

Student Dependent Verification Instructions

Instructions to update student dependent verification.

ONLINE ENROLLMENT

Step 1:

Click the Benefits Enrollment icon from your PSDKey Dashboard/Professional Resources folder.



Step 2:

On your homepage, click on the **"Edit dependent profiles"** or the dependent's name under **"My Family."**

Step 3:

Under the Dependent Student Information section for your dependent, complete and/or verify the information listed and click **"Save."**

Step 4:

After saving the school information click on **"Employee File"** on the left side of your screen. Locate your dependent's name and click on **"View and Upload Documents."**

Step 5:

Select **"FT Student Verification"** from the document type drop down, select the file to upload, add a title and click **"Save."**

QUESTIONS

If you have benefits questions, please email at nfoster@penridge.org.

Important: You can access the StreamLink system from any computer with internet access. The system is available 24 hours a day. Security of the StreamLink site can be verified by clicking on the secure seal on the bottom of the login page.

