Program Information

Contacts

DO Room 7, Educational Services

Jyothi Bahina, Induction Director	274-4700 ext. 10132
Marilyn Kosareff, Administrative Secretary	274-4700 ext. 10155

DO Room 9, Human Resources – refer to your site's designated contact person

Zulema Betancourt, Classified/Certificated Coordinator	274-4700 ext. 10160
Alexis Hill DeLaCruz, Classified/Certificated Coordinator	274-4700 ext. 10125
Alegdra Meza, Classified/Certificated Coordinator	274-4700 ext. 10131
Rosa Romero/HR Manager	274-4700 ext. 10129

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Early Completion Option: This option is available to candidates who have years of successful teaching experience outside of California, have earned their credential through participation in pre-intern and/or intern certificates, or have additional years of experience serving under emergency permits. For more information, refer to the Teacher Induction website or contact the Induction Program Director.

Program Concerns: Induction Teachers and Applicants should submit concerns about the Induction Program (i.e., program enrollment, program communication, program completion requirements, mentor support, Induction staff, etc.) as follows:

- First, discuss your concerns with your Induction Mentor (IM), unless the concern is regarding the mentor
- If your mentor is not able to address your concerns, contact the Induction Director
- Contact the Induction Director directly for any questions/concerns regarding Induction Mentors
    - If you have questions about the Induction Teacher/Mentor match, contact the program Director within the first 60 days of meeting with your IM
    - For any other concerns, make contact as needed

- If your concern is not addressed by the Induction Director, contact the Assistant Superintendent of Educational Services

Also refer to CTA Contract, Grievance Process, Article 14:

https://4.files.edl.io/bb82/07/30/19/003916-47cd2f6c-97e9-4608-98ef-670d0559c288.pdf

Program Extension: The Induction Program is designed to be completed in a teacher's first two years of teaching. Occasionally, ex 4 ng circumstances do not allow an Induction Teacher (IT) to begin or complete the program in two years. If this is the case, the IT may request a program extension. For more information, refer to the Teacher Induction website or contact the Induction Program Director.

Program Completion Plan: Induction Teachers who have not met program requirements will, with assistance from the Induction Director, complete a Program Completion Plan within the final 60 days of enrollment in the program. For more information, contact the Induction Program Director.