

Applicant Reference Information

Human Resources requires all new employees to have five years of verified work history for support staff and seven years of verified work history for certified staff. Your application did not provide us with this information. **Please complete this form and return it back to the site that has requested this information.**

☐ I do not have a work history during the last ten years as I have been in school, retired, or a stay at home parent. Below I will list personal references if I have not already done so on my application.

Name (Please print): _____

Signature: _____ Date: _____

☐ I do have a work history during the last ten years and have my information is listed below:

Employer: _____

Dates: _____

Telephone number: _____

Email address: _____

Employer: _____

Dates: _____

Telephone number: _____

Email address: _____

Employer: _____

Dates: _____

Telephone number: _____

Email address: _____

Employer: _____

Dates: _____

Telephone number: _____

Email address: _____

Please list any gaps in your work history: _____
