



BOARD AGENDA

Regular Meeting

October 27, 2022



REGULAR MEETING OF THE BOARD OF EDUCATION
October 27, 2022
5:30 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the regular meeting of the Board of Education will be held on October 27, 2022, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m. in the Superintendent's Office, and will reconvene into Open Session at 6:00 p.m. in Board Room B. Closed Session will be conducted in accordance with the requirements set forth by California law.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Alfonso Morales, Esq., President
Mr. Julian Del Real-Calleros, Vice President
Mr. Gary Hardie, Jr., Clerk
Dr. Alma Carina Castro, Member
Mrs. Maria G. Lopez, Member
Legal Counsel – Olivarez Madruga Law Organization, LLP

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON OCTOBER 27, 2022

Motion _____ Second _____ Vote _____

4. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD - Recess to Closed Session

5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

5.A.1. OAH Case No. 2022050909 / 2022080021

5.A.2. WC Case No. LYN16010009

5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.B.1. Certificated Employee - EID No. XZ4220918

5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

7. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Alfonso Morales, Esq., President
Mr. Julian Del Real-Calleros, Vice President
Mr. Gary Hardie, Jr., Clerk
Dr. Alma Carina Castro, Member
Mrs. Maria G. Lopez, Member

Legal Counsel – Olivarez Madruga Law Organization, LLP

8. FLAG SALUTE by Marshall Elementary School

9. REPORTS

9.A. Student Reports

- 9.A.1. Firebaugh High School
- 9.A.2. Lynwood High School
- 9.A.3. Lynwood Community Adult School
- 9.A.4. Vista/Pathway High School

9.B. Superintendent's Report

- 9.B.1. Recognition:
 - 9.B.1.1. Los Angeles County Office of Education
Cabinet Member of the Year for Business Services
- 9.B.2. Presentation:
 - 9.B.2.1. Local Indicators - CA School Dashboard

9.C. Board Members' Reports

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted.
Approach the lectern and give your name.

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

12. PUBLIC HEARING

12.A. Public Hearing of the 2022-2023 Initial Contract Proposals Between the Lynwood Teachers Association (LTA) and the Lynwood Unified School District (LUSD)

- Motion to Open Public Hearing _____ Second _____
- Public Comments and Communications
- Motion to Close Public Hearing _____ Second _____

13. ACTION ITEMS

13.A. BOARD MEETING MINUTES

- 13.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on October 13, 2022

Motion _____ Second _____ Vote _____

13.B. FACILITIES - (Measure K and Measure N Projects)

- 13.B.1. Request Approval of Change Order No. 1 with Mariscal Painting, Inc., for Additional Work on the Exterior Painting Project at Cesar Chavez Middle School

Motion _____ Second _____ Vote _____

- 13.B.2. Request Approval of Change Order No. 1 for Additional Work Related to the Restroom Refresh Project for Buildings A & E Located at Lynwood High School Bullis as Completed by Painting and Décor, Inc.

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval to Enter Into an Agreement with The Music Center to Provide Two In-Person Theatrical and Musical Performances in Celebration of Latino Heritage Month, on October 7, 2022 and October 14, 2022
- 14.A.2. Request Approval to Renew an Agreement with Catapult Learning to Provide Tutoring and Professional Development Services to Eligible Students of Non-Public Schools for the 2022-2023 School Year
- 14.A.3. Request Approval of the Digital Retention and Destruction of Student Records Pursuant to California Education Code 35254
- 14.A.4. Requests Approval to Enter Into an Agreement with William Martinez, Educational Consultant and Performer, to Provide a Professional Development Presentation for our Teaching Staff on January 9, 2023
- 14.A.5. Request Approval to Participate in the National Association for the Education of Homeless Children and Youth 2022 Conference in San Diego, CA from October 29, 2022 to November 1, 2022
- 14.A.6. Request Approval to Renew an Agreement with Darren P. Doerschel, Systems Integration Consultant, to Implement New Systems for Film and Video Production Upgrades for the 2022-2023 School Year
- 14.A.7. Request Approval to Renew Membership with the CollegeBoard for the 2022-2023 School Year

- 14.A.8. Request Approval to Attend the California Continuation Education Association Plus Conference in San Diego, CA on April 26-30, 2023
- 14.A.9. Request Approval to Enter Into an Agreement with Mad Science of Central LA, to Offer a Series of Hands-On, Interactive and Educational Science Workshops to Migrant Education Students, for the 2022-2023 School Year
- 14.A.10. Request Approval for Students and Staff to Participate in the SkillsUSA Regional Leadership Conference, Annual State Leadership and the National SkillsUSA Competition During the 2022-2023 School Year
- 14.A.11. Request Approval to Enter Into an Agreement with Center for Powerful Public Schools to Provide Coaching to Administrators for the 2022-2023 School Year
- 14.A.12. Request Approval to Participate in the California Department of Education Coordinator Meeting for the Education of Homeless Children and Youth in Sacramento, CA on October 11-12, 2022
- 14.A.13. Request Approval to Enter Into a Memorandum of Understanding with the California Partnership for Achieving Student Success Plus for the 2022-2023 School Year
- 14.A.14. Request Approval to Enter Into an Agreement with Only Thoughts of Ownership, LLC, to Participate in a Grant Funded Study by the U.S. Department of Health and Human Services for the 2022-2023 School Year

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval to Renew Agreement with Informed K-12 for the Automation of Internal Forms and Workflow Processes for the 2022-2023 School Year
- 14.B.3. Request Ratification of Agreement with Scout Talent for Recruitment Support from October 1, 2022 to June 30, 2023
- 14.B.4. Request Approval to Attend the 2022 Human Capital Leadership Summit in Rancho Mirage, CA on December 1-2, 2022

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 14.C.2. Request Approval of the Tentative Agreement Made Between the Lynwood Unified School District and the Service Employees International Union, Local 99 (SEIU) dated September 29, 2022
- 14.C.3. Request Approval to Purchase a Basic Subscription with eSkill for Pre-employment Testing Services for Recruitment of Classified Personnel from November 2022 to November 2023

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for Period Beginning September 20, 2022 through October 4, 2022, per CA Education Code 17605 and 42636

- 14.D.2. Request Approval of Warrant and ACH Schedule for the Period of September 21, 2022 through October 4, 2022
- 14.D.3. Request Approval to Attend the 2022 National Conference on Active School Threats in Phoenix, AZ from November 29, 2022 to December 1, 2022
- 14.D.4. Request Approval to Attend the CASBO Legal Aspects and Hands on Accounting for Student Body Organizations Virtual Workshop on October 20, 2022
- 14.D.5. Request Approval to Attend the CASBO 1099 Reporting Concepts Virtual Workshop on November 1, 2022
- 14.D.6. Request Approval of Resolution No. 22-23/15, Establishing the Lynwood Unified School District Voluntary Retirement Program for Eligible Employees
- 14.D.7. Request Approval to Enter Into a Service Agreement with Colbi Technologies, Inc., to Provide Account-Ability Software from November 1, 2022 to November 1, 2023

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Enter Into an Agreement with Airtable to Provide Their Cloud Collaboration Database Tool from October 2022 to October 2023
- 14.E.2. Request Approval to Attend Professional Learning Sessions Provided by Apple Education for the 2022-23 School Year
- 14.E.3. Request Approval to Attend Professional Development Sessions at Apple Today as Part of the Everyone Can Create 2022-23 Cohort in Various Locations on November 16, 2022 and March 23, 2023

14.F. ADMINISTRATION

- 14.F.1. Request Approval of Resolution No. 22-23/16, Designating the Month of November as National Unhoused Youth Awareness Month
- 14.F.2. Request Approval to Adopt Recommended Changes to Board Policy 1312.4
- 14.F.3. Request Ratification of an Agreement with Tierra West Advisors, Inc., for Services Related to Real Estate and Development Strategies during the 2022-23 School Year

15. REPORT OUT OF CLOSED SESSION

16. ADJOURNMENT

PUBLIC HEARING

12. A. Public Hearing of the 2022-2023 Initial Contract Proposals Between the Lynwood Teachers Association (LTA) and the Lynwood Unified School District (LUSD)

Rationale

The purpose of the public hearing is to provide an opportunity for the public to make comments regarding the initial proposals. Upon conclusion of the public hearing, the Board of Education may authorize staff to begin the negotiations process.

- Motion to Open Public Hearing _____ Second _____
- Public Comments and Communications
- Motion to Close Public Hearing _____ Second _____

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

ACTION ITEMS

13. A. BOARD MEETING MINUTES

13. A. 1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on October 13, 2022

Rationale

The administration requests approval of minutes for the regular meeting of the Board of Education on October 13, 2022.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Board Meeting Minutes - October 13, 2022



Student Reports - Oct 13, 2022



Superintendent Report - Oct 13, 2022

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

October 13, 2022

MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Education, held on October 13, 2022, was called to order at 5:31 p.m. by the Board President, Mr. Morales, to conduct a closed session. Superintendent Crosthwaite took the roll.

2. ROLL CALL

President: Mr. Alfonso Morales, Esq., President
Mr. Julian Del Real-Calleros, Vice President
Mr. Gary Hardie, Jr., Clerk
Dr. Alma Carina Castro, Member
Mrs. Maria G. Lopez, Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Law Organization, LLP, was also present.

**3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON OCTOBER 13, 2022**

Motion to approve the October 13, 2022 agenda by Mr. Hardie; Seconded by Mr. Del Real-Calleros.

Item passed with 5-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS – *None*.

5. GOVERNING BOARD - Recess to Closed Session

The Board of Education recessed to Closed Session at 5:32 p.m. to consider the items listed below. Legal Counsel, Mr. Terence Gallagher, to provide a report at the end of the meeting.

5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

5.A.1. OAH Case No. 2022050441

5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.B.1. Principal, Middle School

5.B.2. Assistant Principal, Elementary

5.B.3. Assistant Principal, Middle School

5.B.4. Assistant Principal, High School

5.B.5. Coordinator, Special Education

5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations -
CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:00 p.m. Superintendent Crosthwaite took the roll.

7. ROLL CALL

Present: Mr. Alfonso Morales, Esq., President
Mr. Julian Del Real-Calleros, Vice President
Mr. Gary Hardie, Jr., Clerk
Dr. Alma Carina Castro, Member
Mrs. Maria G. Lopez, Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Law Organization, LLP, was also present.

8. FLAG SALUTE by Hosler Middle School

Mr. John Terry, proud Principal of Hosler Middle School, introduced Analie Camacho and Jordan Draughan to lead the flag salute. Analie, eighth-grade ASB president with a 3.0 GPA, will be attending Firebaugh High School next year. She would like to attend the California State University of Long Beach and aspires to pursue a career in teaching. Jordan, an eighth-grade student with a 3.0 GPA, will be attending Firebaugh High School next year. He would like to attend Otis College of Art and Design and aspires to become a Disney Imagineer.

9. REPORTS

9.A. Student Reports *(Reports available on District website.)*

- 9.A.1. Pathway High School by Alejandra Rendon on behalf of Natalie Flores.
- 9.A.2. Vista High School by Alejandra Rendon on behalf of Natalie Flores.
- 9.A.3. Firebaugh High School by Airad Reyes.
- 9.A.4. Lynwood High School by Nareli Gudino.
- 9.A.5. Lynwood Community Adult School by Miriam Salceda.

9.B. Superintendent's Report *(Presentation available on District website.)*

Superintendent Crosthwaite announced the Positive Behavioral Interventions and Supports (PBIS) program recognition, in which Lynwood Unified School District was the only district in the area to receive a recognition award for all sites. This great achievement is a testament to the staff coming together and collaborating to support our students and staff.

Superintendent Crosthwaite took a moment to acknowledge District administrators for their hard work in honor of the Week of the Administrator. He shared that The National Academies of Sciences, Engineering and Medicine visited the District on September 27-28, 2022. The team consisted of professors throughout the United States that were interested in learning more about the steps the District is taking to promote equity in STEM. He thanked the administrators, teachers, parents, and students for participating in the panel interviews. The team was very impressed with the great accomplishments across the District.

Superintendent Crosthwaite announced that on October 17, 2022, the District would be hosting a meeting with districts from across the United States. They will be hearing about things the District has done to change what is possible in public education. Superintendent Crosthwaite shared that Dr. Gittisriboongul (Dr. Gittis), Assistant Superintendent of Technology and Innovation, was invited by the United States Department of Education to represent the District in Washington D.C. Dr. Gittis had an opportunity to highlight some of the District's accomplishments that have resulted from working together and doing what is best for the students and the community.

9.B.1. Recognition:

9.B.1.1. Positive Behavioral Interventions and Supports (PBIS)

Dr. Shawna Dinkins, Deputy Superintendent, confirmed that the Lynwood Unified School District is the only District in which all schools were recognized for their successful implementation of the PBIS program. She recalled that only six school sites were recognized in 2018 when she first joined the District. She acknowledged Dr. Maribel Martinez, Director of Student Services, and her team for their leadership and commitment to this program.

The following sites were recognized:

Platinum Level	Gold Level	Silver Level	Bronze Level
Roosevelt ES	Abbott ES	Lincoln ES	Helen Keller ES
Wilson ES	Lugo ES	Lindbergh ES	Firebaugh HS
	Mark Twain ES	Rosa Parks ES	
	Marshall ES	Will Rogers ES	
	Washington ES	Cesar Chavez MS	
	Hosler MS	Lynwood HS	
	Vista HS		

9.B.1.2. 2022 Golden Bell Award - School Safety Task Force Committee

Mr. Gregory Fromm, Assistant Superintendent of Business Services, congratulated all of the school sites for their successful implementation of PBIS. He announced that the Lynwood Unified School District School Safety Task Force Committee has been named a recipient of the 2022 Golden Bell Award. The committee will be officially recognized during the California School Boards Association Annual Educational Conference on December 1, 2022.

Mr. Paul Garcia, Chief of Security and leader of the School Safety Task Force Committee, shared details about an incident that occurred at Hosler Middle School, in which five campus safety officers responded and followed important safety protocols to ensure the safety of staff, students, and the Lynwood community. The following campus safety officers received a certificate of recognition:

- Ismael Gonzalez
- David Lermas
- Charlotte Owens
- Mario Sanchez
- Burrel Sibley

9.C. Board Members' Reports

Mrs. Lopez acknowledged the birthday of the late Mr. Marco Antonio Firebaugh. She encouraged District administrators to remain focused on the best interest of the students. She shared that she attended funeral services for Dulce Maria Carrada, a 19-year-old Lynwood graduate who attended Cesar Chavez Middle School and Lynwood High School. She expressed her sadness for this tragedy and for the family.

Dr. Castro extended her condolences to the family of Dulce Maria. She thanked all of the District staff for their hard work. She shared that she had an opportunity to participate in the CSBA Golden Bell validation visit for the School Safety Task Force Committee on September 16, 2022. She is thankful and proud of the work the District is doing to ensure the safety of our schools.

Dr. Castro participated in the LACSTA meeting where they discussed solutions for teacher shortages. She shared that the District currently has partnerships with universities to address the shortage. She encouraged the community to pursue a career in teaching to bring new teachers to the District. She thanked administrators and staff for their contribution in celebrating Latino Heritage Month. Dr. Castro also thanked staff for acknowledging Breast Cancer Awareness Month and building awareness. She thanked teachers for their hard work and commitment in honor of World Teacher Day on October 5, 2022.

Mr. Hardie congratulated all of the school sites for their successful implementation of the PBIS program. He acknowledged Mr. Fromm and Mr. Garcia for their leadership and contribution to the success of the School Safety Task Force Committee. The response to the incident at Hosler Middle School is proof that there are systems in place to build capacity and prioritize safety across the District. Mr. Hardie emphasized the importance

of the Safe School Zones and requested that the signage be updated to make them more visible to ensure the safety of the students and the Lynwood community.

Mr. Hardie expressed his sentiments regarding the recent news involving members of the City of Los Angeles Council. He shared that he was deeply affected by the comments made by the council members as he recalled his experiences as a Black student in Lynwood schools. He believes he was fortunate to have educators that helped him use his high energy in positive ways. He encouraged staff to be creative in how they address students with high energy as these students also have great potential. He encouraged the community to call out racism, bigotry, and disparities whenever they witness this and truly carry out the core values of the District: equity, access, and justice.

Mr. Del Real-Calleros shared that he had an opportunity to visit school sites, including Firebaugh High School. He participated in a college application workshop led by Hilda Cruz, high school counselor, where he had an opportunity to interact with students. He is grateful for the services and support that are being offered to high school students. He thanked Firebaugh High School staff for assisting the students with the college application process.

Mr. Del Real-Calleros also had an opportunity to visit Vista High School, his alma mater, where he was able to uplift and share words of encouragement with the students. He also participated in the PBIS kickoff at Mark Twain Elementary School and the Lynwood High School vs Firebaugh High School football game. Mr. Del Real-Calleros had an opportunity to meet Adelaida Ruiz, a successful boxer and Vista High School graduate, during a recent City of Lynwood Council meeting.

Mr. Del Real-Calleros expressed his sentiments regarding the comments made by City of Los Angeles Councilmembers. He shared that he was deeply affected by these comments, not only as an educator but as a brother of an adopted African American child.

Mr. Morales encouraged the Lynwood community to join the live stream of the State of the District on October 14, 2022. He is proud of the District's accomplishments and the programs and services offered to help the students succeed.

Mr. Hardie requested that staff, along with the new signage, conduct an assessment with the City of Lynwood, regarding crosswalks to ensure the safety of the community.

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments – None.

11. PUBLIC COMMENT/COMMUNICATIONS

Kimberley Kirkley, teacher at Lugo Elementary School and member of the Lynwood Teachers Association (LTA) bargaining team, addressed the Board regarding the state budget recently signed by Governor Newsom. She encouraged the Board to make changes to make the District more enticing in an effort to retain staff. She has seen a high number of staff members leave for neighboring districts, seeking better pay, benefits, and working conditions. She acknowledged Dr. Paul Ceron, Principal of Lugo Elementary School, for his leadership. She shared a recent incident at her site in which classrooms were broken into. She wished that the site would have received support from District staff during the aftermath of this difficult situation.

Glenda Arellano, President of the Lynwood Teachers Association, addressed the Board regarding the state budget. She said it is a great opportunity for the District to make huge strides in improving the education of Lynwood students. She encouraged the Board to invest in building a stronger community, such as by improving the learning environment and offering more programs. She also recommended improving the recruitment and retention process. Ms. Arellano stated that other districts are offering higher pay and better benefits, causing District staff to leave. She would like the District to focus on the whole student and not only test scores. She requested that the Board encourage the bargaining team to respond promptly throughout the negotiations process.

12. PUBLIC HEARING

- 12.A. Public Hearing on Sufficiency of Instructional Materials for Fiscal Year 2022-23 and Approval of Resolution No. 22-23/08 for Filing with the Los Angeles County Office of Education

PUBLIC HEARING:

Sufficiency of Instructional Materials for Fiscal Year 2022-23

Motion to Open Public Hearing by Mr. Hardie; Seconded by Dr. Castro.

Public Comments and Communications – *None*.

Motion to Close Public Hearing by Mrs. Lopez; Seconded by Mr. Hardie.

MOTION TO APPROVE:

Motion to Approve Resolution No. 22-23/08, Regarding Sufficiency of 2022-23 Instructional Materials for Filing with LACOE by Mr. Hardie; Seconded by Mrs. Lopez.

Item passed with 5-0 votes.

13. ACTION ITEMS

13.A. BOARD MEETING MINUTES

- 13.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on September 8, 2022

Motion by Mrs. Lopez; Seconded by Mr. Hardie.

Item passed with 5-0 votes.

ACTION ITEM NO. 13.B.1. THROUGH 13.B.9.

Mrs. Lopez motioned to approve Action Item No. 13.B.1. through 13.B.9.; Seconded by Mr. Hardie.

Items passed with 5-0 votes.

13.B. FACILITIES - (Measure K and Measure N Projects)

- 13.B.1. Request Acceptance of Completion of the Perimeter Fencing Project at the North End of Helen Keller Elementary School as Completed by Nowlin, Inc.
- 13.B.2. Request Acceptance of Completion for Furnishing Power to the Motorized Gates on Carlin Avenue and Six Parking Lot Light Fixtures at Lynwood High School Bullis as Completed by Legacy Electric, Inc.
- 13.B.3. Request Acceptance of Completion for the Emergency Refresh of Existing Portable Classroom HVAC Units at Lynwood High School Bullis as Completed by New Air, Inc.
- 13.B.4. Request Acceptance of Completion for the Fire Alarm System in Conjunction with the Emergency Interim Housing Project at Cesar Chavez Middle School as Completed by Nutech Fire Alarm and Security
- 13.B.5. Request Acceptance of Completion for the Fencing Project at the North End of Lynwood High School Bullis as Completed by Nowlin, Inc.

- 13.B.6. Request Ratification of a Service Agreement with JER Engineering for a Supplemental Topographic Survey at Various Locations at Lynwood High School Bullis
- 13.B.7. Request Acceptance of Completion for Phase II of the Emergency Interim Housing Project at Lynwood High School Bullis as Completed by GDL BEST Contractors, Inc.
- 13.B.8. Request Ratification of Change Order No. 1 with New Air, Inc., for Additional Work on the Emergency Refresh of Existing Portable Classroom HVAC Units at Lynwood High School Bullis
- 13.B.9. Request Ratification of a Service Agreement with Geotechnical Professionals, Inc., for Supplemental Geotechnical Review and Consultation Services in Conjunction with the New Classroom Building at Lynwood High School Imperial

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mr. Hardie motioned to approve the Consent Agenda; Seconded by Mrs. Lopez.

Superintendent Crosthwaite clarified that services under Agenda Item No. 14.D.8. are to include Lynwood USD baseball and softball fields.

The Consent Agenda items passed with 5-0 votes.

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Ratification of an Agreement Renewal with Southern California Crossroads to Provide Intervention Services at All Lynwood Unified School District Schools from July 1, 2022 to June 30, 2023
- 14.A.2. Request Approval of Student Field Trip Locations for the 2022-2023 School Year
- 14.A.3. Request Approval to Enter into an Agreement with LACOE for an AVID Excel Consultant to Provide 10 Days for Professional Development and Support Tiered to the Needs of Lynwood Unified School District and Teachers in the 2022-2023 School Year
- 14.A.4. Request Approval to Renew Agreement with Louis Rosen to Provide Music Writing Services for the Lynwood High School Band During the 2022-23 School Year
- 14.A.5. Request Approval to Renew an Agreement with UCLA Curtis Center for Mathematics and Teaching to Increase Student Achievement in Mathematics for the 2022-2023 School Year
- 14.A.6. Request Approval to Enter Into an Agreement with Mad Science of Los Angeles to Provide Workshops for Rosa Parks Students in the Area of STEAM During the 2022-23 School Year
- 14.A.7. Request Approval to Enter Into an Agreement with Forward BMX Bike Show to Provide an Assembly for Thurgood Marshall Elementary School Students on October 27, 2022, during Red Ribbon Week

MINUTES
REGULAR MEETING
OF THE BOARD OF EDUCATION
THURSDAY, October 13, 2022

- 14.A.8. Request Approval to Renew an Agreement with STAR Education to Provide Parent Workshops and After-School Enrichment Services for Students in the Gifted and Talented Education (GATE) Program, During the 2022-2023 School Year
- 14.A.9. Request Receipt of Williams Uniform Complaint Quarterly Report from July 1, 2022 to September 30, 2022 for Submission to the Los Angeles County Office of Education
- 14.A.10. Request Approval to Purchase a Software License for Instructional Videos from DeltaMath Solutions, Inc., for the 2022-2023 School Year
- 14.A.11. Request Approval to Attend the Student Link Crew Conference in Fontana, CA on November 17, 2022
- 14.A.12. Requests Approval to Renew an Agreement with Document Tracking Services to Produce the LCAP, School Accountability Report Cards, School Plan for Student Achievement, and School Safety Plans for Each School Site in the Lynwood Unified School District for the 2022-2023 School Year
- 14.A.13. Request Approval to Attend Rehab Seminars Virtual Conference for Special Education Licensed Clinical Social Workers between December 2022 and March 2023
- 14.A.14. Request Approval to Purchase Digital Administration and Scoring Software for School Psychologists, Speech Language Pathologists, Occupational Therapists, and Physical Therapists for the 2022-2023 School Year
- 14.A.15. Request Approval to Enter Into an Agreement with the Liberated Ethnic Studies Model Curriculum Consortium for the 2022-2023 School Year
- 14.A.16. Requests Approval to Renew an Agreement with Dr. Bea Braun, Educational Audiologist, to Conduct an Independent Educational Evaluation for Central Auditory Processing Disorder for the 2022-2023 School Year
- 14.A.17. Request Approval to Renew an Agreement with ManageBac for Fees Associated to the International Baccalaureate Program at Firebaugh High School for the 2022-2023 School Year
- 14.A.18. Request Approval to Provide Training for Trainers for the Implementation of Thinking Maps at Will Rogers Elementary School for the 2022-2023 School Year
- 14.A.19. Request Approval to Enter Into an Agreement with The Child Abuse Prevention Center to Implement the CA Foster Youth Initiative from September 1, 2022 to September 1, 2023
- 14.A.20. Request Approval to Attend the Assistive Technology Industry Association 2023 Conference in Orlando, Florida on January 31, 2023 to February 4, 2023
- 14.A.21. Request Approval to Enter Into a Memorandum of Understanding Between the Lynwood Unified School District and Health Collaborative Agencies from July 1, 2022 through June 30, 2027
- 14.A.22. Request Approval to Attend the Every Child Counts Symposium, Sponsored by the Association of California School Administrators, in Palm Desert, CA on January 11-13,

2022

- 14.A.23. Request Approval to Enter Into an Agreement with LIFT Enrichment, Inc., to Offer a Series of Engaging, Healthy Culinary Student Education Workshops for Migrant Education Students during the 2022-2023 School Year
- 14.A.24. Request Approval for Lynwood High School to Participate in the National Education Equity Lab for the 2022-2023 School Year
- 14.A.25. Request Approval to Renew an Agreement with Disciplina Positiva to Offer Two In-Person Parent Education Workshop Series to Our Migrant Education Parents and Families for the 2022-2023 School Year
- 14.A.26. Request Approval to Renew an Agreement with Able Academics, LLC, to Provide Tutoring Support for Foster Students for the 2022-2023 School Year
- 14.A.27. Request Approval to Renew an Agreement with American Education Research Corporation for the 2022-2023 School Year
- 14.A.28. Request Approval to Enter Into an Agreement with Reyna Grande to Provide Presentations for High School Students for the 2022-2023 School Year
- 14.A.29. Request Approval to Renew an Agreement with Teacher Created Materials for Professional Development Workshops for the 2022-2023 School Year
- 14.A.30. Request Approval to Enter into an Agreement with California Education Partners to Participate in the Early Childhood Education through 3rd Grade Coherence Collaboration from September 2022 to June 2025
- 14.A.31. Request Ratification of an Agreement with Leadership Associates, LLC, for Consultancy Services for the Educational Services Division from July 1, 2022 to June 30, 2023
- 14.A.32. Request Approval to Amend Agenda Item Previously Approved on June 23, 2022, Agreement with the Los Angeles County Office of Education to Provide Braille Transcription Services of Materials for Visually Impaired Students from July 1, 2022 to June 30, 2023
- 14.A.33. Request Approval to Renew Subscriptions for Assistive Technology Tools and Software from Don Johnston, Inc., for Students with Special Education Eligibility as Recommended in the Individualized Education Plan for the 2022-2023 School Year
- 14.A.34. Request Approval to Process Payment for the Purchase of 45 T-Mobile Samsung Galaxy Chromebooks Embedded with Unlimited Internet through T-Mobile to Support Foster and McKinney-Vento Unhoused Students for the 2022-2023 and 2023-2024 School Year
- 14.A.35. Request Approval to Renew Agreement with the Educational Consulting Services, Inc., to Provide an Academic Attendance Recovery Coordinated Program for the 2022-23 and 2024-25 School Years
- 14.A.36. Request Approval for Secondary Staff and Students from Lynwood and Firebaugh High School to Participate in the Annual Forestry Camp Held at Camp Hume in Green Valley Lake, CA on November 8-12, 2022

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval for Permanent Increase to Early Childhood Education Substitute Teacher Pay
- 14.B.3. Request Approval for the Human Resources Division to Participate in a Retreat at the Long Beach Hilton on October 19, 2022
- 14.B.4. Request Approval to Renew Agreement with Expert Effect to Provide Stress-Resiliency Solutions for Staff and Administrators during the 2022-2023 School Year

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for Period Beginning August 16, 2022 through September 20, 2022, per CA Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule for the period of August 17, 2022 through September 20, 2022
- 14.D.3. Request Acceptance of Cash Collection Report #2 for FY 2022/2023
- 14.D.4. Request Approval to Expand the Agreement with School Innovations & Achievement, Inc., to Provide Mandated Cost Program-Related Services for the 2022-23 School Year
- 14.D.5. Request Approval to Attend the California Association of School Business Officials 2022 CBO Symposium in Monterey, CA on November 17-18, 2022
- 14.D.6. Request Approval to Attend the CalPERS 2022 Educational Forum in Anaheim, CA on November 1-3, 2022
- 14.D.7. Request Approval to Renew Contract with Nyhart Actuary and Employee Benefits to Conduct the GASB 75 Other Post-Employment Employee Benefits Actuarial Study
- 14.D.8. Request Approval to Enter Into a Service Agreement with ABM to Provide Landscaping Services
- 14.D.9. Request Approval of Resolution No. 22-23/09, Opening of the Special Reserve Fund for Capital Outlay Projects (Fund 40)

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Renew Agreement with Radix Tech, Inc., from October 2022 to October 2023
- 14.E.2. Request Approval to Renew an Agreement with Rubin Education Services from July 1, 2022 to June 30, 2023
- 14.E.3. Request Approval to Enter Into an Agreement with Pathful to Provide Site Licenses for Career Exploration Resources for School Counselors and Students at Hosler and Cesar

Chavez Middle Schools for the 2022-2023 School Year

- 14.E.4. Request Approval to Purchase an Online Resource Program from Imagination Station for Parents and Students in Grades K-6 at Will Rogers Elementary School for the 2022-2023 School Year
- 14.E.5. Request Approval to Renew Agreement with Aeries Student Information Systems for the 2022-23 School Year

14.F. ADMINISTRATION

- 14.F.1. Request Approval of Resolution No. 22-23/10 in Support of the National Bullying Prevention Month
- 14.F.2. Request Approval of Resolution No. 22-23/11 - declaring the Month of October 2022 as Breast Cancer Awareness Month
- 14.F.3. Request Approval of Resolution No. 22-23/12, in Celebration of LGBTQIA+ History Month
- 14.F.4. Request Approval of Resolution No. 22-23/13, a Resolution Declaring the District's Commitment to Promote Respect for, and Understanding of, the Region's American Indian and Indigenous Communities, Their Long Histories, and Their Continuing Contributions to Contemporary Society
- 14.F.5. Request Approval of Resolution No. 22-22/14, Declaring October 23-31, 2022 as Red Ribbon Week and Supporting Substance Abuse Awareness Programs
- 14.F.6. Request Approval to Adopt Recommended Changes to Board Policy 6171, Title I Programs
- 14.F.7. Request Approval to Conduct First Reading of Recommended Changes to Board Policy 1312.4
- 14.F.8. Request Approval to Enter Into an Agreement with Studio Spectrum to Provide Video Production Services During the 2022-23 School Year

15. INFORMATIONAL ITEMS

- 15.A. Informational Item Only: Public Disclosure ("Sunshining") of the Initial Contract Proposals between the Lynwood Teachers Association and the Board Education of the Lynwood Unified School District

The Board received information only. No final action was taken.

16. REPORT OUT OF CLOSED SESSION

- 5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)
 - 5.A.1. OAH Case No. 2022050441
 - ***With 5-0 votes, the Board approved the settlement with attorney's fees of \$6,300.00.***
- 5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)
 - 5.B.1. Principal, Middle School
 - ***With 5-0 votes, the Board appointed Susan Riehle as Acting Principal of Cesar***

Chavez Middle School.

- 5.B.2. Assistant Principal, Elementary
 - ***With 5-0 votes, the Board appointed Blanca Montes as Assistant Principal of Roosevelt Elementary School.***
- 5.B.3. Assistant Principal, Middle School
 - ***With 5-0 votes, the Board appointed Javier Rubio as Assistant Principal of Hosler Middle School.***
- 5.B.4. Assistant Principal, High School
 - ***With 5-0 votes, the Board appointed Brian Arkangel as Interim Assistant Principal of Lynwood High School.***
 - ***With 5-0 votes, the Board appointed Kaytan Shah as Assistant Principal of Firebaugh High School.***
- 5.B.5. Coordinator, Special Education
 - ***With 5-0 votes, the Board appointed Matthew Adair as Coordinator of Special Education.***
- 5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU
 - ***The Board did not consider this item.***

17. ADJOURNMENT

Mrs. Lopez moved to adjourn the meeting in memory of Dulce Maria Carrada; Seconded by Mr. Del Real-Calleros. The meeting adjourned at 7:07 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. B. FACILITIES - (Measure K and Measure N Projects)

13. B. 1. Request Approval of Change Order No. 1 with Mariscal Painting, Inc., for Additional Work on the Exterior Painting Project at Cesar Chavez Middle School

Rationale

The administration requests approval of Change Order No. 1 by Mariscal Painting, Inc., on the exterior painting project at Cesar Chavez Middle School.

Field conditions warrant changes to the scope of work, including the use of high-performance paint on metallic surfaces. The total value of this change order is \$32,000.00.

The administration requests acceptance of Change Order No. 1 for Mariscal Painting, Inc., on the subject project. The change order will be funded by Measure K.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1098

Name of Funding Source and/or Location: Measure K

Funding Account Number: 21.0-90100.0-00000-85000- 6280 -3230000

Amount: \$32,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. B. 2. Request Approval of Change Order No. 1 for Additional Work Related to the Restroom Refresh Project for Buildings A & E Located at Lynwood High School Bullis as Completed by Painting and Décor, Inc.

Rationale

The administration requests approval of Change Order No. 1 for additional work related to the restroom refresh project for buildings A and E located at Lynwood High School Bullis as completed by Painting and Decor, Inc.

The subject project was awarded to Painting and Decor, Inc., on June 9, 2021, for a contract sum of \$397,700.00. Field conditions warranted changes to the scope including infill of wall openings, requiring grab bars, replacing deteriorated drain pipes at urinals, augering drains and lining drain lines with epoxy and additional repairs to the walls. The net change by change orders to date is an increase to the project of \$16,932.66 which is 4.26% of the contract amount.

The administration requests acceptance of Change Order No. 1 for Painting and Decor, Inc., on the subject project. The change order will be funded by Measure K funds.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1104

Name of Funding Source and/or Location: Measure K

Funding Account Number: 21.0-90100.0-00000-85000-6250-3210000

Amount: \$16,932.66

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

CONSENT

14. A. EDUCATIONAL SERVICES

14. A. 1. Request Approval to Enter Into an Agreement with The Music Center to Provide Two In-Person Theatrical and Musical Performances in Celebration of Latino Heritage Month, on October 7, 2022 and October 14, 2022

Rationale

The administration requests approval to enter into an agreement with The Music Center to provide two in-person theatrical and musical performances in celebration of Latino Heritage Month, on October 7, 2022 and October 14, 2022.

The Music Center will provide high-caliber performances, celebrating Latino Heritage and encouraging students to celebrate the rich cultural heritages of our students and the community.

Performances include:

- "We tell stories - Cuentos de la Familia" on October 7, 2022 at Thurgood Marshall Elementary
- "Fandango - Los Cambalache" on October 14, 2022 at Firebaugh High School

The cost for two performances is not to exceed \$3,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1285

Name of Funding Source and/or Location: LCAP - Equity, Access and Instructional Services

Funding Account Number: 01.0-01900.0-00012-21000-5890-7350000

Amount: \$3,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 2. Request Approval to Renew an Agreement with Catapult Learning to Provide Tutoring and Professional Development Services to Eligible Students of Non-Public Schools for the 2022-2023 School Year

Rationale

The administration requests approval to renew an agreement with Catapult Learning to provide tutoring and professional development services to eligible students of non-public schools for the 2022-2023 school year.

The Consolidated Application specifies that the Local Education Agency (LEA) provides instructional services to students attending private schools under the following programs: Title I/Part A, Title II/Part A, and Title III/Part A.

Funds are based on a projected allocation. Amendments will be made in the spring.

Financial Impact

Renewal Contract/Item [X] New Contract/Item []

Requisition # from BEST: 23*1129

Name of Funding Source and/or Location:

Parent Involvement, Title I Equity, Access, and Instructional Services

Instructional Services, Title I, Equity, Access, and Instructional Services

Professional Development, Title II, Equity, Access, and Instructional Services

Instructional Services, Title III, Equity, Access, and Instructional Services

Funding Account Number:

01.0-30100.0-00000-24950-5850-61020000 - St. Emydius, Title I, Parent Involvement

01.0-30100.0-11100-10000-5850-61020000 - St. Emydius, Title I, Instructional Services

01.0-40350.0-00000-21400-5850-61020000 - St. Emydius, Title II, Instructional Services

01.0-42030.0-47600-10000-5850-61020000 - St. Emydius, Title III, Instructional Services

01.0-30100.0-00000-24950-5850-61040000 - St. Phillip Neri, Title I, Parent Involvement

01.0-30100.0-11100-10000-5850-61040000 - St. Phillip Neri, Title I, Instructional Services

01.0-40350.0-00000-21400-5850-61040000 - St. Phillip Neri, Title II, Instructional Services

01.0-42030.0-47600-10000-5850-61040000 - St. Philip Neri, Title III, Instructional Services

Amount:

St. Emydius, Title I Parent Involvement- \$98.00

St. Emydius, Title I - \$9,800.00

St. Emydius, Title II - \$33, 239.72

St. Emydius, Title III - \$5,466.00

St. Philip Neri, Title I Parent Involvement - \$78.00
St. Philip Neri, Title I - \$7,800.00
St. Philip Neri, Title II - \$37,447.28
St. Philip Neri, Title III - \$2,645.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 3. Request Approval of the Digital Retention and Destruction of Student Records Pursuant to California Education Code 35254

Rationale

The administration requests approval of the digital retention and destruction of student records listed below pursuant to California Education Code 35254.

Per Ed Code 35254, "The governing board of any school district may make photographic, microfilm, or electronic copies of any records of the district. The original of any records of which a photographic, microfilm, or electronic copy has been made may be destroyed when provision is made for permanently maintaining the photographic, microfilm or electronic copies in the files of the district, except that no original record that is basic to any required audit shall be destroyed prior to the second July 1st succeeding the completion of the audit." The governing board will be notified of pending action to dispose of records and such notification will be recorded in the board minutes.

The list of records that will be digitally retained and destroyed after approval is available for review in the Student Services Department by appointment.

No cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 4. Requests Approval to Enter Into an Agreement with William Martinez, Educational Consultant and Performer, to Provide a Professional Development Presentation for our Teaching Staff on January 9, 2023

Rationale

The administration requests approval to enter into an agreement with William Martinez, educational consultant and performer, to provide a professional development presentation for our teaching staff on January 9, 2023.

William Martinez uses his inspirational story of growing up in a deaf household, discovering music, and celebrating the massive impact that one teacher had on his life in his consultancy and performances. Mr. Martinez also introduces the impact that American Sign Language (ASL) can have in the classroom and can create a new and effective way for teachers to communicate with their students.

In addition to his speaking engagements, Mr. Martinez is also a professional actor/singer with many impressive credits and awards. He has performed various roles in musical theater as well as held roles in various playhouse productions throughout Los Angeles County and surrounding Counties. He has performed for countless award shows, galas and charity events (including Paul Newman's SeriousFun for children). He has done film, TV and voice overs. Mr. Martinez is passionate about giving back to the community by performing for elementary school kids with Musical Theater West, Musical Theater Guild, and New West Symphony and is a proud member of Actors Equity.

All certificated staff will have the opportunity to attend Mr. Martinez's presentation at Firebaugh High School for the teacher work day on January 9, 2023.

The total cost for Mr. Martinez's presentation is not to exceed \$6,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1242

Name of Funding Source and/or Location: Title II, Educational Services

Funding Account Number: 01.0-40350.0-00000-21400-5850-7490000

Amount: \$6,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 5. Request Approval to Participate in the National Association for the Education of Homeless Children and Youth 2022 Conference in San Diego, CA from October 29, 2022 to November 1, 2022

Rationale

The administration requests approval to participate in the National Association for the Education of Homeless Children and Youth (NAEHCY) 2022 Conference in San Diego, CA from October 29, 2022 to November 1, 2022.

The National Association for the Education of Homeless Children and Youth (NAEHCY) conference is the only conference of its kind, bringing together education, housing, and service sectors with a focus on children and youth from birth through college. This year's conference will provide comprehensive, high quality professional development to prepare communities for the Every Student Succeeds Act, including McKinney-Vento and Title I Part A amendments, along with diverse content on early childhood education, higher education, housing partnerships, and access to services.

The NAEHCY 2022 Conference offers a comprehensive array of resources and specialized training related to the education of unhoused children and youth. The national conference will provide specialized targeted professional development for staff working specifically with students experiencing homelessness.

Participants:

Deettra Davis, District Community Liaison (EHCY), Student Services

Dr. Maribel Martinez, Director, Student Services

Lesly Solano, McKinney-Vento Homeless Liaison, Student Services

Cost includes registration, meals, and travel expenses.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*0848

Name of funding source and/or location: EHCY Grant, Student Services Department

Funding Account Number: 01.0-56340.0-00000-21400-5220-7420000

Amount: \$5,369.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 6. Request Approval to Renew an Agreement with Darren P. Doerschel, Systems Integration Consultant, to Implement New Systems for Film and Video Production Upgrades for the 2022-2023 School Year

Rationale

The administration requests approval to renew an agreement with Darren P. Doerschel, systems integration consultant, to implement new systems for film and video production upgrades for the 2022-2023 school year.

Darren P. Doerschel will perform the following tasks under this proposal:

- The proposal is primarily based on the tasks related to the TV Production System and Space Modifications of the Media Instruction Center at Firebaugh High School. By enhancing the capabilities of the classroom, students will be able to use modern and current industry-type equipment while learning about film and video production.
- Project Development: Through this proposal, Mr. Doerschel will work directly with Mr. Conner, Firebaugh High School Film and Video teacher, administration and District staff to establish specific goals and objectives through the review of current equipment, network and electrical access, curriculum and instructional applications used in the classroom. Mr. Doerschel will develop and design improvements to the studio and control room that meet current industry needs.

This project is grant funded through CTE funds that will support the enhancement of the Film/Video Production program by adding high quality equipment and 4K capabilities to the classroom and lab experiences for filming and editing.

Participating School:
Firebaugh High School

The total cost of services is not to exceed \$9,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 23*1174

Name of Funding Source and/or Location: K12-SWP - Secondary Education

Funding Account Number: 01.0-63880.0-38000-21400-5850-7390000

Amount: \$9,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 7. Request Approval to Renew Membership with the CollegeBoard for the 2022-2023 School Year

Rationale

The administration requests approval to renew membership with the CollegeBoard for the 2022-2023 school year.

Members of CollegeBoard enjoy many benefits, as well as being a part of a community of educators that has worked together for over 100 years to deliver opportunities to students. With this membership, the Lynwood Unified School District will take advantage of discounted rates for professional development workshops, CollegeBoard Forum, PreAP training, AP Annual Conference and various regional forums. More than 6,000 two- and four-year colleges, universities, high schools, secondary school districts, higher education systems, nonprofit organizations, and government agencies in every U.S. state and territory and around the world are CollegeBoard members.

The total cost for Districtwide membership is not to exceed \$400.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 23*0611

Name of Funding Source and/or Location: LCAP-Secondary Education

Funding Account Number: 01.0-01900.0-00044-27000-5310-7390000

Amount: \$400.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 8. Request Approval to Attend the California Continuation Education Association Plus Conference in San Diego, CA on April 26-30, 2023

Rationale

The administration requests approval to attend the California Continuation Education Association (CCEA) Plus Conference in San Diego, CA on April 26-30, 2023.

The California Continuation Education Association (CCEA) Plus conference focuses solely on the needs of continuation and community day schools. The attendees will learn best practices from school educators from around the state. Topics will range from curriculum to climate and building hope for our students.

Participants:

Ramon P. Enriquez, Principal, Vista/Pathway High School
Eric Ramos, Counselor, Vista High School

Cost includes registration, lodging, meals, and mileage. The total cost is not to exceed \$5,403.56.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1244

Name of Funding Source and/or Location: Title I, Vista High School

Funding Account Number: 01.0-30100.0-32000-27000-5220-5350000

Amount: \$5,403.56

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 9. Request Approval to Enter Into an Agreement with Mad Science of Central LA, to Offer a Series of Hands-On, Interactive and Educational Science Workshops to Migrant Education Students, for the 2022-2023 School Year

Rationale

The administration requests approval to enter into an agreement with Mad Science of Central LA, to offer a series of hands-on, interactive and educational science workshops to Migrant Education students for the 2022-2023 school year.

Mad Science will offer five (5) workshops to our Migrant Education students in grades K-4 and five (5) workshops to our Migrant Education students in grades 5-8.

This agreement will allow the Migrant Education students to engage in a hands-on, interactive program for students to be exposed to an inquiry-based learning environment that reinforces core science concepts, while focusing on foundational English Language Arts, English Language Development and mathematics skills. Each workshop will be conducted for the duration of 60 minutes. Students will learn how science affects the world around them, by being encouraged to use their imagination, creativity and inquisitiveness to achieve educational objectives.

As a result of this exposure and enrichment opportunity, children will have fun while participating in hands-on English Language Arts and mathematical standards brought to life. Affording the Migrant Education students this unique opportunity will allow them to further cultivate positive relationships and engage in opportunities to connect real-life skills to academic standards.

The total cost for workshops is not to exceed \$2,895.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1295

Name of Funding Source and/or Location: Title I - Equity, Access and Instructional Services

Funding Account Number: 01.0-30610.0-48500-10000-5880-7350000

Amount: \$2,895.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 10. Request Approval for Students and Staff to Participate in the SkillsUSA Regional Leadership Conference, Annual State Leadership and the National SkillsUSA Competition During the 2022-2023 School Year

Rationale

The administration requests approval for students and staff to participate in the SkillsUSA Regional Leadership Conference, Annual State Leadership, and National SkillsUSA Competition during the 2022-2023 school year.

The SkillsUSA Region 3 Leadership and Skills Conference will take place in an online format between January 21, 2023 and February 18, 2023. The Annual State Leadership Conference will be held at the Ontario Convention Center between April 12-16, 2023. The National Skills and Leadership Conference will take place in Atlanta, Georgia between June 18-24, 2023.

Career Technical Education Incentives Grant (CTEIG) funds provide opportunities for students and staff to participate in Career Tech Student Organizations and compete in CTE related competitions. Students will be able to showcase their skills attained in CTE courses.

Lynwood High School Advisors:

Wed Abdul Jawad
Lori Andrews
Kelly Brandon
Christian Munguia
Olga Munoz
Deena Smith

Firebaugh High School Advisors:

Melissa Bejarano
Alike Chandler
Rodney Conner
Shaun Giaffaglione
John Ude
Alex Vieira

District Office:

Juan Barroso, Coordinator, Secondary Education
Christine Arostigue-Manson, Director, Secondary Education

Costs include membership and registration fees, transportation, travel expenses, and lodging, if students/staff make it to subsequent rounds.

The total cost is not to exceed \$40,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1312

Name of Funding Source and/or Location: CTEIG, Secondary Education Department

Funding Account Number: 01.0-63870.0-38000-10000-5220-7390000

Amount: Not to exceed \$40,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 11. Request Approval to Enter Into an Agreement with Center for Powerful Public Schools to Provide Coaching to Administrators for the 2022-2023 School Year

Rationale

The administration requests approval to enter into an agreement with Center for Powerful Public Schools to provide coaching to administrators for the 2022-2023 school year.

The Center for Powerful Public Schools has a vast history of working with districts and educators across the Los Angeles area. Their mission is focused on building the capacity of educators to sustain and improve leadership and support the preparation of students for college and career.

The Center for Powerful Schools provides services to school districts that include professional development in building leadership capacity around climate, culture, and working with Leadership Teams on Lynwood systems.

Administrators will work with administrators who have successful outcomes as administrators at site and district level. They will provide group and one-on-one coaching for all administrators for an entire school year.

The total cost is not to exceed \$20,500.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1406

Name of Funding Source and/or Location: LCAP, Educational Services

Funding Account Number: 01.0-01900-0-00044-21400-5810-7490000

Amount: \$20,500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 12. Request Approval to Participate in the California Department of Education Coordinator Meeting for the Education of Homeless Children and Youth in Sacramento, CA on October 11-12, 2022

Rationale

The administration requests approval to participate in the California Department of Education Coordinator meeting for the Education of Homeless Children and Youth (EHCY) in Sacramento, CA on October 11-12, 2022.

The 2022 Coordinator meeting is hosted by the California Department of Education (CDE) for awardees of the Education of Homeless Children and Youth (EHCY) grant. The two-day event will gather grantees with opportunities to collaborate, learn and share ideas relating to improving services for the education of unhoused children and youth.

Participants:

Deettra Davis, Community Liaison, Student Services
Jose Jauregui, Coordinator, Student Services
Lesley Solano, Homeless Liaison, Student Services

Cost includes lodging, meals, and mileage.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 23*1300

Name of funding source and/or location: Student Services Department

Funding Account Number: 01.0-56340.0-00000-21400-5220-7420000

Amount: \$1,250.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 13. Request Approval to Enter Into a Memorandum of Understanding with the California Partnership for Achieving Student Success Plus for the 2022-2023 School Year

Rationale

The administration requests approval to enter into a Memorandum of Understanding (MOU) with the California Partnership for Achieving Student Success (Cal Pass) Plus for the 2022-2023 school year.

This MOU will allow the Lynwood Unified School District eligibility to receive funding from state programs such as the K-12 Strong Workforce (SWP) grant program and will make sure that it is in accordance with California Community Colleges Chancellor's Office (CCCCO) requirements for grantees.

This agreement will be at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 14. Request Approval to Enter Into an Agreement with Only Thoughts of Ownership, LLC, to Participate in a Grant Funded Study by the U.S. Department of Health and Human Services for the 2022-2023 School Year

Rationale

The administration requests approval to enter into an agreement with Only Thoughts of Ownership, LLC, to participate in a Grant Funded Study by the U.S. Department of Health and Human Services for the 2022-2023 school year.

Oliver North is the founder and CEO of Only Thoughts of Ownership, LLC, a consulting company dedicated to building community and youth and challenging every human to take ownership. Oliver is a national keynote speaker, business strategist, master trainer, mentor, and the author of the best-selling book "Win Today!" Oliver has served over 50,000 students.

The Lynwood Unified School District has been selected by Only Thoughts of Ownership to participate in a grant funded study by the U.S. Department of Health and Human Services. This grant comes to no cost to the District and each school site will receive \$2,000.00 for participating. Through this grant, in partnership with Mathematica, African American male students at Firebaugh High School and Lynwood High School will receive:

Monthly:

- Up to two (2) visits per week
- 15 - 25 students per session
- One (1) hour per visit

Program Focus:

Relationship Education and Leadership

Total Number of Weeks:

8 - 12 weeks

The curriculum assists youth with building strong social-emotional skills, and the primary focus is to provide youth with tools to facilitate healthy relationship skills, decision-making, boundary-setting, and living according to the proven "life success sequence." This advises youth to finish school, get or create jobs, and prioritize building and maintaining healthy relationships with self, family, and others.

In addition, each secondary school site will participate in the "It's OK To Dream" Tour. The OK2D Tour is a one-of-a-kind assembly inclusive of Oliver's unique story of navigating youth poverty and defying odds to receive a Master's Degree by age 23. Oliver's use of symbolic imagery, and universal laws, empowers students, facilitates social-emotional learning and positive self-development.

It's OK to Dream Tour Includes:

- Five (5) 90-Minute Assemblies

- Five (5) 45-Minute meet and greet
- DJ and Entertainment
- Five (5) 60-Minute Breakout Sessions

Participating school sites:

Hosler Middle School
Cesar Chavez Middle School
Firebaugh High School
Lynwood High School
Vista High School

Total cost not to exceed \$8,400.00 per site.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1287

Name of Funding Source and/or Location: LCAP - Equity, Access and Instructional Services

Funding Account Number: 01.0-01900.0-00033-21400-5810-7350000

Amount: \$8,400 per school site.

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. HUMAN RESOURCES - CERTIFICATED

14. B. 1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale

The following is the Certificated Personnel Report for October 27, 2022, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Certificated Personnel Schedule_10-27-22

CERTIFICATED PERSONNEL REPORT 10/27/22

Request approval of employment for the following temporary teachers pursuant to Education Code §44909 for the 2022-2023 school year from the effective date listed through June 30, 2023 or sooner.

	NAME	SUBJECT	SITE	GROUP/STEP	EFFECTIVE
1	Aldecoa, Tanya	English	Firebaugh High School	Group 7/Step 10	10/06/22
2	Beltran, Julio	Multiple Subject	Marshall Elementary	Group 7/Step 11	10/03/22
3	Brian, Jennifer	Special Education	Lynwood High School	Group 7/Step 6 *correction from 9/8/22 agenda	09/20/22
4	Caballero, Martha	Multiple Subjects	Keller Elementary	Group 6/Step 11	10/05/22
5	Montelongo, Elizabeth	Multiple Subjects	Marshall Elementary	Group 7/Step 4	10/03/22
6	Reynoso, Haydee	Multiple Subjects	Lindbergh Elementary	Group 6/Step 2	10/03/22

Request approval of employment for the following substitute teachers for the 2022-2023 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Alamo, Evelyn	5	Moore, Coretta	9	Williams, Janet
2	Borrayo, Monserrath	6	Ordaz, Sergio	10	Zana, Julian
3	De La Cruz, David	7	San Roman, Alejandra		
4	Duran-Cazares, Catalina	8	Uritia, Marilyn		

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Biswas, Roshni	Teacher	Lynwood High School	09/27/22 – 09/28/22
2	Cruz, Belen	Teacher	Lynwood High School	09/22/22 – 11/16/22
3	Gutierrez, Guadalupe	Teacher	Marshall Elementary	09/19/22 – 06/14/23 (Intermittently)
4	King, Jonathan	Teacher	Lynwood High School	09/26/22 – 10/10/22
5	Miramontes, Brenda	Teacher	Hosler Middle School	10/20/22 – 11/18/22
6	Morales, Patricia	Teacher	Lindbergh Elementary	09/15/22 – 10/07/22

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Rivera, Jamie	Teacher	Vista High School	Resignation	09/20/22
2	Rodriguez, Carlos	Substitute Teacher	District Wide	Resignation	10/05/22

Request approval of stipend payment for the employee listed below from the National Board Certified Teacher Incentive Program.

	Name	Site	Amount
1	Sciaroni, Linda	Firebaugh High School	\$5,000.00

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Washington Elementary School

Description: Extra Duty Hours for Intervention Program

Rationale: The administration requests approval for extra duty hours for the staff listed below who will provide students with extended learning opportunities for students who scored Strategic or Intensive in the district assessments and/or below grade level in the ADAM/DORA assessments to support continuous progress towards meeting the state standards in ELA and Math as measured on the SBAC assessment. The program will be conducted two hours a week from October 17, 2022 - April 7, 2023. The Instructional Lead teacher will support, plan and evaluate the implementation of the program and will be compensated no more than 50 hours, which includes 10 hours planning.

Hours/Rate: 50 hours

Budget: 01.0-30100.0-11100-10000-1130-1070000

Budget Description: Title I Funds

Employees: 26 (Listed Below)

1	Acuna, Norma	10	Lewis, Efrem	19	Rodriguez, Maria
2	Cocca, Yvette-Lead	11	Lopez, Claudia	20	Saucedo, Adela
3	Corrigan, Carol	12	Luy, Maria	21	Talley, Carole
4	Crutchfield, James	13	Medina, Richard	22	Tostado, Marco
5	Franco, Corina	14	Morris, Patrice	23	Villalobos, Leonor
6	Giacoman, Shirley	15	Nuno, Jorge	24	Viramontes, Otilio
7	Helmers, Susanna	16	Guevara-Cervantes, Carmen	25	Zavala, Ana
8	Hernandez, Abigail	17	Hernandez, Crystal	26	Zavalza, Olga
9	Jackson, Latrice	18	Perez-Rodas, Esmeralda		

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Speech/Language Pathologists for 2022-2023

Rationale: The administration requests approval for extra duty hours for Speech/Language Pathologists listed below from the Special Education Department, for the 2022-2023 school year. The two extra duty hours are needed to support Lugo Elementary with assessments and IEPs. The employees will be compensated up to two hours per day (not to exceed 185 days).

Hours/Rate: 2 hours per day

Budget: 01.0-65370.0-50010-31500-1230-7410000

Budget Description: Special Education Funds

Employees: 8 (Listed Below)

1	Espinosa, Tara	4	Perrotta, Nicole	7	Valdez, Misti
2	Hunt, Michael	5	Phuong, Luckyna	8	Yoshizumi, Jodell
3	Joy, Anu	6	Ramos, Daisy		

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood High School

Description: Extra Duty Hours for LHS SEL Committee

Rationale: The administration requests approval for extra duty hours to participate in the Social Emotional Learning (SEL) Committee. The SEL Committee will work on developing a plan for schoolwide implementation of the School Connect Curriculum and Wellness Wednesdays. We would also like the committee to plan a presentation for the teacher days to reintroduce the 5 competencies and review the school plan. Lastly, the committee will develop a month meeting calendar to ensure we include SEL in every staff meeting and establish a pacing guide for staff. This item was previously board approved, but is resubmitted to add names of participants.

Hours/Rate: Not to exceed 10 hours

Budget: 01.0-30100.0-00000-27000-1930-4310000 (Lead) / 01.0-30100.0-11100-10000-1130-4310000 (Teacher)

Budget Description: Title I Funds

Employees: 3 (Listed Below)

1	Arkangel, Brian-Lead	4	Barroso Ramos, Erika	7	Cruz, Belen
---	----------------------	---	----------------------	---	-------------

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood High School

Description: Extra Duty Hours for LHS Leadership Team

Rationale: The administration requests approval for extra duty hours for the LHS Leadership team member who will meet to engage in long and intense data discussions/analysis to start developing a framework for the smart goals. Team will analyze data from the previous year to help create our upcoming school plan. The different pieces of data include SBAC data, survey and among other data pieces. The team will look at data measuring the effectiveness of modifications made to the math and English curriculum for the entire student population, as well as the site's subgroup. The team will use the data to find achievement gaps and make new SMART goals and recommendations for improving performance of LHS students. The team will also discuss approaches to support staff and students as we return to in person instruction.

Hours/Rate: 10 hours

Budget: 01.0-30100.0-00000-27000-1930-4310000

Budget Description: Title I Funds

Employees: 1 Arkangel, Brian

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for Social Justice Curriculum Development Cohort

Rationale: The administration requests approval for extra duty hours for the teachers listed below who will meet to create and curate culturally and linguistically relevant lessons that focus on the Social Justice Standards for Tk-8th grade that will ultimately be added to our district's matrices. The team will analyze the reading and writing target standards and develop one lesson per unit that will correlate the Social Justice Standards with the Common Core Target Standards. These lessons will be taught to bring cultural relevance, build capacity for social justice, and create a classroom and school climate where all students are validated and affirmed. The extra duty hours will take place from August 17, 2022 - June 30, 2023.

Hours/Rate: 20 hours

Budget: 01.0-01900.0-11113-10000-1130-7350000 (Teachers); 01.0-01900.0-00013-21000-1930-7350000 (Leads)

Budget Description: Supplemental & Concentration Funds

Employees: 8 (Listed Below)

1	Clarín, Martha	4	Ochoa, Susana	7	Wade, Senida
2	Echeverria, Angelica	5	Perry, Patrice-Lead	8	Winslow, Jeanne
3	Medina, Richard	6	Turner, Vennieta		

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood Adult School

Description: Extra Duty Hours for Certificated Staff to Work on Curriculum

Rationale: The administration requests approval for extra duty hours for ESL Leadership Team to develop curriculum and pacing guides for the ESL Program from August 1, 2022-September 10, 2022.

Hours/Rate: 40 hours

Budget: 11.0-39130.0-41100-10000-1130-5900000

Budget Description: WIOA Funds

Employees: 3 (Listed Below)

1	Cabralles, Sylvia	2	Fragoso, Manuel	3	Wade, Ethel
---	-------------------	---	-----------------	---	-------------

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours to Support Instructional Services

Rationale: The administration requests approval for extra duty hours for the Instructional Leads listed below to serve as support for the 2022-2023 school year. The Leads will provide support to school sites with SPSA, and support students with intervention services (Math Interventions, PBIS Super Saturdays, Social/Emotional Support, Instructional Bootcamps, SAT Preparation, ELA Intervention). The extra duty hours will take place from August 15, 2022 - June 30, 2023.

Hours/Rate: 25 hours per person per month

Budget: 01.0-30100.0-00000-21000-1930-7350000

Budget Description: Title I Funds

Employees: 4 (Listed Below)

1	Anson, Lenora	3	Mendez, Lorraine
2	Barnett, Trinika (08/15/22-09/08/22)	4	Perry, Patrice

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for AP teachers train in AP

Rationale: The administration requests approval for extra duty hours for AP secondary teachers to train on AP curriculum and instruction in selected AP Summer Institutes trainings. These trainings will take place between June and August 2022. The AP courses provide an avenue for schools to create a college-going atmosphere for students. These trainings are either sponsored or endorsed by College Board. Training will be online. This item was previously approved on September 8, 2022 but is resubmitted to add the name of a participant.

Hours/Rate: 50 hours

Budget: 01.0-01900.0-11142-10000-1130-7390000

Budget Description: Supplemental & Concentration Funds

Employees: 1 Galima, Maelanie

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Student Services

Description: Extra Duty Hours to Teach Spanish to Virtual Academy High School Students

Rationale: The administration requests approval for extra duty hours for the certificated employee listed below to teach high school graduation Spanish requirement for high school students attending the Virtual Academy.

Hours/Rate: 5 hours per week

Budget: 01.0-00000.0-33000-10000-1130-7420000

Budget Description: General Funds

Employees: 1 Gomez, Delia

Subject: Certificated Extra-Duty Hours Request

School/Location: Hosler Middle School

Description: Extra Duty Hours for Guided Planning, Hosler M.S. ELA Dept.

Rationale: The administration requests approval for extra duty hours for guided planning sessions with the Hosler M. S. ELA Department. Teachers will engage in guided planning sessions facilitated by site administrators and/or designee to collaboratively review and implement the alignment of ELD and ELA standards, draft scope and sequence; etc. for 2022-23. This item was previously approved on September 8, 2022. It is resubmitted to add names of participants.

Hours/Rate: 20 hours

Budget: 01.0-30100.0-11100-10000-1130-3220000

Budget Description: Title I Funds

Employees: 2 (Listed Below)

1	Brounley, Lauren	2	Earnest, Matthew
---	------------------	---	------------------

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Hosler Middle School

Description: Extra Duty Hours for Summer Intervention for At-Promise Students

Rationale: The administration requests approval for extra duty hours for At-Promise students prior to the start of the 2022-2023 school year. Participating staff would receive up to 25 hours each to support parents and students at Hosler Middle School, etc. This item was previously approved on September 8, 2022. It is resubmitted to add names of participants.

Hours/Rate: 25 hours

Budget: 01.0-30100.0-11100-10000-1130-3220000 (Teacher) / 01.0-30100.0-00000-27000-1930-3220000 (Lead)

Budget Description: Title I Funds

Employees: 2 (Listed Below)

1	Bojorquez, Ambar	2	Camacho, Gabriela - Lead
---	------------------	---	--------------------------

Subject: Certificated Extra-Duty Hours Request

School/Location: Will Rogers Elementary School

Description: Extra Duty Hours for Will Rogers Intervention Program

Rationale: The administration requests approval for extra duty hours for the certificated employees listed below from Will Rogers Elementary School who will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH as measured in the SBAC assessment taken in the spring of 2022. The program will be conducted two hours a week from November 8 – April 7, 2023 for a total of 36 sessions. Participating teachers will be provided with 10 hours of planning time during the entire intervention period. Each participating teacher will be compensated no more than 46 hours.

Hours/Rate: 46 hours

Budget: 01.0-01900.0-11115-10000-1130-1080000

Budget Description: Supplemental & Concentration Funds

Employees: 4 (Listed Below)

1	Martinez, Maritza	3	Rivera, Jasmine
2	Mazzotta, Rocio	4	Williams, Roxana

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Helen Keller Elementary School

Description: Extra Duty Hours for Title I Intervention

Rationale: The administration requests approval for extra duty hours for a limited number of certificated employees listed below from Helen Keller Elementary School who will participate in the Title 1 Intervention Program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH as measured in the SBAC assessment taken in the Spring of 2023. The program will be conducted 3 hours a week, from October 31-April, 2023 for a total of 60 hours. Between 4-6 students will participate in each intervention session.

Hours/Rate: 3 hours per week

Budget: 01.0-30100.0-11100-10000-1130-1130000

Budget Description: Title I Funds

Employees: 20 (Listed Below)

1	Canon, Carla	8	Ellison, Chistina	15	Orellana, Karla
2	Cardenas, Blanca	9	Houston, Tasha	16	Rodriguez, Libier
3	Carrillo, Aurora	10	Macareno, Mireya	17	Smith, Dorla
4	Delaney, Leomia	11	Mata, Margarita	18	Tengan, Kathryn
5	Dhunna, Anita	12	McNear, Phillip	19	Torres, Jaime
6	Echeverria, Angelica	13	Monreal, Araceli	20	Williams, Lisa
7	Esqueda, Eileen	14	Moreno, Veronica		

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for Title I Intervention (Virtual Academy)

Rationale: The administration requests approval for extra duty hours for Virtual Academy Elementary School staff who will participate in an intervention program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH as measured in the SBAC assessment taken in the Spring of 2023. The program will be conducted 3 hours a week, for a total of 75 sessions from October 17, 2022 – April 28, 2023.

Hours/Rate: 3 hours per week (NTE 75 hours per person)

Budget: 01.0-30100.0-11100-10000-1130-7350000

Budget Description: Title I Funds

Employees: 13 (Listed Below)

1	Buksa, Richard	6	Jauregui, Beverly	11	Stone, Silvia
2	De La Torre, Yasmin	7	Lo, Angela	12	Torres, Armando
3	Escalante, Diana	8	Merrill, Richard	13	Tovar, Ricardo
4	Ferrell, Christopher	9	Ochoa, Susana		
5	Galvan, Sendy	10	Shari, Kaya		

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for ELD Newcomer Professional Development

Rationale: The administration requests approval for extra duty hours for the secondary Newcomers ELD teachers who will meet 4 Saturdays with the EL Coordinator to review supplemental materials, conduct vertical articulation, and collaboratively plan activities and supports specific to these immigrant students and their specific needs. The extra duty hours will take place between October 1, 2022 - June 30, 2023.

Hours/Rate: 12 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000

Budget Description: Title III Funds

Employees: 7 (Listed Below)

1	Aceves, Maria	4	Hernandez, Elizabeth	7	Rivera, Brenda
2	Angulo, Wendy	5	Mota, Maria		
3	Flores, Dayrin	6	Recendez, Freddy		

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Intervention (Lindbergh)

Rationale: The administration requests approval for extra duty hours for certificated staff who will participate in the ELs Specific Intervention Program (after, before, and Saturdays) at Lindbergh Elementary from October 1, 2022 - March 31, 2023. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency. Participant teachers will be trained on the Reading, Speaking, Listening and Writing district resources that will be used in this intervention. No more than 6 employees will be selected but approval is requested for all names submitted to establish a substitute pool.

Hours/Rate: Not to exceed 50 hours per person

Budget: 01.0-42030.0-47600-10000-1130-7350000 (Teachers) / 01.0-42030.0-47600-27000-1930-7350000 (Lead)

Budget Description: Title III Funds

Employees: 27 (Listed Below)

1	Chau, Thao	10	Hollie, Lydia	19	Rivera-Mendez, Blanca
2	De Leon, Sonia	11	Johnson, Chadron	20	Rodriguez, Carmen
3	Del Castillo, Sandra	12	Kuyper, Lizette	21	Rojo, Maria-Lead
4	Del Sol, Dianne	13	Lindsey, Johnny	22	Shoulders, Stephanie
5	Dullivan, Minerva	14	Orozco, Hector	23	Tran, Ha
6	Fombona, Candido	15	Palacio, Sandy	24	Vergara, Myrna
7	Fulsom, Michele	16	Perez-Ruano, Maria	25	Walker, Robert
8	Godoy, Kristen	17	Ramos, Darius	26	Williams, Regina
9	Hernandez, Liliana	18	Reyna, Elizabeth	27	Witucki, Rose

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Intervention (Hosler)

Rationale: The administration requests approval for extra duty hours for staff who will participate in the Afterschool English Learner Specific Data Chats from October 1, 2022 - February 1, 2023. Participating students will review their assessment scores (ELPAC, SBAC, Benchmarks, DORA) from the previous years, assess distance from achieving reclassification and set individual improvement plans to reclassify this academic year. Participating students will develop a plan of action that will include tasks and activities to improve their Reading, Writing, Listening, and Speaking skills.

Hours/Rate: 25 hours (Teachers); 30 hours (Lead)

Budget: 01.0-42030.0-47600-10000-1130-7350000 (Teachers); 01.0-42030.0-47600-27000-1930-7350000 (Leads)

Budget Description: Title III Funds

Employees: 2 (Listed Below)

1	Bojorquez, Ambar-Teacher	2	Flores, Luis-Lead
---	--------------------------	---	-------------------

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Intervention (LHS)

Rationale: The administration requests approval for extra duty hours for seven (7) employees who will participate in the Afterschool English Learner Specific Data Chats from October 1, 2022 - April 1, 2023. Participating students will review their assessment scores (ELPAC, SBAC, Benchmarks, DORA) from the previous years, assess distance from achieving reclassification and set individual improvement plans to reclassify this academic year. Participating students will develop a plan of action that will include tasks and activities to improve their Reading, Writing, Listening, and Speaking skills.

Hours/Rate: 20 hours (Teacher); 30 hours (Lead)

Budget: 01.0-42030.0-47600-10000-1130-7350000 (Teachers); 01.0-42030.0-47600-27000-1930-7350000 (Lead)

Budget Description: Title III Funds

Employees: 6 (Listed Below)

1	Agbogwu, Nkeonye	3	Blankenship, Susana	5	Rivera, Brenda
2	Biswas, Roshni	4	Mejia, George-Lead	6	Tran, Lisa

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Equity, Access & Instructional Services

Description: Extra Duty Hours for EL Intervention (CCMS)

Rationale: The administration requests approval for extra duty hours for the five teachers listed below and one sub, who will participate in the ELs Specific After School Intervention at CCMS from October 1, 2022 - March 30, 2023. This program will take place on Mondays and will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency.

Hours/Rate: 36 hours

Budget: 01.0-42030.0-47600-10000-1130-7350000

Budget Description: Title III Funds

Employees: 6 (Listed Below)

1	Aceves, Maria	3	Hernandez, Elizabeth	5	Martinez, Linnette
2	Gallegos, Daniel	4	Lopez, Adolph	6	Vallejo, Raul

Subject: Certificated Extra-Duty Hours Request

School/Location: Lincoln Elementary School

Description: Extra Duty Hours for Afterschool Tutoring

Rationale: The administration requests approval for extra duty hours for five teachers to be able to provide 3 hours a week per teacher for after-school tutoring from November 7, 2022–December 15, 2022. Tutoring will be for students who are falling behind. Approval is requested for all teachers to establish a sub pool.

Hours/Rate: 3 hours per week

Budget: 01.0-30100.0-11100-10000-1130-1020000

Budget Description: Title I Funds

Employees: 22 (Listed Below)

	Teachers	7	Aldana, Cynthia	15	Nguyen, Carolyn
1	Avalos, Maria	8	Argueta, Frank	16	Obi, Leonard
2	Bordi, Massimo	9	Avalos, Maria	17	Perez, Diane
3	Montes, Jose	10	Bordi, Massimo	18	Reyes, Rogelio
4	Reyes, Rogelio	11	Canovas, Elena	19	Ruelas, Jonathan
5	Ruelas, Jonathan	12	Haji-Sadeghi, Jonathan	20	Sung, William
	Substitutes	13	Kimball, Pamela	21	Villegas, Veronica
6	Agatep, Josefina	14	Liggins, Akisha	22	Winslow, Jeanne

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Roosevelt Elementary School

Description: Extra Duty Hours for Social Emotional Learning / PBIS

Rationale: The administration requests approval for extra duty hours for employees listed below who will participate in collaborating and professional development sessions on Social Emotional Learning lessons and share best PBIS practices to improve student engagement and meet high academic outcomes. The sessions will take place twice a month from October 28, 2022 - May 26, 2023, for a total of 20 sessions.

Hours/Rate: 20 hours

Budget: 01.0-30100.0-11100-10000-1130-106000 (Teachers) / 01.0-30100.0-00000-27000-1930-1060000 (Lead)

Budget Description: Title I Funds

Employees: 8 (Listed Below)

1	Domitila Aguilar	4	Roselyn Anderson	7	Blanca Montes
2	Sorayda Romero	5	Araceli Garcia-Lead	8	Valdemar Quijada
3	Monique White	6	Yazmin Alvarez		

Subject: Certificated Extra-Duty Hours Request

School/Location: Roosevelt Elementary School

Description: Extra Duty Hours for PBIS Coach Tier 1, 2 and 3

Rationale: The administration requests approval for extra duty hours for the employees listed below to participate in PBIS Coach Tier 1, 2 and 3 from October 28, 2022 - May 26, 2023, for a total of 14 sessions. Employees will support, plan, monitor and evaluate the implementation of the PBIS program. Student academic progress will be monitored using ADAM & DORA assessments to ensure continuous progress towards the California State Standards in ELA and Math.

Hours/Rate: 14 hours

Budget: 01.0-30100.0-11100-10000-1130-106000 (Teacher) / 01.0-30100.0-00000-27000-1930-1060000 (Lead)

Budget Description: Title I Funds

Employees: 3 (Listed Below)

1	Aguilar, Domitila	2	Alvarez, Yazmin	3	Garcia, Araceli-Lead
---	-------------------	---	-----------------	---	----------------------

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Roosevelt Elementary School

Description: Extra Duty Hours for Afterschool Intervention

Rationale: The administration requests approval for extra duty hours for employees listed below who will participate in the EL Specific afterschool intervention. Teachers will provide extended learning activities in reading, speaking, listening and writing to improve proficiency for EL students. This program will take place from January 16, 2023-March 3, 2023.

Hours/Rate: 12 hours

Budget: 01.0-30100.0-11100-10000-1130-1060000 (Teachers) / 01.0-30100.0-00000-27000-1930-1060000 (Lead)

Budget Description: Title I Funds

Employees: 27 (Listed Below)

1	Acosta, Benita	10	Hernandez, Lidia	19	Quijada, Valdemar
2	Aguilar-Millan, Domitila	11	Hill, Yolanda	20	Reyes, Juan
3	Alvarez, Yazmin	12	Kwon, Sarah	21	Robbins, Laura
4	Anderson, Roselyn	13	Nakamura, Traci	22	Romero, Sorayda
5	Ayon, Patricia	14	Okeke, Christiana	23	Santos, Angela
6	Deibler, Tammy	15	Ortiz, Melanie	24	Siegel, Tracey D.
7	Fairell-Smith, Stephanie	16	Peña, Luz	25	Teague, Jimise
8	Garcia, Araceli	17	Perez, Cristina	26	White, Monique
9	Gavin, Olga	18	Perkins, Richard	27	Wilmes, Daniela

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Roosevelt Elementary School

Description: Extra Duty Hours for Title I Intervention Program

Rationale: The administration requests approval for extra duty hours for the employees listed below to participate in the Title I Intervention Program. It will ensure that the students who scored Strategic or Intensive in the benchmark assessments sustain continuous progress towards the California Standards in ELA and Math. The program will be two hours weekly from November 7, 2022-March 17, 2023 for a total of 24 sessions. Approval is requested for all teachers to establish a substitute pool.

Hours/Rate: 2 hours weekly (24 sessions)

Budget: 01.0-30100.0-11100-10000-1130-1060000 (Teachers) / 01.0-30100.0-00000-27000-1930-1060000 (Lead)

Budget Description: Title I Funds

Employees: 27 (Listed Below)

1	Acosta, Benita	10	Hernandez, Lidia	19	Quijada, Valdemar
2	Aguilar, Domitila	11	Hill, Yolanda	20	Reyes, Juan
3	Alvarez, Yazmin	12	Kwon, Sarah	21	Robbins, Laura
4	Anderson, Roselyn	13	Nakamura, Traci	22	Romero, Sorayda
5	Ayon, Patricia	14	Okeke, Christiana	23	Santos, Angela
6	Deibler, Tammy	15	Ortiz, Melanie	24	Siegel, Tracey D.
7	Fairell-Smith, Stephanie	16	Peña, Luz	25	Teague, Jimise
8	Garcia, Araceli-Lead	17	Perez, Cristina	26	White, Monique
9	Gavin, Olga	18	Perkins, Richard	27	Wilmes, Daniela

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Thurgood Marshall Elementary School

Description: Extra Duty Hours for After School Intervention

Rationale: The administration requests approval for extra duty hours for the certificated staff listed below from Marshall Elementary School who will participate in the Title I Intervention Program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH as measured in the SBAC assessment taken in Spring 2023. The program will run from October 17, 2022 – March 30, 2023. Funding is based on 12 teachers. Approval is requested for all teachers to establish a substitute pool.

Hours/Rate: 3 hours per week

Budget: 01.0-30100.0-11100-10000-1130-1120000

Budget Description: Title I Funds

Employees: 26 (Listed Below)

1	Akbar, Fahima	10	Gutierrez, Guadalupe	19	Ochoa, Alejandra
2	Beltran, Julio	11	Gutierrez, Stephany	20	Ornelas, Jacqueline
3	Cortez, John	12	Harper, Chenda	21	Payton, Chandra
4	Delgado, Jennifer	13	Howard, Camille	22	Rodriguez, Irma
5	Deyarmond, Joy	14	Lipscomb, Renetta	23	Salazar, Gabriela
6	Dixon, Kelly	15	Luquin, Claudia	24	Salcido, Auran
7	Galeon, Diana	16	Madrid, Alina	25	Sanchez, Melissa
8	Garibay, Dora	17	Meneses, Raquel	26	Serrano, Maricela
9	Grullon, Tania	18	Montelongo, Elizabeth		

Subject: Certificated Extra-Duty Hours Request

School/Location: Vista/Pathway High School

Description: Extra Duty Hours for Credit Recovery on APEX

Rationale: The administration requests approval for extra duty hours to implement the Winter Session Credit Recovery on APEX to provide an opportunity for students to makeup missed instructional time from December 19, 2022 - January 13, 2023.

Hours/Rate: 40 hours

Budget: 01.0-30100.0-33000-10000-1130-4250000

Budget Description: Title I Funds

Employees: 8 (Listed Below)

1	Ballinger, Jeffrey	4	Hembrick, Linda	7	Mireles, Gilbert
2	Diaz, Cherie	5	Hernandez, Alex	8	Solis, Veronica
3	Harnage, Michelle	6	Javellana, Jose		

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Vista/Pathway High School

Description: Extra Duty Hours for 2nd Quarter - Afterschool Credit Recovery

Rationale: The administration requests approval for extra duty hours to implement the after-school intervention program to provide additional venues for our students to earn credits to achieve graduation from October 11, 2022 - December 16, 2022.

Hours/Rate: 40 hours

Budget: 01.0-30100.0-32000-10000-1130-5350000

Budget Description: Title I Funds

Employees: 13 (Listed Below)

1	Castro, Mario	6	Gomez, Delia	11	Rodriguez, Ruth
2	Garza, Anthony	7	Haramis, Kimon	12	Sepulveda, Yadith
3	Casuso, Miriam	8	Jones-Hundley, Fannie	13	Toledo, Claudio
4	Gomez, Anna	9	Luna, Oscar		
5	Eyambe Tim	10	Medrano, Richard		

Subject: Certificated Extra-Duty Hours Request

School/Location: Vista/Pathway High School

Description: Extra Duty Hours for Mentoring

Rationale: The administration requests approval for extra duty hours for the employees listed below to provide SEL Support, home visits, afterhours tutoring, and weekend accessibility from October 11, 2022 - June 14, 2023.

Hours/Rate: 40 hours per semester

Budget: 01.0-30100.0-33000-10000-1130-4250000

Budget Description: Title I Funds

Employees: 8 (Listed Below)

1	Ballinger, Jeffrey	4	Hembrick, Linda	7	Mireles, Gilbert
2	Diaz, Cherie	5	Hernandez, Alex	8	Solis, Veronica
3	Harnage, Micelle	6	Javellana, Jose		

CERTIFICATED PERSONNEL REPORT 10/27/22

Subject: Certificated Extra-Duty Hours Request

School/Location: Vista/Pathway High School

Description: Extra Duty Hours for Winter Credit Recovery APEX

Rationale: The administration requests approval for extra duty hours to implement the Winter Credit Recovery to provide an opportunity for students to makeup missed instructional time from December 17, 2022 - January 16, 2023.

Hours/Rate: 60 hours

Budget: 01.0-30100.0-32000-10000-1130-5350000

Budget Description: Title I Funds

Employees: 13 (Listed Below)

1	Castro, Mario	6	Gomez, Delia	11	Rodriguez, Ruth
2	Casuso, Miriam	7	Haramis, Kimon	12	Sepulveda, Yadith
3	Eyambe, Tim	8	Jones-Hundley, Fannie	13	Toledo, Claudio
4	Garza, Anthony	9	Luna, Oscar		
5	Gomez, Anna	10	Medrano, Richard		

Subject: Certificated Extra-Duty Hours Request

School/Location: Wilson Elementary School

Description: Extra Duty Hours for Intervention

Rationale: The administration requests approval for extra duty hours for the certificated employees listed below from Wilson Elementary School who will participate in the Title I Intervention Program. This program will provide students with extended learning opportunities to ensure that students who scored Strategic or Intensive in the benchmark assessments AND/OR below grade level in the ADAM & DORA assessments sustain continuous progress towards meeting the California State Standards in ELA and MATH. Intervention will run from November 7, 2022 - March 3, 2023 for a total of 30 sessions. Between 4-6 students will participate in each intervention session. Twenty teachers will be compensated for up to three hours per week. Additional teachers are listed to establish a substitute teacher pool if needed.

Hours/Rate: 30 hours

Budget: 01.0-30100.0-11100-10000-1130-109000

Budget Description: Title I Funds

Employees: 25 (Listed Below)

1	Alvarenga, Ana	10	Guerra, Wendy	19	Nakajima, Akari
2	Apodaca, Donna	11	Hall, Erika	20	Pieters, Sharon
3	Baber, Angela	12	Henderson, Andrew	21	Raanan, Merav
4	Brenes, Marisol	13	Johnson, Kandee	22	Rodriguez, Edward
5	Candler, Angie	14	Kim, Ann	23	Rubio, Yara
6	Carranza, Ana	15	Lenoir, Shampree	24	Smith, Clayton
7	Carranza, Brittany	16	Martin, Mercedes	25	Uribe, Yajaira
8	Covarrubias, Maria	17	Miller, Jeffrey		
9	Franco, Marta	18	Munoz, Alexandra		

14. B. 2. Request Approval to Renew Agreement with Informed K-12 for the Automation of Internal Forms and Workflow Processes for the 2022-2023 School Year

Rationale

The administration requests approval to renew an agreement with Informed K12 for the automation of internal office forms and workflow processes for the 2022-2023 school year.

Informed K12 has an approved contract to provide the automation of internal office forms and workflow processes which have sped-up services and provided definite sources of stored records.

Informed K12 features easy-to-use workflow automation and digital forms built exclusively for K-12 school districts to improve operational efficiency.

Services include the following:

- Online Forms - Saves time and reduces errors by collecting all the school district's form data online.
- Real-time Tracking - Allows seamless communication across departments and school sites to boost productivity and accountability.
- Reporting and Data Management - Access to reports to improve decision making across the school district.

The cost of the annual renewal contract for unlimited forms is \$59,756.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 23*1314

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-720000-5840-7520000

Amount: \$59,756.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 3. Request Ratification of Agreement with Scout Talent for Recruitment Support from October 1, 2022 to June 30, 2023

Rationale

The administration requests ratification of an agreement with Scout Talent to assist in recruitment of hard-to-fill vacancies from October 1, 2022 to June 30, 2023.

Scout Talent provides recruitment and advertising support for businesses and agencies that spans multiple networks and sources. LUSD has on-going vacancies which have been very difficult to fill in Sciences and Special Education. Scout Talent will broaden the District's reach in advertising and support in engaging applicants for these hard-to-fill positions. Services they provide include recruitment marketing, copywriting, job description development, and placement across a wide variety of job boards and social media outlets.

Cost not to exceed \$4,000 per campaign, and not to exceed \$12,000.00 in total.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1309

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5830-752000

Amount: Not to exceed \$12,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 4. Request Approval to Attend the 2022 Human Capital Leadership Summit in Rancho Mirage, CA on December 1-2, 2022

Rationale

Staff requests approval to attend the 2022 Human Capital Leadership Summit in Rancho Mirage, CA on December 1-2, 2022.

The Human Capital Leadership Summit is designed for school leaders who are past their first three years of human capital management and who are looking for that next level of professional development in Human Resources leadership. Sessions will be dedicated to helping participants grow professionally in their knowledge as well as personally in their leadership skills.

This opportunity will allow staff to:

- Learn the best practices for recruitment and retention in today's PK-12 education environment
- Develop strategies to better organize the Human Resources department
- Learn how to connect Human Resources to student learning and performance
- Gain knowledge of the ever-changing federal regulations affecting school Human Resources

Participant:

- Dr. Brian Lucas, Assistant Superintendent of Human Resources

Cost includes registration fees, lodging, meals, and travel expenses.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5220-7520000

Amount: \$1,360.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. C. HUMAN RESOURCES - CLASSIFIED

14. C. 1. Request Approval of Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

Rationale

The following is the Classified Personnel Report for October 27, 2022, which details personnel employment actions before the Board, such as, but not limited to: hiring, change-of-status, limited-term employment, extra-duty, resignation, retirement, leaves for approval and/or ratification.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Classified Personnel Report - 10-27-2022

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Abarca, Briana	From Classification: Campus Monitor To Classification: School Community Liaison Work Hours: 6 Work Months: 10 Location: Helen Keller ES Funding Source: IASA Title I Part A Reason: Replacement of staff due to resignation	Range: 118 Step: 01	212200258 09/26/22
2.	Avitia, Salvador	From Classification: Warehouse Worker/Delivery Driver To Classification: Sr. Warehouse Worker Work Hours: 8 Work Months: 11 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Replacement of staff due to resignation	Range: 059 Step: 02	222300006 09/20/22
3.	Casas, Maria R.	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Will Rogers ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Fill vacancy per staffing allocation	Range: 014 Step: 01	212200261 10/03/22
4.	Delgadillo, Ismael	Classification: Security Officer Work Hours: 8 Work Months: 12 Location: Security Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 055 Step: 01	222300151 09/19/22
5.	Duque, Ana	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Wilson ES Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 014 Step: 01	222300037 09/28/22
6.	Franco, Alejandra	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Abbott ES Funding Source: Unrestricted Resources Reason: Replacement of staff due to retirement	Range: 014 Step: 01	212200263 10/04/22
7.	Garcia, Daniel	From Classification: Accountant To Classification: Accounting Manager Work Hours: 8 Work Months: 12 Location: Accounting Department Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 342M Step: 02	222300107 10/03/22

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
8.	Hubbard, Quindrina	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Replacement of staff due to resignation	Range: 027 Step: 01	222300135 09/20/22
9.	Jimenez, Martin	Classification: HVAC Mechanic Work Hours: 8 Work Months: 12 Location: Service Center Funding Source: Routine Restricted Maintenance Reason: Replacement of staff placed on 39-month rehire	Range: 090 Step: 01	212200220 09/15/22
10.	Lopez Barrios, Annette	Classification: Attendance Assistant Work Hours: 8 Work Months: 10 Location: Helen Keller ES Funding Source: Special Education Reason: Replacement of staff due to resignation	Range: 041 Step: 01	222300155 09/06/22
11.	Mena, Ivania	Classification: School Community Liaison Work Hours: 6 Work Months: 10 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 118 Step: 02	222300272 10/03/22
12.	Mercado, Laura C.	Classification: Sr. Health Service Technician Work Hours: 8 Work Months: 10 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due to resignation	Range: 135 Step: 01	222300013 10/03/22
13.	Moreno, Claudia	From Classification: Sr. Accounting Assistant To Classification: Accounting Technician Work Hours: 8 Work Months: 12 Location: Accounting Department Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 080 Step: 04	212200265 10/03/22
14.	Pineda, Diana	Classification: Instructional Assistant Work Hours: 6 Work Months: 10 Location: Marshall ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: New Position	Range: 114 Step: 05	222300148 10/03/22

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.

For any permanent assignment the required probationary period must be fulfilled.

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
15.	Ramirez, Luis	Classification: Security Officer Work Hours: 8 Work Months: 12 Location: Security Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 055 Step: 01	222300207 09/28/22
16.	Rodriguez Aguilar, Vilma	From Classification: Attendance Assistant To Classification: Office Assistant II Work Hours: 8 Work Months: 10 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to employee transfer	Range: 119 Step: 04	222300113 09/28/22
17.	Rodriguez, Darlene	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Lugo ES Funding Source: Special Education Reason: Replacement of staff due to resignation	Range: 118 Step: 03	222300125 09/28/22
18.	Tovalin, Orene	From Classification: Secretary To Classification: Office Assistant II Work Hours: 8 Work Months: 10 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 118 Step: 05	222300160 09/06/22

LIMITED-TERM

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
19.	Andrade, Janet	Classification: Secretary Work Hours: 8 Location: Educational Support Services Funding Source: General Fund Reason: Additional 5% backpay for additional duties	Range: 061 Step: 05	222300212 07/01/20 to 09/02/22 or sooner
20.	Barfield, Ellis	Classification: School Community Liaison Work Hours: 6 Location: Educational Support Services Funding Source: IASA Title I Part A Reason: Assist with student and parent outreach	Range: 118 Step: 01	222300204 06/23/22 to 08/12/22 or sooner

LIMITED-TERM

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
21.	Brown, Quintihia	Classification: Instructional Assistant Work Hours: 6 Location: Educational Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill as needed 2022-2023 school year	Range: 114 Step: 01	222300149 09/28/22 to 06/14/23 or sooner
22.	Bustamante, Lydia	Classification: School Community Liaison Work Hours: 6 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Assist with preparations for registration	Range: 118 Step: 05	222300168 08/01/22 to 08/25/22 or sooner
23.	Dury, Linda	Classification: Office Assistant I Work Hours: 8 Location: Student Services Funding Source: Unrestricted Resources Reason: Assist student services with records	Range: 117 Step: 01	222300184 07/01/22 to 06/30/23 or sooner
24.	Escalona, Elizabeth	Classification: Administrative Assistant Work Hours: 8 Location: Educational Support Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Additional 5% pay for assisting Security Department and Fiscal Services	Range: 074 Step: 05	222300205 09/06/22 to 03/06/23 or sooner
25.	Guerrero, Alexis	Classification: CTE Tutors Work Hours: 4 Location: Firebaugh HS Funding Source: Voc & Tech Educ Act Reason: Assist CTE teachers	Range: 019 Step: 01	222300174 08/17/22 to 06/15/23 or sooner
26.	Headspeth, Cheryl	Classification: Library Media Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Assist with orientation and registration for 2022-2023 school year	Range: 120 Step: 01	222300167 07/26/22 to 08/05/22 or sooner
27.	Laguna, Brisa	Classification: Nutrition Services Supervisor Work Hours: 5 hours Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer Assignment	Range: 118 Step: 05	222300052 07/01/22 to 07/29/22 or sooner
28.	Marchorro, Soledad	Classification: CTE Tutors Work Hours: 4 Location: Lynwood HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Assist CTE teachers	Range: 019 Step: 01	222300194 08/17/22 to 06/15/23 or sooner
29.	Mora, Anthony	Classification: Band Tutor Work Hours: 4 Location: Lynwood HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Assist Band teachers	Range: 019 Step: 01	222300076 09/22/22 to 06/15/23 or sooner

LIMITED-TERM

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
30.	Ortiz, Rosa	From Classification: Campus Monitor To Classification: Attendance Assistant Work Hours: 8 Location: Helen Keller ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill due to employee resignation and ongoing recruitment	Range: 041 Step: 01	222300190 08/04/22 to 12/30/22 or sooner
31.	Pena, Mayela	Classification: School Community Liaison Work Hours: 8 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Backfill due to employee resignation and ongoing recruitment	Range: 118 Step: 01	222300106 08/12/22 to 12/31/22 or sooner
32.	Perez, Carolina	Classification: School Community Liaison Work Hours: 6 Location: Lindbergh ES Funding Source: IASA Title I Part A Reason: Backfill of staff due to resignation and ongoing recruitment	Range: 118 Step: 01	222300124 08/22/22 to 12/30/22 or sooner
33.	Pineda, Diana	Classification: Instructional Assistant Work Hours: 6 Location: Educational Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill as needed 2022-2023 school year	Range: 114 Step: 01	222300149 09/16/22 to 06/14/23 or sooner
34.	Rodriguez, Elizabeth C.	Classification: Special Education Technician Work Hours: 8 Location: Special Education Funding Source: Special Education Reason: Provide support due to increased workload	Range: 126 Step: 01	222300175 09/12/22 to 12/06/22 or sooner
35.	Salazar, Jessica	Classification: Administrative Assistant Work Hours: 8 Location: Educational Support Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Additional 5% pay for additional duties assisting the Secondary Education department	Range: 074 Step: 05	222300217 09/09/22 to 10/06/22 or sooner
36.	Villalobos, Joanna	Classification: Office Assistant II Work Hours: 8 Location: Secondary Education Funding Source: Unrestricted Resources Reason: Backfill due to staff transfer and ongoing recruitment	Range: 119 Step: 01	222300227 08/08/22 to 09/30/22 or sooner
37.	Washington, David	Classification: Media Production Technician Work Hours: 8 Location: Lindbergh ES Funding Source: Unrestricted Resources Reason: Summer assignment; not to exceed 25 hours between 07/01/22 – 07/29/22	Range: 070 Step: 05	222300182 07/01/22 to 07/29/22 or sooner

LIMITED-TERM

Classification: Avid Tutors Work Hours: 4 Funding Source: LCFF-Supplemental and Concentration Grants Reason: Provides support to the AVID program			VA#: 222300178 Step: 01 Start Date: 08/17/22 End Date: 06/30/23 or sooner		
	NAME	LOCATION		NAME	LOCATION
38.	Andrade Garcia, Gladys	Lynwood HS	45.	Guerra, Maricruz	Hosler MS
39.	Andrade, Richard	Hosler MS	46.	Johnson, Shavon	Cesar Chavez MS
40.	Avina, Melissa	Cesar Chavez MS	47.	Reyes, Diana	Lynwood HS
41.	Ayala, Citlali	Cesar Chavez MS	48.	Reyes, Joshua	Lynwood HS
42.	Ayala, Gustavo	Lynwood HS	49.	Salinas, Susana	Firebaugh HS
43.	De La Cruz Flores, Maria	Hosler MS	50.	Trejo, Ariana	Lynwood HS
44.	Flores-Navarro, Jacqaline	Hosler MS			

LIMITED-TERM

Classification: Student Worker Work Hours: 4 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Assist front office school staff			VA#: 222300185 Step: 01 Start Date: 10/12/22 End Date: 06/30/23 or sooner		
	NAME			NAME	
51.	Munoz Velasquez, Jose Erick		52.	Uribe, Bryan	

LIMITED-TERM

Classification: Student Workers Work Hours: 4 Location: Student Services Funding Source: IASA Title I Part A Reason: Gain work experience and mentoring with the District's Liaisons			VA#: 222300000 Step: 01 End Date: 06/15/23 or sooner		
	NAME	START DATE		NAME	START DATE
53.	Riley, Jamia Dajane	09/26/22	55.	Soto, Yessica	09/28/22
54.	Rocha, Eduardo Nelson	09/28/22	56.	Torres, Bridgette	09/23/22

LIMITED-TERM

Classification: Student Worker - LCAS Work Hours: 3 Location: Adult School Funding Source: Adult Ed Block Grant			VA#: 222300176 Step: 01 Start Date: 08/15/22 End Date: 06/15/23 or sooner		
	NAME			NAME	
57.	Aguirre, Jeaneth		59.	Lugo, Valerie	
58.	Lugo, Martha		60.	Rodriguez, Susana	

LIMITED-TERM

Classification: AP Tutor Work Hours: 4 Location: Secondary Education Funding Source: LCFF-Supplemental and Concentration Grants		VA#: 222300173 Range: 019 Step: 01 Start Date: 08/17/22 End Date: 06/15/23 or sooner	
	NAME		NAME
61.	Espinoza, Michelle	63.	Sevilla, Javier
62.	Navarete, Ruth		

LIMITED-TERM

Classification: College Interns/Tutors Work Hours: 4 Location: Secondary Education Funding Source: LCFF-Supplemental and Concentration Grants		VA#: 222300161 Range: 019 Step: 01 Start Date: 08/30/22 End Date: 06/15/23 or sooner	
	NAME		NAME
64.	Cruz, Saul	66.	Vega, Natalie
65.	Piedy, Diana		

LIMITED-TERM / EXTRA HOUR

Classification: Campus Monitor Work Hours: up to 3 hours as needed Location: Wilson ES Funding Source: Unrestricted Resources Reason: Backfill for vacancies and shortage of substitutes		VA#: 222300171 Range: 014 Step: 01 \$15.00 Hrly Start Date: 08/17/22 End Date: 06/15/23 or sooner	
	NAME		NAME
67.	Cerezo, Yafne Roxette	70.	Ponce, Jakeline
68.	Chavez, Fernanda	71.	Viquez, Isabel
69.	Olmos Perez, Agueda	72.	Zavala, Alma Delia

LIMITED-TERM / EXTRA HOUR

Classification: Instructional Assistant Special Needs Work Hours: Up to 1 hour Location: Special Education Funding Source: Special Education Reason: Additional hour as needed to assist with transportation		VA#: 222300121 Range: 120 Start Date: 08/17/22 End Date: 06/14/23 or sooner	
	NAME		NAME
73.	Cortazar, Vanessa	76.	Parra, Vanessa
74.	Morales, Cindy	77.	Pilcher, Heather
75.	Nino, Noraima	78.	Valdez, Blanca

LIMITED-TERM / EXTRA-HOUR

Classification: Child Care Assistant Work Hours: Not to exceed 8-hour workday Location: Child Development Funding Source: Child Development-CSPP Reasons: Provide assistance as needed; hours may vary based on need		VA#: 222300226 Range: 039 Start Date: 07/01/22 End Date: 06/30/23 or sooner		
	NAME	ADDITIONAL HOURS	STEP	HOURLY
79.	Allen, Stacey L.	1 hr	5	19.14
80.	Brown, Mary Innetta	1 hr	5	19.14
81.	Castellanos, Juana	1 hr	5	19.14
82.	Espinoza, Maria Del Refugio	1 hr	5	19.14
83.	Flores, Imelda	1 hr	5	19.14
84.	Gayton, Martha	1 hr	5	19.14
85.	Haley, Mira L.	1 hr	5	19.14
86.	Hinton, Karen Angela	1 hr	5	19.14
87.	Lecus, Gayle Thurmond	1 hr	5	19.14
88.	Lugo, Rachel L.	1 hr	5	19.14
89.	Madrigal, Laura	1 hr	5	19.14
90.	Martinez, Margarita	1 hr	5	19.14
91.	Melendez, Maria	1 hr	5	19.14
92.	Melgoza, Precious	1 hr	2	16.54
93.	Merritt, Deborah Ann	1 hr	5	19.14
94.	Morales, Emelina Marie	1 hr	5	19.14
95.	Perez, Maria Lilia	1 hr	5	19.14
96.	Reveles, Patricia	1 hr	5	19.14
97.	Rubio, Mireya	1 hr	5	19.14
98.	Sanchez, Luz Cristina	1 hr	5	19.14
99.	Slayton, Cheryl A.	1 hr	5	19.14
100.	Smith-Hill, Sandra Onita	1 hr	5	19.14
101.	Stewart, Spring Desheka	1 hr	5	19.14
102.	Taylor, Antranese Airye	1 hr	5	19.14
103.	Thomas, Shemica	1 hr	5	19.14
104.	Tolentino, Silvia	1 hr	5	19.14
105.	Ventura, Margarita O.	1 hr	5	19.14

LIMITED-TERM / EXTRA HOUR

Classification: Nutrition Service Worker I Work Hours: up to 4hrs not to exceed 8-hour workday Location: Special Education Funding Source: Child Nutrition-School Program Reason: Provide assistance as needed		VA#: 222300158 Range: 027 Start Date: 08/17/22 End Date: 06/14/23 or sooner	
	NAME		NAME
106.	Alvarenga, Nuria	121.	Johnson, Patricia
107.	Amador, Margarita	122.	Jones, Pamela
108.	Bravo-Miranda, Maria E.	123.	Lopez Zazueta, Judith
109.	Carmelo, Claudia Renata	124.	Martin, Linda Katherine
110.	Carter, Terri A.	125.	Mata, Monica
111.	Chavez, Becky	126.	Orozco, Melina
112.	Cruz, Asuncion	127.	Quezada, Maria E.
113.	Diaz-Ibarra, Guillermina	128.	Rival, Corinne
114.	Gipson, Angel Juanita	129.	Rocha, Matilda Ruth
115.	Gonzalez Acevedo, Maria	130.	Ruiz, Leticia
116.	Grimaldo Panduro, Cinthia	131.	Salazar, Gladys Aida
117.	Gutierrez, Jessica	132.	Valadez, Jennifer
118.	Hernandez, Mayra Eloisa V.	133.	Vasquez, Ana Maria
119.	Hernandez, Rosario	134.	Vergara, Aurora
120.	Hubbard, Quindrena		

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
135.	Carmelo, Ana	From Classification: Cook To Classification: Nutrition Services Supervisor Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee working out of class	Range: 083 Step: 01	222300169 08/08/22 to 12/30/22 or sooner
136.	Catalan, Joshua	From Classification: Office Assistant II To Classification: Secretary Work Hours: 8 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 061 Step: 01	222300214 10/12/22 to 11/18/22 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
137.	Chavez, Becky	From Classification: Nutrition Service Worker I To Classification: Sr. Nutrition Service Worker Work Hours: 7.5 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee working out of class	Range: 036 Step: 02	222300162 08/16/22 to 06/15/23 or sooner
138.	Cordova, Javier E.	From Classification: Campus Monitor To Classification: Boys Locker Room Attendant Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 044 Step: 01	222300220 08/10/22 to 06/30/23 or sooner
139.	De La Torre, Lorena	From Classification: Senior Nutrition Service Worker To Classification: Cook Work Hours: 3 Location: Helen Keller ES Funding Source: IASA Title I Part A Reason: Backfill due to employee working out of class	Range: 050 Step: 05	222300186 08/17/22 to 06/15/23 or sooner
140.	Maya, Laura	From Classification: Personnel Specialist To Classification: Paralegal Work Hours: 8 Location: Personnel/Human Resources Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 109C Step: 01	222300228 06/30/22 to 09/16/22 or sooner
141.	Navarro, Olga	From Classification: Campus Monitor To Classification: School Community Liaison Work Hours: 3 Location: Helen Keller ES Funding Source: IASA Title I Part A Reason: Backfill due to employee resignation and during recruitment	Range: 118 Step: 01	222300210 08/22/22 to 09/30/22 or sooner
142.	Navarro, Olga	From Classification: Campus Monitor To Classification: Library Media Assistant Work Hours: 8 Location: Helen Keller ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill due to employee resignation and ongoing recruitment	Range: 120 Step: 01	222300229 10/03/22 to 12/16/22 or sooner
143.	Rincon, Erick M.	From Classification: Custodian To Classification: Sr. Custodian Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee resignation and ongoing recruitment	Range: 058 Step: 04	222300179 07/01/22 to 06/30/23 or sooner
144.	Rodriguez Aguilar, Vilma	From Classification: Attendance Assistant To Classification: Secretary Work Hours: 8 Location: Secondary Education Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill due to employee resignation and ongoing recruitment	Range: 061 Step: 02	222300221 09/29/22 to 10/12/22 or sooner

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment therefore will assume the salary rate of the higher class.				
145.	Soto, Armando	From Classification: Sr. Nutrition Service Worker To Classification: Sr. Warehouse Worker Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee resignation and ongoing recruitment	Range: 059 Step: 01	222300187 08/16/22 to 06/15/23 or sooner

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Bilingual Work Hours: 3 Location: Abbott ES Funding Source: IASA Title I Part A		VA#: 222300180 Step: 01 Start Date: 08/17/2022 End Date: 06/14/23 or sooner			Range: 116
	NAME		NAME		
146.	Alcala, Catalina	148.	Torreblanca, Hortencia		
147.	Melgar, Jicel	149.	Turner, Joyce		

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Special Needs Work Hours: 6 Location: Special Education Funding Source: Special Education Reason: Backfill as needed 2022-2023 school year		VA#: 222300150 Step: 01 Start Date: 09/28/22 End Date: 06/14/23 or sooner				Range: 120 \$17.78 Hrly
	NAME		NAME			
150.	Brown, Quintihia	152.	Duarte, Guadalupe			
151.	Col'Yer, Joure Ah'lexis					

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Bilingual Work Hours: 3 Location: Abbott ES Funding Source: IASA Title I Part A Reason: Backfill for employee absences		VA#: 222300140 Step: 01 Start Date: 08/17/22 End Date: 06/14/23 or sooner				Range: 116
	NAME		NAME			
153.	Alcala, Catalina	155.	Torreblanca, Hortencia			
154.	Melgar, Jicel	156.	Turner, Joyce			

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Special Education Work Hours: 6 Location: Special Education Funding Source: Special Education Reason: Provide assistance as needed			VA#: 222300104 Range: 118 Step: 01 End Date: 06/18/23 or sooner		
	NAME	START DATE		NAME	START DATE
157.	Col'yer, Dee' Joure Ah'lexis	09/26/22	159.	Guerrero, Jennifer	10/03/22
158.	Duarte Hernandez, Guadalupe	09/21/22	160.	Pena, Mayela	09/26/22

SUBSTITUTE ON-CALL

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
161.	Brown, Quintihia	Classification: Child Care Assistant Work Hours: 7 Location: Child Development Funding Source: Child Development-CSPP	Range: 039 Step: 01	222300038 09/28/22 to 06/14/23 or sooner
162.	Brown, Quintihia	Classification: Instructional Assistant Special Needs – 504 plan Work Hours: 6 Location: Student Services Funding Source: Unrestricted Resources	Range: 120 Step: 01	222300116 09/28/22 to 06/16/23 or sooner
163.	Guerrero, Jennifer	Classification: Child Care Assistant Work Hours: 7 Location: Child Development Funding Source: Child Development-CSPP	Range: 039 Step: 01	222300038 10/01/22 to 06/14/23 or sooner
164.	Slayton, Cheryl	Classification: Child Care Assistant Work Hours: 7 Location: Child Development Funding Source: Child Development-CSPP	Range: 039 Step: 05	222300038 09/15/22 to 06/14/23 or sooner
165.	Zuniga, Maria D.	Classification: Campus Monitor Work Hours: 3 Location: Districtwide Funding Source: Unrestricted Resources	Range: 014 Step: 01	222300080 09/19/22 to 06/15/23 or sooner

CLASSIFIED PERSONNEL: PERFECT ATTENDANCE STIPEND

Request approval for Payment of the Perfect Attendance Stipend for the Classified Employees during the 2021-2022 School Year				
	NAME	POSITION	LOCATION	STIPEND AMOUNT
166.	Romero, Sara	Campus Monitor	Cesar Chavez MS	\$500

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval for the following Testing Assistants to complete the following tasks which include: Retrieve HLS and review, help with registration, provide assessment notifications, 2 days initial ELPAC training to be certificated.

VA#: 212200286

Hours/Rate: 6 hours a day

Funding Source: 01.0-01900.0-00013-31600-2230-7490000

167.	Aguilar, Michelle	175.	Hernandez, Julia
168.	Camacho, Nicole	176.	Inglada, Magdalena
169.	Chavez, Blanca	177.	Pedroza, Diana
170.	Diaz, Michelle	178.	Rodriguez, Elizabeth
171.	Encinas, Irma	179.	Sanchez, Leticia
172.	Estrada, Ana	180.	Santos, Lillian
173.	Fuentes, Luz	181.	Soto, Gerarda M.
174.	Guerrero, Eugenia	182.	Villegas, Sylvia

LEAVE OF ABSENCE

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

NAME		POSITION	LOCATION	Effective Start/ End Date
183.	Braams, Sandra	Instructional Asst. Special Education	Lincoln ES	09/29/22 – 11/29/22
184.	Elvira, Jessica	Licensed Clinical Social Worker	Special Education	09/27/22 – 10/10 /22
185.	Garcia, David	Printing Mail Room Assistant	Technology	07/28/22 -12/31/22
186.	Gonzalez, Erika	Campus Monitor	Lindbergh ES	09/26/22 – 09/30/22
187.	Jerry, Kofie	Custodian	Custodial	07/01/22 – 09/30/22
188.	Jones, Vanessa	Director of Child Nutrition Services	Child Nutrition	07/01/22 – 10/03/22
189.	Martinez, Juana	Campus Monitor	Lincoln ES	09/08/22 – 11/29/22
190.	Murillo, Mayra	Testing Assistant	Firebaugh HS	09/27/22 – 10/27/22
191.	Orozco, Desiree	Instructional Assistant Special Education	Helen Keller ES	10/05/22 – 12/06/22
192.	Ortega-Murillo, Aurea	Nutrition Service Supervisor	Cesar Chavez MS	08/15/22 – 06/30/23
193.	Traylor, Essence	Instructional Assistant Special Needs	Hosler MS	09/27/22 – 10/27/22
194.	Villagrana, Celeste	Secretary	Vista HS	10/12/22 – 10/31/22
195.	White, Stacey	Custodian	Custodial	07/01/22 – 10/21/22

UNPAID LEAVE (Must Exhaust All Available Time)

NAME		POSITION	LOCATION	Effective Start/ End Date
196.	Braams, Sandra	Instructional Assistant Special Education	Lincoln ES	09/01/22 – 09/30/22
197.	Davila, Pedro Aguirre	Campus Monitor	Firebaugh HS	07/01/22 – 09/30/22
198.	Morales, Rosaura	Instructional Assistant Special Needs	Washington ES	09/27/22 – 10/27/22

RESIGNATIONS

NAME		POSITION	LOCATION	Effective Date
199.	Corner, Jahmal	Public Information Officer	Superintendent's Office	10/01/22
200.	Guerrero, Jennifer	Campus Monitor	Roosevelt ES	09/30/22
201.	Ornelas, Madelinn	Library Media Assistant	Helen Keller ES	09/30/22
202.	Young, Jamie	Instructional Assistant Special Education	Hosler MS	09/16/22

RELEASED

NAME		POSITION	LOCATION	Effective Date
203.	Palacios, Jonathan	Plumber	Maintenance, Operations & Transportation	10/03/22

RETIREMENT

(Amendment to Agenda Item #205 under Resignations on Classified Schedule submitted for Board approval on Oct. 13, 2022.)

NAME		POSITION	LOCATION	Effective Date
204.	Lopez, Jesse	Security Officer	Security	12/16/22

14. C. 2. Request Approval of the Tentative Agreement Made Between the Lynwood Unified School District and the Service Employees International Union, Local 99 (SEIU) dated September 29, 2022

Rationale

The administration requests approval of the Tentative Agreement between the Lynwood Unified School District and the Service Employees International Union, Local 99 (SEIU) for the 2021-2022 school year. Agreement is contingent on Board of Education and SEIU Member ratification.

Key tenets of the Tentative Agreement include:

Salary

- 5% salary increase retroactive to July 1, 2021
- Adjustments to the perfect attendance recognition and compensation
- Adjustments to longevity compensation for certain years of service

Working Conditions and Other areas of agreement

- Launch of Professional Development program reimbursement program
- Adding an additional Floating Holiday
- Clarification of language regarding union member dues deduction, New Employee Orientation procedures, and number of union stewards
- Updated language on frontloading of vacation days, payout for excessive vacation days over a four year span, and vacation notification provisions

The term of the Agreement is from July 1, 2021 to June 30, 2024. Each party may open two additional articles for 22-23 and 23-24 negotiation cycles. The full Tentative Agreement is available for review at the Human Resources Department and the Superintendent's Office.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. C. 3. Request Approval to Purchase a Basic Subscription with eSkill for Pre-employment Testing Services for Recruitment of Classified Personnel from November 2022 to November 2023

Rationale

The administration requests approval to purchase a basic 12-month subscription with eSkill from November 2022 to November 2023.

The subscription includes the following:

- Standard Test Library
- Custom Test Configuration
- Realistic Stimulation Tests
- Validated Content
- 24/7 Live Support
- Dedicated Success Manager
- Voice Response Questions
- Behavioral Assessment

The eSkill's wide variety of customizable online testing will allow for immediate pre-screening of job applicants. This will help Human Resources staff to assess candidates in an easy and more efficient way. The eSkill's online testing will eventually eliminate the need for scheduled, large-group, in-person testing that usually takes time to coordinate and will help encourage more testing participation due to the ease of use and virtual attendance. In addition to having a robust test library, eSkill has subject matter experts who help validate and construct test contents. Moreover, eSkill is a user-friendly system for job applicants.

The cost for a basic 12-month subscription with eSkill is \$6,100.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1420

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5840-7520000

Amount: \$6,100.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. BUSINESS SERVICES

14. D. 1. Request Approval to Review and Ratify Purchase Orders for Period Beginning September 20, 2022 through October 4, 2022, per CA Education Code 17605 and 42636

Rationale

Staff requests approval to review and ratify Purchase Orders for the period beginning September 20, 2022 through October 4, 2022, per CA Education Code 17605 and 42636.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$3,327,902.58

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Purchase Order/Transaction List

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
SEPTEMBER 20, 2022 TO OCTOBER 4, 2022

Vendor Name	Code	PO#	C/O	Location	Line Amount
AERIES SOFTWARE	PO1	230000000899	1	7620000 \$	12,219.00
ANDY'S LANDSCAPING	PO1	230000000882	1	7650000 \$	3,500.00
ANDY'S LANDSCAPING	PO1	230000000915	1	7650000 \$	5,200.00
ARTWORXLA	PO1	230000000828	1	7390000 \$	30,000.00
ATKINSON, ANDELSON, LOYA, RUDD & ROMO	PO1	230000000864	1	7410000 \$	1,497.00
AWARDS YOU WILL REMEMBER	PO1	230000000836	1	7350000 \$	352.80
AWARDS YOU WILL REMEMBER	PO1	230000000836	1	7350000 \$	396.90
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	99.23
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	158.76
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	223.62
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	231.49
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	265.13
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	674.66
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	992.22
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	1,252.75
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	1,993.50
BEST BUY BUSINESS ADVANTAGE ACCOUNT	PO1	230000000908	1	7390000 \$	10,420.41
CAAASA	PO1	230000000845	1	7350000 \$	990.00
CAPITOL AUTO COLLISON	PO1	230000000879	1	7810000 \$	1,000.00
CARAHSOFT TECHNOLOGY CORP.	PO1	230000000826	1	7620000 \$	120,765.55
CASP	PO1	230000000860	1	7410000 \$	4,616.00
CATERING BY HERACH & ARA	PO1	230000000841	1	7350000 \$	284.09
CATERING BY HERACH & ARA	PO1	230000000868	1	7350000 \$	4,695.45
CBE OFFICE SOLUTIONS	PO1	230000000850	1	5900000 \$	750.00
COPERNICUS SOLUTIONS, LLC	PO1	230000000822	1	7620000 \$	20,530.00
CRISTINA SALVADOR KLENZ	PO1	230000000833	2	7510000 \$	2,600.00
DAILY JOURNAL CORPORATION	PO1	230000000858	1	7690000 \$	228.01
DEMCO INC.	PO1	230000000896	1	4320000 \$	5.71
DEMCO INC.	PO1	230000000896	1	4320000 \$	8.80
DEMCO INC.	PO1	230000000896	1	4320000 \$	10.22
DEMCO INC.	PO1	230000000896	1	4320000 \$	15.53
DEMCO INC.	PO1	230000000896	1	4320000 \$	15.75
DEMCO INC.	PO1	230000000896	1	4320000 \$	27.88
DEMCO INC.	PO1	230000000896	1	4320000 \$	220.61
DEMCO INC.	PO1	230000000896	1	4320000 \$	371.32
DEMCO INC.	PO1	230000000896	1	4320000 \$	414.10
EPES SOFTWARE	PO1	230000000877	1	5350000 \$	145.53
GOLD HEALTH & SAFETY CONSULTING, INC.	PO1	230000000885	1	7650000 \$	6,200.00
GOLD STAR FOODS	PO1	230000000817	1	7810000 \$	500,000.00
H6, LLC	PO1	230000000886	1	7490000 \$	8,000.00
HANNAH ARISTA	PO1	230000000834	1	7510000 \$	725.00
IRON MOUNTAIN RECORDS MANAGEMENT	PO1	230000000857	1	7420000 \$	1,500.00
JENNIFER B ABRAMS	PO1	230000000900	1	7520000 \$	12,100.00
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	82.69
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	110.25
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	110.25
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	118.52
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000894	1	1010000 \$	119.60
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	137.81
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	154.35
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	284.68
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	413.44
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000894	1	1010000 \$	1,318.59
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000894	1	1010000 \$	1,318.59
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	1,318.59
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	1,648.24
JONES SCHOOL SUPPLY CO., INC.	PO1	230000000895	1	1010000 \$	2,182.95
JWPEPPER.COM	PO1	230000000907	1	7390000 \$	4,759.67
KROGER-FOOD 4 LESS Customer Charges	PO1	230000000866	1	7350000 \$	528.64
LAKESHORE LEARNING MATERIAL	PO1	230000000897	1	7380000 \$	15,000.00
LRA INTERPRETERS, INC.	PO1	230000000830	1	7410000 \$	90,000.00
LYNDE-ORDWAY CO., INC.	PO1	230000000911	1	7480000 \$	2,000.00
MBA PROJECT INC	PO1	230000000827	1	7490000 \$	75,000.00
MCGRAW-HILL EDUCATION, INC.	PO1	230000000878	1	7380000 \$	112.10

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
SEPTEMBER 20, 2022 TO OCTOBER 4, 2022

Vendor Name	Code	PO#	C/O	Location	Line Amount
MCGRAW-HILL EDUCATION, INC.	PO1	230000000878	1	7380000 \$	169.51
MCGRAW-HILL EDUCATION, INC.	PO1	230000000878	1	7380000 \$	203.41
MCGRAW-HILL EDUCATION, INC.	PO1	230000000878	1	7380000 \$	406.82
MENDEZ CONSTRUCTION	PO1	230000000890	1	7650000 \$	2,360.00
MENDEZ CONSTRUCTION	PO1	230000000859	1	7650000 \$	2,865.00
MENDEZ CONSTRUCTION	PO1	230000000887	1	7650000 \$	3,790.00
MENDEZ CONSTRUCTION	PO1	230000000863	1	7650000 \$	8,589.00
MENDEZ CONSTRUCTION	PO1	230000000889	1	7650000 \$	19,152.00
NATIONAL SCIENCE TEACHING ASSOCIATON	PO1	230000000815	2	7620000 \$	9.06
NATIONAL SCIENCE TEACHING ASSOCIATON	PO1	230000000815	2	7620000 \$	41.63
NATIONAL SCIENCE TEACHING ASSOCIATON	PO1	230000000815	2	7620000 \$	66.61
OFFICE SOLUTIONS	PO1	230000000831	1	1050000 \$	9,000.00
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	4.19
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	4.66
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	14.31
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	37.12
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	72.34
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	83.78
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	93.34
ORIENTAL TRADING COMPANY, INC.	PO1	230000000892	1	1040000 \$	136.63
PAPER CUTS, INC.	PO1	230000000856	1	3220000 \$	1,300.00
PERSONAL COACHING SYSTEMS (PCS)	PO1	230000000871	1	7410000 \$	315,982.00
PITNEY BOWES INC.	PO1	230000000874	1	4320000 \$	5,000.00
PRINTCO DIRECT INC.	PO1	230000000913	1	5900000 \$	7,000.00
PROFESSIONAL TUTORS OF AMERICA, INC.	PO1	230000000905	1	7410000 \$	1,280.00
RAISE3D TECHNOLOGIES, INC.	PO1	230000000883	1	7620000 \$	3,999.00
READY REFRESH	PO1	230000000903	1	7390000 \$	1,000.00
READY REFRESH	PO1	230000000881	1	7420000 \$	1,000.00
READY REFRESH	PO1	230000000910	1	7390000 \$	2,000.00
REMODELING EMPIRE, INC.	PO1	230000000888	1	7650000 \$	8,576.00
RIVERSIDE INSIGHTS	PO1	230000000837	1	7380000 \$	20,000.00
SAGE PUBLISHING	PO1	230000000843	1	7520000 \$	16.95
SAGE PUBLISHING	PO1	230000000843	1	7520000 \$	336.84
SAN MARTIN TERMITE & PEST CONTROL, INC.	PO1	230000000898	1	7650000 \$	600.00
SAN MARTIN TERMITE & PEST CONTROL, INC.	PO1	230000000898	1	7650000 \$	5,200.00
SAN MARTIN TERMITE & PEST CONTROL, INC.	PO1	230000000898	1	7650000 \$	10,850.00
SANDY SEUFERT CONSULTING	PO1	230000000829	1	7390000 \$	6,000.00
SAVVAS LEARNING COMPANY	PO1	230000000891	1	7380000 \$	2,236.39
SAVVAS LEARNING COMPANY	PO1	230000000891	1	7380000 \$	9,889.43
SCANTRON CORPORATION	PO1	230000000847	1	5900000 \$	40.80
SCANTRON CORPORATION	PO1	230000000847	1	5900000 \$	505.50
SCHOLASTIC INC	PO1	230000000846	1	1080000 \$	44.87
SCHOLASTIC INC	PO1	230000000862	1	7350000 \$	435.24
SCHOLASTIC INC	PO1	230000000846	1	1080000 \$	498.61
SCHOLASTIC INC	PO1	230000000862	1	7350000 \$	4,836.01
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	5.59
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	19.78
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	34.73
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	36.38
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	52.42
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	59.31
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	65.60
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	116.87
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	124.58
SCHOOL NURSE SUPPLY, INC.	PO1	230000000853	1	1090000 \$	480.69
SEHI COMPUTER PRODUCTS, INC.	PO1	230000000902	1	7620000 \$	74,740.00
SIMPSON GUMPERTZ & HEGER INC.	PO1	230000000770	2	7670000 \$	8,036.21
SJM INDUSTRIAL RADIO	PO1	230000000854	1	7680000 \$	25.00
SJM INDUSTRIAL RADIO	PO1	230000000872	1	7680000 \$	40.00
SJM INDUSTRIAL RADIO	PO1	230000000872	1	7680000 \$	915.08
SJM INDUSTRIAL RADIO	PO1	230000000854	1	7680000 \$	1,102.50
SJM INDUSTRIAL RADIO	PO1	230000000872	1	7680000 \$	7,827.75
SPECTRUM CENTER	PO1	230000000870	1	7410000 \$	852,000.00
SPSG, INC.	PO1	230000000916	1	7680000 \$	50,000.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
SEPTEMBER 20, 2022 TO OCTOBER 4, 2022

Vendor Name	Code	PO#	C/O	Location	Line Amount
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	1,200.00
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	1,990.00
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	4,980.00
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	38,325.00
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	38,325.00
SUMMIT K12 HOLDINGS, INC	PO1	230000000816	1	7350000 \$	38,325.00
SWUN MATH, LLC	PO1	230000000861	1	7380000 \$	223,537.14
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	230000000835	1	1050000 \$	3,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	230000000873	1	7390000 \$	9,900.00
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	99.16
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	118.94
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	219.92
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	343.72
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	462.92
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	495.93
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	740.62
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	881.78
TEACHER CREATED MATERIALS	PO1	230000000875	1	7390000 \$	1,244.03
TEACHER CREATED MATERIALS	PO1	230000000869	1	7390000 \$	1,706.27
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	13,184.63
TEACHER CREATED MATERIALS	PO1	230000000875	1	7390000 \$	13,714.99
TEACHER CREATED MATERIALS	PO1	230000000875	1	7390000 \$	13,716.08
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	14,240.74
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	33,528.73
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	35,026.00
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	37,926.77
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	38,156.30
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	38,331.41
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	40,210.53
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	41,830.78
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	41,851.00
TEACHER CREATED MATERIALS	PO1	230000000867	1	7390000 \$	42,299.22
THE EUGENE HAMILTON GROUP	PO1	230000000671	3	7350000 \$	52,000.00
THINKING MAPS	PO1	230000000909	1	1040000 \$	98.40
THINKING MAPS	PO1	230000000909	1	1040000 \$	147.60
THINKING MAPS	PO1	230000000909	1	1040000 \$	837.90
THINKING MAPS	PO1	230000000909	1	1040000 \$	970.20
THINKING MAPS	PO1	230000000909	1	1040000 \$	1,256.85
THINKING MAPS	PO1	230000000909	1	1040000 \$	1,455.30
THINKING MAPS	PO1	230000000909	1	1040000 \$	1,470.00
THINKING MAPS	PO1	230000000909	1	1040000 \$	2,205.00
ULINE	PO1	230000000893	1	1090000 \$	1,058.40
ULINE	PO1	230000000893	1	1090000 \$	1,543.50
ULINE	PO1	230000000851	1	7810000 \$	9,998.00
ULISES GONZALEZ	PO1	230000000832	1	4310000 \$	200.00
ULISES GONZALEZ	PO1	230000000832	1	4310000 \$	1,309.22
ULISES GONZALEZ	PO1	230000000832	1	4310000 \$	1,309.22
VALENCIA MARKETING	PO1	230000000839	1	4310000 \$	937.13
VALERIOS FASHION	PO1	230000000818	1	1040000 \$	198.45
VALERIOS FASHION	PO1	230000000818	1	1040000 \$	242.55
VALERIOS FASHION	PO1	230000000818	1	1040000 \$	533.61
VALERIOS FASHION	PO1	230000000818	1	1040000 \$	904.05
VEGA CONSTRUCTION SERVICES	PO1	230000000825	1	7670000 \$	5,750.00
VEGA CONSTRUCTION SERVICES	PO1	230000000884	1	7650000 \$	6,100.00
VERIZON WIRELESS	PO1	230000000914	1	7620000 \$	59,775.24
WESTERN PSYCHOLOGICAL SERVICES	PO1	230000000904	1	7410000 \$	3,863.83
				TOTAL \$	3,327,902.58

14. D. 2. Request Approval of Warrant and ACH Schedule for the Period of September 21, 2022 through October 4, 2022

Rationale

Staff requests approval of the Warrant and ACH Schedule for the period of September 21, 2022 through October 4, 2022.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$4,166,732.07

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Warrant Schedule 10-27-22

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 27, 2022

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of September 21, 2022 - October 4, 2022

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
09/21/22	\$	94,990.69	09/28/22	\$ 122,633.20
09/22/22	\$	393,511.06	09/29/22	\$ 992,191.34
09/23/22	\$	81,866.32	09/30/22	\$ 1,567,004.05
09/26/22	\$	50,051.56	10/03/22	\$ 50,704.03
09/27/22	\$	578,828.75	10/04/22	\$ 234,951.07
		Total	\$	4,166,732.07
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 27, 2022
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of September 21, 2022 - October 4, 2022

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 2,339,157.24
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 13,403.93
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 4,526.49
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 287,136.39
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 96,225.75
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 18,307.12
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 1,407,975.15
Total Warrants All Funds	\$ 4,166,732.07

**LYNWOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
09/21/22	71,516.69	-	-	1,966.88	-	3,200.00	-	-	18,307.12	-	-	94,990.69
09/22/22	261,813.42	700.00	-	41,271.89	-	89,725.75	-	-	-	-	-	393,511.06
09/23/22	26,178.28	-	-	52,388.04	-	3,300.00	-	-	-	-	-	81,866.32
09/26/22	16,850.94	-	-	33,200.62	-	-	-	-	-	-	-	50,051.56
09/27/22	578,828.75	-	-	-	-	-	-	-	-	-	-	578,828.75
09/28/22	122,633.20	-	-	-	-	-	-	-	-	-	-	122,633.20
09/29/22	991,876.34	315.00	-	-	-	-	-	-	-	-	-	992,191.34
09/30/22	99,129.87	12,388.93	4,504.45	43,005.65	-	-	-	-	-	-	1,407,975.15	1,567,004.05
10/03/22	50,681.99		22.04	-	-	-	-	-	-	-	-	50,704.03
10/04/22	119,647.76	-	-	115,303.31	-	-	-	-	-	-	-	234,951.07
Rpt 102722	2,339,157.24	13,403.93	4,526.49	287,136.39	0.00	96,225.75	0.00	0.00	18,307.12	0.00	1,407,975.15	4,166,732.07

14. D. 3. Request Approval to Attend the 2022 National Conference on Active School Threats in Phoenix, AZ from November 29, 2022 to December 1, 2022

Rationale

The administration requests approval to attend the 2022 National Conference on Active School Threats in Phoenix, AZ from November 29, 2022 to December 1, 2022.

In response to the nationwide alarm over youth violence in our schools, the 2022 National Conference on Active School Threats invites school administrators, campus security officers, mental health professionals, emergency management experts, first responders, and law enforcement professionals, who work as partners to protect schools and their students, faculty, and staff members.

The purpose of this conference is to provide attendees with knowledge to return to their campuses and develop effective action plans that are unique to their own communities and engage the widest range of local stakeholders to make our campuses better prepared for any crisis.

Participants:

Paul Garcia, Chief of Security

Jose Jauregui, Coordinator, Student Services

Fees include conference registration and travel expenses for two participants for a total of \$4,700.00. Fees will be paid with the 2020 COPS/STOP Office School Violence Prevention Program (SVPP) Grant funds.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*0914

Name of Funding Source and/or Location: STOP Grant Funds

Funding Account Number: 01.0-92300.0-83000-72000-5220-7680000

Amount: \$4,700.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 4. Request Approval to Attend the CASBO Legal Aspects and Hands on Accounting for Student Body Organizations Virtual Workshop on October 20, 2022

Rationale

Staff requests approval to attend the CASBO Legal Aspects and Hands on Accounting for Student Body Organizations virtual workshop on October 20, 2022.

The workshop focuses on how to maintain an effective Associated Student Body (ASB) program for grades K-12 with a special focus on fiscal accountability, legal compliance, and accuracy within ASB accounts.

This workshop is designed for school principals, site administrators, ASB and activity directors and coaches, fiscal services administrators, office managers and accountants, ASB bookkeepers, school secretaries, students, certified public accountants, audit staff and others responsible for student body activities.

Topics include the following:

- Overview of student organizations
- laws and regulations, including those pertaining to school food and vending machine sales
- forming the organization
- general business practices
- budgets and budget management
- fundraising events and cash receipt management and procedures
- class fees, deposits and other charges
- gift and donation income
- contracts
- allowable and questionable expenses and cash disbursement management and procedures
- unallowable fees and charges
- equipment purchases and management
- student stores
- employees and consultants
- accounting and financial management
- effective district oversight

Participant:

Daniel Garcia, Accounting Manager

Cost of registration fee is \$395.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 23*1320

Name of funding source and/or Location: General

Funding Account Number: 01.0-00000.0-00000-72000-5220-7610000

Amount: \$395.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 5. Request Approval to Attend the CASBO 1099 Reporting Concepts Virtual Workshop on November 1, 2022

Rationale

Staff requests approval to attend the CASBO 1099 Reporting Concepts virtual workshop on November 1, 2022.

This workshop will provide the best practices to ensure the District is properly setting up vendor accounts and payments to comply with Internal Revenue Service and California reporting requirements. Participants will be updated on reporting requirements and pending legislation related to financial risks for increased penalties, as well as ways that districts can use procedures to comply with regulations and reduce or eliminate any assessed penalties.

This workshop is designed for new and seasoned accounting and purchasing personnel who work with vendor Forms W-9 and 1099.

Participant:

Daniel Garcia, Accounting Manager

Cost of registration fee is \$395.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 23*1316

Name of funding source and/or Location: General

Funding Account Number: 01.0-00000.0-00000-72000-5220-7610000

Amount: \$395.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 6. Request Approval of Resolution No. 22-23/15, Establishing the Lynwood Unified School District Voluntary Retirement Program for Eligible Employees

Rationale

Staff requests approval of Resolution No. 22-23/15, establishing the Lynwood Unified School District voluntary retirement program for eligible employees.

Lynwood Unified School District is adopting the Voluntary Retirement Program ("Plan") to provide additional retirement benefits to eligible certificated and classified non-management employees. LUSD is hereby engaging HighMark Group, LLC, to provide consulting and administrative services in connection with the plan.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Resolution No. 22-23/15 - Voluntary Retirement Program

**LYNWOOD UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 22-23/15**

2022-2023 EARLY RETIREMENT NOTIFICATION INCENTIVE

WHEREAS, California Government Code section 53216 authorizes school districts to establish and maintain qualified retirement plans; and

WHEREAS, Lynwood Unified School District (the “District”) provides the State Teachers Retirement Plan (“STRS”) and the Public Employees Retirement Plan (“PERS”) to eligible employees; and

WHEREAS, the District may make available additional retirement plans under California Government Code section 53224;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the District hereby adopts the Voluntary Retirement Program (the “Plan”) and allows eligible employees to participate in such Plan;

BE IT FURTHER RESOLVED, that the District may make additional employees eligible, as deemed appropriate.

RESOLVED FURTHER, that the Board hereby appoints the Chief Business Official as Plan Administrator and authorizes and directs the Plan Administrator to take whatever action, including entering into other contracts or agreements as necessary, to administer, attain and maintain the tax qualified status of the plan under Internal Revenue Code of 1986, as amended.

Passed and Adopted by the Governing Board of the Lynwood Unified School District on October 27, 2022.

Alfonso Morales, Esq. – Board President

14. D. 7. Request Approval to Enter Into a Service Agreement with Colbi Technologies, Inc., to Provide Account-Ability Software from November 1, 2022 to November 1, 2023

Rationale

Staff requests approval to enter into a service agreement with Colbi Technologies, Inc., to provide Account-Ability software from November 1, 2022 to November 1, 2023.

Account-Ability software will be customized for the District and made available via the web by Colbi Technologies. Customization of the program will specifically incorporate the District's account code structure and internal control process for project budgeting development, contract award, modification, and payments.

Initial Implementation of Account-Ability:

- Colbi will provide four days of management consulting and/or training as desired by the District to facilitate a smooth transition to the new system. Typical training includes:
 - A half-day interactive Flowchart Workshop with appropriate members of District facilities and business services staff to fully review the budgeting, contracting and payment processes and document in Account-Ability.
 - Three days' hands-on Account-Ability training in the District's computer lab
 - A half-day of follow-up four to six weeks after initial training, to assure that the primary users have adopted best practices.
- Reimbursement for reasonable travel and living expenses incurred by Colbi are required for services provided on-site.

Cost for software services is \$102,500.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Measure K

Funding Account Number: 21.0-90100.0-00000-85000-5840-7690000

Amount: \$102,500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. TECHNOLOGY AND INNOVATION

14. E. 1. Request Approval to Enter Into an Agreement with Airtable to Provide Their Cloud Collaboration Database Tool from October 2022 to October 2023

Rationale

The administration requests approval to enter into an agreement with Airtable to provide their cloud collaboration database tool from October 2022 to October 2023.

Airtable is a cloud collaboration tool which combines the features of a database and the format of a spreadsheet. Airtable organizes data through six components, including bases, tables, views, fields, records, and workspaces. The data is transformed from a spreadsheet into an organized and functional database for efficient task and project management, streamlined intake and workflow, clearly linked relationships, and effective data analytics.

Airtable provides hands-on training and support throughout the year through their enterprise plan. Our staff will be able to receive guidance on the use of workflows, databases, and create seamless collaboration. The implementation of this tool will also be a secure and central area for workspaces to be implemented by any department in the District. The current scope for this agreement will give access to multiple departments in the District office.

These departments include:

- Human Resources
- Risk Management
- Accounting
- Payroll
- Student Services
- Technology Department

The total cost of this agreement is not to exceed \$14,000.00 for one year.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Human Resources/ Risk Management

Funding Account Number: 01.0 00000.0 00000 740000 5840 7640000

Amount: Not to Exceed \$14,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 2. Request Approval to Attend Professional Learning Sessions Provided by Apple Education for the 2022-23 School Year

Rationale

The administration requests approval to attend professional learning sessions provided by Apple Education for the 2022-23 school year.

Apple Education will be providing three sessions for Lynwood Unified School District's leadership cohort consisting of Digital Coaches, Innovation Coaches, and teachers. These sessions will take place both virtually and in person throughout the 2022-23 school year. The content of these sessions will focus on executive leadership, coaching, deployment for learning and building capacity with strategic groups. Our leadership and teachers will be able to grasp this knowledge through two sessions and will have the ability to spread knowledge and use of Apple resources in the classroom.

Each session and cost are outlined as follows:

Virtual Executive Leadership Coaching - This session will give the opportunity for six separate small group sessions throughout the year, giving participants the opportunity to enhance their skills on Apple products in order to support their responsibilities and achieve their learning goals.

Onsite Capacity Building Team - Participants will engage in professional learning through technology and expand their skills to enhance the learning culture.

Participants:

Kathleen Graham, Digital Coach - Technology and Innovation
Sandra Naranjo, Digital Coach - Technology and Innovation
Yazmin Alvarez, Innovation Coach - Roosevelt ES and Parks ES
Carla Canon, Innovation Coach - Rogers ES and Marshall ES
Jalen France, Innovation Coach - Lugo ES and Wilson ES
Jesus Hernandez, Innovation Coach - Chavez MS
Maricruz Lucio, Innovation Coach - Hosler MS
Melissa Sanchez, Innovation Coach - Lincoln ES and Keller ES
Kathryn Tengan, Innovation Coach - Lindbergh ES and Washington ES
Leslie Watkins, Innovation Coach - Abbott ES and Mark Twain ES
Stephanie Aguon, Teacher, Rogers ES
Guadalupe Campos, Teacher, Chavez MS
Marta Franco, Teacher, Wilson ES
Olga Gavin, Teacher, Roosevelt ES
Venietta Grant, Teacher, Chavez MS
Sean Holland, Teacher, Hosler MS
Brenda Miramontes, Teacher, Hosler MS
Libier Rodriguez, Teacher, Keller ES
Mario Terrazas, Teacher, Mark Twain ES

The total cost per person for all sessions is \$1,710.51.

Apple Learning Academy - Staff will participate in a week-long professional learning experience to develop sustainable plans for leading ongoing professional learning experiences at school sites. Apple will cover hotel stays, and most meals throughout the week.

Participants:

Patrick Gittisriboongul, Ed.D, Assistant Superintendent of Technology and Innovation
Kathleen Graham, Digital Learning Coach
Sandra Naranjo, Digital Learning Coach

Cost of each participant, including registration, meals, hotel, and travel is not to exceed \$5,995.00.

The total cost for all sessions and participants is not to exceed \$41,000.00 for the 2022-23 school year.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Title II - Educational Services

Funding Account Number: 01.0-40350.0-00000-21400-5810-7490000

Amount: Not To Exceed \$41,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 3. Request Approval to Attend Professional Development Sessions at Apple Today as Part of the Everyone Can Create 2022-23 Cohort in Various Locations on November 16, 2022 and March 23, 2023

Rationale

The administration requests approval to attend professional development sessions at Apple Today as part of the Everyone Can Create 2022-23 cohort in various locations on November 16, 2022 and March 23, 2023.

Sessions will be held at Apple stores in Los Angeles and Orange counties. Participants will be able to attend these sessions at any of the participating stores. The District's school innovation coaches will have the opportunity to develop and discover curriculum through Apple products. The sessions will provide hands-on development that ensures our teachers come back into the classroom and implement these skills in lesson plans, curriculum, and students.

The sessions will provide teachers and coaches with an opportunity to learn, create and be inspired by Apple experts on iPads in the areas of video, music, photography, and drawing. Teachers will implement lessons related to creativity and coaches will support the staff at their sites with development and implementation.

Participants:

Kathleen Graham, Digital Coach - Technology and Innovation
Sandra Naranjo, Digital Coach - Technology and Innovation
Yazmin Alvarez, Innovation Coach - Roosevelt ES and Rosa Parks ES
Carla Canon, Innovation Coach - Will Rogers ES and Marshall ES
Jalen France, Innovation Coach - Lugo ES and Wilson ES
Jesus Hernandez, Innovation Coach - Cesar Chavez MS
Maricruz Lucio, Innovation Coach - Hosler MS
Melissa Sanchez, Innovation Coach - Lincoln ES and Keller ES
Kathryn Tengan, Innovation Coach - Lindbergh ES and Washington ES
Leslie Watkins, Innovation Coach - Abbott ES and Mark Twain ES
Stephanie Aguon, Teacher, Will Rogers ES
Guadalupe Campos, Teacher, Cesar Chavez MS
Marta Franco, Teacher, Wilson ES
Olga Gavin, Teacher, Roosevelt ES
Venietta Grant, Teacher, Cesar Chavez MS
Sean Holland, Teacher, Hosler MS
Brenda Miramontes, Teacher, Hosler MS
Libier Rodriguez, Teacher, Keller ES
Mario Terrazas, Teacher, Mark Twain ES

Cost includes mileage and meals, at approximately \$150 per person. The total cost is not to exceed \$2,850.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Title II - Educational Services

Funding Account Number: 01.0-40350.0-00000-21400-5210-7490000

Amount: Not to Exceed \$2,850.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintenden'ts Office Certification:

14. F. ADMINISTRATION

14. F. 1. Request Approval of Resolution No. 22-23/16, Designating the Month of November as National Unhoused Youth Awareness Month

Rationale

The administration requests approval of Resolution No: 22-23/16, in support of the National Unhoused Youth Awareness Month.

Lynwood Unified School District acknowledges November is National Unhoused Youth Awareness Month. As many as 2.5 million youth in the United States seek temporary or long term shelter at least once per year. Furthermore, we know that unhoused students have been significantly impacted by the economic impact of the COVID-19 pandemic since early 2020. It is our District's commitment to provide our unhoused students and their families the available resources and support to ensure every student receives the assistance they may need.

In collaboration with community partners, the district outreach resources include backpacks, school supplies, books, clothing, food, partnerships with shelters and other needed items to address the educational needs of unhoused youth in the Lynwood community. Our goal is to increase collaboration between schools and the community to remove barriers that impact our students' ability to achieve academic excellence and thrive despite their current living situation.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No Cost to the District

Recommended Motion

☒ Approval ☐ Denial

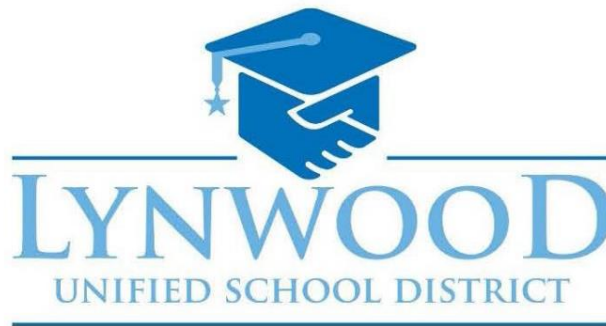
Certification

Superintendent's Office Certification:

Supporting Documents



Resolution No. 22-23/16 - National Unhoused Youth Awareness Month



Board of Education

National Unhoused Youth Awareness Month

RESOLUTION NO. 22-23/16

WHEREAS, on July 11, 2007 both the U.S. House and Senate passed a resolution making November the National Unhoused Youth Awareness Month; and

WHEREAS, nationally, 2.3% of all school-age children will experience unhousedness; and

WHEREAS, nearly 23% of all unhoused people were children under the age of 18, and more than half of all children in Housing & Urban Development shelters are under the age of five; and

WHEREAS, 21% of unhoused children repeat a grade because of frequent absences from school; and within a single school year, 40% of unhoused students attend two different schools; and

WHEREAS, unhousedness is associated with an 87% chance of dropping out of school; and

WHEREAS, unaccompanied unhoused youths represent 7% of the total unhoused population and face serious health and safety threats, including higher risk of physical and sexual abuse and trafficking; and

WHEREAS, Los Angeles County, in the 2018-2019 school year, has preliminary identified over 55,000 unhoused students from preschool through grade 12, including unaccompanied youth and youth with their families who lack stable housing, that experienced unhousedness at least one day out of the year; and

WHEREAS, the State of California and Los Angeles County, in the 2020-2021 school year, has preliminary identified over 183,000 (California) and 40,000 (LA County) unhoused students from preschool through grade 12, including unaccompanied youth and youth with their families who lack stable housing, that experienced unhousedness at least one day out of the year; and

WHEREAS, the future well-being of our country depends on the value we place on our youth, and in particular, on our actions to provide these most vulnerable of the young people with opportunities to acquire the knowledge, skills and abilities they need to find and maintain stable housing and develop into healthy and productive adults; and

WHEREAS, the McKinney-Vento Unhoused Assistance Act requires every local education agency to appoint a liaison for unhoused education to ensure proper identification, immediate enrollment and linkages to other educational services for which students experiencing unhousedness are eligible; and

WHEREAS, the number of effective programs providing services and supports to unhoused youth in Los Angeles County is only a fraction, of what is needed to fully address the needs of unhoused children and youth; and

WHEREAS, Lynwood Unified School District's Unhoused Liaison supports our district to empower unhoused students and families through educational advocacy and support, promotes awareness and greater support for unhoused students in schools and the community; and

WHEREAS, the Lynwood Unified School District recognizes that unhouseness continues to be a serious problem for many students and families across our community; and

WHEREAS, the intent of National Unhoused Youth Awareness Month is consistent with the activities of the Board;

NOW, THEREFORE, BE IT RESOLVED that the Lynwood Unified School District hereby proclaims November as National Unhoused Youth Awareness Month.

BE IT FURTHER RESOLVED that the Lynwood Unified School District will continue to support outreach efforts to community partners for resources including backpacks, school supplies, books and other needed items in an effort to address the educational needs of unhoused youth across Lynwood.

BE IT FURTHER RESOLVED that the Lynwood Unified School District continues to encourage citizens across the community to recognize that many students lack fixed, regular, and adequate housing; and continues to encourage collaboration efforts between schools, and community partners to remove barriers and enable unhoused students to successfully participate in their education.

BE IT FINALLY RESOLVED that this resolution be made an integral part of the Minutes of the October 27, 2022 meeting of this Board.

PASSED AND ADOPTED this 27th day of October 2022.

PRESIDENT, GOVERNING BOARD

Alfonso Morales, Esq. – Board President

BOARD OF EDUCATION

Alfonso Morales, Esq.
President

Julian Del Real-Calleros
Vice-President

Gary Hardie, Jr.
Clerk

Maria G. Lopez
Member

Alma C. Castro, Ed.D.
Member

Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

14. F. 2. Request Approval to Adopt Recommended Changes to Board Policy 1312.4

Rationale

The administration requests approval to adopt recommended changes to Board Policy 1312.4 The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA updates.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. F. 3. Request Ratification of an Agreement with Tierra West Advisors, Inc., for Services Related to Real Estate and Development Strategies during the 2022-23 School Year

Rationale

The administration requests ratification of agreement with Tierra West Advisors, Inc., for services related to real estate and development strategies during the 2022-23 school year.

Since 1980, Tierra West Advisors, Inc., has provided a range of community development, project management, financial analysis, real estate acquisition and disposition, affordable housing programs and brokerage services. Tierra West is a trusted advisor to both public and private agencies throughout California. They team with the local leaders tasked with creating vibrant public spaces; helping to provide the insightful analysis and vision required to make sound financial and development decisions. Tierra West Advisors, Inc., utilizes a multidisciplinary approach for the development of strategies designed to enhance the growth, vitality and diversity of communities. Tierra West's team brings extensive experience and research of the Southern California region.

Cost for services is \$4,193.75.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: General Fund

Funding Account Number: 01.0-00000.0-00000-72000-5850-7690000

Amount: \$4,193.75

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification: