NORTH HOUSTON EARLY COLLEGE HIGH SCHOOL

Shared Decision – Making Committee (SDMC)

Meeting Minutes – Tuesday, May 18, 2021

3:30 p.m. – 5:00 p.m.

I. Welcome and Principal Updates

Present Participants	**Role**
Arora, Manika	Teacher
Brooks, Samantha	Principal
Lopez, Jamie	Teacher Specialist
Ramirez, Mayra	Student Information Representative
Stroud, Fabiola	Teacher
Weaver, Matthew	Magnet Coordinator
Slack, Gabriel	HCC Liaison – community member

The principal asked us to encourage 10th graders to apply for EMERGE. EMERGE will give 10th graders the opportunity to engage in SAT prep and visit and possibly be accepted into Tier I institutions, including Ivy League schools. Teachers should encourage 11th graders to apply for POSSE.

The principal created a new Remind for teachers, parents, and staff will be notified again to join.

II. Admin Updates

a. Dean of Students – HCC classes
   Students who are with HCC professors will have online classes this summer.
b. Dean of Instruction – final exam schedule prepared
c. Magnet Updates: Everything is solidified for next school year. We can only add new to district. We have 5 students on a growth plan that will be non-renewed.
   We are TSI testing the new 8th graders this Saturday. We have 70 students who have qualified for Algebra. Mr. Weaver is looking for teachers to help with the Bridge Camp for TSI prep.

Mr. Weaver has math and team building. He may need support in ELA and is waiting to hear back. Mr. Weaver has a biology teacher – Ms. Claudia Hill, team builder - Coach Dorsey, and Ms. Arora – math.

III. Budgeting/Staffing

a. SY 21-22: new Biology, Music, Communities In School- Social Worker

Our new biology teacher is Ms. Claudia Hill. She will teach biology and environmental systems next school year. She is a longstanding member of a 9th grade team, and she'll provide other school supports. We have a new music teacher. We will have a new social worker. The social worker will provide social and emotional support to students.

IV. Credit Recovery

a. End-of-Year (2 weeks)

Students will complete credit recovery during Advocacy. Dr. Brooks will have a letter and send emails and call outs. We are focusing first on the students who are in-person. For 2 weeks, the advocacy teachers will work with those students to help them get over 1 course prior to the end of the year.

b. Summer School: begins on June 17th to July 8th. July 5th is a holiday. June 16th is a teacher prep day. We will have split scheduling. Mornings are dedicated to in person, and the afternoons are dedicated to virtual students. The ratio for a face-to-face class is 1 teacher for every 15 students. For virtual, it can be 1 teacher for every 25 students. We will look closely at STAAR scores, students who have been remote (disengaged and failed), and other data points. If there is an extreme circumstance (elderly family), we will determine in-person on a case-by-case basis.

V. Senior Updates – Graduation date, June 12th, 8 a.m. Butler Field

a. Tickets for graduation – 20 tickets and 5 parking passes. Ms. Caulfield is leading the senior events.

b. Parking passes for graduation

VI. Attendance Appeals Process – we will have 1 more day for seniors who have not completed attendance appeals. We will have 1 more for seniors to make up that time.

a. Saturday for seniors: We will wait until final exams, and more than likely have June 5th for a make-up Saturday (attendance appeal).

b. Beginning SY 21-22, all grades

VII. Community Partnership updates

Mr. Sigren is the sponsor for the community action club. They are dedicated to supporting green space and being ambassadors for eco-friendly goods and positively benefitting our environment, community activism and opportunities for service.

a. Melrose Civic Club, has a Facebook page.
b. SUPER Girls SHINE Foundation: Dr. Brooks is looking to mentor, has its own webpage and Facebook page. Dr. Brooks has worked with this organization and has seen introverted, shy students who participated in this foundation and are now being given scholarships, asked to give speeches, and become outgoing and self-advocating because of their participation in the organization. They have been given summer internships. This organization focuses on STEM.
c. Title I support for credit recovery, accountability support (remote and in-person). Dr. Brooks is looking for creative ways to mitigate the impact of Covid-19 on students. Some students have been impacted and do not know their next steps. When we have a different set of situations, we must look differently at how we can address them.

*Dr. Brooks would like to commend Mr. Weaver for his excellent work for Teacher Appreciation Week. Dr. Brooks is pleased and happy to celebrate teachers. She is open for continual growth and improvement. SDMC is also about other members submitting information about ways to improve in our practice. Dr. Brooks would like to open the floor for any suggestions from the SDMC members. Ms. Stroud said that she doesn't have main suggestion, yet because of Covid, we don't know the new teachers well and haven't had team building activities as usual. Dr. Brooks said that team building is on the roster for next year, but we can put something in place for the end of this year.

Dr. Slack said that he doesn't have many updates, but he would like to notify us that Robert won't be able to teach English in Fall, 2022, but the chair is working on securing a professor for British Literature. HCC is suggesting 60% virtual and 40% face-to-face for the upcoming Fall 2021, but things may change quickly. Arts 1311 is on the HCC campus, and that face-to-face course has been created.

Dr. Brooks discussed having more grade-level meetings: we should do more grade-level meetings with the students in advisory.

Dr. Brooks asked if any members in the SDMC have feedback about improving student learning or how administrators could support teachers. Everyone agreed that we do not have suggestions at this point and have continued to stay committed to providing the best educational experience for students. Given the circumstances, we have worked as a team and done the best we could.

Dr. Brooks commented on the excellent senior day and how it was a joy to see the seniors in their HCC graduation regalia. Dr. Brooks said that she would like to do a senior day in the future.

VIII. Q & A

IX. Closure / Next Steps