed \$3,950.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0300

Name of Funding Source and/or Location: Title I - Migrant Education

Funding Account Number: 01.0-30610.0-48500-21000-5850-7350000

Amount: \$3,950.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.23. Request Approval to Enter Into a Memorandum of Understanding Between the Los Angeles County Office of Education (LACOE) and the Lynwood Community Adult School (LCAS) for the 2021-2022 School Year

Rationale:

The administration requests approval to enter into a Memorandum of Understanding between the Los Angeles County Office of Education (LACOE) and the Lynwood Community Adult School for the 2021-2022 school year.

Lynwood Community Adult School (LCAS) will partner with the Los Angeles County Office of Education (LACOE) to provide various academic and career training programs to GAIN/GROW participants. Students will attend classes at LCAS under the direction of the adult school staff. The agreed upon program offerings will be as follows:

- Adult Secondary Education (ASE) /High School Equivalency (HSE)

Lynwood Community Adult School will provide courses and student support services to participants leading to a State of California high school diploma or its equivalent.

- Career and Technical Education (CTE)

Lynwood Community Adult School will provide courses and student support services to participants leading to a certification in an industry recognized field through our career training and certification options: Business Information Worker, Certified Nursing Assistant, and other Career and Technical Education (CTE)

Lynwood Community Adult School will provide courses and student support services to participants leading to a certification in an industry recognized field through our career training and certification.

This partnership will be the second LCAS and LACOE GAIN/GROW partnership, and has the potential to lead to other academic partnerships in the future.

Financial Implications:

1. Lynwood Adult School will invoice LACOE monthly for actual costs. Lynwood Adult School will attach a ledger to the invoice. Cost to include: salary, statutory benefits, health and welfare, and mileage.

2. LACOE will reimburse Lynwood Adult School for administrative costs services at 10% of the invoice.

LCAS/LACOE GAIN cost analysis:

1 Tutor = \$21,840.00 (a second tutor may be hired if needed, based on enrollment)

1 PT Counselor = \$18,709.00 (will be available to support all LCAS students)

1 PT Teacher = \$18,709.00

Total = \$59,258.40 + 10% Administrative Fees to LCAS

Total = \$65,184.40

Remaining Balance of \$31,815.60 will be used to offset the cost of an LCAS CTE Business Teacher

Total cost of agreement not to exceed \$200,000.00.

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, August 19, 2021
Education Center – 11321 Bullis Road, Lynwood, California, 90262

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: Not to Exceed \$200,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification

15.A.24. Request Approval to Renew Agreement with Turnitin, LLC, to Provide Online Software License for All High School Students and Teachers for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Turnitin, LLC, to provide an online software license for all high school students and teachers for the 2021-2022 school year.

The Turnitin software allows teachers to encourage originality in student work, to be able to recognize plagiarism, to grade and annotate drafts of student papers or projects online. Turnitin also allows students to recognize when they may be at risk of plagiarism, and protects their work from being copied.

The agreement includes access for all high school students to the software program and will provide the District three (3) one-hour professional development support sessions by content teachers and one (1) administrator overview session.

Participating schools:

Firebaugh High School
Lynwood High School Bullis
Pathway High School
Vista High School

Cost includes presenter fees, software access, and professional development fees. The software will cover 3,600 seats. Total cost not to exceed \$10,450.00.

Financial Impact:

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 22*0321

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-01900.0-00041-10000-5840-7390000

Amount: \$10,450.00

Recommended Motion:

☒ [X] Approval ☐ [] Denial

Comments:

Superintendent's Office Certification:

15.A.25. Request Approval to Renew Agreement with CollegeBoard to Provide Resources for Students in 9th Grade Participating in the Pre-AP Program for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with CollegeBoard to provide resources for students in 9th grade participating in the Pre-AP program for the 2021-2022 school year.

The objectives of the Pre-AP program are to significantly increase the number of students who are able to access and complete college-level work before leaving high school and to improve the college readiness of all students.

CollegeBoard will make the Pre-AP courses available for students in grade 9 during the 2021-2022 school year. Courses will be implemented for students participating in the following Pre-AP subjects: Algebra I, Biology, English 1, Dance, and Visual Arts.

Lynwood High School annually has over 700 students taking on AP coursework in various courses. In order to prepare students for the rigor and common instructional strategies, the PreAP units help to increase the amount of instruction focused on student inquiry, critical thinking, and academic language development and aligned to coursework found in AP courses.

The curriculum also focuses on key components of PSAT and SAT assessments for students to be prepared to meet college level readiness. Following this instruction also requires teachers to collaborate and reflect on the rigor and how to better differentiate instruction for students of various levels.

Participating school:

Lynwood High School Bullis

Total cost of \$46,723.60 includes use of curriculum, teacher and student materials.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*405

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-01900.0-11142-10000-5810-7390000

Amount: \$46,723.60

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.26. Request Approval to Purchase Online Course Access and Credit Recovery Slots As Part of an Existing Agreement with APEX Learning for the 2021-2022 School Year

Rationale:

The administration request approval to purchase online course access and credit recovery slots as part of an existing agreement with APEX Learning for the 2021-2022 school year.

APEX Learning is an educational provider that provides Lynwood Unified School District (LUSD) with access to online UC approved A-G courses that support common core original credit and online credit recovery. These seats will allow students from Special Education, Adult Ed, and secondary schools to access online credit recovery and improve more course completion along with tutorials that will support online education and teacher instruction.

APEX Learning will conduct professional development for teachers to facilitate the use of the program. Staff will learn implementation strategies, program planning, curriculum alignment facilitation and functionality.

Cost includes up to 1,050 seats to account for acceleration and support students who need virtual options, at \$128.43 per seat for the online comprehensive courses, including professional development.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0294

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-11142-10000-5810-7390000

Amount: \$128.43 per seat

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.27. Request Approval to Renew an Agreement to Participate in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA September 2, 2021, December 16, 2021, and March 16, 2022

Rationale:

The administration approval to renew an agreement to participate in the Math Network Training for Effective Inquiry with Michael Fullan in McClellan, CA on September 2, 2021, December 16, 2021, and March 16, 2022.

The Lynwood Unified School District (LUSD) was invited to collaborate with Michael Fullan and his team to improve outcomes in Mathematics. The invitation-only opportunity to collaborate with this network provides staff with effective inquiry and collaboration skills around data and outcomes as they pertain to student mastery.

The Math Network consists of District administrators who are responsible for the implementation of curriculum which includes identifying student needs as they relate to foundational mathematical reasoning, computing, and problem solving. As a member of this network, the District is piloting a supplemental mathematics program for elementary and middle school students.

Participants:

Gudiel R. Crosthwaite, Ph.D., Superintendent
Shawna Dinkins, Ed.D., Assistant Superintendent
TBD, Director of Elementary Education
Christine Arostigue-Manson, Director, Secondary Education

Cost includes meals, lodging, and travel expenses. No registration fees required.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0723

Name of Funding Source and/or Location: Unrestricted - Educational Services

Funding Account Number: 01.0-00000.0-00000-21000-5220-7490000

Amount: \$3,500.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.A.28. Request Approval to Attend the 2021 CodeStack Conference (CSC) Live in Monterey, CA on October 5-8, 2021

Rationale:

The administration requests approval to attend the 2021 CodeStack Conference (CSC) Live in Monterey, CA on October 5-8, 2021.

At the 2021 CSC Live conference, participants will discover the latest tools from experts in the Education and EdTech fields with an enthusiastic community of over 1,200 educators. They will learn about new features for SEIS, EDJOIN, and BeyondSST and come away with applicable skills to improve efficiency and effectiveness within the Lynwood District.

Participants will choose from over 130 EDJOIN, SEIS, BeyondSST, tech and professional development sessions, workshops, and keynotes presented by trained staff and various experts in the education and tech fields.

Participants:

Rejielyn Cerdenio, Director, Occupational Therapy (OT)
Susan McMullen Turner, Special Education Coordinator
Tisbeth Gutierrez, Special Education Department Technician
Martha Puente, Special Education Department Technician
Queen Vaaulu, Special Education Department Technician

Cost includes registration fee, hotel accommodations, meals, and travel expenses. Not to exceed \$1,900.00 per participant.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0271

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5220-7410000

Amount:\$1,900.00 per participant

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale:

The following is the Certificated Personnel Report for August 19, 2021, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

15_B_1_PublicCertificatedPersonnelSchedule_08-19-21

CERTIFICATED PERSONNEL REPORT 08/19/21

Request approval of employment for the following probationary employees during the 2021-2022 school year from the effective date listed.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Vidales, Lupe	Psychologist	Special Education Dept.	Range 2/Step 3 (208 Days)	08/02/21
2	Cervantes, Carolina	Psychologist	Special Education Dept.	Range 2/Step 1 (208 Days)	08/02/21

Request approval of employment for the following temporary teachers pursuant to Education Code §44909 for the 2021-2022 school year from the effective date listed through June 30, 2022 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Castro, Ivette	Science	Hosler Middle School	Group 4/Step 2	08/01/21
2	Goldblatt, Salvatore	Special Education	Chavez Middle School	Group 4/Step 1	08/01/21
3	Nakajima, Akari	Special Education	Wilson Elementary	Group 2/Step 1	08/01/21
4	Martinez, Linnette	Special Education	Chavez Middle School	Group 4/Step 1	08/01/21
5	Rodriguez, Steve	English	Lynwood High School	Group 6/Step 3	08/01/21

Request approval of employment for the following temporary employees pursuant to Education Code §44909 for the 2021-2022 school year from the effective date listed through June 30, 2022 or sooner.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Diaz, Dalenys	Psychologist	Special Education Dept.	Range 2/Step 1 (208 Days)	08/09/21
2	Gonzales Robles, Jolean	Speech/Language Pathologist	Special Education Dept.	Range 2/Step 1 (208 Days)	07/13/21
3	Srivastava, Sarika	Psychologist	Special Education Dept.	Range 2/Step 1 (208 Days)	07/14/21

Request approval of a change of status.

	NAME	FROM	TO	SITE	EFFECTIVE
1	Rodriguez, Ruth	RSP Teacher	Secondary Teacher	Firebaugh High School	08/01/21

Request approval of an adjustment in salary placement for the employees listed below due to an upgrade in credential, submission of additional coursework, verification of additional years of service, or appropriate salary placement in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Casuso, Miriam	Teacher	Group 5/Step 18	Group 7/Step 18	08/16/21
2	Cruz, Belen	Teacher	Group 4/Step 2	Group 6/Step 2	08/16/21
3	Echeverria, Angelica	Teacher	Group 2/Step 2	Group 4/Step 2	08/16/21
4	Lambert, Christianne	Teacher	Group 5/Step 9	Group 7/Step 9	08/16/21
5	Lopez, Francisco	Teacher	Group 5/Step 7	Group 7/Step 7	08/16/21
6	Mejia, Guadalupe	Teacher	Group 5/Step 20	Group 7/Step 20	08/16/21
7	Millan, Fernando	Teacher	Group 2/Step 7	Group 7/Step 7	08/16/21
8	Molina Figueroa, Christian	Psychologist	Group 2/Step 3	Group 4/Step 3 with doctorate	08/16/21
9	Rodriguez, Jessica	Teacher	Group 3/Step 3	Group 7/Step 3	08/16/21
10	Washington, Brittany	Teacher	Group 3/Step 11	Group 7/Step 11	08/16/21
11	Williams, David E.	Teacher	Group 3/Step 8	Group 5/Step 8	08/16/21

Request approval for continued employment of the following Community Partnership Specialists and Parent Involvement Specialists for the 2021-2022 school year funded through categorical funds.

	NAME	SITE		NAME	SITE
1	Blanco, Phonna	EAIS	3	Velasco, Jasmin	EAIS
2	Ramirez, David	Secondary Education			

CERTIFICATED PERSONNEL REPORT 08/19/21

Request approval for continued employment of the following Instructional Improvement Leads for the 2021-2022 school year funded through categorical funds.

	NAME	SITE		NAME	SITE
1	Loza, Silvia	Abbott Elementary	13	Clemons, Brian	Chavez Middle School
2	Esqueda Madrid, Eileen	Keller Elementary	14	Flores, Luis	Hosler Middle School
3	Liggins, Akisha	Lincoln Elementary	15	Zuniga, Omar	Firebaugh High School
4	Rojo, Maria	Lindbergh Elementary	16	Arkangel, Brian	Lynwood High School
5	Lopez-Garcia, Laura	Lugo Elementary	17	Pearson, Darryl	Vista High School
6	Sterling, Dana	Mark Twain Elementary	18	Diaz-Aguilar, Evelyn	Elementary Education
7	Deyarmond, Joy	Marshall Elementary	19	Rivera, Anita	Elementary Education
8	Garcia, Araceli	Roosevelt Elementary	20	Anson, Lenora	EAIS
9	Meeks, Kieisha	Rosa Parks Elementary	21	Barnett, Trinika	EAIS
10	Cocca, Yvette	Washington Elementary	22	Mendiaz, Lorraine	EAIS
11	Chavez, Susana	Will Rogers Elementary	23	Perry, Patrice	EAIS
12	Rubio, Yara	Wilson Elementary			

Request approval for continued employment of the following Instructional/Digital Coaches for the 2021-2022 school year funded through categorical funds.

	NAME	SITE		NAME	SITE
1	Tucker, Loreane	Abbott/Will Rogers Elementary	7	Hernandez, Jesus	Chavez Middle School
2	Tengan, Kathryn	Keller/Lindbergh Elementary	8	Lucio, Maricruz	Hosler Middle School
3	Quinones, Cindy	Lincoln/Marshall Elementary	9	Watkins, Leslie	Firebaugh High School
4	Schwanz, John M.	Mark Twain/Washington Elementary	10	Lopez, Yuvia	Lynwood High School
5	Alvarez, Yazmin	Parks/Roosevelt Elementary	11	Graham, Kathleen	Technology Department
6	France, Jalen	Lugo/Wilson Elementary	12	Naranjo, Sandra	Technology Department

Request approval of employment for the temporary adult school teachers for the 2021-2022 school year. The district has reviewed class offering needs of adults and students seeking credit recovery in the adult school program and is recommending that the employees listed be re-employed as on a temporary basis.

	Name	Hours/ Week	Subject	Group/Step
1	Andrews, Belinda	6.0	LVN/CNA	Step 1
2	Bellinger, Shawn	4.0	H.S. Equivalency/Independent Study	Step 1
3	Bun, Linda	14.0	ESL	Step 1
4	Cabrales, Sylvia	7.0	Parent Education/ESL/Citizenship	Step 1
5	Castelo, Sandra	8.0	ESL/Counseling	Step 1
6	Chaney, Kenya	5.0	Digital Coach/Math V	Step 1
7	Clayton, Mona	21.0	LVN/CNA	Step 1
8	Crutchfield, James	12.0	ESL	Step 1
9	De La Torre, Susana	7.0	CTE Business	Step 1
10	Ebo, Obiorah	10.5	Biology/Economics/ Chemistry	Step 1
11	Ferrell, Christopher	7.0	English 11 and 12	Step 1
12	Fragoso, Manuel	7.0	ESL/CBET	Step 1
13	Garza, Anthony	7.0	Economics/History/Government/W Hist.	Step 1
14	Henry, Donavon	13.0/7.0	English/Social Studies	Step 1
15	Holt-Carter, Bridgett	8.0	LVN/Medical Assistant	Step 1
16	Lawrence, Michele	7.0	CTE Keyboarding/Work Ready	Step 1
17	Lizarraga, Hector	14.0	H.S. Equivalency	Step 1
18	Martin-Hernandez, Mercedes	12.0	ESL 2	Step 1
19	Mitchell, Kevin	7.0	English	Step 1
20	Pico, Joanna	14.0	ESL/CBET	Step 1
21	Ramos, Ricardo	13.0/7.0	ESL	Step 1
22	Reyes, Pedro	10.5	Geometry/Algebra 1/Algebra 2	Step 1
23	Ross-Williams, Gwendolyn	9.0	Nurse Assistant	Step 1
24	Torres, Maria	10.0	Geometry/Algebra/Chemistry/Biology	Step 1

CERTIFICATED PERSONNEL REPORT 08/19/21
Continued

25	Ude, John	7.0	CTE Engineering	Step 1
26	Valle, Raquel	3.5	Spanish 1 & 2	Step 1
27	Wade, Ethel	14.0	ESL	Step 1
28	Wilson, Victor	20.0	ABE/ASE/Student Body	Step 1
29	Wiseman, Scott	10.5	English/Economics/History/Government	Step 1

Request approval of employment for the following substitute teachers for the 2021-2022 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Aguinaga, Christina	44	Garfias, Alexis	87	Moghalu, Robert
2	Alli, Modupe	45	Gaspar, Jacqueline	88	Monterrubio, Maria
3	Alvarez, Claudia	46	Gaxiola, Annabel	89	Morales, Andy
4	Amenya, Judith	47	Gaytan-Bazan, Maria	90	Moreno, Nancy
5	Amodu, Joseph	48	Gentry, Senru	91	Nakajima, Akari
6	Anderson, Briana	49	Gonzalez, Jessica	92	Nwankpa, Chinyere
7	Avinger, Nicole	50	Gonzalez, Samantha	93	Nwankpa, Vincent
8	Berger, Amy	51	Gurrola, Ernesto	94	Olayele, Lawrence
9	Bernabe, Pedro	52	Gutierrez, Norma	95	Olivas-Valverde, Julian
10	Biddle, Darrelyn	53	Gutierrez, Yessica	96	Padilla, Daniel
11	Bonam, Raphael	54	Hamer, Letha	97	Petts, Aurora
12	Borrayo, Monserrath	55	Hammond, Chester	98	Portillo, Leonidas
13	Bostic, Randall	56	Hansen, Paul	99	Presmic Acosta, Annett
14	Brown, Stephen	57	Harcasa, Matthew	100	Quintero, Monica
15	Buksa, Richard	58	Hawkins-Clark, Dianne	101	Ramezani, Soheil
16	Caballero, Martha	59	Hernandez, Ada	102	Ramos, Itzel
17	Caffey, Joseph	60	Huezo, Milton	103	Ramos, Lisett
18	Calloway, Andrew	61	Jimenez, Citlalli	104	Reyes, Alejandra
19	Camacho, Diane	62	Johnson, Jacquelyn	105	Richardson, Daniel
20	Casillas, Ugo	63	Jones, Dorothy	106	Robles-Bellinger, Yolanda
21	Castillo, Jose	64	Jones, Qiana	107	Ross, James
22	Cazares, Sergio	65	Kao, Randy	108	Rowles, Ann
23	Ceja, Heather	66	Keefe, Howard	109	Samuels, Kathleen
24	Cervantes Mena, Abimael	67	Lapus, Jerome	110	San Roman, Alejandra
25	Cole, Jeremy	68	Larkin, Laro	111	Sauve Monesha
26	Cooke, Rosalinda	69	Lauzon, Breilyn	112	Scott, Shanda Renee
27	Cruz, Griselda	70	Lomeli, Magali	113	Sibrian, Maria
28	De La Cruz, David	71	Lopez, Cynthia	114	Silva, Tessa
29	Diaz Chistina	72	Lopez, Edgardo	115	Simensky, Scott
30	Diaz, Cristal	73	Lopez-Martinez, Hierzon	116	Slupski, Thomas
31	Dinglasan, Rene	74	Louis, Tamara	117	Sombito, Erna
32	Do, Jacqueline	75	Lucha, Enrique	118	Taire, Alexander
33	Dolores, Yanelly	76	Macias, Maria	119	Tapia, Efrain
34	Ekweonu, Ifeoma	77	Marshall, William	120	Terrell, Bobbi
35	Escobedo, Brenda	78	McClellan, Renee	121	Tousant, Belinda
36	Ferasati, Hassan	79	McNair, Cynthia	122	Ude, Edwin
37	Ferra, Cindy	80	Medina, Monica	123	Valadez, Gilberto
38	Fisk, Ena	81	Mejia, Luz	124	Wauthy, Marc
39	Frediere, Maurice	82	Menendez, Telma	125	Weideman, Casey
40	Fregoso, Geovanne	83	Meskal, Mark	126	Williams, Janet
41	Galaz, Javier	84	Miller, Cliona	127	Wu, Yun Yun
42	Gallegos, Neri	85	Miller, Maurice	128	Yee, Johnny
43	Gamboa, Sergio	86	Mogbo, Felicia		

CERTIFICATED PERSONNEL REPORT 08/19/21

Request approval of employment for the following early childhood education substitute teachers for the 2021-2022 school year. The employees will be compensated at a daily rate from early childhood education funds.

1	Garcia, Audrey Marie	2	Magana, Lorena	3	Sanders, Carol
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Request approval of employment for the following adult school substitute teachers for the 2021-2022 school year. The employees will be compensated at an hourly rate from adult school funds.

1	Baldwin, Maricela Valencia	2	Vargas, Viviana	3	Wilson, Tracy
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Request approval of separation of the following substitute teachers, on or before June 30, 2021, who were inactive during the 2020-2021 school year or did not return the reasonable assurance form required for continued employment.

1	Adegbesan, Olakitan	9	Gonzalez, Jesse	17	Rosales, Samantha
2	Amezcu De Lizarraga, Yolotzin	10	Lopez, Coralia	18	Ross, Diane
3	Barajas, Denise	11	Louis, Joel	19	Roy, Robin
4	Bonilla, Christian	12	Magdaleno, Alejandra	20	Rucker, James
5	Buenfil, Claudia	13	Ogilby, Leslie	21	Ventura, Casey
6	Ellis, Charlyne	14	Quirarte, Jaime	22	Zamora Mejia, Laura
7	Fombona, Karen	15	Ramirez, Melissa		
8	Gallardo, Jessica	16	Rivas, Ramon		

Request approval for employment of twenty-six (26) home teachers for the 2021-2022 school year. The employees will be compensated up to one hour per day, for the length of their home teaching assignment per student (at a maximum of three students per person) at the contractual hourly rate from General Funds-Student Services 01.0-00000.0-11100-10000-1130-7420000.

1	Abbass, Lorraine	10	Gomez, Delia	19	Ramos, Eric
2	Bun, Linda	11	Hernandez, Lidia	20	Rodriguez, Ruth
3	Carranza, Brittany	12	Herrera, Eva	21	Salcido, Rudy
4	Enenmoh, Patricia	13	Lung, Christy	22	Saldivar, Sandra
5	Estrada, Kristine	14	Miramontes, Brenda	23	Viramontes, Otilio
6	Fairell-Smith, Stephanie	15	Okeke, Christiana	24	Wade, Senida
7	Garza, Anthony	16	Osuna-Reyes, Perla	25	Wiley, Jerome
8	Gomez, Anna	17	Perez, Cristina	26	Wilmes, Daniela
9	Gomez, Custodio	18	Perkins, Richard		

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Arredondo, Paulina	Teacher	Lugo Elementary	Resignation	07/07/21
2	Brown, Gerald	Teacher	Firebaugh High School	Resignation	07/28/21
3	Calta, Mary	Substitute Teacher	District Wide	Resignation	06/16/21
4	Castillo, Alejandra	ECE Teacher	Will Rogers C.C.C.	Resignation	07/13/21
5	Eisenmann, Kirstie	Speech/Language Pathologist	Special Education Department	Resignation	06/30/21
6	Estrada, Marilyn	Teacher	Firebaugh High School	Resignation	08/06/21
7	Fernandez, Jasmine	Substitute Teacher	District Wide	Resignation	07/30/21
8	Marino, Vincent	Psychologist	Special Education Dept.	Resignation	08/04/21
9	Marlow, Keshonna	Teacher	Lugo Elementary	Resignation	07/06/21
10	Novelo, Brigitte	Substitute Teacher	District Wide	Resignation	06/16/21
11	Ordaz, Sergio	Substitute Teacher	District Wide	Resignation	08/10/21
12	Powell-Shannon, Venneka	ECE Facilitator	Lindbergh C.C.C.	Resignation	07/30/21
13	Sylvis, Krissi	Teacher	Wilson Elementary	Resignation	07/09/21
14	Vasquez, Mario	Teacher	Lindbergh Elementary	Resignation	07/08/21

CERTIFICATED PERSONNEL REPORT 08/19/21

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Clarín, Martha	Teacher	Will Rogers Elementary	08/27/21 – 10/08/21
2	Washington, Brittany	Teacher	Lynwood High School	08/16/21 – 10/15/21

Request approval of payment to the certificated employees listed below who are entitled to the annual Attendance Incentive for the 2020-2021 school year pursuant to the collective bargaining agreement between Lynwood Unified School District and Lynwood Teachers Association. Their attendance has been verified by the Payroll Department.

	NAME	DAYS ABSENT	AMOUNT
1	Pico, Jonna	0	\$250.00
2	Sciaroni, Linda	2	\$100.00

Request approval of honorariums/extended day activities for the 2020-2021 school year.

	NAME	POSITION	SITE	HONORARIUM
1	Williams, Regina	Department Chairperson	Lindbergh Elementary	4%

Request approval for additional compensation to teachers whose classes exceeded the contract class size maximums for the first or second semester, as stated in Article 14.4(a) of the collective bargaining agreement.

	SITE	NAME	AMOUNT		SITE	NAME	AMOUNT
1	Firebaugh H.S.	Campbell, Cory	\$1,500	9	Firebaugh H.S.	Diep, Phil	\$520
2	Firebaugh H.S.	Lima, Sergio	\$2,850	10	Firebaugh H.S.	Duenas, Manuel	\$930
3	Firebaugh H.S.	Martinez, Benjamin	\$120	11	Firebaugh H.S.	Daoudi, Mohammed	\$14,990
4	Firebaugh H.S.	Palma, Amber	\$2,740	12	Firebaugh H.S.	Le, Charlene	\$1,320
5	Firebaugh H.S.	Perez, Luis	\$6,445	13	Firebaugh H.S.	Espinoza, Omar	\$2,480
6	Firebaugh H.S.	Sanchez, Araceli	\$555	14	Firebaugh H.S.	Estrada, Marilyn	\$3,425
7	Firebaugh H.S.	Zaragoza, Diana	\$730	15	Firebaugh H.S.	Ley, Veronica	\$5,340
8	Firebaugh H.S.	Corona, David	\$2,855				

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for the Migrant Education Summer Program

Rationale: The administration requests approval for extra duty hours for 5 employees from August 2-13, 2021 for the Migrant Education Summer Program. Teachers will provide participating students with supplemental virtual instructional services. The Instructional Lead will coordinate and oversee the implementation of the program. The Instructional Lead assignment will begin July 1, 2021 and the teacher assignment will begin August 2, 2021.

Hours/Rate: Up to 4 hours per day (25 hours total) per teacher and 65 hours for the Instructional Lead

Budget: 01.0-30610.0-48500-10000-1130-7350000 (Teachers) / 01.0-30610.0-48500-21000-1930-7350000 (Lead)

Budget Description: Migrant Education Funds

Employees: 6 (Listed Below)

1	Garcia, Araceli	3	Quinones, Cindy	5	Solis, Veronica
2	Mendez, Lorraine – Lead	4	Reyes, Juan		

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Human Resources

Description: Extra Duty Hours for Professional Development for Substitute Teachers

Rationale: The administration requests approval for extra duty hours for substitute teachers who will attend trainings on August 13 – 17, 2021. There will be two sessions per day with up to fifty participants in each session.

Hours/Rate: Up to 3 hours total for each substitute teacher

Budget: 01.0-01900.0-00011-21400-1160-7520000

Budget Description: Supplemental & Concentration Funds

Employees: 88 (Listed Below)

1	Alli, Modupe	31	Gamboa, Sergio	61	Morales, Andy
2	Alvarez, Claudia	32	Gaspar, Jacqueline	62	Moreno, Nancy
3	Amodu, Joseph	33	Gaytan-Bazan, Maria	63	Olayele, Lawrence
4	Avinger, Nicole	34	Gentry, Senru	64	Olivas-Valverde, Julian
5	Berger, Amy	35	Gonzalez, Jessica	65	Padilla, Daniel
6	Bernabe, Pedro	36	Gurrola, Ernesto	66	Petts, Aurora
7	Biddle, Darrelyn	37	Gutierrez, Norma	67	Portillo, Leonidas
8	Bonam, Raphael	38	Gutierrez, Yessica	68	Presmic Acosta, Annett
9	Buksa, Richard	39	Hamer, Letha	69	Quintero, Monica
10	Caballero, Martha	40	Hammond, Chester	70	Ramos, Itzel
11	Calloway, Andrew	41	Hernandez, Ada	71	Ramos, Lisett
12	Camacho, Diane	42	Jimenez, Citlalli	72	Reyes, Alejandra
13	Casillas, Ugo	43	Jones, Dorothy	73	Ross, James
14	Castillo, Jose	44	Kao, Randy	74	Rowles, Ann
15	Cazares, Sergio	45	Larkin, Laroi	75	Samuels, Kathleen
16	Cervantes Mena, Abimael	46	Lauzon, Breilyn	76	San Roman, Alejandra
17	Cole, Jeremy	47	Lomeli, Magali	77	Sauve Monesha
18	Cooke, Rosalinda	48	Lopez, Cynthia	78	Scott, Shanda Renee
19	Cruz, Griselda	49	Lopez, Edgardo	79	Simensky, Scott
20	De La Cruz, David	50	Lucha, Enrique	80	Slupski, Thomas
21	Diaz, Cristal	51	McClellan, Renee	81	Sombito, Erna
22	Dinglasan, Rene	52	McNair, Cynthia	82	Taire, Alexander
23	Do, Jacqueline	53	Mejia, Luz	83	Tapia, Efrain
24	Dolores, Yanelly	54	Menendez, Telma	84	Tousant, Belinda
25	Ekweonu, Ifeoma	55	Meskal, Mark	85	Ude, Edwin
26	Ferasati, Hassan	56	Miller, Cliona	86	Wu, Yun Yun
27	Ferra, Cindy	57	Miller, Maurice	87	Weideman, Casey
28	Fisk, Ena	58	Mogbo, Felicia	88	Yee, Johnny
29	Galaz, Javier	59	Moghalu, Robert		
30	Gallegos, Neri	60	Monterrubio, Maria		

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Various School Sites

Description: Extra Duty Hours for Elementary & Secondary Summer Bridge

Rationale: The administration requests approval for extra duty hours for the certificated employee listed below to provide instruction for the Summer Bridge program at elementary or secondary schools. The program will run from June 21-July 9, 2021 for Session I and from July 12-July 30, 2021 for Session II. The employee will attend a training on June 17-18, 2021 and will be compensated up to 4 hours per day. This item was previously approved but is resubmitted to add the name of a participant.

Hours/Rate: 4 hours per day for teachers and up to 7 hours per day for Leads

Budget: 01.0-01900.0-11115-10010-1130-7390000 (50%) / 01.0-74250.0-11100-10010-1130-7390000 (50%)

Budget Description: Supplemental & Concentration Funds / Expanded Learning Opportunity Funds

Employees: 1 Solis, Veronica (CCMS)

Subject: Certificated Extra-Duty Hours Request

School/Location: Various School Sites

Description: Extra Duty Hours for High School Credit Recovery

Rationale: The administration requests approval for extra duty hours for the certificated employee listed below to provide instruction for the High School Credit Recovery Program. The program will run from June 21-July 9, 2021 for Session I and from July 12-July 30, 2021 for Session II. This item was previously approved on June 24, 2021 but is resubmitted to add the name of a participant.

Hours/Rate: 4.5 hours per day

Budget: 01.0-01900.0-11142-10010-1130-7390000

Budget Description: Supplemental & Concentration Funds / Adult School Funds

Employees: 1 Angulo, Wendy (Session II)

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Various School Sites

Description: Approval for Substitute Teachers to work for the Summer Programs

Rationale: The administration requests approval for select Substitute Teachers to work for the summer programs from June 21 – July 30, 2021. The employees will attend a training on June 17-18, 2021 and will be compensated up to two days. This item was previously approved on June 24, 2021 but is being resubmitted to add names of participants.

Hours/Rate: 7 hours

Budget: 01.0-74250.0-11100-10010-1160-7690000 (50%) / 01.0-01900.0-11115-10010-1160-7690000 (50%) Summer Bridge; 01.0-01900.0-11142-10010-1160-7690000 Credit Recovery

Budget Description: Extended Learning Opportunity Funds / Supplemental & Concentration Funds

Employees: 4 (Listed Below)

1	Casillas, Ugo	3	Miller, Maurice
2	Fisk, Ena	4	Petts, Aurora

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Kristiana Camateros, Instructional Lead

Rationale: The administration requests approval for extra duty hours from July-August 2021 curriculum resources for in-person summer bridge program for all the school sites.

Hours/Rate: 180 hours

Budget: 01.0-01900.0-00015-27000-1930-7390000

Budget Description: Supplemental & Concentration Funds

Employees: 1 Camateros, Kristiana

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Firebaugh High School

Description: Extra Duty Hours for Preparation for the 2021-2022 School Year

Rationale: The administration requests approval for extra duty hours for the Instructional Lead to prepare for the upcoming school year by: assisting with the Master Schedule, preparing the activities and professional development during the Leadership Summit, preparing presentations and other communication for staff, students and parents for the re-opening of the school. The extra duty hours will take place July 1st - August 30, 2021.

Hours/Rate: Not to exceed 75 hours

Budget: 01.0-00000.0-00000-27000-1930-4320000

Budget Description: General Funds

Employees: 1 Zuniga, Omar

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Secondary Counselors to Work During the Summer of 2021

Rationale: The administration requests approval for extra duty hours for the counselors listed below to develop and implement effective summer melt workshops, college readiness workshops, summer bridge, college planning, summer graduation, and repeat course tags. The workshops will take place during the summer with the student.

Hours/Rate: Not to exceed 75 hours for each Counselor

Budget: 01.0-01900.0-00042-31100-1230-7390000

Budget Description: Supplemental & Concentration Funds

Employees: 13 (Listed Below)

	Firebaugh High School		Lynwood High School	11	Walker, Melissa
1	Astorga, Daisy	6	Ontiveros, Erika		Vista High School
2	Camateros, Kristiana	7	Shah, Kaytan	12	Mireles, Gilbert
3	De la Torre, Wendy	8	Torres, Daniel	13	Ramos, Eric
4	Edwards, Allyce	9	Torres, Yvette		
5	Sheen, Megan	10	Villaverde, Brenda		

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Firebaugh High School

Description: Extra Duty Hours for Leadership Committee

Rationale: The administration requests approval for extra duty hours for the Leadership Team to complete the following: (1) revise the Vision and Mission of the school in preparation for the WASC visit; (2) refine the Data Reflection Protocol for the all the departments; (3) conduct needs assessment for the departments and the school in order to create SMART goals for the upcoming school year. The extra duty hours will take place July 1st - August 30, 2021.

Hours/Rate: 25 hours

Budget: 01.0-30100.0-11100-10000-1130-4320000

Budget Description: Title I Funds

Employees: 12 (Listed Below)

1	Balcazar, Estephany	5	Flores, Dayrin	9	Plaza, Lydia
2	Barrera, Fernando	6	Lambert, Christianne	10	Rascon, Cynthia
3	Brock, Caitlin	7	Le, Charlene	11	Sharif, Waheeda
4	Diep, Phil	8	Palma, Amber	12	Ude, John

Subject: Certificated Extra-Duty Hours Request

School/Location: Firebaugh High School

Description: Extra Duty Hours for PBIS Committee

Rationale: The administration requests approval for extra duty hours for the PBIS Committee. This Committee will organize activities to motivate students and address the learning loss during distance learning. They will also plan and create presentations for the students and staff to increase awareness regarding the program. The extra duty hours will take place from July 1st - August 30, 2021.

Hours/Rate: 25 hours

Budget: 01.0-30100.0-11100-10000-1130-4320000

Budget Description: Title I Funds

Employees: 5 (Listed Below)

1	Balcazar, Estephany	3	Lambert, Christianne	5	Reynoso, Yvette
2	Frazelle, Emily	4	Perez, Luis		

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Educational Services

Description: Extra Duty Hours for New Employee Orientation

Rationale: The administration requests approval for extra duty hours for new certificated employees for attending 3 days of professional development. The employees will receive Information from the following departments: Human Resources; Benefits/Payroll; Security; Equity, Access, and Instructional Services; Technology; and Student Services

Hours/Rate: 7 hours per day

Budget: 01.0-40350-00000-21400-1130-7490000

Budget Description: ESSER II Funds

Employees: 56 (Listed Below)

1	Barbieri, Gladys	20	Goldblatt, Salvatore	39	Quinones, Cindy
2	Campbell, Cory	21	Gonzales Robles, Jolean	40	Ramos, Jennifer
3	Cancel, Bryanna	22	Gutierrez, Andy	41	Rivera, Jasmine
4	Candler, Angie	23	Gutierrez, Norma	42	Robbins, Laura
5	Carbone, Kristopher	24	Guzman, Givanie	43	Rodriguez, Jessica
6	Casas, Audrey	25	Hamilton, Viviana	44	Rodriguez, Juan
7	Castro, Ivette	26	Herrera-Pavitratorn, Veronica	45	Rodriguez, Steve
8	Cervantes, Carolina	27	Inda, Yanamin	46	Scott-Patterson, Carolyn
9	Clarín, Martha	28	Kanach, Joseph	47	Serratos, Maryellen
10	Cruz, Belen	29	Leyba, Melissa	48	Shoulders, Stephanie
11	DeLeon, Sonia	30	Mandujano, Fernando	49	Sidhu, Sonam
12	Delgado Castellanos, Esmeralda	31	Martinez, Linnette	50	Soltero, Cesar
13	Diaz, Dalenys	32	Martinez, Victor	51	Srivastava, Sarika
14	Duenas, Manuel	33	Morales, Jacqueline	52	Terrell, Bobbi
15	Earnest, Matthew	34	Myers, Lorinda	53	Torres, Yvette
16	Echevarria, Angelica	35	Nakajima, Akari	54	Vidales, Lupe
17	Faren, Jessica	36	Olivares, Juan Carlos	55	Viramontes, Otilio
18	France, Patrice	37	Patron, Mario	56	Wang, Rex
19	Garabito, Kathy	38	Pena, Luz		

CERTIFICATED PERSONNEL REPORT 08/19/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Firebaugh High School

Description: Extra Duty Hours for SEL Participation

Rationale: The administration requests approval for extra duty hours for Firebaugh High School counselors and teachers to teach and participate in a SEL (Social Emotional Learning) course. Students acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships. During social distance learning, SEL has become even more important as our students are feeling lonely and overwhelmed.

The SEL committee will develop SEL activities to re-engage students who are feeling disconnected and isolated during distance learning. The plan would include summer planning for engagement upon return to in-person. As we all know, returning to in-person instruction will take some time to adjust. The SEL committee would plan activities to support staff/students during this process. The extra duty hours will take place July 1st - December 17, 2021.

Hours/Rate: 10 hours

Budget: 01.0-30100.0-11100-10000-1130-4320000 (Teachers) / 01.0-30100.0-00000-31100-1230-4320000 (Counselors)

Budget Description: Title I Funds

Employees: 9 (Listed Below)

	Counselors	4	Edwards, Allyce	7	Parkhill, Christina
1	Astorga, Daisy	5	Sheen, Margaret Megan	8	Sharif, Waheeda
2	Camateros, Kristiana		Teachers	9	Zaragoza, Diana
3	De La Torre, Wendy	6	Meskal, Michael		

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Program Specialists during the 2021-2022 School Year

Rationale: The administration requests approval for extra duty hours for the Program Specialists listed below from the Special Education Department, for the 2021-2022 school year. The extra duty hour is needed to support the Special Education Department IEP process. The employees will be compensated up to one hour per day (not to exceed 185 days).

Hours/Rate: Up to one hour per day

Budget: 01.0-65000.0-57700-21000-1930-7410000

Budget Description: Special Education Department

Employees: 2 (Listed Below)

1	Park, Kyu	2	Rios, Dora
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REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, August 19, 2021
Education Center – 11321 Bullis Road, Lynwood, California, 90262

**15.B.2. Request Approval to Renew Agreement with the San Joaquin County Office of Education
for the Use of the EdJoin System During the 2021-2022 School Year**

Rationale:

Staff requests approval to renew agreement with the San Joaquin County Office of Education for the use of the EdJoin system during the 2021-2022 school year.

The EdJoin system is utilized by the Human Resources Department for the posting of certificated vacancies and applicant tracking system.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0428

Name of Funding Source and/or Location: Unrestricted Funds - Certificated Personnel

Funding Account Number: 01.0-00000.0-00000-74000-5840-7520000

Amount: \$3,104.25

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.B.3. Request Approval of an Intern Agreement Between the Lynwood Unified School District and Loyola Marymount University

Rationale:

The administration requests approval of an intern agreement between the Lynwood Unified School District and Loyola Marymount University.

Section 4320 of the California Education Code allows the Governing Board of any school district to enter into agreements with a state college, the University of California, or any other university or college accredited by a State Board of Education as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teacher training curricula. This agreement will allow student teacher placements through Loyola Marymount University's teacher preparation programs in the following areas:

- Multiple Subjects
- Single Subjects
- Education Specialist (mild/moderate)
- Administrative Services Credentials
- Bilingual Authorization

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale:

The following is the Classified Personnel Report for August 19, 2021, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, leaves for approval and/or ratification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

PUBLIC - Classified Personnel Report - 08/19/21

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Ortiz, Cindy	Classification: Payroll Technician Work Hours: 8 Work Months: 12 Location: Payroll Department Funding Source: Unrestricted General Fund Reason: New position	Range:B-076 Step: 01	202100163 07/13/21
2.	Santiago, Jose	Classification: HVAC Mechanic Work Hours: 8 Work Months: 12 Location: Service Center Funding Source: Unrestricted General Fund Reason: Replacement of staff due to promotion	Range:D-076 Step: 01	192000116 08/02/21
3.	Segura Victoria, Jose Luis	From Classification: Warehouse Worker/Delivery Driver To Classification: Senior Warehouse Worker Work Hours: 8 Work Months: 11 Location: Child Nutrition Funding Source: Child Nutrition – School Program Reason: Replacement of staff	Range: 059 Step: 03	202100109 08/02/21
4.	Yarber, Lacresha	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 11 Location: Hosler MS Funding Source: Child Nutrition - School Program Reason: Replacement of staff due to promotion	Range: 027 Step: 01	202100104 08/16/21

LIMITED-TERM / PROVISIONAL ASSIGNMENTS / EXTRA DUTY

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
5.	Bustos, Eric	Classification: Library Media Assistant Work Hours: 8 hours; not to exceed 10 days Location: Educational Services Funding Source: Supplemental & Concentration Funds Reason: Assist with relocation of textbooks from LHS to LMS	Range: 120 Step: 05	202100253 07/01/21 to 07/30/21 or sooner
6.	Chavez, Doralicia	Classification: Attendance Assistant Work Hours: 8 hours Location: Child Development Funding Source: Child Development - CSPP Reason: Additional 10 days for training on new attendance reporting for CSPP	Range: 041 Step: 02	212200007 07/26/21 to 08/06/21 or sooner

LIMITED-TERM / PROVISIONAL ASSIGNMENTS / EXTRA DUTY

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
7.	Medina, Maria Del Socorro	Classification: Instructional Assistant Culinary Arts Work Hours: 6 hours Location: Lynwood HS Funding Source: Supplemental & Concentration Funds Reason: Assist with lab set up and with year-end closing procedures	Range: 120 Step: 03	212200002 08/16-18/21 and 06/16-17/22
8.	Perez Beltran, Axel	Classification: Communication Media Intern Work Hours: 20 hours per week Location: Superintendent's Office Funding Source: Unrestricted General Fund Reason: Support social media work for District	Range: 019 Step: 01	202100239 07/07/21 to 09/01/21 or sooner
9.	Serrano, Seniorina	Classification: Library Media Assistant Work Hours: 8 hours; not to exceed 10 days Location: Educational Services Funding Source: Supplemental & Concentration Funds Reason: Assist with relocation of textbooks from LHS to LMS	Range: 120 Step: 05	202100253 07/01/21 to 07/30/21 or sooner
10.	Wong, Hang Chun Peter	Classification: Interim Director of Fiscal Services Work Hours: 8 Location: Business Services Funding Source: Unrestricted General Fund Reason: Limited-term assistance during department transition	Range: 355M Step: 05	202100197 10/01/21 to 04/29/22 or sooner

LIMITED-TERM / PROVISIONAL ASSIGNMENTS / EXTRA DUTY

Classification: Student Worker Work Hours: 4 Location: Student Services Funding Source: Unrestricted General Fund Reason: Substitute on-call as needed		VA#: 212200008 Step: 01 Start Date: 07/01/21 End Date: 06/30/22 or sooner		Range: 011
	NAME		NAME	
11.	Alcala, Jenny	24.	Manzo, Carlos	
12.	Arzate, Stephanie	25.	McCallough, Shania	
13.	Barrera, Axel	26.	Miguel Vargas, Evelyn	
14.	Castillo, Guadalupe	27.	Nunez, Jorge	
15.	Castillo, Shelwyn	28.	Perez, Evelyn	
16.	Garcia, Aiden	29.	Perez, Marie	
17.	Gavina Hernandez, Valery	30.	Ramirez, Sarai	
18.	Gomez, Justin Bernard	31.	Reyna, Janet	
19.	Gutierrez, Jason	32.	Riley, Jamia	
20.	Guzman, Gabriela	33.	Robinson, Chai-Ann	
21.	Lamas, Samantha	34.	Sandoval, Anthony	
22.	Lopez, Alondra	35.	Santillanes, Crystal	
23.	Luna, Samantha			

LIMITED-TERM / PROVISIONAL ASSIGNMENTS / EXTRA DUTY

Requests approval for extra duty hours for new classified employees for the New Employees Orientation. The employees will receive Information from the following departments: Human Resources; Benefits/Payroll; Security; Equity, Access, and Instructional Services; Technology; and Student Services.			Hours: 4 Hours Funding Source: ESSER II Funds Date: 08-12-2021
	Name	Classification	Location
36.	Arredondo, Marlena	Inst. Asst. Special Ed.	Hosler MS
37.	Bernal, Juana	Inst. Asst. Special Needs	Will Rogers ES
38.	Blankenship, Christopher	Inst. Asst. Special Needs	Firebaugh HS
39.	Camacho, Nicole Marie	Testing Assistant	Roosevelt ES
40.	Campos, Yareli	Inst. Asst. Special Needs	Lugo ES
41.	Cartagena, Noel B.	Inst. Asst. Special Needs	Wilson ES
42.	Contreras, Vanessa	Inst. Asst. Special Ed.	Wilson ES
43.	Cortez-Guevara, Jacqueline	Testing Assistant	Rosa Parks ES
44.	Cruz, Asuncion	Nutrition Service Worker I	Food Services
45.	Garcia, Aimee Pauline	Inst. Asst. Special Needs	Vista HS
46.	Garcia, Maricela	Inst. Asst. Special Ed.	Wilson ES
47.	Gaytan Hurtado, Maria Cristina	Inst. Asst. Special Needs	Lynwood MS
48.	Gutierrez, Jessica	Nutrition Service Worker I	Food Services
49.	Huerta, Veronica	Child Care Assistant	Washington ES
50.	Landeros, Eva	Testing Assistant	Firebaugh HS
51.	Ly, Emily Vannida	Inst. Asst. Special Ed.	Lindbergh ES
52.	Marin, Andrea	Inst. Asst. Special Needs	Washington ES
53.	Mentado, Paulina	Inst. Asst. Special Ed.	Mark Twain ES
54.	Mitchell, Asia Tashay	Inst. Asst. Special Ed.	Lynwood MS
55.	Orozco, Desiree Vivian	Inst. Asst. Special Ed.	Helen Keller ES
56.	Pena, Alejandro	Inst. Asst. Special Needs	Abbott ES
57.	Rodriguez, Darlene	Inst. Asst. Special Ed.	Lincoln ES
58.	Rodriguez, Katty	Inst. Asst. Special Needs	Washington ES
59.	Seymore, Olrenda Vatoyce	Inst. Asst. Special Needs	Firebaugh HS

SUBSTITUTE ON-CALL

Classification: Office Assistant I Work Hours: 8 Location: Student Services Funding Source: Unrestricted General Fund Reason: Assist Student Services with purging inactive student records and CUMs		VA#: 202100224 Step: 01 Start Date: 07/01/21 End Date: 06/30/22 or sooner		Range: 117
	NAME	NAME		
60.	Bolaños, Maria	61.	Dury, Linda	

SUBSTITUTE ON-CALL

Classification: Custodian Work Hours: 8 Location: Districtwide Funding Source: Unrestricted General Fund Reason: Substitute on-call as needed			VA#: 212200266 Step: 01 End Date: 06/30/22 or sooner		
	NAME	START DATE		NAME	START DATE
62.	Frye Jr., Gabriel	07/15/21	64.	Wiggins, Anthony	07/07/21
63.	Pena, Magdalena	07/07/21			

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
65.	Bolaños, Ernesto	From Classification: Painter To Classification: Senior Locksmith Work Hours: 8 Location: Service Center Funding Source: Routine Restricted Maintenance Reason: Assist during recruitment	Range: 076 Step: 04	212200004 07/01/21 to 10/31/21 or sooner
66.	Custodio, Maria	From Classification: Attendance Assistant To Classification: Testing Technician Work Hours: 8 Location: Equity, Access & Instructional Services Funding Source: Supplemental & Concentration Funds Reason: Assist with completion of testing	Range: 123 Step: 02	212200005 07/01/21 to 08/06/21 or sooner
67.	Richardson, Celestine	From Classification: Nutrition Service Supervisor To Classification: Senior Nutrition Services Supervisor Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition – School Program Reason: Backfill due to employee on leave	Range: 328 Step: 04	202100259 06/21/21 to 06/30/22 or sooner
68.	Saldana, Adriana	From Classification: Campus Monitor To Classification: Office Assistant II Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted General Fund Reason: Backfill due to employee promotion	Range: 119 Step: 01	212200006 05/28/21 to 07/30/21 or sooner
69.	Willis, Charles	From Classification: Custodian To Classification: Plumber Work Hours: 8 Location: Service Center Funding Source: Routine Restricted Maintenance Reason: Assist during recruitment	Range: 076 Step: 05	212200009 07/01/21 to 09/30/21 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: WALK-ON COACHES

Coaching Assignments (Classified & Non-Represented)				
For all coaching assignments listed below, payment will be issued only after the completion of the season and assignment. The percentage listed is the regular amount to be issued, if the assignment is completed in its entirety; the total payment issued to the employee may be less than the percentage listed, if the employee does not complete the assignment.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start/End Date
70.	Bustamante, Iryss	Classification: Frosh Soccer Coach (G) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 5%	07/01/20 To 06/30/21 or sooner
71.	Delgado, Melissa	Classification: Varsity Softball Coach (G) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 8%	07/01/20 To 06/30/21 or sooner
72.	Diaz, Roberto	Classification: JV Soccer Coach (B) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 5%	07/01/20 To 06/30/21 or sooner
73.	Garcia, Rosa	Classification: Middle School Yearbook Location: Lynwood MS Funding Source: General Funds	Range: 12 Step: 01 Percentage: 1% (split assignment)	07/01/20 To 06/30/21 or sooner
74.	Harris, Marvin	Classification: JV Basketball Coach (G) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 5%	07/01/20 To 06/30/21 or sooner
75.	Hernandez, Cindy M.	Classification: School Webmaster Location: Cesar Chavez MS Funding Source: General Funds	Range: 12 Step: 01 Percentage: 3% (split assignment)	07/01/20 To 06/30/21 or sooner
76.	Jones, Bennetta	Classification: Middle School Yearbook Location: Lynwood MS Funding Source: General Funds	Range: 12 Step: 01 Percentage: 1% (split assignment)	07/01/20 To 06/30/21 or sooner
77.	Lloyd, Shanea	Classification: Varsity Basketball Asst. Coach (G) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 4%	07/01/20 To 06/30/21 or sooner
78.	Rodriguez, Elsen	Classification: Dance Location: Firebaugh HS Funding Source: General Funds	Range: 12 Step: 01 Percentage: 5%	07/01/20 To 06/30/21 or sooner
79.	Salazar, Abel	Classification: Frosh Soccer Coach (B) Location: Firebaugh HS Funding Source: Supplemental & Concentration Funds	Range: 12 Step: 01 Percentage: 5%	07/01/20 To 06/30/21 or sooner

CLASSIFIED PERSONNEL: STIPEND**Request approval for Payment of (CSEA/Confidential) classified employees to receive the Bilingual Stipend for the 2020 - 2021 School Year.**

	NAME	POSITION	LOCATION	MONTHS	STIPEND AMOUNT
80.	Gomez, Ruth	Secretary	Hosler MS	12	\$360
81.	Inglada, Magdalena	Testing Assistant	Hosler MS	10	\$300
82.	Marquez, Maria	ASB Bookkeeper	Hosler MS	11	\$330
83.	Meza, Teresa	Instructional Assistant Special Education	Hosler MS	10	\$300
84.	Quirarte, Olga	School Community Liaison	Hosler MS	10	\$300
85.	Rivera, Iliana	Secretary	Mark Twain ES	12	\$600

LEAVE OF ABSENCE

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

	NAME	POSITION	LOCATION	Effective Start/ End Date
86.	Andrade, Janet	Secretary	Business Services	06/01/21 – 12/30/21
87.	Gray, Loretta	Instructional Assistant Special Needs	Mark Twain ES	07/08/21 – 07/18/21
88.	Jerry, Kofie	Custodian	Lynwood HS	06/07/21 – 07/05/21
89.	Johnson, Marquel	Custodian	Custodial	07/15/21 – 08/27/21
90.	Louis, Edward	Warehouse Worker/Delivery Driver	Child Nutrition Services	07/01/21 – 07/30/21
91.	Montes, Silvino	Network Computer Specialist	Technology Services	07/29/21 – 08/06/21
92.	Ribota, Graciela	Licensed Clinical Social Worker	Student Services	07/13/21 – 08/13/21

RESIGNATIONS

	NAME	POSITION	LOCATION	Effective Date
93.	Lupercio, Diana	School Community Liaison	Firebaugh HS	07/30/21
94.	Martinez, Linnette	Secretary	Special Education	07/14/21
95.	Verduzco, Jasmine	Nutrition Service Worker I	Vista HS	07/13/21

RETIREMENT

	NAME	POSITION	LOCATION	Effective Date
96.	Brown, Jacqueline	Nutrition Service Satellite Kitchen Operator	Rosa Parks ES	04/16/21
97.	Lawton, Barbara J.	After School Program Assistant	Lindbergh ES	06/16/21

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, August 19, 2021
Education Center – 11321 Bullis Road, Lynwood, California, 90262

15.D.1. Request Approval of Warrant and ACH Schedule for the Period of June 30, 2021 through July 27, 2021

Rationale:

Staff requests approval of the Warrant and ACH Schedule for the period of June 30, 2021 through July 27, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$ 12,247,917.49

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Warrant Schedule

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: August 19, 2021

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of June 30, 2021 - July 27, 2021

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
06/30/21	\$	601,307.88	07/14/21	\$ 525,352.14
07/01/21	\$	528,676.96	07/15/21	\$ 65,552.94
07/02/21	\$	6,773,122.71	07/16/21	\$ 131,238.95
07/05/21	\$	-	07/19/21	\$ 100,500.96
07/06/21	\$	152,884.95	07/20/21	\$ 8,400.00
07/07/21	\$	138,856.01	07/21/21	\$ 663.07
07/08/21	\$	263,517.91	07/22/21	\$ 80,624.63
07/09/21	\$	102,438.06	07/23/21	\$ 10,828.20
07/12/21	\$	2,187,908.11	07/26/21	\$ 1,095.01
07/13/21	\$	574,949.00	07/27/21	\$ -
		Total	\$	12,247,917.49
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: August 19, 2021
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of June 30, 2021 - July 27, 2021

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 8,305,553.43
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 12,635.00
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 37,092.98
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 145,205.95
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 1,367,326.72
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ 14,381.01
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 94,725.89
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 2,270,996.51
Total Warrants All Funds	\$ 12,247,917.49

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
06/30/21	472,061.80	-	3,177.70	616.08	-	124,502.30	-	-	-	-	950.00	601,307.88
07/01/21	468,120.12	-	-	-	-	60,556.84	-	-	-	-	-	528,676.96
07/02/21	4,864,621.19	-	1,154.66	-	-	496,690.90	-	-	-	-	1,410,655.96	6,773,122.71
07/05/21	-	-	-	-	-	-	-	-	-	-	-	0.00
07/06/21	139,239.55	-	13,645.40	-	-	-	-	-	-	-	-	152,884.95
07/07/21	107,811.40	1,031.37	718.67	-	-	29,050.00	-	-	244.57	-	-	138,856.01
07/08/21	85,018.09	2,115.08	914.19	24,733.24	-	98,115.60	-	-	52,471.71	-	150.00	263,517.91
07/09/21	54,542.34	-	-	1,149.05	-	46,746.67	-	-	-	-	-	102,438.06
07/12/21	1,016,164.85	7,491.65	1,800.62	118,707.58	-	163,486.31	-	14,381.01	6,635.54	-	859,240.55	2,187,908.11
07/13/21	525,173.02	1,996.90	15,681.74	-	-	32,097.34	-	-	-	-	-	574,949.00
07/14/21	282,436.02	-	-	-	-	242,916.12	-	-	-	-	-	525,352.14
07/15/21	30,841.94	-	-	-	-	-	-	-	34,711.00	-	-	65,552.94
07/16/21	58,074.31	-	-	-	-	73,164.64	-	-	-	-	-	131,238.95
07/19/21	100,500.96	-	-	-	-	-	-	-	-	-	-	100,500.96
07/20/21	8,400.00	-	-	-	-	-	-	-	-	-	-	8,400.00
07/21/21	-	-	-	-	-	-	-	-	663.07	-	-	663.07
07/22/21	80,624.63	-	-	-	-	-	-	-	-	-	-	80,624.63
07/23/21	10,828.20	-	-	-	-	-	-	-	-	-	-	10,828.20
07/26/21	1,095.01	-	-	-	-	-	-	-	-	-	-	1,095.01
07/27/21	-	-	-	-	-	-	-	-	-	-	-	0.00
Rpt 081921	8,305,553.43	12,635.00	37,092.98	145,205.95	0.00	1,367,326.72	0.00	14,381.01	94,725.89	0.00	2,270,996.51	12,247,917.49

15.D.2. Request Approval to Attend the School Services of California (SSC) Collective Bargaining on the New Frontier Two-Part Webinar on September 14, 2021 and September 16, 2021

Rationale:

Staff requests approval to attend the School Services of California (SSC) Collective Bargaining on the New Frontier two-part webinar on September 14, 2021 and September 16, 2021.

School Services of California Inc.'s 2021 Collective Bargaining on the New Frontier webinar will be delivered in an interactive two-part webinar series that offers management negotiators the information, tools, and resources they will need to be successful at the bargaining table during these unprecedented times.

Part I of the webinar series will include an economic update, and overview of the collective bargaining landscape.

Part II of the webinar series will include the following topics:

Lessons from the Pandemic

Negotiating in the Post-Pandemic Workplace

Common Union Tactics and Developing a Communications Strategy

Positional and Alternative Bargaining Strategies

Developing a Collaborative Bargaining Relationship

Participants:

Brian Lucas, Ed.D., Assistant Superintendent, Human Resources

Gregory Fromm, Chief Business Official

The cost of registration fee is \$275.00 per person.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0571

Name of Funding Source and/or Location: General Unrestricted Fund

Funding Account Number: 01.0-00000.0-00000-72000-5220-7600000

Amount: \$275.00 per person

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.D.3. Request Approval to Renew the License Agreement with Dude Solutions for the Use of the School Dude Work Order System for the 2021-2022 School Year

Rationale:

Staff requests approval to renew the licensing agreement with Dude Solutions for the use of the School Dude work order system for the 2021-22 school year.

The work order system, with remote tracking capability, is a critical element to support timely responses and status updates. The School Dude work order system is a web-based system, which allows users to remotely access from devices, such as smart phones to place and manage a work order. The program license allows sites to easily enter work order requests and for the MOT department to appropriately respond while tracking staff response.

The annual licensing fee, including servicing and support is \$15,685.29.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 22*0578

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-81100-5840-7650000

Amount: \$15,685.29

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

15.E.1. Request Approval to Amend the Memorandum of Understanding (MOU) Between the Lynwood Unified School District and the Los Angeles County Office of Education (LACOE) for the Closing Digital Divide Initiative

Rationale:

The administration requests approval to amend the Memorandum of Understanding (MOU) between the Lynwood Unified School District and the Los Angeles County Office of Education (LACOE) for the Closing Digital Divide Initiative.

The purpose of the amendment is to support closing the Digital Divide for K12 students in the Los Angeles County. LACOE has entered into a Non-Disclosure Agreement (NDA) with Charter Communications Operating, LLC, through which LACOE will coordinate data gathering from partnering school districts to assess which household addresses lack bandwidth at home. LACOE may also enter into similar agreements with other Internet Providers for the same purpose.

LACOE will enter into an amendment to the Foster Youth Data Sharing MOU (EPS) with partner district Lynwood Unified agreeing to share student home address, ssid, name, school, district, demographic, and free and reduced price meal eligibility data with LACOE via the Educational Passport System (EPS) for all district students for the purpose of this amendment. Additionally, LACOE will work with partners, LA County, philanthropists, districts, and others to identify the costs of providing funding to provide access at those addresses that currently lack access. This may be through a formal Request For Proposal (RFP) or other mechanism to provide access.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

15.E.2. Request Approval to Renew Agreement with Follett Software Company to Provide Destiny Library and Textbook Manager Services from September 1, 2021 to August 30, 2022

Rationale:

The administration requests to renew agreement with Follett Software Company to migrate and manage services from the District's servers to their cloud solution from September 1, 2021 to August 30, 2022.

Follett Software Company provides Destiny Library and Textbook Manager. The cloud solution will provide the same resources as the on-premise solution but will be managed and updated by the Follett team. Follett Software Company's centralized inventory management software includes: software licensing, training, system installation and project management support, data processing, and ongoing yearly support. The inventory system will assist in minimizing district expenditures on textbooks and library materials.

Destiny Resources Management Solution Software License includes the following:

- Destiny Library Manager for seventeen (17) locations
- Destiny Textbook Manager for nineteen (19) locations
- Implementation Services
- Remote Project Management Services
- Data Import Services
- Content Subscription Enrichment
- Title Peek Subscription for seventeen (17) locations

Financial Impact:

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 22*451

Name of Funding Source and/or Location: Technology & Innovation Department

Funding Account Number: 01.0.01900.00000.77000.5840.7620000

Amount: \$29,637.31

Recommended Motion:

☒ [X] Approval ☐ [] Denial

Comments:

Superintendent's Office Certification:

15.F.1. Request Approval of Resolution No. 21-22/05, to Establish District Sponsored African American Parent Advisory Council

Rationale:

The administration requests approval of Resolution No. 21-22/05, to establish District sponsored African American Parent Advisory Council.

The US Department of Education, the California Department of Education, and the Los County Office of Education have encouraged local districts to formally establish district sponsored African American Parent Advisory Councils as a model to promote collaboration between local districts and parents of African American students.

The concept of AAPAC exists to support academic outcomes, to ensure a positive district and parental partnership, for improvement and development of parent and community engagement resulting in academic, social and emotional well-being for African American students Pre-K 12.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Funding Source and/or Location: Educational Services

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Resolution No. 21-22/05 Lynwood AAPAC



Board of Education

African American Parent Advisory Council

RESOLUTION NO. 20-21/05

Resolution to Establish the LUSD

African American Parent Advisory Council (AAPAC)

WHEREAS, Lynwood Unified School District is committed to ensuring the success of all students and providing meaningful parent engagement that will provide support for students and their families; and,

WHEREAS, Research has shown that African American students perform at higher levels in school when their parent/guardian is engaged in their learning efforts. Collaboration between parents, students, and staff is critical to meeting the goal of closing the achievement gaps for students in vulnerable populations; and,

WHEREAS, We aim to provide African American students with equitable resources, opportunities and avenues to succeed in college, career, and beyond. We are committed to supporting the achievement and success of African American/Black students in the District; and,

WHEREAS, The US Department of Education, The California Department of Education, and the Los County Office of Education have encouraged local districts to formally establish district sponsored African American Parent Advisory Councils as a model to promote collaboration between local districts and parents of African American students; and,

WHEREAS, The concept of AAPAC exists to support academic outcomes, to ensure a positive district and parental partnership, for improvement and development of parent and community engagement resulting in academic, social and emotional well-being for African American students in Pre-K-12; and,

WHEREAS, A team of LUSD African American parents have completed the LACOE training on the purpose, establishment, and implementation of AAPAC's in hopes of formally establishing an LUSD AAPAC to support parents of African American students; and,

WHEREAS, The purpose of an AAPAC is to empower parents to advocate for the needs of their children by advocating for improvement and expansion of opportunities and quality programs; and,

WHEREAS, The establishment of the LUSD AAPAC will involve and engage parents, families, students, and educators in the decision-making process at the local, district and regional level to improve the quality of education for African American students by raising the level of awareness in our organization about cultural learning differences and promoting an understanding among parents, educators, and others about

culturally sensitive issues relating to the education of African-American students; and,

WHEREAS, The AAPAC is a collaborative effort between key stakeholders and will be committed to ensuring safe learning environments that meet the cultural, academic, and socioemotional needs of all students; and,

WHEREAS, The goals of the LUSD AAPAC are to enhance and support the educational, personal, and career goals of every African American student and to bring students, staff, and parents together to establish a collaborative partnership that will focus on strategies which support the unique social, educational, emotional, and cultural needs of African American students

- Educate and inform parents of district resources, policies, and programs.
- Empower the lives of all African American children and families by providing the knowledge and skills necessary to advocate for high-quality educational experiences.
- Encourage and support parents to engage with educators and administrators in positive partnership
- Celebrate African American culture and traditions district-wide.
- Support cultural proficiency development and equitable practices

WHEREAS, According to the most recent California Dashboard, the graduation rate for African American students in LUSD was 93.4% as compared to the state average of 78.7%. The success of the African American students can be directly attributed to the ongoing outreach with both parents and students; and,

WHEREAS, The governing composition of the LUSD AAPAC will consist of 3 AAPAC Chairpersons to serve concurrently. 1 Chairperson must be a district staff member, 1 Chairperson must be an African American student, and 1 Chairperson must be a parent of an African American student currently enrolled in an LUSD school. In addition to the Chairperson's, 1 LUSD director must serve as an Advisor to the LUSD AAPAC. Chairpersons will be nominated and voted on at the first meeting of each school year. No Chairperson may serve more than 2 consecutive terms; and,

WHEREAS, The purpose of AAPAC is to work with the school to identify needs and opportunities for African American/Black students to achieve academically at high levels, and to identify strategies and resources that will eliminate barriers to their achievement.

THEREFORE, BE IT RESOLVED that the Lynwood Unified School District Board of Education formally establishes the Lynwood African American Parent Advisory Council (LUSD AAPAC) to support parents of African American students in the Lynwood Unified School District.

Passed and adopted by the Governing Board of the Lynwood Unified School District on June 19, 2021.

Maria G. Lopez - Board President

BOARD OF EDUCATION

Maria G. Lopez
President

Alfonso Morales, Esq.
Vice-President

Alma Castro, Ed.D.
Clerk

Gary Hardie, Jr.
Member

Julián Del Real-Calleros
Member

Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board