

BOARD AGENDA

Special/Reorganizational Meeting

December 13, 2024

LYNWOOD
UNIFIED SCHOOL DISTRICT

SPECIAL/REORGANIZATIONAL MEETING
OF THE BOARD OF EDUCATION
December 13, 2024
6:00 PM

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Special/Reorganiztional Meeting of the Board of Education will be held on December 13, 2024, to conduct its business meeting at the Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262. There will be no Closed Session.

Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

A G E N D A

1. **CALL TO ORDER**

2. **ROLL CALL** by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board
   Mrs. Maria G. Lopez, President
   Dr. Alma Carina Castro, Vice President
   Mr. Julian Del Real-Calleros, Clerk
   Mr. Gary Hardie, Jr., Member
   Mr. Alfonso Morales, Esq., Member
   Legal Counsel – Olivarez Madruga Law Organization, LLP

3. **APPROVAL OF AGENDA OF THE SPECIAL/REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION ON DECEMBER 13, 2024**

   Motion _____ Second _____ Vote_____

4. **FLAG SALUTE**

5. **PUBLIC COMMENT/COMMUNICATIONS**
No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted.
Approach the lectern and give your name.

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a ***Public Comment Form*** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site www.lynwood.k12.ca.us.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1490. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

6. SPECIAL RECOGNITION

7. ACTION ITEMS

7.A. Election of Officers of the Board of Education from December 2024 to December 2025

1. President

Disposition — Motion:
Second:
Vote:

2. Vice President

Disposition — Motion:
Second:
Vote:

3. Clerk

Disposition — Motion:
Second:
Vote:

4. Secretary to the Board - **Superintendent: Gudiel R. Crosthwaite, Ph.D.**

Disposition — Motion:
Second:
Vote:

7.B. Appointment of Representative to the Los Angeles County Committee on School District Organization for December 14, 2024 to December 31, 2025 per Education Code §§ 35023/72403

Motion _____ Second _____ Vote_____

7.C. Request Approval of Certification of Signatures for 2024-25

Motion _____ Second _____ Vote_____

7.D. Request Approval of Appointment of Authorized Agent for 2024-25

Motion _____ Second _____ Vote_____

8. ADJORNMENT

ACTION ITEMS

7. A. Election of Officers of the Board of Education from December 2024 to December 2025

Rationale

Listed below are officers to be elected at the Reorganizational Meeting:

1. President

Disposition

Motion:

Second:

Vote:

2. Vice President

Disposition

Motion:

Second:

Vote:

3. Clerk

Disposition

Motion:

Second:

Vote:

4. Secretary to the Board - **Superintendent: Gudiel R. Crosthwaite, Ph.D.**

Disposition

Motion:

Second:

Vote:

Financial Impact

Renewal Contract/Item [ ] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [ ] Denial

Certification

Superintendent's Office Certification:

7. B. Appointment of Representative to the Los Angeles County Committee on School District Organization for December 14, 2024 to December 31, 2025 per Education Code §§ 35023/72403

Rationale

The Superintendent recommends that the Board of Education appoint one member as its voting representative to the Los Angeles County Committee on School District Organization.

Motion to Appoint _____ by _____

Seconded by _____

Votes: _____

Financial Impact

Renewal Contract/Item [ ] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [ ] Denial

Certification

Superintendent's Office Certification:

7. C. Request Approval of Certification of Signatures for 2024-2025

Rationale

Attached is the Certification of Signatures for the period of December 14, 2024 to December 31, 2025 to be filed with the County Superintendent of Schools.

The persons are authorized to sign notices of employment, contracts and orders drawn on the funds of the school district. These certifications are made in accordance with the provisions of Education Code Sections 35143, 42632, and 42633. If the persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

Also attached is the Recommendation for Official Signatures effective December 14, 2024 to December 31, 2025.

Financial Impact

Renewal Contract/Item [ ] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [ ] Denial

Certification

Superintendent's Office Certification:

Supporting Documents

2024-2025 Certification of Signatures - Dec. 13, 2024

LYNWOOD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA ITEMS

December 13, 2024

MEMORANDUM TO: Members of the Board of Education

FROM: Gudiel R. Crosthwaite, Ph.D., Superintendent of Schools

SUBJECT: Recommendation for Official Signatures, December 14, 2024 through December 31, 2025

1. "B" Warrants
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.

2. Orders for Salary Payments and Notice of Employment
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.
Carlos J. Zaragoza

3. Cafeteria Account
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero

4. Revolving Fund Clearing Account
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero

5. Purchase Orders
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Ricardo Harris

6. Vendor Contracts and Agreements
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Gretchen Janson, Ed.D.
Carlos J. Zaragoza
Patrick Gittisriboongul, Ed.D.
Ricardo Harris

7. AP Voucher Approval
(Only 1 Signature Required)
Gretchen Janson, Ed.D.
Brenda Romero
Ramiro Aguirre

8. Employment Contracts, Certificated
(Only 1 Signature Required)
Gudiel R. Crosthwaite, Ph.D.
Shawna Petit-Dinkins, Ed.D.
Carlos J. Zaragoza

9. Commercial Banking Account
Gudiel R. Crosthwaite, Ph.D.
Gretchen Janson, Ed.D.

10. Child Development Account
Gretchen Janson, Ed.D.
Brenda Romero

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 14, 2024 to December 31, 2025

In accordance with governing board approval dated December 13, 20 24.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Gudiel R. Crosthwaite, Ph.D.	
TITLE Superintendent of Schools	
SIGNATURE	INITIALS
TYPED NAME	
Shawna Petit-Dinkins, Ed.D.	
TITLE Deputy Superintendent	
SIGNATURE	INITIALS
TYPED NAME	
Gretchen Janson, Ed.D.	
TITLE Assistant Superintendent, Business Services	
SIGNATURE	INITIALS
TYPED NAME	
Carlos J. Zaragoza	
TITLE Assistant Superintendent, Human Resources	
SIGNATURE	INITIALS
TYPED NAME	
Patrick Gittisriboongul, Ed.D.	
TITLE Assistant Superintendent, Technology & Innovation	
SIGNATURE	INITIALS
TYPED NAME	
Brenda Romero	
TITLE Director, Fiscal Services	
SIGNATURE	INITIALS
TYPED NAME	
Ricardo Harris	
TITLE Director, Purchasing	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS
1	1

FORM NO. 503-804 Rev. 10-10-2013

LYNWOOD UNIFIED SCHOOL DISTRICT
DISTRICT

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633

Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 14, 2024 to December 31, 2025

In accordance with governing board approval dated December 13, 20 24.

Signature _____
Clerk (Secretary) of the Board

Typed Name _____
Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

SIGNATURE	INITIALS
TYPED NAME	
President of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Clerk/Secretary of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	
SIGNATURE	INITIALS
TYPED NAME	
Member of the Board of Trustees/Education	

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

SIGNATURE	INITIALS
TYPED NAME	
Ramiro Aguirre	
TITLE Accounting Manager	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	
SIGNATURE	INITIALS
TYPED NAME	
TITLE	

Number of Signatures required:

ORDERS FOR SALARY PAYMENTS	ORDERS FOR COMMERCIAL PAYMENTS
1	1
NOTICES OF EMPLOYMENT	CONTRACTS
1	1

FORM NO. 503-804 Rev. 10-10-2013

7. D. Request Approval of Appointment of Authorized Agent for 2024-2025

Rationale

It is requested that the Board of Education appoint the Superintendent as Authorized Agent for the fiscal year, under the authority of Education Code section 35035(f) "Additional Powers and Duties of the Superintendent," which states "Enter into contracts for and on behalf of the District pursuant to Section 17604." Education Code section 17604 "Delegation of powers to agents; liability of agents," which states:

"Wherever in this code the power to contract is invested in the governing board of the school district or any member thereof, the power may by a majority vote of the board be delegated to its district superintendent, or to any persons that he or she may designate, or if there be no district superintendent then to any other officer or employee of the district that the board may designate. The delegation of power may be limited as to time, money or subject matter or may be a blanket authorization in advance of its exercise, all as the governing board may direct. However, no contract made pursuant to the delegation and authorization shall be valid or constitute an enforceable obligation against the district unless and until the same shall have been approved or ratified by the governing board, the approval or ratification to be evidenced by a motion of the board duly passed and adopted. In the event of malfeasance in office, the school district official invested by the governing board with the power of contract shall be personally liable to the school district employing him or her for any and all monies of the district paid out as a result of the malfeasance."

Financial Impact

Renewal Contract/Item [ ] New Contract/Item [X]

Requisition # from BEST: N/A

Name of Funding Source and/or Location: N/A

Funding Account Number: N/A

Amount: N/A

Recommended Motion

[X] Approval [ ] Denial

Certification

Superintendent’s Office Certification: