

<b>GENERAL GUIDELINES FOR ELEMENTARY STAFFING</b> <b>(includes regular ed, special ed and preschool enrollment)</b>				
<b>POSITION</b>	<b>Days</b>	<b>Under 500</b>	<b>500-749</b>	<b>750+</b>
Principal	261	1.00	1.00	1.00
Dean (10.5 months)	222	1.00	1.00	1.00
<b>TOTAL ADMIN TEAM</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Counselor or Social Worker	201	1.00	1.00	1.00
Media or Technology/Media	201	1.00	1.00	1.00
<b>TOTAL COUNSELOR OR SOCIAL WORKER AND MEDIA</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
		<b>Under 500</b>	<b>500-749</b>	<b>750+</b>
Office Manager	238	1.00	1.00	1.00
Attendance Tech	232	1.00	1.00	1.00
Library Media Assistant	206	0.25	0.25	0.25
Senior Administrative Clerk	206	0.00	0.50	0.50
Administrative Clerk	206	0.00	0.00	0.50
Administrative Clerk - Special Ed	195	As per allocation		
<b>SUBTOTAL OFFICE</b>		<b>2.25</b>	<b>2.75</b>	<b>3.25</b>
Health Office Assistant	211	1.00	1.00	1.00
Add 1.00 Elementary Campus Safety Assistant - San Marcos, Knox	203			
<b>SUBTOTAL HEALTH AND SAFETY</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL SUPPORT STAFF</b>		<b>3.25</b>	<b>3.75</b>	<b>4.25</b>

Grandfather current AP. Future fill with Dean.

Revised 2.21.2024