

BOARD AGENDA

Regular Meeting

December 9, 2021



REGULAR MEETING OF THE BOARD OF EDUCATION
December 9, 2021
5:30PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the regular meeting of the Board of Education will be held on December 9, 2021, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m. in the Superintendent's Office, and will reconvene into Open Session at 6:00 p.m. in Board Room B. Closed Session will be conducted in accordance with the requirements set forth by California law.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. Alfonso Morales, Esq., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Julian Del Real-Calleros, Member
Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

**3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON DECEMBER 9, 2021**

Motion _____ Second _____ Vote _____

4. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD - Recess to Closed Session

5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

5.A.1. OAH Case No. 2021100281

5.A.2. OAH Case No. 2021100345

5.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)

5.B.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
One (1) Case

5.C. Conference with Legal Counsel – Anticipated Litigation/Significant Exposure to Litigation Based on Existing Facts and Circumstances – Pursuant to GC § 54956.9(d)(2) and (e)(1)

5.C.1. One (1) Matter

5.D. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.D.1. Assistant Principal - High School

5.E. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

7. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President
Mr. Alfonso Morales, Esq., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Julian Del Real-Calleros, Member
Legal Counsel – Olivarez Madruga Lemieux O'Neill, LLP

8. FLAG SALUTE by Lindbergh Elementary School

9. REPORTS

9.A. Student Reports

9.A.1. Lynwood Community Adult School
9.A.2. Pathway High School
9.A.3. Vista High School
9.A.4. Firebaugh High School
9.A.5. Lynwood High School

9.B. Superintendent's Report

9.B.1. Presentation:
9.B.1.1. Facilities Update
9.B.1.2. 2021-2022 First Interim Financial Report

9.C. Board Members' Reports

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

10.A. Appointment of Representative to the Board of the California Advancing Pathways for Students (CalAPS)

Motion _____ Second _____ Vote _____

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted.
Approach the lectern and give your name.

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us

12. PUBLIC HEARING – None.

13. ACTION ITEMS

13.A. FACILITIES - (Measure K and Measure N Projects)

- 13.A.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Motion _____ Second _____ Vote _____

- 13.A.2. Request Approval to Enter Into a Service Agreement with SVA Architects to Prepare Plans for the Site Barriers Removal Project at Lynwood High School Bullis

Motion _____ Second _____ Vote _____

- 13.A.3. Request Approval to Award Phase II Work on the Emergency Interim Housing Project at Lynwood High School Bullis to GDL Best Contractors, Inc.

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval to Adopt the 2021 CA Educator Effectiveness Funds (EEF) Block Grant
- 14.A.2. Request Approval to Purchase the Elsevier Hesi Program License from Elsevier, Inc. for the Lynwood Community Adult School Licensed Vocational Nurse Program for the 2021-2022 School Year
- 14.A.3. Request Approval for the Lynwood High School Girls' Basketball Team to Participate in Overnight Tournaments on December 27-30, 2021 and January 14-17, 2022
- 14.A.4. Request Approval to Enter Into an Agreement with Lighthouse Care Center to Provide Licensed Vocational Nurse, Certified Nursing Assistant, and Medical Assistant Training from October 2021 to October 2023
- 14.A.5. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education to Provide Two Days of Training in Sexual Health Education for High School and Middle School Science Teachers
- 14.A.6. Request Approval to Amend Agenda Item Previously Approved on June 24, 2021, to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program (LEAP) for the 2021-2022 School Year
- 14.A.7. Request Approval to Purchase the Gizmos Software Subscription from ExploreLearning, LLC, for Lynwood High School Bullis for the 2021-2024 School Years
- 14.A.8. Request Approval for Students and Staff to Participate in the Skills USA Regional Leadership Conference, Annual State Leadership and the National Skills USA Competitions During the 2021-2022 School Year

- 14.A.9. Request Approval to Renew an Agreement with Scribbles Software Company to Manage Online Records Requests to Requesting Parties from December 2021 to June 2023
- 14.A.10. Request Approval of Community Advisory Committee (CAC) Members for the Mid-Cities Special Education Local Plan Area (SELPA) for the 2021-2023 School Years
- 14.A.11. Request Approval to Enter Into an Agreement with Tina Orduno Calderon, Tongva Elder, to Provide Professional Development and Indigenous Land Acknowledgment Services During the 2021-2022 School Year
- 14.A.12. Request Approval of the Lynwood Unified School District Administrators' Retreat at the Azar Event Center in Santa Fe Springs, CA on January 7, 2022
- 14.A.13. Request Approval to Renew Agreement with Catapult Learning to Provide Professional Development Services to Staff and Instructional Services to Eligible English Learner Students of Non-Public Schools for the 2021-2022 School Year

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval to Renew Agreement with Informed K-12 for the Automation of Internal Forms and Workflow Processes for the 2021-2022 School Year
- 14.B.3. Request Approval of a Memorandum of Understanding between the Lynwood Unified School District (LUSD) and Lynwood Teachers Association for an Early Retirement Notification Incentive (ERNI)
- 14.B.4. Request Approval to Extend Temporary Increase of Substitute Rate of Pay for Day-to-Day and Long-Term Assignments from January 1, 2022 to June 30, 2022

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 14.C.2. Request Approval of a Memorandum of Understanding Between Lynwood Unified School District (LUSD), and California School Employees Association Chapter #116 (CSEA) to Provide an Early Retirement Notification Incentive (ERNI)
- 14.C.3. Request Approval of a Memorandum of Understanding between Lynwood Unified School District (LUSD) and School Employees International Union (SEIU) Local 99 to Provide an Early Retirement Notification Incentive (ERNI)

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval of Warrant and ACH Schedule for the period of October 27, 2021 through November 16, 2021
- 14.D.2. Request Approval to Renew an Agreement with Safer Schools Together to Support the District's Social Media Awareness Plan for the 2021-2022 School Year
- 14.D.3. Request Approval of the 2021-2022 First Interim Financial Report

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Purchase an Online License from HYCU PROTÉGÉ Disaster Recovery from January 1, 2022 to December 31, 2022

14.F. ADMINISTRATION

- 14.F.1. Request Approval to Renew Contract with Jim Huge & Associates for Consultancy Services from December 1, 2021 through June 30, 2022

15. REPORT OUT OF CLOSED SESSION

16. ADJOURNMENT

GOVERNING BOARD

Resolutions/Proclamations/Appointments

10.A. Appointment of Representative to the Board of the California Advancing Pathways for Students (CalAPS)

Rationale:

As the term of office on the Board of the California Advancing Pathways for Students (CalAPS) for Mrs. Maria G. Lopez ends in December 2021, CalAPS requests the Lynwood USD Board of Education to appoint a second representative to serve from December 2021 to December 2023.

Motion to Appoint _____ by _____

Seconded by _____

Votes: _____

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

ACTION ITEMS

13.A.1. Review of Emergency Repairs and Consideration of Need for Continued Action at District Middle School Sites in Relation to the Transition of Moving Lynwood High School to Lynwood Middle School Campus

Rationale:

On February 11, 2021, the Board adopted Resolution No. 20-21/24, authorizing the emergency repair and replacement of facilities and procurement of equipment and services to enable timely transition of moving Lynwood High School to Lynwood Middle School campus.

Because of the necessary relocation of students and reconfiguration of operations caused by the unavailability of Lynwood High School, repairs and equipment are needed at the District's middle schools and other District campus sites to provide adequately equipped facilities and available space for classroom instruction and essential educational services. Resolution No. 20-21/24, delegated to the District's Superintendent or designee the authority to execute contracts and take all actions necessary to execute and implement those contracts, such that one or more contractors may be selected to perform the necessary emergency repairs.

If a person with authority delegated under Public Contract Section 22050(b) orders action under Section 22050 without giving notice for bids, that person is required to report to the Board of Education within specified time periods the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency. Actions listed in the Public Contract Code include the repair or replacement of a public facility, the procurement of necessary equipment, services, and supplies, or other related and immediate action required in the case of emergency.

The Board of Education also is required to review the emergency action and determine, by a four-fifths vote and at each regularly scheduled meeting, that there is a need to continue the action taken. When the Board of Education reviews the emergency action, it must terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids for contracts.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.A.2. Request Approval to Enter Into a Service Agreement with SVA Architects to Prepare Plans for the Site Barriers Removal Project at Lynwood High School Bullis

Rationale:

Staff requests approval to enter into a service agreement with SVA Architects to prepare plans to remove site barriers and provide access to individuals with disabilities, per the Americans with Disabilities Act (ADA) requirements, at Lynwood High School Bullis.

The design team will incorporate the recently constructed quads, parking lot, drop-off zone and bus drop-off zone on Bradfield Ave. SVA Architects is proposing a fee based on time and materials, not to exceed \$250,000.00, plus reimbursable expenses. This project will be submitted to the Division of the State Architect (DSA) for approval.

This project will be the first project under Phase II for the Lynwood HS Bullis site. The project will be funded with Measure K funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure K

Funding Account Number: 21.0-90100.0-00000-85000-6280-3210000

Amount: \$250,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

13.A.3. Request Approval to Award Phase II Work of the Emergency Interim Housing Project at Lynwood High School Bullis to GDL Best Contractors, Inc.

Rationale:

Shortly before the start of the fall 2021 school semester, the Division of the State Architect approved the plans for the Emergency Interim Housing Project at Lynwood High School Bullis. The plans included work that could not be completed in a reasonable amount of time before the start of school. Staff reached out to four contractors for bids on the remaining work. The following prequalified bidders submitted their proposals.

Phase II work on the Emergency Interim Housing Project at Lynwood High School Bullis		
	Bidders in Ascending Order	Lump-Sum
1.	GDL Best Contractors, Inc.	\$159,650.00
2.	RT Contractor	Incomplete, therefore non-responsive
3.	Painting and Decor	\$247,900.00
4.	Mariscal Painting	No Bid

Staff evaluated the experiences, reputation, and financial condition of the apparent lowest bidder and determined that GDL Best Contractors, Inc. submitted a responsive and responsible bid. The staff recommends the award of the Phase II work on the Emergency Interim Housing Project at Lynwood High School Bullis to GDL Best Contractors, Inc., for a total cost of \$159,650.00. The project will be funded with Measure N Funds.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Measure K

Various Funding Account Number: 21.1-90100.0-00000-85000-6250-3210000

Amount: \$159,650.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

CONSENT

14.A.1. Request Approval to Adopt the 2021 CA Educator Effectiveness Funds (EEF) Block Grant

Rationale:

The administration requests approval to adopt the 2021 CA Educator Effectiveness Funds (EEF) Block Grant.

On or before December 30, 2021, the Lynwood Unified School District will develop and adopt a plan delineating how the Educator Effectiveness Funds will be spent including the professional development of teachers, administrators, paraprofessionals, and classified staff. As indicated by the California Department of Education (CDE), the plan must be explained in a public meeting of the governing board of the school District or County Board of Education, or governing body of the charter school, before its adoption in a subsequent public meeting. The public hearing was held at the regular Board of Education meeting on November 18, 2021.

As a condition of apportionment, Lynwood Unified will submit annual data and expenditure reports detailing information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, paraprofessional educators, or classified staff that received professional development on or before September 30 of each year. In addition, as a condition of apportionment, a final data and expenditure report is also required to be submitted to the CDE on or before September 30, 2026.

Adoption of this Grant comes to no cost of the District.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.2. Request Approval to Purchase the Elsevier Hesi Program License from Elsevier, Inc. for the Lynwood Community Adult School Licensed Vocational Nurse Program for the 2021-2022 School Year

Rationale:

The administration requests approval to purchase the Elsevier Hesi program from Elsevier, Inc., for Lynwood Community Adult School (LCAS) Licensed Vocational Nurse (LVN) program for the 2021-2022 school year.

The Hesi Elsevier program is utilized as an adjunct to instruction in the LVN program and for remediation in the LVN program. This program will assist in preparing the LVN students for the NCLEX exam. Exit exams are used as a predictor for student outcomes on the NCLEX exam. The Elsevier Hesi program consists of case studies for all systems and adaptive quizzing that will also prepare LVN students for the NCLEX exam.

Practice NCLEX tests are also included in the program; these will be utilized throughout the curriculum. A two-day live NCLEX review is an essential part of the Hesi program given at the completion of the program (a requirement in the LVN curriculum). Hesi exit exams are also included in the package and are administered at the completion of the LVN program.

The Elsevier Hesi program allows the LVN student to preview the NCLEX exam and practice test that is used to assess each area of the NCLEX exam. Case studies are used to provide scenarios in the clinical setting to prepare the student for real life clinical situations. The Elsevier Hesi program is beneficial to the Lynwood Community Adult School LVN program in assisting the LVN program to maintain its NCLEX pass rate above the California average of 72%. The Lynwood Community Adult School LVN program has utilized this program for over seven years. Students consistently give positive reviews for this program.

Total cost of \$11,980.00 includes the fees associated with a one-year subscription to Elsevier Hesi Program.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*0875

Name of Funding Source and/or Location: General Funds - Lynwood Community Adult School

Funding Account Number: 11.0-00000.0-41100-10000-5840-5900000

Amount: \$11,980.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.3. Request Approval for the Lynwood High School Girls' Basketball Team to Participate in Overnight Tournaments on December 27-30, 2021 and January 14-17, 2022

Rationale:

The administration requests approval for Lynwood High School Girls Basketball Team to participate in the Lady Baron Gold Crown Holiday Tip-Off in Chula Vista, CA on December 27-30, 2021 and the St. Mary's High School 9th Annual Dr. Martin Luther King, Jr. (MLK) Classic in Stockton, CA on January 14-17, 2022.

The Gold Crown Holiday Tip-Off is a high school varsity, junior varsity, and novice/freshman girls basketball tournament featuring some of the top teams in the country. The holiday tournament is one of the largest tournaments in San Diego County, and teams come from different states. The event is slated as one of the premier girls tournaments. Competitions will be covered by all local news outlets, including the San Diego County Hoops Report, Big City Hoops, Ball is Life, Elite Girls Basketball, and more.

The St. Mary's MLK Classic is packed with some of the top girls high school basketball teams, not just in the state, but the country. Previous years rosters included six of the top twenty-five (25) teams in the State, and three of the top twenty (20) teams in the nation.

Coaching Staff:

Ellis Barfield
Jolanna Ford
Albert Johnson
Pamela Moore
Clifford Ziegler

Student Athletes:

Zaliyah Castillo
Sa Niah Dumas,
Alana Young
Aliyah Young
Daja Ford
Amalia Carvajal
Shamarrah Jones
Kimberly Cruz
Jaushylynn Ruffin
Kaleah Washington

Lodging will be paid by fundraisers/donations through the teams ASB account. Transportation will be funded with school athletic department funds.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Lynwood High School- Bullis - ASB Teams Account
LCAP – Transportation

Funding Account Number: 01.0-93400.0-11100-10000-5880-4310000
01.0-01900.0-11100-42000-5710-4310000

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Education Center 11321 Bullis Road, Lynwood, California, 90262

14.A.3. Request Approval for the Lynwood High School Girls' Basketball Team to Participate in Overnight Tournaments on December 27-30, 2021 and January 14-17, 2022 (*Continued*)

Amount: \$1,400.00
\$3,750.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.4. Request Approval to Enter Into an Agreement with Lighthouse Care Center to Provide Licensed Vocational Nurse, Certified Nursing Assistant, and Medical Assistant Training from October 2021 to October 2023

Rationale:

The administration request approval to enter into an agreement with Lighthouse Care Center to provide Licensed Vocational Nurse, Certified Nursing Assistant, and Medical Assistant training from October 2021 to October 2023.

This training is offered to Medical Assistants, Certificated Nursing Assistant, and Vocational Nursing students as an extension of their classroom training. The program is a vocational classroom instruction with regularly, unpaid, and on-the-job learning experience.

No cost to the District.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.5. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education (LACOE), to Provide Two Days of Training in Sexual Health Education for High School and Middle School Science Teachers

Rationale:

The administration requests approval to enter into an agreement with the Los Angeles County Office of Education (LACOE) to provide two days of training in sexual health education for high school and middle school Science teachers.

The Physical Education and Comprehensive Health Unit, Division of Curriculum and Instructional Services of Los Angeles County Office of Education (LACOE) offers professional development to teachers and administrators in an effort to support Local Education Agencies (LEA) in meeting the needs of learners in the area of physical and health education.

LACOE will also support District administrators with talking points for parents, guardians, and community, regarding the required curriculum and support in the facilitation of the informational parent meeting.

Total cost of \$750.00 per session will be invoiced to the District for each professional learning session completed.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*1607

Name of Funding Source and/or Location: LCAP, Secondary Education

Funding Account Number: 01.0-01900.0-00000-21400-5850-7390000

Amount: \$750.00 per session.

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.6. Request Approval to Amend Agenda Item Previously Approved on June 24, 2021, to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program (LEAP) for the 2021-2022 School Year

Rationale:

The administration requests approval to amend agenda item previously approved on June 24, 2021, to renew an agreement with Think Together, Inc., to provide support for the Lynwood Enrichment After School Program (LEAP) for the 2021-2022 school year.

We are requesting an amendment due to a rate increase in the original ASES Grant for the 2021-2022 school year. On September 8, 2021, the California Department of Education (CDE) announced that the daily rate for the 21st Century Community Learning Centers (21st CCLC) program increased from \$7.50 per student, per day to \$10.18 per student, per day, retroactive to July 1, 2021.

Exhibit A - Original item for reference.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location: ASES Grant, Equity, Access, and Instructional Services

Funding Account Number: 01.0-60100.0-11100-10000-5810-7430000

Amount: 95% of state Grant funds per site, for both ASES and 21st Century Grant

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Exhibit A - Think Together - Amendment

Exhibit A

REGULAR MEETING OF THE BOARD OF EDUCATION
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Education Center 11321 Bullis Road, Lynwood, California, 90262

15.A.9. Request Approval to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program for the 2021-2022 School Year

Rationale:

The administration requests approval to renew an agreement with Think Together, Inc., to provide support for the Lynwood Enrichment After School Program (LEAP) for the 2021-2022 school year in order to meet the After School Education and Safety (ASES) Grant requirements.

Think Together, Inc., a non-profit organization, will provide high quality programs consistent with the guidelines established by the California Department of Education (CDE) and the District. The organization will supply staff, materials, management, and supervision. Think Together, Inc., will work collaboratively with the District and school site administration on governance, operational management, professional development, and evaluation. The LEAP Program will continue to support students at Lindbergh Elementary School.

Think Together Inc., will support our small group instruction at each elementary school with the exception of the LEAP site. They will also support our Early Childhood Education (ECE) program in providing activities to support our families with regular school, enrichment, and after-school care.

Think Together, Inc., will provide after school programs with a complete staff of program assistants and site supervisors at the following sites:

Elementary Schools:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lugo Elementary School
Thurgood Marshall Elementary School
Roosevelt Elementary School

Rosa Parks Elementary School
Mark Twain Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

Middle Schools:

Cesar Chavez Middle School
Hosler Middle School
Lynwood Middle School

The number of staff members assigned will depend upon the number of students enrolled as prescribed by the ratio requirements of the Grant: 20:1. Think Together, Inc., will provide services at a rate of 95% of the Grant funding provided per student, per school site.

In addition to annual ASES Grant funding, Think Together, Inc., in partnership with our Equity, Access, and Instructional Services department, has been awarded a 21st Century Supplemental Grant. An additional 40 students per site can be served as a result of this supplemental Grant funding. The following school sites are recipients of the 21st Century Grant:

Elementary Schools:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lugo Elementary School
Thurgood Marshall Elementary School
Roosevelt Elementary School

Rosa Parks Elementary School
Mark Twain Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

I certify that this schedule was approved
by the Board of Education on the
Minutes of June 24, 2021.


Secretary of the Board

Exhibit A

REGULAR MEETING OF THE BOARD OF EDUCATION
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Education Center 11321 Bullis Road, Lynwood, California, 90262

**15.A.9. Request Approval to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program for the 2021-2022 School Year
(Continued)**

Middle Schools:

Cesar Chavez Middle School
Hosler Middle School
Lynwood Middle School

The 21st Century Grant operates annually for five years. The 2021-2022 school year will be our third year of implementation. The number of staff members assigned depends upon the number of students enrolled as prescribed by the ratio requirements of the Grant: 20:1. Think Together, Inc., will provide services at a rate of 95% of the Grant funding provided per student, per school site.

The ASES Kids Code Grant is a three-year grant which provides 60 days of coding classes taught by coding experts. The 2021-2022 school year will be our third year of implementation.

The following sites received ASES Kids Code funding:

Elementary Schools:

Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Thurgood Marshall Elementary School
Will Rogers Elementary School

Middle Schools:

Chavez Middle School
Hosler Middle School
Lynwood Middle School

Think Together will support the Early Childhood Education (ECE) program with planning time. To provide weekly planning and collaboration time, two Think Together teams will be assigned at each full day site (Will Rogers and Lindbergh). The Think Together teams will consist of a lead and two assistants to maintain our 8:1 student to teacher ratio. Each Think Together team will rove daily between full day classes from 2:00-5:00 p.m. to allow release time for ECE employees to meet and successfully fulfill the Desired Results Developmental Profile (DRDP) requirements.

Think Together will also provide program leaders to facilitate a separate physical education component; this will help schools meet their physical education requirements while offering grade level teachers release time to conduct data reflection sessions and other critical professional development.

Additional supplemental interventions as well as data analysis of Title I students and student sub groups will be held via Think Together agreement for both Early Childhood Education and Elementary Education.

Financial Impact:

Renewal Contract/Item ☒ [X]

New Contract/Item ☐ []

I certify that this schedule was approved
by the Board of Education on the
Minutes of June 24, 2021.

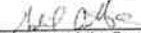

Secretary of the Board

Exhibit A

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, June 24, 2021
Education Center 11321 Bullis Road, Lynwood, California, 90262

15.A.9. Request Approval to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program for the 2021-2022 School Year
(Continued)

Requisition # from BEST: TBD

Name of Funding Source and/or Location:

ASES Grant

21st Century Grant

Kids Code Grant

Title I, Equity, Access, and Instructional Services Department

Funding Account Number:

01.0-60100.0-11100-10000-5810-7430000

01.0-41240.0-11100-10000-5810-7430000

01.0-30100.0-11100-10000-5810-7350000

Amount:

95% of State Grant funds per site, for both ASES and 21st Century Grant

\$254,000.00 ASES Kids Code Grant

\$47,600.00 per site, per year, Elementary Data Reflection Sessions

\$25,000.00 per site, per year, Early Childhood Education DRPD Sessions

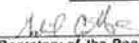
Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

I certify that this schedule was approved
by the Board of Education on the
Minutes of June 24, 2021.


Secretary of the Board

14.A.7. Request Approval to Purchase the Gizmos Software Subscription from ExploreLearning, LLC, for Lynwood High School Bullis for the 2021-2024 School Years

Rationale:

The administration requests approval to purchase the Gizmos software subscription from ExploreLearning, LLC, for Lynwood High School Bullis for the 2021-2024 school years.

In order to offset the learning loss due to the lack of laboratory facilities at our new campus, access to the Gizmos Software is imperative. Gizmos offers an opportunity for students to participate in realistic virtual laboratory experiments and analyze relevant data to gain knowledge about important topics. Having access to this software will allow the Science Department to provide engaging and rigorous virtual laboratory activities to our students.

Total cost for three (3) year subscription not to exceed \$16,702.50.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*1522

Name of Funding Source and/or Location: Title I - Lynwood High School Bullis

Funding Account Number: 01.0-30100.0-11100-10000-4310-4310000

Amount: \$16,702.50

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.8. Request Approval for Students and Staff to Participate in the Skills USA Regional Leadership Conference, Annual State Leadership, and the National Skills USA Competitions During the 2021-2022 School Year

Rationale:

The administration requests approval for students and staff to participate in the Skills USA Regional Conference, Annual State Leadership and the National Skills USA Competition during the 2021-2022 School Year.

Students will participate in the following competitions:

The SkillsUSA Region 3 Leadership and Skills Conference (Virtual)
January 15, 2022 and February 12, 2022

The Annual State Leadership Conference
Ontario Convention Center, Ontario, CA on April 20-25, 2022

The National Skills and Leadership Conference
Atlanta, GA on June 19-25, 2022

Career Technical Education Incentive Grant (CTEIG) funds provide opportunities for students and staff to participate in Career Tech Student Organizations and compete in CTE related competitions. Students will be able to showcase their skills attained in CTE courses.

Lynwood High School Bullis

Advisors:

Christian Munguia
Deena Smith
Olga Munoz
Kelly Brandon

Firebaugh High School

Advisors:

Melissa Bejarano
Alike Chandler
John Ude
Shaun Giaffaglione

Participants:

Student and teacher list is attached.

Cost includes membership, registration fees, transportation, travel expenses. Room and board fees are included and will be used only if students/staff advance to subsequent rounds.

Financial Impact:

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: TBD

Name of Funding Source and/or Location: CTEIG – Secondary Education

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, December 9, 2021
Education Center 11321 Bullis Road, Lynwood, California, 90262

14.A.8. Request Approval for Students and Staff to Participate in the Skills USA Regional Leadership Conference, Annual State Leadership, and the National Skills USA Competitions During the 2021-2022 School Year (*Continued*)

Funding Account Number: 01.0-63870.0-38000-10000-5220-7390000

Amount: Not to exceed \$35,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Skills USA Registrants

14.A.9. Request Approval to Renew an Agreement with Scribbles Software Company to Manage Online Records Requests to Requesting Parties from December 2021 to June 2023

Rationale:

The administration requests approval to renew an agreement with Scribbles Software Company to manage online records requests to requesting parties from December 2021 to June 2023.

Scribbles Software currently provides Lynwood Unified School District the following applications and services:

- Scribbles will deliver to Client, ScribOrder, an online records request system for student records, with the \$4.00 convenience fee charged to the requester.
- The statements will be delivered by the 25th of each month for the previous months collection, minus the convenience fee and appropriate credit card fees.
- At the discretion of the client, Scribbles will make monthly payments to the client via ACH or check.

Scribbles provides all software components and services at no cost to the district, inclusive of the following services:

- Consulting
- Configuration, Branding and Activating Online Forms
- Workflow Configuration and Customization
- Testing
- Best Practices Training
- Deliver Web Content
- Training/Mentoring
- Software Upgrades

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.10. Request Approval of Community Advisory Committee (CAC) Members for the Mid-Cities Special Education Local Plan Area (SELPA) for the 2021-2023 School Years

Rationale:

The administration requests approval of Community Advisory Committee (CAC) members for the Mid-Cities Special Education Local Plan Area (SELPA) for the 2021-2023 school years.

The Mid-Cities Special Education Local Plan Area (SELPA) has a Community Advisory Committee (CAC) composed of parents, educators, and community members from the participating districts of Bellflower, Lynwood, and Paramount. The mission of the committee is to foster cooperative communications between parents and educators, provide parent education opportunities, advise the Mid-Cities SELPA administration regarding program development and content, pursue political action on behalf of students with disabilities, and balance the needs of identified students with the resources of the school districts.

Members of the committee are nominated and appointed by the participating Districts' school Boards, for a two-year term of office. The Special Education Department requests to appoint two parents, Magali Ochoa and Maria Gonzalez, to serve on the Mid-Cities SELPA Community Advisory Committee for a two-year term of office beginning July 1, 2021 and ending on June 30, 2023. These two parents were elected by parents and Lynwood community members on October 29, 2021, during the Lynwood Special Education Advisory Council (LSEAC) meeting.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: N/A

Amount: No cost to District

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.11. Request Approval to Enter Into an Agreement with Tina Orduno Calderon, Tongva Elder, to Provide Professional Development and Indigenous Land Acknowledgment Services During the 2021-2022 School Year

Rationale:

The administration requests approval to enter into an agreement with Tina Orduno Calderon, Tongva Elder, to provide professional development and indigenous land acknowledgment services during the 2021-2022 school year.

Tina Orduno Calderon is a culture bearer of the Gabrielino Tongva and Ventureño Chumash. The Tongva (also known as Gabrielino), are the first peoples of what is now known as Lynwood. She enjoys sharing her culture and speaks on growing and thriving as Indigenous Gabrielino Tongva and Ventureño Chumash in Southern California. She serves the local and global community by preserving her Native legacy for the benefit, education, and inheritance of future generations. Through her work, Ms. Calderon honors the contributions of diverse and Indigenous people, and the accuracy of American History. She has presented at elementary schools, libraries, and other community functions.

On October 14, 2021, the Board of Education approved Resolution No. 21-22/17, to declare the District's commitment to promote respect for, and understanding of, the region's American Indian and Indigenous communities, their long histories, and their continuing contributions to contemporary society. Ms. Calderon's services will support these efforts through professional development for administrators and staff, to bring cultural awareness of the Indigenous Peoples to the Lynwood community.

Ms. Calderon will consult with the administration regarding land acknowledgment to ensure the inclusion of culturally appropriate content. She will provide important historical information and guidance regarding aspects to be included in the land acknowledgment. The District intends to conduct a land acknowledgement to acknowledge and celebrate Indigenous Peoples, as well as inspire others to take action to support Indigenous communities.

Cost of services will be \$1,500 per day, not to exceed ten (10) days during the 2021-2022 school year.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Title II, Educational Services

Funding Account Number: 01.0-40350.0-00000-21400-5850-7490000

Amount: \$1,500.00 per day, not to exceed ten (10) days

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.12. Request Approval of the Lynwood Unified School District Administrators' Retreat at the Azar Event Center in Santa Fe Springs, CA on January 7, 2022

Rationale:

The administration requests approval of the Lynwood Unified School District (LUSD) Administrators' Retreat at the Azar Event Center in Santa Fe Springs, CA on January 7, 2022.

The LUSD Administrators' Retreat is designed to team build and revisit the progress and goals of the current academic year while ensuring that all administrators are clear on their roles and responsibilities. In this one-day retreat, the revised Strategic Plan will be used to guide the development of the District and site priorities based on the achievement data and other relevant indicators. The District and site priorities will include specific accountability measures to ensure alignment of resources and personnel.

Expenses for the retreat will include meeting room rental, materials, and meals.

Costs not to exceed \$5,000.00.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*1614

Name of Funding Source and/or Location: LCAP, Educational Services Department

Funding Account Number: 01.0-01900.0-00000-21400-5850-7490000

Amount: Not to exceed \$5,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.A.13. Request Approval to Renew Agreement with Catapult Learning to Provide Professional Development Services to Staff and Instructional Services to Eligible English Learner Students of Non-Public Schools for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Catapult Learning to provide Title II professional development services to staff and Title III instructional services to eligible English Learner students of non-public schools for the 2021-2022 school year.

Professional development will be provided with a focus on Common Core planning. Participants will learn the principles of backward design and how to align Common Core Standards and assessments to daily lesson planning. Teachers will also receive five days of instructional coaching, including individual and small group coaching, based on teacher needs and formative data.

Title III services will ensure that identified English Learners will attain English proficiency and meet the academic content standards through small group instruction, tutoring, and parent outreach.

The Consolidated Application specifies that the Local Education Agency (LEA) provide instructional services to the students attending private schools under the following programs: Title I/Part A, Title II/Part A, and Title III/Part A.

Funds are based on a projected allocation. Amendments will be made in the Spring.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location:

Parent Involvement, Title I Equity, Access, and Instructional Services
Instructional Services, Title I, Equity, Access, and Instructional Services
Professional Development, Title II, Equity, Access, and Instructional Services
Instructional Services, Title III, Equity, Access, and Instructional Services

Funding Account Number:

01.0-30100.0-00000-24950-5850-61040000- St. Phillip Neri, Title I, Parent Involvement
01.0-30100.0-11100-10000-5850-61040000- St. Phillip Neri, Title I, Instructional Services
01.0-40350.0-00000-21400-5850-61040000- St. Phillip Neri, Title II, Instructional Services
01.0-42030.0-47600-10000-5850-61040000- St. Philip Neri, Title III, Instructional Services

01.0-30100.0-00000-24950-5850-61020000- St. Emydius, Title I, Parent Involvement
01.0-30100.0-11100-10000-5850-61020000- St. Emydius, Title I, Instructional Services
01.0-40350.0-00000-21400-5850-61020000- St. Emydius, Title II, Instructional Services
01.0-42030.0-47600-10000-5850-61020000- St. Emydius, Title III, Instructional Services

\$585,25.00, Title I, Parent Involvement, St. Phillip Neri and St. Emydius
\$58,525.00 Title I, Instructional Services, St. Phillip Neri and St. Emydius
\$52,089.00, Title II, Professional Development, St. Phillip Neri and St. Emydius
\$12,159.00, Title III, Instructional Services, St. Phillip Neri and St. Emydius

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, December 9, 2021
Education Center 11321 Bullis Road, Lynwood, California, 90262

14.A.13. Request Approval to Renew Agreement with Catapult Learning to Provide Professional Development Services to Staff and Instructional Services to Eligible English Learner Students of Non-Public Schools for the 2021-2022 School Year (*Continued*)

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale:

The following is the Certificated Personnel Report for December 9, 2021, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

PublicCertificatedPersonnelSchedule_12-09-21

CERTIFICATED PERSONNEL REPORT 12/09/21

Request approval of employment for the following temporary teacher pursuant to Education Code §44909 for the 2021-2022 school year from the effective date listed through June 30, 2022 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	David, Colleen	Multiple Subjects	Lincoln Elementary	Group 5/Step 17	10/18/21

Request approval of employment for the following substitute teachers for the 2021-2022 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Gomez, Karla	2	Sanguino Ramos, Shirley	3	Vargas, Gracy
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Request approval of an adjustment in salary placement for the employee listed below due to an upgrade in credential, submission of additional coursework, verification of additional years of service, or appropriate salary placement in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Mendez, Angel	Teacher	Group 5/Step 12	Group 5/Step 13	10/05/21

Request approval of payment to the certificated employees listed below who are entitled to the annual Attendance Incentive for the 2020-2021 school year pursuant to the collective bargaining agreement between Lynwood Unified School District and Lynwood Teachers Association. Their attendance has been verified by the Payroll Department.

	NAME	DAYS ABSENT	AMOUNT
1	Gomez, Delia	0	\$250.00
2	Hutzler, Heidi	0	\$250.00
3	Loza, Silvia	0	\$250.00

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	France, Jalen	Teacher	Lugo Elementary	11/29/21 – 02/11/22
2	Morales-Velasquez, Patricia	Teacher	Rosa Parks Elementary	11/09/21 – 11/28/21
3	Munoz, Yolanda	Teacher	Firebaugh High School	11/15/21 – 11/19/21
4	Qualles, Bradyn Jade	Teacher	Hosler Middle School	10/22/21 – 11/02/21
5	Virgen, Vitalia	Teacher	Hosler Middle School	11/28/21 – 01/02/22

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Birch, Eric	Teacher	Lynwood High School	Resignation	12/10/21

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Secondary PLTW Teacher Trainings

Rationale: The administration requests approval for extra duty hours for secondary staff to complete an online professional development training to teach the Project Lead the Way (PLTW) courses at their respective school site. This training is vital to allow the PLTW course to continue.

Hours/Rate: Up to 160 hours for all

Budget: 01.0-63880.0-38000-10000-1130-7390000

Budget Description: K12-SWP Funds

Employees: 3 (Listed Below)

1	Castro, Castro	2	Brandon, Kelly	3	Rivero, Daniel
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Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for WASC Preparation and Visit

Rationale: The administration requests approval for extra duty hours for staff to assist with WASC preparation and visit during the 2021-2022. This item was previously approved on October 14, 2021, but is resubmitted to add names of participants who are replacing previously approved employees.

Hours/Rate: 50 hours (WASC Coordinator); 20 hours (Team Members)

Budget: 01.0-01900.0-11111-10000-1130-7390000

Budget Description: Supplemental & Concentration Funds

Employees: 5 (Listed Below)

	Team Members-FHS	3	Angulo, Wendy		WASC Coordinators
1	Sharif, Waheeda	4	Wang, Rex	5	Perez, Luis – FHS
2	Reynoso, Yvette				

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Wilson Elementary School

Description: Extra Duty Hours for LCAP Intervention

Rationale: The administration requests approval for extra duty hours for the Instructional Lead from Wilson Elementary School who will support, plan, monitor, and evaluate the implementation of the LCAP Intervention Program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH as measured in the SBAC assessment taken in the spring of 2021.

Hours/Rate: 20 hours

Budget: 01.0-01900.0-00015-27000-1930-1090000

Budget Description: Supplemental & Concentration Funds

Employees: 1 Rubio, Yara

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Tara Espinosa, CCC-SLP

Rationale: The administration requests approval for extra duty hours for Tara Espinosa, M.A., CCC-SLP to provide direct supervision and mentoring for a District Speech Language Pathologist Clinical Fellow (CF). The extra duty hours will include direct supervision and mentoring, review of the Clinical Fellow's reports, treatment records/plans of treatment, monitoring of the Clinical Fellow's participation in IEP meetings and consultations with the educational staff and families. Extra duty hours will not exceed fifteen (15) hours per month.

Hours/Rate: 15 hours per month

Budget: 01.0-65000.0-50010-31500-1230-7410000

Budget Description: Special Education Funds

Employees: 1 Espinosa, Tara

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for Saturday Drew Science Academy

Rationale: The administration requests approval for extra duty hours for the teachers listed below to serve as support for the 2021-2022 school year. Teachers will support 8 Saturday Science Academy classes to ensure that the program runs efficiently to support all student participants. The extra duty hours will take place from October 16, 2021 – December 11, 2021.

Hours/Rate: 2.5 hours per week

Budget: 01.0-30100.0-11100-10000-1130-7350000 (Teachers) / 01.0-30100.0-00000-27000-1930-7350000 (Leads/Coaches)

Budget Description: Title I Funds

Employees: 57 (Listed Below)

1	Aguon, Stephanie	20	Diaz-Aguilar, Elizeth	39	McFarland, Patricia
2	Akbar, Fahima	21	Dixon, Kelly	40	Medina, Richard
3	Alvarenga, Ana	22	Echeverria, Angelica	41	Meeks, Kieisha-Lead
4	Avinger, Nicole	23	Escobedo-Miranda, Edelmira	42	Oduntan, Olubunmi
5	Ayala, Sergio	24	Flores, Marlene	43	Okeke, Christiana
6	Belton-Brown, Kimberly	25	France, Jalen-Coach	44	Orellana, Karla
7	Benitez, Andrea	26	Franco, Corina	45	Ortiz, Melanie
8	Brisbon, Justyn	27	Garcia, Jason	46	Palacio, Sandy
9	Brown, LaTanya	28	Godoy, Kristen	47	Payton, Chandra
10	Candler, Angie	29	Holland, Sean	48	Quijada, Valdemar
11	Castrejon, Sandra	30	Huizar, Gabriela	49	Raanan, Merav
12	Clemons, Brian-Lead	31	Johnson, Kandee	50	Rodriguez, Carmen
13	Collins, Amber	32	Lenoir, Shampree	51	Rodriguez, Irma
14	Collins, Louisa	33	Limon, Maria	52	Romero, Sorayda
15	Cox, Dawndria	34	Lindsey, Johnny	53	Saldivar, Sandra
16	Crutchfield, James	35	Lopez-Garcia, Laura-Lead	54	Silva, Tessa
17	Danao, Mark	36	Loza, Silvia-Lead	55	Tengan, Kathryn-Coach
18	DeLeon, Sonia	37	Luy, Maria	56	Vallejo, Raul
19	Deyarmond, Joy-Lead	38	Martin, Shannon	57	Vergara, Myrna

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Cesar Chavez Middle School

Description: Extra Duty Hours for ELA Academic Booster Club Intervention

Rationale: The administration requests approval for extra duty hours for teachers listed below who will participate in the CCMS English Language Arts (ELA) Academic Booster Club. The program will take place after-school from November 8, 2021 through February, 2022 and will provide extended learning opportunities for students. This program focuses on addressing learning gaps in English Language Arts. There will be various intervention groups. Teachers will be compensated up to 36 hours across the total number of sessions. The English Language Arts Academic Booster Club will focus on vocabulary, reading comprehension, and reading fluency skills. Approval is requested for all English teachers to establish a substitute pool.

Hours/Rate: 36 hours

Budget: 01.0-01900.0-11115-10000-1130-3230000

Budget Description: Supplemental & Concentration Funds

Employees: 7 (Listed Below)

1	Aceves, Maria	4	Faren, Jessica	7	Varela, Raul
2	Ball, Ingrid	5	Goldblatt, Salvatore		
3	Cottrell-Huskey, Taren	6	Turner, Vennieta		

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood High School

Description: Extra Duty Hours for Leadership Team

Rationale: The administration requests approval for extra duty hours for the LHS Leadership Team and counselors during August 2021. Staff will meet to engage in data discussions/analysis to start developing a framework for the smart goals. Team will analyze data from the previous year to help create our upcoming school plan. The different pieces of data include SBAC data, survey and among other data pieces. The team will look at data measuring the effectiveness of modifications made to the math and English curriculum for the entire student population, as well as the site's subgroup. The team will use the data to find achievement gaps and make new SMART goals and recommendations for improving performance of LHS students. The team will also discuss approaches to support staff and students as we return to in person instruction. This item was previously approved on September 9, 2021 but is resubmitted to add names of participants

Hours/Rate: 10 hours

Budget: 01.0-30100.0-00000-31100-1230-4310000

Budget Description: Title I Funds

Employees: 2 (Listed Below)

1	Ontiveros, Erika-Counselor	2	Shah, Kaytan-Counselor
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CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Specific Intervention (LHS)

Rationale: The administration requests approval for extra duty hours for Lynwood High Staff who will participate in the Afterschool EL Specific Intervention. Participants will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. The extra duty hours will take place between January 11, 2022 - February 25, 2022.

Hours/Rate: 20 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000 (Teachers) / 01.0-42030.0-47600-27000-1930-7350000 (Lead)

Budget Description: Title III Funds

Employees: 4 (Listed Below)

1	Arkangel, Brian-Lead	3	Hannon, April
2	Casas, Audrey	4	Recendez, Freddy

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Specific Intervention (Mark Twain)

Rationale: The administration requests approval for extra duty hours for Mark Twain Staff who will participate in the Afterschool/Saturdays EL Specific Intervention. Participants will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. The extra duty hours will take place January 22, 2022 - March 26, 2022.

Hours/Rate: 40 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000

Budget Description: Title III Funds

Employees: 2 (Listed Below)

1	Flores, Marlene	2	Tabares-Montes, Claudia
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CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Specific Intervention (Roosevelt)

Rationale: The administration requests approval for extra duty hours for Roosevelt Elementary Staff who will participate in the Saturday EL Specific Intervention. Participants will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. The extra duty hours will take place from January 15, 2022 - March 19, 2022.

Hours/Rate: 27 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000 (Teachers) / 01.0-42030.0-47600-27000-1930-7350000 (Lead)

Budget Description: Title III Funds

Employees: 8 (Listed Below)

1	Garcia, Araceli-Lead	4	Reyes, Juan		Alternates
2	Okeke, Christiana	5	Romero, Sorayda	7	Ayon, Patricia
3	Pena, Luz	6	White, Monique	8	Baltazar, Araceli

Subject: Certificated Extra-Duty Hours Request

School/Location: Educational Services

Description: Extra Duty Hours for Lunch Supervision

Rationale: The administration requests approval for extra duty hours for certificated staff at Hosler Middle School to provide assistance during student lunch times. The employees will be compensated for extra duty hours performed from October 4 – 23, 2021.

Hours/Rate: 10 hours

Budget: 01.0-01900.0-11100-10000-1130-7490000 (Teachers) / 01.0-01900.0-00000-27000-1930-7490000 (Lead)

Budget Description: General Funds

Employees: 9 (Listed Below)

1	Flores, Luis-Lead	4	Louis-Herrera, Joel	7	Ransom, Amaris
2	Foltz, Cathryn	5	Lucio, Maricruz	8	Reynoso, Daisy
3	Hinds, Crystal	6	Pompey, Alfred	9	Ross-Hale, Tracye

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Hosler Middle School

Description: Extra Duty Hours for After-School Intervention

Rationale: The administration requests approval for extra duty hours for the Instructional Lead to provide academic intervention and support classes to students. Classes will mitigate learning loss and provide students with extended learning opportunities to ensure that they sustain continuous progress in meeting Common Core Standards in ELA and Math. Unit assessment data results will be used to target student recruitment. Priority will be given to students who are "strategic" and/or "intensive" in one or more benchmark exams.

Hours/Rate: 30 hours

Budget: 01.0-30100.0-00000-27000-1930-3220000

Budget Description: Title I Funds

Employees: 1 Flores, Luis

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Specific Intervention (Wilson Elementary)

Rationale: The administration requests approval for extra duty hours for Wilson Elementary Staff who will participate in the Afterschool EL Specific Intervention. Participants will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. The extra duty hours will take place from January 22, 2022 - March 12, 2022.

Hours/Rate: 20 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000

Budget Description: Title III Funds

Employees: 5 (Listed Below)

1	Lenoir, Shampree	3	Raanan, Merav	5	Martin-Hernandez, Mercedes-Alternate
2	Nakajima, Akari	4	Johnson, Kandee-Alternate		

CERTIFICATED PERSONNEL REPORT 12/09/21

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for GLAD Training

Rationale: The administration requests approval for extra duty hours for the teachers listed below to participate in Guided Language Acquisition Design (GLAD) training in order to provide students with practical teaching strategies that provide access to instruction by ensuring authentic opportunities for the use of academic language, student voice, increased student engagement, and literacy development. The extra duty hours will take place from November 5, 2021 - January 14, 2022.

Hours/Rate: 20 hours

Budget: 01.0-40350.0-11100-10000-1130-7350000 (Teachers) / 01.0-40350.0-00000-21000-1930-7350000 (District Office Leads) / 01.0-40350.0-00000-27000-1930-7350000 (Site Leads) / 01.0-40350.0-00000-31200-1230-7350000 (Psychologists)

Budget Description: Title II Funds

Employees: 148 (Listed Below)

	Chavez Middle School	32	Angulo, Wendy	66	Rojas, Martha
1	Ball, Ingrid	33	Barrera , Fernando	67	Salcido, Rudy
2	Galvan, Rebecca	34	Bejarano, Melissa	68	Sciaroni, Linda
3	Gomez, Sebastian	35	Bhattacharyay, Saswati	69	Terrell, Bobbi
4	Guzman, Givanie	36	Bou, Soeurm	70	Thomas, Kathleen
5	Leyba, Melissa	37	Bravo Castro, Jorge	71	Ude, John
6	Lopez, Adolph	38	Brock, Caitlin	72	Wang, Rex
7	Mendez, Jonathan	39	Busick, Mitchell	73	Zaragoza, Diana
8	Quintero-Lopez, Jorge	40	Campbell, Cory		Lynwood High School
9	Turner, Vennieta	41	Daoudi, Mohammed	74	Abbass, Lorraine
	Hosler Middle School	42	Diep, Phil	75	Agbogwu, Nkeonye
10	Bode, Kristin	43	Duenas, Manuel	76	Alfaro, Claudia
11	Bojorquez, Ambar	44	Forbes, Tanya	77	Araujo-Garcia, Debora
12	Brisbon, Justyn	45	Frazelle, Emily	78	Barroso Ramos, Erika
13	Castro, Ivette	46	Gutierrez, Andy	79	Brandon, Kelly
14	Collins, Amber	47	Hamilton, Viviana	80	Camacho, Gabriela
15	Earnest, Matthew	48	Jobmann, Karen	81	Casas, Audrey
16	Gonzalez, Susana	49	Le, Charlene	82	Claustro, Alejandro
17	Holland, Sean	50	Ley, Veronica	83	Comparan, Sergio
18	Lim, Picor	51	Lima, Sergio	84	Cruz, Belen
19	Long, Carmen	52	Liu, Dong	85	Duong, Dena
20	Lucio, Maricruz	53	Lopez, Verenice	86	Durazo, Martin
21	Mendez, Angel	54	Lung, Christy	87	Galima, Maelanie
22	Miller, Patricia	55	Meskal , Michael	88	Gomez, Azucena
23	Miramontes, Brenda	56	Nguyen, James	89	Gomez, Custodio
24	Ndukwe, Kalu	57	Nguyen, Tuan	90	Gonzalez, Starlynn
25	Odibo, Anthony	58	Palma, Amber	91	Hekking, Catherine
26	Ransom, Amaris	59	Parkhill, Christina	92	Hurley, Iovanka
27	Saucedo, Selina	60	Perez, Luis	93	King, Jonathon
28	Ume, Nkiruka	61	Rascon, Cynthia	94	Lee, John
29	Vidal, Alejandro	62	Reynolds, Marie	95	Lopez, Yuvia
30	Watson, Jason	63	Reynoso, Yvette	96	Mays, Jessica
	Firebaugh High School	64	Rivas, Alondra	97	Morales, Flavio
31	Alvarez-Herrera , Virginia	65	Rodriguez, Armando	98	Munguia, Christian

CERTIFICATED PERSONNEL REPORT 12/09/21

CONTINUED					
99	Munoz, Olga	118	Vega, Luis	134	Loza, Silvia
100	Myers, Lorinda	119	Weiss, David	135	Luis, Flores
101	Oropeza, Jacqueline	120	Williams, David J.	136	Núñez, Natalie
102	Orozco, Ana	121	Younessi, Fereshteh	137	Zuniga, Omar
103	Padilla, Edilia		Vista High School		District Office Leads
104	Pidd, James	122	Casuso, Miriam	138	Carbone, Kristopher
105	Recendez, Freddy	123	Eyambe, Tim	139	Diaz-Aguilar, Evelyn
106	Riehle, Susan	124	Garza, Anthony	140	Perry, Patrice
107	Rivera, Brenda	125	Gomez, Anna	141	Rivera, Anita
108	Rodriguez, Jessica	126	Gomez, Delia		Psychologists
109	Rodriguez, Steve	127	Sepulveda, Yadith	142	Ambrose, LaTascha
110	Sandoval, Luis		Pathway	143	Cervantes, Carolina
111	Smith, Deena	128	Godinez, Evangelina	144	Lopez, Ivonne
112	Smith-Chambers, Shirley	129	Rodriguez, Ruth	145	Melchor-Garibay, Isabel
113	Staine, Aretha		Site Leads	146	Monsesvaez, Esmeralda
114	Talavera, Lisa	130	Arkangel, Brian	147	Ordaz, Alejandra
115	Tran, Lisa	131	Clemons, Brian	148	Ugarte, Yolanda
116	Valdovinos, Arley	132	Garcia, Araceli		
117	Vargas, Viviana	133	Lopez-Garcia, Laura		

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Specific Intervention (Cesar Chavez MS)

Rationale: The administration requests approval for extra duty hours for Cesar Chavez Middle School staff who will participate in the Afterschool EL Specific Intervention. Participants will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. The extra duty hours will take place from December 14, 2021 - March 31, 2022.

Hours/Rate: 30 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000

Budget Description: Title III Funds

Employees: 6 (Listed Below)

1	Aceves, Maria	3	Lopez, Adolph	5	Vallejo, Raul
2	Gallegos, Daniel	4	Mendez, Jonathan	6	Goldblatt, Salvatore-Alternate

14.B.2. Request Approval to Renew Agreement with Informed K-12 for the Automation of Internal Forms and Workflow Processes for the 2021-2022 School Year

Rationale:

The administration requests approval to renew agreement with Informed K12 for the automation of internal office forms and workflow processes for the 2021-2022 school year.

Informed K12 has an approved contract (Board-approved on Jan 9, 2020) to provide the automation of internal office forms and workflow processes which have sped-up services and provided definitive sources of stored records.

Informed K12 features easy-to-use workflow automation and digital forms built exclusively for K-12 school districts to improve operational efficiency.

Services include the following:

- Online Forms - Saves time and reduces errors by collecting all the school district's form data online.
- Real-time Tracking - Allows seamless communication across departments and school sites to boost productivity and accountability.
- Reporting and Data Management - Access to reports to improve decision making across the school district.

Cost for the annual renewal contract for unlimited forms is \$56,910.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-72000-4351-7690000

Amount:\$56,910

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.B.3. Request Approval of a Memorandum of Understanding between the Lynwood Unified School District (LUSD) and Lynwood Teachers Association for an Early Retirement Notification Incentive (ERNI)

Rationale:

The administration requests approval of a Memorandum of Understanding between the Lynwood Unified School District (LUSD) and Lynwood Teachers Association to provide for an Early Retirement Notification Incentive (ERNI).

The ERNI will provide the LUSD with additional staff options for 2022-23.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

2021-2022 LTA MOU EARLY RETIREMENT INCENTIVE (ERNI)

MEMORANDUM OF UNDERSTANDING
Between
Lynwood Unified School District ("District") and
Lynwood Teachers Association ("LTA")

December 6, 2021

2021-2022 EARLY RETIREMENT NOTIFICATION INCENTIVE

The parties have met and fully negotiated a 2021-2022 Early Retirement Notification Incentive for the LTA bargaining unit members. The conditions of the Incentive are as follows:

QUALIFICATIONS:

All of the following requirements must be met:

1. Employee must be eligible for PERS/STRS retirement.
2. Employee must submit an irrevocable notice of retirement on or before Monday, January 31, 2022 at 4:00pm. Notices to retire submitted after January 31, 2022 at 4:00 p.m. will not be eligible for the incentive (no exceptions).
3. The effective date of the retirement shall be June 30, 2022 or at the end of the employee's 2021-2022 work year.

PROCEDURE:

4. The irrevocable retirement notice will be date/time stamped and accepted by Human Resources Office staff and a copy will be given to the employee.
5. All unit members shall receive a copy of the Board-approved MOU mailed to their home address on file with Human Resources as well as provided to the sites for distribution.

2021-2022 INCENTIVE AMOUNT BASED ON CURRENT FTE (Full Time Equivalent):

The amount of the incentive will be a one-time lump sum of \$10,000 (prorated for part time employees) payable in July pay warrants.

District makes no representations or assurances as to the effect of this incentive on employees' eligibility for and/or receipt of retirement plan (STRS or PERS) credits or benefits. Any retirement benefits to which the employee may be entitled is determined by STRS or PERS.

For Lynwood Unified School District:

For Lynwood Teachers Assoc.:

14.B.4. Request Approval to Extend Temporary Increase of Substitute Rate of Pay for Day-to-Day and Long-Term Assignments from January 1, 2022 to June 30, 2022

Rationale:

Administration requests approval for extending a temporary increase in the substitute teacher rate of pay from \$155 per day to \$180 per day for day-to-day assignments and from \$185 to \$210 for long-term assignments (21 or more days in same assignment) from January 1, 2022 to June 30, 2022. On May 14th, the Board approved a temporary increase through December 31, 2021. Additionally, administration requests the extension of temporary pay increase for Early Education Teacher substitutes from \$110 to \$135 per day.

Given the challenges in the labor market experienced nationwide, there is an extreme shortage of certificated substitutes. A temporary increase in the rate of pay will enhance the District's ability to recruit and retain substitutes and make Lynwood Unified School District more attractive to subs who work for multiple Districts in the area to assist in our efforts in returning to in-person instruction and provide additional tutoring support, as needed.

Current K-12 sub rates for neighboring Districts are below:

DISTRICT	DAILY RATE	LONG-TERM RATE
ABC Unified School District	\$175	\$200
Compton Unified School District	\$180 (\$185 for SpEd)	\$245 (\$250 for SpEd)
Downey Unified School District	\$200	\$230
El Rancho Unified School District	\$150	\$210
Los Angeles Unified School District	\$202	\$273
Montebello Unified School District	\$160	\$200
Norwalk-La Mirada Unified School District	\$175	\$205
Paramount Unified School District	\$150	\$185
Torrance Unified School District	\$175	\$200

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

REGULAR MEETING OF THE BOARD OF EDUCATION
Thursday, December 9, 2021
Education Center 11321 Bullis Road, Lynwood, California, 90262

14.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale:

The following is the Classified Personnel Report for December 9, 2021, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, leaves for approval and/or ratification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

PUBLIC - Classified Personnel Report - 120921

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Boyd, Jacqueline	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Will Rogers ES Funding Source: Special Education Reason: New Position	Range: 120 Step: 01	202100052 11/08/21
2.	Brooks-Daily, Rachon	From Classification: Instructional Assistant Special Needs To Classification: Bus Driver Work Hours: 8 Work Months: 11 Location: Transportation Funding Source: LCFF – Transportation – H/S Reason: Replacement of staff due to resignation	Range: 219 Step: 04	212200086 11/29/21
3.	Guzman, Daniel	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Will Rogers ES Funding Source: Special Education Reason: New Position	Range: 120 Step: 01	202100052 11/08/21
4.	Orozco, Melina	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: Firebaugh HS Funding Source: Child Nutrition – School Program Reason: Reinstatement from resignation	Range: 026 Step: 05	212200134 11/16/21
5.	Parham-Battles, Toi-Ya	Classification: Bus Driver Work Hours: 8 Work Months: 11 Location: Transportation Funding Source: LCFF – Transportation – H/S Reason: Replacement of staff due to resignation	Range: 219 Step: 01	212200086 11/22/21
6.	Ramos, Itzel	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Roosevelt ES Funding Source: Special Education Reason: New position	Range: 118 Step: 01	202100061 11/16/21
7.	Uranda, Rosario	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Lindbergh ES Funding Source: Special Ed. – IDEA Local Assist Reason: Replacement of staff due to promotion	Range: 120 Step: 01	212200122 11/08/21
8.	Vargas, Gracy	Classification: Instructional Assistant Bilingual Work Hours: 3 Work Months: 10 Location: Abbott ES Funding Source: IASA: Title I, Part A Reason: New Position	Range: 116 Step: 01	202100165 11/01/21

LIMITED-TERM / PROVISIONAL ASSIGNMENTS / EXTRA DUTY

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
9.	Edusada, Myer	Classification: School Community Liaison Work Hours: 3 Location: Helen Keller ES Funding Source: IASA Title I Part A Reason: Backfill due to employee on leave	Range: 118 Step: 01	212200133 11/18/21 to 12/17/21 or sooner
10.	Gomez, Niomy	Classification: Attendance Assistant Work Hours: 8 Location: Lynwood HS Funding Source: LCFF – Supplemental and Concentration Grants Reason: Backfill due to employee working out of class	Range: 041 Step: 01	212200130 09/17/21 to 06/30/22 or sooner
11.	Guerrero, Alexis	Classification: CTE Tutor Work Hours: 4 Location: Firebaugh HS Funding Source: Voc & Tech Educ Act Reason: Providing limited-term assistance as needed	Range: 019 Step: 01	202100241 11/16/21 to 06/15/22 or sooner
12.	Ochoa, Delvina	Classification: Attendance Assistant Work Hours: 8 Location: Abbott ES Funding Source: LCFF – Supplemental and Concentration Grants Reason: Backfill due to employee on leave	Range: 041 Step: 01	212200139 11/15/21 to 01/31/22 or sooner
13.	Sandoval Vazquez, Denisse	Classification: Office Assistant II Work Hours: 8 Location: Student Services Funding Source: Unrestricted – General Fund Reason: Backfill due to employee on leave	Range: 119 Step: 01	212200066 11/02/21 to 06/30/22 or sooner
14.	Villa, Jared	Classification: School Community Liaison Work Hours: 6 Location: Will Rogers ES Funding Source: IASA Title I Part A Reason: Backfill due to employee working out of class	Range: 118 Step: 01	212200135 11/08/21 to 12/17/21 or sooner

LIMITED TERM / EXTRA DUTY

Classification: Campus Monitor Work Hours: Additional Two (2) Hours Location: Districtwide Funding Source: ESSER I Reason: Assist with COVID-Related Screening and Other School Site Needs			VA#: 212200057 Step: 01 End Date: 12/17/21 or sooner Range: 118		
	NAME	START DATE		NAME	START DATE
15.	Borquez, Rosalba	11/03/21	21.	Hernandez, Nataly	11/03/21
16.	De Berry, Elvira	11/16/21	22.	Izaguirre, Norma	11/08/21
17.	De Casas, Maria	11/03/21	23.	Marquez, Lisalinda	11/08/21
18.	De Leon Morales, Joceline	11/08/21	24.	Ochoa, Delvina	11/08/21
19.	De Leon, Karin	11/08/21	25.	Ornelas, Edith	11/03/21
20.	Guerrero, Jennifer	11/08/21	26.	Ramirez Iturbe, Yareley	11/08/21

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval for extra duty hours of Instructional Assistant Special Ed to support eight (8) Saturday Science Academy classes to ensure that the program runs efficiently and to support all student participants.
(October 16, 2021 – December 11, 2021)

	NAME
27.	Diaz Aguilar, Elizabeth

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval of extra duty to support the Kindergarden Fairs and all other efforts to promote enrollment.
Each staff member will be compensated no more than 20 hours. (October 2021- June 2022)

	NAME	CLASSIFICATION		NAME	CLASSIFICATION
28.	Alejandro-Solis, Lydia	Campus Monitor	30.	Buenrostro, Elizabeth	Inst. Asst. Sp. Needs
29.	Bernal, Juana	Inst. Asst. Sp. Needs	31.	Castellanos, Beatriz	Inst. Asst. Sp. Needs

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval of extra duty to support the Kindergarden Fairs and all other efforts to promote enrollment.
Each staff member will be compensated no more than 20 hours. (October 2021- June 2022)

	NAME	CLASSIFICATION		NAME	CLASSIFICATION
32.	Cebberos, Erma	Campus Monitor	50.	Mora, Maricruz	Campus Monitor
33.	Chico, Jazmin	Testing Assistant	51.	Navarro, Olga	Campus Monitor
34.	De Acosta, Erika	Campus Monitor	52.	Nunez, Eloisa	Sch. Comm. Liaison
35.	Diaz-Aguilar, Elizeth	Inst. Asst. Sp. Needs	53.	Panduro, Eugenia	Campus Monitor
36.	Duran, Rosa	Campus Monitor	54.	Polanco, Alejandra	Campus Monitor
37.	Fullenwider, Shyeika	Inst. Asst. Sp. Needs	55.	Ramirez, Guadalupe	Campus Monitor
38.	Gaytan Hurtado, Alejandra	Inst. Asst. Sp. Needs	56.	Ramirez, Virginia	Campus Monitor
39.	Gaytan, Carmen	Inst. Asst. Sp. Needs	57.	Rios, Marisol	Inst. Asst. Sp. Needs
40.	Gomez, Maria	Campus Monitor	58.	Sanchez, Leticia	Testing Assistant
41.	Guerrero, Eugenia	Testing Assistant	59.	Santos, Lillian	Inst. Asst. Sp. Needs
42.	Hernandez, Julia	Testing Assistant	60.	Smith, Maya	Inst. Asst. Sp. Needs
43.	Hood, Brandi	Inst. Asst. Sp. Needs	61.	Soto, Mayela	Testing Assistant
44.	Lopez, Emeline	Inst. Asst. Sp. Needs	62.	Tapia, Ana Gabriela	Campus Monitor
45.	Lopez, Roxanna	Sch. Comm. Liaison	63.	Topete, Clementina	Campus Monitor
46.	Luna, Nancy	Campus Monitor	64.	Torreblanca, Hortencia	Campus Monitor
47.	Mcgowan, Nakia	Inst. Asst. Sp. Needs	65.	Viramontes, Yolanda	Inst. Asst. Sp. Needs
48.	Mendez, Cynthia	Inst. Asst. Sp. Needs	66.	Yaber, Jessica	Inst. Asst. Sp. Needs
49.	Moore, Stephanie	Sch. Comm. Liaison	67.	Zuniga, Claudia	Campus Monitor

SUBSTITUTE ON-CALL

Classification: Campus Monitor Work Hours: 3 Location: Districtwide Funding Source: Unrestricted General Fund			VA#: 212200085 Step: 01 End Date: 06/15/22 or sooner			Range: 118
	NAME	START DATE		NAME	START DATE	
68.	Borquez, Rosalba	11/03/21	74.	Hernandez, Nataly	11/03/21	
69.	De Berry, Elvira	11/16/21	75.	Izaguirre, Norma	11/08/21	
70.	De Casas, Maria	11/03/21	76.	Marquez, Lisalinda	11/08/21	
71.	De Leon Morales, Joceline	11/08/21	77.	Ochoa, Delvina	11/08/21	
72.	De Leon, Karin	11/08/21	78.	Ornelas, Edith	11/03/21	
73.	Guerrero, Jennifer	11/08/21	79.	Ramirez Iturbe, Yareley	11/08/21	

SUBSTITUTE ON-CALL

Classification: Custodian Work Hours: 8 Location: Service Center Funding Source: Unrestricted General Fund			VA#: 212200266 Step: 01 End Date: 06/30/22 or sooner			Range: 048
	NAME	START DATE		NAME	START DATE	
80.	Arce, Fernando	11/03/21	81.	Beltran, Ricky M.	11/09/21	

SUBSTITUTE ON-CALL

Classification: Custodian Work Hours: 8 Location: Service Center Funding Source: Unrestricted General Fund			VA#: 212200266 Step: 01 End Date: 06/30/22 or sooner			Range: 048
	NAME	START DATE		NAME	START DATE	
82.	Borders, Calvin	11/03/21	86.	Izaguirre, Norma	11/08/21	
83.	Chavez, Aurora	11/03/21	87.	McFalls, Derryl Lynn	10/28/21	
84.	Contreras, Justin	11/05/21	88.	Medina, Ryan	10/28/21	
85.	Herrera Vega, Paul	11/03/21	89.	Rodriguez, Sirley	11/08/21	

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Special Education Work Hours: 7 Location: Districtwide Funding Source: Special Education			VA#: 212200033 Step: 01 End Date: 06/15/22 or sooner			Range: 118
	NAME	START DATE		NAME	START DATE	
90.	Arce, Fernando	11/03/21	92.	Boyd, Jacqueline	11/08/21	
91.	Bermudez-Gomez, Alejandro	11/08/21	93.	Guerrero, Judy	11/03/21	

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Special Needs Work Hours: 7 Location: Districtwide Funding Source: Special Education			VA#: 212200126 Step: 01 End Date: 06/15/22 or sooner			Range: 120
	NAME	START DATE		NAME	START DATE	
94.	Bermudez-Gomez, Alejandro	11/08/21	96.	Guerrero, Judy	11/03/21	
95.	Boyd, Jacqueline	11/08/21				

SUBSTITUTE ON-CALL

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
97.	Guerrero, Jennifer	Classification: Child Care Assistant Work Hours: 8 Location: Child Development Funding Source: Child Development-CSPP	Range: 039 Step: 01	212200014 11/08/21 to 07/31/22 or sooner

CLASSIFIED PERSONNEL: PERFECT ATTENDANCE STIPEND

Request approval for Payment of the Perfect Attendance Stipend for the Classified Employees during the 2021-2022 School Year for a total amount of \$500.00				
	NAME	POSITION	LOCATION	STIPEND AMOUNT
98.	Alvarez, Jeannette	Nutrition Service Worker I	Lynwood HS	\$250
99.	Pantoja, Maribel	Campus Monitor	Firebaugh HS	\$500
100.	Samano, Jonathan	Electrician	MOT	\$500

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
	NAME	POSITION	CLASS RANGE STEP	VA# Start/End Date
101.	Alcala, Catalina	From Classification: Campus Monitor To Classification: Attendance Assistant Work Hours: 8 Location: Abbott ES Funding Source: LCFF – Supplemental and Concentration Grants Reason: Backfill due to employee on leave	Range: 041 Step: 01	212200132 10/12/21 to 11/12/21 or sooner
102.	Wills, Letisha	From Classification: Attendance Assistant To Classification: ASB Bookkeeper Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted General Fund Reason: Backfill due to employee on leave	Range: 069 Step: 01	212200131 09/17/21 to 06/30/22 or sooner

LEAVE OF ABSENCE

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

	NAME	POSITION	LOCATION	Effective Start/ End Date
103.	Degrade -Benoit, Susan	Records Clerk	Firebaugh HS	08/09/21 – 12/19/21
104.	Brahmbhatt, Priyavrat	Welder	MOT	11/17/21 – 12/16/21
105.	Castro, Nelly	Instructional Assistant Special Needs	Vista HS	11/03/21 – 12/01/21
106.	Contreras, Vanesa	Instructional Assistant Special Ed.	Wilson ES	10/08/21 – 12/04/21
107.	Cross, Maria	ASB Bookkeeper	Lynwood HS	05/08/21 – 12/10/21
108.	Cuadros, Yolanda	Attendance Assistant	Abbott ES	10/11/21 – 12/08/21
109.	DeAnda, Brenda	Interpreter / Translator	Special Education	11/15/21 – 12/13/21
110.	Garmendia, Maritza	Instructional Assistant Special Needs	Lynwood HS	08/16/21 – 11/12/21
111.	Gayton, Martha	Child Care Assistant	Lindbergh C.C.	10/18/21 – 11/17/21
112.	Heads, Janet	Nutrition Service Worker I	Firebaugh HS	08/16/21 – 10/26/21
113.	Hernandez, Micaela	Secretary	Pathway HS	08/13/21 – 12/24/21
114.	Jerry, Kofie	Custodian	Lynwood HS	10/04/21 – 11/21/21
115.	Johnson, Leonard	Custodian	Adult Education	11/08/21 – 11/12/21
116.	Lewis, Bridgett	Custodian	Custodial	10/28/21 – 12/11/21
117.	Livingston, Shadon	Instructional Assistant Special Needs	Firebaugh HS	11/04/21 – 12/04/21
118.	Newsome, Frankie	Custodian	Custodial	10/30/21 – 12/06/21

LEAVE OF ABSENCE

119.	Orellana, Candida	Bus Driver	MOT	11/12/21 – 12/12/21
120.	Patterson, Latara	Instructional Assistant Special Needs	Will Rogers ES	11/10/21 – 12/10/21
121.	Quinonez, Jorge	Custodian	Custodial	11/09/21 – 12/21/21
122.	Ramos, Abraham	Security Officer	Security	10/27/21 – 01/28/22
123.	Rubio, Mireya	Child Care Assistant	Washington ES	08/03/21 – 01/01/22
124.	Slaughter, Annette	Custodian	Custodial	10/06/21 – 10/31/21
125.	Valencia, Claudia	Sr. Nutrition Service Worker	Lynwood HS	08/16/21 – 10/25/21
126.	Ventura, Margarita	Child Care Assistant	Rosa Parks ES	09/12/21 – 09/29/21
127.	Ward, Cindy	Security Officer	Business Services	08/21/21 – 12/20/21
128.	White, Stacey	Custodian	Custodial	09/10/21 – 12/06/21

FMLA LEAVES

	NAME	POSITION	LOCATION	Effective Start/ End Date
129.	Montalvo, Lilia	Security Officer II	Security	10/25/21 – 10/29/21
130.	Patino, Soledad	Instructional Assistant Special Needs	Wilson ES	11/01/21 – 11/05/21

UNPAID LEAVE (Must Exhaust All Available Time)

	NAME	POSITION	LOCATION	Effective Start/ End Date
131.	Allen, Miesha	School Community Liaison	Hellen Keller ES	10/24/21 – 01/10/21

RESIGNATIONS

	NAME	POSITION	LOCATION	Effective Date
132.	Beltrami Pineda, Harold	Custodian	Hosler MS	11/11/21
133.	Parra, Paola	Child Care Assistant	Child Development	11/12/21
134.	Reyna-Vasquez, Natalie	Instructional Assistant Special Needs	Lindbergh ES	11/12/21
135.	Vargas, Gracy	Instructional Bilingual	Abbott ES	11/05/21

RETIREMENT

	NAME	POSITION	LOCATION	Effective Date
136.	Brahmbhatt, Pryavrat	Welder	Maintenance Operation and Transportation	12/16/21
137.	Mayes, George	Custodian	Custodial	11/10/21

14.C.2. Request Approval of a Memorandum of Understanding Between Lynwood Unified School District (LUSD), and California School Employees Association Chapter #116 (CSEA) to Provide an Early Retirement Notification Incentive (ERNI)

Rationale:

The administration requests approval of a Memorandum of Understanding between Lynwood Unified School District (LUSD) and California School Employees Association Chapter #116 (CSEA) to provide an Early Retirement Notification Incentive (ERNI).

The ERNI will provide the LUSD with additional staff options for 2022-23.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

2021-2022 CSEA MOU EARLY RETIREMENT INCENTIVE (ERNI)

MEMORANDUM OF UNDERSTANDING
Between
Lynwood Unified School District ("District") and
California School Employees Association & its Chapter #116 ("CSEA")

December 6, 2021

2021-2022 EARLY RETIREMENT NOTIFICATION INCENTIVE

The parties have met and fully negotiated a 2021-2022 Early Retirement Notification Incentive for the CSEA bargaining unit members. The conditions of the Incentive are as follows:

QUALIFICATIONS:

All of the following requirements must be met:

1. Employee must be eligible for PERS/STRS retirement.
2. Employee must submit an irrevocable notice of retirement on or before Monday, January 31, 2022 at 4:00pm. Notices to retire submitted after January 31, 2022 at 4:00 p.m. will not be eligible for the incentive (no exceptions).
3. The effective date of the retirement shall be June 30, 2022 or at the end of the employee's 2021-2022 work year.

PROCEDURE:

4. The irrevocable retirement notice will be date/time stamped and accepted by Human Resources Office staff and a copy will be given to the employee.
5. All unit members shall receive a copy of the Board-approved MOU mailed to their home address on file with Human Resources as well as provided to the sites for distribution.

2021-2022 INCENTIVE AMOUNT BASED ON CURRENT FTE (Full Time Equivalent):

The amount of the incentive will be a one-time lump sum of \$10,000 (prorated for part time employees) payable in July pay warrants.

District makes no representations or assurances as to the effect of this incentive on employees' eligibility for and/or receipt of retirement plan (STRS or PERS) credits or benefits. Any retirement benefits to which the employee may be entitled is determined by STRS or PERS.

Agreement is subject to Board-approval and CSEA member ratification

For Lynwood Unified School District:

For CSEA:

14.C.3. Request Approval of a Memorandum of Understanding between Lynwood Unified School District (LUSD) and School Employees International Union (SEIU) Local 99 to Provide an Early Retirement Notification Incentive (ERNI)

Rationale:

The administration requests approval of a Memorandum of Understanding between Lynwood Unified School District (LUSD) and School Employees International Union to provide an Early Retirement Notification Incentive (ERNI).

The ERNI will provide the LUSD with additional staff options for 2022-23.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

2021-2022 SEIU MOU EARLY RETIREMENT INCENTIVE (ERNI)

MEMORANDUM OF UNDERSTANDING
Between
Lynwood Unified School District ("District") and
Service Employees International #99 ("SEIU")

December 6, 2021

2021-2022 EARLY RETIREMENT NOTIFICATION INCENTIVE

The parties have met and fully negotiated a 2021-2022 Early Retirement Notification Incentive for the SEIU bargaining unit members. The conditions of the Incentive are as follows:

QUALIFICATIONS:

All of the following requirements must be met:

1. Employee must be eligible for PERS/STRS retirement.
2. Employee must submit an irrevocable notice of retirement on or before Monday, January 31, 2022 at 4:00pm. Notices to retire submitted after January 31, 2022 at 4:00 p.m. will not be eligible for the incentive (no exceptions).
3. The effective date of the retirement shall be June 30, 2022 or at the end of the employee's 2021-2022 work year.

PROCEDURE:

4. The irrevocable retirement notice will be date/time stamped and accepted by Human Resources Office staff and a copy will be given to the employee.
5. All unit members shall receive a copy of the Board-approved MOU mailed to their home address on file with Human Resources as well as provided to the sites for distribution.

2021-2022 INCENTIVE AMOUNT BASED ON CURRENT FTE (Full Time Equivalent):

The amount of the incentive will be a one-time lump sum of \$10,000 (prorated for part time employees) payable in July pay warrants.

District makes no representations or assurances as to the effect of this incentive on employees' eligibility for and/or receipt of retirement plan (STRS or PERS) credits or benefits. Any retirement benefits to which the employee may be entitled is determined by STRS or PERS.

For Lynwood Unified School District:

For SEIU #99:

14.D.1. Request Approval of Warrant and ACH Schedule for the period of October 27, 2021 through November 16, 2021

Rationale:

Staff requests approval of the Warrant and ACH Schedule for the period of October 27, 2021 through November 16, 2021.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$5,313,204.57

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

Attachments:

Warrant Schedule

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: December 9, 2021

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of October 27, 2021 - November 16, 2021

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
10/27/21	\$	121,749.08	11/05/21	\$ 273,554.77
10/28/21	\$	-	11/08/21	\$ 52,690.18
10/29/21	\$	171,625.06	11/09/21	\$ 43,469.92
11/01/21	\$	178,017.11	11/10/21	\$ 245,957.46
11/02/21	\$	970,125.18	11/11/21	\$ -
11/03/21	\$	2,159,408.96	11/12/21	\$ 262,765.40
11/04/21	\$	164,596.88	11/15/21	\$ 433,428.13
			11/16/21	\$ 235,816.44
		Total	\$	5,313,204.57
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: December 9, 2021
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of October 27, 2021 - November 16, 2021

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 2,497,506.84
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 10,516.38
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 2,245.76
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 162,683.06
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 390,015.56
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 50,490.28
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 2,199,746.69
Total Warrants All Funds	\$ 5,313,204.57

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Fund	10/27/21	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0
10/27/21	119,989.36	-	-	-	1,759.72	-	-	-	-	-	-	121,749.08
10/28/21	-	-	-	-	-	-	-	-	-	-	-	0.00
10/29/21	166,906.93	-	-	363.00	-	-	3,597.75	-	-	757.38	-	171,625.06
11/01/21	170,417.11	-	-	-	-	-	7,600.00	-	-	-	-	178,017.11
11/02/21	497,830.19	-	-	-	-	-	206,866.55	-	-	-	-	970,125.18
11/03/21	771,968.96	-	-	1,567.62	19,517.40	-	-	-	-	-	265,428.44	2,159,408.96
11/04/21	130,421.88	-	-	-	6,368.85	-	27,806.15	-	-	-	1,366,354.98	164,596.88
11/05/21	139,986.16	99.42	-	51.98	25,656.04	-	55,152.56	-	-	49,732.90	-	273,554.77
11/08/21	52,690.18	-	-	-	-	-	-	-	-	-	-	52,690.18
11/09/21	43,006.76	-	-	263.16	200.00	-	-	-	-	-	-	43,469.92
11/10/21	143,865.24	10,403.08	-	-	28,974.44	-	62,664.70	-	-	-	50.00	245,957.46
11/11/21	-	-	-	-	-	-	-	-	-	-	-	0.00
11/12/21	186,382.98	-	-	-	70,170.57	-	5,561.85	-	-	-	650.00	262,765.40
11/15/21	18,194.50	13.88	-	-	10,036.04	-	-	-	-	-	405,183.71	433,428.13
11/16/21	55,846.59	-	-	-	-	-	20,766.00	-	-	-	159,203.85	235,816.44
Rpt 120921	2,497,506.84	10,516.38	2,245.76	162,683.06	0.00	0.00	390,015.56	0.00	0.00	50,490.28	0.00	5,313,204.57

14.D.2. Request Approval to Renew an Agreement with Safer Schools Together to Support the District's Social Media Awareness Plan for the 2021-2022 School Year

Rationale:

Staff requests approval to renew an agreement with Safer Schools Together (SST) to support the District's Social Media Awareness Plan for the 2021-2022 school year.

Safer Schools Together will train staff and students on social media usage and safety. The training will help LUSD develop and improve protocols for safe and caring schools, and provide social media data reports of any unusual or concerning activities.

These services follow Assembly Bill (AB) 1442 (Chapter 799/Statutes 2015), which allows school districts to gather or maintain information that only pertains directly to school or pupil safety. Any data collected will be available for access by the pupil for which the data was collected and will be destroyed within one year of the pupil turning 18 or leaving the District. Additionally, the service provider is prohibited from selling or sharing the information gathered with any person or entity other than the District. The annual Parent Notification will include information pertaining to this process.

Total costs, including four (4) students Worrisome Online Behavior (WOB) reports, digital case consultation/incident specific support and out-of-pocket expenses, not to exceed \$20,000.00.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Supplemental & Concentration-LCAP/Security

Funding Account Number: 01.0-01900.0-00000-83000-5850-7680000

Amount: \$20,000.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.D.3. Request Approval of the 2021-2022 First Interim Financial Report

Rationale:

Pursuant to Education Code (EC) 42130 and 42131, school districts are required to certify at least twice a year to demonstrate the districts' ability to meet its financial obligations for the remainder of the current fiscal year and the subsequent two fiscal years. This is referred to as the Interim Report. There are three types of certification:

- Positive - A school district, based on current projections will meet its financial obligations for the current and two subsequent fiscal years.
- Qualified - A school district, based on current projections may not meet its financial obligations for the current and subsequent two fiscal years.
- Negative - A school district, based on current projections will not meet its financial obligations for the current and subsequent two fiscal years.

The 2021-2022 First Interim financial projections indicate that the district may not meet its financial obligations in the current and subsequent two fiscal years and warrant a Qualified certification.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.E.1. Request Approval to Purchase an Online License from HYCU PROTÉGÉ Disaster Recovery from January 1, 2022 to December 31, 2022

Rationale:

The administration requests approval to purchase an online license from HYCU PROT G from January 1, 2022 to December 31, 2022.

HYCU PROT G is a backup and disaster recovery software solution. This software solution integrates with our current network infrastructure and provides the District with the ability to back up our current system. The software will provide Lynwood Unified with a disaster recovery solution to store District data in the cloud with the ability to recover in-lieu of any unforeseen event.

Cost of \$13,976.00 includes use of license for twelve (12) months.

Financial Impact:

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 22*1462

Name of Funding Source and/or Location: Technology & Innovation Department

Funding Account Number: 01.0.01900.00012.77000.5840-7620000

Amount: \$13,976.00

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification:

14.F.1. Request Approval to Renew Contract with Jim Huge & Associates for Consultancy Services from December 1, 2021 through June 30, 2022

Rationale:

The administration requests approval to renew the contract with Jim Huge & Associates to provide consultancy services for the Superintendent and the Board of Education from December 1, 2021 through June 30, 2022.

Jim Huge and Associates will continue to assist the leadership of the District in delivery of services from the central office, to maximize the effectiveness of services to schools and students.

Specific services may include:

1. Continue work with Superintendent and Board to promote ongoing development of the governance team (five Board members and the Superintendent).
2. Work with the Board and Superintendent on the development of Board goals and emphasis goals for the Superintendent, including Board-defined evidence of success. This includes facilitation of Board/Superintendent governance and goal-setting retreats and individual meetings with Board members and Superintendent.
3. Work with Cabinet members and other leaders at the district and school level to assist in any way possible in the continued improvement in the opportunities and outcomes for ALL students.
4. Facilitate work sessions and other meetings on site, and provide telephone and electronic consultation as directed by the Superintendent. We recommend conducting a governance team work session regarding English Learners, examining data and assisting in implementation of recommendations as determined by the Board and Superintendent.
5. Facilitate central office administrators and principals in updating the principal job description to accurately reflect responsibilities and align it with evaluation instrument.
6. Conduct organizational studies, provide findings and assist in implementation of recommendations.
7. Other consultation as determined by the Superintendent.

Any associates required will be determined jointly by the Superintendent and Jim Huge, and will be compensated directly by the District. If at any time the District determines that services are no longer required, the monthly payment arrangement will end.

The professional fee will not exceed \$7,500.00 per month, plus necessary travel expenses. Transportation, hotel, meals, and incidental expenses are not included in the professional fee and will be billed separately. Reimbursable expenses are not to exceed \$2,250.00 per month.

Financial Impact:

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition #: TBD

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-71100-5850-7500000

Amount: Not to exceed \$7,500 per month for professional services, plus reimbursable expenses

Recommended Motion:

☒ Approval ☐ Denial

Comments:

Superintendent's Office Certification: