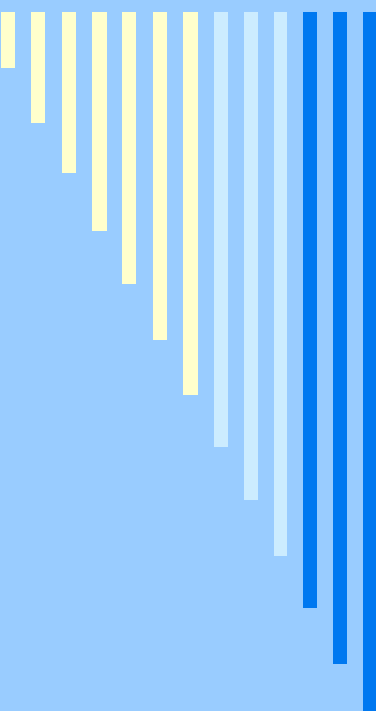




BOARD AGENDA

Regular Meeting
August 22, 2024



REGULAR MEETING OF THE BOARD OF EDUCATION

August 22, 2024

5:30 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the regular meeting of the Board of Education will be held on August 22, 2024, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. Closed Session to be held at 5:30 p.m. to 6:00 p.m. in the Superintendent's Office, and will reconvene into Open Session at 6:00 p.m. in Board Room B. Closed Session will be conducted in accordance with the requirements set forth by California law.

Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President

Dr. Alma Carina Castro, Vice President

Mr. Julian Del Real-Calleros, Clerk

Mr. Gary Hardie, Jr., Member

Mr. Alfonso Morales, Esq., Member

Legal Counsel – Olivarez Madruga Law Organization, LLP

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON AUGUST 22, 2024

Motion _____ Second _____ Vote _____

4. PUBLIC COMMENT/COMMUNICATIONS

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address Closed Session Items Only. (Closed Session items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD - Recess to Closed Session

5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)

5.A.1. LASC Case No. 23CMCV01645

5.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(2), (e)(1)

5.B.1. One (1) Case

5C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

7. ROLL CALL by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Mrs. Maria G. Lopez, President

Dr. Alma Carina Castro, Vice President

Mr. Julian Del Real-Calleros, Clerk

Mr. Gary Hardie, Jr., Member

Mr. Alfonso Morales, Esq., Member

Legal Counsel – Olivarez Madruga Law Organization, LLP

8. FLAG SALUTE

9. REPORTS

9.A. Superintendent's Report

9.B. Board Members' Reports

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

11. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2(b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

12. PUBLIC HEARING

Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

13. ACTION ITEMS

13.A. BOARD MEETING MINUTES

- 13.A.1. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on June 25, 2024

Motion _____ Second _____ Vote _____

- 13.A.2. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on June 27, 2024

Motion _____ Second _____ Vote _____

- 13.A.3. Minutes - Request Approval of Minutes for the Special Meeting of the Board of Education on July 18, 2024

Motion _____ Second _____ Vote _____

- 13.A.4. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on July 20, 2024

Motion _____ Second _____ Vote _____

- 13.A.5. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on July 25, 2024

Motion _____ Second _____ Vote _____

13.B. HUMAN RESOURCES - CERTIFICATED

- 13.B.1. Request Approval to Amend an Agenda Item Previously Approved on May 23, 2024, to Adopt a Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

Motion _____ Second _____ Vote _____

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Motion _____ Second _____ Vote _____

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval to Purchase Online Software from Various Publishers, to Provide Digital Administration and Scoring Software for the Special Education Department during the 2024-2025 School Year

- 14.A.2. Request Approval to Enter Into an Agreement with Age of Learning, Inc., to Purchase Licenses to Provide Access to Core Curriculum for Students in 1st through 5th Grade at Roosevelt Elementary School during the 2024-2025 School Year

- 14.A.3. Request Approval to Participate in the Los Angeles County Constitutional Rights Foundation Mock Trial Competition for Secondary Students during the 2024-2025 School Year
- 14.A.4. Request Approval to Attend the California Association of Directors of Activities Conference in Pasadena, CA on October 15, 2024
- 14.A.5. Request Approval to Attend the California Interscholastic Federation Southern Section 2024 Athletic Administrator Summit in Riverside, CA on October 7, 2024
- 14.A.6. Request Approval to Purchase Digital Therapy Tools from Various Publishers, to Provide Books and Materials for Speech Language Pathologists, Occupational Therapists, and Assistive Technology Specialists for the 2024-2025 School Year
- 14.A.7. Request Approval to Renew Agreement with Turnaround Arts: California for Abbott Elementary School and Washington Elementary School for the 2024-2025 School Year
- 14.A.8. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and American Institutes for Research, to Provide the EF+Math Fraction Ball Project during the 2024-2025 School Year
- 14.A.9. Request Approval to Renew Membership with Suburban League for the 2024-2025 School Year
- 14.A.10. Request Approval to Enter Into an Agreement with the Los Angeles County Metropolitan Transportation Authority, to Provide the Fareless System Initiative/Go Pass Program from August 23, 2024 through June 30, 2025
- 14.A.11. Request Approval to Purchase an Online Platform, ArbiterSports, to Compensate Sports Game Officials during the 2024-2025 School Year
- 14.A.12. Request Approval to Renew Agreement with Expatiate Communications, LLC, to Provide Nonviolent Crisis Intervention Training Sessions in Conjunction with the Crisis Prevention Institute, Behavior Support Intervention, and Strategies for Certificated and Classified Employees from July 1, 2024 through June 30, 2025
- 14.A.13. Request Approval to Enter Into an Agreement with Expatiate Communications, LLC, in Order to be in Compliance with the Requirements from the California Department of Education as it Relates to the Mandates of the Individuals with Disabilities Education Act for the 2024-2025 School Year
- 14.A.14. Request Approval to Renew Agreement with Destination YOUniversity, to Provide College Admission Guidance for Parents and Students at Secondary School Sites for the 2024-2025 School Year
- 14.A.15. Request Approval to Renew the Memorandum of Understanding Between Lynwood Unified School District and Compton Community College, to Provide the Dual Enrollment Course Program and Data Sharing for the 2024-2025 School Year

- 14.A.16. Request Approval to Renew Membership with the Accrediting Commission for Schools Western Association of Schools and Colleges at All Secondary School Sites for the 2024-2025 School Year
- 14.A.17. Request Approval to Participate in the Multilingual Academic Program Network with the Los Angeles County Office of Education during the 2024-2025 School Year
- 14.A.18. Request Approval to Attend the Virtual National Association for Family, School, and Community Engagement Summit on October 7-8, 2024
- 14.A.19. Request Approval to Purchase a Subscription for The Parent Institute, to Provide Helping Children Learn Monthly Newsletters to the Early Childhood Education Program for Parents during the 2024-2025 School Year
- 14.A.20. Request Approval to Renew Agreement with At Home Living Solutions, to Provide Support with Servicing Hoyer Lifts at School Sites for the 2024-2025 School Year
- 14.A.21. Request Approval to Renew Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After-School Program, in Order to Meet the After School Education and Safety and 21st Century Grant Requirements for the 2024-2025 School Year
- 14.A.22. Request Approval to Renew Agreement with American Education Research Corporation, to Provide Foreign Transcript Evaluation and Translation Services for the 2024-2025 School Year
- 14.A.23. Request Approval to Participate in the California Educational Partnership Collaboration Network 8th and 9th Grade On Track during the 2024-2025 School Year
- 14.A.24. Request Approval to Renew Agreement with Ro Health, LLC, to Provide District-wide Healthcare, and/or Student Medical Coverage, and Academic Support for the 2024-2025 School Year
- 14.A.25. Request Approval to Renew Agreement with Sown To Grow, to Provide Social and Emotional Learning, Digital Licensing, and Professional Development to Meet One of the California Community Schools Partnership Program Grant Requirements from September 1, 2024 through June 30, 2025
- 14.A.26. Request Approval to Renew Agreement with Thinking Maps, Inc., to Provide Professional Development Training at Roosevelt Elementary School during the 2024-2025 School Year
- 14.A.27. Request Approval to Renew Agreement with Document Tracking Services, to Provide School Accountability Report Card, School Plan for Student Achievement, School Safety Plans, and the Local Control and Accountability Plan for All School Sites for the 2024-2025 School Year
- 14.A.28. Request Approval to Enter Into an Agreement with the National College Resources Foundation, to Provide College Support and Enrollment Services during the 2024-2025 School Year

- 14.A.29. Request Approval to Renew Agreement with Expatiate Communications, LLC, in Order to Be in Compliance with the Requirements from the California Department of Education as it Relates to the California Longitudinal Pupil Achievement Data System, to Provide Services for Students with Special Needs during the 2024-2025 School Year
- 14.A.30. Request Approval to Renew Agreement with Catapult Learning, LLC, to Provide Tutoring and Professional Development Services to Eligible English Language Learners Students of Non-Public Schools during the 2024-2025 School Year
- 14.A.31. Request Approval to Renew Agreement with P.S. ARTS, to Provide an Arts Program for 2nd, 3rd, 4th, and 6th Grade Students at All Elementary Schools from August 2024 through June 2025
- 14.A.32. Request Approval to Enter Into an Agreement with Hanna Interpreting Services, LLC, to Provide Interpreting and Translation Services from September 1, 2024 through June 30, 2025
- 14.A.33. Request Approval to Enter Into an Agreement with Tanna Neufeld, a Speech-Language Pathologist, to Provide In-Person Training Services and Mentoring for Speech-Language Pathologists and Speech-Language Pathology Assistants during the 2024-2025 School Year
- 14.A.34. Request Approval to Renew Agreement with P.S. ARTS, to Provide Teaching Artists for Arts Instruction and Teacher Coaching at Abbott Elementary School and Washington Elementary School as Part of Turnaround Arts: California Partner Schools between August 2024 through June 2025
- 14.A.35. Request Approval to Renew Agreement with StudySync by McGraw Hill, to Provide Digital Licenses for English Language Arts and English Language Development Textbooks for 6th through 12th Grade Students during the 2024-2025 School Year
- 14.A.36. Request Approval to Renew Membership with the California Interscholastic Federation for the 2024-2025 School Year
- 14.A.37. Request Approval to Renew Agreement with Imagine Learning, LLC, to Provide Imagine Edgenuity and MyPath for Online Core Courses and Intervention during the 2024-2025 School Year
- 14.A.38. Request Approval to Enter Into an Agreement with BetterLesson, to Provide Professional Development for District Level and School Site Leads and Coaching Support for School Site Instructional Leads during the 2024-2025 School Year
- 14.A.39. Request Ratification of an Agreement with The Eugene Hamilton Group, LLC, to Provide Motivational Speeches and Mental Health Professional Development Workshops during the 2024 Summer Institute and Approval to Enter Into an Agreement, to Provide Workshops for Staff, Students, and Parents during the 2024-2025 School Year
- 14.A.40. Request Ratification of an Agreement with Effective Presentations, to Provide Presentation and Public Speaking Skills Workshops for Student Services Department Staff from September 1, 2024 through June 30, 2025

- 14.A.41. Request Ratification of an Agreement with the Association of California School Administrators: Foundation for Educational Administration, to Provide a Keynote Presentation during the 2024 Summer Institute on August 6, 2024
- 14.A.42. Request Approval to Amend an Agenda Item Previously Approved on July 25, 2024, to Purchase Software License with Elsevier, Inc., to Provide Test-Taking Resources and Support for the Licensed Vocational Nursing Program at the Lynwood Community Adult School during the 2024-2025 School Year

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval to Renew Agreement with Frontline Education Technologies Group, to Provide Substitute Management for the 2024-2025 School Year
- 14.B.3. Request Approval to Enter Into an Agreement with Californians Dedicated to Education Foundation, to Provide Support and Consultation to the Lynwood Unified School District Labor-Management Team during the 2024-2025 School Year
- 14.B.4. Request Approval to Renew Agreement with the Mind Body Awareness Project for the 2024-2025 School Year
- 14.B.5. Request Approval to Renew Agreement with the San Joaquin County Office of Education for the Use of EdJoin during the 2024-2025 School Year
- 14.B.6. Request Approval to Enter Into an Agreement with Diversity in Leadership Institute, to Provide a Personalized Training Program for Teachers to Obtain a Preliminary Administrative Services Credential during the 2024-2025 School Year
- 14.B.7. Request Approval to Renew Agreement with School Employers Association of California, to Provide Personnel Services, Including Consulting and Coaching Services for the 2024-2025 School Year
- 14.B.8. Request Approval to Renew Agreement with Leadership Associates, LLC, to Provide Consultancy Services for the Human Resources Department during the 2024-2025 School Year
- 14.B.9. Request Approval to Enter Into an Agreement with Return to Work Partners, to Provide Services On an As-Needed Basis for Essential Job Function Analysis, Facilitation of Accommodation Meetings, and Management of a Return to Work Program during the 2024-2025 School Year
- 14.B.10. Request Approval to Attend the 2024 Association of California School Administrators Personnel and Negotiations Symposium in Burlingame, CA on September 24-27, 2024
- 14.B.11. Request Ratification of an Agreement with Swing Subs, to Provide Back-Up Certificated and Classified Substitutes from July 1, 2024 through June 30, 2025

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignment, Employment, Leaves and Separation

- 14.C.2. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and the California School Employees Association and its Lynwood Chapter #116 signed on June 6, 2024
- 14.C.3. Request Approval of the Bilingual Stipend for Eligible Classified Employees during the 2023-2024 School Year

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning June 25, 2024 through July 30, 2024, Per CA Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule for the Period of June 26, 2024 through July 30, 2024
- 14.D.3. Request Acceptance of Cash Collection Report #8 for the 2023-2024 School Year
- 14.D.4. Request Approval to Purchase an Annual Membership with the California Association of School Business Officials for the 2024-2025 School Year
- 14.D.5. Request Approval to Renew Agreement with Safer Schools Together, to Provide the Lynwood Unified School District Social Media Awareness Plan for the 2024-2025 School Year
- 14.D.6. Request Approval to Renew Membership with the Coalition for Adequate School Housing from November 29, 2024 through November 29, 2025
- 14.D.7. Request Approval of Membership with SkillPath, to Provide All-Access Virtual Workshops for the Campus Safety Department during the 2024-2025 School Year
- 14.D.8. Request Approval to Enter Into an Agreement with Impact Canine Solutions, to Provide Contraband Inspection Services from September 1, 2024 through June 30, 2025
- 14.D.9. Request Ratification of an Agreement with Easy Workforce Software, Inc., to Provide a Cloud-Based Time Clock System for Child Nutrition Site Operations from July 20, 2024 through July 31, 2025
- 14.D.10. Request Ratification of an Agreement with Chef's Corner, to Provide a Wellness Presentation Training for the Child Nutrition Department on August 12, 2024
- 14.D.11. Request Approval to Amend an Agenda Item Previously Approved on June 6, 2024, to Renew Agreement with VMA Communications, to Provide District-wide Communication Services from July 1, 2024 to June 30, 2025

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Renew Agreement with Eagle Software, to Provide Aeries Training for the 2024-2025 School Year
- 14.E.2. Request Approval to Renew Agreement with CDW Education, LLC, to Provide Google Workspace for All Users and Membership for the Education Collaborative for the 2024-2025 School Year
- 14.E.3. Request Approval to Enter Into an Agreement with Khan Academy, to Provide an Online Platform, Khanmigo, for All School Sites for the 2024-2025 School Year

- 14.E.4. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and Televisa Foundation, Inc., to Provide the TECHNOLOchicas Project during the 2024-2025 School Year
- 14.E.5. Request Approval to Enter Into an Agreement with Clever, to Provide Multi-Factor Authentication and Automation Services for All Students from September 1, 2024 through August 30, 2027
- 14.E.6. Request Approval to Renew Agreement with Brightwheel, to Provide Online Software for Contactless Check-In at Lindbergh Early Childhood Education Center and Will Rogers Early Childhood Education Center between August 2024 through August 2025
- 14.E.7. Request Approval to Renew Agreement with Google, LLC, to Provide Cloud Computing Services for the 2024-2025 School Year
- 14.E.8. Request Approval to Award Request for Proposal #03JUL24-DN, to Multiple Vendors to Provide Expanded Learning Opportunities Program for the 2024-2025 School Year
- 14.E.9. Request Ratification of Participation in the Google for Education Leadership Series in San Jose, CA on August 6-8, 2024

14.F. ADMINISTRATION

- 14.F.1. Request Approval of Resolution No. 24-25/03, Designating the Month of September as Suicide Prevention Awareness Month
- 14.F.2. Request Approval of Resolution No. 24-25/04, in Celebration of the National Latino Heritage Month
- 14.F.3. Request Approval to Amend the Certification of Signatures, Previously Approved on June 27, 2024, for the Period of August 23, 2024 to December 31, 2024
- 14.F.4. Request Approval to Renew the Professional Institutional Membership with the Association of California School Administrators Region XIV Superintendents for the 2024-2025 School Year
- 14.F.5. Request Approval of a New Professional Institutional Membership with the National School Public Relations Association for the 2024-2025 School Year
- 14.F.6. Request Ratification of Participation in the National School Public Relations Association 2024 National Seminar in Seattle, WA on July 14-17, 2024
- 14.F.7. Request Ratification of Participation in the One-Day District Leadership Community of Practice Training at the 2024 AVID Summer Institute in San Diego, CA on August 1, 2024
- 14.F.8. Request Approval to Conduct First Reading of Recommended Changes to Board Policies Affected by the Use of Artificial Intelligence

15. REPORT OUT OF CLOSED SESSION

16. ADJOURNMENT

ACTION ITEMS

13. A. BOARD MEETING MINUTES

13. A. 1. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on June 25, 2024

Rationale

The administration requests approval of minutes for the Special Meeting/Study Session of the Board of Education on June 25, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Board Meeting Minutes - June 25, 2024



Superintendent's Presentation - June 25, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

June 25, 2024

MINUTES

1. CALL TO ORDER

The special meeting/study session of the Board of Education, held on June 25, 2024, was called to order at 5:30 p.m. by the Board President, Mrs. Lopez. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member (*Arrived during Public Comment.*)

Legal Counsel, Colin Barr, of Olivarez Madruga Law Organization, LLP, was also present.

3. APPROVAL OF AGENDA OF THE SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION ON JUNE 25, 2024

Motion to approve the June 25, 2024 agenda by Mr. Hardie; Seconded by Dr. Castro.

Item passed with 4-0 votes.

4. FLAG SALUTE

5. PUBLIC COMMENT/COMMUNICATIONS

Martina Rodriguez, LUSD parent, addressed the Board regarding the school bond measure. She expressed that she is against the approval of the school bond measure because Lynwood Unified School District is not transparent about where funds are being allocated and spent.

Maria Viera, LUSD parent, addressed the Board in Spanish regarding education funds. She shared that Lynwood Unified School District received \$2.8 million in education funds on behalf of the City of Lynwood, but is concerned about where the education funds are being spent and allocated.

Maricruz Sanchez, LUSD parent, addressed the Board regarding the school bond. She expressed her concern about the approval of the school bond, due to an increase in housing and Lynwood Unified School District not having the appropriate representation for the community.

6. GOVERNING BOARD

6.A. School Bond

Gretchen Janson, Ed.D., Assistant Superintendent of Business Services, shared important information regarding the School Bond.

Highlights included:

- Purpose of Study
- Methodology of Study
- Important Issues
- Initial Ballot Test
- Initial Ballot Test
- Tax Threshold
- Annual Cost for Typical Homeowner
- Projects and Improvements
- Positive Arguments
- Interim Ballot Test
- Negative Arguments
- Final Ballot Test
- Key Conclusions
- Observations and Recommendations

6.B. Department of Equity – Year in Review

The Board of Education discussed programs and services.

7. ADJOURNMENT

Mr. Hardie moved to adjourn the meeting; Seconded by Mrs. Lopez. The meeting adjourned at 7:39 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. A. 2. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on June 27, 2024

Rationale

The administration requests approval of minutes for the regular meeting of the Board of Education on June 27, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Board Meeting Minutes - June 27, 2024

 Superintendent's Presentation - June 27, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

June 27, 2024

MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Education, held on June 27, 2024, was called to order at 5:30 p.m. by the Board President, Mrs. Lopez, to conduct a closed session. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member (***Absent.***)
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Terence Gallagher of Olivarez Madruga Law Organization, LLP, was also present.

**3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
ON JUNE 27, 2024**

Motion to approve the June 27, 2024 agenda by Dr. Castro; Seconded by Mr. Del Real-Calleros.

Item passed with 4-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS – *None.*

5. GOVERNING BOARD - Recess to Closed Session

The Board of Education recessed to Closed Session at 5:31 p.m. to consider the items listed below. Legal Counsel, Terence Gallagher, to provide a report at the end of the meeting.

5.A. Education Code § 35146, 48918(c)(1) Student Discipline/Suspension/Expulsion

5.A.1. One (1) Student - Hosler Middle School

5.A.2. One (1) Student - Vista High School

5.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)

5.B.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:

One (1) Case

5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:09 p.m. Superintendent Crosthwaite took the roll.

7. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member (***Absent.***)
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Terence Gallagher of Olivarez Madruga Law Organization, LLP, was also present.

8. FLAG SALUTE by Rosa Parks Elementary School

Ms. Christine Kim, proud principal of Rosa Parks Elementary School, introduced her scholars from the Girl Talk club to lead the flag salute.

9. REPORTS

9.A. Superintendent's Report

Superintendent Crosthwaite commented that Lynwood Unified School District was recognized with three Publications and Digital Media Excelled awards from the National School Public Relations Association. He congratulated Ms. Juliette Funes, Public Information Officer, for publishing all the great accomplishments and events Lynwood Unified School District has achieved.

9.A.1. Recognition:

9.A.1.1. 2023–2024 Retirees

Superintendent Crosthwaite invited Mr. Carlos Zaragoza, Assistant Superintendent of Human Resources, forward to recognize the 2023–2024 retirees. The 2023–2024 retirees received a plaque. Mr. Zaragoza congratulated the 2023–2024 retirees for their hard work and wished them good luck in their retirement.

9.A.2. Presentation:

9.A.2.1. Progress on Local Indicators

Superintendent Crosthwaite invited Dr. Shawna Dinkins, Deputy Superintendent, and Ms. Trinika Barnett, Equity Coordinator, forward to provide important information regarding the Progress on Local Indicators

Highlights of the presentation included:

- Local Indicators Dashboard
- CA School Dashboard and LCAP
- Local Indicators
- How Progress is Measured
- LCAP Eight Priorities Through Indicators
- List of Local Indicators
- Next Steps

Mrs. Lopez recommended expanding the communication and bringing awareness to high school students about the AB-288 Dual Enrollment Program. The more students that are aware of this program, will lead to increased enrollment.

9.A.2.2. Lynwood Unified School District Arts Strategic Plan

Dr. Shawna Dinkins invited Mrs. Christine Arostigue-Manson, Director of Secondary Education, and Dr. Mariana Astorga-Almanza, Coordinator of the Visual and Performing Arts, forward to provide important information regarding the Lynwood Unified School District Arts Strategic Plan.

Highlights of their presentation included:

- Team Members
- Strategic Directions
- Proposition 28, Arts and Music in Schools Funding
- LCAP Goals

Mrs. Lopez recommended that future arts-related programs should have materials and instruments ready before services begin.

Dr. Castro questioned if the Mariachi program class at Cesar Chavez Middle School would become available to other school sites. She also questioned the qualifications and requirements for approving arts educators for arts programs.

Dr. Astorga-Almanza clarified that a survey was sent out to families and students for their preference for arts programs. She commented that many art programs are held after school. Dr. Astorga-Almanza commented that there is a shortage of qualified arts educators and the District will collaborate with local arts organizations for qualified arts educators.

Superintendent Crosthwaite clarified the involvement and great network Dr. Astorga-Almanza has and commented that having art interns at school sites is a great way to enhance the structure of art programs.

9.B. Board Members' Reports

Mr. Del Real-Calleros congratulated all graduating students. He commented that he was appointed to the Board of Directors for the National Association of Latino Elected and Appointed Officials. He shared information and his experience during the National Association of Latino Elected and Appointed Officials conference. Mr. Del Real-Calleros wished everyone a Happy 4th of July.

Dr. Castro thanked administrators and teachers for their hard work during Summer School. She commented that she was appointed as President of the Los Angeles County School Trustees Association.

Mrs. Lopez thanked Mr. David Weiss for his hard work and wished him a happy retirement. She shared that she has been meeting with the Business Services Department to oversee and observe the process of upcoming Lynwood High School projects.

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

- 10.A. Appointment of Board Representative to the Los Angeles County School Trustees Association from July 1, 2024 to June 30, 2025

Motion to appoint Dr. Castro by Mr. Morales; Seconded by Mr. Del Real-Calleros.

Item passed with 4-0 votes.

- 10.B. Request Approval of Resolution No. 23-24/70 through No. 23-24/73, to Recognize and Honor the 2023-2024 Certificated Employee Retirees of the Lynwood Unified School District

Motion by Mr. Del Real-Calleros ; Seconded by Dr. Castro.

Item passed with 4-0 votes.

- 10.C. Request Approval of Resolution No. 23-24/74 through No. 23-24/82, to Recognize and Honor the 2023-2024 Classified Employee Retirees of the Lynwood Unified School District

Motion by Mr. Morales; Seconded by Dr. Castro.

Item passed with 4-0 votes.

11. PUBLIC COMMENT/COMMUNICATIONS

David Weiss, teacher at Lynwood High School, appreciated Superintendent Crosthwaite for his constant support and hard work. He thanked the Lynwood Unified School District for wishing him a Happy Retirement.

12. PUBLIC HEARING

12.A. Public Hearing of the 2025-2028 Initial Contract Proposals between the Lynwood Teachers Association and Lynwood Unified School District

- Motion to Open Public Hearing by Mr. Del Real-Calleros; Second by Mr. Morales.
- Public Comments and Communication –*None*.
- Motion to Close Public Hearing by Mr. Del Real-Calleros; Second by Dr. Castro.

13. ACTION ITEMS

ACTION ITEM NO. 13.A.1. AND 13.A.2.

Mr. Del Real-Calleros motioned to approve Action Item No. 13.A.1. and 13.A.2.; Seconded by Mr. Morales.

Items passed with 4-0 votes.

13.A. BOARD MEETING MINUTES

13.A.1. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on May 23, 2024

13.A.2. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on June 6, 2024

13.B. ADMINISTRATION

13.B.1. Request Approval to Adopt the 2024 Annual Update of the Local Control Accountability Plan and 2025-2027 LCAP

Motion by Dr. Castro; Seconded by Mr. Del Real-Calleros.

Item passed with 4–0 votes.

13.B.2. Request Approval to Adopt the 2024-2025 Budget

Motion by Mr. Del Real-Calleros ; Seconded by Dr. Castro.

Item passed with 4–0 votes.

13.B.3. Request Approval to Enter Into a Charter School Facilities Use Agreement with Soleil Academy Charter School, to Provide Exclusive and Shared Use Space at Rosa Parks Elementary School and Mark Twain Elementary School for the 2024-2025 School Year for the Pro-Rata Share Amount of \$272,374.21

Motion by Mr. Del Real-Calleros ; Seconded by Dr. Castro.

Item passed with 4–0 votes.

13.B.4. Consider Action on Student Discipline/Suspension/Expulsion of One (1) Student for Hosler Middle School

Motion by Mr. Morales; Seconded by Dr. Castro.

Item passed with 4–0 votes.

- 13.B.5. Consider Action on Student Discipline/Suspension/Expulsion of One (1) Student for Vista High School

Motion by Dr. Castro; Seconded by Mr. Del Real-Calleros.

Item passed with 4–0 votes.

13.C. HUMAN RESOURCES - CLASSIFIED

- 13.C.1. Request Approval of Employment for Director of Purchasing and Contracts

Motion by Mr. Morales; Seconded by Mr. Del Real-Calleros.

Item passed with 4–0 votes.

ACTION ITEM NO. 13.D.1. AND 13.D.2.

Mr. Del Real-Calleros motioned to approve Action Item No. 13.D.1. and 13.D.2.; Seconded by Dr. Castro.

Items passed with 4-0 votes.

13.D. FACILITIES - (Measure K and Measure N Projects)

- 13.D.1. Request Approval of Change Order No. 1 with Interior Demolition Earthwise Demo JV, for the Classroom Building Demolition Project at Lynwood High School Imperial; Bid #10AUG23-DN

- 13.D.2. Request Approval to Award the Installation of the Public Announcements System at Lugo Elementary School, Mark Twain Elementary School, Marshall Elementary School, and Cesar Chavez Middle School to X-ACT Technology Solutions, Inc.; Bid #06MAY24-DN

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Dr. Castro motioned to approve the Consent Agenda; Seconded by Mr. Del Real-Calleros.

The Consent Agenda items passed with 4–0 votes.

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Approval to Renew Agreement with HopSkipDrive, Inc., to Provide Specialized Transportation Services for Foster and McKinney-Vento Students from August 1, 2024 through July 31, 2025
- 14.A.2. Request Approval to Renew Agreement with Josefina Moreno, to Provide Outreach Services as a Community Liaison and Recruiter for the Migrant Education Program from July 1, 2024 through June 30, 2025
- 14.A.3. Request Approval to Renew Agreement with the Los Angeles County Office of Education, to Provide Positive Behavior Interventions and Support Tier II and Tier III Training for Lynwood Unified School District Staff during the 2024-2025 School Year
- 14.A.4. Request Approval to Enter Into an Agreement with Craig Jordan Music, to Provide Music Writing Services for Lynwood High School Band during the 2024-2025 School Year

- 14.A.5. Request Approval to Enter Into an Agreement with Teacher Created Materials, to Provide Professional Development Workshops for the Lynwood Unified School District Summer Institute on August 5-7, 2024 and integrated English Language Development Professional Development and Coaching Sessions during the 2024-2025 School Year
- 14.A.6. Request Approval to Enter Into an Agreement with Ara Arzumanian of Clearwell Consulting, to Provide Professional Development Workshops from August 2024 through June 2025
- 14.A.7. Request Approval to Participate in the College Board's SAT School Day, PSAT, Pre-AP and AP Programs and Renew Membership for the 2024-2025 School Year
- 14.A.8. Request Approval to Renew Agreement with the Child Abuse Prevention Center, to Provide Mentorship for Foster and McKinney-Vento Students from August 1, 2024 through June 30, 2025
- 14.A.9. Request Approval to Attend the 2024 CodeStack Conference Live in Anaheim, CA on October 9-11, 2024
- 14.A.10. Request Approval to Adopt the Lynwood Unified School District Arts Strategic Plan for the 2024-2029 School Years
- 14.A.11. Request Approval to Participate in the Advanced Placement 2024 Summer Institute Virtual and in San Gabriel, CA between July 2024 and September 2024

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval to Renew Agreement with Intercare Holdings, LLC, to Provide the District's Workers' Compensation Third Party Claims Administration and Managed Care Services during the 2024-2025 School Year

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.C.2. Request Approval for Classified Employees to Provide Summer Work as Needed from June 17, 2024 through August 9, 2024 or Sooner
- 14.C.3. Request Approval for Classified Substitutes (Limited-Term/On Call/Additional Hours as Needed) to Work from July 1, 2024 to June 30, 2025

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning May 14, 2024 through May 28, 2024, Per CA Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule for the Period of May 15, 2024 through May 28, 2024
- 14.D.3. Request Approval to Attend the 2024 Student Safety Conference in Los Angeles, CA on July 8-9, 2024

- 14.D.4. Request Approval to Renew Service Agreement with Software Techniques for SoftTime Online Cloud Based Attendance Tracking Software for the 2024-2025 School Year
- 14.D.5. Request Approval of Resolution No. 23-24/83, Usage of Proposition 30, Education Protection Account Funding
- 14.D.6. Request Acceptance of Cash Collection Report #7 for the 2023-2024 School Year
- 14.D.7. Request Approval of Resolution No. 23-24/84, Commitment of Fund Balances

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Enter Into an Agreement with Frontline Technologies Group, LLC, to Provide Single Sign-On for All District Users
- 14.E.2. Request Approval to Enter Into an Agreement with Monday.com, to Provide Project Management for Expanded Learning Opportunities Programs from July 1, 2024 through June 30, 2026
- 14.E.3. Request Approval to Attend the California IT in Education Conference in San Diego, CA on November 18-21, 2024
- 14.E.4. Request Ratification of an Agreement with the Los Angeles County Office of Education, to Provide the District with Virtual Private Network Services from July 1, 2023 through June 30, 2024

14.F. ADMINISTRATION

- 14.F.1. Request Approval to Amend the Certification of Signatures, Previously Approved on February 8, 2024, for the Period of July 1, 2024 to December 30, 2024
- 14.F.2. Request Approval to Renew Agreement with Eleuterio Davila, to Provide Translation Services, as Needed, from July 1, 2024 to June 30, 2025
- 14.F.3. Request Approval to Renew Agreement with Capitol Advisors Group, LLC to Provide Consulting and Professional Services for the 2024-25 School Year
- 14.F.4. Request Approval to Renew Agreement with Studio Spectrum, to Provide Professional Video Production and Live-Streaming Services during the 2024-2025 School Year
- 14.F.5. Request Approval to Enter Into an Agreement with Apex Video Group, to Provide Video Production Services for the 2024-2025 School Year
- 14.F.6. Request Approval to Renew Contract with Jim Huge & Associates to Provide Strategic Consultancy Services from July 1, 2024 through July 31, 2025
- 14.F.7. Request Approval for New and Renewal of Professional Institutional Memberships for the 2024-2025 School Year
- 14.F.8. Request Approval to Attend Meetings, Workshops, and Conferences during the 2024-2025 School Year
- 14.F.9. Resolution No. 23-24/85, Enhancing Student Mental Health and Learning by Eliminating Phone Distractions

15. REPORT OUT OF CLOSED SESSION

- 5.A. Education Code § 35146, 48918(c)(1) Student Discipline/Suspension/Expulsion
 - 5.A.1. One (1) Student – Hosler Middle School
- ***The Board received information only. No final action was taken.***
 - 5.A.2. One (1) Student – Vista High School
- ***The Board received information only. No final action was taken.***
- 5.B. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)
 - 5.B.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
One (1) Case
- ***This item was not considered by the Board.***
- 5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations -
CSEA, LTA, and SEIU
- ***This item was not considered by the Board.***

16. ADJOURNMENT

Mr. Morales moved to adjourn the meeting; Seconded by Dr. Castro. The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. A. 3. Minutes - Request Approval of Minutes for the Special Meeting of the Board of Education on July 18, 2024

Rationale

The administration requests approval of minutes for the regular meeting of the Board of Education on July 18, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Board Meeting Minutes - July 18, 2024



Bond Measure Presentation - July 18, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

July 18, 2024

MINUTES

1. CALL TO ORDER

The special meeting of the Board of Education, held on July 18, 2024, was called to order at 5:37 p.m. by the Board President, Mrs. Lopez. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Terence Gallagher, of Olivarez Madruga Law Organization, LLP, was also present.

3. APPROVAL OF AGENDA OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION ON JULY 18, 2024

Motion to approve the July 18, 2024 agenda by Mr. Del Real-Calleros; Seconded by Dr. Castro.

Item passed with 5-0 votes.

4. FLAG SALUTE by Dr. Janson.

5. PUBLIC COMMENT/COMMUNICATIONS – *None*.

6. GOVERNING BOARD - Resolutions/Proclamations/Appointments

Superintendent Crosthwaite invited Dr. Gretchen Janson, Assistant Superintendent of Business Services, forward to provide important information regarding Agenda Item No. 7.A.1. Resolution No. 24-25/01, Ordering and Election and Establishing Specifications of the Election Order.

Highlights included:

- Projects Completed in 2023-2024
- Projects in Progress
- Looking Forward
- Resolution Content
- Proposition 2

Mr. Morales questioned the data presented for the average annual cost for a single-family residence.

Superintendent Crosthwaite clarified that although recent homes have sold at a higher cost, the bond measure is based on the assessed value of a property, not the current estimate of a home.

Dr. Castro questioned if the average cost of the bond measure for a single-family residence of \$149.00 is a one-time fee.

Dr. Janson clarified that tax returns show accrual basis taxpayers' information, and it is on an annual fee for the term of the bond measure.

**MINUTES
SPECIAL MEETING
OF THE BOARD OF EDUCATION
THURSDAY, JULY 18, 2024**

Mrs. Lopez asked if the District is receiving a bond for \$80 million and the state potential match is 65%, how much would the District receive?

Dr. Janson clarified that the matching of 65% will be approximately \$200 million.

Superintendent Crosthwaite announced that the advocacy of the Board's leadership made it possible for the State to match up to 65%.

Mr. Hardie questioned if the bond is a pay now or pay later matter.

Dr. Janson commented that she does not have any information regarding the pay now or pay later matter, but she clarified that a Facilities Master Plan is required in order to receive the funds from the state.

Dr. Castro questioned the timeline and how quickly the process can begin for the Facilities Master Plan.

Dr. Janson clarified that more information regarding the Facilities Master Plan will follow at the July 20, 2024 Study Session/Special Meeting. She commented that the Facilities Master Plan is scheduled to be completed in early October 2024 and to be Board approved at the October 24, 2024, regular Board meeting.

Mr. Hardie commented that the Facilities Master Plan positively brings a better quality of life to Lynwood and to be cautious of the health and safety of upcoming projects.

7. ACTION ITEMS

7.A. ADMINISTRATION

- 7.A.1. Request Approval of Resolution No. 24-25/01, Ordering an Election, and Establishing Specifications of the Election Order

Motion by Dr. Castro; Seconded by Mr. Hardie.

Item passed with 5-0 votes.

8. ADJOURNMENT

Mr. Del Real-Calleros moved to adjourn the meeting; Seconded by Dr. Castro. The meeting adjourned at 5:55 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. A. 4. Minutes - Request Approval of Minutes for the Special Meeting/Study Session of the Board of Education on July 20, 2024

Rationale

The administration requests approval of minutes for the Special Meeting/Study Session of the Board of Education on July 20, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Board Meeting Minutes - July 20, 2024



Draft Board Priorities - 2024-2025



Draft Crisis Communications Plan



Project Updates - Huckabee



Facilities Master Plan Presentation



Surplus Property Presentation



6-Year Enrollment Staffing Comparison

LYNWOOD UNIFIED SCHOOL DISTRICT
SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

July 20, 2024

MINUTES

1. CALL TO ORDER

The special meeting/study session of the Board of Education, held on July 20, 2024, was called to order at 8:40 a.m. by the Board President, Mrs. Lopez. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President (**Absent.**)
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Colin Barr, of Olivarez Madruga Law Organization, LLP, was also present.

The following administrators were also present:

Carlos Zaragoza, Director of Human Resources
Gretchen Janson, Ed.D., Assistant Superintendent, Business Services
Shawna Dinkins, Ed.D., Deputy Superintendent
Jim and Laura Huge, Consultant, Jim Huge and Associates

3. APPROVAL OF AGENDA OF THE SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION ON JULY 20, 2024

Motion to approve the July 20, 2024 agenda by Mr. Hardie; Seconded by Mr. Del Real-Calleros.

Item passed with 4-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS –None.

5. GOVERNING BOARD - Recess to Closed Session

Superintendent Crosthwaite announced to move Agenda Item No. 5. Governing Board – Recess to Closed Session at the end of the meeting.

- 5.A. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)
 - 5.A.1. Cabinet's Evaluation
 - 5.A.2. Superintendent's Evaluation

8. FLAG SALUTE by Mr. Carlos Zaragoza.

9. PUBLIC COMMENT/COMMUNICATIONS – None.

10. GOVERNING BOARD

- 10.A. Governance
 - 10.A.1. Governance Handbook
 - Jim Huge, consultant, shared important updates regarding the Governance Handbook, which is scheduled for approval in September 2024.

10.A.2. Board Priorities

The Board of Education had a chance to review the DRAFT Board Priorities for the 2024-2025 school year and made additional recommendations based on the updated Strategic Plan.

Highlights included:

- Four Key Tenets
- Goals and Key Performance Indicators

10.A.3. Crisis Communication Plan

Superintendent Crosthwaite shared the updated DRAFT Crisis Communication Plan and discussion followed.

Highlights included:

- Why a Crisis Communications Plan Matters
- Objectives
- Crisis Communication Team
- Crisis Identification and Response
- Messaging
- Communication Channels
- Post-Crisis Evaluation (Recovery)
- Training
- Crisis Templates
- Media Relations Protocol

10.B. Facilities

10.B.1. Lynwood High School

Gretchen Janson, Ed.D., Assistant Superintendent of Business Services, shared important information regarding Lynwood High School's project status, design, schedule, procurement, and related considerations.

Highlights of the New Classroom Building Update included:

- Construction Schedule Overview
- Demolition Progress Photos
- Demolition Contract Completion
- Completed to Date
- Current Activity
- Community Outreach
- New Building Construction

Highlights of the Facilities Master Plan included:

- Team Introductions
- Project Initiation
- Programmatic Review
- Enrollment Projections
- Capacity and Utilization
- Facilities Assessment
- Community Engagement
- Timeline

10.B.2. Property Use

Colin Barr, Legal Counsel, of Olivarez Madruga Law Organization, LLP, shared important information regarding Surplus Lands Act overview, options, and related considerations.

Highlights included:

- Overview of Process
- Advisory Committee
- Naylor Act
- Surplus Land Act
- Competitive Bidding

10.C. Budget

10.C.1. Staffing

Carlos Zaragoza, Assistant Superintendent of Human Resources, shared important information regarding staffing.

Highlights included:

- Six-Year Enrollment/Certificated Staffing Comparison
- Next Steps

10.D. Ethics Training

Superintendent Crosthwaite recommended to move this to a different Board meeting date when all board members are present.

5. GOVERNING BOARD - Recess to Closed Session

The Board of Education recessed to Closed Session at 11:50 a.m. to consider the items listed below. Legal Counsel, Colin Barr, to provide a report at the end of the meeting.

5.A. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.A.1. Cabinet's Evaluation

5.A.2. Superintendent's Evaluation

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 12:15 p.m. Superintendent Crosthwaite took the roll.

7. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President (*Absent.*)
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Colin Barr, of Olivarez Madruga Law Organization, LLP, was also present.

11. REPORT OUT OF CLOSED SESSION

- 5.A. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline
Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.A.1. Cabinet's Evaluation

- ***The Board received information only. No final action was taken.***

5.A.2. Superintendent's Evaluation

- ***The Board received information only. No final action was taken.***

12. ADJOURNMENT

Mr. Hardie moved to adjourn the meeting; Seconded by Mr. Julian Del Real-Calleros. The meeting adjourned at 12:01 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. A. 5. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on July 25, 2024

Rationale

The administration requests approval of minutes for the regular meeting of the Board of Education on July 25, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Board Meeting Minutes -July 25, 2024

 Superintendent's Presentation - July 25, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California 90262

July 25, 2024

MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Education, held on July 25, 2024, was called to order at 5:30 p.m. by the Board President, Mrs. Lopez, to conduct a closed session. Superintendent Crosthwaite took the roll.

2. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President (*Arrived during Closed Session.*)
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member (*Arrived after motion to approve agenda.*)

Legal Counsel, Laura Fields of Olivarez Madruga Law Organization, LLP, was also present.

3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON JULY 25, 2024

Motion to approve the July 25, 2024 agenda by Mr. Hardie; Seconded by Mr. Del Real-Calleros.

Item passed with 3-0 votes.

4. PUBLIC COMMENT/COMMUNICATIONS – None.

5. GOVERNING BOARD - Recess to Closed Session

The Board of Education recessed to Closed Session at 5:30 p.m. to consider the items listed below. Legal Counsel, Laura Fields, to provide a report at the end of the meeting.

5.A. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)
5.A.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:
One (1) Case

5.B. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

6. RECONVENE INTO OPEN SESSION/CALL TO ORDER

The Board reconvened into open session at 6:00 p.m. Superintendent Crosthwaite took the roll.

7. ROLL CALL

Present: Mrs. Maria G. Lopez, President
Dr. Alma Carina Castro, Vice President
Mr. Julian Del Real-Calleros, Clerk
Mr. Gary Hardie, Jr., Member
Mr. Alfonso Morales, Esq., Member

Legal Counsel, Laura Fields of Olivarez Madruga Law Organization, LLP, was also present.

8. FLAG SALUTE by Dr. Crosthwaite.

Mrs. Lopez recognized Ms. Rita Soto, Mayor Pro-Tem from the City of Lynwood.

9. REPORTS

9.A. Superintendent's Report

9.B. Board Members' Reports

Dr. Castro commented that she attended the CABSE Conference and participated in various workshops. She thanked teachers, staff, and families for supporting students during the summer session.

Mrs. Lopez announced that the first day of school is in August. Mrs. Lopez recommended that all school sites require a beatification before the first day of school.

10. GOVERNING BOARD - Resolutions/Proclamations/Appointments

- 10.A. Request Approval of Resolution No. 24-25/02, to Excuse the Absence of Alma C. Castro, Ed.D., Board Member

Motion by Mr. Hardie; Seconded by Dr. Castro.

Item passed with 5-0 votes.

11. PUBLIC COMMENT/COMMUNICATIONS

Martina Rodriguez addressed the Board regarding facility change orders. She expressed her appreciation regarding the new process of receiving change orders. She expressed her concern that there has not been a memorandum of understanding between parents and the Community Schools Partnership Program.

12. PUBLIC HEARING – *None*.

13. ACTION ITEMS

13.A. HUMAN RESOURCES - CLASSIFIED

- 13.A.1. Request Approval of Employment for Benefits and Payroll Manager

Motion by Mr. Hardie; Seconded by Mr. Morales.

Item passed with 5-0 votes.

13.B. FACILITIES - (Measure K and Measure N Projects)

- 13.B.1. Request Approval to Enter Into a Service Agreement with TBP/ Architecture, Inc., to Provide and Prepare Staff Parking Lot Expansion Plans at Washington Elementary School from August 1, 2024 through August 31, 2025

Motion by Mr. Hardie; Seconded by Dr. Castro.

Item passed with 5-0 votes.

ACTION ITEM NO. 13.B.2. AND 13.B.3.

Mr. Hardie motioned to approve Action Item No. 13.B.2. and 13.B.3.; Seconded by Mr. Morales.

Items passed with 5-0 votes.

- 13.B.2. Request Approval to Enter Into an Agreement with Universal Warehouse Company, to Provide Services to Secure Storage of HVAC Equipment from August 1, 2024 through August 31, 2025

- 13.B.3. Request Approval to Award the Campus Improvements Scoping Document and Master Plan Project at Lynwood High School Imperial to TBP/Architecture

14. CONSENT AGENDA

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Mr. Hardie motioned to approve the Consent Agenda; Seconded by Mr. Del Real-Calleros.

The Consent Agenda items passed with 5-0 votes.

14.A. EDUCATIONAL SERVICES

- 14.A.1. Request Receipt of Williams Uniform Complaint Quarterly Report from April 1, 2024 through June 30, 2024, for Submission to the Los Angeles County Office of Education
- 14.A.2. Request Approval to Accept the Arts Ed Collective Advancement Grant from the Los Angeles County Department of Arts and Culture for the 2024-2025 School Year
- 14.A.3. Request Approval to Renew Agreement with ArtworxLA, to Provide a Visual Arts Program at Vista High School from September 2024 through June 2025
- 14.A.4. Request Approval to Renew Agreement with Conga Kids, to Provide a Social and Partner Dance Program for Fifth-Grade Students at All Elementary Schools from August 2024 to June 2025
- 14.A.5. Request Approval to Enter Into an Agreement with Planned Parenthood Los Angeles, to Provide School-Based Clinic Services for Students at Firebaugh and Lynwood High School from July 1, 2024 through June 30, 2029
- 14.A.6. Request Approval to Enter Into an Agreement with the Los Angeles County Office of Education, to Provide the Wellbeing and Support Services Internship Program from August 1, 2024 through June 30, 2029
- 14.A.7. Request Approval to Renew Agreement with Downey-Montebello Special Education Local Plan Area, to Provide Services for Students with Special Needs for the 2024-2025 School Year
- 14.A.8. Request Approval to Enter Into an Agreement with SubstanceSmart Scholars, LLC, to Provide Substance Abuse Support Services for All School Sites from August 1, 2024 through June 30, 2025
- 14.A.9. Request Approval to Enter Into an Agreement with StudentNest, Inc., to Provide Tutoring Services for Foster and McKinney-Vento Students during the 2024-2025 School Year
- 14.A.10. Request Approval to Renew Agreement with Curriculum Associates, LLC, to Provide Training for Special Education Teachers for the 2024-2025 School Year

MINUTES
REGULAR MEETING OF
THE BOARD OF EDUCATION
THURSDAY, JULY 25, 2024

- 14.A.11. Request Approval to Renew License for the Summit K12 English Language Learner Program for All English Learner Students for the 2024-2025 School Year
- 14.A.12. Request Approval to Enter Into a Memorandum of Understanding with 2nd Call, to Provide Safe Passage Services Before, During, and After-School and Connection to Community Resources from August 1, 2024 through December 31, 2024
- 14.A.13. Request Approval to Renew Agreement with Swun Math, LLC, to Provide Math Strategy Services for Students from Kindergarten through 8th Grade during the 2024-2025 School Year
- 14.A.14. Request Approval to Renew Agreement with the Children Youth and Family Collaborative, to Provide Academic, Remediation, Intervention, and Support Services Education from July 1, 2024 through June 30, 2025
- 14.A.15. Request Approval to Renew Agreement with the AVID Center, to Provide Advancement Via Individual Determination at Secondary School Sites during the 2024-2025 School Year
- 14.A.16. Request Approval to Enter Into an Agreement with Pitty Pawfessors, to Provide Social and Emotional Learning Services for Students at Cesar Chavez Middle School and Hosler Middle School during the 2024-2025 School Year
- 14.A.17. Request Approval to Enter Into an Agreement with Riverside Assessments, LLC, to Purchase Online Licenses for Cognitive Abilities Test Testing to Help Identify Gifted and Talented Education Students in 3rd through 8th Grade for the 2024-2025 School Year
- 14.A.18. Request Approval to Renew Agreement with Hector Bañuelos, to Provide Substance Abuse Support Services for All Lynwood Unified School District School Sites from August 1, 2024 through June 30, 2025
- 14.A.19. Request Approval to Renew Agreement with Southern California Crossroads, to Provide Intervention Services at All School Sites from July 1, 2024 through June 30, 2025
- 14.A.20. Request Approval to Renew the Memorandum of Understanding between Lynwood Unified School District and Health Collaborative Agencies, to Provide Mental and Behavioral Health Support to Lynwood Unified School District Families from July 26, 2024 through June 30, 2029
- 14.A.21. Request Approval to Renew Agreement with Vision Screening Services, to Provide Vision Testing for Students during the 2024-2025 School Year
- 14.A.22. Request Approval to Renew Agreement with Amergis, Formerly Known as Maxim Staffing Solutions, to Provide Medical Health Coverage as Needed during the 2024-2025 School Year
- 14.A.23. Request Approval to Renew Agreement with Behavioral Emotional and Academic Mentoring, LLC, to Provide Educational and Compensatory Services for Students with Special Needs from July 1, 2024 through June 30, 2025

MINUTES
REGULAR MEETING OF
THE BOARD OF EDUCATION
THURSDAY, JULY 25, 2024

- 14.A.24. Request Approval to Renew Agreement with Dynamic Education Services, Inc., to Provide Compensatory Services for Students with Special Needs during the 2024-2025 School Year
- 14.A.25. Request Approval to Renew Subscriptions with Don Johnston, Inc., to Provide Assistive Technology Tools and Software for Students with Special Needs as Outlined in the Individualized Education Program during the 2024-2025 School Year
- 14.A.26. Request Approval to Enter Into an Agreement with Addiction Treatment Technologies, LLC, DBA Care Solace, to Provide Treatment Services for Various Forms of Mental Health Options for the Lynwood Unified School District Community from July 1, 2024 through June 30, 2025
- 14.A.27. Request Approval to Enter Into an Agreement with Find Your Grind, LLC, to Provide Post-Secondary Plan and Goal Services for Students with Special Needs for the 2024-2025 School Year
- 14.A.28. Request Approval to Enter Into an Agreement with Playworks, to Provide Training and Consultation Services for the Recess Reboot Program at All Elementary Schools from July 1, 2024 through June 30, 2025
- 14.A.29. Request Approval to Renew Agreement with Franklin Educational Services, Inc., to Provide District-Wide Compensatory Services for Students with Special Needs during the 2024-2025 School Year
- 14.A.30. Request Approval to Renew Agreement with Inspire Education Center, to Provide Educational Assessments and Independent Educational Evaluations for Students with Special Needs from July 1, 2024 through June 30, 2025
- 14.A.31. Request Approval to Renew Agreement with Los Angeles County Office of Education, to Provide Transportation Services for Students with Special Needs during the 2024-2025 School Year
- 14.A.32. Request Approval to Renew Agreement with the Los Angeles County Office of Education, to Provide Visually Impaired Itinerant, Orientation and Mobility Itinerant Teachers, and Braille Services for Students with Visual Impairment from July 1, 2024 through June 30, 2025
- 14.A.33. Request Approval to Renew Agreement with LRA Interpreters, Inc., to Provide Interpreting and Translating Services from July 1, 2024 through June 30, 2025
- 14.A.34. Request Approval to Renew Online Software Subscription from n2y, LLC, for the Special Education Department for the 2024-2025 and 2025-2026 School Years
- 14.A.35. Request Approval to Renew Agreement with Professional Tutors of America, Inc., to Provide Tutorial Services and Compensatory Services from July 1, 2024 through June 30, 2025
- 14.A.36. Request Approval to Enter Into an Agreement with Riverside Insights, to Provide Professional Development Sessions for Special Education Teachers during the 2024-2025 School Year

MINUTES
REGULAR MEETING OF
THE BOARD OF EDUCATION
THURSDAY, JULY 25, 2024

- 14.A.37. Request Approval to Renew Agreement with SDL Trados, to Provide Visual Studio Professional Software for Individualized Education Plan Translations for the 2024-2025 School Year
- 14.A.38. Request Approval to Renew Agreement with Tucci Learning Solutions, Inc., to Provide Competent Learner Model License for the 2024-2025 and 2025-2026 School Years
- 14.A.39. Request Approval to Renew Agreement with SpeechCom Inc., to Provide Support to Speech-Language Pathologists, Speech-Language Pathology Assistants, and Registered Occupational Therapists from July 1, 2024 through June 30, 2025
- 14.A.40. Request Approval to Renew Agreement with Various Non-Public Schools, to Provide Services for Students with Specific Academic and Behavioral Needs from July 1, 2024 to June 30, 2025
- 14.A.41. Request Approval to Renew Agreement with Sandy Seufert Consulting, to Provide Services for the Arts Advocacy Team from August 2024 through June 2025
- 14.A.42. Request Approval to Renew Agreement with Toni D. Johnson-Chavis, M.D., Inc., to Provide Extension Training in the Medical Assistant Program for Students at Lynwood Community Adult School during the 2024-2025 School Year
- 14.A.43. Request Approval to Enter Into a Memorandum of Understanding between Lynwood Unified School District and Dr. Frangis Karamedin, M.D., to Provide Externship Experience for Students at Lynwood Community Adult School from July 2024 through July 2025
- 14.A.44. Request Approval to Renew Agreement with Harris School Solutions to Provide Attendance Accounting Services for the Lynwood Community Adult School from July 2024 to June 2025
- 14.A.45. Request Approval to Renew Agreement with Administrative Software Applications Inc., to Provide Attendance Accounting Services from July 2024 to June 2025
- 14.A.46. Request Approval to Enter Into an Agreement with Age of Learning, Inc., to Purchase Site Licenses for Students in Preschool, Transitional Kindergarten, and Kindergarten Grades at All Elementary School Sites during the 2024-2025 School Year
- 14.A.47. Request Approval to Renew Agreement with Rubin Education, to Provide Software Licenses at Lynwood Community Adult School from July 2024 through June 2025
- 14.A.48. Request Approval to Purchase a License with Essential Education, to Provide the HiSET Academy Program for the 2024-2025 School Year
- 14.A.49. Request Approval to Enter Into an Agreement with 5M Legacy, Dr. Darin Earley, to Provide a Black History Matters 2U History Course during the 2024-2025 School Year
- 14.A.50. Request Approval to Renew Agreement with S.T.A.R. Academy-Haynes Family of Programs, to Provide Tutorial Compensatory Services and Evaluations from July 1, 2024 through June 30, 2025

- 14.A.51. Request Approval to Renew Agreement with Total Education Solutions, to Provide Compensatory Services for Students with Special Needs for the 2024-2025 School Year
- 14.A.52. Request Approval to Purchase Software License with Foundation of California Community College, to Provide the Centralized Clinical Placement Service License for Lynwood Community Adult School during the 2024-2025 School Year
- 14.A.53. Request Approval to Renew Agreement with the American University of Medical Technology Institute, to Provide Job Related Training for Students at Lynwood Community Adult School during the 2024-2025 School Year
- 14.A.54. Request Approval to Renew Agreement with The Howard Group, Inc., to Provide Professional Development Sessions at the 2024 Summer Institute and during the 2024-2025 School Year
- 14.A.55. Request Approval to Renew Agreement and Membership with Project Lead the Way for the 2024-2025 School Year
- 14.A.56. Request Approval to Purchase a Subscription for SolidProfessor, to Provide Online Platform Access to the Career Technical Education Program for Students during the 2024-2025 School Year
- 14.A.57. Request Approval to Renew Agreement with Albert Learn By Doing, Inc., to Provide Advanced Placement Practice Exams at Firebaugh and Lynwood High School during the 2024-2025 School Year
- 14.A.58. Request Approval to Purchase Software License with Elsevier, Inc., to Provide Test-Taking Resources and Support for the Licensed Vocational Nursing Program at the Lynwood Community Adult School during the 2024-2025 School Year
- 14.A.59. Request Approval to Adopt the Proposition 28: Arts and Music in Schools Funding Annual Report for the 2023-2024 School Year
- 14.A.60. Request Approval to Renew Agreement with Disciplina Positiva, to Provide a Series of Parent Education Workshops for Migrant Education Parents and Families during the 2024 Summer Session
- 14.A.61. Request Approval to Adopt the Comprehensive Support and Improvement Plans for Roosevelt Elementary School and Vista High School for the 2024-2025 School Year
- 14.A.62. Request Approval to Renew Agreement with Windtree Education, to Provide a Series of Hands-On, Interactive, and Educational Science Workshops for Students in the Migrant Education Program from July 29, 2024 through August 2, 2024
- 14.A.63. Request Approval to Renew Agreement with Independent Educational Evaluators, to Provide Services for Students with Special Needs for the 2024-2025 School Year
- 14.A.64. Request Approval to Renew Agreement with NJ Luke Publishing, Nadine A. Luke, to Provide Professional Development Workshops at the 2024 Summer Institute and during the 2024- 2025 School Year

- 14.A.65. Request Approval to Enter Into an Agreement with Dr. Malik Abdul-Khaliq, to Provide Professional Development Sessions during the 2024 Summer Institute on August 5-7, 2024
- 14.A.66. Request Approval to Renew Agreement with EduCare Foundation, to Provide a Student Enrichment and Leadership Program at Secondary School Sites from July 1, 2024 through June 30, 2025
- 14.A.67. Request Approval to Renew Agreement with the State of California Board of Vocational Nursing and Psychiatric Technicians to Provide Training to Students in the Licensed Vocational Nursing Program at the Lynwood Community Adult School for the 2024 - 2025 School Year
- 14.A.68. Request Approval to Enter Into a Memorandum of Understanding Between the California Department of Education and Paramount Unified School District, as the Lead Local Education Agency, for a Consortium Established to Participate in the Strengthening Career and Technical Education for the 21st Century Act-Perkins for the 2024-2025 School Year
- 14.A.69. Request Approval to Amend an Agenda Item Previously Approved on September 8, 2022, to Renew an Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After School Program in Order to Meet the After School Education and Safety Grant Requirements for the 2022-2023 School Year
- 14.A.70. Request Approval to Amend an Agenda Item Previously Approved on May 23, 2024 to Participate in the UCLA Ethnic Studies Specialization Program, Hosted by UCLA Center X and the UCLA Institute for American Cultures for K-12 Educators between June 2024 and May 2025

14.B. HUMAN RESOURCES – CERTIFICATED

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation
- 14.B.2. Request Approval of a Provisional Internship Permit for the 2024-2025 School Year
- 14.B.3. Request Approval to Renew Property and Liability Insurance with Southern California Relief Liability Excess Fund Joint Powers Authority from July 1, 2024 through June 30, 2025
- 14.B.4. Request Ratification of a Memorandum of Understanding between the Lynwood Teachers Association and the Lynwood Unified School District as of July 1, 2024
- 14.B.5. Request Approval to Amend an Agenda Item Previously Approved on November 9, 2023, to Enter Into an Agreement with the Los Angeles County Office of Education, to Provide the Clear Administrative Services Credential Program during the 2023-2024 School Year

14.C. HUMAN RESOURCES – CLASSIFIED

- 14.C.1. Request Approval of Classified Personnel Report: Personnel Assignment, Employment, Leaves and Separation

- 14.C.2. Request Approval of the Classified Personnel Attendance Incentive/Perfect Attendance Stipend Schedule for Classified Employees per the CSEA and SEIU Contracts for the 2023-2024 Fiscal Year

14.D. BUSINESS SERVICES

- 14.D.1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning May 28, 2024 through June 25, 2024, Per CA Education Code 17605 and 42636
- 14.D.2. Request Approval of Warrant and ACH Schedule for the Period of May 29, 2024 through June 25, 2024
- 14.D.3. Request Acceptance of Donations Report #4
- 14.D.4. Request Acceptance of Revolving Cash Fund Report #5 for the 2023-2024 Fiscal Year
- 14.D.5. Request Approval to Enter Into an Agreement with Facilitron, Inc., to Provide an Online Platform for the Management and Reservation of the District Facilities and Work Orders

14.E. TECHNOLOGY AND INNOVATION

- 14.E.1. Request Approval to Renew Agreement with the Los Angeles County Office of Education, to Provide the District with Virtual Private Network Services from July 1, 2024 through June 30, 2025
- 14.E.2. Request Approval to Enter Into an Agreement with Conga Kids, to Provide Bridge the Generations After-School Dance Workshops at All Elementary Schools from August 2024 through June 2025
- 14.E.3. Request Approval to Attend the 2024 Salesforce Dreamforce Conference in San Francisco, CA on September 17-19, 2024

14.F. ADMINISTRATION

- 14.F.1. Request Approval to Enter Into an Agreement with Mediaworks Advertising Solutions to Provide Digital Advertisement that Promotes the District in the Lynwood Community from July 15, 2023 to July 14, 2024
- 14.F.2. Request Approval to Enter Into an Agreement with Watchara Photography, to Provide Photography Services for the 2024-2025 School Year
- 14.F.3. Request Approval to Renew Agreement with Jacob Barrera, to Provide Video Production Services for the 2024-2025 School Year

15. INFORMATIONAL ONLY

- 15.A. Informational Item Only: Request First Reading of the Lynwood Unified School District Governance Handbook
- The Board received information only. No final action was taken.

16. REPORT OUT OF CLOSED SESSION

5.A. Conference with Legal Counsel – Anticipated/Potential Litigation – Pursuant to GC § 54956.9(d)(4)

5.A.1. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9:

One (1) Case

- ***The Board received information only. No final action was taken.***

5.B. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations -
CSEA, LTA, and SEIU

- ***The item was not considered by the Board.***

17. ADJOURNMENT

Mr. Del Real-Calleros moved to adjourn the meeting; Seconded by Dr. Castro. The meeting adjourned at 6:12 p.m.

Respectfully Submitted,

Gudiel R. Crosthwaite, Ph.D.
Superintendent & Secretary to the Board

13. B. HUMAN RESOURCES - CERTIFICATED

13. B. 1. Request Approval to Amend an Agenda Item Previously Approved on May 23, 2024, to Adopt a Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

Rationale

The administration requests approval to amend an agenda item previously approved on May 23, 2024, to adopt a declaration of need for fully qualified educators for the 2024-2025 school year.

The amendment is necessary to include Emergency Transitional Kindergarten (ETK) as an area of anticipated need for fully qualified educators for the 2024-2025 school year.

Exhibit A - Original agenda item for reference.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Amended 2024-2025 Declaration of Need



Exhibit A_Declaration of Need 2024-2025_Amendment



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: 2024-2025

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Lynwood Unified School District District CDS Code: 64774

Name of County: Los Angeles County Office of Education County CDS Code: 19

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 8 / 22 / 2024 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2025.

Submitted by (Superintendent, Board Secretary, or Designee): .

Geraldine Rescinito

Name

G. Rescinito

Signature

Director of Human Resources

Title

(315) 635-5143

Fax Number

(310) 886-1600

Telephone Number

06/27/2024

Date

11321 Bullis Road - Lynwood, CA 90262

Mailing Address

grescinito@mylUSD.org

EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ Name	_____ Signature	_____ Title
_____ Fax Number	_____ Telephone Number	_____ Date
_____ Mailing Address		
_____ EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	<u>10</u>
Bilingual Authorization (applicant already holds teaching credential)	<u>5</u>
List target language(s) for bilingual authorization: <u>Spanish</u>	
Resource Specialist	<u>5</u>
Teacher Librarian Services	<u>2</u>
Emergency Transitional Kindergarten (ETK)	<u>10</u>

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	3
Single Subject	4
Special Education	7
TOTAL	14

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture	-	Mathematics	2
Art	1	Music	2
Business	-	Physical Education	-
Dance		Science: Biological Sciences	2
English	2	Science: Chemistry	2
Foundational-Level Math	2	Science: Geoscience	2
Foundational-Level Science	2	Science: Physics	2
Health	-	Social Science	-
Home Economics	-	Theater	-
Industrial & Technology Education	-	World Languages (specify)	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 10

If yes, list each college or university with which you participate in an internship program.

CSULB, CSUDH, CSUG, LMU-Teach for America
Los Angeles County Office of Education

If no, explain why you do not participate in an internship program.

Exhibit A

Regular Board Meeting
05/23/2024 - 05:30 PM

13. B. 1. Request Approval to Adopt a Declaration of Need for Fully Qualified Educators for the 2024-2025 School Year

Rationale

The administration requests approval to adopt a Declaration of Need for Fully Qualified Educators for the 2024-2025 school year.

This declaration informs the Commission on Teacher Credentialing (CTC) of potential shortage areas anticipated during the 2024-2025 school year. It also authorizes the potential use of alternative credentials should a regularly-certified teacher not be found.

The Declaration of Need is brought to the Board of Education for approval each year. The current areas of anticipated need are:

- English Learner Authorization/CLAD/Bilingual Authorization for certificated personnel who currently hold a credential.
- Resource specialists.
- Teacher librarian services.
- Limited-term assignments for hard-to-fill positions.
- Authorizations for single subject limited assignment permits.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

I certify that this schedule was approved
by the Board of Education on the
Minutes of May 23, 2024.


Secretary of the Board

Supporting Documents

 2024-2025 Declaration of Need

CONSENT

14. A. EDUCATIONAL SERVICES

14. A. 1. Request Approval to Purchase Online Software from Various Publishers, to Provide Digital Administration and Scoring Software for the Special Education Department during the 2024-2025 School Year

Rationale

The administration requests approval to purchase online software from various publishers, to provide digital administration and scoring software for the special education department during the 2024-2025 school year.

Access to digital administration and scoring software will provide assessors with updated editions of norm-referenced assessment batteries. Quantitative information and interpretation of scores reviewed will be provided at students' Individualized Education Plan (IEP) meetings. Use of standardized assessments provides assessors with information to obtain a comprehensive picture of a student's strengths and weaknesses. Use of standardized assessments is required in the special education eligibility process.

Publishers and costs are as follows:

- NCS Pearson, Inc. - Q Global - \$60,000.00
- Western Psychological Services - \$50,000.00
- Pro-Ed, Inc. - \$1,000.00
- Multi-Health Systems, Inc. - \$10,000.00

Total cost is not to exceed \$121,000.00 for all publishers.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*075, 25*075, 25*075, 25*0755

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-56400.0-57700-11100-4310-7410000

Amount: \$121,000.00 for all publishers

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 2. Request Approval to Enter Into an Agreement with Age of Learning, Inc., to Purchase Licenses to Provide Access to Core Curriculum for Students in 1st through 5th Grade at Roosevelt Elementary School during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Age of Learning, Inc., to purchase licenses to provide access to core curriculum for students in 1st through 5th grade at Roosevelt Elementary School during the 2024-2025 school year.

Age of Learning, Inc., offers a comprehensive, adaptive and personalized program designed to enhance students' proficiency in reading and math, helping them master foundational concepts and skills. My Reading Academy and My Math Academy are digital learning platforms that provide engaging, interactive and standards-based content tailored to individual student needs.

My Reading Academy is grounded in the science of reading and guides students through explicit and systematic instruction via targeted lessons focusing on phonemic awareness, phonics, fluency, comprehension and vocabulary skills. My Math Academy provides a personalized, game-based approach to mastering fundamental math skills through interactive and engaging activities that help students foster a deeper understanding of concepts. Real-time assessment tools are available for teachers and families to monitor students' progress.

Every student from 1st through 5th grade will be provided with a license for both My Reading Academy and My Math Academy. Students will have access at school and at home.

Cost of services include licenses for My Reading Academy, My Math Academy, and professional development training. Cost for My Reading Academy is \$28.00 per student, for a total of 250 students. Cost for My Math Academy is \$28.00 per student, for a total of 250 students. Cost for professional development training is \$1,000.00.

Total cost for services is not to exceed \$15,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0701

Name of Funding Source and/or Location: CSI - Roosevelt Elementary School

Funding Account Number: 01.0-31820.0-11100-10000-5840-1060000

Amount: \$15,000.00

Recommended Motion

Certification

☒ Approval

☐ Denial

Superintendent's Office Certification:

14. A. 3. Request Approval to Participate in the Los Angeles County Constitutional Rights Foundation Mock Trial Competition for Secondary Students during the 2024-2025 School Year

Rationale

The administration requests approval to participate in the Los Angeles County Constitutional Rights Foundation (CRF) Mock Trial competition for secondary students during the 2024-2025 school year.

The Mock Trial competition is designed to provide insights into the workings of our legal institutions for young people. Student teams study a hypothetical case, conduct legal research, and receive courtroom procedure and preparation guidance from volunteer attorneys. Students acquire a working knowledge of our judicial system as they participate as counsel, witnesses, court clerks, and bailiffs.

A total of three (3) secondary school sites will participate in the competition, and the teams will consist of one (1) coach and an alternate if needed and 10 students per school site.

Participating School Sites:

Cesar Chavez Middle School
Firebaugh High School
Lynwood High School

Participants:

Shomara Gooden, Coach, Cesar Chavez Middle School
Jimmy Paul Gutierrez, Coach, Firebaugh High School
Custodio Gomez, Coach Lynwood High School
Ana Orozco, Alternate Coach, Lynwood High School

Cost includes registration fees, materials, and transportation.

Total cost is not to exceed \$6,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0764

Name of Funding Source and/or Location: LCAP- Secondary Education Department

Funding Account Number:

01.0-01900.0-11141-10000-5880-7390000
01.0-01900.0-11141-10000-5710-7390000

Amount:

\$3,000.00 - Fees
\$3,000.00 - Transportation

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 4. Request Approval to Attend the California Association of Directors of Activities Conference in Pasadena, CA on October 15, 2024

Rationale

The administration requests approval to attend the California Association of Directors of Activities (CADA) conference in Pasadena, CA on October 15, 2024.

The CADA conference is the largest statewide support network for student leadership in the nation. The mission is to promote and support leadership development through student activities. Building character is the heart of CADA's training and networking. The student conference taking place at CADA includes three (3) workshops and one (1) keynote speaker presentation. Workshops will be presented by CADA leadership, California Association of Student Leaders (CASL), and state board members.

A total of forty (40) students and advisor(s) per school site will attend the CADA student conference.

Participating Sites:

Cesar Chavez Middle School
Hosler Middle School

Participants:

Adolph Lopez, Teacher, Cesar Chavez Middle School
Alecsandra Eremia, Teacher, Cesar Chavez Middle School
Kristin Bode, Teacher, Hosler Middle School

Cost includes registration fees for staff and students.

Total cost is not to exceed \$3,000.00 per school site.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0696, 25*0745

Name of Funding Source and/or Location:

LCAP - Cesar Chavez Middle School
LCAP - Hosler Middle School

Funding Account Number:

01.0-01900.0-11141-10000-5220-3230000
01.0-01900.0-11144-10000-5880-3230000
01.0-01900.0-11141-10000-5220-3220000
01.0-01900.0-11144-10000-5880-3220000

Amount: \$3,000.00 per school site

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 5. Request Approval to Attend the California Interscholastic Federation Southern Section 2024 Athletic Administrator Summit in Riverside, CA on October 7, 2024

Rationale

The administration requests approval to attend the California Interscholastic Federation Southern Section (CIF-SS) 2024 Athletic Administrator Summit in Riverside, CA on October 7, 2024.

The 2024 Athletic Administrator Summit is an annual event where athletic administrators, athletic directors, and athletic trainers gather to learn how to support and enhance the athletics at our school site. The summit is designed to provide attendees with experience on how to build and sustain a thriving sports culture, how to build systems and processes, how to get buy-in from coaching staff, managing dynamic parent environments and measure the success and continuous development of coaching staff that will build stronger, more balanced student athletes.

Participants:

DeAnthony Friday, Assistant Principal, Lynwood High School

Albert Ortiz, Athletic Director, Lynwood High School

Dana Wilkerson, Athletic Director, Lynwood High School

Cost includes registration fees, meals, mileage, and parking.

Total cost is not to exceed \$500.00 per participant.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0694

Name of Funding Source and/or Location: ASB Funds - Lynwood High School

Funding Account Number: 01.0-93400.0-00000-21400-5220-4310000

Amount: \$500.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 6. Request Approval to Purchase Digital Therapy Tools from Various Publishers, to Provide Books and Materials for Speech Language Pathologists, Occupational Therapists, and Assistive Technology Specialists for the 2024-2025 School Year

Rationale

The administration requests approval to purchase digital therapy tools from various publishers, to provide books and materials for speech language pathologists, occupational therapists, and assistive technology specialists for the 2024-2025 school year.

Access to digital therapy tools promotes evidenced-based therapy interventions for students receiving special education services and addresses core goal areas within each discipline’s scope of practice.

Publishers and costs:

- Super Duper, Inc. - \$5,400.00
- Tools to Grow, Inc. - \$400.00
- Closing the Gap, Inc. - \$2,020.00

Cost includes access to digital publications.

Total cost is not to exceed \$7,820.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0761, 25*0762, 25*0763

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-90111.0-57700-11100-4310-7410000

Amount: \$7,820.00

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent’s Office Certification:

14. A. 7. Request Approval to Renew Agreement with Turnaround Arts: California for Abbott Elementary School and Washington Elementary School for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Turnaround Arts: California for Abbott Elementary School and Washington Elementary School for the 2024-2025 school year.

The agreement between the Lynwood Unified School District (LUSD) and Turnaround Arts confirms Abbott Elementary School's participation as a Turnaround Arts school with member status. Also, it confirms Washington Elementary School's participation as a Turnaround Arts school with established status. Turnaround Arts: California will support and guide Abbott and Washington elementary schools as they implement a whole-school strategy that utilizes the arts to strengthen the school's achievement efforts, including the following:

- Building teachers' capacity to support student learning through arts-based instructional strategies.
- Improving school culture and climate through the arts.
- Increasing family engagement through the arts.

Turnaround Arts will also provide arts integration residencies and family nights, access to exclusive workshops and courses, grant funding to support arts integration professional development, and community arts engagement that aligns with each school's Arts Strategic Plan as developed by their arts leadership team.

The agreement comes at no cost to the District.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 8. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and American Institutes for Research, to Provide the EF+Math Fraction Ball Project during the 2024-2025 School Year

Rationale

The administration requests approval to enter into a Memorandum of Understanding (MOU) between Lynwood Unified School District (LUSD) and American Institutes for Research (AIR), to provide the EF+Math Fraction Ball Project during the 2024-2025 school year.

EF+Math Fraction Ball Project is an innovative math game developed by a University of California, Irvine (UC Irvine) research team with an approach to fostering fundamental mathematical skills with fourth and fifth grade students. The game provides a playful learning experience by re-imagining the lines on a basketball court to emphasize fractions and decimals. LUSD has been invited to be part of a study that is being funded by the EF+Math Program and the American Institutes for Research (AIR) will gather data collection and analysis to measure the impact of the Fraction Ball on student outcomes.

Three (3) elementary school sites will participate during the 2024-2025 school year. Participating teachers will be provided with two (2) 90-minute training sessions with the Fraction Ball Team. Participants, including district liaison, research office staff and teachers, will be compensated for time spent engaging in the implementation study and supporting data collection activities.

Participating Sites:

Helen Keller Elementary School
Lincoln Elementary School
Wilson Elementary School

This partnership with AIR comes at no cost to the District.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 9. Request Approval to Renew Membership with Suburban League for the 2024-2025 School Year

Rationale

The administration requests approval to renew membership with the Suburban League for the 2024-2025 school year.

The Suburban League is a high school athletic league that is part of the California Interscholastic Federation Southern Section (CIF-SS). Members of the Suburban League are Mayfair, Norwalk, La Mirada, and Bellflower Unified School Districts. Member schools pledge to follow all rules contained in the state, section and league bylaws. The principal for each high school is responsible for the operation of the program and compliance with all rules. All sports are included in the membership.

Membership dues are paid annually and are collected to offset the costs of legal and liability, operation of the offices, championships, awards, and other costs.

Participating Sites:
Firebaugh High School
Lynwood High School

Cost includes membership fees.

Total cost is not to exceed \$1,700.00 for Firebaugh High School and \$3,000.00 for Lynwood High School.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0240, 25*0779

Name of Funding Source and/or Location:
LCAP - Firebaugh High School
LCAP - Lynwood High School

Funding Account Number:
01.0-01900.0-11141-42000-5880-4320000
01.0-01900.0-11141-42000-5310-4310000

Amount:
\$1,700.00 - Firebaugh High School
\$3,000.00 - Lynwood High School

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 10. Request Approval to Enter Into an Agreement with the Los Angeles County Metropolitan Transportation Authority, to Provide the Fareless System Initiative/Go Pass Program from August 23, 2024 through June 30, 2025

Rationale

The administration requests approval to enter into an agreement with the Los Angeles County Metropolitan Transportation Authority (LA Metro), to provide the Fareless System Initiative/Go Pass Program from August 23, 2024 through June 30, 2025.

LA Metro has established the K-12 Fareless System Initiative (FSI K-12) program to increase student access to transit, increase student transit ridership, and create a new generation of transit riders. The program is a transit pass loaded for each year of the program, that allows students to board the Metro Bus, Metro Rapid, Metro Liner, and Metro Rail without paying a fare. The program will cover all K-12th grade students in the Lynwood Unified School District.

Warehouse Shoe Sale (WSS), in partnership with LA Metro, has agreed to sponsor the cost of the program, which is \$7.00 per student, per year. In return for the sponsorship, the District will partner with LA Metro and WSS on outreach events that help increase student participation in the Fareless System Initiative/Go Pass Program.

The partnership with LA Metro and WSS comes at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Student Services Department

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 11. Request Approval to Purchase an Online Platform, ArbiterSports, to Compensate Sports Game Officials during the 2024-2025 School Year

Rationale

The administration requests approval to purchase an online platform, ArbiterSports, to compensate sports game officials during the 2024-2025 school year.

ArbiterSports is an online platform used to schedule and compensate game officials for all sports. For more than 30 years, ArbiterSports has been the leader in athletic event management, helping athletic departments and sports leagues simplify the process of managing athletic events, assigning officials, paying event workers, and informing participants. State athletic associations, commissioners, athletic directors, assignors and officials use ArbiterSports for unprecedented control and visibility over the entire athletic event process.

Firebaugh High School and Lynwood High School will be utilizing ArbiterSports to ensure that game officials are available at each sport game.

Participating Sites:

Firebaugh High School
Lynwood High School

Cost includes access to the online platform.

Total cost is not to exceed \$15,000.00 for Firebaugh High School and \$25,000.00 for Lynwood High School.

Financial Impact

Renewal Contract/Item [] New Contract/Item []

Requisition # from BEST: 25*0281, 25*0541, 25*0542, 25*0544

Name of Funding Source and/or Location:

LCAP - Firebaugh High School
LCAP - Lynwood High School

Funding Account Number:

01.0-01900.0-11141-42000-5880-4320000
01.0-01900.0-11141-42000-5880-4310000

Amount:

\$15,000.00 - Firebaugh High School
\$25,000.00 - Lynwood High School

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 12. Request Approval to Renew Agreement with Expatiate Communications, LLC, to Provide Nonviolent Crisis Intervention Training Sessions in Conjunction with the Crisis Prevention Institute, Behavior Support Intervention, and Strategies for Certificated and Classified Employees from July 1, 2024 through June 30, 2025

Rationale

The administration requests approval to renew agreement with Expatiate Communications, LLC, to provide nonviolent crisis intervention training sessions in conjunction with the Crisis Prevention Institute (CPI), behavior support intervention, and strategies for certificated and classified employees from July 1, 2024 through June 30, 2025.

Expatiate Communications, LLC, provides nonviolent CPI training sessions to certificated employees such as teachers, school counselors, and school administrators. Classified employees such as instructional assistants, bus drivers, and safety officers will also receive nonviolent CPI training sessions. Each participant will receive a CPI certificate at the completion of the training.

Expatiate Communications, LLC, will provide social-emotional learning strategies and training sessions to empower teachers and instructional assistants, to develop the necessary skills for better academic performance. The strategies and training sessions build foundational skills that foster students' well-rounded development and create an optimal learning base for essential life skills within a safe and positive classroom environment.

Participating Sites:

Lugo Elementary School
Roosevelt Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Campus Safety Department
Special Education Department
Transportation Department

Total cost for services is not to exceed \$87,969.00 for all school sites and departments.

Financial Impact

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 25*0213

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-33100.0-57700-11900-5810-7410000

Amount: \$87,969.00 for all school sites and departments

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 13. Request Approval to Enter Into an Agreement with Expatiate Communications, LLC, in Order to be in Compliance with the Requirements from the California Department of Education as it Relates to the Mandates of the Individuals with Disabilities Education Act for the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Expatiate Communications, LLC, in order to be in compliance with the requirements from the California Department of Education (CDE) as it relates to the mandates of the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 school year.

Supported by the San Diego County Office of Education, South County Special Education Local Plan Area (SELPA), iTAAP by Expatiate Communications, LLC, is an analytical platform predicting Individual Education Plan (IEP) compliance, service compliance, school dashboard scores, and annual performance reports compliance. Student data shall be available in real-time for all student subgroups on chronic absenteeism, suspensions, English Language Arts (ELA) and math, college and career readiness, English Language Learners' (ELL) progress, and graduation rate. iTAAP is currently implemented in three (3) counties across 21 Local Educational Agency (LEA). Technical assistance to the District is provided by South County SELPA within the San Diego County Office of Education.

The analytical platform and services provided by Expatiate Communications, LLC, continue to benefit the special education department significantly in reducing the Special Education Information Systems (SEIS) and the California Longitudinal Pupil Achievement Data System (CALPADS) errors as required by the Compliance Improvement Monitoring (CIM).

Cost includes five (5) administrative training sessions for all school administrators throughout the school year and thirty-five (35) licenses for special education department administrators. School site administrators will monitor CALPADS dashboard and SEIS. The following school sites will receive support from iTAAP.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School

Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School

Total cost is not to exceed \$104,250.00 for all school sites.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0212

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-33100.0-57700-11900-5810-7410000

Amount: \$104,250.00 for all school sites

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 14. Request Approval to Renew Agreement with Destination YOUNiversity, to Provide College Admission Guidance for Parents and Students at Secondary School Sites for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Destination YOUNiversity, to provide college admission guidance for parents and students at secondary school sites for the 2024-2025 school year.

Destination YOUNiversity aims to assist every family, no matter their background. Destination YOUNiversity's mission is to reinforce for parents and students that college is an opportunity to alter the trajectory of students' lives. With the assistance of college admissions experts, Destination YOUNiversity will give parents and students the guidance necessary to confidently and successfully access a four-year college/university.

Destination YOUNiversity will provide the following:

- Five (5) boot camp days for 60 incoming seniors.
- Fall semester workshops for students.
- Spring semester workshops for students.
- Two (2) days of support when campus is closed (including Thanksgiving week) for college application deadlines.
- Two (2) parent informational meetings (fall and spring) per high school site.
- Fall and spring training for teachers, counselors, and school site administrators.
- Copies of Dr. Cynthia Colon, creator of Destination YOUNiversity, an e-Book for all families.

Participating Sites:

Firebaugh High School

Lynwood High School

Vista High School

Total cost for services is not to exceed \$71,000.00 for all school sites.

Financial Impact

Renewal Contract/Item [X] New Contract/Item []

Requisition # from BEST: 25*0866

Name of Funding Source and/or Location: A-G Grant - Secondary Education Department

Funding Account Number: 01.0-74120.0-11100-1000-5810-7390000

Amount: \$71,000.00 for all school sites

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 15. Request Approval to Renew the Memorandum of Understanding Between Lynwood Unified School District and Compton Community College, to Provide the Dual Enrollment Course Program and Data Sharing for the 2024-2025 School Year

Rationale

The administration requests approval to renew the Memorandum of Understanding (MOU) between Lynwood Unified School District (LUSD) and Compton Community College (CCC), to provide the dual enrollment course program and data sharing for the 2024-2025 school year.

CCC and LUSD have jointly developed dual enrollment courses, also known as AB-288, to offer programming that includes parent and student orientations and college courses for students at school sites. CCC offers courses that provide opportunities for students who are college bound, or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to college for career technical education and career readiness.

Additional services include:

- College Application Process
- Financial Aid
- Transfer Programs
- Afternoon College

The data sharing agreement will help share the academic performance data for current and post-secondary students to help design, deliver, and evaluate instructional student programs at both CCC and LUSD.

This MOU comes at no cost to the District.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 16. Request Approval to Renew Membership with the Accrediting Commission for Schools Western Association of Schools and Colleges at All Secondary School Sites for the 2024-2025 School Year

Rationale

The administration requests approval to renew membership with the Accrediting Commission for Schools Western Association of Schools and Colleges (ACS WASC) at all secondary school sites for the 2024-2025 school year.

The ACS WASC fosters excellence in elementary, secondary, adult, post-secondary institutions, and supplementary education programs. The commission encourages school improvement through a process of continuing evaluation and recognized institutions through granting accreditation to schools that meet an acceptable level of quality in accordance with the established criteria.

With this membership renewal, Firebaugh High School, Lynwood High School, Vista High School, and Lynwood Community Adult School will continue to provide students with academic excellence and strive to continue to meet accreditation goals in the future.

Participating Sites:

Firebaugh High School

Lynwood High School

Vista High School

Lynwood Community Adult School

Cost includes membership fee. Total cost is not to exceed \$1,400.00 per school site.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0367

Name of Funding Source and/or Location: LCAP - Secondary Education Department

Funding Account Number: 01.0-01900.0-00036-21000-5880-7390000

Amount: \$1,400.00 per school site

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 17. Request Approval to Participate in the Multilingual Academic Program Network with the Los Angeles County Office of Education during the 2024-2025 School Year

Rationale

The administration requests approval to participate in the Multilingual Academic Program Network with the Los Angeles County Office of Education (LACOE) during the 2024-2025 school year.

The English Language Learner (ELL) team will participate in ten (10) workshop sessions provided by the Multilingual Department in LACOE. In their monthly meetings, English Language (EL) regulations and program updates are shared with Los Angeles County School Districts to ensure compliance and up-to-date information on program implementation per state expectations.

Participants:
Aranzazu Garcia, Coordinator, English Language Learner Services
Patrice Perry, Title III Instructional Lead, Equity, Access, and Instructional Services

Cost includes participation in ten (10) workshops per participant.

Total cost is not to exceed \$250.00 per participant.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0556

Name of Funding Source and/or Location: Title III - Equity, Access and Instructional Services

Funding Account Number: 01.0-42030.0-47600-10000-5840-7350000

Amount: \$250.00 per participant

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 18. Request Approval to Attend the Virtual National Association for Family, School, and Community Engagement Summit on October 7-8, 2024

Rationale

The administration requests approval to attend the virtual National Association for Family, School, and Community Engagement (NAFSCE) summit on October 7-8, 2024.

The NAFSCE is focused solely on advancing family, school, and community engagement. The summit focuses on family and community engagement to support educators, administrators, parent coordinators, and family-facing practitioners and will be an impactful, hybrid event to support the District's goals for equitable family engagement. Additionally, NAFSCE's goal is to advance high-impact policies and practices for family, school, and community engagement to promote child development and improve student achievement.

Participants:

Phonna Blanco, Parent Involvement Specialist, Equity, Access, and Instructional Services
Jasmin Velasco, Parent Involvement Specialist, Equity, Access, and Instructional Services

Cost includes virtual attendance fees.

Total cost is not to exceed \$375.00 per participant.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0581

Name of Funding Source and/or Location: LCAP - Equity, Access and Instructional Services

Funding Account Number: 01.0-01900.0-00052-21000-5220-7350000

Amount: \$375.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 19. Request Approval to Purchase a Subscription for The Parent Institute, to Provide Helping Children Learn Monthly Newsletters to the Early Childhood Education Program for Parents during the 2024-2025 School Year

Rationale

The administration requests approval to purchase a subscription for The Parent Institute, to provide Helping Children Learn monthly newsletters to the Early Childhood Education (ECE) program for parents during the 2024-2025 school year.

Helping Children Learn is written with today's fast-paced parents in mind. Every monthly issue from September 2024 through May 2025 will provide a two-page, quick-read newsletter packed with proven evidence-based, ready-to-use school success ideas for parents, tailored to the ages of their children.

Every issue will contain guidance for parents to help their children succeed and include topics, such as:

- Building reading.
- Language and math skills.
- Promoting regular school attendance.
- Goal-setting.
- Developing persistence, resilience and enthusiasm for learning.

Issues are offered in English and Spanish and will automatically be posted on the ECE web page. Newsletters will be sent out by mail to parents.

Total cost is not to exceed \$558.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0621

Name of Funding Source and/or Location: CSPP/Early Childhood Education

Funding Account Number: 12.0-61050.0-00010-27000-5310-7470000

Amount: \$558.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 20. Request Approval to Renew Agreement with At Home Living Solutions, to Provide Support with Servicing Hoyer Lifts at School Sites for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with At Home Living Solutions (AHLS), to provide support with servicing hoyer lifts at school sites for the 2024-2025 school year.

The hoyer lift is a mobility tool used to safely transport our non-ambulatory students with special needs during toileting, hygiene care, and positioning changes. Hoyer lifts can also significantly reduce the amount of physical strain experienced by school staff while providing assistance to non-ambulatory students. AHLS will provide batteries, parts, slings, and maintenance as needed.

Participating School Sites:

Mark Twain Elementary School: One (1) hoyer lift.

Lynwood High School: Two (2) hoyer lifts.

Vista High School: Two (2) hoyer lifts.

Total cost for services is not to exceed \$9,600.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0751

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11100-4390-7410000

Amount: \$9,600.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 21. Request Approval to Renew Agreement with Think Together, Inc., to Provide Support for the Lynwood Enrichment After-School Program, in Order to Meet the After School Education and Safety and 21st Century Grant Requirements for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Think Together, Inc., to provide support for the Lynwood Enrichment After-School Program (LEAP), in order to meet the After School Education and Safety (ASES) and 21st Century grant requirements for the 2024-2025 school year.

Think Together, Inc., a non-profit organization, will provide high quality programs consistent with the guidelines established by the California Department of Education (CDE) and the District. The organization will supply staff, materials, management, and supervision. Think Together, Inc., will work collaboratively with the District and school site administration on governance, operational management, professional development, and evaluation. The LEAP Program will continue to support students at Lindbergh Elementary School.

Think Together, Inc., will support our small group instruction at each elementary school, with the exception of Lindbergh Elementary School, the remaining LEAP school site.

Think Together, Inc., will provide after-school programs with a complete staff of program assistants and site supervisors at the following school sites.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lugo Elementary School
Mark Twain Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Thurgood Marshall Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School

The number of staff members assigned will depend upon the number of students enrolled, as prescribed by the ratio requirements of the Grant: 20:1. Think Together, Inc., will provide services at a rate of 95% of the grant funding provided per student, per school site.

In addition to annual ASES grant funding, Think Together, Inc., in partnership with our Equity, Access, and Instructional Services Department, has been awarded a 21st Century supplemental grant. An additional

40 students per site can be served as a result of this supplemental grant funding. The following school sites are recipients of the 21st Century grant:

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lugo Elementary School
Mark Twain Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Thurgood Marshall Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School

The 21st Century grant operates annually for five (5) years. The 2024-2025 school year will be our fifth year of implementation. The number of staff members assigned depends upon the number of students enrolled, as prescribed by the ratio requirements of the Grant: 20:1. Think Together, Inc., will provide services at a rate of 95% of the grant funding provided per student, per school site.

Cost includes services for expanded learning services for up to 100 students per site.

Total cost is not to exceed 95% of the grant funding provided per student provided by the CDE.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0615, 25*0616

Name of Funding Source and/or Location: ASES Grant, 21st Century Grant - Equity, Access and Instructional Services

Funding Account Number:

01.0-60100.0-11100-10000-5810-7430000

01.0-41240.0-11100-10000-5810-7430000

Amount: 95% of the grant funding provided per student, provided by the CDE

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 22. Request Approval to Renew Agreement with American Education Research Corporation, to Provide Foreign Transcript Evaluation and Translation Services for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with American Education Research Corporation (AERC) to provide foreign transcript evaluation and translation services for the 2024-2025 school year.

AERC services will provide a one-year contract for both high schools' analysis of foreign educational records and gives equivalency to that of the United States educational system. AERC bases its evaluations on recommendations established by the National Council for the Evaluation of Foreign Educational Credentials.

AERC will provide a general evaluation report that includes:

- Description of documents presented.
- Identifies the institution(s) attended.
- The program of study.
- Dates of attendance.
- Provides general equivalency to the U.S. educational system.

A list of subjects is not included. This report is useful for middle or junior high school studies.

The detailed evaluation report provides the general evaluation of:

- Subject-by-subject break down.
- Semester credit equivalency.
- Grading conversion to A-F.
- Grade point average.

Cost for a detailed evaluation report is \$100.00 per report.

Translation of necessary pages to complete the evaluation:

- Spanish Translation - \$0.00
- Other Languages - \$75.00

Total cost for services is not to exceed \$4,000.00.

Financial Impact

Renewal Contract/Item [X] New Contract/Item []

Requisition # from BEST: 25*0110

Name of Funding Source and/or Location: Title III - Equity, Access and Instructional Services

Funding Account Number: 01.0-42030.0-47600-21000-5850-7350000

Amount: \$4,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 23. Request Approval to Participate in the California Educational Partnership Collaboration Network 8th and 9th Grade On Track during the 2024-2025 School Year

Rationale

The administration requests approval to participate in the California Educational Partnership Collaboration Network 8th and 9th Grade On Track during the 2024-2025 school year.

The Lynwood Unified School District (LUSD) is part of a three-year consortium of schools participating in the A-G project, which aims to support school districts in increasing their A-G completion rate. This multi-year project consists of middle schools and high school teams engaging in data, grading practices, and instructional systems. The teams will review data to improve A-G course access and completion and create action plans each year. The 2024-2025 school year will be the last year of data collection and implementation.

The California Educational Partners will provide a customized district capacity review to determine District focal area, District-specific system, and data analysis. It will include data visualization support, convening with other districts doing the same work, virtual shared learning opportunities with field experts, and monthly customized coaching from a dedicated Ed Partners Program Manager.

Support for this work includes:

- Six (6) virtual team meetings with Educational Partners program manager, district staff, and school site staff.
- Three (3) in-person network conferences.
- Six (6) virtual meetings with Educational Partners program manager and district administrator lead.

Conferences:

October 8-9, 2024 in Burbank, CA

February 2025 - location and date (TBD)

Spring 2025 in Sacramento, CA - date (TBD)

Participants:

District Office

Christine Arostigue-Manson, Director, Secondary Education Department

Kristopher Carbone, Instructional Lead, Secondary Education Department

Gudiel R. Crosthwaite, Ph.D., Superintendent

Shawna Dinkins, Ed.D., Deputy Superintendent

Cesar Chavez Middle School

Gina Morales, English Academic Coach

Susan Riehle, Principal

Raul Vallejo, Math Teacher

Hosler Middle School

Gabriela Camacho, Assistant Principal
Belen Cruz, Math Coach

Lynwood High School

Sergio Comparan, Assistant Principal
Brenda Villaverde, Counselor
Julian Rojas, Math Coach
Brenda Rivera, English Coach

Firebaugh High School

Alex Vieira, Ed.D., Assistant Principal
Erika Barroso-Ramos, Math Coach

Cost includes registration fees, lodging, meals, rental car, and travel expenses.

Total cost is not to exceed \$2,000.00 per participant.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0759

Name of Funding Source and/or Location: A-G Grant - Secondary Education Department

Funding Account Number: 01.0-74120.0-00000-27000-5220-7390000

Amount: \$2,000.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 24. Request Approval to Renew Agreement with Ro Health, LLC, to Provide District-wide Healthcare, and/or Student Medical Coverage, and Academic Support for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Ro Health, LLC, to provide District-wide healthcare, and/or student medical coverage, and academic support for the 2024-2025 school year.

Ro Health, LLC, will provide Licensed Vocational Nurses (LVNs) services for students with special needs and general education students who require health services. LVNs will attend to the medical needs of students, including, but not limited to, feeding, ventilator support, and administering daily injections. Certified Nursing Assistants (CNAs) will provide physical support in performing daily living activities such as feeding, toileting, and social actions. CNAs will also assist in adaptive physical therapy and/or occupational therapy, in order for the student to be engaged.

Ro Health, LLC, will provide physical education services, a paraeducator/instructional assistant, and a behavior class aide as needed to comply with the student's Individualized Education Plan (IEP).

This agency can provide substitutes when District health office staff are absent. The LVNs substitutes provide assistance as needed for students in the health office, as well as for students with specific medical needs.

The cost for services is as follows:

Service	Cost
Administrative Assistant/Physicians Assistant	\$41.70 per hour
Certified Nursing Assistants (CNAs) Service	\$49.41 per hour
Licensed Vocational Nurses (LVNs)	\$76.46 per hour
Credential School Registered Nurse	\$128.63 - \$153.81 per hour
School Psychologist	\$131.53 - \$154.50 per hour
Special Education Teacher	\$126.23 - \$146.77 per hour

Total cost is not to exceed \$288,000.00.

Financial Impact

Renewal Contract/Item [X] New Contract/Item []

Requisition # from BEST: 25*0220

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-741000

Amount: \$288,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 25. Request Approval to Renew Agreement with Sown To Grow, to Provide Social and Emotional Learning, Digital Licensing, and Professional Development to Meet One of the California Community Schools Partnership Program Grant Requirements from September 1, 2024 through June 30, 2025

Rationale

The administration requests approval to renew agreement with Sown To Grow, to provide Social and Emotional Learning (SEL), digital licensing, and professional development to meet one of the California Community Schools Partnership Program (CCSPP) grant requirements from September 1, 2024 through June 30, 2025.

Sown To Grow has designed an easy and engaging student check-in, reflection and feedback process coupled with data insights that empowers schools, supports counselors, teachers, and SEL specialists, and improves students' social, emotional, and academic strength. In support of these powerful objectives, Lynwood Unified School District (LUSD) and Sown To Grow will collaborate with:

- Implementation of a consistent, engaging routine of student social emotional check-ins and reflection, coupled with built-in SEL assessment, teacher feedback, and counselor support.
- Staff and school-level capacity building during the 2024-2025 school year.
- Consistent reporting on CCSPP requirements includes: % of students who consistently check-in on their social, emotional, or academic health and receive quality feedback from a supportive adult.
- The number of struggling students who receive extra support through the emotional well-being insights of schools and the overall district.

This tool will be used by the SEL specialists at all elementary school sites during the 2024-2025 school year. The data gathered from this partnership will be used as part of the CCSPP grant reporting requirements on student wellness and growth.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

Cost includes digital access for all students and staff professional development for the 2024-2025 school year. This cost will be paid by the CCSPP grant.

Total cost is not to exceed \$10,000.00 per elementary school.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0787

Name of Funding Source and/or Location: California Community Schools Partnership Program

Funding Account Number: 01.0-63320.0-00000-21000-5850-7420000

Amount: \$10,000.00 per elementary school

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 26. Request Approval to Renew Agreement with Thinking Maps, Inc., to Provide Professional Development Training at Roosevelt Elementary School during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Thinking Maps, Inc., to provide professional development training at Roosevelt Elementary School during the 2024-2025 school year.

Thinking Maps, Inc., aims to implement high-impact, research-based, and instructional strategies to increase students' academic achievement in writing. Four (4) training sessions will be held in-person at Roosevelt Elementary School during the 2024-2025 school year.

- Dates of Training:
- September 25, 2024
 - October 7, 2024
 - January 6, 2025
 - March 24, 2025

Cost includes four (4) in-person training sessions for teachers for \$8,800.00 and materials for \$9,641.36. Thinking Maps, Inc., will also provide materials including Write from the Beginning and Beyond and resources for 22 teachers.

Total cost for services is not to exceed \$18,441.36.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0700

Name of Funding Source and/or Location: CSI- Roosevelt Elementary School

Funding Account Number: 01.0-31820.0-11100-10000-5840-1060000

Amount: \$18,441.36

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 27. Request Approval to Renew Agreement with Document Tracking Services, to Provide School Accountability Report Card, School Plan for Student Achievement, School Safety Plans, and the Local Control and Accountability Plan for All School Sites for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Document Tracking Services, to provide School Accountability Report Card (SARC), School Plan for Student Achievement (SPSA), School Safety Plans, and the Local Control and Accountability Plan (LCAP) for all school sites for the 2024-2025 school year.

The California Department of Education (CDE) requires each school site to compile and distribute information regarding student achievement data, staffing, school and district activities, and facility reports. Additionally, the District is required to make these reports accessible online.

Some features of Document Tracking Services include:

- Pre-population of student performance data, including state and local assessment data.
- Data carryover from year to year, minimizing and streamlining annual updates.
- Built-in auto-calculation functionality for expenditures.
- Complete document history and data restoration.
- Multiple user log-ins per location.

Cost includes the production of the SARC, SPSA, School Safety Plans, and the Local Control and Accountability Plan (LCAP) documents with translations. The license agreement includes up to five (5) documents that can be generated using Document Tracking Services.

Total cost is not to exceed \$38,680.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0553

Name of Funding Source and/or Location: LCAP - Equity, Access and Instructional Services

Funding Account Number: 01.0-01900.0-00012-21000-5840-7350000

Amount: \$38,680.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 28. Request Approval to Enter Into an Agreement with the National College Resources Foundation, to Provide College Support and Enrollment Services during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with the National College Resources Foundation (NCRF), to provide college support and enrollment services during the 2024-2025 school year.

The NCRF provides exemplary educational enrichment support. In their partnership with Lynwood Unified School District (LUSD), NCRF has hosted a plethora of student-centered events that promote student success and directly assist students in planning for post-secondary higher education. During the 2023-2024 school year, the Historically Black Colleges and Universities (HBCU) caravan was hosted by NCRF, in collaboration with LUSD, and received over seven (7) million dollars in scholarships and over 500 acceptances.

NCRF's collaboration with the District has provided support to reduce and prevent challenges, while providing a holistic mentoring and academic support system that allows students' confidence to reach their greatest potential. NCRF provides structured activities to build self-esteem and self-confidence as students participate in the following:

- Academic tutoring.
- ACT/SAT prep.
- College field trips, which include assistance obtaining fee waivers, grants, and scholarships, result in the creation and expansion of sustainable pipelines to colleges and universities.
- Assisting students in securing scholarship funds for HBCU.
- Home and family support.
- Personal learning plan development for English Learners (ELs) and African-American students.
- Motivational speakers.
- Connections for students to businesses, internships, career placement. Students within the LUSD have greatly benefited from this program and have gained acceptance into colleges and specialty schools with clear career paths.
- Mentorship to at-risk students from 3rd through 6th grade.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School

Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School
Pathway Program Students

Total cost is not to exceed \$4,479.72 per school site, per month.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0105

Name of Funding Source and/or Location: Title I - Equity, Access and Instructional Services

Funding Account Number: 01.0-30100.0-11100-10000-5810-7350000

Amount: \$4,479.72 per site, per month

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 29. Request Approval to Renew Agreement with Expatiate Communications, LLC, in Order to Be in Compliance with the Requirements from the California Department of Education as it Relates to the California Longitudinal Pupil Achievement Data System, to Provide Services for Students with Special Needs during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Expatiate Communications, LLC, in order to be in compliance with the requirements from the California Department of Education (CDE) as it relates to the California Longitudinal Pupil Achievement Data System (CALPADS), to provide services for students with special needs during the 2024-2025 school year.

The CALPADS data submission for special education is a data and labor-intensive process that impacts districts' compliance with state reporting requirements as well as for intensive monitoring determination. Expatiate Communication, LLC, will be automating these processes by electronically integrating Aeries, our District's student information system, and the Special Education Information System (SEIS) data for students with special needs. Thereby, reducing errors, manual effort, and improving staff efficiency and saving costs for the District associated with manual interventions.

Cost is \$3.96 per student with special needs based on the first principal apportionment.

Total cost is not to exceed \$49,500.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0211

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-33100.0-57700-11900-5810-7410000

Amount: \$49,500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 30. Request Approval to Renew Agreement with Catapult Learning, LLC, to Provide Tutoring and Professional Development Services to Eligible English Language Learners Students of Non-Public Schools during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Catapult Learning, LLC, to provide tutoring and professional development services to eligible English Language Learners (ELLs) students of non-public schools during the 2024-2025 school year.

Professional development will be provided with a focus on common core planning. Participants will learn the principles of backward design and how to align common core standards and assessments to daily lesson planning. Teachers will also receive five (5) days of instructional coaching, including individual and small group coaching, based on teacher needs and formative data.

Title III services will ensure that identified ELLs will receive English proficiency and meet the academic content standards through small group instruction, tutoring and parent outreach. The consolidated application specifies that the Local Education Agency (LEA) provides instructional services to students attending private schools under the following programs: Title I/Part A, Title II/Part A, Title III/Part A.

Funds are based on a projected allocation.

Total cost for services provided to St. Emydius is not to exceed \$20,000.00. Total cost for services provided to St. Philip Neri is not to exceed \$23,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0557

Name of Funding Source and/or Location: Title I - Equity, Access and Instructional Services

Funding Account Number:

01.0-30100.0-11100-10000-5850-61020000 - St. Emydius

01.0-30100.0-11100-10000-5850-61040000 - St. Phillip Neri

Amount:

\$20,000.00 - St. Emydius

\$23,000.00 - St. Phillip Neri

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 31. Request Approval to Renew Agreement with P.S. ARTS, to Provide an Arts Program for 2nd, 3rd, 4th, and 6th Grade Students at All Elementary Schools from August 2024 through June 2025

Rationale

The administration requests approval to renew agreement with P.S. ARTS, to provide an arts program for 2nd, 3rd, 4th, and 6th grade students at all elementary schools from August 2024 through June 2025.

The P.S. ARTS curriculum will be aligned to the California arts standards, the Lynwood Unified School District (LUSD) matrices, and will include social-emotional learning objectives derived from the Collaborative for Academic, Social, and Emotional Learning (CASEL) Social Emotional Learning (SEL) framework. Lessons will integrate English language arts standards and be aligned with our District matrices.

P.S. ARTS will provide 2nd, 3rd, 4th, and 6th grade students with 20 weeks of in-person visual arts and theater instruction in two (2) 10-week rotations.

Cost includes curriculum, teacher support and resources, and program supplies. This agreement also reflects a 25% contribution of \$139,548.00 from P.S. ARTS to reduce our District's contribution amount.

Participating Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School

Total cost is not to exceed \$34,089.00 per school site.

Financial Impact

Renewal Contract/Item ☒ [X] New Contract/Item ☐ []

Requisition # from BEST: 25*0781

Name of Funding Source and/or Location: LCAP - Elementary Education Department

Funding Account Number: 01.0-01900.0-11114-10000-5810-7380000

Amount: \$34,089.00 per school site

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 32. Request Approval to Enter Into an Agreement with Hanna Interpreting Services, LLC, to Provide Interpreting and Translation Services from September 1, 2024 through June 30, 2025

Rationale

The administration requests approval to enter into an agreement with Hanna Interpreting Services, LLC, to provide interpreting and translation services from September 1, 2024 through June 30, 2025.

Hanna Interpreting Services, LLC, will provide translation and/or interpretation services to ensure parents and students understand special education evaluations and Individualized Education Plans (IEPs). The services include both written translation and oral interpretation for speakers of other languages. The Special Education Department provides spanish interpreters/translators, but there is also a need for interpretation and translation services for other languages, such as K'iche, Thai, Khmer, and American Sign Language (ASL). Translation services will be provided by this agency to assist with the backlog of documents and minimize parent wait time, allowing us to better support our community.

Cost includes interpretation and translation services for the 2024-2025 school year.

Total cost of services is not to exceed \$95,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0758

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: \$95,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 33. Request Approval to Enter Into an Agreement with Tanna Neufeld, a Speech-Language Pathologist, to Provide In-Person Training Services and Mentoring for Speech-Language Pathologists and Speech-Language Pathology Assistants during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Tanna Neufeld, a speech-language pathologist, to provide in-person training services and mentoring for Speech-Language Pathologists (SLPs) and Speech-Language Pathology Assistants (SLPAs) during the 2024-2025 school year.

The training provided by Tanna Neufeld aims to enhance the District's speech practitioners' ability to deliver Augmentative and Alternative Communication (AAC) services, thereby building an in-house capacity to support students with complex communication challenges.

The practitioner will develop or enhance their skills in:

- Utilizing a communication independence framework to guide Augmentative and Alternative Communication (AAC) assessments and intervention.
- Utilizing student data to set goals and objectives that consider the role of AAC tools and strategies.
- Integrating Universal Design for Learning (UDL) and AAC tools into the curriculum.
- Selecting and Customizing an AAC system for trial and use.
- AAC implementation and progress monitoring.
- Embedding multimodal AAC tools within various classroom and school-wide activities.

Training will be conducted in two (2) days, for a total of twelve (12) direct training hours. Planned mentoring dates to support the implementation of onsite AAC services will be scheduled throughout the school year.

Funding for this training is requested from the Medi-Cal reimbursement program.

Cost includes in-person training, travel, and lodging fees of \$4,200.00. Mentoring services are \$3,000.00 during the 2024-2025 school year.

Total cost for services is not to exceed \$7,200.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0766

Name of Funding Source and/or Location: Special Education Department

Funding Account Number: 01.0-65000.0-57700-11900-5810-7410000

Amount: \$7,200.00

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. A. 34. Request Approval to Renew Agreement with P.S. ARTS, to Provide Teaching Artists for Arts Instruction and Teacher Coaching at Abbott Elementary School and Washington Elementary School as Part of Turnaround Arts: California Partner Schools between August 2024 through June 2025

Rationale

The administration requests approval to renew agreement with P.S. ARTS, to provide teaching artists for arts instruction and teacher coaching at Abbott Elementary School and Washington Elementary School as part of Turnaround Arts: California Partner Schools between August 2024 through June 2025.

P.S. ARTS is dedicated to improving the lives of children by providing arts education to underserved public schools and communities. The P.S. ARTS curriculum will be aligned to the California Arts Standards, the Lynwood Unified School District's matrices, and will include social-emotional learning objectives derived from the Collaborative for Academic, Social, and Emotional Learning (CASEL) Social Emotional Learning (SEL) framework.

P.S. ARTS will provide 45 minutes of weekly visual arts instruction by a certified arts specialist through the Turnaround Arts: California Partner Schools program for all Abbott Elementary School and Washington Elementary School students. This program connects visual artists to public schools to provide art lessons to support and improve learning. In addition, the P.S. ARTS specialists will participate in each school's arts leadership team and provide personalized coaching support for teachers to build their capacity to incorporate arts integration strategies into their teaching.

Cost includes curriculum, teacher coaching and resources, and program supplies for Abbott Elementary School and Washington Elementary School. This agreement also reflects a 25% contribution of \$76,653.00 from P.S. ARTS to reduce our District's contribution amount.

Total cost is not to exceed \$230,426.00 for both school sites.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0780

Name of Funding Source and/or Location: LCAP - Elementary Education Department

Funding Account Number: 01.0-01900.0-11114-10000-5810-7380000

Amount: \$230,426.00 for both school sites

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 35. Request Approval to Renew Agreement with StudySync by McGraw Hill, to Provide Digital Licenses for English Language Arts and English Language Development Textbooks for 6th through 12th Grade Students during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with StudySync by McGraw Hill, to provide digital licenses for English Language Arts (ELA) and English Language (EL) development textbooks for 6th through 12th grade students during the 2024-2025 school year.

StudySync by McGraw Hill is utilized within the District as a core adopted textbook. StudySync curriculum provides a balance of text, English Language Development (ELD) integration, research/inquiry, scope and sequence, and electronic resources. The digital licenses would allow 6th through 12th grade students access to the full curriculum at all secondary school sites.

Participating School Sites:

Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School

Cost includes one-year digital license access to StudySync.

Total cost is not to exceed \$169,889.46 for all school sites.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0968

Name of Funding Source and/or Location: Restricted Lottery Funds, Elementary/Secondary Education

Funding Account Number:

01.0-63000.0-11100-10000-5840-7380000 (Elementary Department)
01.0-63000.0-11100-10000-5840-7390000 (Secondary Department)

Amount: \$169,889.46 for all school sites

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 36. Request Approval to Renew Membership with the California Interscholastic Federation for the 2024-2025 School Year

Rationale

The administration requests approval to renew membership with the California Interscholastic Federation (CIF) for the 2024-2025 school year.

The CIF is a state union of over 1,700 member schools, both public and private. The CIF is empowered by the State of California Legislature to administer high school sports. It is the governing body for high school sports in the State of California. It was founded in order to standardize rules and team structures between schools. Dues are paid annually and are collected to offset the costs of legal and liability, operations of the offices, championships, awards and other costs.

Participating School Sites:

Firebaugh High School
Lynwood High School

Cost includes membership fees.

Total cost is not to exceed \$1,620.00 for Firebaugh High School and \$1,920.00 for Lynwood High School.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0237, 25*0773

Name of Funding Source and/or Location:

LCAP - Firebaugh High School
LCAP - Lynwood High School

Funding Account Number:

01.0-01900.0-11141-42000-5880-4320000
01.0-01900.0-11141-42000-5310-4310000

Amount:

\$1,620.00 - Firebaugh High School
\$1,920.00 - Lynwood High School

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 37. Request Approval to Renew Agreement with Imagine Learning, LLC, to Provide Imagine Edgenuity and MyPath for Online Core Courses and Intervention during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Imagine Learning, LLC, to provide Imagine Edgenuity and MyPath for online core courses and intervention during the 2024-2025 school year.

Imagine Learning, LLC, offers a comprehensive digital-first portfolio of core instruction, supplemental and intervention programs, courseware, and virtual school services to drive better learning outcomes. These innovative solutions use insights from real-time data to meet each student where they are and enable their success in class today and for a lifetime of learning.

Imagine Edgenuity helps learners meet their personal academic goals, whether a student needs more rigorous coursework to accelerate learning or an opportunity to recover credits. Students can access a robust suite of core, electives, and honors courses for initial credit and credit recovery. MyPath is carefully designed to maximize K-12th learning through personalized learning paths that prioritize the essential skills needed for grade level success. As students move from intervention to supplemental grade-level practice and beyond, MyPath delivers adaptive lessons that propel each student forward.

Services will include the following:

- Imagine Edgenuity will serve secondary school sites in providing credit recovery and original credit opportunities for students at Vista High School, Independent Studies, and Lynwood Community Adult School, to continue on a rigorous learning path and/or get back on track towards graduation, and/or A-G completion. MyPath will serve Hosler Middle School, Cesar Chavez Middle School, and Vista High School in providing curriculum for intervention to help close the achievement gap and accelerate learning.
- Professional development will be available to train teachers and staff on how to implement, monitor, and support students. Four (4) onsite professional development workshops of up to eight (8) sessions will be delivered onsite.

Cost includes:

- On-demand tutoring site licenses for Cesar Chavez Middle School, Hosler Middle School, Firebaugh High School, Lynwood High School, and Vista High School.
- High School Independent Studies at Lynwood High School and Firebaugh High School.
- MyPath K-12 reading and math site licenses.
- Digital libraries 6-8th grade are comprehensive concurrent users for all middle school core subjects/electives, digital libraries for enhanced Career Technical Education (CTE) concurrent users, and Edgenuity academic integrity add on such as plagiarism checker.
- On-demand tutoring site licenses for students enrolled in Independent Studies programs, Vista High School, and Virtual Academy will include digital libraries in 9-12th grade for comprehensive

site license, libraries with enhanced CTE concurrent users, and Edgenuity academic integrity add on such as plagiarism checker.

- Professional development comprehensive on-site package.

Participating Sites:

Cesar Chavez Middle School

Hosler Middle School

Middle School Virtual Academy

Lynwood High School, including Independent Studies

Firebaugh High School, including Independent Studies

Vista High School

Lynwood Community Adult School

Total cost is not to exceed \$222,000.00 for secondary school sites. Total cost for Lynwood Community Adult School is not to exceed \$33,042.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0194

Name of Funding Source and/or Location: A-G Learning Loss Mitigation Grant

Funding Account Number: 01.0-74130.0-11100-10000-5840-7390000
01.0-74130.0-41100-10000-5840-5900000

Amount:

\$222,000.00 - Secondary School Sites

\$33,042.00 - Lynwood Community Adult School

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 38. Request Approval to Enter Into an Agreement with BetterLesson, to Provide Professional Development for District Level and School Site Leads and Coaching Support for School Site Instructional Leads during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with BetterLesson, to provide professional development for District-level and school site instructional leads and coaching support for school site instructional leads during the 2024-2025 school year.

BetterLesson, provides collaborative, hands-on learning experiences, which build a deeper understanding of target topics. Instructional leads will participate in four (4) three-hour workshops and will receive follow-up one-on-one coaching sessions focused on the following topics:

- Research-based best practices to establish and support professional learning communities.
- How to make use of meaningful data to plan and facilitate professional learning.
- Effective and collegial communication.
- Roles and responsibilities of an instructional lead in supporting teaching and learning.

This workshop series is designed to provide school site and district-level instructional leads with the skills needed to create an authentic, replicable observation, and feedback cycle that promotes alignment of student-centered goals through non-evaluative conversations.

Cost includes:

- Eight (8) in-person instructional coaching workshops at \$6,500.00 per workshop.
- Twenty (20) targeted coaching sessions at \$2,750.00 per workshop.
- Four (4) elementary learning walk support sessions at \$6,500.00 per workshop.
- Four (4) secondary learning walk support sessions at \$6,500.00 per workshop.
- Two (2) in-person launch workshops at \$6,500.00 per workshop.
- Eight (8) in-person half-day workshops for English language arts and math academic coaches at \$7,500.00 per workshop.
- Eight (8) in-person workshops for instructional leads at \$6,500.00 per workshop.
- Nineteen (19) individual coaching sessions for instructional leads at \$1,500.00 per workshop.
- A 5% senior leadership discount will be subtracted from the total dollar amount (\$15,625.00).

List of participants attached.

Total cost is not to exceed \$296,875.00 for all participants.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0554

Name of Funding Source and/or Location: Educator Effectiveness Block Grant - Equity, Access and Instructional Services

Funding Account Number: 01.0-62660.0-00000-21400-5810-7350000

Amount: \$296,875.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



List of Participants - BetterLesson



List of Participants for Better Lesson 2024-2025 School Year

School Site/Department	Name	Title/Content Area
Abbott Elementary School	Anita Rivera	Instructional Lead
Abbott Elementary School	Adolfo Rodas	Academic Coach, English Language Arts/Mathematics
Helen Keller Elementary School	Veronica Moreno	Literacy Specialist, English Language Arts,
Helen Keller Elementary School	Diane Perez	Academic Coach, English Language Arts/Mathematics
Helen Keller Elementary School	Katheryn Tengan	Instructional Lead
Lincoln Elementary School	Akisha Liggins	Instructional Lead
Lincoln Elementary School	Sylvia Stone	Academic Coach, English Language Arts/Mathematics
Lindbergh Elementary School	Belinda Alvarez	Instructional Lead
Lindbergh Elementary School	Michele Luckey	Academic Coach, English Language Arts/Mathematics
Lugo Elementary School	Jalen France	Academic Coach, English Language Arts/Mathematics
Lugo Elementary School	Laura Lopez-Garcia	Instructional Lead
Mark Twain Elementary School	LaTanya Brown	Instructional Lead



School Site/Department	Name	Title/Content Area
Mark Twain Elementary School	Elena Canovas	Academic Coach, English Language Arts/Mathematics
Marshall Elementary School	Joy Deyarmond	Instructional Lead
Marshall Elementary School	Christina Ellison	Academic Coach, English Language Arts/Mathematics
Marshall Elementary School	Chenda Harper	Literacy Specialist, English Language Art
Roosevelt Elementary School	Claudia Benavides	Academic Coach, English Language Arts/Mathematics
Roosevelt Elementary School	Araceli Garcia	Instructional Lead
Rosa Parks Elementary School	Kieisha Meeks	Instructional Lead
Rosa Parks Elementary School	Melissa Sanchez	Academic Coach, English Language Arts/Mathematics
Washington Elementary School	Yvette Cocca	Instructional Lead
Washington Elementary School	Claudia Lucha	Academic Coach, English Language Arts/Mathematics
Will Rogers Elementary School	Gladys Barbieri	Academic Coach, English Language Arts/Mathematics
Will Rogers Elementary School	Martha Chavez Clarin	Instructional Lead
Will Rogers Elementary School	Dana Sterling	Instructional Lead



School Site/Department	Name	Title/Content Area
Wilson Elementary School	Yazmin Alvarez	Instructional Lead
Wilson Elementary School	Evelyn Diaz-Aguilar	Literacy Specialist, English Language Arts
Wilson Elementary School	Carolyn Nguyen	Academic Coach, English Language Arts/Mathematics
Cesar Chavez Middle School	Renan Gutierrez	Academic Coach, Mathematics
Cesar Chavez Middle School	Gina Morales	Academic Coach, English Language Arts
Cesar Chavez Middle School	Vacant	Instructional Lead
Hosler Middle School	Ambar Bojorquez	Instructional Lead
Hosler Middle School	Belen Cruz	Academic Coach, Mathematics
Hosler Middle School	Leslie Watkins	Academic Coach, English Language Arts
Firebaugh High School	Elizabeth Hernandez	Academic Coach, English Language Arts
Firebaugh High School	Erika Barroso Ramos	Academic Coach, Mathematics
Firebaugh High School	Diana Zaragoza	Instructional Lead
Lynwood High School	Brenda Rivera	Academic Coach, English Language Arts
Lynwood High School	Julian Rojas	Academic Coach, Mathematics
Lynwood High School	Calvert Wright	Instructional Lead
Vista High School	Yvette Reynoso, Ed.D.	Instructional Lead



School Site/Department	Name	Title/Content Area
Elementary Education	Eileen Esqueda	Instructional Lead
Equity, Access, and Instructional Services	Vacant	Instructional Lead, Department Federal and State
Equity, Access, and Instructional Services	Lorraine Mendiaz	Instructional Lead, Department Migrant Education
Equity, Access, and Instructional Services	Patrice Perry	Title III Instructional Lead
Equity, Access, and Instructional Services	Susana Solis	Title I Instructional Lead
Secondary Education	Kristiana Camateros	Instructional Lead
Secondary Education	Kristopher Carbone	Instructional Lead
Secondary Education	Tiffany Island	K-12 Strong Workforce Lead
Secondary Education	Oscar Lopez	Instructional Lead

14. A. 39. Request Ratification of an Agreement with The Eugene Hamilton Group, LLC, to Provide Motivational Speeches and Mental Health Professional Development Workshops during the 2024 Summer Institute and Approval to Enter Into an Agreement, to Provide Workshops for Staff, Students, and Parents during the 2024-2025 School Year

Rationale

The administration requests ratification of an agreement with The Eugene Hamilton Group, LLC, to provide motivational speeches and mental health professional development workshops during the 2024 Summer Institute and approval to enter into an agreement, to provide workshops for staff, students, and parents during the 2024-2025 school year.

The Eugene Hamilton Group, LLC, has been in business for the last eighteen (18) years and has provided a variety of professional development workshops for school districts with the goal of uplifting and encouraging staff during difficult times.

Mr. Hamilton delivered one (1) full-day workshop during the 2024 Summer Institute on August 5-7, 2024.

Total cost for the one (1) full-day workshop during the 2024 Summer Institute is \$5,000.00.

During the 2024-2025 school year, Mr. Hamilton will support students, staff, and parents with the following twelve (12) workshops:

Five (5) Student Workshops:

- Workshop #1: Self Worth
- Workshop #2: Finding Purpose
- Workshop #3: Self Awareness
- Workshop #4: Good Decision-Making
- Workshop #5: Bro Chats

Three (3) Parent Workshops:

Parents/guardians will be empowered and inspired to take an active role in their child's education while having the opportunity to build a community and a peer-to-peer network. A workshop series consisting of three (3) workshops which covers:

- Learning Styles
- Parent/Guardian Nurturing
- Discipline Strategies
- Parent-Teacher Relationships
- Nutrition and Health Practices

Four (4) Staff Workshops:

- Workshop #1: Finding Purpose
- Workshop #2: Unity and Teamwork
- Workshop #3: Conflict Resolution
- Workshop #4: The Leader in YOU

Cost includes all twelve (12) workshops for staff, students, and parents during the 2024-2025 school and one (1) full-day workshop during the 2024 Summer Institute, for a total of thirteen (13) workshops.

Cost per workshop is \$5,000.00.

Total cost is not to exceed \$65,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0104

Name of Funding Source and/or Location: Educator Effectiveness Block Grant - Equity, Access, and Instructional Services

Funding Account Number: 01.0-62660.0-00000-21400-5810-7350000

Amount: \$65,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 40. Request Ratification of an Agreement with Effective Presentations, to Provide Presentation and Public Speaking Skills Workshops for Student Services Department Staff from September 1, 2024 through June 30, 2025

Rationale

The administration requests ratification of an agreement with Effective Presentations, to provide presentation and public speaking skills workshops for Student Services Department staff from September 1, 2024 through June 30, 2025.

Effective Presentations will provide presentations and workshops for certificated student support analysts, community case managers, and licensed clinical social workers.

Effective Presentations will provide three (3), one (1) day on-site workshops focusing on the following topics:

- Overcome or significantly reduce the fear of public speaking.
- Learn to inspire listeners and engage every audience.
- Engage in a variety of stimulating skill-building activities.
- Create and deliver several presentations to be recorded and critiqued.
- Receive constructive feedback concerning strengths and areas for improvement.
- Benefit from one-on-one attention and helpful insight into participants' natural speaking style.

This training was approved by the California Community Schools District Advisory Council to continue to provide support and training to staff that work with families, staff, and students.

Cost for workshops are \$483.00 per person and there are a total of 30 participants.

Total cost is not to exceed \$14,490.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0792

Name of Funding Source and/or Location: California Community Schools Partnership Program

Funding Account Number: 01.0-63320.0-00000-21400-1130-7420000

Amount: \$14,490.00

Recommended Motion

Certification

☒ Approval ☐ Denial

Superintendent's Office Certification:

14. A. 41. Request Ratification of an Agreement with the Association of California School Administrators: Foundation for Educational Administration, to Provide a Keynote Presentation during the 2024 Summer Institute on August 6, 2024

Rationale

The administration requests ratification of an agreement with the Association of California School Administrators (ACSA): Foundation for Educational Administration, to provide a keynote presentation during the 2024 Summer Institute on August 6, 2024.

The ACSA: Foundation for Educational Administration was created to help carry out educational, scientific and charitable purposes.

The foundation conducts programs that include:

- Advanced education in the field of school administration.
- Develop and improve educational administration by conducting conferences, seminars and workshops.
- Engage in research in the field of educational administration and disseminate the results to the public by means of journals, videos and other appropriate publications.
- Assist federal, state and local agencies in training and research programs in the field of educational administration.

Dr. Tracie Noriega is currently the equity chair, state committee representative for ACSA Region 6, and the Assistant Superintendent of Educational Services at San Lorenzo Unified School District. She is a recognized expert in the area of ethnic studies. With over 24 years in education, she has served as a teacher, site administrator, and district administrator.

Dr. Noriega, as part of the Foundation for Educational Administration, provided a keynote presentation for the 2024 Summer Institute attendees on the importance of building relationships.

Cost includes a full-day workshop presentation during the 2024 Summer Institute.

Total cost is not to exceed \$2,500.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0560

Name of Funding Source and/or Location: Educator Effectiveness Block Grant - Equity, Access and Instructional Services

Funding Account Number: 01.0-62660.0-00000-21400-5810-7350000

Amount: \$2,500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. A. 42. Request Approval to Amend an Agenda Item Previously Approved on July 25, 2024, to Purchase Software License with Elsevier, Inc., to Provide Test-Taking Resources and Support for the Licensed Vocational Nursing Program at the Lynwood Community Adult School during the 2024-2025 School Year

Rationale

The administration requests approval to amend an agenda item previously approved on July 25, 2024, to purchase software license with Elsevier, Inc., to provide test-taking resources and support for the Licensed Vocational Nursing (LVN) program at the Lynwood Community Adult School (LCAS) during the 2024-2025 school year.

This amendment is necessary due to the addition of the Health Education Systems, Inc., (HESI) entrance exam, referred to as the HESI A2 or HESI admissions assessment exam. The HESI entrance exam is to evaluate prospective LVN students' proficiency in the following subject competencies:

- English
- Reading Comprehension
- Vocabulary
- Mathematics
- Science, Biology, Chemistry, Physics, Anatomy, and Physiology
- Student's Learning and Personality Styles

Cost includes a one (1) year subscription for the HESI admissions assessment exam.

Total cost for the HESI admissions assessment exam is not to exceed \$13,560.00.

Exhibit A - Original item for reference.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0795

Name of Funding Source and/or Location: General Funds - Lynwood Community Adult School

Funding Account Number: 11.0-00000.0-41100-10000-5840-5900000

Amount: \$13,560.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Exhibit A_Elsevier_Amendment

Exhibit A

**Regular Board Meeting
07/25/2024 - 05:30 PM**

14. A. 58. Request Approval to Purchase Software License with Elsevier, Inc., to Provide Test-Taking Resources and Support for the Licensed Vocational Nursing (LVN) program at the Lynwood Community Adult School during the 2024-2025 School Year

Rationale

The administration requests approval to purchase software license with Elsevier, Inc., to provide test-taking resources and support for the Licensed Vocational Nursing (LVN) program at the Lynwood Community Adult School (LCAS) during the 2024-2025 school year.

Elsevier, Inc., will be a supplemental tool for instruction in the LVN program. The Elsevier, Inc., program consists of case studies of all systems and adaptive quizzing that prepares LVN students for the National Council Licensure Examination (NCLEX) exam. The review allows certificated staff to prepare LVN students for the NCLEX exam and additional exit exams to be used as a predictor for student outcomes on the NCLEX exam.

Practice NCLEX tests are included in the program; these are utilized throughout the curriculum. A required two (2) day live NCLEX review is given at the completion of the program. Embedded in the program are Health Education Systems Incorporated (HESI) exit exams, administered at the completion of the LVN program. The Elsevier, Inc., program gives LVN students a preview of the NCLEX exam with the practice tests, that assess each area of the NCLEX exam. Case studies are used to demonstrate the clinical setting and prepare students for real life clinical situations. This program is beneficial for the LCAS LVN program as it prepares students for the NCLEX exam. The LCAS program's NCLEX exam pass rate is above the California average of 72%.

Cost includes access to online licenses.

Total cost is not to exceed \$4,500.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0096

Name of Funding Source and/or Location: General Funds - Lynwood Community Adult School

Funding Account Number: 11.0-00000.0-41100-10000-5840-5900000

Amount: \$4,500.00

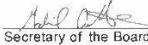
Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

I certify that this schedule was approved
by the Board of Education on the
Minutes of July 25, 2024.


Secretary of the Board

14. B. HUMAN RESOURCES - CERTIFICATED

14. B. 1. Request Approval of Certificated Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale

The administration requests approval of the Certificated Personnel Report for personnel assignment, employment, leaves and separation. The following is the Certificated Personnel Report for August 22, 2024, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Certificated Personnel Report - 08-22-24

CERTIFICATED PERSONNEL REPORT 08/22/24

Request approval of employment for the following temporary employees pursuant to Education Code §44909 for the 2024-2025 school year from the effective date listed through June 30, 2025 or sooner.

	NAME	POSITION	SITE	GROUP/STEP	EFFECTIVE
1	Becerra, Maritza	Teacher	Roosevelt Elementary	Group 5/Step 1	08/01/24
2	Borrayo, Monserrath	Teacher	Lynwood High School	Group 5/Step 2	08/01/24
3	Hernandez, Elizabeth	Academic Coach	Firebaugh High School	Group 7/Step 10	08/01/24
4	Hernandez, Susana	Teacher	Lynwood High School	Group 7/Step 5	08/01/24
5	Jauregui, Brianna	Teacher	Marshall Elementary	Group 4/Step 1	08/01/24
6	Morales, Gina	Academic Coach	Chavez Middle School	Group 7/Step 12	08/01/24
7	Reynoso, Haydee	Teacher	Mark Twain Elementary	Group 7/Step 4	08/01/24
8	Rojas, Julian	Academic Coach	Lynwood High School	Group 7/Step 6	08/01/24
9	Ruvalcaba, Lizbeth	Teacher	Mark Twain Elementary	Group 5/Step 6	08/01/24
10	Salmon, Christopher	Teacher	Keller Elementary	Group 3/Step 3	08/01/24
11	Vazquez, Brenda	Teacher	Will Rogers Elementary	Group 2/Step 1	08/01/24

Request approval of employment for the temporary adult school teachers for the 2024-2025 school year. The district has reviewed class offering needs of adults and students seeking credit recovery in the adult school program and is recommending that the employees listed be re-employed as on a temporary basis.

	Name	Hours/Week	Subject	Group/Step
1	Okoh, Perpetua	21.0	LVN	Step 1

Request approval of employment for the following substitute teachers for the 2024-2025 school year. The employees will be compensated at a daily rate from general funds 01.0-00000.0-11100-10000-1160-7690000.

1	Gonzalez, Jasmin	4	Lopez, Jennifer	7	Salazar, Ana
2	Grande, Robert	5	Portillo, Sabela	8	Santiago, Angel
3	Johnson, Lauren	6	Rodriguez, Karen		

Request approval of an adjustment in salary placement for the employees listed below due to an upgrade in credential, submission of additional coursework, verification of additional years of service, or appropriate salary placement in accordance with the collective bargaining agreement.

	NAME	POSITION	FROM	TO	EFFECTIVE
1	Bonam, Raphael	Teacher	Group 2/Step 1	Group 4/Step 1	08/01/24
2	Briseno, Eulices	Teacher	Group 2/Step 1	Group 4/Step 1	08/01/24
3	Gonzalez, Diana	Teacher	Group 2/Step 1	Group 4/Step 1	08/01/24
4	Gutierrez, Lupe	Teacher	Group 2/Step 1	Group 4/Step 1	08/01/24
5	Hernandez, Cristal	Teacher	Group 2/Step 1	Group 4/Step 1	08/01/24
6	Katlen, Sean	Teacher	Group 2/Step 6	Group 5/Step 6	07/02/24
7	Mandujano, Fernando	Teacher	Group 4/Step 4	Group 7/Step 5	08/12/24
8	Morales, Andy	Teacher	Group 3/Step 2	Group 5/Step 3	08/12/24
9	Oropeza, Jacqueline	Teacher	Group 3/Step 4	Group 5/Step 5	08/12/24
10	Ortiz, Melanie	Teacher	Group 4/Step 10	Group 6/Step 10	08/12/24
11	Pena, Luz	Teacher	Group 5/Step 5	Group 7/Step 6	08/12/24
12	Rivera, Jasmine	Teacher	Group 5/Step 5	Group 7/Step 5	08/12/24
13	Rodriguez, Libier	Teacher	Group 5/Step 20	Group 7/Step 20	08/12/24
14	Silva Alvarez, Daniela	Teacher	Group 4/Step 2	Group 6/Step 2	08/12/24
15	Wang, Rex	Teacher	Group 2/Step 4	Group 4/Step 4	08/01/24

CERTIFICATED PERSONNEL REPORT 08/22/24

Request approval for leaves of absence.

	NAME	POSITION	SITE	EFFECTIVE DATE
1	Duong, Anh	Teacher	Lynwood High School	08/12/24 – 08/16/24
2	Magee, Trionne	Principal	Wilson Elementary	06/17/24 – 08/30/24
3	Morales, Flavio	Teacher	Lynwood High School	05/24/24 – 11/24/24 Intermittently
4	Perez, Yadira	Principal	Roosevelt Elementary	07/01/24 – 07/31/24
5	Wright, Duane	Teacher	Firebaugh High School	08/20/24 – 08/30/24

Request approval of separation.

	NAME	POSITION	SITE	REASON	EFFECTIVE DATE
1	Alvarez, Ana	ECE Teacher	Child Development	Resignation	07/09/24
2	Barker, Emmalee	Teacher	Lugo Elementary	Resignation	07/17/24
3	Lopez, Jessica	Teacher	Lynwood High School	Resignation	08/02/24
4	Nakajima, Akari	Teacher	Wilson Elementary	Resignation	07/31/24
5	Reynoso, Citlalli	Teacher	Marshall Elementary	Resignation	07/29/24

Request approval for additional compensation to teachers whose classes exceeded the contract class size maximums for the first semester and/or second semester of the 2023-2024 school year, as stated in Article 14.4(a) of the collective bargaining agreement.

	SITE	NAME	AMOUNT		SITE	NAME	AMOUNT
1	Chavez M.S.	Hunter, Scott	\$3,435	4	Lynwood H.S.	King, Jonathan	\$1,265
2	Chavez M.S.	Ortega, Abel	\$1,510	5	Lynwood H.S.	Tran, Truc	\$160
3	Chavez M.S.	Quintero-Lopez, Jorge	\$105				

Request approval of honorariums/extended day activities for the 2023-2024 school year.

	NAME	POSITION	SITE	HONORARIUM
1	Fairell-Smith, Stephanie	Department Chairperson	Special Education	4%

BCLAD-Dual Immersion Teachers - \$1,500

	Name	Site		Name	Site
1	Gutierrez, Norma	Will Rogers Elementary	2	Monreal, Araceli	Will Rogers Elementary

Request approval of separation of the following substitute teachers, on or before June 30, 2024, who were inactive during the 2023-2024 school year or did not return the reasonable assurance form required for continued employment.

1	Acereto, Antonio	16	Johnson, Darlene	31	Rodriguez, Antonio
2	Aguinaga, Christina	17	Kuan, Joel	32	Rowles, Ann
3	Battle, Logan	18	Magana, Lorena	33	Ruelas, Melissa
4	Carranza, Jennifer	19	Martinez, Jailene	34	Salazar, Abel
5	Cocon, Diego	20	Mccauley, Daniel	35	San Roman, Alejandra
6	Covarrubias Lopez, Mariana	21	Mcelroy, Brandi	36	Santiago, Arlene
7	Crowe, Jason	22	Montoya, Michael	37	Scott, Shanda
8	De La Vega, Nazareth	23	Morales-Torres, Elizabeth	38	Sombito, Erna
9	Do, Jacqueline	24	Moreno Ruiz, Felipe	39	Torres, Carina
10	Dorantes, Natalie	25	Moye, Pete	40	Vargas Cerezo, Brenda
11	Forsythe, Brittany	26	Nwankpa, Chinyere	41	Vasquez Ruiz, Juan
12	Garcia, Erick	27	Offiah, Martin	42	Williams, Janet
13	Gurrola, Ernesto	28	Ordaz, Sergio	43	Yataco, Fatima
14	Hernandez, Giovanni	29	Pinto, Evelin		
15	Hicks, William	30	Rodriguez, Alfredo		

CERTIFICATED PERSONNEL REPORT 08/22/24

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Out of Compliance IEPs - Rosa Parks

Rationale: The administration requests approval for extra duty hours for Sandra Saldivar worked during her conference/planning period and after school on IEP assessment reports, wrote IEPs, held IEP meetings, and/or provided IEP services for students outside her caseload. Ms. Saldivar ended the school year with 36 RSP students on her caseload, and there was no itinerant RSP teacher at Rosa Parks Elementary School.

Hours/Rate: 62 hours

Budget: 01.0-65000.0-57700-11100-1130-7410000

Budget Description: Special Education Funds

Employees: 1 Saldivar, Sandra

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood Adult School

Description: Extra Duty Hours for Summer Preparation for the 24-25 School Year

Rationale: The administration requests approval for extra duty hours for the staff listed below who will create ESL Matrix, complete with Lessons, Activities, and Assessments using the newly adopted Ventures textbook for all ESL Levels (Beg Literacy 1 - Transitions 6). Duties will include: Grading rubrics, alignment with CASAS Competencies Assessments and Re-teaching strategies. The extra duty hours will take place from July 1, 2024 through August 10, 2024.

Hours/Rate: 25 hours

Budget: 11.0-39050.0-41000-10000-1130-5900000

Budget Description: WIOA Funds

Employees: 3 (Listed Below)

1	Crutchfield, James	2	Fragoso, Manuel	3	Garcia, Erick
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CERTIFICATED PERSONNEL REPORT 08/22/24

Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood Adult School

Description: Extra Duty Hours for ESL Leadership Preparation for the 24-25 School Year

Rationale: The administration requests approval for extra duty hours for the teachers listed below who will create lessons for EL Civics Projects for the 24-25 School year from July 1-August 10, 2024. Projects are a required component of ESL for WIOA. Teachers will create lessons for all 6 ESL levels. Students will complete 2 projects per term for a total of 6 projects for the year per level.

Hours/Rate: 25 hours

Budget: 11.0-39050.0-41000-10000-1130-5900000

Budget Description: WIOA Funds

Employees: 2 (Listed Below)

1	Fragoso, Manuel	2	Wade, Ethel
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Subject: Certificated Extra-Duty Hours Request

School/Location: Lynwood Adult School

Description: Extra Duty Hours for Fall Planning for CTE Staff for 24-25 School Year

Rationale: The administration requests approval for extra duty hours for the LCAS CTE staff listed below who will come together during the summer months to complete annual state reporting, finalize plans for re-opening, completion of Master Schedule, creation of an online enrollment process for Fall 2024, and Fall online placement exams and openings from July 1, 2024- August 10, 2024.

Hours/Rate: 25 hours

Budget: 11.0-35550.0-41000-10000-1130-5900000

Budget Description: CalWorks Funds

Employees: 3 (Listed Below)

1	Gomez, Marco	2	Williams, Gwendolyn	3	Wilson, Victor
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CERTIFICATED PERSONNEL REPORT 08/22/24

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for Secondary Education Leads Summer 2024

Rationale: The administration requests approval for extra duty hours for the secondary education department instructional leads to receive extra duty hours during the summer of 2024.

Assignments include: Summer bridge, summer graduation, special assignments, such as MAPS, and preparation for programs which include AVID and dual enrollment and partnerships with Compton College, USC Rossier School and Destination YOUiversity for the new school year.

Hours/Rate: 30 hours

Budget: 01.0-63870.0-38000-27000-1930-7390000 (CTEIG) / 01.0-01900.0-00044-27000-1930-7390000 (S&C) / 01.0-63880.0-38000-27000-1930-7390000 (K12 SWP)

Budget Description: CTEIG / Supplemental and Concentration / K12 SWP Funds

Employees: 5 (Listed Below)

	CTEIG		Supplemental & Concentration		K12 SWP
1	Carbone, Kristopher	3	Camateros, Kristiana	5	Island, Tiffany
2	Lopez, Oscar	4	Ramirez, David		

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for CADA New Activities Director Institute 2024

Rationale: The administration requests approval for extra duty hours for ASB advisors to receive extra duty hours to attend the California Association of Directors of Activities (CADA), New Activities Director Institute at the University of California, Santa Barbara from July 18-20, 2024.

CADA is launching their inaugural New Activities Director Institute, an intensive program designed exclusively for first and second-year activity directors.

Hours/Rate: 16 hours

Budget: 01.0-01900.0-11111-10000-1130-7390000

Budget Description: Supplemental and Concentration Funds

Employees: 2 (Listed Below)

1	Giaffaglione, Shaun	2	Olivares, Juan Carlos
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CERTIFICATED PERSONNEL REPORT 08/22/24

Subject: Certificated Extra-Duty Hours Request

School/Location: Secondary Education

Description: Extra Duty Hours for AP Summer Training 2024 for Secondary Staff

Rationale: The administration requests approval for extra duty hours for secondary staff to attend the Advanced Placement (AP) 2024 Summer Training.

The Summer Institutes will provide teachers with a variety of tools necessary to achieve these goals. They will provide teachers with content-specific materials and instructional strategies that teachers can use in their AP and Pre-AP classrooms.

Participants are to attend 4-5 days (7 hours per day) of training between July 2024 to September 2024.

Hours/Rate: 7 hours per day

Budget: 01.0-01900.0-11111-10000-1130-7390000

Budget Description: Supplemental and Concentration Funds

Employees: 8 (Listed Below)

1	Borrayo, Monserrath	4	Lee, Madeline	7	Pimentel, Tasha
2	Brito, Armando	5	Lizarraga, Hector	8	Vargas, Viviana
3	Calderon, Adam	6	Lo, Angela		

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Speech and Language Pathologists

Rationale: The administration requests approval for extra duty hours for Speech and Language Pathologists, to provide direct supervision and mentoring for District Speech Language Pathologist Clinical Fellows (CF). The extra duty time will include direct supervision and mentoring, review of the Clinical Fellow's reports, treatment records/plans of treatment, monitoring of the Clinical Fellow's participation in IEP meetings and consultations with the education staff and families.

Hours/Rate: 15 hours per month

Budget: 01.0-65000.0-57700-21000-1930-7410000

Budget Description: Special Education Funds

Employees: 4 (Listed Below)

1	Ramos, Daisy	3	Valdez, Misti
2	Rochester, Luckyna	4	Yoshizumi, Jodell

CERTIFICATED PERSONNEL REPORT 08/22/24

Subject: Certificated Extra-Duty Hours Request

School/Location: Special Education

Description: Extra Duty Hours for Program Specialists and CLM Coach

Rationale: The administration requests approval for extra duty hours for the Program Specialists and CLM Coach listed below from the Special Education Department, for the 2024-2025 school year. The extra duty hours are needed to support the Special Education Department IEP process. The employees will be compensated up to two hours per day (not to exceed 185 days) from the Special Education funds.

Hours/Rate: up to 2 hours per day

Budget: 01.0-65000.0-57700-21000-1930-7410000

Budget Description: Special Education Funds

Employees: 3 (Listed Below)

1	Godoy, Kristen	2	Park, Kyu	3	Rios, Dora
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14. B. 2. Request Approval to Renew Agreement with Frontline Education Technologies Group, to Provide Substitute Management for the 2024-2025 School Year

Rationale

The administration requests approval to renew an agreement with Frontline Education Technologies Group, to provide substitute management for the 2024-2025 school year.

This is a shared expense between Certificated and Classified Personnel Departments used for the absence reporting and allocation of substitutes for the 2024-2025 school year.

Total cost is not to exceed \$22,201.48.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0622

Name of Funding Source and/or Location: Certificated Personnel/Classified Personnel

Funding Account Number: 01.0-00000.0-00000-74000-5840-7520000 (50%)
01.0-00000.0-00000-74000-5840-7530000 (50%)

Amount: \$22,201.48

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 3. Request Approval to Enter Into an Agreement with Californians Dedicated to Education Foundation, to Provide Support and Consultation to the Lynwood Unified School District Labor-Management Team during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Californians Dedicated to Education Foundation, to provide support and consultation to the Lynwood Unified School District (LUSD) labor-management team during the 2024-2025 school year.

This agreement will continue the work done during June 2024 at the California Labor Management Initiative. The LUSD labor-management team includes members from CSEA, LTA, SEIU and LUSD management. The work will consist of collaborative in-person sessions to assist in developing a strong partnership between LUSD and its labor partners.

Total cost is not to exceed \$5,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0650

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5850-7520000

Amount: \$5,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 4. Request Approval to Renew Agreement with the Mind Body Awareness Project for the 2024-2025 School Year

Rationale

The administration requests approval to renew the agreement with the Mind Body Awareness Project for the 2024-2025 school year.

The Mind Body Awareness Project is a program that offers services related to mental health and social emotional needs for Lynwood Unified School District staff. The Mind Body Awareness Project will continue to provide services that include professional development for staff, including front office staff and safety personnel. Included in this training are opportunities for one-on-one coaching sessions and in-person coaching on best practices. In addition to these services are qualitative and quantitative data reports on program outcomes.

The cost for services will be as follows:

- \$75,000.00 for staff in-person professional development and individual coaching sessions (front office, safety personnel, human resources, business services, nutrition services, and managers).
- \$15,000.00 limited to travel and related expenses.

Total cost for services is not to exceed \$90,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0692

Name of Funding Source and/or Location: Supplemental and Concentration, Human Resources

Funding Account Number: 01.0-01900.0-00000-74000-5850-7520000

Amount: \$90,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 5. Request Approval to Renew Agreement with the San Joaquin County Office of Education for the Use of EdJoin during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with the San Joaquin County Office of Education for the use of EdJoin during the 2024-2025 school year.

EdJoin is utilized by the Human Resources Department for the posting of certificated and classified vacancies and an applicant tracking system.

Total cost is not to exceed \$2,681.94.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*812

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5840-7520000

Amount: \$2,681.94

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 6. Request Approval to Enter Into an Agreement with Diversity in Leadership Institute, to Provide a Personalized Training Program for Teachers to Obtain a Preliminary Administrative Services Credential during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Diversity in Leadership Institute (DLI), to provide a personalized training program for teachers to obtain a preliminary administrative services credential during the 2024-2025 school year.

DLI operates a program focused on increasing the number of racially diverse and culturally competent leaders. In partnership with the Los Angeles County Office of Education (LACOE), DLI will provide state-approved certification coursework for candidates seeking the preliminary administrative services credential from the California Commission on Teaching Credentialing. As part of the agreement, Lynwood Unified School District (LUSD) will have two (2) spaces in this year's cohort for the program. The cohort start date is January 2025.

As part of the agreement, all costs will be covered by LACOE for LUSD participants to complete their administrative credentials. The total fee covered by LACOE is \$28,500.00 per participant in the program.

This agreement will come at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 7. Request Approval to Renew Agreement with School Employers Association of California, to Provide Personnel Services, Including Consulting and Coaching Services for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with the School Employers Association of California (SEAC), to provide personnel services, including consulting and coaching services for the 2024-2025 school year.

SEAC will continue to support our leadership team by building leadership capacity through the Gallup Strength-Coaching model. SEAC will assign Dr. Gabe Soumakian, consultant, to provide the District with consulting and coaching services, primarily to classified management.

The Lynwood Unified School District desires to continue the support of our certificated and classified administrative teams by building leadership capacity that includes the following:

- Individual coaching session.
- Group coaching sessions.
- Follow up with individual coaching as needed.

Cost includes professional fees, reasonable and necessary travel expenses, and material expenses.

Total cost is not to exceed \$15,000.00 for the 2024-2025 school year.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition #: 25*0820

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-74000-5850-7520000

Amount: Not to exceed \$15,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 8. Request Approval to Renew Agreement with Leadership Associates, LLC, to Provide Consultancy Services for the Human Resources Department during the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Leadership Associates, LLC, to provide consultancy services for the Human Resources Department during the 2024-2025 school year.

Leadership Associates, LLC, will provide support and executive advice for the human resources leadership team for the 2024-2025 school year regarding negotiations, recruitment and retainment, building capacity, and reviewing and updating systems to improve efficiency, customer service, and streamline communication.

Total cost for services is not to exceed \$10,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0774

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5850-7520000

Amount: \$10,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 9. Request Approval to Enter Into an Agreement with Return to Work Partners, to Provide Services On an As-Needed Basis for Essential Job Function Analysis, Facilitation of Accommodation Meetings, and Management of a Return to Work Program during the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Return to Work Partners (R2WP), to provide services on an as-needed basis for essential job function analysis, facilitation of accommodation meetings, and management of a return to work program during the 2024-2025 school year.

R2WP is a consulting firm specializing in workers' compensation related to disability compliance. It serves numerous municipalities and school districts, including Long Beach Unified School District, Pasadena Unified School District, and Compton Unified School District. It has also served us previously, implementing the accommodation meeting process and job function analysis.

Work-related injuries can be very costly and operationally disruptive. An effective accommodation meeting and return to work program are critical in mitigating these negative impacts.

Total cost for services is not to exceed \$50,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0651

Name of Funding Source and/or Location: Self Insurance Fund

Funding Account Number: 67.0-00000.0-00000-60000-5850-0000000

Amount: \$50,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 10. Request Approval to Attend the 2024 Association of California School Administrators Personnel and Negotiations Symposium in Burlingame, CA on September 24-27, 2024

Rationale

The administration requests approval to attend the 2024 Association of California School Administrators (ACSA) Personnel and Negotiations Symposium in Burlingame, CA on September 24-27, 2024.

This four-day event, with its mix of interactive and workshop sessions presented by practitioners, consultants and attorneys, will offer information and provide insight into the issues and laws that confront human resources (HR) departments.

Workshops, seminars, and presentations are specifically designed and curated to empower HR staff, whether veterans or newcomers to the world of HR, to discover new ideas, stay up-to-date on the latest research and legal issues, and learn new concepts and ideas for future implementation in the HR office or the district.

Having a well-trained and informed negotiation team provides the framework upon which school change and student academic success is built. This event is particularly useful when the whole district negotiating team attends and works on their skills together.

Participants:

Jasmin Harris, Principal, Lindbergh Elementary School
Geraldine Rescinito, Director, Human Resources

Cost includes registration fees, hotel lodging, parking, transportation, and meals not covered by the conference sponsor.

Total cost is not to exceed \$3,500.00 per participant.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0769

Name of Funding Source and/or Location: Human Resources

Funding Account Number: 01.0-00000.0-00000-74000-5220-7520000

Amount: \$3,500.00 per participant

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. B. 11. Request Ratification of an Agreement with Swing Subs, to Provide Back-Up Certificated and Classified Substitutes from July 1, 2024 through June 30, 2025

Rationale

The administration requests ratification of an agreement with Swing Subs, to provide back-up certificated and classified substitutes from July 1, 2024 through June 30, 2025.

The District maintains a pool of both certificated and classified substitutes, but at times, the existing pool is not able to satisfy the number of substitute requests. Additionally, substitute recruitment has been particularly challenging as we have an increased need for certificated and classified substitutes as we work to provide additional adult support for students. Swing Subs will be able to provide support to ensure better staffing at school sites when the district has professional development workshops. Various professional development trainings have been identified that will be staffed primarily by Swing Subs. Swing Subs will also staff instructional assistant vacancies as we continue to recruit.

Rate per certificated substitute teacher is \$250.20 per day, and the rate per classified substitute is \$180.00 per day.

Cost for services will be as follows:

- \$55,000.00 - Student Services Department
- \$178,400.00 - Special Education Department
- \$155,000.00 (\$75,000.00 Elementary Department / \$80,000.00 Secondary Department) - Educational Services
- \$110,000.00 (not to exceed \$10,000 per month) - Human Resources Department

Total cost for services is not to exceed \$498,400.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*0628, 25*0921, 25*0925, 25*0949

Name of Funding Source and/or Location:

Supplemental and Concentration Funds

Student Services

Special Education Funds

Title II Funds

Educational Services

In-Person Learning Funds

Funding Account Number:

01.0-01900.0-11133-10000-1160-7420000

01.0-65000.0-57700-11100-1160-7410000
01.0-40350.0-11100-10000-5810-7490000
01.0-74220.0-11100-70000-5810-7690000

Amount: \$498,400.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. C. HUMAN RESOURCES - CLASSIFIED

14. C. 1. Request Approval of Classified Personnel Report: Personnel Assignment, Employment, Leaves and Separation

Rationale

The administration requests approval of the Classified Personnel Report for personnel assignment, employment, leaves and separation. The following is the Classified Personnel Report for August 22, 2024, which details personnel employment actions before the Board, such as, but not limited to: hiring, changes of status, separations, leaves for approval and/or ratification, and extra-duty honorariums.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Public Classified Personnel Report - 08-22-2024

EMPLOYMENT

Permanent Employment for either outside candidates or change-of-status for internal employees: due to either filling a vacancy (resignation/retirement/separation/promotion/voluntary demotion) or establishing a new position. For any permanent assignment the required probationary period must be fulfilled.				
NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
1.	Espinoza, Danny	From Classification: Network/Computer Specialist To Classification: Senior Network/Computer Specialist Work Hours: 8 Location: Technology Department Funding Source: LCFF-Supplemental and Concentration Grants Reason: Replacement of staff due resignation	Range: 147 Step: 01	232400365 08/01/24
2.	Flores, Silvester	From Classification: Plant Manager To Classification: Senior Custodian Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Replacement of staff due to layoff of position	Range: 058 Step: 05	242500055 07/01/24
3.	Harris, Ricardo	Classification: Director of Purchasing & Contracts Work Hours: 8 Work Months: 12 Location: Purchasing Funding Source: Unrestricted Resources Reason: Replacement of staff due to retirement	Range: 354 Step: 04	232400360 07/18/24
4.	Magaña, Francisco	Classification: Chef Supervisor Work Hours: 8 Work Months: 12 Location: Child Nutrition Funding Source: Child Nutrition-School Program and KIT Reason: New position	Range: 328S Step: 01	242500050 07/18/24
5.	Wong, Yvonne	Classification: Benefits and Payroll Manager Work Hours: 8 Location: Business Services Funding Source: Unrestricted Resources Reason: Replacement of staff due resignation	Range: 347 Step: 01	242500060 08/12/24

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
6.	Adams, Daphne	Classification: Office Assistant II Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 119 Step: 05	242500068 08/01/24 to 08/02/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
7.	Alvarado, Alicia	From Classification: Nutrition Services Supervisor Work Hours: 6, not to exceed 7 Location: Cesar Chavez MS Funding Source: Child Nutrition-School Program Reason: Summer assignment – additional hours	Range: 083 Step: 01	242500001 06/17/24 to 07/31/24 or sooner
8.	Alvarez Vargas, Leonor	Classification: Attendance Assistant Work Hours: 8 Location: Washington ES Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 03	232400403 07/29/24 to 08/02/24 or sooner
9.	Avitia, Salvador	Classification: Sr. Warehouse Worker Work Hours: 7 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 059 Step: 05	232400392 07/01/24 to 07/31/24 or sooner
10.	Barfield, Ellis	Classification: Intramural Sports Coordinator Work Hours: 8 Location: Equity, Access, & Instructional Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment	Range: 312 Step: 03	242500078 06/17/24 to 08/09/24 or sooner
11.	Barrios Lopez, Annette	Classification: Attendance Assistant Work Hours: 8 Location: Helen Keller ES Funding Source: Unrestricted Resources Reason: Summer assignment– additional hours	Range: 118 Step: 01	232400399 07/29/24 to 08/02/24 or sooner
12.	Calderon, Carmen	Classification: School Community Liaison Work Hours: 8 Location: Lynwood HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment – additional hours	Range: 118 Step: 05	232400398 07/29/24 to 08/02/24 or sooner
13.	Carmelo, Ana	Classification: Nutrition Services Supervisor Work Hours: 7 Location: Hosler MS Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 083 Step: 01	242500015 06/17/24 to 07/31/24 or sooner
14.	Cornejo, Hector	Classification: Instructional Assistant Bilingual Work Hours: 6 Location: Lynwood HS Funding Source: IASA Title I – Part A Reason: Summer assignment	Range: 116 Step: 05	242500006 06/17/24 to 07/17/24 or sooner
15.	Covarrubias, Sandra	Classification: Senior Nutrition Service Worker Work Hours: 5.5 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 036 Step: 02	232400394 07/01/24 to 07/17/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
16.	Cox, Dewand Aaron	Classification: Boys Locker Room Attendant Work Hours: 8 Location: Lynwood HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment	Range: 044 Step: 05	232400407 06/17/24 to 07/17/24 or sooner
17.	Delgadillo-Lopez, Jessica	Classification: Attendance Assistant Work Hours: 8 Location: Marshall ES Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 118 Step: 05	242500023 07/29/24 to 08/02/24 or sooner
18.	Garcia, Marcela Godinez	Classification: Library Media Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 120 Step: 05	242500022 07/29/24 to 07/31/24 or sooner
19.	Gaytan, Carmen	Classification: School Community Liaison Work Hours: 8 Location: Wilson ES Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 05	242500009 07/28/24 to 08/02/24 or sooner
20.	Gomez Bustamante, Lydia	Classification: School Community Liaison Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 118 Step: 05	242500062 08/01/24 to 08/02/24 or sooner
21.	Gomez, Evelia	Classification: Senior Health Services Technician Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 135 Step: 02	242500051 08/01/24 to 08/02/24 or sooner
22.	Guevara, Lisette	Classification: Office Assistant II Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 119 Step: 03	242500030 07/29/24 to 08/02/24 or sooner
23.	Guevara, Lisette	Classification: District Receptionist Work Hours: 8 Location: Human Resources Funding Source: Unrestricted Resources Reason: Limited-term assignment assist in reception 5 days in July	Range: 118 Step: 05	232400391 07/03/24 to 07/29/24 or sooner
24.	Juarez, Aime	Classification: ASB Bookkeepers Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 069 Step: 05	242500026 07/22/24 to 07/31/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
25.	Laguna, Brisa	Classification: Senior Nutrition Services Supervisor Work Hours: 8 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 3285 Step: 01	232400396 07/01/24 to 07/31/24 or sooner
26.	Marquez, Maria	Classification: ASB Bookkeepers Work Hours: 8 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 069 Step: 05	242500029 07/22/24 to 07/26/24 or sooner
27.	Martinez, Eustolia	Classification: Office Assistant II Work Hours: 8 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 119 Step: 01	232400304 08/14/24 to 06/18/25 or sooner
28.	Maya, Yaslyn	Classification: Attendance Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 02	242500032 07/29/24 to 08/02/24 or sooner
29.	Maya, Yaslyn	Classification: Attendance Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment	Range: 118 Step: 02	242500004 06/17/24 to 07/17/24 or sooner
30.	Mayes, Franzena	Classification: Cook Work Hours: 5 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 050 Step: 05	242500036 06/17/24 to 07/26/24 or sooner
31.	Mercado, Laura Caroline	Classification: Senior Health Services Technician Work Hours: 8 Location: Lynwood HS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment	Range: 135 Step: 03	232400379 06/17/24 to 07/17/24 or sooner
32.	Navarro, Melinda	Classification: Attendance Assistant Work Hours: 8 Location: Lindbergh ES Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment - additional hours	Range: 118 Step: 03	242500010 07/29/24 to 08/02/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
33.	Ochoa, Delvina	Classification: Attendance Assistant Work Hours: 8 Location: Abbott ES Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 118 Step: 01	242500012 07/29/24 to 08/02/24 or sooner
34.	Ochoa, Delvina	Classification: Attendance Assistant Work Hours: 8 Location: Abbott ES Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 118 Step: 01	242500012 08/05/24 to 06/18/25 or sooner
35.	Orozco, Melina	Classification: Nutrition Service Worker I Work Hours: 3 Location: Cesar Chavez MS and LHS Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 027 Step: 05	242500037 06/28/24 to 07/26/24 or sooner
36.	Palma, Isabel	Classification: Attendance Assistant Work Hours: 8 Location: Rosa Parks ES Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 01	232400402 07/29/24 to 08/02/24 or sooner
37.	Quirarte, Olga	Classification: School Community Liaison Work Hours: 8 Location: Hosler MS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment – additional hours	Range: 118 Step: 05	242500019 08/01/24 to 08/02/24 or sooner
38.	Ramirez, Teresa	Classification: Senior Health Service Technician Work Hours: 8 Location: Hosler MS Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment - additional hours	Range: 135 Step: 04	242500024 08/01/24 to 08/02/24 or sooner
39.	Reyes, Esther	Classification: Office Assistant II Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Summer assignment	Range: 119 Step: 05	242500054 07/01/24 to 07/23/24 or sooner
40.	Richardson, Celestine	Classification: Nutrition Services Supervisor Work Hours: 6, not to exceed 7 Location: Lynwood HS Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 083 Step: 05	242500002 07/01/24 to 07/26/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
41.	Saab, Stacy	Classification: Attendance Assistant Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 118 Step: 04	242500077 08/01/24 to 08/02/24 or sooner
42.	Saenz, Debora	Classification: Records Clerk Work Hours: 8 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 041 Step: 05	242500021 08/01/24 to 08/02/24 or sooner
43.	Salazar, Irma Jacqueline	Classification: District Receptionist Work Hours: 8 Location: Human Resources Funding Source: Unrestricted Resources Reason: Limited-term assignment assist in reception 5 days in July	Range: 118 Step: 01	232400391 07/03/24 to 07/29/24 or sooner
44.	Salazar, Irma Jacqueline	Classification: Office Assistant II Work Hours: 8 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 119 Step: 01	242500061 08/01/24 to 08/02/24 or sooner
45.	Salazar, Irma Jacqueline	Classification: Office Assistant II Work Hours: 8 Location: Hosler MS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 119 Step: 01	232400304 08/05/24 to 08/13/24 or sooner
46.	Salazar, Irma Jacqueline	Classification: Office Assistant II Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 119 Step: 01	242500058 08/14/24 to 02/28/25 or sooner
47.	Sandoval, Lissette	Classification: School Community Liaison Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 03	242500007 07/29/24 to 08/02/24 or sooner
48.	Sandoval, Nancy	Classification: Attendance Assistant Work Hours: 8 Location: Firebaugh HS Funding Source: Unrestricted Resources Reason: Summer assignment – additional hours	Range: 118 Step: 02	242500008 07/29/24 to 08/02/24 or sooner

LIMITED-TERM

NAME		POSITION	CLASS RANGE STEP	VA# Effective Start
49.	Tolentino, Regino	Classification: Warehouse Worker/Delivery Driver Work Hours: 7 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Summer assignment	Range: 053 Step: 04	232400393 07/01/24 to 07/31/24 or sooner
50.	Trejo, Rosina	Classification: ASB Bookkeeper Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 069 Step: 05	242500067 07/25/24 to 07/31/24 or sooner
51.	Valadez, Elizabeth	Classification: Special Education Technician Work Hours: 8 Location: Special Education Department Funding Source: Special Education-IDEA Local Assist Reason: Summer assignment	Range: 126 Step: 01	242500028 07/01/24 to 07/31/24 or sooner
52.	Vargas, Leonor Alvarez	Classification: Secretary Work Hours: 8 Location: Washington ES Funding Source: Unrestricted Resources Reason: Summer assignment	Range: 061 Step: 03	242500011 07/01/24 to 07/12/24 or sooner
53.	Vargas, Leonor Alvarez	Classification: Secretary Work Hours: 8 Location: Washington ES Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave (Vacation)	Range: 061 Step: 03	242500074 07/15/24 to 07/19/24 or sooner
54.	Vasquez Sandoval, Denisse	Classification: School Community Liaison Work Hours: 8 Location: Student Services Funding Source: LCFF-Supplemental and Concentration Grants Reason: Summer assignment	Range: 118 Step: 02	242500027 06/20/24 to 08/02/24 or sooner
55.	Washington, David	Classification: Media Production Technician Work Hours: 8 Location: Superintendent's Office Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 070 Step: 05	242500025 07/01/24 to 07/31/24 or sooner
56.	Willis, Letisha Lashawn	Classification: ASB Bookkeeper Work Hours: 8 Location: Lynwood HS Funding Source: Unrestricted Resources Reason: Summer assignment	Range: 069 Step: 02	242500040 07/22/24 to 07/31/24 or sooner
57.	Zamora, Richard	Classification: Records Clerk Work Hours: 8 Location: Cesar Chavez MS Funding Source: Unrestricted Resources Reason: Summer assignment - additional hours	Range: 041 Step: 05	242500057 08/01/24 to 08/02/24 or sooner

LIMITED- TERM

Classification: Custodian Work Hours: 8 Location: Service Center Funding: Unrestricted Resources Reason: Summer assignment		VA#: 242500033 Start Date: 07/15/24 End Date: 08/02/24 Range: 048	
	NAME		NAME
58.	Beltran, Jasmine	59.	Maldonado, Juan

LIMITED- TERM

Classification: Library Media Assistant Work Hours: 8 Location: Lynwood HS Funding: LCFF-Supplemental and Concentration Grants Reason: Summer assignment - additional hours		VA#: 242500039 Start Date: 07/29/24 End Date: 07/31/24 Range: 120	
	NAME		NAME
60.	Bustos, Erica	61.	Serrano, Senorina

LIMITED- TERM

Classification: Instructional Assistant Special Needs Work Hours: 8 Location: Special Education Department Funding: Expanded Learning Opportunities Reason: Summer assignment - credit recovery & enrichment		VA#: 242500014 Start Date: 06/17/24 End Date: 08/02/24 Range: 120	
	NAME		NAME
62.	Phillipus, Malissa	63.	Tobar, Arsenia

LIMITED- TERM

Classification: Office Assistant II Work Hours: 8 Location: Lynwood HS Funding: Unrestricted Resources Reason: Summer assignment - additional hours		VA#: 242500005 Start Date: 07/29/24 End Date: 07/31/24 Range: 119	
	NAME		NAME
64.	Avalos, Catalina	66.	Reyes, Esther
65.	Plascencia, Tony		

LIMITED- TERM

Classification: Bus Driver Work Hours: 8 Location: Transportation Funding: LCFF-Transportation - H/S Reason: Summer assignment		VA#: 232400385 Start Date: 07/01/24 End Date: 07/31/24		Range: 219
	NAME		NAME	
67.	Brooks Daily, Rachon	69.	Williams, Vetesha	
68.	Parham-Battles, Toi-Ya			

LIMITED- TERM

Classification: Instructional Assistant (504 – plan) Work Hours: 6 Location: Student Services Funding: Unrestricted Resources Reason: Summer assignment		VA#: 232400395 Start Date: 06/17/24 End Date: 07/26/24		Range: 114
	NAME		NAME	
70.	Alvarez Hernandez, Andriana	73.	Kimbrough, Nicole Elizabeth	
71.	Arceo, Samantha	74.	Martinez, Nelly	
72.	Gastelum Bojorquez, Jonathan	75.	Navarro, Olga	

LIMITED- TERM

Classification: Instructional Assistant Special Needs – Bus Aide Work Hours: 3 Location: Special Education Funding: Expanded Learning Opportunities Reason: Summer assignment		VA#: 232400401 Start Date: 06/17/24 End Date: 07/17/24		Range: 120
	NAME		NAME	
76.	Boyer, Dina	78.	Russell, Vita	
77.	Gomez Reynoso, Guadalupe			

LIMITED- TERM

Classification: Nutrition Services Worker I Work Hours: 3 Location: Child Nutrition Funding: Child Nutrition-School Program Reason: Summer assignment		VA#: 242500038 Start Date: 06/17/24 End Date: 06/26/24		Range: 027
	NAME		NAME	
79.	Hernandez, Rosario	81.	Salazar, Gladys	
80.	Hubbard, Quindrena			

LIMITED- TERM

Classification: Instructional Assistant Special Education Work Hours: 7 Location: Special Education Funding: Expanded Learning Opportunities Reason: Summer assignment		VA#: 232400400 and 232400406 Start Date: 06/17/24 End Date: 07/17/24		Range: 118
	NAME		NAME	
82.	Alejandre-Solis, Lydia	96.	Jaramillo, Amanda Inez	
83.	Boggus, Adah La Vonda	97.	Laflora, Koree Sabree	
84.	Campos, Gabriela	98.	Latchison, Rosalie	
85.	Cardenas, Germa L. Lamar	99.	Leyva, Mildred Del Carmen	
86.	Cartagena, Lorena	100.	Lopez, Andrea Jacqueline	
87.	Castellanos, Beatriz	101.	Lopez, Efren Joaquin	
88.	Chavez, Carolina	102.	Meza, Teresa	
89.	Colyer, Dee'Joure	103.	Molina, Ashley Ivonne	
90.	Cordova, Joshua	104.	Rivas, Krystal Monique	
91.	Diaz, Josefina	105.	Rodriguez, Robert	
92.	Diaz-Aguilar, Elizeth	106.	Romero, Brenda Claritza	
93.	Figueroa, Norma Angelica	107.	Sanchez, Leticia	
94.	Hamilton, Annisa	108.	Solorzano, Pearl Blanca	
95.	Hunt, Marsha G.			

LIMITED- TERM

Classification: Nutrition Service Satellite Kitchen Operator Work Hours: 5-6 hours Location: Child Nutrition Funding: Child Nutrition-School Program Reason: Summer assignment		VA#: 242500013 Start Date: 06/17/24 End Date: 07/26/24		Range: 046
	NAME		NAME	
109.	Alcaraz, Maria	113.	Hill, Brandi	
110.	Alejo, Lourdes	114.	Ramirez, Lilia	
111.	Alvarenga, Nuria	115.	Turner, Durinda	
112.	Ceja, Alejandra	116.	Valadez, Jennifer	

LIMITED- TERM

Classification: Instructional Assistant Special Needs CLM Work Hours: 7 Location: Special Education Funding: Expanded Learning Opportunities Reason: Summer assignment		VA#: 232400404 Start Date: 06/17/24 End Date: 07/17/24, 07/26/24*		Range: 120	
	NAME		NAME		
117.	Aguiar, Guadalupe	123.	Ramirez-Ortega, Jessica Zoe		
118.	Boyd, Jacqueline	124.	Rodriguez, Katty		
119.	Buenostro, Elizabeth	125.	Smith, Maya Icene		
120.	Chavez, Angel Marie	126.	Smith, Tanya M.		
121.	Moore, Kenneth	127.	Uranda, Rosario		
122.	Morales, Cindy*				

SUBSTITUTE ON-CALL

Classification: Instructional Assistant Special Needs Work Hours: 6 Location: Special Education Funding Source: Special Education			VA#: 242500075 End Date: 06/11/25 or sooner			Range: 120 Step: 01
	NAME	START DATE		NAME	START DATE	
128.	Alcantar, Alexia Rocio	08/14/24	130.	Cruz, Jose	08/14/24	
129.	Arias, Rubicela	08/14/24				

SUBSTITUTE ON-CALL

Classification: Security Officer I Work Hours: 8 Location: Security Funding: LCFF-Supplemental and Concentration Grants		VA#: 242500031 Start Date: 07/01/24, 07/29/24* End Date: 06/30/25		Range: 055 Step: 01	
	NAME		NAME		
131.	Aguilar, David	138.	Negrete, Ernesto		
132.	Carrillo-Barancas, Brian	139.	Pestaña, Isaias		
133.	Carrion, Manuel	140.	Ruiz, Randolph John		
134.	Chan, John	141.	Sanchez, Eulalio		
135.	Craver, Archie L.	142.	Taylor, Reginald*		
136.	Hill, Willie	143.	Trevino, David		
137.	Muñoz Velazquez, Jose	144.	Whitmore, Daniel Emanuel		

CLASSIFIED PERSONNEL REPORT 08/22/24

LIMITED- TERM

Classification: Instructional Assistant Special Needs Work Hours: 7 Location: Special Education Funding: Expanded Learning Opportunities Reason: Summer assignment				VA#: 232400397 Start Date: 06/17/24 End Date: 07/17/24 Range: 120			
	NAME		NAME		NAME		NAME
145.	Angulo, Martha	168.	Garcia, Aimee	192.	Maya, Rosana Guadalupe	215.	Russell, Vita
146.	Anzures, Barbara	169.	Gastelum, Marissa	193.	Melendez, Romina	216.	Salvador, Julia
147.	Arceo, Samantha	170.	George, Natalie	194.	Mendoza, Amalia	217.	Sanchez, Valerie
148.	Barraza, Priscilla	171.	Gomez-Reynoso, Guadalupe	195.	Mezquida, Sarah	218.	Santana, Maria
149.	Blankenship, Christopher	172.	Gonzalez, Savannah	196.	Molina Henriquez, Gloria	219.	Scott, Itzel
150.	Boyer, Dina	173.	Green, Ashley	197.	Monarrez, Mireya	220.	Shute, Kendra
151.	Burton, Venetia	174.	Guerrero, Teresa	198.	Moore, Victoria	221.	Solis Rebolledo, Rosaura
152.	Cartagena, Noel	175.	Gutierrez, Henry	199.	Mora Garcia, Ana	222.	Talalima, Nora
153.	Castillo, Xavier	176.	Harper, Tonya	200.	Mora, Maricruz	223.	Topete, Melissa
154.	Castro, Patricia	177.	Hernandez, Kristal	201.	Moreno, Nicole	224.	Traylor, Essence
155.	Cebrenos, Erma	178.	Herrera Vega, Paul	202.	Nuñez, Mario	225.	Trujillo, Hennessy
156.	Chow, Gillian	179.	Hillman, Star	203.	Ojeda, Celia	226.	Turcios, Maria
157.	Cisneros, Julia	180.	Hinton, Karen	204.	Ortega Canales, Viridiana	227.	Valdez, Blanca
158.	Contreras, Jose	181.	Ibarra, Crystal	205.	Ortega, Jacquelyn	228.	Valdovinos, Valeria
159.	Cota, David	182.	Jacques, Tyreona	206.	Perez, Joanna	229.	Villalobos, Itandegui
160.	Cox, Taniya	183.	Johnson, Mayra	207.	Picon, Vanessa	230.	Viramontes, Bertha
161.	Diaz, Liliana	185.	Kamka, Tammy	208.	Reyes, Briana	231.	Watkins, Antonio
162.	Divici, Isabella	186.	Lechuga Lopez, Analy	209.	Reyna, Margarita Rios	232.	Webb, Latarri
163.	Duarte Hernandez, Guadalupe	187.	Leopold, Cheryl	210.	Rios, Marisol	233.	Wright, Shantell Marie
164.	Edmondson, Wynter	188.	Lopez, Alma	211.	Rivas, Marlon	234.	Yaber, Jessica
165.	Espejel, Rosa	189.	Lopez, Ana Karen	212.	Rojas, Rosa	235.	Zarate, Marisela
166.	Favela, Jocelyn	190.	Maldonado, Alondra	213.	Romero, Elizabeth		
167.	Flores, Marlen	191.	Martinez, Vianey	214.	Rudd, Tawnisha		

SUBSTITUTE ON-CALL

Classification: Warehouse Worker/Delivery Driver Work Hours: 8 Location: Business Services Funding Source: Unrestricted Resources			VA#: 242500016 End Date: 09/30/24 or sooner Range: 053 Step: 01		
	NAME	START DATE		NAME	START DATE
236.	Alvarez, Cesar	06/26/24	238.	Ortiz, Darwin	07/03/24
237.	Molina, Juan	07/01/24	239.	Torres, Albert	07/03/24

LIMITED-TERM CLASSIFIED PERSONNEL: OUT-OF-CLASSIFICATION (Partial Additional Duties)

	NAME	POSITION	CLASS RANGE STEP	VA# Effective Start
240.	Lopez, Celia	Classification: Student Data Technician Work Hours: 8 Location: Technology Services Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave assuming partial duties with additional 5% compensation	Range: 199 Step: 04	242500017 02/07/24 to 05/06/24 or sooner
241.	Maravilla, Amy	Classification: Student Data Technician Work Hours: 8 Location: Technology Services Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave assuming partial duties with additional 5% compensation	Range: 199 Step: 04	242500017 02/07/24 to 05/06/24 or sooner

OUT-OF-CLASSIFICATION

Working out-of-classification and assuming all of the duties of the out-of-classification assignment; therefore, will assume the salary rate of the higher class.				
	NAME	POSITION	CLASS RANGE STEP	VA# Start/End Date
242.	Aguiar, Cynthia	From Classification: Administrative Assistant (Confidential) To Classification: Administrative Office Coordinator Work Hours: 8 Location: Superintendent's Office Funding Source: Unrestricted Resources Reason: Backfill due to employee on leave	Range: 337S Step: 01	242500044 06/26/24 to 07/21/24 or sooner
243.	Alvarenga, Nuria	From Classification: Nutrition Service Worker I To Classification: Senior Nutrition Service Worker Work Hours: 7 Location: Child Nutrition Funding Source: Child Nutrition-School Program Reason: Backfill due to employee working out of class	Range: 036 Step: 05	242500035 04/15/24 to 06/12/24 or sooner

OUT-OF-CLASSIFICATION

Working out-of-classification and assuming all of the duties of the out-of-classification assignment; therefore, will assume the salary rate of the higher class.				
NAME		POSITION	CLASS RANGE STEP	VA# Start/End Date
244.	Billew, Niko Malek	From Classification: Senior Nutrition Services Worker To Classification: Nutrition Services Satellite Kitchen Operator Work Hours: 8 Location: Child Nutrition Funding: Child Nutrition-School Program Reason: Backfill due to employee on leave	Range: 046 Step: 05	242500034 05/29/24 to 06/12/24 or sooner
245.	Gu, Xiaoyu	From Classification: Accountant To Classification: Benefits and Payroll Manager Work Hours: 8 Location: Business Services Funding Source: Unrestricted Resources Reason: Backfill due to employee resignation	Range: 142 Step: 04	232400357 07/01/24 to 08/31/24 or sooner
246.	Ordaz, Adriana	From Classification: Secretary To Classification: Administrative Assistant (Confidential) Work Hours: 8 Location: Technology Services Funding Source: Unrestricted Resources Reason: Backfill due to employee assisting in Superintendent's Office	Range: 074 Step: 03	242500076 06/27/24 to 07/31/24 or sooner

EXTRA DUTY

Request approval of extra duty hours for Instructional Assistant Culinary Arts at Lynwood High School. Hours will be provided to learn new equipment, practice safe use, and maintenance of new kitchen lab.	
Funding Source: 01.0-63870.0-38000-10000-2130-7390000 Hours: Up to 20 hours each participant	
	NAME
247.	Medina, Maria

EXTRA DUTY

Request approval of extra duty hours for School Community Liaison at Lynwood High School to participate in the School Attendance Summer Committee July 2024. The team will collaborate to review and revise, if necessary, school attendance protocols. In keeping with the District's LCAP goal of addressing, Chronic Absenteeism Rate, the team will process the "Attendance Alert Form" generated by the school's attendance.	
Funding Source: 01.0-30100.0-81000-50000-2930-4310000 Hours: 10 hours per person	
	NAME
248.	Calderon, Carmen

EXTRA DUTY

Request approval of extra duty hours for Instructional Assistant Special Needs at Washington Elementary School. She is needed to work the Extended Summer Program/Think Together to support her assigned student who is in the Special Education program.

Funding Source: 01.0-74250.0-57700-10010-2130-7410000

Hours: Up to 70 hours each participant

	NAME
249.	Morales, Cindy

EXTRA DUTY

Request approval of extra duty hours for Instructional Assistant Special Needs at Lynwood High School. They are needed to support special education students participating in school-sponsored activities such as prom, Senior Picnic, Senior Breakfast, Senior Walk, Grad Bash, Senior Sunset, and Graduation Ceremony. These activities are part of the FAPE offer as they relate to socialization and school activities during the months of May and June 2024.

Funding Source: 01.0-65000-0-57700-11200-2130-7410000

Hours: Up to 35 hours each participant

	NAME		NAME
250.	Cisneros, Julia	251.	Topete, Melissa

EXTRA DUTY

Request approval of extra duty hours for Mark Twain Campus Monitors for the purpose of planning and collaborating with the site leadership team. The team will examine student behavioral and social emotional progress as well as interventions to ensure that all students are safe and successful during the 2024-2025 school year.

Funding Source: 01.0-00000.0-00000.81000-2230-1050000

Hours: Up to 6 hours per person

	NAME		NAME
252.	Aguilera, Gisela	255.	Granados, Juana
253.	Garcia, Janeth	256.	Lopez, Maribel
254.	Gonzalez, Rosalba	257.	Vasquez, Maria

EXTRA DUTY

Request approval of extra duty hours for Instructional Assistant Special Education and Instructional Assistant Special Needs at Roosevelt Elementary School to attend Black History Film Festival. February 21, 2024 and February 29, 2024.

Hours: Up to 4 hours per person

Funding Source: 01.0-01900.0-11141-10000-2130-7350000

	NAME		NAME
258.	Chavez, Carolina	263.	Montes, Janeth
259.	Glenn, Nyla	264.	Smith, Tanya
260.	Harper, Tonya	265.	Taylor Jr., Reginald
261.	Hillman, Star	266.	Trujillo, Hennessy
262.	Kyle, Francye		

EXTRA DUTY

Request approval of extra duty hours for Helen Keller Campus Monitors to attend staff professional development, support with PBIS events, and support when short-staffed.

August 14, 2024 - June 11, 2025.

Hours: Up to 3 hours per day/as needed

Funding Source: 01.0-00000.0-00000-81000-2230-1130000

	NAME		NAME
267.	Castro, Helen	271.	Lopez, Jesus
268.	Duran Ortiz, Rosa	272.	Luna, Nancy
269.	Hernandez, Maria de Jesus	273.	Smith, Jessica L.
270.	Holguin, Paloma		

EXTRA DUTY

Request approval of extra duty hours for all Nutrition Service Worker I staff that work 3 hours to work an additional 4.50 if no substitute is available then permanent employees can back fill and work additional hours.

Hours not to exceed 7.50 per day. Weekly hours total 37.50.

Funding Source: 13.0-53100.0-00000-37000-2230-7800000

Hours: Up to 4.50 hours per person

	NAME		NAME
274.	Bravo Martinez, Cecilia	281.	Orozco, Melina
275.	Campos, Edith	282.	Ramirez, Latasha
276.	Gomez Soto, Zulma	283.	Rival, Corrine
277.	Gutierrez, Jessica	284.	Rocha, Matilda
278.	Hubbard, Quindrena	285.	Ruiz, Leticia
279.	Jones, Pamela	286.	Salazar, Gladys
280.	Martinez Delgadillo, Elizabeth	287.	Santana, Ana

PERFECT ATTENDANCE STIPEND

Request approval for Payment of the Perfect Attendance Stipend for the Classified Employee during the 3rd Quarter of 2023-2024 School Year

	NAME	POSITION	LOCATION
288.	Cox, Richard	Campus Monitor	Rosa Parks ES
289.	Romero, Sara	Campus Monitor	Cesar Chavez MS
290.	Vasquez, Maria Elena	Campus Monitor	Mark Twain ES

PERFECT ATTENDANCE STIPEND

Request approval for Payment of the Perfect Attendance Stipend for the Classified Employee during the 4th Quarter of 2023-2024 School Year

	NAME	POSITION	LOCATION
291.	Camacho, Yajahira	Campus Monitor	Lugo ES

CLASSIFIED PERSONNEL: STIPEND

Request approval for Payment of (CSEA/Confidential) classified employees to receive the Bilingual Stipend for the 2022 - 2023 School Year.				
NAME		POSITION	LOCATION	MONTHS
292.	Ojeda, Celia	Instructional Assistant Special Needs	Firebaugh HS	4

HONORARIUMS (Classified)

Request approval for payment of classified employees to receive an honorarium for the 2023-2024 school year.				
NAME		HONORARIUM	LOCATION	PERCENTAGE
293.	Gamboa, Epifania	Yearbook	Rosa Parks ES	2%
294.	Rodriguez, Edward	Webmaster	Pathway (First Semester)	3%

LEAVE OF ABSENCE

A leave of absence may end sooner than the end date that was originally approved, if requested by the employee. To request to return sooner than the date originally approved, the employee MUST (1) furnish official paperwork releasing them to return to work to their supervisor for review who will then forward the information to Classified Personnel for review and approval (if a release is required to return to work), and (2) turn in an amended absence request form to their supervisor for review and signature to be forwarded to Classified Personnel for review and approval. (Any amended leave will be resubmitted to the Board for ratification.)

NAME		POSITION	LOCATION	Effective Date
295.	Carrillo, Martha	Instructional Assistant Special Education	Firebaugh HS	07/01/24 – 06/27/25 or sooner
296.	Castro, Kenya	Instructional Assistant Special Needs	Roosevelt ES	08/14/24 – 09/01/24
297.	Childs, Derrick	Custodian	Custodial	06/17/24 – 09/12/24
298.	Cuadros, Yolanda	Attendance Assistant	Abbott ES	08/05/24 – 08/22/24
299.	Equihua, Maricarmen	Security Officer	Security	07/01/24 – 07/05/24 07/15/24 – 08/05/24
300.	Guido, Michelle	Nutrition Services Satellite Kitchen Operator	Mark Twain ES	08/12-24 – 12/13/24
301.	Gutierrez, Socorro	Administrative Office Coordinator	Superintendent's Office	06/17/24 – 07/21/24
302.	Palacios, Phyllis	Secretary	Human Resources	07/01/24 – 12/31/24 Intermittently as needed
303.	Salcedo, Karla	Instructional Assistant Special Needs	Lynwood HS	08/14/24 – 11/06/24
304.	Sosa, Eduardo R.	Security Officer	Lynwood HS	06/01/24 – 07/11/24
305.	Tiscareno, Carmina	Custodian	Custodial	07/30/24 – 09/09/24
306.	Trigueros, Denise	Nutrition Services Coordinator	Child Nutrition	07/17/24 – 07/21/24
307.	Vasquez, Marie	Security Officer II	Security	06/28/24 – 08/28/24 Intermittently as needed
308.	Villanueva-Perez, Jose	Security Officer	Security	06/21/24 – 07/11/24 Intermittently as needed

LEAVES: PERSONAL BUSINESS

NAME		POSITION	LOCATION	Effective Date
309.	Aguilar, Michelle	English Language Program Tech.	Elementary Education	08/14/24 – 06/11/25

UNPAID LEAVE (Must Exhaust All Available Time)

NAME		POSITION	LOCATION	Effective Start/ End Date
310.	Castillo, Magali	Instructional Assistant Special Ed.	Wilson ES	06/14/24 – 06/15/25
311.	Nevarez, Maria	Secretary	Wilson ES	08/19/24 – 07/19/25
312.	Powell, Lheadry	Instructional Assistant Special Needs	Marshall ES	05/31/24 – 06/12/24
313.	Rodriguez, Amanda	Instructional Assistant Special Ed.	Hosler MS	08/14/24 – 08/14/25
314.	Sosa, Eduardo R.	Security Officer	Lynwood HS	06/01/24 – 07/11/24
315.	Torrico, Gabriela	Interpreter/Translator	Special Education	08/12/24 – 06/14/25

39-MONTH RE-EMPLOYMENT

NAME		POSITION	LOCATION	Effective Date
316.	Cochran, Lydia	Instructional Assistant Special Needs	Roosevelt ES	04/03/24

RESIGNATIONS AND SEPARATIONS

NAME		POSITION	LOCATION	Effective Date
317.	Garcia, Maricela	Instructional Assistant Special Education	Wilson ES	07/22/24
318.	Guzman, Elizabeth	Tutor	Firebaugh HS	07/11/24
319.	Orozco, Manuel	Security Officer II	Firebaugh HS	08/02/24
320.	De La Torre, Lorena	Nutrition Service Satellite Kitchen Operator	Roosevelt ES	06/26/24
321.	Pineda, Diana	Instructional Assistant	Marshall ES	06/12/24
322.	Salazar, Ana Maria	Campus Monitor	Districtwide	07/22/24
323.	Sanchez, Jimenna	Instructional Assistant Bilingual	Hosler MS	06/12/24

14. C. 2. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and the California School Employees Association and its Lynwood Chapter #116 signed on June 6, 2024

Rationale

The administration requests approval to enter into a Memorandum of Understanding (MOU) between Lynwood Unified School District (LUSD) and the California School Employees Association (CSEA) and its Lynwood Chapter #116 signed on June 6, 2024.

This MOU between LUSD and CSEA will comply with Ed. Code 45102. The parties agree that the District will remedy compliance with Ed. Code 45102 retroactive to June 2020, which includes:

1. Classified staff accrual of additional fringe benefits for vacation hours and sick leave hours.
2. Classified staff will earn one day of sick leave for each month, computed on the basis of hours and days worked on the summer assignment.
3. Vacation hours for 2020 to 2024 will be accrued in accordance with the LUSD-CSEA Collective Bargaining Agreement.
4. Vacation hours will be added to the current vacation balance.
5. Sick leave hours will be added to the existing balance for each employee; and
6. Classified staff will be entitled to holiday hours in accordance with the LUSD-CSEA Collective Bargaining Agreement and Ed. Code for 2020 to 2024 should their assignment fall both before and after the holiday. Holiday hours will be paid out at the rate a staff member was earning when the holiday occurred.

The District further agrees to maintain compliance with Ed. Code 45102. Adjustments will be made by December 2024.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: Varies

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 LUSD & CSEA MOU Re Ed. Code 45102 - June 6, 2024

**MEMORANDUM OF UNDERSTANDING BETWEEN
LYNWOOD UNIFIED SCHOOL DISTRICT AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS
LYNWOOD CHAPTER 116**

June 5, 2024

This Memorandum of Understanding (hereinafter, "MOU") is entered into by and between the Lynwood Unified School District (hereinafter, "District") and the California School Employees Association and its Lynwood Chapter 116 (hereinafter, "CSEA").

The parties agree as follows:

1. The parties agree that the District will remedy compliance with Education Code 45102 retroactive to June of 2020 which includes:
 - a. Classified staff accrual of additional fringe benefits for Vacation hours and Sick Leave hours;
 - b. Classified staff will earn one day of sick leave for each month computed on the basis of hours and days worked in the summer assignment;
 - c. Vacation hours for 2020 to 2024 will be accrued in accordance with LUSD-CSEA Collective Bargaining Agreement;
 - d. Vacation hours will be added to the current vacation balance;
 - e. Sick Leave hours will be added to the existing balance for each employee; and
 - f. Classified staff will be entitled to holiday hours in accordance with the LUSD-CSEA collective bargaining agreement and Education Code for 2020 to 2024 should their assignment fall both before and after the holiday. Holiday hours will be paid out at the rate a staff member was earning when the holiday occurred.
2. The parties agree that the District agrees to maintain compliance with Education Code 45102.
3. The parties agree that:
 - a. CSEA agrees not to sue, pursue, or support any claims or actions against the District for compensation relating to or arising from the March 15, 2024 request for information. CSEA, in its representative capacity as the exclusive employee representative of the classified employees of the District in the CSEA bargaining unit, agrees that this MOU resolves any and all claims that may be brought on behalf of all affected CSEA unit members.
 - b. Disputes arising out of this MOU shall be resolved via the grievance procedures as set forth under Article XV "Grievance Procedure", of the CBA.
 - c. The parties' signatures on this MOU constitute full and final settlement of this matter.
 - d. By signing below, the parties warrant that they are authorized to execute this MOU on behalf of their principals.
 - e. This MOU shall become effective following ratification by CSEA Policy 610 and approval by the District.
 - f. District intends to make Adjustments to vacation and sick hours by December 2024.
 - g. District intends to pay out compensation for holiday hours by December 2024.

Lynwood Unified School District

By: Carlos J. Zaragoza
Carlos J. Zaragoza, Assistant Superintendent, HR

Date: Jun 6, 2024

California School Employees Association

By: Diana Hawkins
Diana Hawkins, CSEA President Chapter 116

Date: Jun 6, 2024

By: Joseph Zacklin
Joe Zacklin, Labor Relations Representative, CSEA

Date: Jun 6, 2024

14. C. 3. Request Approval of the Bilingual Stipend for Eligible Classified Employees during the 2023-2024 School Year

Rationale

The administration requests approval of the bilingual stipend for eligible classified employees during the 2023-2024 school year.

CSEA and confidential positions are for payment of services rendered as per contractual obligation during the 2023-2024 school year in the amount of \$83,520.00.

CSEA Contract, Article VIII, Section 8.3

8.3.1 Bilingual Stipends: CSEA members shall receive the following annual stipend:

10-Month	11-Month	12-Month
\$450.00	\$495.00	\$540.00

The unit member will be required to pass the District Competency test for the bilingual stipend and must attend the interpreter training provided by the District. Refusal by a member to interpret/translate documents or meetings or not attend the training may limit future translation assignments at the principal's discretion.

If a unit member interprets for an IEP meeting, an additional stipend of \$30.00 per month will be paid for the months in which IEP interpretation occurs.

The verification process is multi-step:

- (1) Managers must submit a signed form certifying via signature that specific employees have been participating in work-related translation during the previous school year.
- (2) Employees must have passed a bilingual/bi-literate exam provided by a statewide testing consortium and local content validated by subject matter experts, as per EEOC Testing Uniform Guidelines, in order to meet District fluency standards.

List of names is attached.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various Funding Sources

Funding Account Number: Various Funding Sources

Amount: \$83,520.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Bilingual Stipend - 8-22-2024

Classified Personnel
Bilingual/Bi-Literate Stipend
2023-2024

	EMPLOYEE NAME	JOB CLASSIFICATION	PAY MONTHS	TOTAL
1.	Jara, Daniel	Accountant	9	405
2.	Mora, Maria D.	Accounting Technician	12	540
3.	Aguiar, Cynthia	Administrative Assistant	12	540
4.	Escalona, Elizabeth	Administrative Assistant	12	540
5.	Salazar, Jessica	Administrative Assistant	12	540
6.	Juarez, Aime	ASB Bookkeeper	11	495
7.	Marquez, Maria Eugenia	ASB Bookkeeper	11	495
8.	Trejo, Rosina	ASB Bookkeeper	11	495
9.	Benitez, Niomy M.	Attendance Assistant	10	450
10.	Cuadros, Yolanda	Attendance Assistant	10	435
11.	Custodio, Maria Del Rosario	Attendance Assistant	10	450
12.	Manzo, Mayra Leticia	Attendance Assistant	10	450
13.	Montes, Janeth	Attendance Assistant	10	750
14.	Navarro, Melinda M.	Attendance Assistant	10	450
15.	Rodriguez, Suejey Ortiz	Attendance Assistant	10	450
16.	Wilson, Genevieve	Attendance Assistant	10	450
17.	Barrios Lopez, Annette	Attendance Assistant	10	450
18.	Mora, Porfiria	Buyer	12	540
19.	Castellanos, Juana	Child Care Assistant	10	450
20.	Madrigal, Laura	Child Care Assistant	10	450
21.	Melendez, Maria	Child Care Assistant	10	450
22.	Perez, Maria Lilia	Child Care Assistant	10	450
23.	Reveles, Patricia	Child Care Assistant	10	450
24.	Reyes, Jule Ariana	District Records Tech.	7	315
25.	Guevara, Ellla	English Language Prog Spec.	12	540
26.	Chico, Jazmin Irene	English Language Prog Tech	10	450
27.	Encinas, Irma Guadalupe	English Language Prog Tech	10	450
28.	Estrada, Ana Rosa	English Language Prog Tech	10	450
29.	Fuentes, Luz Maria	English Language Prog Tech	10	450
30.	Pedroza, Diana Gabriela	English Language Prog Tech	10	450
31.	Sanchez, Leticia	English Language Prog Tech	10	450
32.	Santos, Lilian	English Language Prog Tech	2	90
33.	Villegas, Sylvia	English Language Prog Tech	10	450
34.	Leyva, Marlene	Health Services Tech.	10	450
35.	Grande, Sue Clarisse	Health Services Technician	10	450
36.	Sandoval, Kandra Paola	Instructional Assistant	10	450
37.	Medina, Maria Del Socorro	Inst Asst Culinary Science	10	450
38.	Carrillo, Martha Patricia	Inst. Asst. Special Ed.	9	405

Classified Personnel
Bilingual/Bi-Literate Stipend
2023-2024

39.	Castro, Nancy	Inst. Asst. Special Ed.	10	750
40.	Cerpa, Cecilia	Inst. Asst. Special Ed.	5	225
41.	Chavez, Carolina	Inst. Asst. Special Ed.	9	405
42.	Contreras, Vanesa	Inst. Asst. Special Ed.	9	405
43.	Diaz, Leticia Ofelia	Inst. Asst. Special Ed.	10	750
44.	Diaz-Aguilar, Elizeth Odili	Inst. Asst. Special Ed.	10	750
45.	Gonzalez, Marisela	Inst. Asst. Special Ed.	10	450
46.	Jacobo, Rosalinda	Inst. Asst. Special Ed.	8	360
47.	Leyva, Mildred Del Carmen	Inst. Asst. Special Ed.	10	750
48.	Mentado, Paulina	Inst. Asst. Special Ed.	10	750
49.	Munoz, Julissa	Inst. Asst. Special Ed.	10	750
50.	Rivas, Marlon Anthony	Inst. Asst. Special Ed.	2	150
51.	Rodriguez, Robert	Inst. Asst. Special Ed.	10	750
52.	Solorzano, Pearl Blanca	Inst. Asst. Special Ed.	10	750
53.	Toledo, Rosa Maria	Inst. Asst. Special Ed.	10	750
54.	Zuniga, Maribel	Inst. Asst. Special Ed.	10	450
55.	Arroyo, Mariana	Inst. Asst. Special Needs	8	600
56.	Banuelos, Balorie	Inst. Asst. Special Needs	10	450
57.	Castro, Patricia	Inst. Asst. Special Needs	10	450
58.	Chavez, Angel Marie	Inst. Asst. Special Needs	10	450
59.	Duarte Hernandez, Guadalupe	Inst. Asst. Special Needs	5	225
60.	Enriquez, Cindy	Inst. Asst. Special Needs	10	750
61.	Espejel, Rosa Chloris	Inst. Asst. Special Needs	10	450
62.	Garcia Felix, Carina	Inst. Asst. Special Needs	10	450
63.	Gastelum, Marissa	Inst. Asst. Special Needs	6	270
64.	Gutierrez, Gabriela Amparo	Inst. Asst. Special Needs	6	450
65.	Lopez, Emeline	Inst. Asst. Special Needs	10	540
66.	Martinez, Vianey V. Fuentes	Inst. Asst. Special Needs	10	690
67.	Mendoza, Amalia	Inst. Asst. Special Needs	10	450
68.	Mendoza, Sonia	Inst. Asst. Special Needs	10	450
69.	Ojeda, Celia	Inst. Asst. Special Needs	10	750
70.	Patino, Soledad	Inst. Asst. Special Needs	7	315
71.	Picon, Vanessa	Inst. Asst. Special Needs	7	315
72.	Reyes, Veronica Edith	Inst. Asst. Special Needs	10	750
73.	Rocha, Jacquelin	Inst. Asst. Special Needs	10	750
74.	Rojas, Rosa Elia	Inst. Asst. Special Needs	10	450
75.	Salcedo, Karla Vanessa	Inst. Asst. Special Needs	10	690
76.	Solorio, Janet	Inst. Asst. Special Needs	10	450
77.	Topete, Melissa	Inst. Asst. Special Needs	10	690
78.	Murillo, George	Inst. Asst. Special Needs CLM II	10	450

Classified Personnel
Bilingual/Bi-Literate Stipend
2023-2024

79.	Andrade, Alma	Library Media Assistant	11	825
80.	Bustos, Erica	Library Media Assistant	11	495
81.	Fernandez, Eva	Library Media Assistant	11	495
82.	Garcia, Marcela Godinez	Library Media Assistant	11	495
83.	Maya, Iliana	Library Media Assistant	9	405
84.	Montero, Maria Carmen	Library Media Assistant	9	405
85.	Perez, Judith	Library Media Assistant	11	495
86.	Serrano, Senorina	Library Media Assistant	11	495
87.	Delgadillo-Lopez, Jessica	Library Media Assistant	11	825
88.	Espinoza Rodas, Danny	Ntwrk/Cmptr Specialist	12	540
89.	Preciado, Victor Perez	Ntwrk/Cmptr Specialist	12	540
90.	Alcala, Catalina	Office Assistant II	12	540
91.	Avalos, Catalina L.	Office Assistant II	11	495
92.	Choto, Salvador Ricardo	Office Assistant II	12	540
93.	Gallegos, Martha Esthela	Office Assistant II	12	540
94.	Guevara, Lisette	Office Assistant II	10	450
95.	Gutierrez Garcia, Tisbet	Office Assistant II	12	540
96.	Montes, Maribel	Office Assistant II	12	540
97.	Plascencia, Tony	Office Assistant II	11	495
98.	Reyes, Esther	Office Assistant II	11	495
99.	Romero, Maria A.	Office Assistant II	12	540
100.	Romero, Rosemillie	Office Assistant II	12	540
101.	Cabrera, Elizabeth Jones	Paralegal	12	540
102.	Trujillo, Manuela	Payroll Technician	12	540
103.	Bryant, Miriam Yolanda	Personnel Specialist	12	540
104.	Maya, Laura	Personnel Specialist	12	540
105.	Ramirez, Livier C	Personnel Specialist	12	540
106.	Ramos, Regina Renee	Personnel Specialist	12	540
107.	Ruiz, Elva	Personnel Specialist	12	540
108.	Zamora, Richard	Records Clerk	5	225
109.	Bustamante, Lydia Araceli	School Community Liaison	10	750
110.	Calderon, Carmen E	School Community Liaison	10	450
111.	Garcia, Miriam Patricia	School Community Liaison	7	525
112.	Gaytan, Carmen	School Community Liaison	4	180
113.	Gomez, Oliver Brandon	School Community Liaison	10	450
114.	Lopez, Roxanna	School Community Liaison	10	540
115.	Montes, Janeth	School Community Liaison	10	720
116.	Ortiz, Ivette	School Community Liaison	10	750
117.	Quirarte, Olga Patricia	School Community Liaison	10	450
118.	Sandoval Vazquez, Denisse	School Community Liaison	6	270

Classified Personnel
Bilingual/Bi-Literate Stipend
2023-2024

119.	Sandoval, Lissette	School Community Liaison	10	450
120.	Manzo, Valentina	School Community Liaison	9	675
121.	Balam, Mayra Perez	Secretary	12	540
122.	Camacho, Maria Felix	Secretary	12	540
123.	Carias, Mavel Julissa	Secretary	12	540
124.	De La Cruz, Tanya	Secretary	12	540
125.	Diaz, Marina	Secretary	12	750
126.	Flores, Ana G	Secretary	12	540
127.	Gonzalez, Maricela	Secretary	12	540
128.	Guerra, Mariana	Secretary	12	540
129.	Gutierrez, Lucero	Secretary	12	540
130.	Hernandez Silva, Evelia M.	Secretary	12	540
131.	Hernandez, Cindy Maribel	Secretary	12	900
132.	Hughes, Maria Elena	Secretary	12	540
133.	Martinez, Sandra	Secretary	12	540
134.	Meza, Roselia L	Secretary	12	540
135.	Nevarez, Maria Christina	Secretary	12	540
136.	Nieblas, Susana	Secretary	12	540
137.	Ordaz, Blanca Adriana	Secretary	12	540
138.	Pacheco, Patricia	Secretary	12	540
139.	Palacios, Phyllis E	Secretary	12	540
140.	Soto, Norma	Secretary	12	540
141.	Tovalin, Orene Corral	Secretary	12	540
142.	Varela, Ruth A.	Secretary	12	540
143.	Vasquez, Ana Bertha	Secretary	12	630
144.	Villagrana, Celeste Bianca	Secretary	12	540
145.	Zuniga, Maria Cristina	Secretary	12	900
146.	Jaramillo, Monica	Secretary	9	405
147.	Mendez, Guadalupe	Secretary	12	540
148.	Chavarin, Monica Del Rocio	Sr. Accounting Assistant	12	540
149.	Cuellar, Laura	Sr. Accounting Assistant	12	540
150.	Mejia, Beatriz	Sr. Accounting Assistant	12	540
151.	Ramirez, Yvonne	Sr. Accounting Assistant	12	540
152.	Santacruz-Dominguez, Graciela	Sr. Accounting Assistant	12	540
153.	Navarro, Daniela Patricia	Sr. Buyer	12	540
154.	Arceo Gomez, Maria	Sr. Health Services Tech.	10	450
155.	Gomez, Evelia	Sr. Health Services Tech.	10	450
156.	Martin, Claudia Guadalupe	Sr. Health Services Tech.	3	225
157.	Ramirez, Teresa	Sr. Health Services Tech.	10	450

Classified Personnel
Bilingual/Bi-Literate Stipend
2023-2024

158.	Barragan, Ricardo Mora	Sr. Ntwrk/Cmptr Specialist	12	540
159.	Lopez, Celia Fabiola	Student Data Technician	12	540
160.	Maravilla, Amy Elizabeth	Student Data Technician	12	540
161.	Hernandez, Brizeyda Selene	Student Services Assistant	4	180
162.	Rodriguez, Denise Peregrina	Testing Technician	12	540
			Grand Total	\$83,520

14. D. BUSINESS SERVICES

14. D. 1. Request Approval to Review and Ratify Purchase Orders for the Period Beginning June 25, 2024 through July 30, 2024, Per CA Education Code 17605 and 42636

Rationale

Staff requests approval to review and ratify Purchase Orders for the period beginning June 25, 2024 through July 30, 2024, per CA Education Code 17605 and 42636.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: Various

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$16,215,228.90

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Purchase Order/Contract Transaction List 08.22.2024

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
3 WIRE, LLC	PO1	240000003139	2	7810000	\$5,000.00
A & G SALES FENCE AND SUPPLY	PO1	250000000237	1	7650000	\$2,000.00
A2 WELDING SUPPLIES CO.	PO1	250000000230	1	7650000	\$3,000.00
AAA ELECTRICAL SUPPLY	PO1	250000000085	1	7650000	\$40,000.00
ACSA	PO1	250000000117	1	7600000	\$1,768.56
ACSA FOUNDATION FOR EDUCATIONAL	PO1	250000000226	1	7620000	\$1,768.56
ACTION SALES	PO1	250000000108	1	7800000	\$110.25
ACTION SALES	PO1	250000000108	1	7800000	\$22,380.75
AIRGAS, INC.	PO1	250000000059	1	7410000	\$5,000.00
ALLIED REFRIGERATION	PO1	250000000057	1	7650000	\$40,000.00
AMERICAN RENTAL	PO1	250000000113	1	7650000	\$20,000.00
AMTECH ELEVATOR SERVICES	PO1	250000000072	1	7650000	\$25,000.00
ANIXTER	PO1	250000000075	1	7650000	\$10,000.00
AQUA-FLO SUPPLY	PO1	250000000076	1	7650000	\$10,000.00
ART SPECIALTIES INC.	PO1	250000000184	1	7390000	\$9,169.49
ART SPECIALTIES INC.	PO1	250000000185	1	7390000	\$10,328.22
ART SPECIALTIES INC.	PO1	250000000186	1	7390000	\$10,817.45
ART SPECIALTIES INC.	PO1	250000000187	1	7390000	\$11,289.60
ART SPECIALTIES INC.	PO1	250000000183	1	7390000	\$12,418.56
ATHOME LIVING SOLUTIONS,INC.	PO1	250000000026	1	7410000	\$5,300.00
ATLAS BACKFLOW INC	PO1	250000000078	1	7650000	\$20,000.00
AWARDS YOU WILL REMEMBER	PO1	240000002927	2	7350000	\$1,000.00
AZTEC SOFTWARE	PO1	240000001116	2	7390000	\$19,960.00
BATEMAN HALL	PO1	240000002978	2	7350000	\$90.00
BATTERY SYSTEMS	PO1	250000000146	1	7650000	\$3,000.00
BD WHITE TOP SOIL CO.	PO1	250000000086	1	7650000	\$15,000.00
BOBCO METALS CO	PO1	250000000087	1	7650000	\$20,000.00
BRENNAN FIRE & SECURITY	PO1	250000000088	1	7650000	\$10,000.00
BUSWEST	PO1	250000000125	1	7650000	\$5,000.00
C & J LIFT TRUCK	PO1	250000000089	1	7650000	\$10,000.00
C.R. LAURENCE	PO1	250000000090	1	7650000	\$5,000.00
CALIFORNIA FRAME	PO1	250000000123	1	7650000	\$5,000.00
CALIFORNIA TRANSPORT REFRIGERATION	PO1	250000000141	1	7650000	\$3,000.00
CATALINA PRODUCTS INTERNATIONAL	PO1	250000000110	1	7650000	\$5,562.88
CATALINA PRODUCTS INTERNATIONAL	PO1	250000000109	1	7650000	\$8,086.38
CATERING BY HERACH & ARA	PO1	250000000055	1	7490000	\$2,009.91
CATERING BY HERACH & ARA	PO1	250000000055	1	7490000	\$2,155.77
CBE OFFICE SOLUTIONS	PO1	250000000065	1	4310000	\$3,600.00
CDW GOVERNMENT, INC.	PO1	250000000158	1	7620000	\$903.18
CDW GOVERNMENT, INC.	PO1	250000000051	1	7620000	\$1,500.00
CDW GOVERNMENT, INC.	PO1	250000000052	1	7620000	\$40,448.46
CDW GOVERNMENT, INC.	PO1	250000000046	1	7620000	\$50,850.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
CDW GOVERNMENT, INC.	PO1	250000000042	1	7620000	\$82,500.00
CENTRAL FORD	PO1	250000000153	1	7650000	\$10,000.00
CENTURY RADIATOR & AUTO REPAIR	PO1	250000000145	1	7650000	\$5,000.00
CHEFS' TOYS	PO1	250000000107	1	7800000	\$137.81
CHEFS' TOYS	PO1	250000000107	1	7800000	\$17,527.19
CINTAS CORPORATION	PO1	250000000096	1	7650000	\$25,000.00
CINTAS CORPORATION	PO1	250000000097	1	7650000	\$50,000.00
CITY ELECTRIC SUPPLY	PO1	250000000093	1	7650000	\$3,000.00
CITY OF LYNWOOD	PO1	240000003245	1	7350000	\$90.00
COLBI TECHNOLOGIES, INC.	PO1	240000002505	2	7670000	\$20,000.00
COLBI TECHNOLOGIES, INC.	PO1	240000001713	2	7690000	\$45,000.00
CONVERSE CONSULTANTS	PO1	250000000132	1	7670000	\$18,900.00
CORPORATE SCREENING & INVESTIGATION	PO1	240000000696	2	7670000	\$1,098.00
DAVEY'S CAR WASH & DETAILING	PO1	250000000152	1	7650000	\$2,000.00
DEPARTMENT OF INDUSTRIAL RELATIONS	PO1	250000000094	1	7650000	\$10,000.00
DEPARTMENT OF SOCIAL SERVICES	PO1	250000000118	1	7470000	\$6,000.00
DION AND SONS, INC.	PO1	250000000120	1	7650000	\$50,000.00
DISCOUNT SMOG INC.	PO1	250000000205	1	7650000	\$2,000.00
DODGE CONSTRUCTION NETWORK LLC	PO1	240000000967	2	4310000	\$1,222.16
DUNN EDWARDS PAINT	PO1	250000000095	1	7650000	\$25,000.00
EBERHARD EQUIPMENT	PO1	250000000103	1	7650000	\$3,000.00
EBERHARD EQUIPMENT	PO1	250000000102	1	7650000	\$10,000.00
EBERHARD EQUIPMENT	PO1	250000000100	1	7650000	\$30,000.00
EDLIO	PO1	250000000207	1	7620000	\$32,970.00
ELIAS FLOORING	PO1	250000000112	1	7650000	\$9,600.00
ELIAS FLOORING	PO1	250000000111	1	7650000	\$11,600.00
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$240.35
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$495.02
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$943.74
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$1,026.19
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$1,117.94
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$1,541.30
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$2,037.42
ESTRELLITA ACCERATE	PO1	250000000161	1	7380000	\$3,219.30
EXECUTIVE ENVIRONMENTAL SVCS	PO1	240000000801	2	7670000	\$39,146.28
EXECUTIVE ENVIRONMENTAL SVCS	PO1	240000000922	2	7670000	\$39,146.28
EXECUTIVE ENVIRONMENTAL SVCS	PO1	240000001843	2	7670000	\$50,000.00
EXECUTIVE ENVIRONMENTAL SVCS	PO1	240000001844	3	7670000	\$57,550.00
FACILISERV	PO1	250000000104	1	7650000	\$10,000.00
FALCON FUELS	PO1	250000000121	1	7650000	\$50,000.00
FANTASY FLOWERS	PO1	250000000049	1	7390000	\$16.54
FANTASY FLOWERS	PO1	250000000049	1	7390000	\$187.43

LUUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
FANTASY FLOWERS	PO1	250000000049	1	7390000	\$661.50
FEDERAL EXPRESS	PO1	250000000033	1	7620000	\$500.00
FEDERAL EXPRESS	PO1	250000000122	1	7540000	\$500.00
FEDERAL EXPRESS	PO1	250000000105	1	7600000	\$2,500.00
FEDEX FREIGHT WEST	PO1	250000000006	2	7620000	\$500.00
FONTENOT TOW SERVICE	PO1	250000000127	1	7650000	\$2,000.00
FORENSIC ANALYTICAL CONSULTING SERVICE	PO1	240000001888	2	7670000	\$50,000.00
FOUR SEASONS ROOFING, INC	PO1	240000002518	2	7670000	\$107,780.00
FRONTLINE TECHNOLOGIES	PO1	250000000071	1	7620000	\$1,000.00
GALILEO LEARNING LLC	PO1	250000000219	1	7430000	\$1,601,600.00
GALLS	PO1	250000000133	1	7650000	\$10,000.00
GDL BEST CONTRACTORS, INC.	PO1	240000003082	2	7670000	\$300,000.00
GDL BEST CONTRACTORS, INC.	PO1	240000003142	2	7670000	\$550,000.00
GDL BEST CONTRACTORS, INC.	PO1	240000000802	2	7670000	\$1,668,392.40
GDL CONSTRUCTION, INC.	PO1	240000003097	2	7670000	\$62,000.00
GDL CONSTRUCTION, INC.	PO1	240000003123	2	7670000	\$97,500.00
GDL CONSTRUCTION, INC.	PO1	240000003096	2	7670000	\$104,000.00
GEOTECHNICAL PROFESSIONALS, INC	PO1	240000002079	3	7670000	\$2,177.00
GEOTECHNICAL PROFESSIONALS, INC	PO1	240000003199	2	7670000	\$4,500.00
GEOTECHNICAL PROFESSIONALS, INC	PO1	240000000765	2	7670000	\$9,050.00
GOPHER SPORT	PO1	250000000197	1	1130000	\$34.67
GOPHER SPORT	PO1	250000000197	1	1130000	\$95.75
GOPHER SPORT	PO1	250000000197	1	1130000	\$95.75
GOPHER SPORT	PO1	250000000197	1	1130000	\$95.75
GRAINGER	PO1	250000000173	1	7650000	\$25,000.00
GTO AUTO GLASS	PO1	250000000150	1	7650000	\$3,000.00
HANCOCK PARK & DELONG	PO1	240000002406	2	7670000	\$19,200.00
HD SUPPLY FACILITIES MAINTENANCE, LTD	PO1	250000000119	1	7470000	\$1,000.00
HORIZONS CONSTRUCTION CO. INT'L, INC.	PO1	240000003122	2	7670000	\$34,120.00
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$167.86
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$268.57
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$335.71
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$380.64
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$609.02
HOUGHTON MIFFLIN HARCOURT	PO1	250000000166	1	7380000	\$609.02
HOUGHTON MIFFLIN HARCOURT	PO1	250000000198	1	7380000	\$11,530.24
HOUGHTON MIFFLIN HARCOURT	PO1	250000000198	1	7380000	\$121,930.25
IML SECURITY SUPPLY	PO1	250000000208	1	7650000	\$10,000.00
INSTRUCTURE, INC.	PO1	250000000045	1	7620000	\$15,707.00
INTERIOR DEMOLITION, INC.	PO1	240000002846	2	4310000	\$730,553.20
IPMTECH PEST MANAGEMENT	PO1	250000000175	1	7650000	\$60,000.00
IRON MOUNTAIN RECORDS MANAGEMENT	PO1	250000000082	1	7510000	\$1,500.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
IRON MOUNTAIN RECORDS MANAGEMENT	PO1	250000000047	1	4310000	\$2,950.00
IRON MOUNTAIN RECORDS MANAGEMENT	PO1	250000000196	1	7420000	\$3,000.00
JONES LUMBER	PO1	250000000209	1	7650000	\$5,000.00
JOSE GUADALUPE LOPEZ	PO1	250000000050	1	7390000	\$150.00
JOSE GUADALUPE LOPEZ	PO1	250000000050	1	7390000	\$3,748.50
JOSEFINA MORENO	PO1	250000000236	1	7350000	\$9,923.00
JOSEFINA MORENO	PO1	250000000236	1	7350000	\$20,457.00
LAKESHORE LEARNING MATERIAL	PO1	250000000068	1	1010000	\$500.00
LAKESHORE LEARNING MATERIAL	PO1	250000000135	1	1110000	\$3,000.00
LAKESHORE LEARNING MATERIAL	PO1	250000000195	1	1130000	\$4,000.00
LAKESHORE LEARNING MATERIAL	PO1	250000000163	1	1070000	\$5,000.00
LAKESHORE LEARNING MATERIAL	PO1	250000000218	1	1090000	\$5,000.00
LAKESHORE LEARNING MATERIAL	PO1	250000000168	1	7410000	\$9,990.00
LEWIS INDUSTRIES	PO3W	250000000003	1	0000000	\$2,952.94
LIBERTY PAPER & PRINTING	PO3W	250000000002	1	0000000	\$36,719.87
LPB LLC	PO1	250000000149	1	7650000	\$2,000.00
LYNWOOD PARTNERS EDUCATIONAL FOUND	PO1	250000000202	1	7390000	\$9,450.00
MARCO POWER EQUIPMENT	PO1	250000000212	1	7650000	\$10,000.00
MARCO POWER EQUIPMENT	PO1	250000000211	1	7650000	\$20,000.00
MARX BROTHERS	PO1	250000000213	1	7650000	\$20,000.00
MC KINLEY	PO1	250000000229	1	7650000	\$5,000.00
MC MASTER CARR SUPPLY CO	PO1	250000000210	1	7650000	\$30,000.00
MCGRATH RENTCORP	PO1	240000002670	2	3210000	\$16,740.00
MCGRATH RENTCORP	PO1	240000002674	2	3210000	\$18,780.00
MCGRATH RENTCORP	PO1	240000002671	2	3210000	\$54,800.00
MCGRATH RENTCORP	PO1	240000002673	2	3210000	\$68,500.00
MCGRATH RENTCORP	PO1	240000002672	2	3210000	\$75,350.00
MCGRAW-HILL EDUCATION, INC.	PO1	250000000232	1	7380000	\$172.85
MCGRAW-HILL EDUCATION, INC.	PO1	250000000171	1	7470000	\$1,528.07
MCGRAW-HILL EDUCATION, INC.	PO1	250000000232	1	7380000	\$6,230.52
MGT OF AMERICA CONSULTING, LLC	PO1	240000003239	1	7690000	\$297,250.00
MR. HOSE	PO1	250000000140	1	7650000	\$2,000.00
NAPA- AUTO PARTS - LOS ANGELES	PO1	250000000144	1	7650000	\$5,000.00
NATIONAL ECON CORPORATION	PO1	240000001887	2	7670000	\$50,000.00
NEW AIR INC	PO1	240000003143	2	7670000	\$35,000.00
NUTECH FIRE ALARM AND SECURITY	PO1	250000000214	1	7650000	\$25,000.00
NUTECH FIRE ALARM AND SECURITY	PO1	240000000692	2	7670000	\$30,366.75
O'REILLY AUTO PARTS	PO1	250000000126	1	7650000	\$15,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000156	1	5350000	\$1,500.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000069	1	1010000	\$2,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000194	1	7600000	\$2,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000054	1	7490000	\$2,205.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST

JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000155	1	7510000	\$2,500.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000063	1	1110000	\$3,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000081	1	7390000	\$5,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000134	1	1110000	\$5,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000137	1	7470000	\$5,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000160	1	1070000	\$5,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000070	1	1010000	\$9,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000200	1	1050000	\$9,000.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000061	1	4310000	\$9,999.00
ODP BUSINESS SOLUTIONS, LLC (f/k/a OFFIC	PO1	250000000204	1	4310000	\$9,999.00
OFFICE DEPOT	PO1	250000000041	2	5350000	\$1,500.00
OFFICE DEPOT	PO1	250000000106	2	7600000	\$2,000.00
OFFICE DEPOT	PO1	250000000077	2	7510000	\$2,500.00
OFFICE DEPOT	PO1	250000000188	1	3230000	\$3,000.00
OFFICE DEPOT	PO1	250000000037	2	4310000	\$9,999.00
ORANGE COAST PETROLEUM	PO1	240000003200	2	7650000	\$337.50
ORIENTAL TRADING COMPANY, INC.	PO1	250000000136	1	7470000	\$5,000.00
OSCAR O. CERVANTES HERNANDEZ	PO1	250000000099	1	7600000	\$2,500.00
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$991.14
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$991.14
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$2,168.61
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$5,946.89
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$7,929.18
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$7,929.18
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$10,843.08
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$26,023.41
PACIFIC ONESOURCE, INC	PO1	240000001931	2	7670000	\$26,023.41
PAPE MATERIAL HANDLING	PO1	250000000215	1	7650000	\$40,000.00
PAPER CUTS, INC.	PO1	250000000073	1	3220000	\$1,500.00
PAPER CUTS, INC.	PO1	250000000130	1	7470000	\$2,500.00
PETRA STRUCTURAL ENGINEERS	PO1	240000000750	2	7670000	\$39,750.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
PHILL'S LOCKSMITH	PO1	250000000131	1	7650000	\$2,000.00
PIEDMONT PLASTICS	PO1	250000000176	1	7650000	\$7,000.00
POSITIVE PROMOTIONS	PO1	250000000165	1	1070000	\$194.51
POSITIVE PROMOTIONS	PO1	250000000165	1	1070000	\$1,099.74
POSITIVE PROMOTIONS	PO1	250000000159	1	7350000	\$9,900.00
POSTAGE BY PHONE	PO1	250000000039	1	7480000	\$75,000.00
QUENCH USA, INC.	PO1	250000000060	1	4310000	\$9,000.00
RACHLIN PARTNERS	PO1	240000002848	2	4310000	\$1,917,373.75
RACHLIN PARTNERS	PO1	240000002151	3	7670000	\$2,309,467.50
READY REFRESH	PO1	250000000180	1	7420000	\$1,000.00
READY REFRESH	PO1	250000000079	1	7510000	\$1,500.00
READY REFRESH	PO1	250000000038	1	5350000	\$2,000.00
READY REFRESH	PO1	250000000138	1	7470000	\$2,000.00
READY REFRESH	PO1	250000000172	1	7390000	\$2,000.00
READY REFRESH	PO1	250000000098	1	7600000	\$3,000.00
READY REFRESH	PO1	250000000177	1	7650000	\$4,000.00
RENAISSANCE LEARNING, INC	PO1	250000000053	1	7620000	\$76,162.00
RICARDO GOMEZ	PO1	250000000128	1	7650000	\$10,000.00
RITCHIE KONG	PO1	250000000036	1	7600000	\$5,265.00
ROTO ROOTER	PO1	250000000178	1	7650000	\$5,000.00
RUSSELL SIGLER, INC.	PO1	250000000179	1	7650000	\$30,000.00
SANCHEZ AWARDS	PO1	250000000084	1	7510000	\$2,500.00
SANDLER BROTHERS	PO3W	250000000001	1	0000000	\$9,811.70
SANDY PRINGLE ASSOCIATES, INC.	PO1	240000001530	2	7670000	\$24,518.00
SAVVAS LEARNING COMPANY	PO1	250000000124	1	7380000	\$274.52
SCHOLASTIC BOOK FAIRS	PO1	250000000074	1	3220000	\$904.54
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$315.47
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$330.20
SCHOLASTIC INC	PO1	240000003150	2	7350000	\$892.69
SCHOOL DATEBOOKS	PO1	250000000203	1	1050000	\$148.84
SCHOOL DATEBOOKS	PO1	250000000203	1	1050000	\$248.06
SCHOOL DATEBOOKS	PO1	250000000203	1	1050000	\$328.19
SCHOOL DATEBOOKS	PO1	250000000203	1	1050000	\$1,791.01
SCHOOL MATE	PO1	250000000066	1	1010000	\$22.49

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
SCHOOL MATE	PO1	250000000199	1	1130000	\$35.83
SCHOOL MATE	PO1	250000000199	1	1130000	\$35.83
SCHOOL MATE	PO1	250000000067	1	1010000	\$36.93
SCHOOL MATE	PO1	250000000199	1	1130000	\$63.39
SCHOOL MATE	PO1	250000000066	1	1010000	\$68.00
SCHOOL MATE	PO1	250000000067	1	1010000	\$125.00
SCHOOL MATE	PO1	250000000199	1	1130000	\$211.40
SCHOOL MATE	PO1	250000000199	1	1130000	\$261.57
SCHOOL MATE	PO1	250000000199	1	1130000	\$431.08
SCHOOL MATE	PO1	250000000066	1	1010000	\$487.31
SCHOOL MATE	PO1	250000000067	1	1010000	\$886.41
SCHOOL NURSE SUPPLY, INC.	PO1	250000000062	1	1110000	\$700.00
SCHOOL SPECIALTY, LLC	PO1	250000000164	1	1070000	\$5,000.00
SECURE A DOOR	PO1	250000000181	1	7650000	\$10,000.00
SEHI COMPUTER PRODUCTS, INC.	PO1	250000000064	1	7620000	\$25,000.00
SMARDAN SUPPLY COMPANY	PO1	250000000220	1	7650000	\$30,000.00
SOUTHLAND INDUSTRIES	PO1	240000003168	2	7650000	\$132,178.60
SOUTHLAND INDUSTRIES	PO1	240000003168	2	7650000	\$396,535.81
SOUTHLAND INDUSTRIES	PO1	240000003168	2	7650000	\$525,026.90
SOUTHLAND INDUSTRIES	PO1	240000003168	2	7650000	\$1,575,080.69
SOUTHWEST SCHOOL & OFFICE	PO1	250000000162	1	1070000	\$5,000.00
SPECTRUM SECURITY GROUP, LLC	PO1	250000000206	1	1090000	\$1,189.17
STAPLES, INC.	PO1	250000000167	1	7410000	\$9,990.00
SUPER CENTER CONCEPTS	PO1	250000000147	1	7470000	\$156.00
SVA ARCHITECTS	PO1	240000001980	2	7670000	\$21,048.75
SWUN MATH, LLC	PO1	250000000231	1	7380000	\$112,543.20
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	240000003243	1	1020000	\$171.98
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	250000000080	1	7510000	\$1,500.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	250000000056	1	7390000	\$9,000.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	250000000169	1	7410000	\$9,990.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	250000000170	1	7410000	\$9,990.00
T.A.J. OFFICE & SCHOOL SUPPLY	PO1	250000000043	1	4310000	\$9,999.00
TEACHER SYNERGY, LLC	PO1	250000000192	1	1130000	\$2,000.00
THE AMGRAPH GROUP	PO1	250000000101	1	7390000	\$180.00
THE AMGRAPH GROUP	PO1	250000000101	1	7390000	\$1,504.91
THE AMGRAPH GROUP	PO1	250000000101	1	7390000	\$4,804.75
THE DOWNEY PATRIOT	PO1	240000001936	2	7670000	\$150.00
THE DOWNEY PATRIOT	PO1	240000001936	2	7670000	\$480.00
THE DOWNEY PATRIOT	PO1	240000001936	2	7670000	\$490.00
THE DOWNEY PATRIOT	PO1	240000001936	2	7670000	\$540.00
THE DOWNEY PATRIOT	PO1	250000000058	1	7620000	\$770.00
THE DOWNEY PATRIOT	PO1	240000003104	2	7670000	\$1,050.00

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
THE DOWNEY PATRIOT	PO1	240000003244	1	7670000	\$1,260.00
THE DOWNEY PATRIOT	PO1	240000003125	2	7670000	\$2,240.00
THE DOWNEY PATRIOT	PO1	240000001935	2	7670000	\$10,000.00
THE DOWNEY PATRIOT	PO1	240000002231	2	7670000	\$10,000.00
THE HOME DEPOT PRO F/K/A SUPPLYWORKS	PO1	250000000174	1	7650000	\$50,000.00
THE MUSIC CENTER	PO1	240000002908	1	7380000	\$12,540.94
THYSSENKRUPP ELEVATOR CO.	PO1	250000000221	1	7650000	\$60,000.00
TIBURON TELECOMMUNICATIONS	PO1	240000003240	1	7650000	\$2,112.72
TOM'S TRUCK CENTER	PO1	250000000216	1	7770000	\$1,021.36
TOM'S TRUCK CENTER	PO1	250000000216	1	7770000	\$1,198.75
TRI-SIGNAL INTEGRATION, INC.	PO1	250000000222	1	7650000	\$15,000.00
TRUE NORTH RESEARCH, INC.	PO1	240000003242	1	7690000	\$26,850.00
TURF STAR	PO1	250000000223	1	7650000	\$20,000.00
TWINS AUTO REPAIR INC	PO1	250000000143	1	7650000	\$5,000.00
TYR, INC.	PO1	240000002515	2	7670000	\$25,000.00
ULINE	PO1	250000000083	1	7390000	\$5,000.00
UNITED RENTALS	PO1	250000000182	1	7650000	\$5,000.00
US AIR CONDITIONING DISTRIBUTORS, LLC	PO1	250000000224	1	7650000	\$25,000.00
VEGAS TIRES	PO1	250000000148	1	7650000	\$10,000.00
VICTORY TRANSMISSION	PO1	250000000142	1	7650000	\$5,000.00
VISTA PAINT CORPORATION	PO1	250000000228	1	7650000	\$3,000.00
WALTERS WHOLESALE ELECTRIC	PO1	250000000225	1	7650000	\$20,000.00
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$438.57
WAXIE SANITARY SUPPLY	PO3W	250000000004	1	0000000	\$493.48
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$866.57
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$3,982.23
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$4,048.38
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$4,179.03
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$4,761.70
WAXIE SANITARY SUPPLY	PO3W	250000000005	1	0000000	\$4,829.08
WAXIE SANITARY SUPPLY	PO3W	250000000004	1	0000000	\$5,310.74
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$5,633.78
WAXIE SANITARY SUPPLY	PO3W	250000000005	1	0000000	\$7,243.43
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$8,096.76
WAXIE SANITARY SUPPLY	PO3W	250000000004	1	0000000	\$9,812.25
WAXIE SANITARY SUPPLY	PO1	250000000227	1	7650000	\$10,000.00
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$14,328.09
WAXIE SANITARY SUPPLY	PO3W	250000000005	1	0000000	\$16,358.90
WAXIE SANITARY SUPPLY	PO3W	250000000006	1	0000000	\$22,354.29
WAXIE SANITARY SUPPLY	PO3W	250000000005	1	0000000	\$36,364.86
WAXIE SANITARY SUPPLY	PO1	250000000191	1	7650000	\$40,000.00
WAXIE SANITARY SUPPLY	PO3W	250000000004	1	0000000	\$47,594.93

LUSD BOARD PURCHASE ORDER/CONTRACT RATIFICATION TRANSACTION LIST
JUNE 25, 2024 THROUGH JULY 30, 2024

Vendor Name	Doc Code	Doc ID	Doc Version	Location	Line Amount
WAXIE SANITARY SUPPLY	PO3W	250000000007	1	0000000	\$47,594.93
WEATHERPROOFING TECHNOLOGIES, INC.	PO1	240000002110	2	7670000	\$36,758.51
WEATHERPROOFING TECHNOLOGIES, INC.	PO1	240000002109	2	7670000	\$62,216.17
WESTRUX INTERNATIONAL INC.	PO1	250000000151	1	7650000	\$3,000.00
WINDTREE FOUNDATION	PO1	240000003249	1	7350000	\$8,000.00
YAMADA COMPANY	PO1	250000000189	1	7650000	\$10,000.00
				TOTAL	\$16,215,228.90

14. D. 2. Request Approval of Warrant and ACH Schedule for the Period of June 26, 2024 through July 30, 2024

Rationale

Staff requests approval of the Warrant and ACH Schedule for the period of June 26, 2024 through July 30, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$10,144,912.69

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Warrant Schedule 08-22-24

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: August 22, 2024

TO: Gudiel R. Crosthwaite, Ph.D., Superintendent

FROM: Business Services Division

SUBJECT: Warrant and ACH Schedule for the Period of June 26, 2024 - July 30, 2024

These registers, as prepared by the Los Angeles County Office of Education, reflect disbursements that have been made in payment of previously approved purchase orders, recurring monthly expenses for mileage disbursements, conferences, utilities and other costs of public education.

The expenses reflected in the registers were not in excess of appropriations budgeted.

Copies of the registers are available for inspection during normal office hours in the Accounting Department, Lynwood Unified School District, 11321 Bullis Road, Lynwood, California 90262.

COMMERCIAL WARRANT REGISTER (B-WARRANTS)

Issue Date	Amount	Issue Date	Amount
06/26/24	\$ 848,242.44	07/15/24	\$ 2,183,444.25
06/27/24	\$ 697,015.04	07/16/24	\$ 3,150.00
06/28/24	\$ 275,196.30	07/17/24	\$ 351,684.20
07/01/24	\$ 943,893.25	07/18/24	\$ 18,349.62
07/02/24	\$ 332,205.57	07/19/24	\$ 519.86
07/03/24	\$ 250,766.89	07/22/24	\$ 4,850.92
07/04/24	\$ -	07/23/24	\$ -
07/05/24	\$ 1,700,143.78	07/24/24	\$ -
07/08/24	\$ 343,992.40	07/25/24	\$ 300,868.19
07/09/24	\$ 340,206.17	07/26/24	\$ 278,011.28
07/10/24	\$ 408,636.43	07/29/24	\$ 150,612.00
07/11/24	\$ 424,680.06	07/30/24	\$ 45,935.84
07/12/24	\$ 242,508.20		
Total	\$ 10,144,912.69		
For a more detailed account of specific District expenditures, please refer to page 3.			

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

DATE: August 22, 2024
TO: Gudiel R. Crosthwaite, Ph.D., Superintendent
FROM: Business Services Division
SUBJECT: Commerical Warrant and ACH Schedule for the Period of June 26, 2024 - July 30, 2024

<u>FUNDS</u>	<u>AMOUNT</u>
1) <u>General Fund (01)</u> Total General Fund	\$ 7,408,534.56
2) <u>Adult Education Fund (11)</u> Total Adult Education Fund	\$ 23,664.56
3) <u>Child Development Fund (12)</u> Total Child Development Fund	\$ 55,795.44
4) <u>Cafeteria Fund (13)</u> Total Cafeteria Fund	\$ 90,211.04
5) <u>Deferred Maintenance Fund (14)</u> Total Deferred Maintenance Fund	\$ -
6) <u>Building Fund (21)</u> Total Building Fund	\$ 78,175.41
7) <u>Capital Facilities Fund (25)</u> Total Capital Facilities Fund	\$ -
8) <u>School Facilities Fund (35)</u> Total School Facilities Fund	\$ -
9) <u>Special Reserve Fund (40)</u> Total Special Reserve Fund	\$ 241,173.07
10) <u>Self-Insurance Fund (67)</u> Total Self-Insurance Fund	\$ 122,588.75
11) <u>Scholarship Fund (73)</u> Total Scholarship Fund	\$ -
12) <u>Payroll Clearance Fund (76)</u> Total Payroll Clearance Fund	\$ 2,124,769.86
Total Warrants All Funds	\$ 10,144,912.69

**LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA**

Fund	1.0	11.0	12.0	13.0	14.0	21.0/21.1	25.0	35.0	40.0	67.0	73.0	76.0	
06/26/24	778,647.07	5,126.20	23,987.65	40,481.52	-	-	-	-	-	-	-	-	848,242.44
06/27/24	643,790.80	10,000.00	-	136.74	-	1,260.00	-	-	41,827.50	-	-	-	697,015.04
06/28/24	275,196.30	-	-	-	-	-	-	-	-	-	-	-	275,196.30
07/01/24	885,230.18	-	-	-	-	2,550.00	-	-	55,883.07	-	-	230.00	943,893.25
07/02/24	330,684.57	-	-	1,521.00	-	-	-	-	-	-	-	-	332,205.57
07/03/24	195,065.30	-	-	29,087.43	-	1,725.00	-	-	-	5,900.00	-	18,989.16	250,766.89
07/04/24	-	-	-	-	-	-	-	-	-	-	-	-	0.00
07/05/24	325,151.00	3,248.10	892.15	-	-	1,306.80	-	-	9,500.00	-	-	1,360,045.73	1,700,143.78
07/08/24	321,264.40	-	22,728.00	-	-	-	-	-	-	-	-	-	343,992.40
07/09/24	336,489.16	2,261.06	1,385.22	70.73	-	-	-	-	-	-	-	-	340,206.17
07/10/24	146,422.81	-	6,750.44	18,913.62	-	-	-	-	-	-	-	252,593.19	424,680.06
07/11/24	288,153.75	-	-	-	-	45,820.18	-	-	74,662.50	-	-	-	408,636.43
07/12/24	67,997.27	-	-	-	-	16,871.80	-	-	59,300.00	98,339.13	-	-	242,508.20
07/15/24	1,963,642.58	629.20	-	-	-	7,961.63	-	-	-	-	-	211,210.84	2,183,444.25
07/16/24	750.00	2,400.00	-	-	-	-	-	-	-	-	-	-	3,150.00
07/17/24	70,163.26	-	-	-	-	-	-	-	-	-	-	281,520.94	351,684.20
07/18/24	-	-	-	-	-	-	-	-	-	18,349.62	-	-	18,349.62
07/19/24	339.86	-	-	-	-	-	-	-	-	-	-	180.00	519.86
07/22/24	4,850.92	-	-	-	-	-	-	-	-	-	-	-	4,850.92
07/23/24	-	-	-	-	-	-	-	-	-	-	-	-	0.00
07/24/24	-	-	-	-	-	-	-	-	-	-	-	-	0.00
07/25/24	300,816.21	-	51.98	-	-	-	-	-	-	-	-	-	300,868.19
07/26/24	277,331.28	-	-	-	-	680.00	-	-	-	-	-	-	278,011.28
07/29/24	150,612.00	-	-	-	-	-	-	-	-	-	-	-	150,612.00
07/30/24	45,935.84	-	-	-	-	-	-	-	-	-	-	-	45,935.84
Rpt 082224	7,408,534.56	23,664.56	55,795.44	90,211.04	0.00	78,175.41	0.00	0.00	241,173.07	122,588.75	0.00	2,124,769.86	10,144,912.69

14. D. 3. Request Acceptance of Cash Collection Report #8 for the 2023-2024 School Year

Rationale

Staff requests acceptance of Cash Collection Report #8 for the 2023-2024 school year.

The following is a list of cash collections received by the Accounting Department during the period from May 1, 2024 to June 30, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # BEST: N/A

Name of Funding Source and/or Location: Various

Funding Account Number: Various

Amount: \$6,370,564.09

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Cash Collection Report #8

RECORD OF COLLECTIONS #8 for FY 2023/2024

The following is a list of Cash Collections received by the Accounting Department during the period of May 1, 2024, to June 30, 2024. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Amount	Explanation
132862	A&J Dance	\$100.00	Facility - FHS
132761	ABI Document Support Services	\$15.00	Reimbursement -subpoena of records
132757	Abigail Serrano	\$56.20	Lindbergh ECE - Family Fees May 2024
132864	Academy	\$250.00	Compensation for Presenting (Dr. Dinkins)
	Adult Ed Revtrak - April 2024	\$12,068.02	Adult Ed Revtrak - April 2024
	Adult Ed Revtrak - February 2024	\$34,886.71	Adult Ed Revtrak - February 2024
	Adult Ed Revtrak - March 2024	\$12,620.21	Adult Ed Revtrak - March 2024
	Adult Ed Revtrak - May 2024	\$9,439.17	Adult Ed Revtrak - May 2024
132747	Adventure City	\$224.55	Refund for reservation 886004000; PO 24*1813
132836	Alba Carias	\$1,989.90	Developer Fees 11141 Elm Street
132303	Alex Gomez	\$363.00	Facility Fees @ LHS Imperial
132306	Alex Gomez	\$360.00	Facility Fees @ LHS Imperial
132305	Alex Gomez	\$720.00	Facility Fees @ LHS Bullis
132307	Alex Gomez	\$232.50	Facility Fees @ LHS Imperial
132759	Alex Gomez	\$240.00	Facility Fees @ LHS Imperial
132313	Alex Gomez	\$420.00	Facility Fees @ LHS Imperial
132316	Alex Gomez	\$720.00	Facility Fees @ LHS Bullis
132319	Alex Gomez	\$705.00	Facility Fees @ LHS Imperial
132320	Alex Gomez	\$720.00	Facility Fees @ LHS Imperial
132320	Alex Gomez	\$1,000.00	Facility Fees @ LHS Imperial
132779	Alfonso Acosta Cortes	\$3,564.06	Developer Fees @ 3337 Josephine St.
132749	Alonso Construction Inc.	\$1,954.26	Developer Fees @3060 Redwood Ave
132817	Amanda Juarez	\$2,522.01	Scholastics Book Fair @ Will Rogers
132818	Amanda Juarez	\$219.00	Lost Book Fees @ Will Rogers
132598	American Fidelity	\$62.59	Overpayment - Guadalupe Gutierrez
132599	American Fidelity	\$168.48	Refund due to policy lapse - Diane Caraveo
132600	American Fidelity	\$74.16	Refund due to policy waiver - Patricia Morales
132820	American Fidelity	\$7,953.29	HRA Closeout PYE 12/31/2023
132840	American Fidelity	\$62.59	May 2024 policy overpayment refund - Layla Mekler
132807	Ana Vasquez	\$2,809.10	Scholastics Book Fair @ Mark Twain
132326	Angelica Martinez	\$60.00	Facility Fees @ Wilson Parking Lot
132757	Anu Joy	\$82.00	Will Rogers ECE - Family Fees May 2024
132757	Astrid Chacon	\$29.90	Will Rogers ECE - Family Fees May 2024
132785	Baron & Budd, P.C.	\$26,475.69	JUUL Settlement - Second Payment
132750	Bellflower Unified School District	\$1,379,050.10	Special Ed Expenditure Report No. 3
132769	Bellflower Unified School District	\$350,531.87	Local property tax payment 1
132771	Bellflower Unified School District	\$688,301.99	AB 602 - March 2024
132771	Bellflower Unified School District	\$10,279.28	AB 602 - March 2024 PY
132770	Bellflower Unified School District	\$14,841.75	IDEA Expenditure Report No. 3
132794	Bellflower Unified School District	\$25,665.36	March 2024 - Infants 0-2
132868	Bellflower Unified School District	\$688,301.99	April 2024 AB 602
132868	Bellflower Unified School District	\$10,279.28	April 2024 AB 602 PY
132869	Bellflower Unified School District	\$24,000.00	April 2024 Infants 0-2
132870	Bellflower Unified School District	\$12,514.00	Exp. Rpt. 1st 50%
132302	Brenda Castellanos	\$60.00	Facility Fees @ Wilson
132848	Brenda L. Barrientos	\$2,981.88	Developer Fees @ 3886 Platt Ave.
132757	Brittney Carranza	\$54.00	Will Rogers ECE - Family Fees May 2024
132776	California Teachers Association	\$543.20	Refund Invoice #PR0831
132797	California Teachers Association	\$271.60	Refund: Regina Williams & Irene Gallardo Apr 2024
131007	CalKids	\$513.50	Scholarship check for Edgar Miguel Benitez-Diaz
132755	Camellia Sun	\$80.00	Helen Keller_ Chromebook Ins. & Lost Books
132846	Camille Sun	\$98.00	Lost Books & Chromebook Accessories @ Keller Elm.
132846	Camille Sun	\$80.00	Lost Books & Chromebook Accessories @ Keller Elm.
132801	Carmen Montero	\$1,255.47	Book Fair @washington elm
132610	Carolyn Cunningham	\$122.10	Dental & Vision - May - July 2024
132620	Charlene Ortiz	\$81.40	Dental & Vision: May - June 2024
132632	Charlene Ortiz	\$81.40	Dental & Vision - July 2024 & August 2024
132823	Child Care Alliance of Los Angeles	\$9,774.00	CSPP Add. Inc. 23-24

RECORD OF COLLECTIONS #8 for FY 2023/2024

The following is a list of Cash Collections received by the Accounting Department during the period of May 1, 2024, to June 30, 2024. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Amount	Explanation
132832	Christopher Espinoza	\$23.00	Lost Books @ Lincoln Elm
132833	Christopher Espinoza	\$1,321.55	Chuck-E-Cheese Fundraiser @ Lincoln Elm
132834	Christopher Espinoza	\$220.00	PBIS & Lost Chargers @ Lugo Elm
132835	Christopher Espinoza	\$534.46	Lost Books, chargers, damaged books & Lugo Elm
132795	City of La Habra Museum	\$180.00	Admission Refund PO 24*1759
132786	City of La Habra Museum	\$228.00	Admission Refund - Wilson Elementary (PRC 24*3397)
132849	County of Los Angeles	\$2,875.00	Deliverable 3 -Arts & Culture
132605	Darrell Jacobson	\$367.34	Dental & Vision - April - May 2024
132625	Darrell Jacobson	\$183.67	Dental & Vision - June 2024
132622	David Weiss	\$48.57	Dental & Vision - June 2024
132635	David Weiss	\$48.57	Dental & Vision - July 2024
132756	Dayrin Flores	\$10.00	Lost Badge @FHS
132861	Dennis Banks	\$1,260.00	Facility Fees @ FHS Permit#5827675
132757	Diego Lopez	\$42.50	Will Rogers ECE - Family Fees May 2024
132804	Digital Promise Global	\$600.00	Refund for Hotel Accomodations 3/17-21
132601	Dolores Silvia	\$97.14	Dental & Vision - May - June 2024
132636	Dolores Silvia	\$97.14	Dental & Vision - July 2024 & October 2024
132623	Donnetta Price	\$551.01	Dental & Vision - July - Sep 2024
132606	Elias Villanueva	\$175.80	Dental & Vision - May 2024
132624	Elias Villanueva	\$175.80	Dental & Vision - June 2024
132768	Elizabeth Buenrostro	\$10.00	Lost Badge @ FHS
132310	Ellis Barfield	\$882.00	Facility Fees @ LHS Imperial
132314	Ellis Barfield	\$490.00	Facility Fees @ FHS
132321	Ellis Barfield	\$882.00	Facility Fees @ LHS Imperial
132784	Epifania Gamboa	\$1,634.86	Scholastic Book Fair - Rosa Parks
132816	Epifania Gamboa	\$133.00	Yearbook Sales @ Rosa Parks
132819	Erica Bustos	\$4,360.93	Lost Books & Laptop Damages @ LHS
132852	Erica Covarrubias	\$367.17	Lost Books @ Lindbergh Elm
132757	Erika Collazo	\$54.00	Will Rogers ECE - Family Fees May 2024
132757	Esteban Meza	\$59.10	Lindbergh ECE - Family Fees May 2024
132318	Esther Barajas	\$60.00	Facility Fees @ Mark Twain
132780	EV Connect	\$538.34	EV Rebate @ LHS- March 2024
132853	Eva Fernandez	\$492.07	Lost Books @ Abbott Elm
132796	Foundation for Educational Admin.	\$720.00	Refund PO 24*2666
132810	Francisco Melendrez	\$2,224.53	Developer Fees @ 10733 Washington Ave
132802	Francisco Mendoza	\$3,305.61	Developer Fees @ 11117-19 Louise St
132268	Graciela Santacruz Dominguez	\$2,500.00	LVN- Deposit @ Lynwood Adult School
132267	Graciela Santacruz Dominguez	\$160.00	Testing @ Lynwood Adult School
132267	Graciela Santacruz Dominguez	\$9,937.14	Testing @ Lynwood Adult School
132266	Graciela Santacruz Dominguez	\$10,924.00	Books, Medical Asst, CNA @ Lynwood Adult School
132757	Guadalupe Quintero	\$54.76	Lindbergh ECE - Family Fees May 2024
132619	Hamid Osati	\$98.20	Vision - June - October 2024
132757	Hector Munoz	\$80.00	Lindbergh ECE - Family Fees May 2024
132609	Helen Tolbert	\$81.40	Dental & Vision - April - May 2024
132613	Helen Tolbert	\$40.70	Dental & Vision - June 2024
132838	Indian Product	\$270.00	Refund on freight charges; PO 24*3055
132811	IPS Rebates	\$400.00	Recovery Bonus #3 - 7992
132611	James Beaver	\$183.67	Dental & Vision - May 2024
132616	James Beaver	\$183.67	Dental & Vision - June 2024
132630	James Beaver	\$183.67	Dental & Vision - July 2024
132597	Janice Newton	\$175.80	Dental & Vision - April 2024
132618	Janice Newton	\$175.80	Dental & Vision - May 2024
132634	Janice Newton	\$351.60	Dental & Vision - June - July 2024
132746	Jacqueline Gaspar	\$904.54	Scholastics Book Fair @ HMS
132604	Jasper Williams	\$175.80	Dental & Vision - May 2024
132627	Jasper Williams	\$175.80	Dental & Vision - June 2024
132854	Jessica Delgadillo	\$198.00	Lost Books & Chromebook Charger @ Marshall Elm
132782	Jose Rivera	\$571.13	Facility Fees @ 12116 Thorson

RECORD OF COLLECTIONS #8 for FY 2023/2024

The following is a list of Cash Collections received by the Accounting Department during the period of May 1, 2024, to June 30, 2024. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Amount	Explanation
132782	Jose Rivera	\$1,000.00	Facility Fees @ 12116 Thorson
132757	Jasmine Rivera	\$55.50	Will Rogers ECE - Family Fees May 2024
132809	Juan Barroso	\$659.53	Skills USA 2024 -Reimbursement
132325	Juana Salomon	\$60.00	Facility Fees @ Helen Keller Parking Lot
132844	Judith Perez	\$574.32	Lost Books & Chromebook Accessories @ CCMS
132845	Judith Perez	\$658.32	Lost Books & Chromebook Accessories @ CCMS
132859	Judith Perez	\$185.93	Lost Books & Technology Accessories @ CCMS
132778	Jules Reyes (ABI Document Support Services)	\$15.00	School Records
132760	Keisha Meeks	\$100.00	Rosa Parks - Fund Raiser
132309	Kevin Romero	\$675.00	Facility Fees @ LHS Imperial
132312	Kevin Romero	\$210.00	Facility Fees @ LHS Imperial
132323	Kevin Romero	\$840.00	Facility Fees @ LHS Imperial
132324	Kevin Romero	\$1,350.00	Facility Fees @ LHS Imperial
132829	Kona ICE	\$140.58	Fundraiser @ Keller Elm
131079	LACOE	\$2,500.00	Food Service_SBHIP Needs Assessment
132837	Lauren Curthbertson	\$165.00	Chromebook Ins. & Damage books @ Washington Elm
132781	Letner Roofing Co.	\$15.00	Invoice #1001
132772	Los Angeles County Office of Education	\$90.00	Overpayment Refund - Invoice # 24*1565 (PRC 24*5078)
132828	Lupe Mendez	\$1,900.00	Yearbook Sales @ Keller Elm
132793	Lupe Mendez - CEC	\$354.07	CEC Fundraiser @ Helen Keller
132754	Lynwood Teachers Association	\$29,996.94	LTA Release Time December 2022 - June 2023
132777	Marcela Godinez	\$1,698.45	Book fees, chromebook insurance, and chromebook fees @ FHS
132860	Marcela Godinez Garcia	\$3,040.11	Lost Books & Broken Chromebook @ FHS
132596	Margaret Hinojosa	\$175.80	Dental & Vision - May 2024
132595	Margaret Hinojosa	\$175.80	Dental & Vision - April 2024
132602	Margaret Hinojosa	\$81.40	Dental & Vision - May - June 2024
132621	Margaret Hinojosa	\$175.80	Dental & Vision - June 2024
132631	Margaret Jackson	\$40.70	Dental & Vision - July 2024
132608	Maria C. Davis	\$28.93	Dental & Vision - May 2024
132322	Maria Calzadilla	\$60.00	Facility Fees @ Helen Keller Parking Lot
132767	Maria Cuevas	\$598.60	Developer Fees @ 3854 Lyndora Ave
132767	Maria Cuevas	\$1,000.00	Developer Fees @ 3854 Lyndora Ave
132615	Maria Davis	\$28.93	Dental - June 2024
132628	Maria Davis	\$28.93	Dental - July 2024
132626	Monserath Borrayo	\$266.89	Collections of voluntary deductions
132762	Morales Legacy Investments LLC	\$2,376.00	Developer Fees @10941 -10943 Elm Ave
132757	Nancy Cortez	\$32.50	Lindbergh ECE - Family Fees May 2024
132826	Online School	\$80.00	Online School -NT535
132863	Online School	\$20.00	NT105
132863	Online School	\$40.00	NT322
132863	Online School	\$40.00	NT113
132863	Online School	\$320.00	NT323
132863	Online School	\$700.00	NT535
132317	Organización Santiago	\$168.00	Facility Fees @ Hosler MS
132764	Paramount Unified School District	\$82,715.00	Health Care P G Feb - April 2024 (Tri-City Cons)
132788	Paramount Unified School District	\$400,618.00	Tri-City Cons Feb/March 2024
132822	Paramount Unified School District	\$200,309.00	Tri-City Con. - April 2024
132850	Pasadena Area Community College	\$258,318.20	K12 SWP Advance Payment for Round 6
132856	Pasadena Area Community College	\$122,268.74	Final Payment for K12 SWP agreement #L230006
132308	Patricia Haccastas	\$60.00	Facility Fees @ Helen Keller
132815	Poms & Associates Ins	\$12,614.00	Final Audit - Trust Check
132311	Ranisha Chapple	\$1,370.00	Facility Fees @ LHS Imperial
132745	Renee Johnston	\$48.57	Dental & Vision - May 2024
132633	Renee Johnston	\$48.57	Dental & Vision - July 2024
132617	Renee Johnston	\$48.57	Dental & Vision - June 2024
132315	Ricardo Hinojosa	\$540.00	Facility Fees @ LHS Bullis
130043	Richard Buksa	\$5.25	Personnel file copies - 21 pages @ \$0.25/page
132752	SA Recycling	\$1,573.21	Vehicle Scrapped (VIN:1HVBRA11A936758)

RECORD OF COLLECTIONS #8 for FY 2023/2024

The following is a list of Cash Collections received by the Accounting Department during the period of May 1, 2024, to June 30, 2024. I hereby certify that these collections will be forwarded to the County Treasurer as provided by law.

Receipt Number	Source	Amount	Explanation
132757	Sabrina Gutierrez	\$61.20	Will Rogers ECE - Family Fees May 2024
132614	Sammy Hamamoto	\$183.67	Dental & Vision - May 2024
132594	Saul Zorrilla	\$492.09	Dental - May - July 2024
132808	Scholastica Nwosu	\$60.00	Facility Fees @ Mark Twain
132607	Schools First Plan Administration LLC	\$500.00	Payroll Deferral - 403(b): Velasco 6751
132858	Scribbles Software LLC	\$1,269.68	May 2024 ScribOrder Transactions
132791	Scribbles Software, LLC	\$1,286.79	April 2024 ScribOrder Transactions
132748	Senorina Serrano	\$866.19	LHS Books Fees
132787	Soleil Academy	\$20,438.18	Monthly Rent - June 2024
132855	Soleil Academy	\$20,438.18	Monthly Rent - July 2024
132783	St. Anne's Family Service	\$16,984.10	Monthly Rent - June 2024
132841	St. Anne's Family Services	\$16,984.10	Monthly Rent: July 2024
132805	Staples	\$89.50	Refund_PO_24*0369
132751	State of California	\$1,041.92	Health Care Deposit Fund
132763	State of California	\$1,804.19	Health Care Deposit Fund
132773	State of California	\$679.56	Child Nutrition CACFP Claim - March 2024
132774	State of California	\$139,612.21	Child Nutrition CACFP Claim - March 2024
132775	State of California	\$15,455.33	Health Care Deposit Fund
132789	State of California	\$184,811.10	SNP March 2024
132790	State of California	\$843.04	Health Care Deposit Fund
132800	State of California	\$613,901.59	SNP March 2024
132799	State of California	\$158.14	Health Care Deposit Fund
132812	State of California	\$1,759.91	Health Care Deposit Fund
132839	State of California	\$938.18	Health Care Deposit Fund
132842	State of California	\$115,731.60	CACFP - April 2024
132843	State of California	\$591.53	CACFP - April 2024
132851	State of California	\$152,190.10	SNP -04/2024
132857	State of California	\$506,544.35	SNP April 2024
130619	State of California	\$4,007.93	EDD- Tax Overpayment Refund Acct. #800-9088-9
130621	State of California	\$1,357.76	EDD- Tax Overpayment Refund Acct. #776-0165-6
132813	T & G Vending	\$24.30	D.O. Commission - May 2024
132814	T & G Vending	\$216.90	LHS Commission - May 2024
132765	T&G Vending	\$178.38	LHS Monthly Commission - April 2024
132766	T&G Vending	\$15.96	District Office Monthly Commission - April 2024
132821	The Claremont Colleges Services	\$3,100.00	Mentor Teacher Stipends (Fall 2023 & Spring 2024): John Park
132612	Tommie Lee Marlowe	\$81.40	Dental & Vision - May - June 2024
132827	US Bank	\$2,389.60	Quarterly rebate
132753	Volunteers of America	\$2,000.00	Monthly Rent - May 2024
132798	Volunteers of America	\$2,000.00	Monthly Rent: June 2024
132847	West Coast Revivals, LLC	\$10,207.89	Developer Fees @ 5517 - 5519 Lavina
Total		\$6,370,564.09	

14. D. 4. Request Approval to Purchase an Annual Membership with the California Association of School Business Officials for the 2024-2025 School Year

Rationale

Staff requests approval to purchase an annual membership with the California Association of School Business Officials (CASBO) for the 2024-2025 school year.

This membership includes:

Unlimited enrollment of business service employees working in the disciplines of:

- | | |
|----------------------------|------------------------------|
| - Accounting | - Maintenance and Operations |
| - Charter Schools | - Payroll |
| - Chief Business Officials | - Purchasing |
| - Child Nutrition | - Risk Management |
| - Facilities | - Special Education |
| - Financial Services | - Technology |
| - Human Resources | - Transportation |

- Discounts for the annual conference, workshops, CBO Boot Camp, and CBO Symposium.
- Account management assistance.
- Unlimited access to the CASBO digital library.
- Advocacy-related communications.
- Quarterly print magazine.
- Bi-monthly eNewsletter.
- Affinity benefits.
- Ability to serve on CASBO committees and professional councils.

Cost includes the annual membership fee, which is based on enrollment.

Total cost is not to exceed \$5,250.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition BEST#: N/A

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-00000-5310-7600000

Amount: \$5,250.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 5. Request Approval to Renew Agreement with Safer Schools Together, to Provide the Lynwood Unified School District Social Media Awareness Plan for the 2024-2025 School Year

Rationale

Staff requests approval to renew agreement with Safer Schools Together (SST), to provide the Lynwood Unified School District (LUSD) Social Media Awareness Plan for the 2024-2025 school year.

SST will train staff and students on social media usage and safety, help LUSD develop and improve protocols for safe and caring schools, and provide social media data reports of any unusual or concerning activities. These services follow Assembly Bill 1442 (Chapter 799/Statutes 2015), which allows school districts to gather or maintain information that only pertains directly to school or pupil safety.

Any data collected will be available for access by the pupil for which the data was collected and will be destroyed within one year of the pupil turning 18 or leaving the District. In addition, the service provider is prohibited from selling or sharing the information gathered with any person or entity other than the District. The annual parent notification will include information pertaining to this process.

Cost includes ten (10) monthly customized student Worrisome Online Behavior (WOB), reports, digital case consultation/incident-specific support, and out-of-pocket expenses.

Total cost for services is not to exceed \$25,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0791

Name of Funding Source and/or Location: General Fund-LCAP/Security

Funding Account Number: 01.0-01900.0-00033-83000-5850-7680000

Amount: \$25,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 6. Request Approval to Renew Membership with the Coalition for Adequate School Housing from November 29, 2024 through November 29, 2025

Rationale

The administration requests approval to renew membership with the Coalition for Adequate School Housing (CASH) from November 29, 2024 through November 29, 2025.

CASH provides advocacy, leadership development, educational opportunities, and resources within the school facilities arena. CASH advocacy ensures that there are state funds to build new, renovate, and maintain K-12 schools. CASH is dedicated to making sure the students of California have access to quality, safe, and healthy environments that foster learning and success.

Cost includes an annual membership fee, which is based on district enrollment.

Total cost for membership is not to exceed \$981.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0222

Name of Funding Source and/or Location: Unrestricted General Fund

Funding Account Number: 01.0-00000.0-00000-72000-5310-7600000

Amount: \$981.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 7. Request Approval of Membership with SkillPath, to Provide All-Access Virtual Workshops for the Campus Safety Department during the 2024-2025 School Year

Rationale

The administration requests approval of membership with SkillPath, to provide all-access virtual workshops for the Campus Safety Department during the 2024-2025 school year.

The all-access edition provides ongoing professional growth opportunities for staff with unlimited access to live or virtual workshops as well as eLearning opportunities for a full year.

The all-access edition includes:

- Unlimited live virtual seminars.
- Unlimited live broadcast and recorded webinars.
- eLearning courses.
- Micro-learning training library.
- The Franklin Covey online audio collection.
- Personalized eLearning path.

Total cost for membership is not to exceed \$499.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0788

Name of Funding Source and/or Location: S&C Fund

Funding Account Number: 01.0-01900.0-00033-83000-5220-7680000

Amount: \$499.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 8. Request Approval to Enter Into an Agreement with Impact Canine Solutions, to Provide Contraband Inspection Services from September 1, 2024 through June 30, 2025

Rationale

The administration requests approval to enter into an agreement with Impact Canine Solutions, to provide contraband inspection services from September 1, 2024, through June 30, 2025.

Impact Canine Solutions will provide contraband inspection services utilizing non-aggressive contraband detection canines. Contraband is defined as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms, ammunition, and prescription medications. Inspections will be conducted in communal areas, classrooms, lockers, student parking lots (automobiles), buses if needed, and other selected areas as directed by District officials. Such inspections will be conducted on an unannounced basis under the direction of the District administration. Impact Canine Solutions agrees to provide four (4) full-day visits during the 2024-2025 school year.

Cost includes \$420.00 per visit.

Total cost is not to exceed \$1,680.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0601

Name of Funding Source and/or Location: General Fund - Campus Safety

Funding Account Number: 01.0-00000.0-00000-83000-5850-7680000

Amount: \$1,680.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 9. Request Ratification of an Agreement with Easy Workforce Software, Inc., to Provide a Cloud-Based Time Clock System for Child Nutrition Site Operations from July 20, 2024 through July 31, 2025

Rationale

Staff requests ratification of an agreement with Easy Workforce Software, Inc., to provide a cloud-based time clock system for child nutrition site operations from July 20, 2024 through July 31, 2025.

The cloud-based time clock system will allow the District to better track attendance and improve documentation, while reducing staff efforts.

Total cost for services is not to exceed \$5,040.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0203

Name of Funding Source and/or Location: Cafeteria Fund

Funding Account Number: 13.0-53100.0-00000-37000-5840-7800000

Amount: \$5,040.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 10. Request Ratification of an Agreement with Chef's Corner, to Provide a Wellness Presentation Training for the Child Nutrition Department on August 12, 2024

Rationale

Staff requests ratification of an agreement with Chef's Corner, to provide a wellness presentation training for the Child Nutrition Department on August 12, 2024.

Staff was provided with training on wellness, meal components, semi-scratch cooking, sanitation and minimizing the spread of infectious disease.

Cost includes presentation training, airfare, food, car rental, and training supplies.

Total cost is not to exceed \$5,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from Best: 25*0778

Name of Funding Source and/or Location: Cafeteria Fund

Funding Account Number: 01.0-70320-00000-37000-5890-7800000

Amount: \$5,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. D. 11. Request Approval to Amend an Agenda Item Previously Approved on June 6, 2024, to Renew Agreement with VMA Communications, to Provide District-wide Communication Services from July 1, 2024 to June 30, 2025

Rationale

The administration requests approval to amend an agenda item previously approved on June 6, 2024, to renew agreement with VMA Communications, to provide District-wide communication services from July 1, 2024 to June 30, 2025.

The amendment is necessary to include additional services for printing and mailing services.

Total cost is not to exceed \$11,275.00 for additional services.

Exhibit A - Original item for reference.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0852

Name of Funding Source and/or Location: LCAP, Educational Services

Funding Account Number: 01.0-01900.0-00052-21000-5850-7490000

Amount: Additional \$11,275.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents



Exhibit A_VMA Communications_Amendment

Exhibit A

Regular Board Meeting
06/06/2024 - 05:30 PM

14. A. 14. Request Approval to Renew Agreement with VMA Communications, to Provide District-wide Communication Services from July 1, 2024 to June 30, 2025

Rationale

The administration requests approval to renew agreement with VMA Communications, to provide District-wide communication services from July 1, 2024 to June 30, 2025.

VMA Communications is a policy-based communications firm focused on developing increased stakeholder involvement and media exposure by providing high-quality, creative communications.

The services provided by VMA Communications include the following:

Standard Education Client Communications Program:

- Press Releases and Media Relations
- Community Information e-blasts
- Social Media (includes post boosting and ads)
- Bi-Yearly Newsletters – printed and mailed
- Crisis Communications Support – up to two (2) hours per month
- Upload VMA Content to Website

Video Program:

- Social Media Videos
- Program Video

Enrollment Campaign:

- High School Info Sheets and Principal Welcome Letters for Four (4) Schools
- Digital Enrollment Ad Campaigns on Social Media and Google
- Postcards
- LUSD Information Sheet

Celebration Event Programs (Ribbon-cuttings, Groundbreakings, etc.):

- Talking Points or Scripts
- Media Outreach and Management
- Invitations, Outreach and Event Program
- Event Support, Photography and Signage

Additional Project Budgets:

- Additional Crisis Communications
- Additional Design and Photography

I certify that this schedule was approved
by the Board of Education on the
Minutes of **June 6, 2024.**


Secretary of the Board

Exhibit A

**Regular Board Meeting
06/06/2024 - 05:30 PM**

- Translation Services
- Bond Measure Info Sheet
- Top Grad Banners
- Lynwood High School Reconstruction Update Newsletter
- Redesign PowerPoint Template Support
- Website Redesign Support

Professional fees will be as follows:

- Standard Education Communications Program - \$12,000.00 per month

Additional fees for pre-approved special projects, such as crisis communications, translation services, top graduating student banners will be as follows:

- Additional Project Budgets - \$29,755.00

Additional fees for pre-approved and incidental expenses, such as design, printing and postage for mass mailings will be as follows:

- Coordinated Print Services, LLC - \$50,150.00
- Design Studio Graphics, LLC - \$48,655.00
- Golden State Mailing, LLC - \$49,505.00

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0016

Name of Funding Source and/or Location: LCAP, Educational Services

Funding Account Number: 01.0-01900.0- 00052-21000-5850-7490000

Amount: \$12,000.00 per month, plus additional fees for pre-approved and incidental expenses

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

I certify that this schedule was approved
by the Board of Education on the
Minutes of June 6, 2024.

Secretary of the Board

14. E. TECHNOLOGY AND INNOVATION

14. E. 1. Request Approval to Renew Agreement with Eagle Software, to Provide Aeries Training for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Eagle Software, to provide Aeries training for the 2024-2025 school year.

These trainings are designed to support the District's initiative to provide student academic information to staff, parents, and students via Aeries.net. Aeries utilizes Eagle Software to provide trainings through multiple sessions throughout the year for school site administrators and support staff. Approximately twenty (20) sessions will be provided throughout the year.

Aeries provides customized training to meet the District's needs to build capacity and knowledge in the use of the District's student information system. These training sessions will help school personnel have the basic and in-depth knowledge needed to ensure accurate student data entry and reporting. These training sessions will help District staff and teachers utilize special Aeries features, including a grade book, a parent portal and elementary electronic report cards.

Total cost for training services is not to exceed \$20,000.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*624

Name of Funding Source and/or Location: LCAP - Technology and Innovation

Funding Account Number: 01.0-01900.0-00000-77000-5840-7620000

Amount: \$20,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 2. Request Approval to Renew Agreement with CDW Education, LLC, to Provide Google Workspace for All Users and Membership for the Education Collaborative for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with CDW Education, LLC, to provide Google Workspace for all users and membership for the education collaborative for the 2024-2025 school year.

The District currently utilizes Google Workspace for education as our primary suite of productivity and collaboration tools for students, faculty, and staff. The Google Workspace is a centralized space used daily by all District users. Google Workspace provides essential services, including email, document creation and storage, online collaboration tools, and classroom management features.

Google has continuously been effective and reliable for the overall support of the District. The platform is easily accessible and can be integrated with numerous other technologies the District utilizes. The technology department utilizes the Google Workspace daily in order to keep data secure, monitor activity, and minimize the use of multiple user logins.

CDW Education, LLC, provides an education collaborative membership to accompany Google Workspace. The CDW Education, LLC, collaborative membership is a community designed for K-12th grade technical administrators across the nation. It provides a platform for technology administrators to stay updated on the latest developments for Google Workspace for education, and navigate the challenges of managing digital infrastructures. The collaborative will give them the opportunity to identify any service issues, and obtain solutions from other local education agencies that may be experiencing similar issues.

Total cost for membership for CDW Education, LLC, education collaborative is not to exceed \$1,500.00. The Google Workspace platform is not to exceed \$40,448.46 for the 2024-2025 school year.

Total cost for all Google Workspace services is not to exceed \$41,948.46.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*056, 25*058

Name of Funding Source and/or Location: General Fund - Technology and Innovation

Funding Account Number: 01.0.-00000.0-00000-77000-5840-7620000

Amount: \$41,948.46

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 3. Request Approval to Enter Into an Agreement with Khan Academy, to Provide an Online Platform, Khanmigo, for All School Sites for the 2024-2025 School Year

Rationale

The administration requests approval to enter into an agreement with Khan Academy, to provide an online platform, Khanmigo, for all school sites for the 2024-2025 school year.

Khan Academy is a non-profit organization providing a world-class education to anyone, anywhere, completely free of charge. Their comprehensive platform offers personalized learning experiences, covering a wide array of subjects and skill levels. The District is interested in exploring how we can leverage Khan Academy's resources to further our organization's mission and potentially create strategic partnerships.

The Khan Academy services will be provided through their platform known as Khanmigo. These services will consist of rostering support for schools and teachers, access to Khan Academy district administrator reports, implementation support and priority technical support for users. The District will assist in the implementation of teachers and identify where these services can be successfully utilized.

Participating School Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School

This agreement comes at no cost to the District.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 4. Request Approval to Enter Into a Memorandum of Understanding Between Lynwood Unified School District and Televisa Foundation, Inc., to Provide the TECHNOLOchicas Project during the 2024-2025 School Year

Rationale

The administration requests approval to enter into a Memorandum of Understanding (MOU) between Lynwood Unified School District and Televisa Foundation, Inc., to provide the TECHNOLOchicas project during the 2024-2025 school year.

The Televisa Foundation, Inc., is a non-profit organization dedicated to helping Latino children and youth across the nation through innovative education and cultural programs. The organization has reached millions of students and teachers in public schools, promoting values, culture, and social entrepreneurship, and community development.

A project by Televisa Foundation, Inc., known as “TECHNOLOchicas” is a project designed to raise awareness among young Latinas and their families about opportunities and careers in technology. The project will provide a program for female students, aged 11-16, throughout the District. The opportunities will foster a space for Science, Technology, Engineering, and Mathematics (STEM) exploration through website development, robotics, and artificial intelligence.

Participating School Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School

This MOU comes at no cost to the District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: No cost to the District

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 5. Request Approval to Enter Into an Agreement with Clever, to Provide Multi-Factor Authentication and Automation Services for All Students from September 1, 2024 through August 30, 2027

Rationale

The administration requests approval to enter into an agreement with Clever, to provide Multi-Factor Authentication (MFA) and automation services for all students from September 1, 2024 through August 30, 2027.

Clever is a digital learning platform that connects students, teachers and applications throughout the District. The platform simplifies and secures access to educational resources for students, teachers and administrators. The essential function of this platform is to provide a single sign on service that houses multiple websites and applications necessary for everyday classroom curriculum.

In addition to Clever's platform, the District will enhance security by implementing MFA and automated account provisioning for student accounts. This will ensure that all users are secure and verified when signing in to Clever. This service will include a one-time implementation service, and Clever will provide the automated provisioning and MFA services for a three-year period.

Participating School Sites:

Abbott Elementary School
Helen Keller Elementary School
Lincoln Elementary School
Lindbergh Elementary School
Lugo Elementary School
Mark Twain Elementary School
Marshall Elementary School
Roosevelt Elementary School
Rosa Parks Elementary School
Washington Elementary School
Will Rogers Elementary School
Wilson Elementary School
Cesar Chavez Middle School
Hosler Middle School
Firebaugh High School
Lynwood High School
Vista High School

Cost for services will be as follows:

\$29,776.40 - 2024-2025 School Year
\$26,276.40 - 2025-2026 School Year
\$26,276.40 - 2026-2027 School Year

Total cost for services is \$82,329.02 for the 2024-2027 school years.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*02339

Name of Funding Source and/or Location: General Fund - Technology and Innovation

Funding Account Number: 01.0-00000.0-00000-77000-5840-7620000

Amount: \$82,329.02 for the 2024-2027 school years

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 6. Request Approval to Renew Agreement with Brightwheel, to Provide Online Software for Contactless Check-In at Lindbergh Early Childhood Education Center and Will Rogers Early Childhood Education Center between August 2024 through August 2025

Rationale

The administration requests approval to renew agreement with Brightwheel, to provide online software for contactless check-in at Lindbergh Early Childhood Education (ECE) center and Will Rogers ECE center between August 2024 through August 2025.

Brightwheel features easy-to-use applications for classroom and site management, which include the following:

- Contactless check-in.
- Health screenings.
- Ratios and scheduling.
- Attendance reports.
- Guardian management.

Lindbergh ECE and Will Rogers ECE sites will have access to all of the above features and streamline the daily routines for staff, parents, and students.

Total cost for software application is \$1,980.00 for both school sites.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: 25*0250

Name of Funding Source and/or Location: CSPP - Early Childhood Education

Funding Account Number: 12.0-78100.0-00010-27000-5840-7470000

Amount: \$1,980.00 for both school sites

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 7. Request Approval to Renew Agreement with Google, LLC, to Provide Cloud Computing Services for the 2024-2025 School Year

Rationale

The administration requests approval to renew agreement with Google, LLC, to provide cloud computing services for the 2024-2025 school year.

The District leverages Google Cloud Platform (GCP) services, including Google Compute Engine, to enhance our technology infrastructure, agility, and innovation capabilities. These services store and protect critical documents and data, ensuring reliable service for all users while achieving cost optimization, operational efficiency, and accelerated innovation. Additionally, they uphold the highest standards of data security and regulatory compliance.

Total cost is not to exceed \$2,640.00.

Financial Impact

Renewal Contract/Item ☒ New Contract/Item ☐

Requisition # from BEST: N/A

Name of Funding Source and/or Location: General Fund - Technology and Innovation

Funding Account Number: 01.0-0000.0-00000-77000-5840-7620000

Amount: \$2,640.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. E. 8. Request Approval to Award Request for Proposal #03JUL24-DN, to Multiple Vendors to Provide Expanded Learning Opportunities Program for the 2024-2025 School Year

Rationale

The administration requests approval to award Request for Proposal (RFP) #03JUL24-DN, to multiple vendors to provide Expanded Learning Opportunities Program (ELO-P) for the 2024-2025 school year.

The District is continuing its commitment to delivering high-quality ELO-P programs to elementary school sites. These programs are designed to engage students in enriching and educational activities beyond the regular school day. The ELO-P offerings will now seek to provide specific activities including, but not limited to, E-sports, physical health and wellness, music and the arts, and place-based learning.

A formal RFP process was conducted to identify a pool of contractors who can provide extensive support to the District's ELO-P through various educational programs. Ten contractors responded to the RFP and were evaluated based on their responsibility, responsiveness, qualifications, and measurable outcomes that would be tied to their contract.

The District will be conducting outcome-based contracting to ensure that vendors are held accountable for delivering specific, measurable results aligned with the District's Expanded Learning metrics. This approach focuses on achieving defined outcomes, such as student engagement, SEL development, academic improvement, and parent satisfaction, rather than just completing tasks.

The administration believes that awarding RFP #03JUL24-DN to the selected vendors listed below will allow the District to provide the highest quality ELO-P programs for elementary students across the District.

The approved vendors are as follows:

- iAttend
- BAM! Brains and Motion
- Think Together
- Elevo Learning

List of each vendor's cost, services, locations, time frame and expected outcomes is attached.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: Varies

Name of Funding Source and/or Location: Expanded Learning Opportunities Program

Funding Account Number: 01.0-26000-11000-10000-5810-7430000

Amount: Varies

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 List of Vendors and Outcomes ELO-P

List of Awarded Vendor Services and Costs

Contractor	Price (Not to Exceed)	Service Provided	Location	Dates	Time
iAttend	Base: \$475,875.00 Outcome 1: \$253,800.00 Outcome 2: \$266,490.00 Total cost is not to exceed \$996,165.00 for all school sites	E-Sports and Dance	All Elementary Sites	Fall 2024 - Spring 2025	One day a week 3:30p - 4:30p
BAM! Brains and Motion	Base: \$316,000.00 Outcome 1: \$53,000.00 Outcome 2: \$17,700.00 Outcome 3: \$17,700.00 Outcome 4: \$17,700.00 Total cost is not to exceed \$422,100.00 per school site	STEAM, Drama, and Music	All Elementary Sites	Fall 2024 - Spring 2025	Monday–Friday (excluding Wednesday) 3:00 p.m. - 6:00 p.m. 6:45 a.m. - 8:30 a.m. (optional a.m.)
Think Together (Before School)	Base: \$1,016,475.20 Outcome 1: \$63,529.70 Outcome 2: \$63,529.70 Outcome 3: \$63,529.70 Total cost is not to exceed \$1,207,064.30 for all school sites	Physical and Mental Health, Art, STEAM	All Elementary School Sites	Fall 2024 - Spring 2025	6:45 a.m. - 8:30 a.m.

Elevo Learning	Base + Place-Based Learning: \$530,401.00 Outcome 1: \$214,578.00 Outcome 2: \$214,578.00 Outcome 3: \$214,578.00 Total cost is not to exceed \$1,174,135.00 for all school sites	Physical and Mental Health, Place-Based Learning	All Elementary School Sites	Fall 2024 - Spring 2025	(Twice per week) 3:00 p.m. - 6:00 p.m.
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List of Vendor Project Outcomes

Contractor	Outcome 1	Outcome 2	Outcome 3	Outcome 4
iAttend	>80% attendance (LevelUp Metric: Student Engagement 2a)	>80% overall satisfaction level per district-created SEL assessment (LevelUp Metric: SEL 3b)	N/A	N/A
BAM! Brains & Motion	Curriculum Completion (LevelUp Metric: Academic Improvement 1b)	>80% attendance (LevelUp Metric: Student Engagement 2a)	>70% students enjoy learning more due to courses (LevelUp Metric: Student Engagement 2b)	>70% parents rate provider favorable (LevelUp Metric: Parent Involvement 4a)
Think Together	Curriculum Completion (LevelUp Metric: Academic Improvement 1b)	>70% attendance (LevelUp Metric: Student Engagement 2a)	>80% of students enjoy or show improvement in Social Emotional Learning (SEL) (LevelUp Metric: SEL 3a)	>70% parents rate provider favorable (LevelUp Metric: Parent Involvement 4a)
Elevo Learning	Students score high on healthy choices assessment survey (LevelUp Metric: SEL 3a)	>80% overall satisfaction among parents per district-created survey (LevelUp Metric: Parent Involvement 4a)	Student average 3 or more on Well-Being Index for all domains (LevelUp Metric: SEL 3b)	N/A

14. E. 9. Request Ratification of Participation in the Google for Education Leadership Series in San Jose, CA on August 6-8, 2024

Rationale

The administration requests ratification of participation in the Google for Education Leadership Series in San Jose, CA on August 6-8, 2024.

The Google for Education Leadership Series provided a space filled with keynotes, workshops, and resources throughout the duration of the meeting dates. The event provided insight into the future of education and sparked ideas and discussions on how educators can partner with Google to help learners thrive. Participants were able to share top challenges of the implementation of new technology practices with other education leaders to brainstorm potential solutions. The new practices and implementation strategies will be used by the District and implemented with the partnership of Google.

Participant:
Patrick Gittisriboongul, Ed. D., Assistant Superintendent, Technology and Innovation

Cost includes transportation and meals. Registration and lodging fees were provided by the conference host, Google, LLC.

Total cost is not to exceed \$500.00.

Financial Impact

Renewal Contract/Item [] New Contract/Item [X]

Requisition # from BEST: 25*899

Name of Funding Source and/or Location: General Fund - Technology and Innovation

Funding Account Number: 01.0-00000.0-00000-77000-5220-7620000

Amount: \$500.00

Recommended Motion

[X] Approval [] Denial

Certification

Superintendent's Office Certification:

14. F. ADMINISTRATION

14. F. 1. Request Approval of Resolution No. 24-25/03, Designating the Month of September as Suicide Prevention Awareness Month

Rationale

The administration requests approval of Resolution No. 24-25/03, designating the month of September as Suicide Prevention Awareness Month.

It is the District's commitment to raise awareness and acknowledge that death by suicide is a major cause of death among youth. The administration submits this resolution for its intent to develop and implement preventive strategies and intervention procedures for students in the Lynwood Unified School District.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

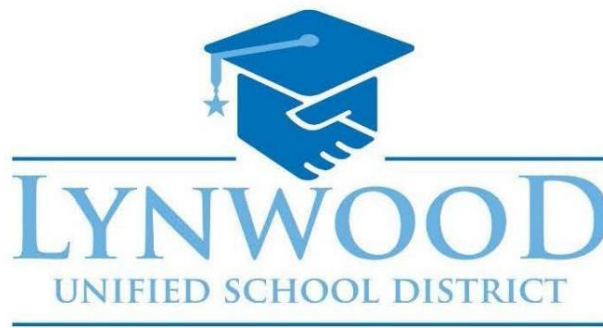
Certification

Superintendent's Office Certification:

Supporting Documents



Resolution No. 24-25/03, Suicide Prevention Month



Board of Education

SUICIDE PREVENTION AWARENESS MONTH

RESOLUTION NO. 24-25/03

*Designating the Month of September 2024
as Suicide Prevention Awareness Month*

WHEREAS, according to the Centers for Disease Control and Prevention, death by suicide is the 11th leading cause of death in the United States. Suicide is the 2nd leading cause of death among individuals between the ages 10-14 and 25-34, the 3rd leading cause of death among individuals between the ages of 15-24, and the 5th leading cause of death among individuals between the ages of 35-44.

WHEREAS, suicide is the 3rd leading cause of death in the United States among young people aged 10-24; and

WHEREAS, suicide is the 3rd leading cause of death for college-age youth and ages 12-18; and

WHEREAS, in 2022, 49,476 Americans died by suicide; and

WHEREAS, in 2022, there were an estimated 1.6 million suicide attempts; and

WHEREAS, each day in our nation, there are an average of over 3,703 attempts by young people grades 9-12.

WHEREAS, according to the Centers for Disease Control and Prevention, there is 1 death by suicide every 11 minutes, leaving behind thousands of friends and family members to navigate the tragedy of their loss; and

WHEREAS, suicide rates increased 37% between 2000-2018 and decreased 5% between 2018-2020. However, rates nearly returned to their peak in 2022; and

WHEREAS, there is one suicide death for every estimated 25 suicide attempts; and

WHEREAS, there are approximately 1,204,575 annual suicide attempts in the USA or one attempt every 26.2 seconds; and

WHEREAS, the death by suicide rate among males in 2022 was approximately 3.85 times higher than the rate among females. Males make up 50% of the population but nearly 80% of suicides; and

WHEREAS, death by suicide from 2001 through 2021, rates increased most years for both males and females. In 2021, the rate increased 4%; and

WHEREAS, on average, there are 132 deaths by suicide per day, with 5,240 attempts by children in grade 7-12. There is one suicide death in the US every 10.9 minutes; and

WHEREAS, while youth have a much lower suicide rate than the general population, the upward trend of youth suicide, beginning well before the COVID-19 pandemic, is a startling 71 percent increase between 2010 and 2021. Unlike for other age groups, an increase in suicide deaths among young people was the primary driver for the age group's increased overall mortality; and

WHEREAS, four out of five teens who attempt death by suicide have given clear warning signs, either verbally or behaviorally; and

WHEREAS, lesbian, gay, bisexual, transgender, and questioning (LGBTQ) youth are four times more likely to consider suicide than their peers; and

WHEREAS, studies show that at least 90% of teens that commit death by suicide have some type of mental health problem, such as depression, anxiety, drug or alcohol abuse, or a behavior problem; and

WHEREAS, only half of all Americans experiencing an episode of major depression receive treatment; and

WHEREAS, death by suicide prevention strategies shall include, but not be limited to, efforts to promote a positive school climate that enhances students' feelings of connectedness with the school and is characterized by caring staff and harmonious interrelationships among students; and

WHEREAS, according to the Federal Communications Commission, by calling or texting 988, people can connect with mental health professionals with the 988 Suicide and Crisis Lifeline, formerly known as the National Suicide Prevention Lifeline.

BE IT RESOLVED THAT the Superintendent or designee shall involve school health professionals, school counselors, administrators, other staff, parents/guardians, students, local health agencies and professionals, and community organizations in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.

BE IT FURTHER RESOLVED THAT the District's instructional and student support program shall promote the healthy mental, emotional, and social development of students including, but not limited to, the development of problem-solving skills, coping skills, and resilience.

BE IT FURTHER RESOLVED THAT the Superintendent or designee may offer parents/guardians education or information which describes the severity of the youth suicide problem, the district's suicide prevention efforts, risk factors and warning signs of suicide, basic steps for helping suicidal youth, reducing the stigma of mental illness, and/or school and community resources that can help youth in crisis.

BE IT FURTHER RESOLVED THAT suicide prevention training for staff shall be designed to help staff identify and find help for students at risk of suicide. The training shall be offered under the direction of district staff and/or in cooperation with one or more community mental health agencies and may include information on:

1. Research identifying risk factors, such as previous suicide attempt(s), history of depression or mental illness, substance use problems, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, and other factors.
2. Warning signs that may indicate suicidal intentions, including changes in students' appearance, personality, or behavior.
3. School and community resources and services for students and families in crisis and ways to access them.
4. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide.

BE IT FINALLY RESOLVED, that the Lynwood Unified School District acknowledges the month of September as Suicide Prevention Month and September 10 as Suicide Prevention Day and encourages administrators, teachers, all support staff, parents, students, and all other citizens to join the campaign in making suicide prevention a high priority in the community

PASSED AND ADOPTED by the Governing Board of the Lynwood Unified School District on August 22, 2024.

Maria G. Lopez – Board President

BOARD OF EDUCATION

Maria G. Lopez
President

Alma Carina Castro, Ed.D.
Vice-President

Julian Del Real-Calleros
Clerk

Gary Hardie, Jr.
Member

Alfonso Morales, Esq.
Member

Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

14. F. 2. Request Approval of Resolution No. 24-25/04, in Celebration of the National Latino Heritage Month

Rationale

The administration requests approval of Resolution No. 24-25/04, in celebration of the National Latino Heritage Month, from September 15, 2024 to October 15, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

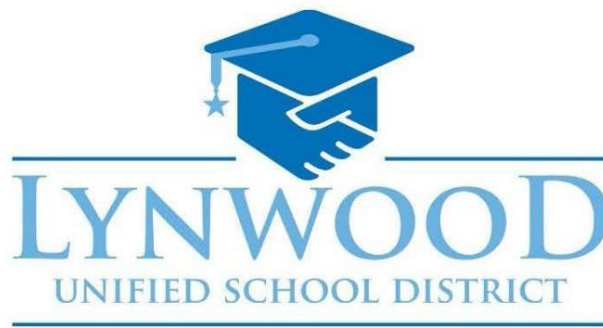
☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Resolution No. 24-25/04, Latino Heritage Month



Board of Education

NATIONAL LATINO HERITAGE MONTH

RESOLUTION NO. 24-25/04

In Celebration of the Latino Heritage and Culture.

WHEREAS, the State of California is home to over three million Latino students from TK-kindergarten through grade twelve; and

WHEREAS, the diversity of this group includes persons who have their origins in Mexico, Central and South America, and the Spanish-speaking Caribbean Islands; and

WHEREAS, since the inception of European contact with our continent, Latinos have always been an integral part of this nation's early exploration and California's discovery and early settlement; and

WHEREAS, while the impact of the Latino culture and traditions are manifested in our State's customs, traditions, and laws; and

WHEREAS, Latino Americans continue to make important contributions to our society in American government, business, agriculture, commerce, Armed Forces, education, the arts, science, and sports; and

WHEREAS, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum of community, state, region, and nation must reflect the experiences of men and women of different racial, religious, and ethnic groups which are integrated at every level; and

WHEREAS, the California State Board of Education recognizes in its Multicultural Education Policy that each student needs an opportunity to understand the common humanity underlying all people.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lynwood Unified School District Board of Education proclaims the month beginning September 15, 2024, and ending on October 15, 2024, as National Latino Heritage Month and encourages all educational communities to commemorate this occasion with appropriate instructional activities; and

BE IT FURTHER RESOLVED, that the Lynwood Unified School District Board of Education directs that copies of this resolution be distributed to all schools in the district.

BE IT FINALLY RESOLVED, that this resolution be made an integral part of the Minutes of the August 22, 2024, meeting of this Board.

PASSED AND ADOPTED by the Governing Board of the Lynwood Unified School District on August 22, 2024.

Maria G. Lopez – Board President

BOARD OF EDUCATION

Maria G. Lopez President	Alma Carina Castro, Ed.D. Vice-President	Julian Del Real-Calleros Clerk	Gary Hardie, Jr. Member	Alfonso Morales, Esq. Member
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Gudiel R. Crosthwaite, Ph.D.
Superintendent and Secretary to the Board

14. F. 3. Request Approval to Amend the Certification of Signatures, Previously Approved on June 27, 2024, for the Period of August 23, 2024 to December 31, 2024

Rationale

The administration requests approval to amend the Certification of Signatures, previously approved on June 27, 2024, for the period of August 23, 2024 to December 31, 2024, to be filed with the County Superintendent of Schools.

The persons are authorized to sign notices of employment, contracts, and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections 35143, 42632, and 42633. If the persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

Also attached is the Recommendation for Official Signatures effective August 23, 2024 to December 31, 2024.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

Supporting Documents

 Certification of Signatures - Amendment - August 22, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA ITEMS

August 22, 2024

MEMORANDUM TO: Members of the Board of Education

FROM: Gudiel R. Crosthwaite, Ph.D., Superintendent of Schools

SUBJECT: Recommendation for Official Signatures, August 23, 2024 through December 31, 2024

1. "B" Warrants
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.
2. Orders for Salary Payments and Notice of Employment
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.
Carlos J. Zaragoza
3. Cafeteria Account
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero
4. Revolving Fund Clearing Account
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero
5. Purchase Orders
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Ricardo Harris
6. Vendor Contracts and Agreements
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Gretchen Janson, Ed.D.
Carlos J. Zaragoza
Patrick Gittisriboongul, Ed.D.
Ricardo Harris
7. AP Voucher Approval
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero
Ramiro Aguirre
8. Employment Contracts, Certificated
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Carlos J. Zaragoza
9. Commercial Banking Account
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.
10. Child Development Account
Gretchen Janson, Ed.D.
Brenda Romero

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: August 23, 2024 to December 31, 2024

In accordance with governing board approval dated August 22, 20 24.

Signature _____
Clerk (Secretary) of the Board

Typed Name Julian Del Real-Calleros
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
<u>Maria G. Lopez</u>	
<u>President of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Julian Del Real-Calleros</u>	
<u>Clerk/Secretary of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Alma Carina Castro, Ed.D.</u>	
<u>Member of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Gary Hardie, Jr.</u>	
<u>Member of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Alfonso Morales, Esq.</u>	
<u>Member of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Member of the Board of Trustees/Education</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Member of the Board of Trustees/Education</u>	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
<u>Gudiel R. Crosthwaite, Ph.D.</u>	
<u>TITLE Superintendent of Schools</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Shawna Petit-Dinkins, Ed.D.</u>	
<u>TITLE Deputy Superintendent</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Gretchen Janson, Ed.D.</u>	
<u>TITLE Assistant Superintendent, Business Services</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Carlos J. Zaragoza</u>	
<u>TITLE Assistant Superintendent, Human Resources</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Patrick Gittisriboongul, Ed.D.</u>	
<u>TITLE Assistant Superintendent, Technology & Innovation</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Brenda Romero</u>	
<u>TITLE Director, Fiscal Services</u>	
SIGNATURE	INITIALS
TYPED NAME	
<u>Ricardo Harris</u>	
<u>TITLE Director, Purchasing</u>	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
<u>1</u>	<u>1</u>
NOTICES OF EMPLOYMENT	CONTRACTS
<u>1</u>	<u>1</u>

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: August 23, 2024 to December 31, 2024

In accordance with governing board approval dated August 22, 20 24.

Signature _____
Clerk (Secretary) of the Board

Typed Name Julian Del Real-Calleros
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
<u>Ramiro Aguirre</u>	
TITLE <u>Accounting Manager</u>	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
<u>1</u>	<u>1</u>
NOTICES OF EMPLOYMENT	CONTRACTS
<u>1</u>	<u>1</u>

14. F. 4. Request Approval to Renew the Professional Institutional Membership with the Association of California School Administrators Region XIV Superintendents for the 2024-2025 School Year

Rationale

The administration requests approval to renew the professional institutional membership with the Association of California School Administrators (ACSA) Region XIV Superintendents for the 2024-2025 school year.

The professional membership allows members to gather monthly with other ACSA Region 14 district leaders to stay informed about key issues affecting schools, students, and staff in neighboring districts and discuss important topics related to their roles and responsibilities.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: 25*0809

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-71500-5310-7510000

Amount: \$150.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. F. 5. Request Approval of a New Professional Institutional Membership with the National School Public Relations Association for the 2024-2025 School Year

Rationale

The administration requests approval of a new professional institutional membership with the National School Public Relations Association (NSPRA) for the 2024-2025 school year.

As the leader in school communication, NSPRA serves more than 2,900 members who work primarily as communication directors in public school districts and education organizations throughout the United States and Canada. NSPRA members enjoy exclusive, member-only benefits, a wide variety of professional development opportunities and access to a network of colleagues from across the country who understand their challenges.

Total cost is not to exceed \$600.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-71500-5310-7510000

Amount: \$600.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. F. 6. Request Ratification of Participation in the National School Public Relations Association 2024 National Seminar in Seattle, WA on July 14-17, 2024

Rationale

The administration requests ratification of participation in the National School Public Relations Association (NSPRA) 2024 National Seminar in Seattle, WA on July 14-17, 2024.

The NSPRA 2024 National Seminar is the largest communications-focused professional development event in the country for school public relations professionals and education leaders.

Seminar highlights included the following:

- Dynamic and innovative keynote speakers.
- Deep-dive amplify sessions that explored innovative strategies and skills through hands-on learning and stories of communication successes, challenges and lessons learned.
- Streamlined skill sessions on timely and relevant school Public Relations topics from strategic planning and crisis communications to engagement strategies and marketing.
- Time-saving Gold Mine mini-sessions on proven, practical ideas for effective communications.
- National award celebrations.

Participant:

Juliette Funes, Communication Officer

Cost includes registration fees, airfare, hotel accommodations, meals, and travel expenses.

Total cost is not to exceed \$3,500.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-71500-5220-7510000

Amount: Not to exceed \$3,500.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. F. 7. Request Ratification of Participation in the One-Day District Leadership Community of Practice Training at the 2024 AVID Summer Institute in San Diego, CA on August 1, 2024

Rationale

The administration requests ratification of participation in the One-Day District Leadership Community of Practice (CoP) training at the 2024 AVID Summer Institute in San Diego, CA on August 1, 2024.

The One-Day District Leadership Community of Practice (CoP) training allowed participants to convene with district leaders from all over the nation, with a focus on the direct impact of district leadership on high-quality AVID implementation.

Benefits of participating in the CoP:

- The CoP is designed for district-based leadership embarking on their AVID journey or enhancing their AVID College and Career Readiness System for all students districtwide.
- The AVID College and Career Readiness Framework supports current district strategic plans, initiatives, and the essential role of district leadership in AVID implementation.
- District practices that support AVID Schoolwide with a focus on rigorous academic preparedness, opportunity knowledge, and student agency are sustained through the four AVID Schoolwide Domains of Instruction, Systems, Leadership, and Culture.

Participant:

Gudiel R. Crosthwaite, Ph.D., Superintendent

Cost includes hotel accommodations, meals, and travel expenses.

Total cost is not to exceed \$1,000.00.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: General Funds

Funding Account Number: 01.0-00000.0-00000-71500-5220-7510000

Amount: Not to exceed \$1,000.00

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification:

14. F. 8. Request Approval to Conduct First Reading of Recommended Changes to Board Policies Affected by the Use of Artificial Intelligence

Rationale

The administration requests approval to conduct First Reading of recommended changes and additions to the following Board Policies affected by the use of Artificial Intelligence:

- Board Policy 4040: Employee Use of Technology
- Board Policy 5131.9: Academic Honesty
- Board Policy 6154: Homework/Makeup Work
- Board Policy 6162.5: Student Assessment
- Board Policy 6163.4: Student Use of Technology

Revisions may include edits or additions to new policies. The revisions will reflect the necessary information and guidelines in order to implement responsible use for generative artificial intelligence.

Copies of these policy revisions are available in the Superintendent's Office for first reading/review.

Financial Impact

Renewal Contract/Item ☐ New Contract/Item ☒

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

☒ Approval ☐ Denial

Certification

Superintendent's Office Certification: