



BOARD AGENDA

Regular Meeting

October 12, 2023



REGULAR MEETING OF THE BOARD OF EDUCATION
October 12, 2023
5:30 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the regular meeting of the Board of Education will be held on October 12, 2023, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m. in the Superintendent's Office, and will reconvene into Open Session at 6:00 p.m. in Board Room B. Closed Session will be conducted in accordance with the requirements set forth by California law.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Alfonso Morales, Esq., President
Dr. Gary Hardie, Jr., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Julian Del Real-Calleros, Member
Mrs. Maria G. Lopez, Member
Legal Counsel – Olivarez Madruga Law Organization, LLP

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON OCTOBER 12, 2023

Motion _____ Second _____ Vote _____

4. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD - Recess to Closed Session

5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

5.A.1. Case No. 21-143431

5.A.2. In re: JUUL Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation (MDL No. 2913), JUUL Labs Product Cases (JCCP No. 5052)

5.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9 (d)(2) and (e)(1)

5.B.1. One (1) Matter

5.C. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.C.1. Principal, Elementary

5.D. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

7. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mr. Alfonso Morales, Esq., President
Dr. Gary Hardie, Jr., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Julian Del Real-Calleros, Member
Mrs. Maria G. Lopez, Member
Legal Counsel – Olivarez Madruga Law Organization, LLP

8. FLAG SALUTE by Abbott Elementary School

9. REPORTS

9.A. Student Reports

- 9.A.1. Vista/Pathway High School
- 9.A.2. Lynwood High School
- 9.A.3. Firebaugh High School
- 9.A.4. Lynwood Community Adult School

9.B. Superintendent's Report

- 9.B.1. Presentation:
 - 9.B.1.1. 2023 Golden Bell Award - Lynwood Job Opportunity for Youth (LJOY)

9.C. Board Members' Reports

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

- 10.A. Request Approval to Fill Upcoming Vacancy for the Personnel Commission

Motion _____ Second _____ Vote _____

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2(b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted.

Approach the lectern and give your name.

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a ***Public Comment Form*** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

12. PUBLIC HEARING – *None*.

13. ACTION ITEMS

13.A. BOARD MEETING MINUTES

- 13.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on September 14, 2023

Motion _____ Second _____ Vote _____

13.B. ADMINISTRATION

- 13.B.1. Request Approval to Review and Adopt Recommended Changes to Administrative Regulation 1312.3, Uniform Complaint Policy, as Required by the Federal Program Monitoring Review

Motion _____ Second _____ Vote _____

- 13.B.2. Request Approval to Review and Adopt Recommended Changes to Board Policy 5141.52, Suicide Prevention and 5141.52(a) Suicide Prevention K-6, as Required by the Federal Program Monitoring Review

Motion _____ Second _____ Vote _____

- 13.B.3. Request Approval to Review and Adopt Recommended Changes to Board Policy 5145.3, Non-Discrimination Harassment, as Required by the Federal Program Monitoring Review

Motion _____ Second _____ Vote _____

- 13.B.4. Request Approval to Review and Adopt Recommended Changes to Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, as Required by the Federal Program Monitoring Review

Motion _____ Second _____ Vote _____

- 13.B.5. Request Approval to Review and Adopt Recommended Changes to Board Policy 5146, Married Pregnant Parenting Students, as Required by the Federal Program Monitoring Review

Motion _____ Second _____ Vote _____

13.C. FACILITIES - (Measure K and Measure N Projects)

- 13.C.1. Request Approval to Enter Into an Agreement with Forensic Analytical, to Provide On-Call Hazardous Material Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Motion _____ Second _____ Vote _____

- 13.C.2. Request Approval to Enter Into an Agreement with Executive Environmental Services, to Provide On-Call Hazardous Materials Abatement Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Motion _____ Second _____ Vote _____

- 13.C.3. Request Approval to Enter Into an Agreement with National Econ Corporation, to Provide On-Call Hazardous Material Abatement Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Motion _____ Second _____ Vote _____

- 13.C.4. Request Approval to Renew Service Agreement with Mission Trail Advisors, to Provide Comprehensive Bond Financial Advisory Services for the 2023-2024 School Year

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Ratification of Participation in the California Interscholastic Federation Southern Section Athletic Administrators Summit in Riverside, CA on October 9, 2023
- 14.A.2. Request Approval to Enter Into an Agreement with Mad Science of Central Los Angeles, to Provide Extended Workshops for Students in the Gifted and Talented Education Program for the 2023-2024 School Year
- 14.A.3. Request Approval to Attend the Student Link Crew Conference in West Covina, CA on November 16, 2023
- 14.A.4. Request Approval to Participate in Virtual Training Sessions for New Advancement Via Individual Determination Excel Teachers, Hosted by the AVID Center, Between October 2023 and November 2023
- 14.A.5. Request Approval to Purchase the Cengage Learning License for Lynwood Community Adult School for the 2023-2024 School Year
- 14.A.6. Request Approval to Purchase Online Access and Credit Recovery Slots from APEX Learning through Edmentum, Inc., to Provide Online Course Access for the 2023-2024 School Year
- 14.A.7. Request Approval to Enter Into an Agreement with Mad Science of Los Angeles, to Provide Science Workshops for Migrant Education Students During the 2023-2024 School Year
- 14.A.8. Request Approval to Renew Agreement with Disciplina Positiva, to Provide a Series of Parent Education Workshops for Migrant Education Parents and Families During the 2023-2024 School Year
- 14.A.9. Request Approval to Renew Agreement with Pathful, to Provide Site Licenses for Career Exploration Resources for School Counselors and Students at Cesar Chavez and Hosler Middle School for the 2023-2024 School Year

- 14.A.10. Request Approval to Renew Membership with the California Schools to Watch Network of High Performing Model Schools for the 2023-2024 School Year
- 14.A.11. Request Ratification of Subscription with Hudl, Athletic Film Review System, for Secondary School Sites During the 2023-2024 School Year
- 14.A.12. Request Approval to Enter Into an Agreement with Julia Gonzalez, to Provide Parent Enrichment Classes at Cesar Chavez Middle School During the 2023-2024 School Year
- 14.A.13. Request Receipt of the Williams Uniform Complaint Quarterly Report from July 1, 2023 through September 30, 2023 for Submission to the Los Angeles County Office of Education
- 14.A.14. Request Approval to Renew Agreement with Think Together, to Provide Support for the Early Childhood Education Program and Data Reflection Sessions During the 2023-2024 School Year
- 14.A.15. Request Approval to Enter Into an Agreement with Riverside Insights, to Purchase Online Licenses for CogAT Testing to Help Identify Gifted and Talented Education Students in 3rd through 8th Grade for the 2023-2024 School Year
- 14.A.16. Request Approval to Renew Agreement for Will Rogers Elementary School and Enter Into an Agreement for Roosevelt Elementary School with Thinking Maps, to Provide Professional Development Training During the 2023-2024 School Year
- 14.A.17. Request Approval to Renew Membership with Suburban League for the 2023-2024 School Year
- 14.A.18. Requests Approval to Renew Agreement with Document Tracking Services, to Provide School Accountability Report Cards, School Plan for Student Achievement, and School Safety Plans for All School Sites for the 2023-2024 School Year
- 14.A.19. Request Approval to Participate in the 64th California Mathematics Council in Palm Springs, CA on November 3-4, 2023
- 14.A.20. Request Approval to Attend the Educating for Careers Conference in Sacramento, CA on March 3-6, 2024
- 14.A.21. Request Approval to Attend and Present at the Association of California School Administrators 2023 Leadership Summit in Sacramento, CA from October 31, 2023 to November 4, 2023 and the State Equity Board Meeting from October 31, 2023 to November 2, 2023
- 14.A.22. Request Approval to Renew the Annual Student Tracker Subscription from the National Student Clearinghouse for the 2023-2024 School Year
- 14.A.23. Request Acceptance of Approved California Department of Education Courses for Lynwood Community Adult School for the 2023-2024 School Year
- 14.A.24. Request Approval to Attend the California Department of Education Statewide Paid Internship Summit to Support Youth in Sacramento, CA on October 10, 2023

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval to Renew Agreement with Informed K-12, to Provide Automation of Internal Office Forms and Workflow Processes for the 2023-2024 School Year
- 14.B.3. Request Approval to Attend the Education Law Conference in Cerritos, CA on November 9, 2023
- 14.B.4. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education, to Provide the Clear Administrative Services Credential Program During the 2023-2024 School Year
- 14.B.5. Request Ratification of an Agreement with California State University, Fresno, to Provide Student Fieldwork from September 18, 2023 to September 18, 2026

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of the Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning August 22, 2023 through September 19, 2023, Per CA Education Code 17605 and 42636
- 14.D.2. Request Approval of the Warrant and ACH Schedule for the Period of August 23, 2023 through September 19, 2023
- 14.D.3. Request Approval to Dispose of Obsolete and Surplus Property for the 2023-2024 Fiscal Year, in Accordance with Lynwood Unified School District Board Policy 3270 and CA Ed. Codes 17545 and 17546
- 14.D.4. Request Approval to Attend the California School Nutrition Association Conference in Palm Springs, CA on October 25-28, 2023
- 14.D.5. Request Approval of Resolution No. 23-24/16, File Applications for Eligibility Determination and Funding by the School Facility Program When Bond Authority is Exhausted
- 14.D.6. Request Approval of Resolution No. 23-24/17, Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2023, 2024, and 2025, and Authorizing Execution and Delivery of Related Documents and Actions
- 14.D.7. Request Approval to Amend an Agenda Item Previously Approved on March 9, 2023, to Continue an Agreement with Dieli Murauka Howe, Inc., for Architectural and Engineering Services to Design, Plan, and Modernize the Career Technical Education Culinary Arts Lab Facility at Lynwood High School for the 2022-2023 School Year

14.E. ADMINISTRATION

- 14.E.1. Request Approval of Resolution No. 23-24/18, Declaring October 23-31, 2023 as Red Ribbon Week and Supporting Substance Abuse Awareness Programs
- 14.E.2. Request Ratification of an Agreement with Bulletin Displays, to Provide Outdoor Advertising for the Lynwood Unified School District Arts Education Week from September 2023 to October 2023

15. INFORMATIONAL ITEMS

- 15.A. Informational Item Only: Request Approval of Resolution No. 23-24/19, to Adopt Guidelines for the Responsible Use of Generative Artificial Intelligence

16. REPORT OUT OF CLOSED SESSION

17. ADJOURNMENT

GOVERNING BOARD

Resolutions/Proclamations/Appointments

10. A. Request Approval to Fill Upcoming Vacancy for the Personnel Commission

Rationale

The Lynwood Unified School District is a merit system District. The merit system is administered by an independent body known as the Personnel Commission (PC). The PC is comprised of three members appointed for three-year terms with the term of one member expiring each year. One member is selected by the Board of Education, one member is selected by the employee organization representing the largest number of classified employees, and one member is selected by the other two Commissioners. In December 2023, the Board-appointed nominee (currently Jose Solache) is up for appointment.

The Board shall discuss the Board appointee to the Personnel Commission and move to announce their intended appointee.

After announcing their intended appointee, the Board shall state that a public hearing will be held at the December 7, 2023, regular board meeting to give the public the opportunity to comment on the Board's choice of the intended appointee.

At the December 7, 2023 meeting, after the conclusion of the public hearing, the Board will vote to select their appointee to the Personnel Commission.

MOTION TO APPROVE:

Motion to Approve and Fill Upcoming Vacancy for the Personnel Commission by _____ ; Second by _____ Votes _____

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

ACTION ITEMS

13. A. BOARD MEETING MINUTES

13. A. 1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on September 14, 2023

Rationale

The administration requests approval of minutes for the regular meeting of the Board of Education on September 14, 2023.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Board Meeting Minutes - September 14, 2023



Superintendent's Presentaton - September 14, 2023



Student Reports - September 14, 2023

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

September 14, 2023

MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Education, held on September 14, 2023, was called to order at 5:31 p.m. by the Board President, Mr. Morales, to conduct a closed session. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mr. Alfonso Morales, Esq., President
Dr. Gary Hardie, Jr., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Julian Del Real-Calleros, Member
Mrs. Maria G. Lopez, Member (*Arrived after Item No. 3, approval of agenda.*)

Legal Counsel, Chuong Nguyen of Olivarez Madruga Law Organization, LLP, was also present.

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON SEPTEMBER 14, 2023

Motion to approve the September 14, 2023 agenda by Dr. Hardie; Seconded by Dr. Castro.

Item passed with 4-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS – None.

5. GOVERNING BOARD - Recess to Closed Session

The Board of Education recessed to Closed Session at 5:32 p.m. to consider the items listed below. Legal Counsel, Chuong Nguyen, to provide a report at the end of the meeting.

- 5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)
 - 5.A.1. LASC Case No.: 22STCV12407
 - 5.A.2. LASC Case No.: 20STCV15472
- 5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)
 - 5.B.1. Certificated Employee - EID #NN4874870
- 5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:01 p.m. Superintendent Crosthwaite took the roll.

7. ROLL CALL

Present: Mr. Alfonso Morales, Esq., President
Dr. Gary Hardie, Jr., Vice President
Dr. Alma Carina Castro, Clerk
Mr. Julian Del Real-Calleros, Member (*Left meeting at 6:07 p.m.*)
Mrs. Maria G. Lopez, Member

Legal Counsel, Chuong Nguyen of Olivarez Madruga Law Organization, LLP, was also present.

8. FLAG SALUTE by Lincoln Elementary School

Mr. George Guerrero, proud principal of Lincoln Elementary School, introduced two of his scholars, Sophia Delfin and Shanelle Arreola, to lead the flag salute. Sophia would like to attend UCLA and become an engineer. Shanelle would like to attend Harvard to become a doctor.

9. REPORTS

9.A. Student Reports *(Reports available on District website.)*

- 9.A.1. Lynwood Community Adult School by Veronica Gonzalez.
- 9.A.2. Vista/Pathway High School by Angelinee Aleman.
- 9.A.3. Lynwood High School by Denise-Aide Lopez.
- 9.A.4. Firebaugh High School by Brianna Ramirez.

Mr. Del Real-Calleros excused himself from the board meeting at 6:07 p.m.

Mr. Morales acknowledged the presence of Lynwood Mayor Pro-Tem, Rita Soto.

9.B. Superintendent's Report

Superintendent Crosthwaite welcomed the new student representatives for the 2023-2024 school year. He also extended his welcome to all teachers, staff, and students for back-to-school night and wished everyone a successful academic year.

Superintendent Crosthwaite acknowledged and welcomed the Huckabee staff in attendance and their start to the Lynwood High School Imperial site demolition project.

9.B.1. Presentation:

9.B.1.1. End of Year Highlights and Reports *(Full presentation available on District website.)*

Superintendent Crosthwaite invited Dr. Gretchen Janson, Assistant Superintendent of Business Services, forward to provide important information regarding the end of year highlights and reports. Highlights of her presentation included:

- Lynwood High School Rebuild Begins to Take Shape
- Business Services Department Updates

Dr. Patrick Gittisriboongul, Assistant Superintendent of Technology and Innovation, provided important information regarding the end-of-year highlights and reports. Highlights of his presentation included:

- Updates on Digital Equity and Cybersecurity
- Updates on Devices, Connectivity, and Cybersecurity

Mr. Morales asked Dr. Gittisriboongul if Lynwood Unified School District (LUSD) is safe from cybersecurity and other potential concerns relating to cybersecurity. Dr. Gittisriboongul commented that LUSD users are trained to not open phishing scams and the Technology Department has an endpoint protection client to keep away scam activity. Dr. Gittisriboongul commented that the Technology and Innovation Department is in need of cybersecurity funding. Dr. Gittisriboongul stated that at any moment the software is under ransom, the District will not have access to any student and financial information systems.

Dr. Brian Lucas, Assistant Superintendent of Human Resources, provided important information regarding the end-of-year highlights and reports. Highlights of his presentation included:

- Four (4) Pillars of Success in Human Resources

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Dr. Shawna Dinkins, Assistant Superintendent of Educational Services, provided important information regarding the end-of-year highlights and reports. Highlights of her presentation included:

- Mental Health and Social Emotional Support
- Grants Received
- Career Technical Education
- Increase of Health Collaborative Partners
- PBIS Medal Recipients
- Increase in FAFSA Application Rates
- Graduation Highlights

Dr. Castro asked Dr. Dinkins if the Community Schools grant will be able to assist students with special needs, students in academic recovery, multilingual students, and students in early childhood education. Dr. Dinkins commented that the Community Schools grant is in support of all students which includes tutoring and extended learning opportunities.

9.B.1.2. LUSD Strategic Plan (Full presentation available on District website.)

Dr. Gittisriboongul provided important information regarding the LUSD Strategic Plan. Highlights of his presentation included:

- Strategic Planning Timeline
- The Portrait of a Graduate
- Key Organizational Priorities
- Next Steps

Mrs. Lopez suggested that student attendance in classrooms should increase, therefore, a solution must arise in the strategic plan.

9.C. Board Members' Reports

Mrs. Lopez expressed her appreciation to LUSD for having a newcomers event for students who attend Lynwood schools from different countries.

Dr. Castro welcomed all students, staff, and families to the 2023-2024 school year. Dr. Castro commented that she had the opportunity to attend an Advocacy Day in Sacramento, CA where she met with various legislators that have continued to support LUSD with academic resources. She shared information regarding various events, activities, conferences, and meetings she has attended.

Dr. Hardie extended his gratitude to all staff and administrators for their support in making LUSD become successful. Dr. Hardie wished everyone a happy Hispanic Heritage Month.

Mr. Morales commented that he attended the Advocacy Day in Sacramento, CA. His reason for his attendance is to advocate more for facilities funding to LUSD. Mr. Morales wished everyone a successful school year.

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments – None.

11. PUBLIC COMMENT/COMMUNICATIONS

Martina Rodriguez, LUSD parent, addressed her concerns to the Board regarding Agenda Item 14.D.4. Request Approval of the 2022-2023 Unaudited Actuals State Financial Report. She commented that LUSD should be allocating its funds differently.

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Evangelina Cruz, LUSD parent, addressed the Board regarding her concerns with facility repairs. She commented that parents should be informed in submitting a Williams Uniform Complaint correctly at school sites.

Cynthia Rascon, teacher at Firebaugh High School, addressed the Board regarding the relationship between LUSD and LTA. She expressed her gratitude towards the common goal of students' education.

12. PUBLIC HEARING

- 12.A. Public Hearing on Sufficiency of Instructional Materials for the 2023-2024 School Year and Approval of Resolution No. 23-24/08, for Filing with the Los Angeles County Office of Education

PUBLIC HEARING:

Sufficiency of Instructional Materials for Fiscal Year 2023-2024

Motion to Open Public Hearing by Mrs. Lopez; Second by Dr. Castro.

Public Comments and Communications – One (1)

Martina Rodriguez addressed the Board regarding her daughter's 5th-grade math book. She shared with the Board a copy of the math book. She expressed her concern that the math book is outdated and will need to be exchanged for an updated version, so her daughter can learn new material.

Motion to Close Public Hearing by Dr. Hardie; Second by Dr. Castro.

MOTION TO APPROVE:

Motion to Approve Resolution No. 23-24/08, Regarding Sufficiency of 2023-24 Instructional Materials for Filing with LACOE by Dr. Hardie; Second by Dr. Castro. Votes 4-0.

13. ACTION ITEMS

13.A. BOARD MEETING MINUTES

- 13.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on August 24, 2023

Motion by Mrs. Lopez; Seconded by Dr. Castro.

Item passed with 4-0 votes.

13.B. HUMAN RESOURCES - CERTIFICATED

- 13.B.1. Request Approval of Resolution No. 23-24/09, Consent to Assignment

Motion by Mrs. Lopez; Seconded by Dr. Hardie.

Item passed with 4-0 votes.

13.C. FACILITIES - (Measure K and Measure N Projects)

- 13.C.1. Request Approval to Award the Classroom Building Demolition at Lynwood High School to Interior Demolition Earthwise Demo JV; Bid 10AUG23-DN

Motion by Mrs. Lopez; Seconded by Dr. Castro.

Item passed with 4-0 votes.

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mrs. Lopez motioned to approve the Consent Agenda; Seconded by Dr. Castro.

The Consent Agenda items passed with 4-0 votes.

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval to Renew Agreement with Vision Screening Services, to Provide Vision Testing for Students during the 2023-2024 School Year
- 14.A.2. Request Approval to Purchase an Annual Subscription for SolidProfessor, an Online Curriculum, for Use in Career Technical Education in Engineering Design for the 2023-2024 School Year
- 14.A.3. Request Approval to Renew Agreement with Albert Learn By Doing, Inc., for the 2023-2024 School Year
- 14.A.4. Request Approval to Enter Into an Agreement with Darren P. Doerschel, Systems Integration Consultant, to Implement New Systems for Film and Video Production Upgrades from September 2023 to June 2024
- 14.A.5. Request Approval to Purchase the CareerSafe Online Platform Software for Curriculum and Certification during the 2023-2024 School Year
- 14.A.6. Request Approval to Enter Into an Agreement with Aztec Software, LLC., to Provide Licenses for Pharmacy Technician Certification during the 2023-2024 School Year
- 14.A.7. Request Approval to Purchase Annual Subscription for SOLIDWORKS Educational Network License through GoEngineer, Inc., for the 2023-2024 School Year
- 14.A.8. Request Approval to Enter Into an Agreement with Creative Educational Videos, to Provide Health Sciences Online Curriculum to Students during the 2023-2024 School Year
- 14.A.9. Request Approval to Renew Agreement with Various Non-Public Schools, to Provide Services for Students with Specific Academic and Behavioral Needs from July 1, 2023 to June 30, 2024
- 14.A.10. Request Approval to Renew Agreement with Turnaround Arts: California for Abbott Elementary School and Washington Elementary School for the 2023-2024 School Year
- 14.A.11. Request Approval to Attend the Statewide Arts Education Leadership Summit in Los Angeles, CA, on November 12-14, 2023
- 14.A.12. Request Approval to Purchase a License with the Elsevier Pharmacology Program for Lynwood Community Adult School for the 2023- 2024 School Year

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- 14.A.13. Request Approval to Renew Agreement with Ro Health, LLC., to Provide Districtwide Health Office and/or Student Medical Coverage for the 2023-2024 School Year
- 14.A.14. Request Approval to Attend the On Track: 8th/9th Grade Fall and Spring, California Educational Partnership Collaboration Conference between September 2023 and June 2024
- 14.A.15. Request Approval to Attend the School Nurse Orientation and Review Professional Development at the Los Angeles County Office of Education from October 4, 2023 to February 15, 2024
- 14.A.16. Request Approval to Enter Into an Agreement with Melissa Mesinas, Ph.D., Indigenous Latina and Educational Researcher, to Provide Professional Development to Parents and Staff in the Historical Context of Indigenous People in the Lynwood Unified School District Community from September 2023 through June 2024
- 14.A.17. Request Approval to Participate in a Two-Day Workshop with The Breakthrough Coach, Inc., to Provide Systematic Support to the Secondary Education Administrator and Secretary in Eureka, CA from February 28, 2024 to March 1, 2024
- 14.A.18. Request Approval of Student Field Trip Locations for the 2023-2024 School Year
- 14.A.19. Request Approval to Attend the California Association of Directors of Activities Area E Middle School and High School Conference at the Pasadena Convention Center on October 24, 2023
- 14.A.20. Request Approval to Enter Into a Memorandum of Understanding with the California Partnership for Achieving Student Success Plus, to Provide Student Outcome Data to the California Community Colleges Chancellor's Office, in Order to Receive K-12 Strong Workforce Program Grant Funding for the 2023-2024 School Year
- 14.A.21. Request Ratification of a Service Agreement with CI Solutions Card Integrators, Corp., for ID Card Printing Services for the Lynwood Community Adult School from June 2023 to June 2024
- 14.A.22. Request Approval to Renew an Online Resource Program from Imagination Station for Parent and Student Use for the 2023-2024 School Year
- 14.A.23. Request Approval to Attend the Southern California School Band and Orchestra Association Professional Development Conference in Garden Grove, CA on January 26-28, 2024
- 14.A.24. Request Approval to Enter Into an Agreement with High Tech High Graduate School of Education, to Provide College and Career Network and Professional Development for Secondary Education Staff from August 2023 through August 2024
- 14.A.25. Request Ratification of Participation in the Advanced Placement Fall Online Workshops for Secondary School Staff between August 2023 and January 2024

MINUTES
REGULAR MEETING OF
THE BOARD OF EDUCATION
Thursday, September 14, 2023

- 14.A.26. Request Approval to Amend an Agenda Item Previously Approved on October 13, 2022, to Renew Agreement with Educational Consulting Services, Inc., to Provide an Academic Attendance Recovery Coordinated Program for the 2022-2023 and 2024-2025 School Years
- 14.A.27. Request Approval to Purchase Starfall Education Online Memberships, for Students in Preschool through 1st Grade at All Elementary School Sites for the 2023-2024 School Year
- 14.A.28. Request Approval to Renew Agreement with California Education Partners to Participate in the Preschool through 3rd Grade Coherence Collaboration from September 2023 to June 2024

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves, and Separation
- 14.B.2. Requests Approval to Enter Into an Agreement with School Services of California, Inc., to Provide an Audit and Best-Practices of Employee Leave Tracking and Payment
- 14.B.3. Request Approval of Anniversary Increments for Certificated Administrators, Non-Represented Employees, and Classified Supervisors/Managers
- 14.B.4. Request Ratification of a Service Agreement with the Los Angeles County Office of Education, to Provide Services through the Employee Assistance Services for Education Program for the 2022-2023 and 2023-2024 School Years
- 14.B.5. Request Approval to Enter Into an Agreement with American Red Cross, to Provide CPR Training during the 2023-2024 School Year
- 14.B.6. Request Approval to Renew Service Agreement with Biometrics4All, to Provide LiveScan Fingerprinting Equipment and Transmission Services for the 2023-2024 School Year

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of the Classified Personnel Report: Personnel Assignments, Employment, Leaves, and Separations
- 14.C.2. Request Approval of the Tentative Agreement Between Lynwood Unified School District and the Service Employees International Union, Local 99 Dated August 11, 2023
- 14.C.3. Request Approval of the Revised Job Description and Salary Adjustment for Communications Intern, an Unrepresented Position

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning August 1, 2023 through August 22, 2023, Per CA Education Code 17605 and 42636

- 14.D.2. Request Approval of Warrant and ACH Schedule for the Period of August 2, 2023 through August 22, 2023
- 14.D.3. Request Approval of Resolution No. 23-24/10, to Adopt the Gann Limit Appropriation Calculation for 2022-2023 and Estimated Appropriation Limit for 2023-2024
- 14.D.4. Request Approval of the 2022-2023 Unaudited Actuals State Financial Report
- 14.D.5. Request Approval to Amend an Agenda Item Previously Approved on March 12, 2020, Acceptance of the District's School Security Policies and Procedures Manual
- 14.D.6. Request Approval of the 2023-2024 45-Day Budget Revision
- 14.D.7. Request Approval of the Service Employees International Union (SEIU) Local 99, AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Renew Agreement with Tools4ever Software, to Provide HelloID District Wide for the 2023-2024 School Year
- 14.E.2. Request Approval to Renew Agreement with Eagle Software, to Provide Aeries Training for the 2023-2024 School Year

14.F. ADMINISTRATION

- 14.F.1. Request Approval of Resolution No. 23-24/11, to Recognize School Administrators during the Week of October 8-14, 2023 and Celebrate Their Valuable Contributions
- 14.F.2. Request Approval of Resolution No. 23-24/12, in Support of the National Bullying Prevention Month
- 14.F.3. Request Approval of Resolution No. 23-24/13, Declaring the Month of October 2023 as Breast Cancer Awareness Month
- 14.F.4. Request Approval of Resolution No. 23-24/14, in Celebration of LGBTQIA+ History Month
- 14.F.5. Request Approval of Resolution No. 23-24/15, a Resolution Declaring the District's Commitment to Promote Respect for, and Understanding of, the Region's American Indian and Indigenous Communities, Their Long Histories, and Their Continuing Contributions to Contemporary Society
- 14.F.6. Request Approval to Renew Agreement with the Lynwood Partners Educational Foundation for the 2023-2028 School Years
- 14.F.7. Request Approval to Adopt Recommended Changes to Personnel-Related Board Policies
- 14.F.8. Request Approval to Adopt Recommended Changes to Board Policy 3350, Travel Expenses and the Lynwood Unified School District Conference and Travel Guidelines

15. INFORMATIONAL ITEMS

- 15.A. Informational Item Only: Request Approval to Adopt the Lynwood Unified School District Strategic Plan for the 2023-2026 School Years

-The Board received information only. No final action was taken.

16. REPORT OUT OF CLOSED SESSION

- 5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

- 5.A.1. LASC Case No.: 22STCV12407

- With 5-0 votes, the Board approved settlement, including payment of \$20,000.00.

- 5.A.2. LASC Case No.: 20STCV15472

- With 5-0 votes, the Board approved settlement, including payment of \$25,000.00 subject to Plaintiff's execution of a settlement and release agreement approved as to form by District counsel. Board President Morales requested clarification as to liability coverage. It was confirmed that it is a covered claim under the MOC with Southern California Relief, and the District's monetary contribution is \$25,000.00 Member -Retained Limit of the MOC.

- 5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)

- 5.B.1. Certificated Employee - EID #NN4874870

- With 5-0 votes, the Board approved a 10-day suspension.

- 5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

- The Board received information only. No final action was taken.

17. ADJOURNMENT

Mrs. Lopez moved to adjourn the meeting; Seconded by Dr. Castro. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. B. ADMINISTRATION

13. B. 1. Request Approval to Review and Adopt Recommended Changes to Administrative Regulation 1312.3, Uniform Complaint Policy, as Required by the Federal Program Monitoring Review

Rationale

The administration requests approval to review and adopt recommended changes to Administrative Regulation 1312.3, Uniform Complaint Policy, as required by the Federal Program Monitoring (FPM).

The revisions are necessary to ensure compliance with the state educational code, as well as state and federal regulations. Staff have reviewed the policies and referred to CSBA updates.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Equity, Access, and Instructional Services Department

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. B. 2. Request Approval to Review and Adopt Recommended Changes to Board Policy 5141.52, Suicide Prevention and 5141.52(a) Suicide Prevention K-6, as Required by the Federal Program Monitoring Review

Rationale

The administration requests approval to review and adopt recommended changes to Board Policy 5141.52, Suicide Prevention and 5141.52(a) Suicide Prevention K-6 (new), as required by the Federal Program Monitoring (FPM) review.

The revisions are necessary to ensure compliance with the State Educational Code, as well as State and Federal regulations. Staff have reviewed the policies and referred to CSBA updates.

Board policies 5141.52 and 5141.52(a) cover suicide prevention. In accordance with AB 1767, Local Education Agencies (LEAs) are required to adopt a policy on pupil suicide prevention that specifically addresses the needs of high-risk groups, specifically pupils in kindergarten and grades 1st to 6th. The bill requires that the policy be age appropriate and delivered and discussed in a manner that is sensitive to the needs of young pupils.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Equity, Access, and Instructional Services Department

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. B. 3. Request Approval to Review and Adopt Recommended Changes to Board Policy 5145.3, Non-Discrimination Harassment, as Required by the Federal Program Monitoring Review

Rationale

The administration requests approval to review and adopt recommended changes to Board Policy 5145.3, Non-Discrimination Harassment, as required by the Federal Program Monitoring (FPM) review. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA updates.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Equity, Access, and Instructional Services Department

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. B. 4. Request Approval to Review and Adopt Recommended Changes to Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, as Required by the Federal Program Monitoring Review

Rationale

The administration requests approval to review and adopt recommended changes to Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, as required by the Federal Program Monitoring (FPM) review. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA updates.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Equity, Access, and Instructional Services Department

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. B. 5. Request Approval to Review and Adopt Recommended Changes to Board Policy 5146, Married Pregnant Parenting Students, as Required by the Federal Program Monitoring Review

Rationale

The administration requests approval to review and adopt recommended changes to Board Policy 5146, Married, Pregnant Parenting Students, as required by the Federal Program Monitoring (FPM) review. The revisions are necessary to ensure compliance with State Educational Code, as well as State and Federal regulations. Staff has reviewed the policies and referred to CSBA updates.

Policies are submitted under a separate cover. Copies are available for review in the Superintendent's Office.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Equity, Access, and Instructional Services Department

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. C. FACILITIES - (Measure K and Measure N Projects)

13. C. 1. Request Approval to Enter Into an Agreement with Forensic Analytical, to Provide On-Call Hazardous Material Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Rationale

Staff requests approval to enter into an agreement with Forensic Analytical, to provide on-call hazardous material inspection and monitoring services at various school sites during the 2023-2024 school year.

The project scope is to prepare inspection reports and monitor the demolition and removal of all hazardous materials as identified. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be properly tagged and monitored.

The total fee for the services is based on time and materials. The total cost is not to exceed \$50,000.00.

Fees will be paid with Measure N Funds.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-7690000

Amount: \$50,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. C. 2. Request Approval to Enter Into an Agreement with Executive Environmental Services, to Provide On-Call Hazardous Materials Abatement Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Rationale

Staff requests approval to enter into an agreement with Executive Environmental Services, to provide on-call hazardous materials abatement inspection and monitoring services at various school sites during the 2023-2024 school year.

The project scope is to prepare inspection reports and monitor the demolition and removal of all hazardous materials as identified. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be properly tagged and monitored.

The total fee for services is based on time and materials. Total cost is not to exceed \$50,000.00.

Fees will be paid with Measure N Funds.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-7690000

Amount: \$50,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. C. 3. Request Approval to Enter Into an Agreement with National Econ Corporation, to Provide On-Call Hazardous Material Abatement Inspection and Monitoring Services at Various School Sites During the 2023-2024 School Year

Rationale

Staff requests approval to enter into an agreement with National Econ Corporation, to provide on-call hazardous material abatement inspection and monitoring services at various school sites during the 2023-2024 school year.

The project scope is to prepare inspection reports and monitor the demolition and removal of all hazardous materials as identified. In order to meet regulatory requirements, materials that are demolished or modified in existing buildings and transported to a waste facility must be properly tagged and monitored.

The total fee for services is based on time and materials. The total cost is not to exceed \$50,000.00.

Fees will be paid with Measure N Funds.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Measure N

Funding Account Number: 21.1-90100.0-00000-85000-6280-7690000

Amount: \$50,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

13. C. 4. Request Approval to Renew Service Agreement with Mission Trail Advisors, to Provide Comprehensive Bond Financial Advisory Services for the 2023-2024 School Year

Rationale

Staff requests approval to renew service agreement with Mission Trail Advisors (MTA), to provide comprehensive bond advisory services for the 2023-2024 school year.

These services do not include the provision of legal advice, nor has MTA been retained to offer election campaign or advocacy services, and at no time, will such services be provided by MTA, pursuant to this or any other agreement between the District and MTA.

Costs for these services are:

- Continuing Disclosures: \$1,500.00 per annual report.
- Expenses-Third Party Data: \$475.00.
- CDIAC Debt Transparency Reports: \$6,000.00 - Six (6) issues for \$1,000.00 per issue.
- Assessed Valuations and Secured Tax Charges and Delinquencies: \$75.00.
- Largest Local Secured Taxpayers Report: \$400.00.

These costs are to be paid from the Bond Fund, when the costs are directly related to Measure K or N.

Otherwise, the costs are to be paid by the General Fund.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: TBD

Name of Funding Source and/or Location: Unrestricted General Fund or Building Fund

Funding Account Number: 01.0-00000.0-00000-85000-5850-7690000
21.0-90100.0-00000-85000-5850-7690000

Amount: TBD per the schedule listed above

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

CONSENT

14. A. EDUCATIONAL SERVICES

14. A. 1. Request Ratification of Participation in the California Interscholastic Federation Southern Section Athletic Administrators Summit in Riverside, CA on October 9, 2023

Rationale

The administration requests ratification of participation in the California Interscholastic Federation Southern Section (CIF-SS) Athletic Administrators Summit in Riverside, CA on October 9, 2023.

The CIF-SS is an annual event where athletic administrators, athletic directors, and athletic trainers gather to learn how to support and enhance athletics at school sites. The summit is designed to provide experience on how to build and sustain a thriving sports culture, how to build systems and processes, how to get buy-in from coaching staff, managing dynamic parent environments, and measuring the success and continuous development of coaching staff that will build stronger, more balanced student athletes.

Participants:

DeAnthony Friday, Assistant Principal, Lynwood High School
Andy Gutierrez, Athletic Director, Firebaugh High School
Albert Ortiz, Athletic Director, Lynwood High School
Dana Wilkerson, Athletic Director, Lynwood High School

Costs include meals, parking, and mileage.

Total cost is not to exceed \$600.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1243

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900,0-00011-21400-5220-7390000

Amount: \$600.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 2. Request Approval to Enter Into an Agreement with Mad Science of Central Los Angeles, to Provide Extended Workshops for Students in the Gifted and Talented Education Program for the 2023-2024 School Year

Rationale

The administration requests approval to enter into an agreement with Mad Science of Central Los Angeles, to provide extended workshops for students in the Gifted and Talented Education (GATE) program for the 2023-2024 school year.

Mad Science of Central Los Angeles will offer intellectually stimulating, hands-on, and inquiry-based enrichment workshops at each elementary school. Students will explore a variety of introductory topics in engineering, physics, and chemistry, as they learn how science can be applied in everyday life. In addition, students will learn foundational science and find out how Science, Technology, Engineering, and Mathematics (STEM) are at work in the world around them.

All Mad Science workshops correlate to the following science and engineering practices of the Next Generation Science Standards (NGSS):

- Asking Questions and Defining Problems
- Analyzing and Interpreting Data
- Constructing Explanations and Designing Solutions

There are a total of eight (8) after-school workshops for each elementary school. Each workshop is one (1) hour long.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

The cost per elementary school is \$3,680.00. Total cost is not to exceed \$44,160.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1177

Name of Funding Source and/or Location: LCAP, Elementary Education

Funding Account Number: 01.0-01900.0-11114-10000-5810-7380000

Amount: \$44,160.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 3. Request Approval to Attend the Student Link Crew Conference in West Covina, CA on November 16, 2023

Rationale

The administration requests approval to attend the Student Link Crew Conference in West Covina, CA on November 16, 2023.

Link Crew is a transition to high school program intended to assist 9th grade students. Link Crew leaders are provided hands-on and informational workshops to help them as they work to ensure first-year high school students feel a part of their campus. Link Crew's main goal is to successfully transition first-year students by addressing the three fundamental transition needs: safety, information, and connection. These juniors and seniors organize events throughout the year using their conference training to help build school culture. At this conference for Link Crew advisors and students, both academic and enrichment activities take place to ensure success on multiple levels.

Participating School Sites:

Lynwood High School
Firebaugh High School

Participants:

Alejandro Claustro, Link Crew Advisor, Lynwood High School
Maelanie Galima, Link Crew Advisor, Lynwood High School
Cathy Hekking, Link Crew Advisor, Lynwood High School
Charlene Le, Link Crew Advisor, Firebaugh High School

Cost includes registration fees, meals, and transportation.

Total cost is not to exceed \$1,000.00 per school site.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*0670, 24*1071

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number:

01.0-01900.0-11141-10000-5880-7390000
01.0-01900.0-11144-10000-5710-7390000

Amount: \$1,000.00 per school site

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 4. Request Approval to Participate in Virtual Training Sessions for New Advancement Via Individual Determination Excel Teachers, Hosted by the AVID Center, Between October 2023 and November 2023

Rationale

The administration requests approval to participate in virtual training sessions for new Advancement Via Individual Determination (AVID) Excel teachers, hosted by the AVID Center, between October 2023 and November 2023.

AVID Excel works by accelerating language acquisition, developing literacy, and placing AVID Excel students on the path to high school AVID and college preparatory coursework.

The AVID Excel training will provide implementation of the foundation of instruction, in order to meet AVID certification and to continue strengthening the program to support our Long Term English Learners (LTELs).

Training Date: October 4-5, 2023

Participant: Colleen Luc, Teacher, Hosler Middle School

Training Date: November 29-30, 2023

Participant: Givanie Guzman, Teacher, Cesar Chavez Middle School

Cost includes virtual training sessions for each participant.

Total cost is not to exceed \$1,415.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1202

Name of Funding Source and/or Location: Title III - Equity, Access, and Instructional Services

Funding Account Number: 01.0-42030.0-47600-10000-5810-7350000

Amount: \$1,415.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 5. Request Approval to Purchase the Cengage Learning License for Lynwood Community Adult School for the 2023-2024 School Year

Rationale

The administration requests approval to purchase the cengage learning license for Lynwood Community Adult School for the 2023-2024 school year.

The medical assistant program at Lynwood Community Adult School is currently utilizing cengage learning workbooks and the cengage medical assisting: administrative and clinical competencies MindTap 1-year license. The license will equip students with cognitive knowledge, psychomotor skills, and affective behaviors to become successful entry-level medical assistants. The MindTap digital resources emphasize additional practice and strengthen a competitive advantage for those pursuing careers in medical assistance today.

Participating School Site:
Lynwood Community Adult School

Total cost is not to exceed \$900.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1069

Name of Funding Source and/or Location: General Funds- Lynwood Community Adult School

Funding Account Number: 11.0-00000.0-41100-10000-4110-7390000

Amount: \$900.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 6. Request Approval to Purchase Online Access and Credit Recovery Slots from APEX Learning through Edmentum, Inc., to Provide Online Course Access for the 2023-2024 School Year

Rationale

The administration requests approval to purchase online access and credit recovery slots from APEX Learning through Edmentum, Inc., to provide online course access for the 2023-2024 school year.

APEX Learning is an educational provider that allows the District access to online UC approved A-G courses that support common core original credit and online credit recovery. These seats will allow students from all secondary school sites, including adult education, to access online credit recovery and improve more course completion, along with tutorials that will support online education and teacher instruction. In addition, APEX Learning will conduct professional development for teachers to facilitate the use of the program. Staff will learn implementation strategies, program planning, curriculum alignment facilitation, and functionality.

Participating School Sites:

Firebaugh High School

Lynwood High School

Vista High School

Lynwood Community Adult School

Total cost is not to exceed \$82,837.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1077

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-11142-10000-5840-7390000

Amount: \$82,837.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 7. Request Approval to Enter Into an Agreement with Mad Science of Los Angeles, to Provide Science Workshops for Migrant Education Students During the 2023-2024 School Year

Rationale

The administration requests approval to enter into an agreement with Mad Science of Los Angeles, to provide science workshops for Migrant Education students during the 2023-2024 school year.

Mad Science will allow Migrant Education students to engage in a hands-on, interactive program and become exposed to an inquiry-based learning environment that reinforces core science concepts, while focusing on foundational English language arts, English language development, and mathematics skills.

Mad Science will offer eight (8) hands-on workshops for students enrolled from Kindergarten through 4th grade and eight (8) workshops for Migrant Education students enrolled from 5th to 8th grade. Each workshop will be conducted for the duration of 60 minutes. Students will learn how science affects the world around them, and be encouraged to use their imagination, creativity, and inquisitiveness to achieve educational objectives. As a result of this exposure and enrichment opportunity, children will have fun while participating in hands-on English language arts and mathematical standards brought to life.

This opportunity will allow students to further cultivate positive relationships and engage in opportunities to connect real-life skills to academic standards.

Total cost for all workshops is \$13,680.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1197

Name of Funding Source and/or Location: Title I, Migrant Education, Equity, Access, and Instructional Services

Funding Account Number: 01.0-30600.0-48500-10000-5880-7350000

Amount: \$13,680.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 8. Request Approval to Renew Agreement with Disciplina Positiva, to Provide a Series of Parent Education Workshops for Migrant Education Parents and Families During the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement with Disciplina Positiva, to provide a series of parent education workshops for Migrant Education parents and families during the 2023-2024 school year.

The partnership with Disciplina Positiva will allow the Migrant Education parents and families to experience an educational workshop series. The workshop series will focus on the parent-child relationship, effective communication, social-emotional well-being, and how their support affects the future of their children. Parents learn positive discipline parenting tools that will guide them in dealing with challenging academic needs, mental health, and social emotional behaviors. Workshops will occur between October 2023 and June 2024.

Each phase will consist of four (4) workshops on the following topics (translation services will be provided):

- Phase 1: The importance of the parent-child relationship to a solid future foundation.
- Phase 2: Building bridges for effective communication with your child.
- Phase 3: Adolescence - Stage of physical, psychological, and social changes.
- Phase 4: The meaning of education and life purposes teens should know.

This workshop series will allow Migrant Education parents to engage in opportunities to observe connections between academic achievement and social-emotional well-being. Additionally, Migrant Education parents and families will have an opportunity to reflect on personal parenting styles and the importance that communication plays between parent and child.

Cost of each phase series is \$5,925.00. Total cost is not to exceed \$23,700.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*1200

Name of Funding Source and/or Location: Title I, Migrant Education - Equity, Access, and Instructional Services

Funding Account Number: 01.0-30600.0-48500-21000-5850-7350000

Amount: \$23,700.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 9. Request Approval to Renew Agreement with Pathful, to Provide Site Licenses for Career Exploration Resources for School Counselors and Students at Cesar Chavez and Hosler Middle School for the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement with Pathful, to provide site licenses for career exploration resources for school counselors and students at Cesar Chavez and Hosler Middle School for the 2023-2024 school year.

Pathful offers unique, video-based career exploration that empowers students and job seekers to learn more about themselves. Pathful's videos reflect the diverse men and women at the explorable work sites to give students a glimpse into day-to-day life in specific career fields. All middle schools will have access to Pathful's resources online. Students will have access to account support and success plan options. Staff will have access to product training and ongoing support to ensure the success of the product adoption within the District.

Participating Schools:
Cesar Chavez Middle School
Hosler Middle School

Total cost for licenses is not to exceed \$4,000.00 per school site.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*1198

Name of Funding Source and/or Location: K12 SWP - Round 5 - Secondary Education Department

Funding Account Number: 01.0-63880.0-38000-10000-5840-7390000

Amount: Not to exceed \$4,000.00 per school site

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 10. Request Approval to Renew Membership with the California Schools to Watch Network of High Performing Model Schools for the 2023-2024 School Year

Rationale

The administration requests approval to renew membership with the California Schools to Watch Network of High Performing Model Schools for the 2023-2024 school year.

The California Schools to Watch program is run by a nonprofit, California League of Educators (CLE), which has 180 Schools to Watch statewide that renew their designation every three (3) years. With the membership renewal, Lynwood Unified School District will continue to have access to the resources of schools across the state of California and schools nationwide. Included in the renewal, secondary school site staff will have the opportunity to participate in professional development opportunities to enhance student's educational experience at the school site.

Participating School:
Hosler Middle School

Total cost for membership renewal is not to exceed \$400.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*1078

Name of Funding Source and/or Location: LCAP - Secondary Education

Funding Account Number: 01.0-01900.0-00036-21000-5880-7390000

Amount: \$400.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 11. Request Ratification of Subscription with Hudl, Athletic Film Review System, for Secondary School Sites During the 2023-2024 School Year

Rationale

The administration requests ratification of subscription with Hudl, athletic film review system, for secondary school sites during the 2023-2024 school year.

Hudl is an operating system used by athletic programs to exchange film and communicate with one another. The system is used as a learning tool to prepare coaches and players for the upcoming season. In addition, the system is used to breakdown film, scout opponents, and help student athletes put highlight tapes together for recruiting purposes. Hudl is a vital tool for players and staff to learn strategies for all sports, for the entire school year, as well as teaching users about data entry. All teams, both female and male, have access to the system.

This teaching tool will allow staff to issue assignments and all of the players will be able to review what is working well or what requires improvement on the field in a virtual classroom setting. Hudl will also teach players and coaches how to input data and create diagrams, percentages, and other helpful information that is needed to scout opponents.

Participating Schools:
Firebaugh High School
Lynwood High School

Cost includes a one-year subscription for Hudl.

Total cost is not to exceed \$9,650.00 per school site.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*0841, 24*0158

Name of Funding Source and/or Location:
LCAP - Firebaugh High School
LCAP - Lynwood High School

Funding Account Number:
01.0-01900.0-11141-52000-5840-4320000
01.0-01900.0-11141-52000-5840-4310000

Amount: \$9,650.00 per school site

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 12. Request Approval to Enter Into an Agreement with Julia Gonzalez, to Provide Parent Enrichment Classes at Cesar Chavez Middle School During the 2023-2024 School Year

Rationale

The administration requests approval to enter into an agreement with Julia Gonzalez, to provide parent enrichment classes at Cesar Chavez Middle School during the 2023-2024 school year.

Julia Gonzalez has worked as an independent consultant since 2009 serving parents and the community with the Parents Helping Parents program, which raises awareness of a variety of parenting education techniques. Ms. Gonzalez has been certified by many organizations, which includes Soledad Enrichment, the East Los Angeles Women's Center, National Domestic Violence Teen Dating and Stalking Center, Los Angeles Universal Preschool (LAUP) Parent Alliance for Leadership, and Parent Academy. In addition, Ms. Gonzalez has served as a site coordinator for the Lynwood High School/UCLA Parent Project Institute.

Providing this opportunity for the parents and guardians of Cesar Chavez Middle School students aligns with the District's goals by ensuring parents and members of the community have the opportunity to participate in parent education. Translation services will be provided.

Ms. Gonzalez will provide a total of six (6) workshops with a variety of topics, including:

- A beginner's informative meeting.
- Unresolved emotional programming affecting relationships.
- Non-violent parenting; parenting with love.
- Family roles and increasing children's appropriate behaviors.
- Decreasing misbehavior with assertive discipline.
- Final completion workshop.

Participating School:
Cesar Chavez Middle School

Total cost for six parent workshops is not to exceed \$1,300.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*1194

Name of Funding Source and/or Location: Title I - Cesar Chavez Middle School

Funding Account Number: 01.0-30100.0-00000-24950-5850-3230000

Amount: \$1,300.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 13. Request Receipt of the Williams Uniform Complaint Quarterly Report from July 1, 2023 through September 30, 2023 for Submission to the Los Angeles County Office of Education

Rationale

The administration requests receipt of the Williams Uniform Complaint Quarterly Report from July 1, 2023 through September 30, 2023 for submission to the Los Angeles County Office of Education (LACOE).

The Williams Uniform Complaint Quarterly Report is filed with the LACOE every three months.

The attached report covers the period from July 1, 2023 to September 30, 2023. The purpose of the report is to document compliance in the areas of instructional materials, facilities, and teacher vacancies and misassignment.

The school site reports are available for review in the Educational Services Division.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



1st Quarter UCP Report 2023-2024



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2023-2024

District Name: Lynwood Unified School District

Date: October 12, 2023

Person completing this form: Shawna Dinkins, Ed.D.

Title: Deputy Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------------|
| ☒ 1st QTR | July 1 to September 30 | Due: October 13, 2023 |
| ☐ 2nd QTR | October 1 to December 31 | Due: January 12, 2024 |
| ☐ 3rd QTR | January 1 to March 31 | Due: April 12, 2024 |
| ☐ 4th QTR | April 1 to June 30 | Due: July 12, 2024 |

Date for information to be reported publicly at governing board meeting: October 12, 2023

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints:

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
TOTAL	0	0	0

Print Name of District Superintendent Gudiel R. Crosthwaite, Ph.D.

Signature of District Superintendent _____ Date October 12, 2023

Submit the **Quarterly Summary** using Canvas Account:
<https://lacoepd.instructure.com/courses/715>

or mail to:

Los Angeles County Office of Education
c/o Francisco Jimenez, Williams Instructional Materials
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Rev. 04-17-23

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Jimenez_Francisco@laoe.edu

14. A. 14. Request Approval to Renew Agreement with Think Together, to Provide Support for the Early Childhood Education Program and Data Reflection Sessions During the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement with Think Together, to provide support for the Early Childhood Education (ECE) Program and Data Reflection Sessions during the 2023-2024 school year.

Think Together, a non-profit organization, will provide high quality programs consistent with the guidelines established by the California Department of Education (CDE) and the District. The organization will supply staff with materials, management, and supervision. Think Together will work collaboratively with the District, school site administration, and teachers in providing activities to support our families with regular school and enrichment care. In addition, Think Together will support ECE by providing teachers with weekly planning and collaboration time. Think Together will provide services for ECE students at Lindbergh Elementary School and Will Rogers Elementary School, as these sites house the ECE Program.

Participating Sites:

Lindbergh Elementary School
Will Rogers Elementary School

Personnel provided through agreement per school site:

- Two (2) ECE teacher aides.
- One (1) master ECE teacher.

Total cost is not to exceed \$56,190.00 per school site for two (2) ECE teacher aides, and one (1) master teacher.

Think Together will also provide program leaders to facilitate a separate physical education component; this will help schools meet their physical education requirements while offering grade-level teachers in Kindergarten through 6th grade at 12 school sites release time to conduct Data Reflection Sessions and other critical professional development.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School

Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

Personnel provided through agreement:

- Seven (7) credentialed teachers.
- 24 program leaders.
- One (1) quality assurance coach.

Total cost is not to exceed \$105,000.00 per school site for physical education program/data reflection release time.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*738, 24*739

Name of Funding Source and/or Location: LCAP - Equity, Access and Instructional Services

Funding Account Number: 01.0-01900.0-11144-10000-5810-7350000

Amount:

Not to exceed \$56,190.00 per school site, ECE Program Support

Not to exceed \$105,000.00 per school site, for physical education/data reflection release support

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 15. Request Approval to Enter Into an Agreement with Riverside Insights, to Purchase Online Licenses for CogAT Testing to Help Identify Gifted and Talented Education Students in 3rd through 8th Grade for the 2023-2024 School Year

Rationale

The administration requests approval to enter into an agreement with Riverside Insights, to purchase online licenses for CogAT testing to help identify Gifted and Talented Education (GATE) students in 3rd through 8th grade for the 2023-2024 school year.

CogAT online testing measures cognitive development to help identify a more complete picture of students' abilities across the academic spectrum. CogAT scores help teachers adapt instructional goals, methods, and materials to the individual needs of students by providing ability profiles for all students that connect their testing scores to appropriate instructional strategies. CogAT testing supports teachers to identify giftedness and respond with differentiation, enrichment, and services to promote equity and access to the range of diverse gifted students. District support staff, GATE coordinators, and site proctors will receive virtual training via the Riverside Training Academy.

Cost includes 1,009 testing licenses at \$15.95 each, and training for District support staff, GATE coordinators, and site proctors at \$1,800.00.

Total cost for licenses and trainings is not to exceed \$17,893.55.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1183

Name of Funding Source and/or Location: LCAP, Elementary Education

Funding Account Number: 01.0-01900.0-11114-31600-5840-7380000

Amount: \$17,893.55

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 16. Request Approval to Renew Agreement for Will Rogers Elementary School and Enter Into an Agreement for Roosevelt Elementary School with Thinking Maps, to Provide Professional Development Training During the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement for Will Rogers Elementary School and enter into an agreement for Roosevelt Elementary School with Thinking Maps, to provide professional development training during the 2023-2024 school year.

Thinking Maps aims to implement high-impact, research-based, and instructional strategies to increase students' academic achievement in all subject areas. Thinking Maps is an online resource program that has a set of practical tools to help teachers and students put cognitive theory into practice.

At Will Rogers Elementary School, the Thinking Maps online resource program will be renewed for the 2023-2024 school year. This proposal also includes professional development and focuses on using the frame of reference in a variety of active literacy lessons. In addition, teachers will learn how to differentiate their instruction using Map Builder, which is modeled on elementary literacy instruction.

The total cost will include the software license renewal and a professional development workshop.

Total cost for Will Rogers Elementary School is not to exceed \$6,695.00.

At Roosevelt Elementary School, the Training of Trainer (TOT) training will provide training for five (5) certificated staff members through a series of workshops. The five (5) certificated staff members will participate in the TOT training on December 5-7, 2023. The TOT training for five (5) certificated staff will be online at a cost of \$640.00 per participant. Total cost for all five (5) certificated staff members to participate in the Trainer of Trainer (TOT) training is \$3,200.00.

Thinking Maps Training will be in-person for all teaching staff at Roosevelt Elementary School. Total cost for one (1) in-person training for the entire teaching staff at Roosevelt Elementary School is \$1,100.00.

Total cost for Roosevelt Elementary School is not to exceed \$4,300.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST:

24*1117, Will Rogers Elementary School

24*0707, Roosevelt Elementary School

Name of Funding Source and/or Location:

Title I, Will Rogers Elementary School

Title I, Roosevelt Elementary School

Funding Account Number:

01.0-30100.0-11100-10000-5810-1080000, Will Rogers Elementary School

01.0-30100.0-11100-10000-5810-1060000, Roosevelt Elementary School

Amount:

\$6,695.00, Will Rogers Elementary School

\$4,300.00, Roosevelt Elementary School

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 17. Request Approval to Renew Membership with Suburban League for the 2023-2024 School Year

Rationale

The administration requests approval to renew membership with Suburban League for the 2023-2024 school year.

The Suburban League is a high school athletic league that is part of the California Interscholastic Federation, Southern Section (CIF-SS). Members of the Suburban League are Mayfair, Norwalk, La Mirada, and Bellflower Unified School Districts. Member schools pledge to follow all rules contained in the state, section and league bylaws. The principal for each high school is responsible for the operation of the program and compliance with all rules. All sports are included in the membership.

Participating School Sites:

Lynwood High School
Firebaugh High School

Membership dues are paid annually and are collected to offset the costs of legal and liability, operation of the offices, championships, awards, and other costs.

Total cost is not to exceed \$3,000.00 per school site.

Financial Impact

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 24*0153, 24*0948

Name of Funding Source and/or Location:

LCAP - Firebaugh High School
LCAP - Lynwood High School

Funding Account Number:

01.0-01900.0-11141-42000-5880-4320000
01.0-01900.0-11141-42000-5310-4310000

Amount: \$3,000.00 per school site

Recommended Motion

☒ [X] Approval ☐ [] Denial

Certification

Superintendent's Office Certification:

14. A. 18. Requests Approval to Renew Agreement with Document Tracking Services, to Provide School Accountability Report Cards, School Plan for Student Achievement, and School Safety Plans for All School Sites for the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement with Document Tracking Services, to provide School Accountability Report Cards (SARC), School Plan for Student Achievement (SPSA), and School Safety Plans for all school sites for the 2023-2024 school year.

The California Department of Education requires each school site to compile and distribute information regarding student achievement data, staffing, school and district activities, and facility reports. Additionally, the District is required to make these reports accessible online.

Some features of Document Tracking Services include:

- Pre-population of student performance data, including state and local assessment data.
- Data carryover from year to year, minimizing and streamlining annual updates.
- Built-in auto-calculation functionality for expenditures.
- Complete document history and data restoration.
- Multiple user log-ins per location.

Cost includes the production of the SARC, SPSA, and School Safety Plans documents with translations. The license agreement includes up to five documents that can be generated using Document Tracking Services.

Total cost is not to exceed \$30,660.00.

Financial Impact

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 24*0537

Name of Funding Source and/or Location: LCAP - Equity, Access & Instructional Services

Funding Account Number: 01.0-01900.0-00012-21000-5840-7350000

Amount: \$30,660.00

Recommended Motion

☒ [X] Approval ☐ [] Denial

Certification

Superintendent's Office Certification:

14. A. 19. Request Approval to Participate in the 64th California Mathematics Council in Palm Springs, CA on November 3-4, 2023

Rationale

The administration requests approval to participate in the 64th California Mathematics Council in Palm Springs, CA on November 3-4, 2023.

The California Mathematics Council is an annual mathematics conference that hosts over 250 workshops offered by top mathematics educators throughout the United States. Workshops encourage teachers to dream about what is possible for teaching and learning mathematics. Workshops will offer content to support all students, including English language learners, under-represented students, and students with special needs. Sessions will be geared towards college and career readiness standards, Math equity and excellence, STEM, and teachers will gain tips on how to implement the eight standards for mathematical practice and technology in their classrooms.

Participants:

Lynwood High School

Eric Castillo, Teacher, Lynwood High School

DeAnthony Friday, Assistant Principal, Lynwood High School

John Park , Teacher, Lynwood High School

Firebaugh High School

Manuel Duenas, Teacher, Firebaugh High School

Melissa Macedo, Teacher, Firebaugh High School

Consuelo Rojas, Teacher, Firebaugh High School

Alex Vieira, Assistant Principal, Firebaugh High School

Costs include meals, lodging, mileage, parking and pre-registration fees. Cost for each participant is \$450.00.

Total cost is not to exceed \$3,150.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST:

24*1173, Lynwood High School

24*1271, Firebaugh High School

Name of Funding Source and/or Location: Title I - Lynwood High School & Firebaugh High School

Funding Account Number:

01.0-30100.0-00000-21400-5220-4310000- Lynwood High School

01.0-30100.0-11100-21400-5220-4320000-Firebaugh High School

Amount: Not to exceed \$3,150.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 20. Request Approval to Attend the Educating for Careers Conference in Sacramento, CA on March 3–6, 2024

Rationale

The administration requests approval to attend the Educating for Careers Conference in Sacramento, CA on March 3-6, 2024.

The Educating for Careers Conference: Adapting to Change committee invites middle school, secondary, postsecondary, and adult education teachers to attend. Each year a variety of delivery systems, strategies, and industry sectors throughout California's Career Technical Education (CTE) system are represented in the more than 220 breakout sessions over the course of this three-day conference. This conference will allow staff to improve practice by gaining a foundational understanding, to implement and further develop dual enrollment, and learn about CTE and College and Career Readiness programs at the District level.

Participants:

Lori Andrews, Assistant Principal, Lynwood High School
Juan Barroso, Coordinator, Secondary Education Department
Wendy De La Torre, Counselor, Firebaugh High School
Oscar Lopez, Instructional Lead, Secondary Education Department
Maria Torres, Assistant Principal, Lynwood Community Adult School
Brenda Villaverde, Counselor, Lynwood High School
Shamell Wilson, Principal, Lynwood Community Adult School
TBD, Instructional Lead, Secondary Education Department

Costs include registration fees, lodging, meals, and travel expenses.

Total cost is not to exceed \$1,700.00 per participant.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*1195

Name of Funding Source and/or Location:

CTEIG - Secondary Education Department

K12 SWP - Secondary Education Department

Funding Account Number:

01.0-63870.0-38000-21400-5220-7390000, CTEIG - Secondary Education Department

01.0-63880.0-38000-21400-5220-7390000, K12 SWP - Secondary Education Department

Amount: \$1,700.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 21. Request Approval to Attend and Present at the Association of California School Administrators 2023 Leadership Summit in Sacramento, CA from October 31, 2023 to November 4, 2023 and the State Equity Board Meeting from October 31, 2023 to November 2, 2023

Rationale

The administration requests approval to attend and present at the Association of California School Administrators (ACSA) 2023 Leadership Summit in Sacramento, CA from October 31, 2023 to November 4, 2023 and the State Equity Board Meeting from October 31, 2023 to November 2, 2023.

The 2023 Leadership Summit is ACSA's premier professional development event for school leaders. The summit will present strategies to plan for a more intentional and consistent approach to Social Emotional Learning (SEL), equity strategies and implementation, recruitment and retention, District-wide parent involvement, LCAP development and implementation, and building leadership capacity. Members who serve on the equity state board meet quarterly to discuss legislation and upcoming changes that affect students and District policies.

Participants:

Lavyddya Anderson, Coordinator, Special Education
Lenora Archie, Instructional Improvement Lead/Presenter, Equity, Access, and Instructional Services
Trinika Barnett, Equity Coordinator/Presenter, Equity, Access, and Instructional Services
Patricia Brent-Sanco, Ed. D., Director/Presenter, Equity, Access, and Instructional Services
Rejielyn Cerdenio, OTD, OTR/L., Director of Occupational Therapy, Special Education
Paul Ceron, Ed.D., Principal, Lugo Elementary School
Shawna Dinkins, Ed.D., Deputy Superintendent, Educational Services
Edward Espino, Principal, Marshall Elementary School
Jasmin Harris, Principal, Lindbergh Elementary School
Adam Jaquette, Coordinator of Educational Enrichment Services, Equity, Access, and Instructional Services
Brian Lucas, Ed.D., Assistant Superintendent, Human Resources
Shamell Wilson, Principal, Lynwood Community Adult School

Total cost is \$2,500.00 per participant.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*1192

Name of Funding Source and/or Location: Educator Effectiveness Block Grant - Equity, Access, and Instructional Services

Funding Account Number: 01.0-62660.0-00000-21400-5220-7350000

Amount: \$2,500.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 22. Request Approval to Renew the Annual Student Tracker Subscription from the National Student Clearinghouse for the 2023-2024 School Year

Rationale

The administration requests approval to renew the annual student tracker subscription from the National Student Clearinghouse for the 2023-2024 school year.

The National Student Clearinghouse is a non-profit, non-governmental organization, and the leading provider of educational reporting, data exchange, verification, and research services. Their work provides numerous time and cost-saving benefits for students, schools, administrators, and requestors, which enables informed decision-making. The Clearinghouse program provides a central repository of information on student enrollment, degrees, diplomas, certificates, and other educational achievements of current and former students in postsecondary institutions. In addition, it will transmit a list of graduates dating back to eight (8) years and a list of new graduates each year after conferral of diplomas.

The purchase of the online subscription from the National Student Clearinghouse provides cost-effective transcript services and educational research services that help high schools and Districts in the United States improve college readiness and success.

Participating Schools:
Lynwood High School
Firebaugh High School

Total cost for renewal of the annual subscription for both school sites is not to exceed \$1,300.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*1178

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-11113-10000-5840-7390000

Amount: \$1,300.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 23. Request Acceptance of Approved California Department of Education Courses for Lynwood Community Adult School for the 2023-2024 School Year

Rationale

The administration requests acceptance of approved California Department of Education (CDE) courses for Lynwood Community Adult School (LCAS) for the 2023-2024 school year.

LCAS courses consist of Adult Basic Education (ABE), High School Equivalency (HSE), Career Tech Education (CTE), English as a Second Language (ESL 1-5), Community Education (CE), Citizenship, and electives.

Per the recommendation of the CDE and Federal Program Monitoring (FPM) auditing, the LCAS is required to submit documentation of approval for adult education course listings.

List of courses is attached.

The approved courses come at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



LCAS Approved Courses



**Approved California of Education Courses for
Lynwood Community Adult School
2023-2024**

Advanced Architectural Design (Capstone)	General ESL
Advanced ESL	General Mathematics
Advanced Healthcare Operational Support (Capstone)	Geometry
Advanced Patient Care (Capstone)	Government
Algebra I	Government and History (Citizenship Preparation)
Algebra II	Health and Fitness
Basic English	Individual and Family Health
Basic Mathematics	Intermediate Architectural Design (Concentrator)
Beginning ESL	Intermediate Business Communication Technologies (Concentrator)
Biology	Intermediate ESL
Career Exploration	Intermediate Financial Services and Banking (Concentrator)
Chemistry	Intermediate Healthcare Operational Support (Concentrator)
Child Development and Guidance	Intermediate Information Support Services (Concentrator)
Computer Literacy	Intermediate Patient Care (Concentrator)
Consumer Mathematics	Introduction to Information Support Services
Current Events	Pre-Algebra
Economics	Science Elective
English 9	Spanish
English 10	Spanish Advanced
English 11	Test Preparation
English 12	United States History
English Elective	VESL (Vocational ESL)
ESL MultiLevel	Work Readiness
Fundamentals of Art	World History: Survey

14. A. 24. Request Approval to Attend the California Department of Education Statewide Paid Internship Summit to Support Youth in Sacramento, CA on October 10, 2023

Rationale

The administration requests approval to attend the California Department of Education (CDE) Statewide Paid Internships Summit to Support Youth in Sacramento, CA on October 10, 2023.

Lynwood Unified School District has been invited by State Superintendent, Tony Thurmond, based on the work that the District has done with the Lynwood Job Opportunities for Youth (LJOY) program, to work with partners to develop a paid internship program to help teens and young adults earn income while they learn about career pathways. This summit will bring together key partners that will design a paid internships program for teens and young adults, identify funding streams, and inform future legislative and budget recommendations.

Partners will include:

- School districts
- Workforce agencies
- Public housing agencies
- City, county, state, and federal government agencies
- Foundations
- Community-based organizations
- Faith groups
- Colleges and universities
- Police agencies
- Research agencies

The summit is designed to create a program and secure funding for paid internships and other resources to support youth.

Participant:

Patricia Brent-Sanco, Ed.D., Director, Equity, Access, and Instructional Services

Costs include travel expenses, meals, and mileage.

Total cost is not to exceed \$600.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*1337

Name of Funding Source and/or Location: Educator Effectiveness Block Grant, Equity, Access, and

Instructional Services

Funding Account Number: 01.0-62660.0-00000-21400-5220-7350000

Amount: Not to exceed \$600.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. HUMAN RESOURCES - CERTIFICATED

14. B. 1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale

The administration requests approval of the Certificated Personnel Report for personnel assignment, employment, leaves, and separation. The following is the Certificated Personnel Report for October 12, 2023, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Certificated Personnel Schedule - 10-12-23

CERTIFICATED PERSONNEL REPORT 10/12/23

Request approval of employment for the following probationary employees during the 2023-2024 school year from the effective date listed.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Berry, Michelle	Teacher	Hosler Middle School	Group 6/Step 9	08/01/23
2	Fiero, Jacquelyne	Teacher	Firebaugh High School	Group 3/Step 6	08/14/23
3	Mercado, Efren	Teacher	Firebaugh High School	Group 7/Step 13	08/01/23

Request approval of employment for the following temporary employees pursuant to Education Code §44909 for the 2023-2024 school year from the effective date listed through June 30, 2024 or sooner.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Canizales, Winston	Teacher	Lugo Elementary	Group 5/Step 1	09/15/23
2	Cervantes, Michael	Teacher	Lynwood High School	Group 1/Step 1	09/21/23
3	Garcia, Alfredo	Teacher	Mark Twain Elementary	Group 2/Step 1	08/28/23
4	Hinojos, Ryan	Teacher	Lindbergh Elementary	Group 2/Step 1	09/19/23
5	Muneton, Maria	Teacher	Firebaugh High School	Group 2/Step 1	08/22/23
6	Nguyen, Nicole	Psychologist	Special Education	Range 1/Step 1 185 Days	08/28/23
7	Robinson, Tiffaney	SEL Specialist	Student Services	Group 6/Step 1	09/01/23
8	Rodriguez, Marco	Teacher	Mark Twain Elementary	Group 2/Step 1	08/25/23
9	Tran, Truc	Teacher	Lynwood High School	Group 2/Step 1	09/13/23

Request approval of employment for the following substitute teachers for the 2023-2024 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Andrews, Dana	4	Rivera, Ariana	7	Yataco, Fatima
2	De La Rosa, Felipe	5	Salazar, Abel		
3	Ramos, Gustavo	6	Sarti, Lissette		

Request approval of an adjustment in salary placement for the employees listed below due to an upgrade in credential, submission of additional coursework, verification of additional years of service, or appropriate salary placement in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Hamilton, Viviana	Teacher	Group 2/Step 6	Group 7/Step 6	09/08/23
2	Sodetani, Gordon	Teacher	Group 6/Step 1	Group 7/Step 4	08/16/23
3	Zappulla, Michael	Teacher	Group 7/Step 2	Group 7/Step 5	08/16/23

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Akina, Ernest	Teacher	Abbott Elementary	09/01/23 – 09/08/23
2	Ayon, Patricia	Teacher	Roosevelt Elementary	09/11/23 – 11/06/23
3	Baltazar, Araceli	Teacher	Firebaugh High School	09/06/23 – 09/22/23
4	Beltran, Victoria	Teacher	Lynwood High School	09/11/23 – 10/01/23
5	Duong, Huynh	Teacher	Lynwood High School	08/23/23 – 09/13/22
6	Espinoza, Tara	Speech/Language Pathologist	Special Education	09/07/23 – 10/23/23
7	Gavin, Olga	Teacher	Roosevelt Elementary	09/12/23 – 11/12/23
8	Godoy, Albert	Assistant Principal	Lynwood High School	08/25/23 – 09/08/23
9	James, Shemi	Speech/Language Pathologist	Special Education	09/05/23 – 10/06/23
10	Kirkley, Kimberly	Teacher	Lugo Elementary	09/14/23 – 10/13/23
11	Luquin, Claudia	Teacher	Marshall Elementary	08/14/23 – 06/12/24 Intermittently
12	Ochoa, Alejandra	SEL Specialist	Lugo Elementary	08/21/23 – 09/04/23
13	Rivera, Jasmine	Teacher	Will Rogers Elementary	08/14/23 – 08/24/23
14	Rollice, Mark	Assistant Principal	Wilson Elementary	09/07/23 – 10/08/23
15	Sharif, Waheeda	Teacher	Firebaugh High School	08/31/23 – 09/08/23

CERTIFICATED PERSONNEL REPORT 10/12/23

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Delaney, Emely	Substitute Teacher	District Wide	Resignation	09/22/23
2	Gonzalez, Alex	Substitute Teacher	District Wide	Resignation	08/25/23
3	Ochoa, Susana	Teacher	Lindbergh Elementary	Resignation	09/22/23
4	Perez, Joanna	Substitute Teacher	District Wide	Resignation	09/06/23
5	Saucedo, Arturo	Substitute Teacher	District Wide	Resignation	08/31/23
6	Soto, Rita	Principal	Mark Twain Elementary	Retirement	06/30/23

Request approval for additional compensation to teachers whose classes exceeded the contract class size maximums for the first semester and/or second semester of the 2022-2023 school year, as stated in Article 14.4(a) of the collective bargaining agreement.

	SITE	NAME	AMOUNT
1	Lugo E.S.	David, Colleen	\$280

Request approval of stipend payment for the employees listed below who served as a Master Teacher during the Spring 2023 in collaboration with California State University, Dominguez Hills. Funds will be reimbursed by the university.

	Name	Site	Amount
1	Bou, Soerum	Firebaugh High School	\$300
2	Indaya, Mirasol	Lugo Elementary	\$300
3	Rascon, Cynthia	Firebaugh High School	\$300
4	Weiss, David	Lynwood High School	\$300

Request approval of stipend payment for the employee listed below from the National Board Certified Teacher Incentive Program for the 2022-2023 school year.

	Name	Site	Amount
1	Sciaroni, Linda	Firebaugh High School	\$5,000.00

Subject: Certificated Extra-Duty Hours Request

School/Location: Elementary Education

Description: Extra Duty Hours for Summer Support

Rationale: The administration requests approval for extra duty hours for Evelyn Diaz-Aguilar to work 10 days during Summer to support the needs and goals of the Elementary Education Department in preparation for the 2023-2024 school year. Ms. Diaz will prepare materials, resources and plans for the following: Virtual Academy, Dual Language Immersion, Early Childhood Education (ECE), Transitional Kindergarten (TK), ELA and MATH Matrices, benchmark assessments and supplemental programs for GATE students and multilingual learners.

Hours/Rate: 80 hours

Budget: 01.0-01900.0-00010-27000-1930-7300000

Budget Description: Supplemental & Concentration Funds

Employees: 1 Diaz-Aguilar, Evelyn

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Hosler Middle School

Description: Extra Duty Hours for Leadership Team

Rationale: The administration requests approval for extra duty hours for the following staff to participate in Hosler Middle School's Leadership Team during the 2023-2024 school year. The team will help plan and develop school-wide curriculum focus and professional development for teachers to be implemented directly with students. The team will also refine the school-wide goals and focus on instructional strategies and interventions that will work directly with instructional delivery to increase student reading and writing proficiency for all students including but not limited to English Learners, students with IEPs, and 504 plans. In addition, the Leadership Team will work to refine our PBIS protocols to pursue Platinum recognition for this school year. This item was previously approved on August 24, 2023 but is resubmitted to add the names of participants, who are replacing previously approved employees.

Hours/Rate: 10 hours

Budget: 01.0-30100.0-11100-10000-1130-3220000 (Teachers) / 01.0-30100.0-00000-31100-1230-3220000 (Counselors) / 01.0-30100.0-00000-27000-1930-3220000 (Lead)

Budget Description: Title I Funds

Employees: 3 (Listed Below)

	Teachers		Teachers		Lead
1	Garcia, Jason	2	Holland, Sean	3	Bojorquez, Ambar

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Summer Bridge College and Career Instruction

Rationale: The administration requests approval for extra duty hours for Brenda Villaverde, for the duration of the Summer Bridge program, to provide lessons as a roving instructor with Lynwood High School and Firebaugh High School Summer Bridge students.

Hours/Rate: 39 hours

Budget: 01.0-01900.0-00041-31100-1230-739000

Budget Description: Supplemental and Concentration Funds

Employees: 1 Villaverde, Brenda

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Lindbergh Elementary School

Description: Extra Duty Hours for Afterschool Intervention Program

Rationale: The administration requests approval for extra duty hours for the certificated teachers listed below from Lindbergh Elementary School who will participate in the Title I ELA and Math Intervention Program (after, before, and Saturday school) from October 16, 2023 through December 11, 2023. This program will provide students in grades K-6th with extended learning opportunities to ensure that students who scored intensive and/or strategic in ELA and/or Math on the District Common Assessments sustain continuous progress toward meeting the California Common Core Standards. No more than 12 teachers will be selected, but approval is requested for all teachers to establish a substitute pool.

Hours/Rate: 3 hours per week

Budget: 01.0-30100.0-11100-10000-1130-1030000 (Teachers) / 01.0-30100.0-00000-27000-1930-1030000 (Lead)

Budget Description: Title I Funds

Employees: 25 (Listed Below)

1	Alvarez, Belinda-Lead	10	Fombona, Candido	19	Palacio, Sandy
2	Bravo Castro, Jorge	11	Fulsom, Michele	20	Ramos, Darius
3	Chau, Thao	12	Garcilazzo, Alida	21	Rivera-Mendez, Blanca
4	Cruz, Griselda	13	Gonzalez, Mario	22	Rodriguez, Carmen
5	De La Torre, Irma	14	Hernandez, Liliana	23	Torres, Armando
6	De La Torre, Yasmin	15	Johnson, Chadron	24	Vergara, Myrna
7	De Leon, Sonia	16	Kuyper, Lizette	25	Walker, Robert
8	Del Castillo, Sandra	17	Montelongo, Elizabeth		
9	Dullavin, Minerva	18	Orozco, Hector		

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Helen Keller Elementary School

Description: Extra Duty Hours for Title I Intervention Program

Rationale: The administration requests approval for extra duty hours for the select certificated teachers from Helen Keller Elementary School who will participate in the Title I ELA and Math Intervention Program from October 16, 2023 – December 7, 2023. This program will provide students (before and after school with extended learning opportunities for students who scored strategic or intensive in the benchmark assessments and/or below grade level in the ADAM & DORA assessments to support continuous progress towards meeting the State Standards in ELA and MATH as measured in the SBAC assessment. The program will be conducted various hours by each teacher to total 14 hours a week.

Hours/Rate: 14 hours per week

Budget: 01.0-30100.0-11000-10000-4310-1130000

Budget Description: Title I Funds

Employees: 8 (Listed Below)

1	Carrillo, Aurora	4	Esqueda, Eileen-Sub	7	Rodriguez, Libier
2	Dhunna, Anita	5	Houston, Tasha	8	Smith, Dorla
3	Ellison, Christina	6	Orellana, Karla		

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours to Work on Out of Compliance IEPs

Rationale: The administration requests approval for extra duty hours for the teachers listed below to work on numerous IEPs during the 2023-2024 school year due to staff shortage and substitute teachers in the special education classrooms. The teachers will work on assessing students, write IEP documents, hold IEP meetings, and provide IEP services as needed.

Hours/Rate: 30 hours; 50 hours

Budget: 01.0-65000.0-57700-11100-1130-7410000

Budget Description: Special Education Funds

Employees: 9 (Listed Below)

	30 Hours	4	Hurley, Iovanka	8	Wright, Calvert
1	Cuarenta, Yesenia	5	Ramos, Jennifer		50 Hours
2	Hernandez, Lidia	6	Robles, Claudia	9	Bravo Castro, Jorge
3	Hijar, Ariadne	7	Ross, Susan		

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Human Resources

Description: Extra Duty Hours for Mentor Teacher Professional Development

Rationale: The administration requests approval for extra duty hours to provide professional development to mentor teachers in the Lynwood Teacher Residency Program as a supplement to the Alder Graduate School of Education school monthly seminars. The professional development will be provided as a Summer Institute offering to learn about School Mint Grow (Alder's feedback platform) and beginning of the year program expectations. This professional development will take place on August 7, 2023.

Hours/Rate: 3 hours

Budget: 01.0-90100.0-11100-10000-1130-7520000

Budget Description: Teacher Expansion Grant Funds

Employees: 20 (Listed Below)

1	Acosta, Benita	8	Eremia, Alecsandra	15	Moreno, Veronica
2	Agbogwu, Nkeonye	9	Gomez, Anna	16	Nguyen, Carolyn
3	Barroso Ramos, Erika	10	Gutierrez, Guadalupe	17	Perez, Diane
4	Benitez, Andrea	11	Le, Charlene	18	Ransom, Amaris
5	Bravo-Castro, Jorge	12	Martin-Hernandez, Mercedes	19	Saladis, Kristin
6	Carranza, Brittney	13	Mata, Margarita	20	Sung, William
7	Echevarria, Angelica	14	Miramontes, Brenda		

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Elementary Education

Description: Extra Duty Hours for GATE Coordinators

Rationale: The administration requests approval for extra duty hours for the teachers listed below to serve as GATE Coordinators for the 2023-2024 school year. GATE Coordinators will support GATE Testing, GATE Fair, supervision of GATE Enrichment Programs, and attend GATE district meetings and training to ensure that the program runs efficiently to support all student participants.

Hours/Rate: 25 hours

Budget: 01.0-01900.0-11115-10000-1130-7380000 (Teachers) / 01.0-01900.0-00015-27000-1930-7380000 (LEAD)

Budget Description: Supplemental and Concentration Funds

Employees: 13 (Listed Below)

	Abbott Elementary		Mark Twain Elementary		Wilson Elementary
1	Salvador, Ann	6	Luckey, Michele	11	Carranza, Ana
	Keller Elementary		Roosevelt Elementary		Chavez Middle School
2	Naranjo, Sandra	7	Garcia, Araceli-Lead	12	Gooden, Shomara
	Lincoln Elementary		Rosa Parks Elementary		Hosler Middle School
3	Canovas, Elena	8	Meeks, Kieisha-Lead	13	Holland, Sean
	Lindbergh Elementary		Washington Elementary		
4	Vergara, Myrna	9	Crutchfield, James		
	Lugo Elementary		Will Rogers Elementary		
5	Winslow, Charde	10	Aguon, Stephanie		

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Roosevelt Elementary School

Description: Extra Duty Hours for Title III - EL Specific Intervention Opportunity

Rationale: The administration requests approval for extra duty hours for 4 teachers who will participate in the ELs After School Intervention at Roosevelt Elementary School. This program will take place from October 17, 2023 through December 7, 2023 for up to 12 hours per teacher and will provide extended learning opportunities for EL students. This intervention focuses on specific Reading, Speaking, Listening and Writing tasks and activities to improve the English Learners language proficiency. Teachers will be compensated at the contractual hourly rate not to exceed 12 hours per teacher. Approval is requested for all teachers to establish a substitute pool.

Hours/Rate: 12 hours

Budget: 01.0-42030.0-47600-10000-1130-1060000 (Teachers) / 01.0-42030.0-47600-27000-1930-1060000 (Lead)

Budget Description: Title III Funds

Employees: 25 (Listed Below)

1	Acosta, Benita	10	Kwon, Sarah	19	Robles, Claudia
2	Alvarez, Yazmin	11	Nakamura, Traci	20	Romero, Sorayda
3	Ayon, Patricia	12	Okeke, Christiana	21	Santos, Angela
4	Fairell, Stephanie	13	Ortiz, Melanie	22	Siegel, Tracey D.
5	Galvan, Sendy	14	Pena, Luz	23	Teague, Jimise
6	Garcia, Araceli-Lead	15	Perez, Cristina	24	White, Monique
7	Gavin, Olga	16	Perkins, Richard	25	Wilmes, Daniela
8	Hernandez, Lidia	17	Quijada, Valdemar		
9	Hill, Yolanda	18	Reynoso, Haydee		

CERTIFICATED PERSONNEL REPORT 10/12/23

Subject: Certificated Extra-Duty Hours Request

School/Location: Student Services

Description: Extra Duty Hours for Saturday School Attendance Program

Rationale: The administration requests approval for extra duty hours for the certificated employees listed below to provide instruction for the Saturday School Attendance Program (SSARP) during the 2023-2024 school year.

Hours/Rate: 5 hours per day

Budget: 01.0-74220.0-11100-10000-1130-7690000

Budget Description: In-Person Instruction Grant Funds

Employees: 474 (Listed Below)

	Abbott Elementary	36	Torres, Jaime	71	Ramos, Darius
1	Akina, Ernest	37	Williams, Lisa	72	Rivera-Mendez, Blanca
2	Alvarez, Patricia		Lincoln Elementary	73	Rodriguez, Carmen
3	Barrientos, Kathy	38	Agatep, Josefina	74	Vergara, Myrna
4	Castrejon, Sandra	39	Aldana, Cynthia	75	Walker, Robert
5	Chukwudebelu, Valentine	40	Argueta, Frank		Lugo Elementary
6	Corona, Valeria	41	Avalos, Maria	76	Aguilar, Domitila
7	Huerta, Gerardo	42	Bordi, Massimo	77	Avelar, Trifena
8	Lopez, Rex	43	Canovas, Elena	78	Barker, Emmalee
9	Lucha, Claudia	44	Haji-Sadeghi, Jonathan	79	Chamorro, Isabel
10	Mejia, Ma Guadalupe	45	Kimball, Pamela	80	David, Colleen
11	Monreal, Anna	46	Nguyen, Carolyn	81	Ellis, Tracy
12	Ortiz-Baldwin, Cecilia	47	Obi, Leonard	82	Escobedo, Edelmira
13	Pelayo, Sofia	48	Perez, Diane	83	Forsythe, Brittany
14	Rivera, Anita	49	Reyes, Rogelio	84	France, Jalen
15	Salvador, Ann	50	Ruelas, Jonathan	85	Gonzalez, Jesse
16	Spears, Gwendolyn	51	Villegas, Veronica	86	Indaya, Mirasol
17	Vuu, Michael	52	Winslow, Jeanne	87	Kirkley, Kimberly
18	Woo, Sandy		Lindbergh Elementary	88	Lopez-Garcia, Laura-Lead
19	York, Wanda	53	Bravo Castro, Jorge	89	Mathews, Carson
	Keller Elementary	54	Chau, Thao	90	Millan, Fernando
20	Canon, Carla	55	Cruz, Griselda	91	Okokhuele, Onehiome
21	Cardenas, Blanca	56	De La Torre, Irma	92	Ramos, Itzel
22	Carrillo, Aurora	57	De La Torre, Yasmin	93	Sanchez, Vanessa
23	Dhunna, Anita	58	De Leon, Sonia	94	Winslow, Charde
24	Echeverria, Angelice	59	Del Castillo, Sandra		Mark Twain Elementary
25	Ellison, Christina	60	Dullavin, Minerva	95	Alfaro, Blanca
26	Esqueda, Eileen	61	Fombona, Candido	96	Beiza, Mariela
27	Houston, Tasha	62	Fulsom, Michele	97	Benavides, Claudia
28	Macareno, Mireya	63	Garcilazzo, Alida	98	Brown, LaTanya
29	Mata, Margarita	64	Hernandez, Liliana	99	Diaz, Laurentino
30	Moreno, Veronica	65	Johnson, Chadron	100	Elias, Alma
31	Naranjo, Sandra	66	Kuyper, Lizette	101	Escalante, Diana
32	Orellana, Karla	67	Montelongo, Elizabeth	102	Garcia, Alfredo
33	Rodriguez, Libier	68	Ochoa, Susana	103	Kim-Pinnone, Sorlynn
34	Smith, Dorla	69	Orozco, Hector	104	Kincade, Marlene
35	Tengan, Kathryn	70	Palacio, Sandy	105	Lopez, Jose

CERTIFICATED PERSONNEL REPORT 10/12/23

Continued					
106	Love, Joyce	157	Kim, Cindee	208	Martin-Hernandez, Mercedes
107	Luckey, Michele	158	Kwon, Sarah	209	Medina, Richard
108	Mejia, Jose	159	Nakamura, Traci	210	Nuno, Jorge
109	Rodriguez, Jorge	160	Okeke, Christiana	211	Perez-Rodas, Esmeralda
110	Rodriguez, Marco	161	Ortiz, Melanie	212	Rodas, Adolfo
111	Salinas, Maria	162	Peña, Luz	213	Rodriguez, Maria
112	Sanchez, Bertha	163	Perez, Cristina	214	Saucedo, Adela
113	Sterling, Dana	164	Perkins, Richard	215	Villalobos, Leonor
114	Stone, Silvia	165	Quijada, Valdemar	216	Zavala, Ana
115	Tabares, Claudia	166	Reyes, Juan	217	Zavalza, Olga
116	Terrazas, Mario	167	Reynoso, Haydee		Will Rogers Elementary
117	Torres, Armando	168	Robles, Claudia	218	Aguon, Stephanie
118	Tovar, Ricardo	169	Romero, Sorayda	219	DelaTorre, Yolanda
119	Tucker, Loreane	170	Santos, Angela	220	Iwuorie, Chinweuba
120	Urquidez, Cynthia	171	Siegel, Tracey	221	Limon, Maria
121	Valenzuela, Elizabeth	172	Teague, Jimise	222	Mazzotta, Rocio
122	Ybarra, Christina	173	White, Monique	223	McFarland, Patricia
	Marshall Elementary	174	Wilmes, Daniela	224	Roybal, Rosalie
123	Akbar, Fahima		Rosa Parks Elementary		Wilson Elementary
124	Cortez, John	175	Belton-Brown, Kimberly	225	Alvarenga, Ana
125	Delgado, Jennifer	176	Chavez, Zulma	226	Apodaca, Donna
126	Deyarmond, Joy	177	Dimas, Blanca	227	Brenes, Marisol
127	Diaz-Aguilar, Evelyn	178	Galvan, Ricardo	228	Candler, Angie
128	Dixon, Kelly	179	Gomez, Adriana	229	Carranza, Ana
129	Ferrell, Christopher	180	Hamilton, Stuart	230	Carranza, Brittany
130	Galeon, Diana	181	Henriquez, Mayra	231	Chamorro, Isabel
131	Gonzalez, Mario	182	Meeks, Kieisha	232	Covarrubias, Maria
132	Grullon, Tania	183	Morales, Patricia	233	DeLaCruz, David
133	Gutierrez, Guadalupe	184	Nguy, Chung	234	Franco, Marta
134	Harper, Chenda	185	Nieto, Yesenia	235	Gaytan Hurtado
135	Howard, Camille	186	Ozoemena, Nnenna	236	Guerra, Wendy
136	Luquin, Claudia	187	Padilla, Elizabeth	237	Hall, Erika
137	Madrid, Alina	188	Quinton, Catherine	238	Henderson, Andrew
138	Meneses, Raquel	189	Saldivar, Sandra	239	Johnson, Kande
139	Morris, Patrice	190	Taylor, Charlotte	240	Kim, Ann
140	Oduntan, Olubunmi	191	Wiley, Jerome	241	Lenoir, Shampree
141	Ornelas, Jacqueline		Washington Elementary	242	Martin, Shanon
142	Reynoso, Citlalli	192	Acuna, Norma	243	Miller, Jeffrey
143	Rodriguez, Irma	193	Alexander, John	244	Munoz, Alexandra
144	Salazar, Gabriela	194	Cocca, Yvette	245	Nakajima, Akari
145	Salcido, Auran	195	Corrigan, Carol	246	Pieters, Sharon
146	Sanchez, Melissa	196	Crutchfield, James	247	Raanan, Merav
147	Serrano, Maricela	197	Franco, Corina	248	Robinson, Abelardo
	Roosevelt Elementary	198	Giacoman, Shirley	249	Rodriguez, Edward
148	Acosta, Benita	199	Gonzalez, Laura	250	Rubio, Yara
149	Ayon, Patricia	200	Graham, Kathleen	251	Smith, Clayton
150	Cuarenta, Yesenia	201	Guevara-Cervantes, Carmen	252	Uribe, Yajaira
151	Fairell-Smith, Stephanie	202	Helmets, Susana		Chavez Middle School
152	Galvan, Sendy	203	Hernandez, Abigail	253	Aceves, Maria
153	Garcia, Araceli	204	Hernandez, Cristal	254	Aguilar, Luis
154	Gavin, Olga	205	Jackson, Latrice	255	Amador, Virginia
155	Gutierrez, Nancy	206	Lewis, Efrem	256	Ayala, Sergio
156	Hill, Yolanda	207	Luy, Maria	257	Ball, Ingrid

CERTIFICATED PERSONNEL REPORT 10/12/23

Continued					
258	Barajas, Vanessa	309	Bejarano, Melissa	362	Sodetani, Gordon
259	Brand, Adam	310	Bhattacharyay, Saswati	363	Thomas, Kathleen
260	Chavez, Javier	311	Bou, Soeurm	364	Turner, Diesha
261	Clemons, Brian	312	Busick, Mitchell	365	Ude, John
262	Cox, Erica	313	Campbell, Cory	366	Valle, Raquel
263	Cuevas, Javier	314	Carcamo, Yu Xin	367	Vidal, Alejandro
264	Eremia, Alecsandra	315	Castro, Stephanie	368	Wang, Rex
265	Gallegos, Daniel	316	Chagoya, Inez	369	Wright, Duane
266	Galvan, Rebecca	317	Chandler, Alike		Lynwood High School
267	Gomez, Sebastian	318	Corona, David	370	Abbass, Lorraine
268	Gooden, Shomara	319	Diep, Phil	371	Abdul Jawad, Wed
269	Grant, Vennieta	320	Duenas, Manuel	372	Agbogwu, Nkeonye
270	Gutierrez, Renan	321	Dumitrica, Bogdan	373	Alfaro, Claudia
271	Guzman, Givanie	322	Espinoza, Omar	374	Araujo-Garcia, Debora
272	Hernandez, Jesus	323	Fiero, Jacquelyne	375	Arkangel, Brian
273	Hunter, Scott	324	Flores, Dayrin	376	Arreygue, Priscilla
274	Jauregui, Beverly	325	Flowers, Nathan	377	Barroso, Erika
275	Kaya, Shari	326	Foltz, Margaret	378	Beltran, Victoria
276	Little, Tannis	327	Giaffaglione, Shaun	379	Benitez, Andrea
277	Lopez, Adolph	328	Gonzalez-Reyes, Cinthia	380	Bolotov, Oleg
278	Lopez, Francisco	329	Gutierrez, Andy	381	Borrayo, Monserath
279	Mandujano, Fernando	330	Gutierrez, Jimmy	382	Brandon, Kelly
280	Martinez, Linnette	331	Hamilton, Viviana	383	Brito, Armando
281	Ochoa, Omar	332	He, Meiqinan	384	Buggs, Cynthia
282	Ortega, Abel	333	Katlen, Sean	385	Calderon, Adam
283	Oswell, Wendy	334	Kim, Eddie	386	Camero, January
284	Quintero, Jorge	335	Le, Charlene	387	Campos, Guadalupe
285	Richardson, Joy	336	Lee, Kevin	388	Casas, Audrey
286	Rodriguez, Yaquelin	337	Ley, Veronica	389	Castillo, Eric
287	Saephanh, Kao	338	Lima, Sergio	390	Chek, Sothy
288	Salcido, Rudy	339	Lopez, Verenice	391	Claustro, Alejandro
289	Sheen, Megan	340	Macedo, Melissa	392	Conrad, Monica
290	Shepherd, Stellina	341	Martinez, Ben	393	Cruz, Belen
291	Suarez, Georgina	342	Mercado, Efren	394	Donahue, Bryan
292	Toussant, Belinda	343	Mercado, Karen	395	Duong, Dena
293	Vallejo, Raul	344	Meskal, Michael	396	Durazo, Martin
294	Varela, Raul	345	Munoz-Gonzalez, Yolanda	397	Galima, Maelanie
295	Viramontes, Otilio	346	Nguyen, Tuan	398	Gallegos, Gregory
296	Zappulla, Michael	347	Palma, Amber	399	Gomez, Custodio
	Hosler Middle School	348	Parkhill, Christina	400	Gonzalez, Starlynn
297	Akubuildo, Chuckwudi	349	Perez, Luis	401	Hekking, Cathy
298	Berry, Michelle	350	Plaza, Lydia	402	Herrera, Eva
299	Garcia, Jason	351	Rascon, Cynthia	403	Hijar, Ariadne
300	Holland, Sean	352	Reynolds, Marie	404	Hurley, Iovanka
301	Kalu, Ndukwe	353	Rivas, Alondra	405	King, Jonathan
302	Lim, Picor	354	Rodriguez, Armando	406	Koza, Nicholas
	Firebaugh High School	355	Rojas, Consuelo	407	Lee, John
303	Alvarez-Herrera, Virginia	356	Rojas, Martha	408	Lee, Madeline
304	Angulo, Wendy	357	Romo, Humberto	409	Lizarraga, Hector
305	Atencio, Michael	358	Sanchez, Araceli	410	Lopez, Alejandro
306	Baltazar, Araceli	359	Sann, Visna	411	Lopez, Jessica
307	Barbosa, Bryan	360	Santana, Valerie	412	Martinez, Jonathan
308	Barrera, Fernando	361	Sharif, Waheeda	413	Mays, Jessica

CERTIFICATED PERSONNEL REPORT 10/12/23

Continued					
414	Mejia, George	435	Rodriguez-Rios, Clara	456	Wilkerson, Dana
415	Mejia, Richard	436	Ross, Susan	457	Williams, David E.
416	Mitchell, Kevin	437	Sandoval, Luis	458	Williams, David J.
417	Morales, Andy	438	Santana, Hector	459	Wright, Calvert
418	Morales, Flavio	439	Seymore, Toniette	460	Younessi, Ruth
419	Mundy, Rebecca	440	Sharma, Aparna		Vista High School
420	Munguia, Christian	441	Silva, Cynthia	461	Buska, Richard
421	Munoz, Olga	442	Silva, Daniela	462	Casuso, Miriam
422	Myers, Lorinda	443	Smith, Deena	463	Enenmoh, Patricia
423	Olivares, Juan Carlos	444	St. Amant, Rod	464	Eyambe, Tim
424	Ontiveros, Erika	445	Staine, Aretha	465	Flores-Cuevas, Gerardo
425	Oropeza, Jacqueline	446	Talavera, Lisa	466	Garza, Anthony
426	Orozco, Ana	447	Torres, Yvette	467	Gomez, Anna
427	Ortiz, Albert	448	Tran, Lisa	468	Hutzler, Heidi
428	Park, John	449	Vargas, Viviana	469	Jones-Hundley, Fannie
429	Pidd II, James	450	Villaverde, Brenda	470	Luna, Oscar
430	Pimentel, Tasha	451	Walker, Melissa	471	Medrano, Richard
431	Ramos, Jennifer	452	Warde, Susan	472	Rodriguez, Ruth
432	Recendez, Freddy	453	Washington, Brittany	473	Sepulveda, Yadith
433	Reyes, Pedro	454	White, Elliott	474	Toledo, Claudio
434	Rivera, Brenda	455	Wiese, Jeff		

14. B. 2. Request Approval to Renew Agreement with Informed K-12, to Provide Automation of Internal Office Forms and Workflow Processes for the 2023-2024 School Year

Rationale

The administration requests approval to renew agreement with Informed K-12, to provide automation of internal office forms and workflow processes for the 2023-2024 school year.

Informed K-12 has an approved contract to provide the automation of internal office forms and workflow processes which have sped-up services and provided definite sources of stored records.

Informed K-12 features easy-to-use workflow automation and digital forms built exclusively for K-12 school districts to improve operational efficiency.

Services include the following:

- Online Forms - Saves time and reduces errors by collecting all the school district's form data online.
- Real-time Tracking - Allows seamless communication across departments and school sites to boost productivity and accountability.
- Reporting and Data Management - Access to reports to improve decision making across the school district.

The cost of the annual renewal contract for unlimited forms is \$61,547.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 24*1196

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-72000-5840-7520000

Amount: \$61,547.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 3. Request Approval to Attend the Education Law Conference in Cerritos, CA on November 9, 2023

Rationale

The administration requests approval to attend the Education Law Conference in Cerritos, CA on November 9, 2023.

The conference is hosted by Atkinson, Andelson, Loya, Ruud & Romo and will include the following topics:

- New Legislation
- Business/Facilities
- Labor Relations/Personnel
- Student Services and Special Education
- Governance

Participants:

Brian Lucas, Ed.D., Assistant Superintendent of Human Resources

Carlos Zaragoza, Director, Human Resources

Cost includes registration fees, meals, and travel expenses. Cost is \$199.00 per participant.

Total cost is not to exceed \$500.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 24*1209

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5220-7520000

Amount: \$500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 4. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education, to Provide the Clear Administrative Services Credential Program During the 2023-2024 School Year

Rationale

The administration requests approval to enter into an agreement with the Los Angeles County Office of Education, to provide the clear administrative services credential program during the 2023-2024 school year.

The clear administrative services credential program is a two-year program that provides administrators with comprehensive leadership development support through candidate assessment, individualized coaching, and professional development based on the California Professional Standards for Educational Leadership (CPSEL). All administrators in California first earn a preliminary credential, which they must "clear" within five years. The clear induction program is mandatory for administrators to receive their clear credentials. The program features a customized plan, on-line support, CPSEL on-line seminars, portfolio, and individual coaching.

Participants in Year One:

Lori Andrews, Assistant Principal, Lynwood High School
Gabriela Camacho, Assistant Principal, Hosler Middle School
DeAnthony Friday, Assistant Principal, Lynwood High School
Blanca Montes, Assistant Principal, Roosevelt Elementary School
Kaytan Shah, Assistant Principal, Firebaugh High School

Participants in Year Two:

Sergio Comparan, Assistant Principal, Lynwood High School
Kristine Estrada Smith, Assistant Principal, Firebaugh High School
Maria Torres, Assistant Principal, Lynwood Community Adult School
Alex Vieira, Ed.D., Assistant Principal, Firebaugh High School

Total cost per year is not to exceed \$3,950.00 per participant.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 24*1301

Name of Funding Source and/or Location: Educator Effectiveness Block Grant - Equity, Access and Instructional Services

Funding Account Number: 01.0-6266.0-00000-21400-5810-7350000

Amount: \$3,950.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 5. Request Ratification of an Agreement with California State University, Fresno, to Provide Student Fieldwork from September 18, 2023 to September 18, 2026

Rationale

The administration requests ratification of an agreement with California State University, Fresno, to provide student fieldwork from September 18, 2023 to September 18, 2026.

Section 4320 of the California Education Code allows the Governing Board of any school District to enter into agreements with a state college, the University of California, or any other university or college accredited by a State Board of Education as a teacher education institution, to provide teaching experience through student teaching for students enrolled in teacher training curricula.

This agreement will be at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. C. HUMAN RESOURCES - CLASSIFIED

14. C. 1. Request Approval of Classified Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale

The administration requests approval of the Classified Personnel Report for personnel assignment, employment, leaves and separation. The following is the Classified Personnel Report for October 12, 2023, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Agenda 101223

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position.
For any permanent assignment the required probationary period must be fulfilled.

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Alvarez, Cristina	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: Child Nutrition Funding Source: School Nutrition-School Program Reason: Replacement of staff due to retirement	Range: 027 Step: 01	232400086 08/14/23
2.	Arana, Kimberly	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Marshall ES Funding Source: Unrestricted Resources Reason: Replacement of staff due to promotion	Range: 014 Step: 01	222300233 8/28/23
3.	Arceo Gomez, Maria	Classification: Sr. Health Service Technician Work Hours: 8 Work Months: 10 Location: Roosevelt ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: New position	Range: 135 Step: 01	222300275 08/07/23
4.	Arevalo, Helen	Classification: Records Clerk Work Hours: 8 Work Months: 10 Location: Vista HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to promotion	Range: 041 Step: 01	232400070 09/11/23
5.	Barreto, Norma Lorena	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Roosevelt ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due to promotion	Range: 014 Step: 01	222300365 8/28/23
6.	Billew, Niko	Classification: Senior Nutrition Services Worker Work Hours: 7 Work Months: 10 Location: Hosler MS Funding Source: Child Nutrition-School Program Reason: Replacement of staff due to promotion	Range: 036 Step: 03	232400145 08/23/23
7.	Covarrubias, Sandra	Classification: Nutrition Service Worker I Work Hours: 3 Work Months: 10 Location: Child Nutrition Funding Source: School Nutrition-School Program Reason: Replacement of staff due to employee promotion	Range: 027 Step: 02	2324000102 09/18/23

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
8.	DeSantiago, Angelica	From Classification: Sr. Accounting Technician To Classification: Benefits & Payroll Manager Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 347 Step: 01	232400016 08/28/23
9.	Franklin, Donald	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Lincoln ES Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400026 09/01/23
10.	Gaspar, Jacqueline	Classification: Secretary Work Hours: 8 Work Months: 12 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Replacement of staff due to resignation	Range: 061 Step: 01	232400087 08/25/23
11.	Hernandez, Brizeyda	Classification: Student Services Assistant Work Hours: 8 Work Months: 12 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to promotion	Range: 049 Step: 01	232400131 09/05/23
12.	Jacques, Tyreona	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Hosler MS Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400026 08/23/23
13.	Jara, Daniel	Classification: Accountant Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due to employee resignation	Range: 142 Step: 01	232400140 08/29/23
14.	Leonides, Veronica	Classification: Accountant Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted Resources Reason: Replacement of staff due to employee resignation	Range: 142 Step: 01	232400171 08/28/23

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
15.	Lopez, Andrea	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Helen Keller ES Funding Source: Special Education Reason: Replacement of staff due to employee resignation	Range: 118 Step: 01	232400139 08/17/23
16.	Lopez-Garcia, Darlene	Classification: Instructional Assistant 504-plan Work Hours: 6 Work Months: 10 Location: Washington ES Funding Source: Special Education Reason: New position	Range: 114 Step: 01	232400098 09/21/23
17.	Macias, Karina	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Firebaugh HS Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400089 08/16/23
18.	Martinez, Alicia	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Firebaugh HS Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400089 08/16/23
19.	Melendez, Romina	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Lindbergh ES Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400026 08/28/23
20.	Montes, Brianna	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Washington ES Funding Source: Special Education Reason: Replacement of staff due to resignation	Range: 120 Step: 02	232400110 08/16/23
21.	Penunuri-Felix, Isaura	Classification: Campus Monitor Work Hours: 3 Work Months: 10 Location: Will Rogers ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due to resignation	Range: 014 Step: 01	222300366 08/17/23

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
22.	Ponce, Sandra	Classification: Nutrition Service Worker I Work Hours: 6 Work Months: 10 Location: Will Rogers ES Funding Source: School Nutrition-School Program Reason: Replacement of staff due to transfer	Range: 027 Step: 01	232400104 08/15/23
23.	Powell, Lheadry	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Marshall ES Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400099 08/18/23
24.	Pulido, Gabriela	Classification: Health Services Technician Work Hours: 8 Work Months: 10 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due to transfer	Range: 118 Step: 03	232400170 09/14/23
25.	Ramos, Briana	Classification: Student Services Assistant Work Hours: 8 Work Months: 12 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to retirement	Range: 049 Step: 01	232400078 08/23/23
26.	Revolorio, Cindi	From Classification: Secretary To Classification: Sr. Accounting Assistant Work Hours: 8 Work Months: 12 Location: Fiscal Services Funding Source: Unrestricted Resources Reason: Replacement of staff due to promotion	Range: 073 Step: 02	232400069 09/12/23
27.	Salcedo, Abril	Classification: Instructional Assistant Special Needs Work Hours: 6 Work Months: 10 Location: Wilson ES Funding Source: Special Education Reason: New position	Range: 120 Step: 02	232400026 08/16/23
28.	Swinson, Deborah L.	Classification: Nutrition Services Production Coordinator Work Hours: 8 Work Months: 12 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Replacement of staff due to resignation	Range: 334S Step: 01	222300209 09/01/23

CLASSIFIED PERSONNEL: EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
29.	Tamayo, Ana	Classification: Instructional Assistant Special Education Work Hours: 6 Work Months: 10 Location: Lugo ES Funding Source: Special Education Reason: Replacement of staff due to resignation	Range: 118 Step: 01	232400122 09/11/23
30.	Valadez, Jennifer	Classification: Senior Nutrition Service Worker Work Hours: 7 Work Months: 10 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Replacement of staff due to promotion	Range: 036 Step: 03	222300360 08/23/23

LIMITED-TERM/ADDITIONAL HOURS

Classification: Campus Monitor Work Hours: Additional hours as needed to cover absences and special events Location: Lugo ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill for absences and event coverage		VA#: 232400166 Start Date: 08/16/23 End Date: 06/12/24 or sooner		Range: 014 Step: 01
	NAME		NAME	
31.	Camacho, Yajahira	34.	Monarrez, Mireya	
32.	Marquez, Martha	35.	Munoz, Natalie	
33.	Maya, Maria	36.	Rodriguez Gonzalez, Ivette	

LIMITED-TERM

Classification: IB Tutors Work Hours: 4 Funding Source: LCFF-Supplemental and Concentration Grants			VA#: 232400084 Start Date: 08/16/23 End Date: 06/12/24 or sooner		Range: 019 Step: 01
	NAME	LOCATION		NAME	LOCATION
37.	Flores, Jocelyn	Firebaugh HS	39.	Padilla, Ivette	Firebaugh HS
38.	Guzman, Elizabeth	Firebaugh HS			

LIMITED-TERM

Classification: AP Tutors Work Hours: 4 Funding Source: LCFF-Supplemental and Concentration Grants			VA#: 232400085 Start Date: 08/16/23 End Date: 06/12/24 or sooner			Range: 019 Step: 01		
	NAME	LOCATION		NAME	LOCATION			
40.	Becerra, Melissa	Firebaugh HS	43.	Lozano, Stephanie	Lynwood HS			
41.	Cruz, Saul	Lynwood HS	44.	Vega, Natalie	Lynwood HS			
42.	Jauregui, Alexis	Firebaugh HS						

LIMITED-TERM

Classification: Student Workers Work Hours: 4 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants			VA#: 232400105 Start Date: 08/16/23 End Date: 06/12/24 or sooner			Range: 011 Step: 01		
	NAME			NAME				
45.	Aldrete, Fernanda		61.	Lucero, Johnathan				
46.	Alejandre, Mercy		62.	Macias, Susan				
47.	Barragan, Jazmine		63.	Maravilla, Samantha				
48.	Castillo, Maria		64.	Martinez, Briana				
49.	Castillo, Shelwyn		65.	Martinez-Esparza, Angel				
50.	Ceja, Anthony		66.	Massey, Deanna				
51.	Davis, Justin		67.	Okoye, Ngozi				
52.	Flores, Karen		68.	Oseguera, Jarely				
53.	Franklin, Kaliyah		69.	Piza, Ashley				
54.	Futch, Tiara		70.	Reed, Maya				
55.	Gandara, Shelley		71.	Rivas, Samantha				
56.	Guerrero Avila, Wilber		72.	Rocha, Eduardo				
57.	Hammock, Areonna		73.	Serrano, Sheila				
58.	Henderson, Armanda		74.	Soriano, Alma				
59.	Henderson, Zaria		75.	Valdez, Kimberly				
60.	Lopez, Johnathan							

LIMITED-TERM

Classification: Avid Tutors Work Hours: 4 Funding Source: IASA Title I Part A Reason: Assist District Liaison			VA#: 232400097 Start Date: 08/16/23 End Date: 06/12/24 or sooner			Range: 019 Step: 01		
	NAME	LOCATION		NAME	LOCATION			
76.	Ayala, Citlali	Cesar Chavez MS	84.	Legazpi, Melody	Lynwood HS			
77.	Andrade, Richard	Hosler MS	85.	Lopez, Anna Monsterrat	Firebaugh HS			
78.	Avina, Melissa	Cesar Chavez MS	86.	Moreno, Violette	Lynwood HS			
79.	Ayala, Gustavo	Lynwood HS	87.	Reyes, Diana	Lynwood HS			
80.	Flores, Lucy	Lynwood HS	88.	Reyes, Joshua	Lynwood HS			
81.	Flores-Navarro, Jacqaline	Hosler MS	89.	Saldana, Jonathan	Lynwood HS			
82.	Guerra, Maricruz	Hosler MS	90.	Trejo, Ariana	Lynwood HS			
83.	Johnson, Shavon	Cesar Chavez MS	91.	Vasquez, Irma	Lynwood HS			

LIMITED-TERM

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
92.	Adams, Daphne	Classification: Office Assistant II Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Assuming additional duties with additional pay 5%	Range: 119 Step: 05	232400071 01/27/23 to 06/21/23 or sooner
93.	Franklin, Donald	Classification: Attendance Assistant Work Hours: 8 Location: Rosa Parks ES Funding Source: Supplemental and Concentration Grants Reason: Backfill due to employee resignation	Range: 041 Step: 01	232400159 08/16/23 to 08/31/23 or sooner
94.	Leon Moya, Veronica	Classification: Attendance Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: Supplemental and Concentration Grants Reason: Backfill due to employee promotion	Range: 041 Step: 01	232400158 08/16/23 to 06/19/24 or sooner
95.	Martinez, Eustolia	Classification: Records Clerk Work Hours: 6 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Backfill due to employee promotion	Range: 041 Step: 01	232400136 08/23/23 to 10/31/23 or sooner

LIMITED-TERM

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
96.	Molina, Ashley	Classification: Instructional Assistant Special Education Work Hours: 6 Location: Wilson ES Funding Source: Special Education Reason: Backfill due to employee resignation	Range: 118 Step: 01	232400088 09/08/23 to 06/12/24 or sooner
97.	Murray, Deanne	Classification: Secretary Work Hours: 8 Location: Fiscal Services Funding Source: Unrestricted Resources Reason: Backfill due to employee working out of class	Range: 061 Step: 01	232400174 08/09/23 to 08/25/23 or sooner
98.	Palma, Isabel	Classification: Records Clerk Work Hours: 6 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Backfill due to employee promotion	Range: 041 Step: 01	232400136 08/07/23 to 08/23/23 or sooner
99.	Villalobos, Joanna	Classification: Attendance Assistant Work Hours: 8 Location: Lynwood HS Funding Source: Supplemental and Concentration Grants Reason: Backfill due to employee promotion	Range: 041 Step: 01	232400093 08/16/23 to 08/17/23 or sooner

LIMITED-TERM

Classification: CTE Tutors Work Hours: 4 Funding Source: Career Technical Ed. Incentive Grant			VA#: 232400118 Start Date: 08/16/23 End Date: 06/12/24 or sooner			Range: 019 Step: 01		
	NAME	LOCATION		NAME	LOCATION			
100.	Guerrero, Alexis	Firebaugh HS	102.	Manchorro, Soledad	Lynwood HS			
101.	Licea, Emily	Lynwood HS	103.	Ortiz, Oscar	Lynwood HS			

LIMITED-TERM

Classification: CTE Tutors Work Hours: 4 Funding Source: Voe & Tech Educ Act			VA#: 232400117 Start Date: 08/16/23 End Date: 06/12/24 or sooner			Range: 019 Step: 01		
	NAME	LOCATION		NAME	LOCATION			
104.	Lamas, Kimberly	Student Services	105.	Santiago, Sheyla	Student Services			

LIMITED-TERM

Classification: College Intern/Tutor Work Hours: 4 Funding Source: LCFF-Supplemental and Concentration Grants			VA#: 232400119 Start Date: 08/16/23, 09/12/23* End Date: 06/12/24 or sooner			Range: 019 Step: 01		
	NAME	LOCATION		NAME	LOCATION			
106.	Napoles, Selanne*	Lynwood HS	108.	Soto, Natalie	Lynwood HS			
107.	Navarrete, Ruth	Firebaugh HS						

CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment; therefore, will assume the salary rate of the higher class.				
NAME	POSITION		CLASS RANGE STEP	VA# Start/End Date
109.	Barboza, Blanca	From Classification: Records Clerk To Classification: Student Services Assistant Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Backfill due to employee transfer	Range: 049 Step: 05	232400161 08/11/23 to 01/31/24 or sooner
110.	Brim, Dande	From Classification: Facilities Operation Manager To Classification: Assistant Director of Custodial, Grounds & Transportation Work Hours: 8 Location: Service Center Funding Source: Unrestricted Resources Reason: Backfill due to employee retirement	Range: 342 Step: 01	232400046 08/01/23 to 09/15/23 or sooner
111.	Camacho, Yajahira	From Classification: Campus Monitor To Classification: Attendance Assistant Work Hours: 8 Location: Lugo ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill due to employee transfer	Range: 041 Step: 01	232400172 09/05/23 to 06/28/24 or sooner
112.	Casas, Arnulfo	From Classification: Facilities Operation Manager To Classification: Assistant Director of Custodial, Grounds & Transportation Work Hours: 8 Location: Service Center Funding Source: Unrestricted Resources Reason: Backfill due to employee retirement	Range: 342 Step: 01	232400146 09/16/23 to 10/31/23 or sooner
113.	Cervantes, Monica	From Classification: Senior Nutrition Service Supervisor To Classification: Nutrition Service Production Coordinator Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee resignation	Range: 334S Step: 03	232400138 08/01/23 to 07/31/24 or sooner

CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (All Duties)

Working out-of-classification and assuming all of the duties of the out-of-classification assignment; therefore, will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
114.	Headspeth, Cheryl	From Classification: Office Assistant II To Classification: Secretary Work Hours: 8 Location: Vista/Pathway HS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 061 Step: 02	232400168 08/22/23 to 09/15/23 or sooner
115.	Molina Henriquez, Gloria	From Classification: Instructional Assistant Special Education To Classification: Instructional Assistant Special Needs Work Hours: 6 Location: Special Education Funding Source: Special Education Reason: Additional support	Range: 120 Step: 02	232400076 04/26/23 to 07/19/23 or sooner
116.	Nieblas, Susana	From Classification: Secretary To Classification: Sr. Accounting Assistant Work Hours: 8 Location: Fiscal Services Funding Source: Unrestricted Resources Reason: Backfill due to employee promotion	Range: 073 Step: 03	232400132 06/20/23 to 09/04/23 or sooner
117.	Ortiz, Rosa A. Duran	From Classification: Campus Monitor To Classification: School Community Liaison Work Hours: 8 Location: Helen Keller ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Backfill due to employee on leave	Range: 118 Step: 01	232400106 08/07/23 to 12/18/23 or sooner
118.	Richardson, Celestine	From Classification: Nutrition Service Supervisor To Classification: Sr. Nutrition Service Supervisor Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee on working out of class	Range: 328 Step: 04	232400103 08/01/23 to 07/31/24 or sooner
119.	Turner, Durinda	From Classification: Sr. Nutrition Services Worker To Classification: Cook Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee working out of class	Range: 050 Step: 05	232400126 08/14/23 to 08/21/24 or sooner

SUBSTITUTE ON-CALL

Classification: Instructional Assistant -504 plan Work Hours: 6 Location: Student Services Funding Source: Unrestricted Resources			VA#: 232400055 End Date: 06/12/24 Range: 114 Step: 01		
	NAME	START DATE		NAME	START DATE
120.	Arceo, Samantha	09/13/23	123.	Lugo-Leija, Esmeralda	08/16/23
121.	Juarez Mejia, Kimberly	09/13/23	124.	Terrazas Ochoa, Claudia	09/12/23
122.	Lugo Moya, Veronica	09/05/23			

SUBSTITUTE ON-CALL

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
125.	Ellison, Renee	Classification: Health Services Technician Work Hours: 7 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants	Range: 118 Step: 01	232400151 08/16/23 to 06/28/24 or sooner
126.	Hamilton, Annisa	Classification: Instructional Assistant Special Education Work Hours: 6 Location: Special Education Funding Source: Special Education	Range: 118 Step: 01	232400079 09/18/23 to 06/12/24 or sooner
127.	Haro, Delfina	Classification: Instructional Assistant Special Needs Work Hours: 6 Location: Special Education Funding Source: Special Education	Range: 120 Step: 01	232400153 09/14/23 to 06/12/24 or sooner
128.	Montero, Anthony	Classification: Instructional Assistant Special Education Work Hours: 6 Location: Special Education Funding Source: Special Education	Range: 118 Step: 01	232400079 09/18/23 to 06/12/24 or sooner
129.	Romero, Joanna	Classification: Health Services Technician Work Hours: 7 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants	Range: 118 Step: 01	232400151 08/16/23 to 06/28/24 or sooner
130.	Rosas, Blanca	Classification: Health Services Technician Work Hours: 7 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants	Range: 135 Step: 01	232400135 09/08/23 to 06/28/24 or sooner

SUBSTITUTE ON-CALL

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
131.	Sanchez, Valerie	Classification: Instructional Assistant Special Needs Work Hours: 6 Location: Special Education Funding Source: Special Education	Range: 120 Step: 01	232400153 09/12/23 to 06/12/24 or sooner
132.	Torres, Rick Tyler	Classification: Security Officer I Work Hours: 8 Location: Security Funding Source: Unrestricted Resources	Range: 055 Step: 01	232400002 09/13/23 to 06/30/24 or sooner

CLASSIFIED PERSONNEL: EXTRA DUTY

Classification: Campus Monitor Location: Lincoln ES Funding Source: 01.0-00000.0-00000-81000-2230-1020000 Reason: Supervise students during recess for 2023-2024 school year as needed.		Range: 014 Start Date: 08/15/23 End Date: 06/12/24 or sooner	
	NAME	ADDITIONAL HOURS	STEP
133.	Rocha, Eva	1 hour per day as needed	01

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval for the following classified staff from Lindbergh Elementary School to prepare and assist with the Back to School Night. Staff will help set up information booths, direct and guide families to student classrooms, and assist with answering questions about school programs offered. Hours/Rate: 3 hour per employee Funding Source: 01.0-00000.0-11100-10000-2130-1030000			
134.	Gutierrez, Eva	135.	Herrera, Ixtlixochitl

CLASSIFIED PERSONNEL: EXTRA DUTY

Request approval for the following classified staff from Rosa Parks Elementary School to support the implementation of evidence-based SEL practices and school-wide programs. Mr. Bravo will work hand-in-hand with our PBIS coach with student recognition, activities planning and responsibilities. Hours/Rate: 15hrs not be exceeded Funding Source: 01.0-30100.0-11100-10000-2130-1110000	
136.	Bravo, Michel

LEAVE OF ABSENCE

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

	NAME	POSITION	LOCATION	Effective Date
137.	Alcaarez, Elidia	Custodian	Lynwood HS	08/29/23 – 10/17/23
138.	Anderson, Neka	Benefits/Payroll Analyst	Fiscal Services	7/1/23 – 12/13/23 Intermittently as needed
139.	Campbell, Taiana	Instructional Assistant Special Ed.	Lugo ES	08/23/23 – 12/01/23
140.	Campos, Yareli	Instructional Assistant Special Needs	Lugo ES	08/15/23 – 10/15/23
141.	Chaidez, Omar	Campus Monitor	Lindbergh ES	08/25/23 – 09/10/23
142.	Diaz, Edgardo	Gardener	MOT	08/21/23 – 09/04/23
143.	Edmondson, Wynter	Instructional Assistant Special Needs	Wilson ES	08/16/23 – 09/28/23
144.	Encinas, Irma	English Language Program Tech.	Elementary Education	09/15/23 – 10/30/23
145.	Franco, Gutierrez, Alejandra	Campus Monitor	Abbott ES	08/16/23 – 09/14/23
146.	Garmendia, Maritza	Instructional Assistant Special Needs	Lynwood HS	08/16/23 – 10/01/23
147.	Grimaldo Panduro, Cinthia	Nutrition Service Worker I	Child Nutrition	08/24/23 – 10/01/23
148.	Hernandez Silva, Evelia	Secretary	Roosevelt ES	08/23/23 – 02/01/24 Intermittently as needed
149.	Jerry, Kofie	Custodian	Custodial	09/11/23 – 09/15/23 08/14/23 – 09/01/23
150.	Joyner Jenkins, Lynne	Instructional Assistant	Mark Twain ES	08/16/23 – 10/02/23
151.	Martinez, Juana	Campus Monitor	Firebaugh HS	08/16/23 – 09/17/23
152.	Minor, Averi	Campus Monitor	Cesar Chavez MS	08/16/23 – 09/08 /23
153.	Montalvo, Mabel	Instructional Assistant Special Ed.	Roosevelt ES	08/16/23 – 10/01/23
154.	Parra, Paola	Instructional Assistant	Abbott	08/16/23 – 08/23/23 08/24/23 – 11/17/23
155.	Patino, Soledad	Instructional Assistant Special Needs	Mark Twain	09/08/23 – 09/15/23
156.	Peregrina, Denise	Testing Technician	Adult Education	07/1/23 – 09/27/23
157.	Picon, Vanessa	Instructional Assistant Special Needs	Lugo ES	10/2/23 – 12/15/23
158.	Ribota, Graciela	Licensed Clinical Social Worker	Student Services	07/01/23 – 10/30/23
159.	Russell, Vita	Instructional Assistant Special Needs	Lynwood HS	09/11/23 – 09/15/23
160.	Tovalin, Orene	Secretary	Student Services	09/03/23 – 09/15/23
161.	Traylor, Essence	Instructional Assistant Special Needs	Washington ES	09/11/23 – 09/15/23
162.	Williams, Keyana	Instructional Assistant Special Ed.	Firebaugh HS	08/21/23 – 09/30/23

UNPAID LEAVE (Must Exhaust All Available Time)

NAME		POSITION	LOCATION	Effective Start/ End Date
163.	Araujo, Aurora	Campus Monitor	Lynwood HS	08/16/23 – 10/31/23
164.	Colonna, Vanessa	Occupational Therapist	Special Education	08/01/23 – 09/06/23
165.	Davila, Pedro Aguirre	Campus Monitor	Firebaugh HS	08/16/23 – 10/31/23
166.	Equihua, Maricarmen	Security Officer	Helen Keller ES	08/21/23 – 09/15/23
167.	Fairbanks-Pass, Taryn	Sr. Health Services Technician	Rosa Parks ES	09/01/23 – 09/30/23
168.	Green, Ashley	Instructional Asst. Special Needs	Hosler MS	09/01/23 – 09/30/23
169.	Jerry, Kofie	Custodian	Custodial	09/04/23 – 09/08/23
170.	Minor, Avery	Campus Monitor	Cesar Chavez MS	9/11/23 – 9/30/23
171.	Peregrina, Guadalupe	Instructional Assistant Special Ed.	Firebaugh HS	08/16/23 – 10/31/23
172.	Ramos, Daniel	Security Officer	Lynwood HS	07/19/23 – 08/31/23
173.	Salazar, Elva	Campus Monitor	Cesar Chavez MS	08/16/23 – 02/16/24

RESIGNATIONS

NAME		POSITION	LOCATION	Effective Date
174.	Arevalos, Cecilia	Secretary	Hosler MS	08/18/23
175.	Colonna, Vanessa	Occupational Therapist	Special Education	09/07/23
176.	Dotson, Shannon	Gardener	MOT	06/22/23
177.	Garcia, Alfredo	Attendance Assistant	Mark Twain ES	08/25/23
178.	Garcia, Daniel	Accountant	Fiscal Services	08/25/23
179.	Lopez, Tiffany	School Community Liaison	Mark Twain ES	09/15/23
180.	Martinez, Adela	Campus Monitor	Lincoln ES	09/06/23
181.	Ramos, Daniel	Security Officer	Lynwood HS	09/01/23
182.	Robles, Claudia	Instructional Assistant Special Needs	Roosevelt ES	08/23/23
183.	Seymore, Olrenda	Instructional Assistant Special Needs	Lindbergh ES	08/28/23
184.	Silva, Cynthia	Instructional Assistant Special Needs	Districtwide	09/13/23
185.	Valencia, Andrea	Instructional Assistant Special Needs	Lindbergh ES	08/15/23

RETIREMENT

NAME		POSITION	LOCATION	Effective Date
186.	Easter, Raychell	Girls Locker Room Attendant	Hosler MS	05/01/2022

14. D. BUSINESS SERVICES

14. D. 1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning August 22, 2023 through September 19, 2023, Per CA Education Code 17605 and 42636

Rationale

Staff requests approval to review and ratify Purchase Orders for the period beginning August 22, 2023 through September 19, 2023, per CA Education Code 17605 and 42636.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$12,304,746.26

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Purchase Order/Contract Transaction List 10.12.2023

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
5M LEGACY	PO1	240000000700	1	7350000 \$	58,800.00
ACSA	PO1	240000000748	1	7620000 \$	1,525.00
ADM ARCHITECTS	PO1	240000000738	1	7670000 \$	19,300.00
ADRIANA PINA	PO1	240000000911	1	7350000 \$	500.00
AERIES SOFTWARE	PO1	240000000788	1	7620000 \$	597.00
ALVARO VENEGAS	PO1	240000000436	1	7520000 \$	4,500.00
ANDY'S LANDSCAPING	PO1	240000000874	1	7650000 \$	5,200.00
ANDY'S LANDSCAPING	PO1	240000000879	1	7650000 \$	4,400.00
AP CONSTRUCTION	PO1	240000000767	1	7670000 \$	398,773.55
AP CONSTRUCTION	PO1	240000000784	1	7670000 \$	192,712.69
APPLE, INC.	PO1	240000000726	1	7620000 \$	2,480.63
AQUARIUM OF THE PACIFIC	PO1	240000000906	1	7350000 \$	900.00
ASTRA BUILDERS, INC.	PO1	240000000751	1	7670000 \$	47,559.42
ASTRA BUILDERS, INC.	PO1	240000000873	1	7670000 \$	64,824.56
AWARDS YOU WILL REMEMBER	PO1	240000000895	1	7350000 \$	49.61
AWARDS YOU WILL REMEMBER	PO1	240000000895	1	7350000 \$	52.92
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	323.47
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	462.39
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	485.43
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	539.45
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	867.39
BARNES & NOBLE INC	PO1	240000000834	1	1130000 \$	902.23
BARNES & NOBLE INC	PO1	240000000835	1	1130000 \$	237.81
BD WHITE TOP SOIL CO.	PO1	240000000872	1	7650000 \$	5,000.00
BEACON DAY SCHOOL	PO1	240000000782	1	7410000 \$	400,410.00
BIOMETRICS4ALL, INC	PO1	240000000755	1	7520000 \$	2,500.00
BIOMETRICS4ALL, INC	PO1	240000000755	1	7520000 \$	2,500.00
CASBO	PO1	240000000684	1	7630000 \$	90.00
CASBO	PO1	240000000746	1	7630000 \$	180.00
CATERING BY HERACH & ARA	PO1	240000000664	1	5900000 \$	684.96
CBE OFFICE SOLUTIONS	PO1	240000000712	1	7470000 \$	5,000.00
CBE OFFICE SOLUTIONS	PO1	240000000757	1	7620000 \$	400.00
CDW GOVERNMENT, INC.	PO1	240000000772	1	7620000 \$	18,700.00
CDW GOVERNMENT, INC.	PO1	240000000772	1	7620000 \$	53,975.00
CDW GOVERNMENT, INC.	PO1	240000000846	1	7620000 \$	9,450.00
CELL BUSINESS EQUIPMENT	PO1	240000000506	1	7350000 \$	8,000.00
CENTRAL FORD	PO1	240000000885	1	7650000 \$	5,000.00
COPERNICUS SOLUTIONS, LLC	PO1	240000000831	1	7620000 \$	39,775.00
CORPORATE SCREENING & INVESTIGATIONS, INC.	PO1	240000000696	1	7670000 \$	1,098.00
COULTER VENTURES LLC	PO1	240000000758	1	4320000 \$	51.85
COULTER VENTURES LLC	PO1	240000000758	1	4320000 \$	75.00
COULTER VENTURES LLC	PO1	240000000758	1	4320000 \$	371.41
COULTER VENTURES LLC	PO1	240000000758	1	4320000 \$	371.41
COULTER VENTURES LLC	PO1	240000000758	1	4320000 \$	385.88
DADZAHE MIER	PO1	240000000793	1	7420000 \$	6,000.00
DIVISION OF STATE ARCHITECT	PO1	240000000694	1	7670000 \$	752.50
DOWNEY UNIFIED SCHOOL DISTRICT	PO1	240000000847	1	7410000 \$	1,900,000.00
DYNAMIC EDUCATION SERVICES, INC.	PO1	240000000781	1	7410000 \$	75,000.00
ECE 4 AUTISM	PO1	240000000766	1	7410000 \$	50,000.00
EIDE BAILLY, LLP	PO1	240000000773	1	0000000 \$	22,500.00
EIDE BAILLY, LLP	PO1	240000000774	1	0000000 \$	7,500.00
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	15.40
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	130.98
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	130.98
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	130.98
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	130.98
ELEIKO SPORT INC	PO1	240000000732	1	4320000 \$	266.92
ENOME INC.	PO1	240000000728	1	7410000 \$	101,745.00
EPIPHANY ACADEMIC SERVICES, LLC	PO1	240000000812	1	7410000 \$	352,982.00
ESSENTIAL EDUCATION	PO1	240000000685	1	5900000 \$	3,100.00
EXECUTIVE ENVIRONMENTAL SVCS	PO1	240000000801	1	7670000 \$	39,146.28
EXPRESS ENVIRONMENTAL CORP.	PO1	240000000884	1	7650000 \$	3,000.00
FANTASY FLOWERS	PO1	240000000786	1	7380000 \$	363.82
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000 \$	57.77

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 62.24
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 100.86
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 110.83
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 124.42
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 124.58
FLINN SCIENTIFIC, INC.	PO1	240000000806	1	4310000	\$ 174.04
FLINN SCIENTIFIC, INC.	PO1	240000000808	1	4310000	\$ 87.96
FLINN SCIENTIFIC, INC.	PO1	240000000808	1	4310000	\$ 92.28
FLINN SCIENTIFIC, INC.	PO1	240000000808	1	4310000	\$ 94.26
FLINN SCIENTIFIC, INC.	PO1	240000000808	1	4310000	\$ 99.23
FLINN SCIENTIFIC, INC.	PO1	240000000808	1	4310000	\$ 322.48
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 20.08
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 29.97
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 37.67
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 37.84
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 72.43
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 214.40
FLINN SCIENTIFIC, INC.	PO1	240000000809	1	4310000	\$ 277.34
FOLLETT SCHOOL SOLUTIONS, INC.	PO1	240000000858	1	7390000	\$ 2,612.10
FOLLETT SCHOOL SOLUTIONS, INC.	PO1	240000000858	1	7390000	\$ 3,486.93
FORENSIC ANALYTICAL CONSULTING SERVICES	PO1	240000000816	1	7650000	\$ 10,000.00
GALASSO'S BAKERY	PO1	240000000689	1	7810000	\$ 60,000.00
GDL BEST CONTRACTORS, INC.	PO1	240000000802	1	7670000	\$ 1,668,392.40
GENERAL ALARM SERVICES, INC.	PO1	240000000711	1	7680000	\$ 20,000.00
GEOTECHNICAL PROFESSIONALS, INC	PO1	240000000765	1	7670000	\$ 9,050.00
GOLD HEALTH & SAFETY CONSULTING, INC.	PO1	240000000699	1	7650000	\$ 650.00
GOLD HEALTH & SAFETY CONSULTING, INC.	PO1	240000000699	1	7650000	\$ 675.00
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 83.57
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 88.14
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 126.79
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 197.35
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 214.99
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 252.47
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 264.16
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 340.67
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 376.44
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 539.12
GOPHER SPORT	PO1	240000000730	1	3220000	\$ 689.06
GRM INFORMATION MANAGEMENT SERVICES	PO1	240000000756	1	7520000	\$ 2,000.00
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 31.42
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 40.79
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 205.07
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 218.30
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 242.55
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 250.27
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 300.00
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 3,195.05
GUITAR CENTER	PO1	240000000860	1	4320000	\$ 5,508.09
GWENDOLYN OLICKER	PO1	240000000849	1	7410000	\$ 2,500.00
HECTOR BANUELOS	PO1	240000000666	1	7420000	\$ 42,000.00
HOME CAMPUS	PO1	240000000870	1	4320000	\$ 1,295.00
HOUGHTON MIFFLIN HARCOURT	PO1	240000000899	1	7380000	\$ 473.47
HUGO AQUINO	PO1	240000000742	1	7420000	\$ 55,660.00
ICE MACHINE SALE & SERVICE CO	PO1	240000000839	1	4320000	\$ 667.53
INSPIRE EDUCATION LLC	PO1	240000000760	1	7410000	\$ 100,000.00
INSTITUTO DE AVANCE INTEGRAL LATINO CDC	PO1	240000000904	1	7420000	\$ 1,350.00
INTERNATIONAL CENTER FOR LEADERSHIP	PO1	240000000705	1	7350000	\$ 8,000.00
IPMTECH PEST MANAGEMENT	PO1	240000000707	1	7650000	\$ 70,000.00
IRON MOUNTAIN RECORDS MANAGEMENT	PO1	240000000842	1	7420000	\$ 3,000.00
JM MCKINNEY CO	PO1	240000000883	1	7650000	\$ 2,000.00
KAPLAN EARLY LEARNING	PO1	240000000798	1	7470000	\$ 326.70
KAPLAN EARLY LEARNING	PO1	240000000798	1	7470000	\$ 2,401.25
LA SPEECH PATHOLOGY SERVICES, INC.	PO1	240000000714	1	7410000	\$ 1,700.00
LAKESHORE LEARNING MATERIAL	PO1	240000000811	1	1070000	\$ 340.96

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
LAKESHORE LEARNING MATERIAL	PO1	240000000861	1	7410000 \$	14,637.91
LIBERATED ETHNIC STUDIES MODEL CURRICULUM CONS	PO1	240000000908	1	7350000 \$	35,530.00
LIFELONG LEARNER ENTERPRISES II, LLC	PO1	240000000722	1	5900000 \$	37.00
LOGO SPORTWEAR	PO1	240000000487	2	7630000 \$	2,100.00
LOS ANGELES COUNTY OFFICE OF EDUCATION	PO1	240000000701	1	7380000 \$	60,000.00
LOS ANGELES COUNTY OFFICE OF EDUCATION	PO1	240000000702	1	7350000 \$	45,000.00
LOS ANGELES COUNTY OFFICE OF EDUCATION	PO1	240000000713	1	7410000 \$	74,020.30
LOS ANGELES COUNTY OFFICE OF EDUCATION	PO1	240000000768	1	7410000 \$	44.10
LOS ANGELES COUNTY OFFICE OF EDUCATION	PO1	240000000902	1	7410000 \$	279,850.00
LOS ANGELES TRUCK CENTERS, LLC	PO1	240000000886	1	7650000 \$	7,000.00
MCGRAW-HILL EDUCATION, INC.	PO1	240000000724	1	7380000 \$	124,289.64
MENDEZ CONSTRUCTION	PO1	240000000803	1	7650000 \$	3,755.00
MENDEZ CONSTRUCTION	PO1	240000000882	1	7650000 \$	11,760.00
METAL PROMOTIONAL	PO1	240000000866	1	7680000 \$	150.00
METAL PROMOTIONAL	PO1	240000000866	1	7680000 \$	442.00
MIKASA USA INC	PO1	240000000863	1	4320000 \$	200.00
MIKASA USA INC	PO1	240000000863	1	4320000 \$	329.65
MIKASA USA INC	PO1	240000000863	1	4320000 \$	441.00
MIKE DITTO	PO1	240000000763	1	7680000 \$	2,000.00
MIRACLE RECREATION	PO1	240000000804	1	7670000 \$	1,651.89
MIRACLE RECREATION	PO1	240000000804	1	7670000 \$	26,868.37
MULTI-HEALTH SYSTEMS	PO1	240000000698	1	7410000 \$	25,000.00
NADINE A. LUKE	PO1	240000000743	1	7350000 \$	14,500.00
NATIONAL ASSOCIATION FOR THE EDUCATION	PO1	240000000720	1	7420000 \$	5,200.00
NCS PEARSON	PO1	240000000737	1	7410000 \$	50,000.00
NOVA GEOTECHNICAL & INSPECTION SERVICES-SO CAL	PO1	240000000916	1	7690000 \$	3,000.00
NUTECH FIRE ALARM AND SECURITY	PO1	240000000692	1	7670000 \$	30,366.75
OCCUPATIONAL THERAPY ASSOCIATION OF CALIFORNIA	PO1	240000000791	1	7410000 \$	387.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFICE DEPOT BUI	PO1	240000000715	1	0000000 \$	270.19
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFICE DEPOT BUI	PO1	240000000787	1	7350000 \$	10,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFICE DEPOT BUI	PO1	240000000797	1	7630000 \$	2,000.00
OFFICE DEPOT	PO1	240000000717	1	7650000 \$	4,000.00
OFFICE DEPOT	PO1	240000000771	1	1120000 \$	3,000.00
OFFICE DEPOT	PO1	240000000775	1	7650000 \$	3,000.00
ONE STONE APPAREL INC	PO1	240000000859	1	7350000 \$	12.00
ONE STONE APPAREL INC	PO1	240000000859	1	7350000 \$	88.20
ONE STONE APPAREL INC	PO1	240000000859	1	7350000 \$	456.44
OOTWI, INC.	PO1	240000000913	1	7350000 \$	8,000.00
ORTCO, INC.	PO1	240000000691	1	7650000 \$	4,000.00
ORTCO, INC.	PO1	240000000697	1	7650000 \$	2,050.00
OSI HARDWARE, INC.	PO1	240000000813	1	7620000 \$	16.54
OSI HARDWARE, INC.	PO1	240000000813	1	7620000 \$	760.73
PAPE MATERIAL HANDLING	PO1	240000000688	1	0000000 \$	995.69
PARENT EMPOWERMENT	PO1	240000000836	1	1110000 \$	3,750.00
PARENTSQUARE	PO1	240000000716	1	7620000 \$	499.00
PARENTSQUARE	PO1	240000000716	1	7620000 \$	499.00
PARENTSQUARE	PO1	240000000716	1	7620000 \$	499.00
PATON GROUP	PO1	240000000869	1	7390000 \$	1,488.38
PATON GROUP	PO1	240000000869	1	7390000 \$	1,543.50
PATON GROUP	PO1	240000000869	1	7390000 \$	21,483.32
PEDRO A. NOGUERA, PH. D	PO1	240000000721	1	7350000 \$	5,000.00
PEREGRINE CORPORATION	PO1	240000000744	1	5900000 \$	250.00
PETRA STRUCTURAL ENGINEERS	PO1	240000000750	1	7670000 \$	39,750.00
PITNEY BOWES INC.	PO1	240000000837	1	4320000 \$	500.00
PMC CONCRETE CONTRACTORS, INC.	PO1	240000000814	1	7650000 \$	1,644.00
POSITIVE PROMOTIONS	PO1	240000000627	1	1090000 \$	50.00
POSITIVE PROMOTIONS	PO1	240000000627	1	1090000 \$	231.26
POSITIVE PROMOTIONS	PO1	240000000627	1	1090000 \$	2,010.96
POSITIVE PROMOTIONS	PO1	240000000736	1	1130000 \$	20.95
POSITIVE PROMOTIONS	PO1	240000000736	1	1130000 \$	156.94
PROFESSIONAL TUTORS OF AMERICA, INC.	PO1	240000000761	1	7410000 \$	90,000.00
PROJECT LEAD THE WAY	PO1	240000000817	1	7390000 \$	9,000.00
PROJECT LEAD THE WAY	PO1	240000000820	1	7390000 \$	9,900.00
PROJECT LEAD THE WAY	PO1	240000000822	1	7390000 \$	9,900.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
QUENCH USA, INC.	PO1	240000000670	1	4310000	\$ 9,000.00
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 104.15
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 107.16
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 109.14
RAISE3D TECHNOLOGIES, INC.	PO1	240000000828	1	7390000	\$ 119.05
READY REFRESH	PO1	240000000843	1	7350000	\$ 1,500.00
READY REFRESH	PO1	240000000844	1	7390000	\$ 2,000.00
READY REFRESH	PO1	240000000901	1	7350000	\$ 242.25
RIDDELL/ALL AMERICAN	PO1	240000000850	1	4310000	\$ 4,453.47
RO HEALTH INC.	PO1	240000000776	1	7410000	\$ 150,000.00
ROBERT HALF	PO1	240000000854	1	7610000	\$ 64,320.00
ROCHESTER 100, INC.	PO1	240000000727	1	1110000	\$ 191.84
ROCHESTER 100, INC.	PO1	240000000727	1	1110000	\$ 191.84
ROCHESTER 100, INC.	PO1	240000000727	1	1110000	\$ 191.84
ROSSIER PARK SCHOOL	PO1	240000000785	1	7410000	\$ 875,000.00
RT CONTRACTOR CORP.	PO1	240000000799	1	7670000	\$ 4,750.00
RUBIN EDUCATION	PO1	240000000704	1	5900000	\$ 1,600.00
RUSSELL SIGLER, INC.	PO1	240000000875	1	7670000	\$ 19,368.72
SAVVAS LEARNING COMPANY	PO1	240000000807	1	7390000	\$ 319.73
SAVVAS LEARNING COMPANY	PO1	240000000807	1	7390000	\$ 841.50
SAVVAS LEARNING COMPANY	PO1	240000000807	1	7390000	\$ 1,752.98
SAVVAS LEARNING COMPANY	PO1	240000000807	1	7390000	\$ 8,235.68
SAVVAS LEARNING COMPANY	PO1	240000000900	1	7380000	\$ 192.61
SAVVAS LEARNING COMPANY	PO1	240000000900	1	7380000	\$ 243.65
SAVVAS LEARNING COMPANY	PO1	240000000900	1	7380000	\$ 243.65
SAVVAS LEARNING COMPANY	PO1	240000000900	1	7380000	\$ 451.36
SAXTON BRONZE	PO1	240000000695	1	7670000	\$ 2,709.46
SCHOLASTIC	PO1	240000000915	1	7380000	\$ 41.29
SCHOLASTIC	PO1	240000000915	1	7380000	\$ 505.86
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 126.79
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 231.14
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 299.05
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 311.19
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 369.82
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 422.65
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 455.67
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 548.13
SCHOLASTIC INC	PO1	240000000856	1	1090000	\$ 977.39
SCHOOL HEALTH CORPORATION	PO1	240000000855	1	7410000	\$ 310.66
SCHOOL HEALTH CORPORATION	PO1	240000000855	1	7410000	\$ 1,135.53
SCHOOL NURSE SUPPLY, INC.	PO1	240000000725	1	1120000	\$ 14.66
SCHOOL NURSE SUPPLY, INC.	PO1	240000000725	1	1120000	\$ 41.90
SCHOOL NURSE SUPPLY, INC.	PO1	240000000725	1	1120000	\$ 1,521.45
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 11.30
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 16.26
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 18.19
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 21.12
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 24.50
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 48.23
SCHOOL NURSE SUPPLY, INC.	PO1	240000000769	1	1060000	\$ 167.14
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 8.04
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 11.34
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 14.51
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 16.48
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 25.14
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 31.69
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 61.74

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 76.07
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 94.26
SCHOOL NURSE SUPPLY, INC.	PO1	240000000770	1	1060000	\$ 137.81
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 13.97
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 14.60
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 14.60
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 37.67
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 69.51
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 102.40
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 111.35
SCHOOL SPECIALTY, LLC	PO1	240000000810	1	4310000	\$ 399.51
SCHOOL SPECIALTY, LLC	PO1	240000000818	1	4310000	\$ 252.32
SCHOOL SPECIALTY, LLC	PO1	240000000821	1	4310000	\$ 9,999.00
SCHOOL SPECIALTY, LLC	PO1	240000000829	1	1070000	\$ 5,000.00
SECURE A DOOR	PO1	240000000823	1	7650000	\$ 7,000.00
SHOOT-A WAY INC	PO1	240000000865	1	4320000	\$ 588.00
SHOOT-A WAY INC	PO1	240000000865	1	4320000	\$ 11,355.75
SIGNATURE PROMOTIONAL GROUP LLC	PO1	240000000747	1	3220000	\$ 552.09
SILVER CREEK INDUSTRIES	PO1	240000000745	2	0000000	\$ 47,168.78
SILVER CREEK INDUSTRIES	PO1	240000000800	1	7670000	\$ 66,000.70
SOUTHERN CALIFORNIA RELIEF	PO1	240000000914	1	7690000	\$ 1,291,656.00
SOUTHERN TIRE MART, LLC	PO1	240000000881	1	7650000	\$ 3,000.00
SOUTHERN TIRE MART, LLC	PO1	240000000887	1	7650000	\$ 3,654.98
SOUTHPAW ENTERPRISES, INC	PO1	240000000739	1	7410000	\$ 195.00
SOUTHPAW ENTERPRISES, INC	PO1	240000000739	1	7410000	\$ 363.00
SPEECHCOM INC.	PO1	240000000780	1	7410000	\$ 1,298,000.00
SPINITAR PRESENTATION PRODUCTS, INC.	PO1	240000000832	1	1110000	\$ 26.00
SPINITAR PRESENTATION PRODUCTS, INC.	PO1	240000000832	1	1110000	\$ 88.19
SPINITAR PRESENTATION PRODUCTS, INC.	PO1	240000000832	1	1110000	\$ 165.36
SPORTS VENUE PADDING, INC	PO1	240000000871	1	4320000	\$ 300.00
SPORTS VENUE PADDING, INC	PO1	240000000871	1	4320000	\$ 1,367.10
SPORTS VENUE PADDING, INC	PO1	240000000871	1	4320000	\$ 4,029.00
SUPER CENTER CONCEPTS	PO1	240000000830	1	1060000	\$ 100.02
SUPER CENTER CONCEPTS	PO1	240000000841	1	4320000	\$ 194.64
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 114.11
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 152.15
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 174.97
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 200.66
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 300.98
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 342.33
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 351.15
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 418.40
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 448.83
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 451.47
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 521.70
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 532.51
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 581.90
SWUN MATH, LLC	PO1	240000000897	1	7380000	\$ 702.29
SWUN MATH, LLC	PO1	240000000898	1	7380000	\$ 200.66
SWUN MATH, LLC	PO1	240000000898	1	7380000	\$ 250.82
SYNOVIA SOLUTIONS	PO1	240000000805	1	7650000	\$ 5,100.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000686	1	7410000	\$ 25,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000718	1	3230000	\$ 3,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000729	1	3220000	\$ 3,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000796	1	7390000	\$ 9,900.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000815	1	3230000	\$ 3,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000000918	1	7630000	\$ 25,010.40
TEAM INSPECTIONS	PO1	240000000687	1	0000000	\$ 2,880.00
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 48.51
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 121.25
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 270.00
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 582.12
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 1,322.74
TEAMLEADER INC	PO1	240000000740	1	4320000	\$ 2,539.90

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
AUGUST 22, 2023 THROUGH SEPTEMBER 19, 2023

Vendor Name	Code	PO#	C/O	Location	Line Amount
TEXTBOOK WAREHOUSE	PO1	240000000857	1	7390000 \$	6,288.66
THE CENTER FOR LEARNING UNLIMITED, INC	PO1	240000000795	1	7410000 \$	216,454.22
THE COLLEGE BOARD	PO1	240000000826	1	7390000 \$	25,892.00
THE COLLEGE BOARD	PO1	240000000826	1	7390000 \$	26,566.00
THE COLLEGE BOARD	PO1	240000000826	1	7390000 \$	50,318.00
THE EUGENE HAMILTON GROUP	PO1	240000000709	1	7350000 \$	47,000.00
THE HOWARD GROUP	PO1	240000000710	1	7350000 \$	94,750.00
THE LION ELECTRIC CO USA INC	PO1	240000000754	1	7650000 \$	1,600.00
THERAPY WEST INC.	PO1	240000000703	1	7420000 \$	6,000.00
THINKING MAPS	PO1	240000000792	1	1090000 \$	192.94
THINKING MAPS	PO1	240000000792	1	1090000 \$	226.56
THINKING MAPS	PO1	240000000792	1	1090000 \$	1,900.00
THINKING MAPS	PO1	240000000792	1	1090000 \$	2,200.00
THINKING MAPS	PO1	240000000792	1	1090000 \$	3,583.13
THINKING MAPS	PO1	240000000792	1	1090000 \$	4,495.00
TIBURON TELECOMMUNICATIONS	PO1	240000000759	2	0000000 \$	362.44
TODD M MACY	PO1	240000000752	1	7350000 \$	40,000.00
TOTAL EDUCATION SOLUTIONS	PO1	240000000794	1	7410000 \$	120,000.00
TYR, INC.	PO1	240000000851	1	0000000 \$	15,116.00
ULINE	PO1	240000000735	1	3220000 \$	111.17
ULINE	PO1	240000000735	1	3220000 \$	158.76
ULINE	PO1	240000000735	1	3220000 \$	200.66
ULINE	PO1	240000000735	1	3220000 \$	295.47
ULINE	PO1	240000000735	1	3220000 \$	295.47
ULINE	PO1	240000000735	1	3220000 \$	363.83
ULINE	PO1	240000000735	1	3220000 \$	1,329.62
US AIR CONDITIONING DISTRIBUTORS, LLC	PO1	240000000876	1	7670000 \$	69,201.72
US AIR CONDITIONING DISTRIBUTORS, LLC	PO1	240000000877	1	7670000 \$	129,753.23
US AIR CONDITIONING DISTRIBUTORS, LLC	PO1	240000000878	1	7670000 \$	138,403.44
VEGA CONSTRUCTION SERVICES	PO1	240000000880	1	7650000 \$	14,840.00
VERIZON WIRELESS	PO1	240000000723	1	7620000 \$	25,000.00
WAXIE SANITARY SUPPLY	PO3W	240000000007	2	0000000 \$	418.33
WAXIE SANITARY SUPPLY	PO3W	240000000007	2	0000000 \$	15,868.13
WAXIE SANITARY SUPPLY	PO3W	240000000007	2	0000000 \$	50,382.75
WAXIE SANITARY SUPPLY	PO3W	240000000010	1	0000000 \$	38,622.28
WEST COAST ENVIRONMENTAL	PO1	240000000693	1	7650000 \$	10,000.00
WESTERN PSYCHOLOGICAL SERVICES	PO1	240000000719	1	7410000 \$	50,000.00
WORKSHOP / TRAVEL	PO1	240000000862	1	7800000 \$	340.00
WORKSHOP / TRAVEL	PO1	240000000862	1	7800000 \$	650.00
WORKSHOP / TRAVEL	PO1	240000000862	1	7800000 \$	1,530.00
WORKSHOP / TRAVEL	PO1	240000000862	1	7800000 \$	2,200.00
WSP USA ENVIRONMENT & INFRASTRUCTURE, INC.	PO1	240000000764	1	7670000 \$	16,300.00
XELLO, INC.	PO1	240000000762	1	7410000 \$	16,950.00
TOTAL \$					12,304,746.26

14. D. 2. Request Approval of the Warrant and ACH Schedule for the Period of August 23, 2023 through September 19, 2023

Rationale

Staff requests approval of the Warrant and ACH Schedule for the period of August 23, 2023 through September 19, 2023.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$7,364,366.57

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Warrant Schedule 10-12-23

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 12, 2023

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of August 23, 2023 - September 19, 2023

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

		Issue Date	Amount	
08/23/23	\$	205,678.76	09/06/23	\$ 153,362.39
08/24/23	\$	118,044.39	09/07/23	\$ 906,508.11
08/25/23	\$	368,355.62	09/08/23	\$ 52,319.96
08/28/23	\$	144,145.28	09/11/23	\$ 242,383.10
08/29/23	\$	65,663.32	09/12/23	\$ 293,750.92
08/30/23	\$	184,227.30	09/13/23	\$ 17,886.31
08/31/23	\$	1,489,527.39	09/14/23	\$ 509,468.67
09/01/23	\$	107,328.82	09/15/23	\$ 1,173,626.90
09/04/23	\$	-	09/18/23	\$ 345,571.29
09/05/23	\$	582,047.85	09/19/23	\$ 404,470.19
		Total	\$	7,364,366.57
For a more detailed account of specific District expenditures, please refer to page 3.				

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: October 12, 2023
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of August 23, 2023 - September 19, 2023

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 5,088,876.59
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 12,582.60
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 5,650.73
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 219,130.62
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 409,076.18
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 265,666.34
10) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
11) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 1,363,383.51
Total Warrants All Funds	\$ 7,364,366.57

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	67.0	73.0	76.0	
08/23/23	205,678.76	-	-	-	-	-	-	-	-	-	-	205,678.76
08/24/23	115,448.58	-	-	897.50	-	1,698.31	-	-	-	-	-	118,044.39
08/25/23	194,906.88	-	-	-	-	-	-	-	173,448.74	-	-	368,355.62
08/28/23	142,924.79	-	1,220.49	-	-	-	-	-	-	-	-	144,145.28
08/29/23	56,217.28	37.00	-	-	-	9,409.04	-	-	-	-	-	65,663.32
08/30/23	161,081.90	5,940.00	-	-	-	17,205.40	-	-	-	-	-	184,227.30
08/31/23	126,143.88	-	-	-	-	-	-	-	-	-	1,363,383.51	1,489,527.39
09/01/23	106,422.51	246.31	660.00	-	-	-	-	-	-	-	-	107,328.82
09/04/23	-	-	-	-	-	-	-	-	-	-	-	0.00
09/05/23	557,235.05	-	1,042.29	1,434.51	-	22,336.00	-	-	-	-	-	582,047.85
09/06/23	906,508.11	-	-	-	-	-	-	-	-	-	-	906,508.11
09/07/23	140,370.59	1,045.80	-	-	-	11,946.00	-	-	-	-	-	153,362.39
09/08/23	52,319.96	-	-	-	-	-	-	-	-	-	-	52,319.96
09/11/23	108,508.75	-	-	59,006.22	-	1,098.00	-	-	73,770.13	-	-	242,383.10
09/12/23	189,279.00	716.76	-	31,166.44	-	54,141.25	-	-	18,447.47	-	-	293,750.92
09/13/23	2,518.31	-	-	125.00	-	15,243.00	-	-	-	-	-	17,886.31
09/14/23	507,428.32	126.88	-	1,913.47	-	-	-	-	-	-	-	509,468.67
09/15/23	1,007,673.21	4,469.85	2,727.95	124,587.48	-	34,168.41	-	-	-	-	-	1,173,626.90
09/18/23	345,571.29	-	-	-	-	-	-	-	-	-	-	345,571.29
09/19/23	162,639.42	-	-	-	-	241,830.77	-	-	-	-	-	404,470.19
Rpt 101223	5,088,876.59	12,582.60	5,650.73	219,130.62	0.00	409,076.18	0.00	0.00	265,666.34	0.00	1,363,383.51	7,364,366.57

14. D. 3. Request Approval to Dispose of Obsolete and Surplus Property for the 2023-2024 Fiscal Year, in Accordance with Lynwood Unified School District Board Policy 3270 and CA Ed. Codes 17545 and 17546

Rationale

Staff requests approval to dispose of obsolete and surplus property for the 2023-2024 fiscal year, in accordance with Lynwood Unified School District Board Policy 3270 and CA Ed. Codes 17545 and 17546.

If District staff discovers that property exceeds a value of \$2,500.00, they are hereby authorized and directed to provide notice by posting copies in three public places within the District for a minimum of two weeks, or by publication for a period of no less than one week, with the notice published for at least two weeks. District staff will periodically assess surplus property that is no longer serving its intended purpose and holds no value for the District. Such property will be sold through GovDeals.

District staff and consultants are authorized and directed to take all necessary and convenient steps to facilitate the sale of the property in compliance with applicable laws and the terms of the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 4. Request Approval to Attend the California School Nutrition Association Conference in Palm Springs, CA on October 25-28, 2023

Rationale

The administration requests approval to attend the California School Nutrition Association Conference in Palm Springs, CA on October 25-28, 2023.

This conference provides critical information, resources, products, and services for providing healthy school meals including:

- Best practices for child nutrition services.
- Networking and relationship development with other partners.

These factors are critical for expanding knowledge and implementing successful programs for the Lynwood Unified School District and the community.

Participants:

Vanessa Jones, Director, Child Nutrition

Denise Trigueros, Nutrition Services Coordinator, Child Nutrition

Deborah Swinson, Production Coordinator, Child Nutrition

This conference will be funded by the kitchen infrastructure and training grant.

Total cost is not to exceed \$4,720.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition #Best: 24*0953

Name of Funding Source and/or Location: Cafeteria Fund

Funding Account Number: 1.0-70320.0-00000-37000-8520-7810000

Amount: \$4,720.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 5. Request Approval of Resolution No. 23-24/16, File Applications for Eligibility Determination and Funding by the School Facility Program When Bond Authority is Exhausted

Rationale

Staff requests approval of Resolution No. 23-24/16, file applications for eligibility determination and funding by the School Facility Program when bond authority is exhausted.

The Office of Public School Construction announced on September 2018, that Proposition 51 new construction bond authority was exhausted, and more recently, that modernization bond authority was exhausted in February 2019. When such bond authority is exhausted, the state will continue to allow Districts to file applications, which are placed on what is called an "Acknowledged List." However, in order to do so, State Allocation Board regulations require District governing boards to adopt a resolution acknowledging the lack of bond authority, that applications will not undergo any substantial review, that the state funding program may change, the District's construction activities are at its own discretion, and that the state cannot guarantee any funding for the applications in the future. Nonetheless, it is important for the District to file a request for funds in the event Proposition 51 bond funds return to the program or if additional state bond funds become available for the program.

As a result, this resolution is submitted for approval to allow the filing of applications for funding that may be undertaken. Therefore, the staff is recommending adoption of the attached Resolution No. 23-24/16, to file applications for eligibility determination and funding by the School Facility Program when bond authority is exhausted.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition# from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Resolution No. 23-24/16, Eligibility Determination and Funding By School Facility Program

**LYNWOOD UNIFIED SCHOOL DISTRICT
LYNWOOD, CA**

**FILE APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING BY THE
SCHOOL FACILITY PROGRAM WHEN BOND AUTHORITY IS EXHAUSTED**

RESOLUTION NO. 23-24/16

WHEREAS, the Board of Education (“Board”) has determined that school facilities within the Lynwood Unified School District (the “District”), within the County of Los Angeles, need to be constructed and/or modernized; and

WHEREAS, the State Allocation Board (SAB) has established an “Applications Received Beyond Bond Authority List” for projects that have been received.

Pursuant to Title 2, Code of California Regulations Section 1859.95.1, the School Board of the Lynwood Unified School District hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on the applications filed with the SAB after the acceptance of this Resolution.
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the projects and the acceptance of the applications does not provide a guarantee of future State funding.
- (3) The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the applications being submitted.
- (4) The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The District’s Approved Applications may be returned.
- (5) The Board acknowledges that they are electing to commence any pre-construction or construction activities at the District’s discretion and that the State is not responsible for any pre- construction or construction activities.
- (6) The Board acknowledges that, if bond authority becomes available for the SAB to provide funding for the submitted applications, the District must apply for financial hardship status, if necessary and applicable at the time.

THEREFORE, BE IT HEREBY RESOLVED, that the Lynwood Unified School District Board of Education is in support of submitting these eligibility and funding applications under the School Facility Program or any future State school facilities program under the conditions described above.

PASSED AND ADOPTED this 12th day of October, 2023, by the governing board of the Lynwood Unified School District of Los Angeles County, California by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINING: _____

State of California

County of Los Angeles

I, Gudiel R. Crosthwaite, Ph.D., the Secretary of the Board of Education of the Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 12th day of October, 2023, and passed by a majority vote of all of its members.

Superintendent of Schools
Secretary of the Board of Education

14. D. 6. Request Approval of Resolution No. 23-24/17, Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2023, 2024, and 2025, and Authorizing Execution and Delivery of Related Documents and Actions

Rationale

Staff requests approval of Resolution No. 23-24/17, assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for fiscal years ending June 30, 2023, 2024, and 2025, and authorizing execution and delivery of related documents and actions.

Under Section 6516.6(b) of the Government Code of the State of California (the Law), a school district, community college district, or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority.

The California Statewide Delinquent Tax Finance Authority (the Authority) has been formed as a joint powers authority for the purpose of purchasing delinquent ad valorem property taxes in accordance with Section 6516.6 of the law upon terms and conditions which are acceptable to local educational agencies in Los Angeles county.

Under the law, the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency's allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency.

The Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2023, 2024, and 2025 (collectively, the tax receivables), at a purchase price which is at least equal to 110.0% of the amount of tax receivables. In order to provide funding for the purchase of the tax receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC., a Delaware limited liability company.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Resolution No. 23-24/17, Delinquent Tax Program

**LYNWOOD UNIFIED SCHOOL DISTRICT
LYNWOOD, CA**

**ASSIGNMENT OF DELINQUENT TAX RECEIVABLES TO THE CALIFORNIA
STATEWIDE DELINQUENT TAX FINANCE AUTHORITY FOR FISCAL YEARS ENDING
JUNE 30, 2023, 2024, AND 2025, AND AUTHORIZING EXECUTION AND DELIVERY OF
RELATED DOCUMENTS AND ACTIONS**

RESOLUTION NO. 23-24/17

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the “Law”), a school district, community college district or other local educational agency is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by it or on its behalf for collection on the secured, unsecured, or supplemental property tax rolls, in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, the California Statewide Delinquent Tax Finance Authority (the “Authority”) has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to local educational agencies in Los Angeles County; and

WHEREAS, under the Law the amount of property tax receipts to be reported in a fiscal year for revenue limit purposes is equal to 100% of the local educational agency’s allocable share of the taxes distributed to it for the fiscal year, and any additional amounts will not be reported and will be provided directly to the local educational agency; and

WHEREAS, the Authority has financed the purchase of tax receivables from the Lynwood Unified School District (the “District”) in prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2023, 2024 and 2025 (collectively, the “Tax Receivables”), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the “Board”) wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Lynwood Unified School District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price to be determined and approved by the Board of Directors of the Authority in each of the respective years covered by this Resolution.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the “Purchase and Sale Agreement”) between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent or the Chief Business Officer of the District (each, an “Authorized Officer”). The Authorized Officers are individually authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by an Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of each of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officers and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 4. Effective Date. This resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 12th day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

I, Gudiel R. Crosthwaite, Ph.D., the Secretary of the Board of Education of Lynwood Unified School District of Los Angeles County, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting thereof duly held on the 12th day of October, 2023, and passed by a majority vote of all of its members.

Superintendent of Schools
Secretary of the Board of Education

14. D. 7. Request Approval to Amend an Agenda Item Previously Approved on March 9, 2023, to Continue an Agreement with Dieli Murauka Howe, Inc., for Architectural and Engineering Services to Design, Plan, and Modernize the Career Technical Education Culinary Arts Lab Facility at Lynwood High School for the 2022-2023 School Year

Rationale

The administration request approval to amend an agenda item previously approved on March 9, 2023, to continue an agreement with Dieli Murauka Howe, Inc., for architectural and engineering services to design, plan, and modernize the Career Technical Education (CTE) Culinary Arts Lab facility at Lynwood High School for the 2022-2023 school year.

An amendment to the originally approved agreement is necessary due to additional services for the structural engineering duties for expanded work and calculations for Division of the State Architect (DSA) and construction administration phases.

DMH architects will complete the following tasks under this agreement:

- Oversee the approval of the project and provide construction administration, including the planning and bidding process.
- Provide added services as needed to complete the construction project.
- Services will include, but not be limited to, preparing construction change documents if necessary, attending construction progress meetings, support reviews for mechanical and structural engineering, and support requirements by DSA as needed.

The scope of services will include planning and programming, space allocation and floor plans, equipment selection and schedule, food service electrical and plumbing plans, and kitchen hood engineering plans. This is expressed in the proposal provided by DMH.

In 2020-2021, the District was awarded over \$350,000.00 to support dual enrollment collaboration with Long Beach City College, including the modernization of the culinary lab. Along with the Career Technical Education (CTE) Incentives Grant and a K-12 Strong Workforce program, the CTE program has funding to allow a full rebuild of a culinary lab that will be a state-of-the-art learning lab for students. DMH is highly specialized in building and modernizing culinary labs and commercial kitchens.

Total cost for services is not to exceed \$10,285.00.

Exhibit A – Original agenda item for reference.

Financial Impact

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 24*1278

Name of Funding Source and/or Location: K-12 SWP - 38004

Funding Account Number: 01.0-63880.0-38004-85000-6210-7390000

Amount: \$10,285.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Exhibit A_Dieli Murauka Howe, Inc.,_Amendment

Regular Board Meeting
03/09/2023 - 05:30 PM

14. D. 4. Request Approval to Continue an Agreement with Dieli Murauka Howe, Inc. for Architectural and Engineering Services to Design, Plan and Modernize the Career Technical Education Culinary Arts Lab Facility at Lynwood High School for the 2022-23 School Year

Rationale

The administration requests approval to continue agreement with Dieli Murauka Howe, Inc. (DMH) for architectural and engineering services to design, plan and modernize the Career Technical Education (CTE) Culinary Arts Lab at Lynwood High School for the 2022-23 school year.

DMH Architects will complete the following tasks under this proposal:

- Oversee the approval of the project and provide construction administration, including the planning and bidding process.
- Provide added services as needed to complete the construction project.
- Services will include, but not be limited to, preparing construction change documents if necessary, attending construction progress meetings, support reviews for mechanical and structural engineering, and support requirements by DSA as needed.

The scope of services will include planning and programming, space allocation and floor plans, equipment selection and schedule, food service electrical and plumbing plan, and kitchen hood engineering plans. This is expressed in the proposal provided by DMH.

In 2020-21, the District was awarded over \$350,000.00 to support dual enrollment collaboration with Long Beach City College, including the modernization of the culinary lab. Along with CTE Incentives Grant and K-12 Strong Workforce, the CTE program has funding to allow a full rebuild of a culinary arts lab that will be a state of the art learning lab for students. DMH is highly specialized in building and modernizing culinary arts labs to commercial kitchens that offer students of all abilities to be taught in food service.

This approval will add the recommended services in addition to the previously approved agreement with DMH.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 23*2297

Name of Funding Source and/or Location: K-12 Strong Workforce Program

Funding Account Number: 01.0-63880.0-38004-85000-6210-7390000

Amount: \$47,880.00

Exhibit A

Regular Board Meeting
03/09/2023 - 05:30 PM

Recommended Motion

☒ Approval

☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

14. E. ADMINISTRATION

14. E. 1. Request Approval of Resolution No. 23-24/18, Declaring October 23-31, 2023 as Red Ribbon Week and Supporting Substance Abuse Awareness Programs

Rationale

The administration requests approval of Resolution No. 23-24/18, declaring October 23-31, 2023 as Red Ribbon Week and supporting substance abuse awareness programs.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

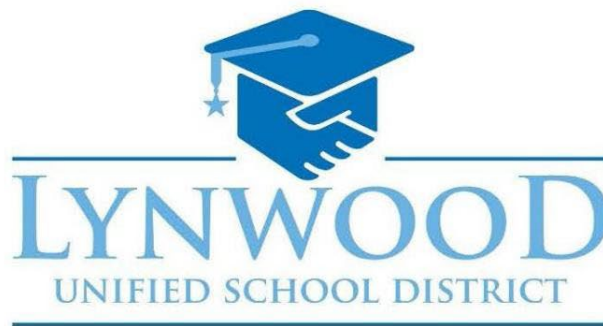
Certification

Superintendent's Office Certification:

Supporting Documents



Resolution No. 23-24/18 - Red Ribbon Week



Board of Education

SUBSTANCE ABUSE AWARENESS

RESOLUTION NO. 23-24/18

Red Ribbon Week

WHEREAS, the Lynwood Unified School District recognizes that alcohol and drug abuse in this Nation has reached epidemic proportions; and

WHEREAS, substance abuse is particularly damaging to school-age children and is a contributing factor in the three leading causes of death for teenagers; accidents, homicides, and suicides; and

WHEREAS, schools are an appropriate place to educate youth about the harmful effects of drug and alcohol abuse and to assist them in learning positive ways to make healthy choices in their lives; and

WHEREAS, the Lynwood Unified School District supports the establishment of drug-free school zones within the meaning and intent of Penal Code Section 626 et. seq.; and

WHEREAS, the Lynwood Unified School District supports the efforts of the community to fight illegal drug use and does not condone the use, manufacture, or distribution of drugs nor the promotion of activities which may serve to encourage illegal drug use.

NOW, THEREFORE, BE IT RESOLVED, that October 23 through October 31, 2023, be declared as Red Ribbon Week - with this year's theme as "Be Kind to Your Mind. Live Drug-Free." – throughout the District and reflect efforts on the part of staff, students, parent/teacher organizations, and the community to join together to protect our schools and communities from the dangers of drugs, further support awareness education, and prevent illegal drug use.

BE IT FURTHER RESOLVED, that the Lynwood Unified School District Board of Education will continue to make drug and alcohol abuse prevention a high priority and will support a comprehensive research-based plan of action to assist students who are suffering from the effects of drug and alcohol abuse and to make school campuses a safe harbor from drugs.

BE IT FINALLY RESOLVED, that this resolution be made an integral part of the Minutes of the October 12, 2023 meeting of this Board.

PASSED AND ADOPTED by the Governing Board of the Lynwood Unified School District on October 12, 2023.

Alfonso Morales, Esq. – Board President

BOARD OF EDUCATION

Alfonso Morales, Esq. President	Gary Hardie, Jr., Ed.D. Vice-President	Alma Carina Castro, Ed.D. Clerk	Maria G. Lopez Member	Julian Del Real-Calleros Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

14. E. 2. Request Ratification of an Agreement with Bulletin Displays, to Provide Outdoor Advertising for the Lynwood Unified School District Arts Education Week from September 2023 to October 2023

Rationale

The administration requests ratification of an agreement with Bulletin Displays, to provide outdoor advertising for the Lynwood Unified School District Arts Education Week from September 2023 to October 2023.

The digital advertisement will be as follows:

- Digital Bulletin: One (1) 8-second spot in a constant 64-second loop (24 hours a day)
- Size: 14' x 48'
- Length of Time: One (1) Four(4) Week Period
- Location: Century (105) Freeway, East Facing, N/L, 1200 East of Alameda Street, Lynwood, CA

All services provided by Bulletin Displays come at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District.

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

INFORMATIONAL ITEMS

15. A. Informational Item Only: Request Approval of Resolution No. 23-24/19, to Adopt Guidelines for the Responsible Use of Generative Artificial Intelligence

Rationale

The administration requests approval of Resolution No. 23-23/19, to adopt guidelines for the responsible use of generative artificial intelligence.

The District is committed to utilizing technology to its full potential and providing opportunities for innovation for our students while also promoting responsible use of generative artificial intelligence. Therefore, the administration submits this resolution with the intent of providing guidelines to develop comprehensive use of generative artificial intelligence.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

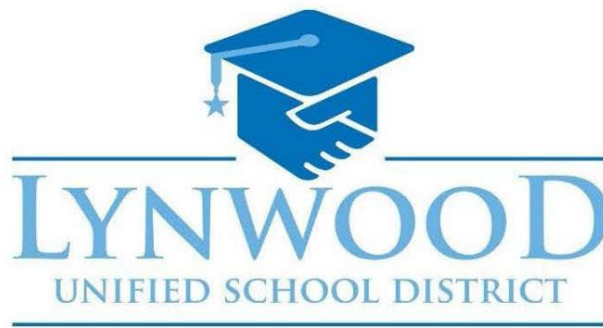
Recommended Motion

INFORMATIONAL ITEM ONLY

Supporting Documents



Resolution No. 23-24/19 - Adopt Guidelines for Use of Generative Artificial Intelligence



Board of Education

RESPONSIBLE USE OF GENERATIVE ARTIFICIAL INTELLIGENCE

RESOLUTION NO. 23-24/19

WHEREAS, Generative Artificial Intelligence (GenAI) has seen rapid advances in recent years, with systems capable of generating human-like text, image, audio, video, and code outputs; and

WHEREAS, thoughtfully implemented, these systems have the potential to benefit teaching and learning in numerous ways, such as improving personalized instruction, expanding access to high-quality curriculum materials, and automating routine administrative tasks to allow educators to focus on students; and

WHEREAS, risks of GenAI systems include perpetuating biases, failing to properly cite sources, infringing on intellectual property rights, suffering security breaches that compromise private student data, and lacking transparency and accountability; and

WHEREAS, impacts on jobs and the nature of work must also be proactively evaluated, with reskilling and support provided to staff whose roles evolve due to technological changes; and

WHEREAS, the Lynwood Unified School District endeavors to realize the benefits of emerging technologies while mitigating risks and prioritizing student privacy, safety, equity, and wellbeing; and

NOW, THEREFORE, BE IT RESOLVED, the Lynwood Unified School District Board of Education directs the Superintendent to develop a comprehensive set of guidelines and procedures regarding the evaluation, piloting, procurement, and use of GenAI technologies within the next 6 months, including but not limited to;

1. A cross-functional review process for rigorously assessing benefits, risks, biases, security vulnerabilities, impacts on labor, and effects on educational equity prior to the adoption of any GenAI system.
2. Requirements for extensively piloting new GenAI systems with a diverse range of student and educator users to evaluate effectiveness and risks prior to any District-wide implementation.
3. Contracting protocols that hold vendors accountable for addressing issues of bias, accuracy, security, privacy, and transparency in their GenAI products/services, as validated through independent audits.
4. Policies for transparent disclosure of GenAI content sources and decision-making logic to students, parents, and educators.
5. Training to educate all staff on responsible and equitable use of GenAI tools aligned with our District's goals and values.

6. Assessing GenAI's impact on students, educators, staff, District operations, and achievement of educational equity goals on an ongoing basis, making adjustments as needed.
7. Implementing communication strategies to provide students, parents, staff, and community member timely information about GenAI's systems.
8. Establishing channels for feedback and concerns about GenAI tools and practices.
9. Budgeting for initial and recurring costs of GenAI systems, such as licensing fees, training, third-party auditing, and personnel to oversee responsible GenAI use.

BE IT FURTHER RESOLVED, that the Superintendent or designee will extensively engage Lynwood students, parents, teachers, staff, employee associations, and community stakeholders in the development of these comprehensive GenAI guidelines and procedures, which will be presented to the Board for review, input, and approval upon completion.

BE IT FINALLY RESOLVED, that this resolution be made an integral part of the Minutes of the October 12, 2023 meeting of this Board.

PASSED AND ADOPTED by the Governing Board of the Lynwood Unified School District on October 12, 2023.

Alfonso Morales, Esq. – Board President

BOARD OF EDUCATION

Alfonso Morales, Esq. President	Gary Hardie, Jr., Ed.D. Vice-President	Alma Carina Castro, Ed.D. Clerk	Maria G. Lopez Member	Julian Del Real-Calleros Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board