BOARD OF EDUCATION MEETING PACKET

November 18, 2024

7:00pm

Bates Boardroom

DEXTER COMMUNITY SCHOOLS

Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

DEXTER COMMUNITY SCHOOLS

BOARD OF EDUCATION MEETING
MONDAY, NOVEMBER 18, 2024 – 7:00 P.M.
BATES BOARDROOM
2704 BAKER RD. DEXTER MI 48130
734-424-4100

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

MEETING AGENDA

A. CALL TO ORDER – Roll Call

B. MEETING MINUTES (11/4/2024)

C. APPROVAL OF AGENDA

D. SCHOOL PRESENTATIONS - none

E. PUBLIC PARTICIPATION (up to ~30 minutes/max 5 per person)

F. ADMINISTRATIVE & BOARD UPDATES
1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS
1. Budget Report
2. Personnel – Retirement

H. ACTION ITEMS
1. Approve MASB Classes
2. Rename DHS Course
3. WISD Special Education PAC Representatives
4. DEA Letter of Agreement
5. DAA Letter of Agreement
6. DESPA Letter of Agreement
7. WWBDAMA Letter of Agreement
8. Individual/Non-Affiliated Staff Off-Schedule Payment
9. Update Administrator Salary Schedule
10. Schedule Superintendent Evaluation

I. DISCUSSION ITEMS
1. Amend BOE Meeting Calendar
2. Construction Bond Timeline
3. DHS Course Proposal

J. PUBLIC PARTICIPATION (up to ~15 minutes/max 3 per person)

K. BOARD COMMENTS

L. INFORMATION ITEMS
1. Finance Minutes 10/21/2024
2. SEAB Minutes 11/6/2024

M. CLOSED SESSION

N. ADJOURNMENT

CALENDAR
*December 16, 2024 - Board Meeting - 7:00 pm Bates Boardroom

Public Participation Policy 2504: *Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*

BOARD OF EDUCATION MEETING NOTES
NOVEMBER 18, 2024

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES

* An appropriate motion might be, "I move that the Board of Education approve the attached meeting minutes from November 4, 2024 as presented/amended."

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS – none

E. PUBLIC PARTICIPATION (full guidelines at link)

Each speaker is allotted a maximum of 5 minutes for a total of approximately 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a public comment form available at the meeting entrance and on our website.

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS

Consent items are typically approved in bulk.

1. Budget Report
   Your packet includes summary financial information for October, 2024.
2. Personnel – Retirement
   Your packet includes a retirement letter from Dennis Stockwell, effective at the end of this school year.

* An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."

BOARD OF EDUCATION MEETING NOTES
NOVEMBER 18, 2024

H. ACTION ITEMS

1. MASB Training

Board Policy 2305 provides for board member attendance at training classes and conferences with the District covering allowable expenses. Typically the Board approves in advance trustee attendance at up to six MASB classes every six months. The MASB/MASA Winter Institute will take place February 7 & 8 online and offers a concentrated selection of CBAs. MDE currently reimburses districts $100 per class for eligible classes. Your packet includes a schedule for the Winter Institute which indicates reimbursable courses. The Board previously authorized funds for the newly elected trustees to begin taking classes prior to being seated.

* An appropriate motion might be, "I move that the Board approve the cost of tuition and travel expenses for each trustee, including taking office January 1, 2025, to attend up to six MASB classes between now and June 30, 2025."

2. Rename DHS Course

Your packet includes an Executive Summary from Executive Director of Instruction Ryan Bruder regarding a request to update the DHS course name of "Outdoor and Recreation Management" to "Sports and Recreation Management."

* An appropriate motion might be, "I move that the Board of Education approve the renaming of DHS course 'Outdoor and Recreation Management' to 'Sports and Recreation Management.'"

3. Appoint WISD Special Education PAC Representatives

Your packet includes a memo from Director of Special Education Anne Nakon regarding the appointment of two Dexter parents to the WISD Parent Advisory Committee (PAC).

* An appropriate motion might be "I move that the Board of Education appoint Katie Stepaniak and Kevin McClain to serve individual two-year terms on the WISD Special Education Parent Advisory Committee as the DCS representatives."

4. DEA Letter of Agreement

Your packet includes an executive summary and Letter of Agreement (LOA) regarding a one-time, off-schedule payment to DEA members.

* An appropriate motion might be, "I move that the Board of Education approve the attached Letter of Agreement regarding a one-time, off-schedule payment to DEA members."

5. DAA Letter of Agreement

Your packet includes an executive summary and Letter of Agreement (LOA) regarding a one-time, off-schedule payment to DAA members.

* An appropriate motion might be, "I move that the Board of Education approve the attached Letter of Agreement regarding a one-time, off-schedule payment to DAA members."

6. DESPA Letter of Agreement
Your packet includes an executive summary and Letter of Agreement (LOA) regarding a one-time, off-schedule payment to DESPA members.

* An appropriate motion might be, "I move that the Board of Education approve the attached Letter of Agreement regarding a one-time, off-schedule payment to DESPA members."

7. WWBDAMA Letter of Agreement
Your packet includes an executive summary and Letter of Agreement (LOA) regarding a one-time, off-schedule payment to WWBDAMA members.

* An appropriate motion might be, "I move that the Board of Education approve the attached Letter of Agreement regarding a one-time, off-schedule payment to WWBDAMA members."

8. Individual/Non-Affiliated Off-Schedule Payment
Your packet includes an executive summary regarding a one-time, off-schedule payment to Individual/Non-Affiliated Contract employees.

* An appropriate motion might be, "I move that the Board of Education approve a one-time, off-schedule payment of $400 to Individual/Non-Affiliated Contract employees."

9. Update Administrator Salary Schedule
Your packet includes an updated Administrative Salary Level Recommendations memo. This was originally approved by the Board on May 20, 2024; Sharon Raschke was inadvertently left off the list at that time. The updates to the memo are in bold.

* An appropriate motion might be, "I move that the Board of Education approve the attached, updated Administrator Salary Level list."

10. Schedule Superintendent Evaluation
It is time to schedule the Superintendent's annual evaluation. December 16th has been proposed. Dr. Timmis has requested that his evaluation be conducted in closed session per *MCL 15.268(a).*

BOARD OF EDUCATION MEETING NOTES
NOVEMBER 18, 2024

I. DISCUSSION ITEMS

1. Amend Board of Education Meeting Calendar

There is currently one January 2025 meeting scheduled for January 27th and two scheduled in February, with one being a workshop. Due to business that will be coming before the Board, another January meeting needs to be added. Additionally, there has been a request to move the workshop scheduled for February 24th to February 10th and have the 24th be a regular meeting. Your packet includes the current meeting schedule.

Please check your calendars for availability. January additional meeting date options are:

- January 8th
- January 9th
- January 21st
- January 22nd

If the Board is able to reach consensus, it would be appropriate to act now. In that case, an appropriate motion might be "I move that the Board of Education add a meeting on January _____, and swap the meeting and workshop dates in February." Otherwise, this item can return for action at the December 16th meeting.

2. Construction Bond Timeline

At the November 4, 2024 meeting, the Board learned about the Bond Steering Committee's work and recommendations. Following discussion, the Board requested more information about what would be involved with pursuing a May 2025 construction bond ballot proposal.

Your packet contains a timeline for a May ballot proposal and sample documents from the 2017 construction bond to illustrate the various steps in the process:

- Page 1: timeline to get a bond proposal on the May 5, 2025 ballot.
- Pages 2 & 3 - these are from the August 2017 bond proposal. This document is an example of what you would be asked to approve on December 16, 2024 as the "Application for Preliminary Qualification to the Department of Treasury" if the Board decides to go forward with the May ballot.
- Pages 4, 5, 6, and 7 - also from the August 2017 bond proposal. This document is an example of what you will be asked to approve on January 27, 2025 if the board decides to go forward with the May ballot. It will also include ballot language (example on Page 7).

All of the documents will be written by the attorneys from Miller Canfield based on the application the architects complete (TMP). The application will include what the board requests it to include. The starting point would be the committee's recommendation. The board can discuss any additions, deletions, or changes.

3. DHS Course Proposal
Your packet includes a proposal for a new DHS course: *Chinese Mandarin III*. Staff will be present to share information about the proposal. This item is presented for discussion only this evening.

J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a public comment form available at the meeting entrance and on our website.

K. BOARD COMMENTS

M. INFORMATION ITEMS

1. Finance Minutes 10/21/2024
2. SEAB Minutes 11/6/2024

N. CLOSED SESSION - none planned

O. ADJOURNMENT

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
NOVEMBER 4, 2024

A. CALL TO ORDER – 7:00pm

1. Roll Call

Members Present: Daniel Alabré, Elise Bruderly, Mara Greatorex, Jennifer Kangas, Dick Lundy, Melanie Szawara; Student Representatives Marty Watson and Claire Beneteau
Members Absent: Brian Arnold
Administrative & Supervisory Staff: Ryan Bruder, Barb Leonard, Craig McCalla, Hope Vestergaard
Guests: Mike Cipolla, Dawn Gilbert, Kayla Harris, Dave Larson, Gail Allevato, Jeff Tuley, Greg Brand, Jerry Brand, Chris Oz, Kate McAllister, Luke Saski, Xavier Fields, Melanie McIntyre, BRad Cutter, Kelly Parachek, Jodi Kniestadt, Breanna Jackson

B. MEETING MINUTES

Melanie Szawara made a motion to approve the meeting minutes from 10/21/2024 as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Mara Greatorex made a motion to approve the agenda as amended. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Bond Steering Committee

Steering Committee Members Kelly Parachek, Jodi Kniestadt, and Brad Cutter shared a presentation summarizing the Bond Steering Committee's work and recommendations to the Board. In the spring, the district asked the community for volunteers to serve on the committee. The Bond Steering Committee was comprised of community members, parents, and staff who met since August to review the district facility analysis that was conducted by independent engineers and architects along with the externally facilitated program analysis featuring the needs of the buildings to serve the student programming opportunities. The Committee presented recommendations to the DCS Board for consideration based on their analysis and long-term visioning for DCS facilities.

Trustees had the opportunity to ask preliminary questions for committee members to answer during the planned later discussion on this topic.

E. PUBLIC PARTICIPATION

1. Craig McCalla, German Exchange Coordinator, shared some highlights of the ten-day visit to Dexter that students from our partner school, Aventinus Gymnasium in Burghausen, just completed.

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING MINUTES
NOVEMBER 4, 2024

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update.
   a. Parent-Teacher Conferences are happening this week.
   b. Dr. Timmis thanked the board trustee candidates in attendance for being willing to serve the District and wished them luck in the election.

2. Board President Update
   Board President Elise Bruderly noted that there is a Community Chat scheduled for November 18th.

3. Student Representatives Update
   Claire Beneteau noted that Wylie has a new PALS program; Wylie classes are doing a collaboration with the senior center again this year; fall sports are wrapping up and winter ones will be starting; the Media Center renovation looks great.

   Marty Watson noted that boys cross country competed at States on November 2nd, placing 16th in the state; Julian Linebaugh placed 23rd in the state; Football is rolling along into playoffs; Parent-Teacher conferences are happening this week. Marty also shared that he met with DHS Assistant Principal Rachel Hervey to discuss suggestions to improve Advisory Period.

G. CONSENT ITEMS – none

H. ACTION ITEMS

1. 21f Plan Approval
   The Board briefly discussed updates to the proposed 21f Virtual Learning Plan which is required by the state. The plan now specifies that DCS will only use it for seniors on state testing days.

   Melanie Szawara made a motion that the Board of Education approve the attached Virtual Learning Plan dated 11-4-2024 for the 2024-2025 school year. Daniel Alabré seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

I. DISCUSSION ITEMS

1. Bond and Facility Improvement Discussion
   Trustees had a robust discussion about their impressions of the Bond Steering Committee's work and recommendations. Trustees expressed appreciation and recognition of the thoroughness of the work of the committee and asked clarifying questions about the steering committee decision-making process; the scope of work at individual buildings and across the campus; necessary change management to support school operations; sustainable construction practices; potential for plan adjustments; community needs; financial considerations; and the timeline to put a construction bond proposal on the ballot next May, August,

or November. Based on their discussion, the Board consensus was that they would like to receive additional information about what the timeline for a May ballot might look like and entail, for discussion at the November 18th meeting.

J. PUBLIC PARTICIPATION - none

K. BOARD COMMENTS

1. Melanie Szawara noted that ABCD is doing a Rising Tide Raffle for $3,000.

2. Jennifer Kangas shared that she and Mara Greatorex attended the MASB Delegate Assembly October 24 in Lansing and it was interesting, as always. Jennifer also attended the full conference and some CBA classes and highly recommended the conference to other trustees. Kangas also noted the superintendent evaluation tool has been updated by the legislature this year and trainings are ongoing for trustees to complete prior to the Superintendent's Evaluation in December.

3. Daniel Alabré thanked the Bond Steering Committee for all their work and great presentation. He also noted that Field Hockey did not get the State Champion three-peat they were hoping for, but noted that second in the state is pretty good.

4. Mara Greatorex shared that she was part of the Steering Committee and said it was exciting and informative to be part of the process. She also shared that it has been satisfying to see DHS students at their Wellness Center class, and noted that she recently had the experience of seeing high school students using the facilities, followed by Wylie third grade students coming into the Senior Center for their collaboration. She said it was a pleasure to see this truly multigenerational center in action. Greatorex also noted that Dexter once again beat Chelsea in the Ed Foundation Rivalry, and said that everyone wins because these funds provide curricular opportunities for all students.

L. INFORMATION ITEMS

1. SEAB Minutes 10/16/2024

M. CLOSED SESSION - none

N. ADJOURNMENT

At approximately 8:33pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

_____

Daniel Alabré
Secretary, Board of Education

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Fund(COA) **11 - General Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	6 247 643 00	45 059 98	285 082 50	5 962 560 50	00	5	226 374 87
Function Code **R100 - Local Sources - 100** Totals	$6 247 643 00	$45 059 98	$285 082 50	$5 962 560 50	$0 00	5%	$226 374 87
Function Code **R200 - Non-Education Sources - 200**							
	00	00	00	00	00	+++	00
Function Code **R200 - Non-Education Sources - 200** Totals	$0 00	$0 00	$0 00	$0 00	$0 00	+++	$0 00
Function Code **R300 - State Sources - 300**							
	38 182 074 00	2 691 674 82	4 243 740 56	33 938 333 44	00	11	3 167 251 72
Function Code **R300 - State Sources - 300** Totals	$38 182 074 00	$2 691 674 82	$4 243 740 56	$33 938 333 44	$0 00	11%	$3 167 251 72
Function Code **R400 - Federal Sources - 400**							
	1 099 130 00	30 019 52	30 019 52	1 069 110 48	00	3	00
Function Code **R400 - Federal Sources - 400** Totals	$1 099 130 00	$30 019 52	$30 019 52	$1 069 110 48	$0 00	3%	$0 00
Function Code **R500 - ISD / Other Sources - 500**							
	7 941 816 00	1 221 015 82	1 224 749 10	6 717 066 90	00	15	1 011 331 70
Function Code **R500 - ISD / Other Sources - 500** Totals	$7 941 816 00	$1 221 015 82	$1 224 749 10	$6 717 066 90	$0 00	15%	$1 011 331 70
Function Code **R600 - In from other Funds - 600**							
	437 064 00	00	3 190 68	433 873 32	00	1	00
Function Code **R600 - In from other Funds - 600** Totals	$437 064 00	$0 00	$3 190 68	$433 873 32	$0 00	1%	$0 00
Account Type **Revenue** Totals	$53 907 727 00	$3 987 770 14	$5 786 782 36	$48 120 944 64	$0 00	11%	$4 404 958 29
Account Type **Expense**							
Function Code **100 - Instruction**							
Sub Function Code 110 Basic Functions 110	25 711 155 00	1 730 967 85	3 636 701 16	22 074 453 84	13 072 05	14	3 838 270 33
Sub Function Code 120 Added Needs 120	6 862 173 00	502 837 76	975 067 24	5 887 105 76	11 900 00	14	894 390 24
Function Code **100 - Instruction** Totals	$32 573 328 00	$2 233 805 61	$4 611 768 40	$27 961 559 60	$24 972 05	14%	$4 732 660 57
Function Code **200 - Supporting Services**							
Sub Function Code 210 Support Services Pupil 210	6 393 947 00	424 833 31	917 353 18	5 476 593 82	218 511 45	14	866 363 55
Sub Function Code 220 Support Services nstructional 220	2 988 313 00	257 910 72	959 445 79	2 028 867 21	58 963 32	32	927 236 66
Sub Function Code 230 Support Services Administration 230	925 668 00	41 320 73	333 827 90	591 840 10	9 245 00	36	234 134 21
Sub Function Code 240 Support Services School Admin 240	3 003 294 00	195 909 75	668 155 44	2 335 138 56	00	22	643 637 07
Sub Function Code 250 Support Services Business 250	780 504 00	44 464 03	196 801 82	583 702 18	1 434 87	25	207 220 20
Sub Function Code 260 Operations and Maintenance 260	5 133 160 00	437 900 70	1 569 920 16	3 563 239 84	314 472 63	31	1 546 554 23
Sub Function Code 270 Pupil Transportation 270	1 801 565 00	135 207 16	417 357 75	1 384 207 25	32 432 11	23	424 219 31
Sub Function Code 280 Support Services Central 280	663 736 00	44 259 31	176 023 25	487 712 75	00	27	179 352 63
Function Code **200 - Supporting Services** Totals	$21 690 187 00	$1 581 805 71	$5 238 885 29	$16 451 301 71	$635 059 38	24%	$5 028 717 86
Function Code **300 - Community Services**							
Sub Function Code 320 Community Recreation 320	214 268 00	21 550 49	59 631 66	154 636 34	16 367 60	28	67 968 53
Sub Function Code 330 Community Activities 330	00	00	00	00	00	+++	00
Sub Function Code 350 Care of Children 350	00	00	00	00	00	+++	00
Sub Function Code 360 Welfare Activities 360	00	00	00	00	00	+++	00
Sub Function Code 370 Non Public School Pupils 370	7 844 00	00	00	7 844 00	1 182 00	0	00
Sub Function Code 390 Other Community Services 390	00	00	00	00	00	+++	00
Function Code **300 - Community Services** Totals	$222 112 00	$21 550 49	$59 631 66	$162 480 34	$17 549 60	27%	$67 968 53
Function Code **400 - Facilities Construction & Other Payments or Adjustments**							
Sub Function Code 400 Other Government Agencies 400	00	00	00	00	00	+++	00
Function Code **400 - Facilities Construction & Other Payments or Adjustments** Totals	$0 00	$0 00	$0 00	$0 00	$0 00	+++	$0 00
Function Code **500-600 - Other Financing Uses**							

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Sub Function Code 500 Debt Service 500	00	00	00	00	00	+++	00
Sub Function Code 600 Fund Modifications 600	1 416 530 00	00	00	1 416 530 00	00	0	00
Function Code **500-600 - Other Financing Uses** Totals	$1 416 530 00	$0 00	$0 00	$1 416 530 00	$0 00	0%	$0 00
Account Type **Expense** Totals	$55 902 157 00	$3 837 161 81	$9 910 285 35	$45 991 871 65	$677 581 03	18%	$9 829 346 96
Fund(COA) **11 - General Fund** Totals	($1 994 430 00)	$150 608 33	($4 123 502 99)	$2 129 072 99	($677 581 03)	207%	($5 424 388 67)

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Fund(COA) **23 - Community Service Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	2 990 830 00	258 966 96	1 206 034 25	1 784 795 75	00	40	1 203 859 11
Function Code **R100 - Local Sources - 100** Totals	$2 990 830 00	$258 966 96	$1 206 034 25	$1 784 795 75	$0 00	40%	$1 203 859 11
Function Code **R300 - State Sources - 300**							
	58 457 00	1 209 00	1 209 00	57 248 00	00	2	365 00
Function Code **R300 - State Sources - 300** Totals	$58 457 00	$1 209 00	$1 209 00	$57 248 00	$0 00	2%	$365 00
Function Code **R400 - Federal Sources - 400**							
	00	00	35 097 48	(35 097 48)	00	+++	00
Function Code **R400 - Federal Sources - 400** Totals	$0 00	$0 00	$35 097 48	($35 097 48)	$0 00	+++	$0 00
Function Code **R500 - ISD / Other Sources - 500**							
	00	00	00	00	00	+++	00
Function Code **R500 - ISD / Other Sources - 500** Totals	$0 00	$0 00	$0 00	$0 00	$0 00	+++	$0 00
Function Code **R600 - In from other Funds - 600**							
	307 120 00	00	00	307 120 00	00	0	00
Function Code **R600 - In from other Funds - 600** Totals	$307 120 00	$0 00	$0 00	$307 120 00	$0 00	0%	$0 00
Account Type **Revenue** Totals	$3 356 407 00	$260 175 96	$1 242 340 73	$2 114 066 27	$0 00	37%	$1 204 224 11
Account Type **Expense**							
Function Code **100 - Instruction**							
Sub Function Code 110 Basic Functions 110	163 830 00	15 376 64	38 015 26	125 814 74	00	23	38 051 04
Function Code **100 - Instruction** Totals	$163 830 00	$15 376 64	$38 015 26	$125 814 74	$0 00	23%	$38 051 04
Function Code **200 - Supporting Services**							
Sub Function Code 220 Support Services nstructional 220	11 993 00	00	00	11 993 00	00	0	00
Sub Function Code 240 Support Services School Admin 240	2 767 00	00	00	2 767 00	00	0	00
Sub Function Code 250 Support Services Business 250	2 256 00	00	12 06	2 243 94	00	1	00
Sub Function Code 260 Operations and Maintenance 260	62 550 00	14 040 17	25 601 12	36 948 88	3 450 22	41	41 703 78
Sub Function Code 270 Pupil Transportation 270	00	00	00	00	00	+++	00
Sub Function Code 290 Support Services Other 290	1 774 262 00	157 758 24	393 189 00	1 381 073 00	108 132 00	22	326 674 08
Function Code **200 - Supporting Services** Totals	$1 853 828 00	$171 798 41	$418 802 18	$1 435 025 82	$111 582 22	23%	$368 377 86
Function Code **300 - Community Services**							
Sub Function Code 310 Community Services Direction 310	307 121 00	18 519 38	75 836 50	231 284 50	00	25	81 001 19
Sub Function Code 320 Community Recreation 320	227 161 00	33 005 01	70 484 69	156 676 31	2 015 85	31	75 118 06
Sub Function Code 350 Care of Children 350	1 034 254 00	88 310 58	388 954 28	645 299 72	92 00	38	377 192 41
Sub Function Code 390 Other Community Services 390	00	11 851 40	43 758 20	(43 758 20)	00	+++	37 830 64
Function Code **300 - Community Services** Totals	$1 568 536 00	$151 686 37	$579 033 67	$989 502 33	$2 107 85	37%	$571 142 30
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 Fund Modifications 600	179 695 00	1 184 38	4 375 06	175 319 94	00	2	00
Function Code **500-600 - Other Financing Uses** Totals	$179 695 00	$1 184 38	$4 375 06	$175 319 94	$0 00	2%	$0 00
Account Type **Expense** Totals	$3 765 889 00	$340 045 80	$1 040 226 17	$2 725 662 83	$113 690 07	28%	$977 571 20
Fund(COA) **23 - Community Service Fund** Totals	($409 482 00)	($79 869 84)	$202 114 56	($611 596 56)	($113 690 07)	49%	$226 652 91

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Fund(COA) **25 - School Lunch Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	407 906 00	19 985 17	103 529 67	304 376 33	00	25	149 383 02
Function Code **R100 - Local Sources - 100** Totals	$407 906 00	$19 985 17	$103 529 67	$304 376 33	$0 00	25%	$149 383 02
Function Code **R300 - State Sources - 300**							
	1 368 709 00	5 200 60	5 200 60	1 363 508 40	00	0	23 267 97
Function Code **R300 - State Sources - 300** Totals	$1 368 709 00	$5 200 60	$5 200 60	$1 363 508 40	$0 00	0%	$23 267 97
Function Code **R400 - Federal Sources - 400**							
	745 640 00	00	00	745 640 00	00	0	5 009 00
Function Code **R400 - Federal Sources - 400** Totals	$745 640 00	$0 00	$0 00	$745 640 00	$0 00	0%	$5 009 00
Function Code **R500 - ISD / Other Sources - 500**							
	168 534 00	00	00	168 534 00	00	0	00
Function Code **R500 - ISD / Other Sources - 500** Totals	$168 534 00	$0 00	$0 00	$168 534 00	$0 00	0%	$0 00
Account Type **Revenue** Totals	$2 690 789 00	$25 185 77	$108 730 27	$2 582 058 73	$0 00	4%	$177 659 99
Account Type **Expense**							
Function Code **200 - Supporting Services**							
Sub Function Code 210 Support Services Pupil 210	00	00	00	00	00	+++	00
Sub Function Code 260 Operations and Maintenance 260	3 730 00	00	2 029 44	1 700 56	00	54	1 127 12
Sub Function Code 290 Support Services Other 290	2 569 957 00	201 513 72	448 802 79	2 121 154 21	893 556 21	17	577 228 93
Function Code **200 - Supporting Services** Totals	$2 573 687 00	$201 513 72	$450 832 23	$2 122 854 77	$893 556 21	18%	$578 356 05
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 Fund Modifications 600	257 369 00	00	00	257 369 00	00	0	00
Function Code **500-600 - Other Financing Uses** Totals	$257 369 00	$0 00	$0 00	$257 369 00	$0 00	0%	$0 00
Account Type **Expense** Totals	$2 831 056 00	$201 513 72	$450 832 23	$2 380 223 77	$893 556 21	16%	$578 356 05
Fund(COA) **25 - School Lunch Fund** Totals	($140 267 00)	($176 327 95)	($342 101 96)	$201 834 96	($893 556 21)	244%	($400 696 06)

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Fund(COA) **27 - Cooperative Activities Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	2 500 000 00	198 476 33	567 038 76	1 932 961 24	00	23	00
Function Code **R100 - Local Sources - 100** Totals	$2 500 000 00	$198 476 33	$567 038 76	$1 932 961 24	$0 00	23%	$0 00
Function Code **R200 - Non-Education Sources - 200**							
	754 812 00	00	00	754 812 00	00	0	00
Function Code **R200 - Non-Education Sources - 200** Totals	$754 812 00	$0 00	$0 00	$754 812 00	$0 00	0%	$0 00
Function Code **R300 - State Sources - 300**							
	8 500 000 00	00	00	8 500 000 00	00	0	00
Function Code **R300 - State Sources - 300** Totals	$8 500 000 00	$0 00	$0 00	$8 500 000 00	$0 00	0%	$0 00
Function Code **R400 - Federal Sources - 400**							
	850 000 00	00	00	850 000 00	00	0	00
Function Code **R400 - Federal Sources - 400** Totals	$850 000 00	$0 00	$0 00	$850 000 00	$0 00	0%	$0 00
Account Type **Revenue** Totals	$12 604 812 00	$198 476 33	$567 038 76	$12 037 773 24	$0 00	4%	$0 00
Account Type **Expense**							
Function Code **300 - Community Services**							
Sub Function Code 300 Community Services 300	3 005 000 00	215 133 10	669 384 31	2 335 615 69	3 796 00	22	00
Sub Function Code 390 Other Community Services 390	00	00	00	00	00	+++	00
Function Code **300 - Community Services** Totals	$3 005 000 00	$215 133 10	$669 384 31	$2 335 615 69	$3 796 00	22%	$0 00
Function Code **400 - Facilities Construction & Other Payments or Adjustments**							
Sub Function Code 400 Other Government Agencies 400	9 599 812 00	00	7 100 00	9 592 712 00	17 230 84	0	00
Function Code **400 - Facilities Construction & Other Payments or Adjustments** Totals	$9 599 812 00	$0 00	$7 100 00	$9 592 712 00	$17 230 84	0%	$0 00
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 Fund Modifications 600	00	00	00	00	00	+++	00
Function Code **500-600 - Other Financing Uses** Totals	$0 00	$0 00	$0 00	$0 00	$0 00	+++	$0 00
Account Type **Expense** Totals	$12 604 812 00	$215 133 10	$676 484 31	$11 928 327 69	$21 026 84	5%	$0 00
Fund(COA) **27 - Cooperative Activities Fund** Totals	$0 00	($16 656 77)	($109 445 55)	$109 445 55	($21 026 84)	+++	$0 00

Board Monthly Financial Report

Fiscal Year to Date 10/31/24

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Adopted Budget Actual	Encumbrances	% Rec d/Spent	Prior Year FYTD
Fund(COA) **29 - Student/School Activity Fund**							
Account Type **Revenue**							
Function Code **<N/A> - <No Function defined>**							
	00	500 00	500 00	(500 00)	00	+++	00
Function Code **<N/A> - <No Function defined>** Totals	$0 00	$500 00	$500 00	($500 00)	$0 00	+++	$0 00
Function Code **R100 - Local Sources - 100**							
	2 289 598 00	110 687 22	391 796 34	1 897 801 66	00	17	370 920 00
Function Code **R100 - Local Sources - 100** Totals	$2 289 598 00	$110 687 22	$391 796 34	$1 897 801 66	$0 00	17%	$370 920 00
Account Type **Revenue** Totals	$2 289 598 00	$111 187 22	$392 296 34	$1 897 301 66	$0 00	17%	$370 920 00
Account Type **Expense**							
Function Code **R100 - Local Sources - 100**							
	00	00	00	00	00	+++	00
Function Code **R100 - Local Sources - 100** Totals	$0 00	$0 00	$0 00	$0 00	$0 00	+++	$0 00
Function Code **200 - Supporting Services**							
Sub Function Code 290 Support Services Other 290	2 289 598 00	87 367 64	245 749 61	2 043 848 39	13 893 42	11	202 609 77
Function Code **200 - Supporting Services** Totals	$2 289 598 00	$87 367 64	$245 749 61	$2 043 848 39	$13 893 42	11%	$202 609 77
Account Type **Expense** Totals	$2 289 598 00	$87 367 64	$245 749 61	$2 043 848 39	$13 893 42	11%	$202 609 77
Fund(COA) **29 - Student/School Activity Fund** Totals	$0 00	$23 819 58	$146 546 73	($146 546 73)	($13 893 42)	+++	$168 310 23
Grand Totals	($2 544 179 00)	($98 426 65)	($4 226 389 21)	$1 682 210 21	($1 719 747 57)	166%	($5 430 121 59)

LETTER OF RETIREMENT

From: Mr. Dennis Stockwell
Address: [redacted]

Phone: [redacted]
E-Mail: [redacted]

Date: November 8, 2024

To: Ms. Barb Leonard
Address: 2704 Baker Road, Dexter, MI 48130
Phone: (734)424-4100 ext. 1031
E-Mail: leonardb@dexterschools.org

Dear Ms. Barb Leonard,

This letter represents my official notice of retirement from my position of Teacher with Dexter Community Schools be made final on the 12 day of June, 2025.

It has been with great pleasure to be alongside the individuals at Dexter Community Schools and I will always appreciate the experience and knowledge I gained during my time here.

I hope the notice-period is enough for you to find a replacement. Furthermore, please let me know of any help that I could be to train or assist the person that will take over my position.

Sincerely,

Signature

Mr. Dennis Stockwell



2025 Winter Institute

OUTLOOK ICAL GOOGLE CALENDAR

When: Feb. 07, 2025 - Feb. 08, 2025, 9:00 AM - 4:00 PM Eastern
Where: Virtual Event

REGISTER NOW →

Join us for the first virtual learning weekend of the year. Winter Institute offers a wide range of Board Member Certification (CBA) courses, designed to enhance your knowledge and skills, along with Board Presidents Workshops. You'll walk away with strategies that will make a difference at the board table and across your district.



Winter Institute Schedule At-a-Glance

All Classes Virtual
Fees: All classes are $99 each except for CBA 101 and Board Presidents Workshops, which are $198 each.

*Training qualifies for reimbursement by the Michigan Department of Education. School Districts may receive up to $100 per class per board member.

VIEW CLASS DESCRIPTIONS →

Friday, Feb. 7

9 a.m. – noon

(Choose one class below)

CBA 214 Open Meetings Act*
CBA 232 Communicating Effectively in Difficult Times
CBA 248 Teambuilding
CBA 258 Conflict Resolution Techniques for School Boards*

9 a m 4 p m

(Choose one class below)

CBA 101: Fundamentals of School Board Service*
Board Presidents Workshop Part 1*

1 – 4 p.m.

(Choose one class below)

CBA 223: Parliamentary Procedure*
CBA 263: Collecting Feedback
CBA 310: Budget Anatomy and Shortfalls*
CBA 343: Teacher Effectiveness and Student Achievement

6 – 9 p.m.

(Choose one class below)

CBA 102: Governing Through Policy*
CBA 224: Succession Planning*
CBA 259: Creating Trust: Key Ingredient in School Improvement*
CBA 261: Advocacy for Public Education
CBA 380: Effective Committee Structure*

Saturday, Feb. 8

9 a.m. – noon

(Choose one class below)

CBA 103: Basic School Finance*
CBA 229: Reporting and Monitoring Organizational Performance*
CBA 252: Media Relations
CBA 325: Leadership: Overcoming Obstacles
CBA 335: Dealing With Board Member Turnover

9 a.m. – 4 p.m.

(Choose one class below)

Board Presidents Workshop Part 2*

1 4 p m

(Choose one class below)

CBA 104 Basic School Law*
CBA 234 Using Persuasive Skills to Reach Consensus
CBA 255 Culturally Competent Leaders
CBA 264 Shaping Public Opinion
CBA 298 Professional Learning Communities A Building Block of High Performing Schools

6 9 p m

(Choose one class below)

CBA 105: Curriculum and Instruction*
CBA 253: Board Operating Procedures*
CBA 278: Dealing With Difficult People
CBA 297: Effective Board Meetings*
CBA 370: Managing a Construction Project

*Training qualifies for reimbursement by the Michigan Department of Education. School Districts may receive up to $100 per class per board member.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Executive Summary for Course Name Change at DHS

Purpose: To update the course name of “Outdoor and Recreation Management” to “Sports and Recreation Management” which is currently offered at Dexter High School.

Recommendation: To better align with the core content and objectives of the course, we propose renaming "Outdoor and Recreation Management" to "Sports and Recreation Management" at Dexter High School. The updated title reflects the curriculum's focus on essential industry concepts, including organizational principles, event promotion, event planning, and the management of recreational facilities. Shifting to "Sports and Recreation Management" will accurately represent the course’s emphasis on skills relevant to sports and recreation industries, offering students clearer insight into the career pathways and competencies associated with this field. This name change is intended to enhance student interest and enrollment by providing a more precise depiction of the course’s value and applicability.

MEMORANDUM

DEXTER COMMUNITY SCHOOLS

From: Anne Nakon, Director of Special Education
Re: Nomination of Dexter Parents to WISD Special Education Parent Advisory Committee

Date: 11/6/24

Parents are not just spectators in their child's education; they are essential partners in a journey that shapes futures. Parent involvement in a child's education is valued in every public school. This involvement takes many forms at differing levels. One of the many opportunities for involvement in the education of our students is through the Washtenaw Intermediate School District's Parent Advisory Committee (PAC). The WISD PAC serves an important advisory role in the county's Special Education plan. Dexter Community Schools is responsible for appointing two representatives to the PAC for 2-year terms. The PAC meets approximately one night per month from 6:30 p.m. - 8:30 p.m. at the WISD Teaching and Learning Center on Wagner Road.

Last spring, an interest survey was sent to parents asking for interest in being involved in the PAC. This fall, an email was sent to all parents who had expressed interest and five parents expressed interest in serving as a PAC representative. Each parent who expressed interest met with Director of Special Education Anne Nakon and current PAC Representative Katie Stepaniak, to discuss this opportunity in more detail. All five would be great representatives, however DCS is only permitted two spots on the WISD Special Education PAC. After careful consideration, Kevin McClain was selected for the open position.

Katie Stepaniak has opted to renew her 2-year term. DCS Parent Kevin McClain is recommended to serve a two-year term on the WISD Special Education Parent Advisory Committee as the DCS representatives.

A suggested motion might be, "I move that the Board of Education appoint DCS Parents Katie Stepaniak and Kevin McClain to serve individual two-year terms on the WISD Special Education Parent Advisory Committee as the DCS representatives."

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached letter of agreement regarding a one-time, off-schedule payment to DEA members.
Explanation:	The DEA tentative agreement approved by the Board on July 22, 2024, included an off-schedule payment of $150,000, covering costs such as MPSERS, workers' compensation, FICA, etc. This amount will be divided among the DEA members represented by the agreement. This off-schedule payment equals $408.50 per DEA member. The DEA contract includes a clause that states, "One-Time Payment. The district agrees to distribute a one time, off schedule payment to association members in June of each year, if the district experiences a positive revenue over expense for that school year. The amount of the payment is to be mutually agreeable." The district experienced a positive revenue over expense for the 2023-2024 school year. This off-schedule payment equals $408.50 per member. The attached letter of agreement provides for a one-time, off-schedule payment for a total of $817.00 to DEA members.
Recommendation:	It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to approve the attached letter of agreement regarding a one-time, off-schedule payment.

LETTER OF AGREEMENT
BETWEEN THE
DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
AND THE
DEXTER EDUCATION ASSOCIATION/
WASHTENAW COUNTY EDUCATION ASSOCIATION, MEA/NEA

Date: November 5, 2024
Re: Off-Schedule Payment

This Letter of Agreement is entered into between and among the Dexter Community Schools Board of Education (the "Board") and the Washtenaw County Education Association/Dexter Education Association (the "Association"), collectively referred to as "the parties".

The parties agree as follows:

1. The DEA tentative agreement approved by the Board on July 22, 2024, includes an off-schedule payment of $150,000, covering costs such as MPSERS, workers' compensation, FICA, etc. This amount will be divided among the DEA members represented by the agreement.
2. The 2022-2025 Master Agreement includes a one-time payment under Article XVI, Section D, which will be provided to DEA members.
3. DEA members who employed during the 2023-2024 school year will receive an off-schedule payment of $817.00 to be paid on December 13, 2024.
4. DEA members currently on a semester leave will receive the off-schedule to be paid when the employee returns to work.
5. DEA members must have been actively employed on June 12, 2024, including paid FMLA, and be actively employed as of December 15, 2024.
6. With the exception of the express covenants within this Letter of Agreement, this Letter of Agreement shall not constitute the establishment of any precedent, custom, practice or condition of employment with respect to the interpretation, enforcement or application of the 2022-2025 Master Agreement or any successor contract to that Agreement.

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION

By:_____

Its:_____

By:_____

Its:_____

WASHTENAW EDUCATION ASSOCIATION/DEXTER EDUCATION ASSOCIATION, MEA/NEA

By:_____

Its:_____

By:_____

Its:_____

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached letter of agreement regarding a one-time, off-schedule payment to DAA members.
Explanation:	The Board approved DAA tentative agreement on August 12, 2024, included an off-schedule payment equal to the DEA off-schedule payment. This off-schedule payment equals $408.50 per DAA member. The district experienced a positive revenue over expense for the 2023-2024 school year. In line with our established practices, we have historically provided an off-schedule payment to DAA members under these favorable financial conditions. This off-schedule payment equals $408.50 per member. The attached letter of agreement provides for a one-time, off-schedule payment of $817.00 to DAA members
Recommendation:	It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to approve the attached letter of agreement regarding a one-time, off-schedule payment.

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION
AND THE
DEXTER ADMINISTRATOR ASSOCIATION

Re: Off-Schedule Payment
Date: November 6, 2024

The Dexter Public Schools Board of Education (hereinafter the "Board") and the Dexter Administrators' Association (hereinafter the "Association") hereby agree as follows:

1. The Board approved the tentative agreement on August 12, 2024, included an off-schedule payment equal to the DEA off-schedule payment.
2. The District ended the 2023-2024 fiscal year with a surplus as revenues exceeded expenses.
3. DAA members who were employed during the 2023-2024 school year will receive an off-schedule payment of $817.00 to be paid on December 13, 2024.
4. DAA members must have been actively employed on June 30, 2024, including paid FMLA, and be actively employed as of December 15, 2024.
5. With the exception of the express covenants within this Letter of Agreement, this Letter of Agreement shall not constitute the establishment of any precedent, custom, practice or condition of employment with respect to the interpretation, enforcement or application of the 2022-2025 Master Agreement or any successor contract to that Agreement.

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION

By:_____

Its:_____

By:_____

Its:_____

DEXTER ADMINISTRATOR
ASSOCIATION

By:_____

Its:_____

By:_____

Its:_____

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached letter of agreement regarding a one-time, off-schedule payment to DESPA members.
Explanation:	The DESPA contract includes a clause that states, "If an off-schedule is given to other groups for positive end-of-year, DESPA is included." The district experienced a positive revenue over expense for the 2023-2024 school year. The attached letter of agreement provides for a one-time, off-schedule payment of .5% of the base amount earned during the 2023-2024 year to DESPA members
Recommendation:	It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to approve the attached letter of agreement regarding a one-time, off-schedule payment.

LETTER OF AGREEMENT
BETWEEN THE
DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
AND THE
DEXTER EDUCATION SUPPORT PERSONNEL ASSOCIATION

Re: Off-Schedule Payment
Date: November 6, 2024

This Letter of Agreement is entered into between and among the Dexter Community Schools Board of Education (the "Board") and the Dexter Education Support Personnel Association (the "Association"), collectively referred to as "the parties".

The parties agree as follows:

1. The 2022-2025 Master Agreement includes a one-time off-schedule payment under Article XXI, Section A, to be provided to DESPA members.
2. DESPA members will receive a one-time off-schedule payment of .5% of the base amount earned in the 2023-2024 year.
3. DESPA members must have been actively employed on June 30, 2024, including paid FMLA, and be actively employed as of December 15, 2024 and have not otherwise terminated at the time of payment.
4. The payment will be made no later than December 15, 2024.
5. With the exception of the express covenants within this Letter of Agreement, this Letter of Agreement shall not constitute the establishment of any precedent, custom, practice or condition of employment with respect to the interpretation, enforcement or application of the 2022-2025 Master Agreement or any successor contract to that Agreement.

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION

By:_____

Its:_____

By:_____

Its:_____

DEXTER EDUCATION SUPPORT PERSONNEL ASSOCIATION, MEA/NEA

By:_____

Its:_____

By:_____

Its:_____

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached letter of agreement regarding a one-time, off-schedule payment to WWBDAMA members.
Explanation:	The district experienced a positive revenue over expense for the 2023-2024 school year. Historically, we always reciprocate the off-schedule payment with WWBDAMA. The attached letter of agreement provides for a one-time, off-schedule payment of .5% of the base amount earned during the 2023-2024 year to WWDBAMA members
Recommendation:	It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to approve the attached letter of agreement regarding a one-time, off-schedule payment.

LETTER OF AGREEMENT
BETWEEN THE
DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
AND THE
WEST WASHTENAW BUS DRIVERS AND MONITORS ASSOCIATION

Re: Off-Schedule Payment
Date: November 6, 2024

This Letter of Agreement is entered into between and among the Dexter Community Schools Board of Education (the "Board") and the West Washtenaw Bus Drivers and Monitors Association (the "Association"), collectively referred to as "the parties".

The parties agree as follows:

1. WWBDAMA members will receive a one-time off-schedule payment of .5% of the base amount earned in the 2023-2024 school year.
2. WWBDAMA members must have been actively employed on June 30, 2024, including paid FMLA, and be actively employed as of December 15, 2024 and have not otherwise terminated at the time of payment.
3. The payment will be made no later than December 15, 2024.
4. With the exception of the express covenants within this Letter of Agreement, this Letter of Agreement shall not constitute the establishment of any precedent, custom, practice or condition of employment with respect to the interpretation, enforcement or application of the 2022-2025 Master Agreement or any successor contract to that Agreement.

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION

By:_____

Its:_____

By:_____

Its:_____

WEST WASHTENAW BUS DRIVERS
AND MONITORS ASSOCIATION

By:_____

Its:_____

By:_____

Its:_____

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve a one-time, off-schedule payment to Individual/Non-Affiliated Contract employees.
Explanation:	The district experienced a positive revenue over expense for the 2023-2024 school year. Earlier in the meeting you will have considered letters of agreement with the district's bargaining units regarding a one-time, off-schedule payment to members of those groups. The District has traditionally extended these one-time off-schedule payments to Individual/Non-Affiliated Contract employees, as well.
Recommendation:	It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to approve a one-time, off-schedule payment of $400 to Individual/Non-Affiliated Contract Employees.

DEXTER COMMUNITY SCHOOLS
Christopher Timmis, Ed.D., Superintendent
Bates School 2704 Baker Road, Dexter, Michigan 48130
(734) 424-4100 ext.1001 fax (734) 424-4112
timmisc@dexterschools.org

To: Board of Education
From: Christopher Timmis
Subject: Administrative Salary Recommendations
Date: May 20, 2024; **updated November 18, 2024**

I recommend the following administrators be compensated at the level indicated below for the 2024-25 school year:

Name	Level	
Mike Bavineau	G	Athletic Director
Ryan Bruder	G	Executive Director
Christie Bueche	G	Chief Financial Officer
Sharon Raschke	**G**	**– Senior Project Manager**
Katie Heikkila	C	Assistant Principal
Abby Holland	C	Assistant Principal
Ken Koenig	G	Middle School Principal
Barb Leonard	G	Executive Director
Craig McCalla	G	Elementary Principal
Anne Nakon	G	Special Education Director
Melanie Nowak	G	High School Principal
Brett Pedersen	G	Assistant Principal
Tammy Reich	G	Elementary Principal
Katie See	G	Elementary Principal
Brooke Stidham	G	Elementary Principal

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION
Bates School, 2704 Baker Road, Dexter, Michigan 48130
(734) 424-4100 fax (734) 424-4111
www.dexterschools.org

2024-2025 Meeting Schedule

Guidelines for public participation are on the Board of Education website. Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in meetings.

All meetings are held at the Bates School Board Room at 7:00 PM unless otherwise noted.

DAY	DATE	HOLIDAYS / NO SCHOOL DAYS
Monday	July 22, 2024	Business Meeting
Monday	August 12	
Monday	August 26	Labor Day Sept. 2
Monday	September 23	
Monday	October 21	
Monday	November 4	
Monday	November 18	
Monday	December 16	Winter Break = Dec. 23 - Jan. 3
Monday	January 27	
Monday	February 10	
Monday	February 24	workshop
Monday	March 17	Spring Break March 24 - 31
Monday	April 14	
Monday	April 28	
Monday	May 5	
Monday	May 19	Memorial Day = May 26
Monday	June 9	
Monday	June 23	Budget Hearing

Note: Additional Board of Education workshop(s) and special meetings may be set during the year and will be posted prior to meetings. **Meetings scheduled or changed after the calendar adoption are indicated by bold print.**

DEXTER COMMUNITY SCHOOLS
2025 CAPITAL IMPROVEMENT BOND PROPOSAL

ELECTION TIMETABLE: May 6, 2025 Election Date

(Bonds to be qualified under the Michigan School Bond Qualification and Loan Program)

	REQUIRED ACTION
December 2024	**PREPARE APPLICATION FOR PRELIMINARY QUALIFICATION**: With the assistance of architect, construction manager, bond counsel and financial advisor, the School District will complete a draft of the Application for Preliminary Qualification which will include: • Bond projects; • Size of Bond issue and number of series; • Utilization and capacity analysis; • Debt millage schedules; • Construction drawdown and investment earnings; • Enrollment projection; and • Ballot language
December 10, 2024	**TREASURY MEETING:** Preliminary meeting with Department of Treasury. **NOTE:** Application for Preliminary Qualification must be submitted to the Department of Treasury at least 3 working days prior to this preliminary meeting. **Treasury Meeting will be held via a conference call at 10:00 a.m. (Microsoft Teams Meeting)**
December 16, 2024	**BOARD ACTION:** Board Resolution to approve submission of the Application for Preliminary Qualification to the Department of Treasury.
January 20, 2025	**TREASURY APPROVAL:** Approval from Department of Treasury on the Application for Preliminary Qualification. (Allow 30 days from submission of the Application.)
January 27, 2025	**BOARD ACTION:** Board Resolution certifying the bond proposal to its Election Coordinator (i.e., the Washtenaw County Clerk) for submission to the electors at the Bond Election date.
On or before February 11, 2025	**SUBMISSION OF BOND PROPOSAL:** School District must submit the certified bond proposal to its Election Coordinator (i.e., the Washtenaw County Clerk) not later than 4 p.m. on this date which is the twelfth Tuesday before the Bond Election date.
TUESDAY MAY 6, 2025	**BOND ELECTION DATE**

DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON
STATE OF MICHIGAN

RESOLUTION FOR PRELIMINARY QUALIFICATION TO ISSUE BONDS

Minutes of a regular meeting of the Board of Education (the "Board") of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan (the "School District"), held in the School District, on March 27, 2017, at 7:00 p.m., prevailing Eastern time.

PRESENT: Members _____

_____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

Example from 2017 Bond

WHEREAS, the Board has considered the need for defraying the costs of constructing additions to and remodeling, equipping, re-equipping, furnishing, re-furnishing school buildings, and other facilities, including for technology, energy conservation and security improvements and purchasing school buses; acquiring land and preparing, developing, or improving sites, including school buildings, outdoor athletic fields, athletic facilities, playfields, playgrounds and other facilities; erecting, completing, equipping and furnishing a new elementary school building; acquiring, installing, equipping and re-equipping school buildings and other facilities, including classrooms, all as more completely described in the Application for Preliminary Qualification of Bonds (the "Preliminary Application"), copies of which are on file with the President and Secretary of the Board; and

WHEREAS, the Board intends to request preliminary qualification from the Michigan Department of Treasury, Bureau of Bond Finance, School Bond Qualification and Loan Program, for one or more series of bonds to be issued by the School District in the aggregate principal amount of not to exceed Seventy-One Million Seven Hundred Five Thousand Dollars ($71,705,000) for the purpose of financing the projects described above and in the Preliminary Application, subject to approval by the electorate.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The Board shall submit the Preliminary Application to the State Treasurer for preliminary qualification of bonds to be issued by the School District for the purpose of financing the projects described above, in the Preliminary Application, and the ballot proposition described therein.

2. The Preliminary Application shall be presented to the State Treasurer for action prior to the official action of the Board calling an election on the bond issue.

3. The Board will present an application for final qualification of the bonds to the State Treasurer after the bond issue has been approved by the electors of the School District.

4. The Board has read the Preliminary Application to be submitted, approves of the statements and representations contained therein and declares that, to the knowledge and belief of the Board, the statements and representations are true. A copy of the Preliminary Application as filed shall be maintained in the files and records of the School District.

5. The Secretary of the Board is authorized to sign the Preliminary Application on behalf of the School District and the administration and attorneys for the School District are hereby authorized to submit the Preliminary Application for review and approval of the State Treasurer.

6. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, be and hereby are rescinded.

AYES: Members _____

_____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

_____
Secretary, Board of Education

Example from 2017 Bond

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, at a special meeting held on March 27, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____
Secretary, Board of Education

DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON
STATE OF MICHIGAN

RESOLUTION TO SUBMIT BOND PROPOSAL
(AUGUST 8, 2017 ELECTION DATE)

Minutes of a regular meeting of the Board of Education (the "Board") of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan (the "School District"), held in the School District, on May 8, 2017, at 7:00 p.m., prevailing Eastern time.

PRESENT: Members _____

_____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

Example from 2017 Bond

WHEREAS, the Board determines that it is necessary for the health, safety and welfare of the School District to construct additions to and remodel, equip, re-equip, furnish, re-furnish school buildings, and other facilities, including for technology, energy conservation and security improvements and purchase school buses; acquire land and prepare, develop, or improve sites, including school buildings, outdoor athletic fields, athletic facilities, playfields, playgrounds and other facilities; erect, complete, equip and furnish a new elementary school building; acquire, install, equip and re-equip school buildings and other facilities, including classrooms (the "Bond Proposal"), a copy of which is attached as Exhibit A); and

WHEREAS, it is necessary and desirable for the School District to borrow the sum of not to exceed Seventy-One Million Seven Hundred Five Thousand Dollars ($71,705,000) pursuant to the Bond Proposal, and issue bonds of the School District in multiple series, for the purpose of defraying the cost of the improvements, including costs of issuance of the bonds; and

WHEREAS, it is the intent and purpose of the Board of Education to issue bonds, if authorized by the qualified electors of the School District under the appropriate provisions of the Michigan Constitution, in which event tax levies for the payment of the bonds shall be without limitation as to rate or amount; and

WHEREAS, it is necessary and desirable to submit the Bond Proposal to the School District's electors on August 8, 2017; and

WHEREAS, in order for the Bond Proposal to be submitted to the School District's electors on August 8, 2017, it is necessary for the Board of Education to certify the wording of the Bond Proposal to the Clerk of the County of Washtenaw, State of Michigan (the "School District Election Coordinator"), as required by Act 116, Public Acts of Michigan, 1954, as amended.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The ballot question attached hereto as Exhibit A is hereby certified to the School District Election Coordinator for submission to the School District's electors on August 8, 2017. The Secretary of the Board of Education is hereby authorized and directed to file this resolution and/or complete any such forms, certificates or documents as may be required by the School District Election Coordinator to evidence the foregoing certification and/or submission by no later than 4:00 p.m. on May 16, 2017.

2. The School District Election Coordinator is hereby authorized and directed to: (a) post and publish notice of last day of registration and notice of election for the August 8, 2017 election; and (b) have prepared and printed ballots for submitting the Bond Proposal at the August 8, 2017 election, which ballots shall be in the form appearing in Exhibit A, or the propositions shall be stated as proposals on the voting machines, which ballots may include other matters presented to the electorate on the same date.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members _____

_____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

_____
Ron Darr
Secretary, Board of Education

Example from 2017 Bond

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, at a special meeting held on May 8, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____

Ron Darr
Secretary, Board of Education

Example from 2017 Bond

EXHIBIT A

BOND PROPOSAL

Shall the Dexter Community Schools, Counties of Washtenaw and Livingston, Michigan, borrow the principal sum of not to exceed Seventy-One Million Seven Hundred Five Thousand Dollars ($71,705,000) and issue its unlimited tax general obligation bonds for the purpose of defraying the cost of:

- Erecting, completing, equipping and furnishing a new elementary school building;
- Constructing additions to and remodeling, equipping, re-equipping, furnishing, re-furnishing school buildings, and other facilities, including for technology, energy conservation and security improvements and purchasing school buses;
- Acquiring land and preparing, developing, or improving sites, including school buildings, outdoor athletic fields, athletic facilities, playfields, playgrounds and other facilities;
- Acquiring, installing, equipping and re-equipping school buildings and other facilities, including classrooms?

YES _____

NO _____

Sample Ballot Language

Example from 2017 Bond

The debt millage required to retire all bonds of the School District currently outstanding and proposed pursuant to this ballot is expected to remain at or below 8.50 mills. The estimated millage to be levied in 2017 to service this issue of bonds is 1.939 mills ($1.939 per $1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 2.406 mills ($2.406 per $1,000 of taxable value). The bonds may be issued in one or more series, payable in the case of each series in not to exceed 30 years from the date of issue of such series.

The School District currently has $60,595,000 of qualified bonds outstanding and approximately $25,194,160 of qualified loans outstanding under the School Bond Qualification and Loan Program (the "Program"). The School District expects to borrow from the Program to pay debt service on these bonds. The estimated total principal amount of additional borrowing is $2,175,550 and the estimated total interest thereon is $10,542,205. The estimated duration of the millage levy associated with that borrowing is 13 years and the estimated computed millage rate for such levy is 8.50 mills. The estimated computed millage rate may change based on changes in certain circumstances.

(*Under State law, expenditure of bond proceeds must be audited, and the proceeds cannot be used for teacher, administrator or employee salaries, repair or maintenance costs or other operating expenses*.)

Dexter Community Schools
Finance Committee
Meeting Minutes
October 21, 2024

Board Committee Members Present – Daniel Alabre (Board), Jennifer Kangas, (Board) Dick Lundy (Board, Chair), Jessica Baese (DEA)
Staff Committee Members Present – Christie Bueche
Others Present – Kim Lindsay, Rehmann Robson, LLC

Meeting convened at 4:05 pm.

Approval of Minutes

A motion was made by Jennifer Kangas to approve the finance committee meeting minutes of September 9, 2024. Daniel Alabre seconded the motion. Motion Carried (unanimous).

Audience Participation

None

Discussion Items:

1. 2023-24 Audit Presentation

Kim Lindsay presented the financial audit for the fiscal year end 2023-24 and answered questions. He also discussed the management letter. He presented the Single Audit and reported on the findings (no findings). The financial audit will be presented to the full Board at tonight's meeting.

2. Budget Amendment Update

Since we are awaiting further guidance and information from MDE regarding recent changes to MPSERS funding at the state level. As a result, we plan to present a budget amendment to the Board on December 16, 2024, rather than at the originally scheduled November meeting. This timeline will allow us to gather the necessary details to provide an accurate budget to the Board.

Meeting adjourned at 5:25 pm.

DRAFT

Sex Education Advisory Board Meeting Minutes
Dexter High School - Conference Room
11.6.24

Present: Ann Pregont, Ryan Bruder, Crystal Zurek, Kaela Laurin, Cole Doty, Anne Scruggs, Kim Kirkey, Dr. Laura Babe, Dr. Randy Desrochers, Kari Reschke, Dr. Jessica Fealy, Dan Trevisan, Eric Tamme, Violet Vrsek, Denise Kasischke

Absent: Amy Reiser, Mutheu Esilaba, Laura Preston, Penni Jones
Guests Present: None

1) Meeting Minutes from 10.16.24
2) Approval of Agenda - Motion to approve by Kim Kirkey, Seconded by Anne Scruggs
3) Public Participation - Motion to approve by Jessica Fealy, Seconded by Eric Tamme
4) Discussion Items
   a) Welcome new SEAB committee members
      - Denise Kasischke
      - Eric Tamme
      - Violet Vrsek
   b) Survey Results
      i) Snapshot of results
      ii) SEAB Priorities (Affinity Mapping)
         (1) SEAB Priorities for Curricular Review
            (a) Introduce anatomy at earlier age
            (b) Fostering caregiver, student, community connections
            (c) Safety, consent and legal implications with an emphasis on media literacy
            (d) Family and caregiver resources (access to curriculum)
            (e) Continuation of consent programming
            (f) Continuity of sex education in high school
            (g) Having sexual orientation and gender identity as distinct topics in the curriculum
   c) Access to curriculum - **Google Doc shared with SEAB members with access and directions.**
      iii) Michigan Model (CZ emailed DD)
      iv) 3Rs (will link to Google)
      v) Puberty Wonder Years (CZ has a trial account and will share credentials)