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**NOT FOR SERVICE OF PROCESS*

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February 20, 2025

OK 2/25/25

David Stayton, Superintendent of Schools
Sauquoit Valley Central School District
2601 Oneida Street
Sauquoit Valley, New York 13456

Re: Rates for Legal Services: School Year 2025 - 2026

Dear David:

To facilitate the District's financial planning for the upcoming school year, we write to advise you of the firm's hourly rates for legal services for the 2025-26 school year. Our firm is mindful of the financial pressures on school districts and makes every effort to render cost-effective services while providing the highest quality of legal counsel that you expect and deserve.

Specifically, our rates for legal services will be \$240 per hour for partners, senior counsel and of counsel attorneys. Our hourly rate will range between \$205 and \$235 per hour for our associate attorneys, based on experience level. Our law clerks will be billed at \$165 per hour and paralegals at \$145 per hour.

We offer a capital project retainer agreement. If you would like to learn more about our retainer plans, please give me a call to discuss.

We will continue our practice of sending monthly invoices which detail the attorney working on a matter, the time spent, a description of the services rendered, and any significant disbursements and travel incurred on your behalf. We are also pleased to advise that we accept electronic payments as well as traditional paper checks. Please contact our Office Administrator, Katherine Senn, if your school district would like to make electronic payments and/or prefers electronic invoices rather than paper invoices.

We previously furnished our statement of general Terms and Conditions that apply to our working relationship, our Statement of Client's Rights and Responsibilities, and documents to comply with the District's Education Law 2-d requirements. If you would like an additional copy of any of these documents, please let us know.

David Stayton, Superintendent of Schools

February 20, 2025

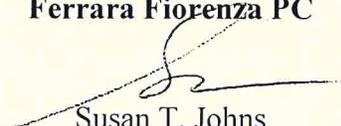
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Our firm remains dedicated to the professional mission of representing the interests of public education. We just celebrated our thirtieth year of providing representation and counsel to school districts and BOCES. We are proud of the depth and breadth of our firm's education law experience, which allows us to serve you efficiently and effectively. We value our work with the Sauquoit Valley Central School District and we will continue to work to ensure that your District receives the reliable, accurate and prompt legal services we are proud to provide.

Thank you for your continued confidence in our firm's service as counsel to the District. If you have any questions regarding this letter or the terms and conditions regarding the provision of legal services, please do not hesitate to contact me.

Very truly yours,

Ferrara Fiorenza PC



Susan T. Johns

STJ/wsd

cc: Charles Cowen, Business Administrator

EXTREME HEAT CONDITION DAYS

I. Statement of Policy

The Board of Education (the Board) establishes this Policy to ensure the health and safety of students and staff on extreme heat condition days.

II. Definition

Extreme Condition Days - days when the occupiable educational and support services spaces are found to be eighty-two (82) degrees or greater. Support Services space does not include a kitchen where food for consumption by students is prepared.

III. Procedures for Extreme Heat Condition Days

A. Room temperature is to be measured in a shaded location, three feet above the floor near the center of the room.

B. Room Temperature at 82 Degrees Fahrenheit

1. When the temperature of an occupiable educational and support services space as defined in this Policy reaches eighty-two (82) degrees Fahrenheit or higher, the District Superintendent (or their designee) will determine the appropriate actions to take to relieve heat-related discomfort.
2. Actions to relieve heat-related discomfort may include:
 - a. Turning off the overhead lights;
 - b. Pulling down shades or blinds;
 - c. Turning on fans;
 - d. Using air conditioners and conditioned spaces, where available and rotating groups as practicable;
 - e. Opening classroom doors and windows to increase circulation;
 - f. Turning off unused electronics that produce heat;
 - g. Limiting outdoor activities;
 - h. Increasing hydration breaks; and/or
 - i. Decreasing physical activities.

EXTREME HEAT CONDITION DAYS

3. Any actions taken to relieve heat-related discomfort must align with applicable building and fire codes and maintain the safety and security of the building.
- C. Room Temperature at 88 Degrees or Higher
1. When practicable, educational and support services spaces will not be occupied if room temperature reaches eighty-eight (88) degrees Fahrenheit.
 2. The District shall develop a plan to remove students and staff from occupied spaces where practicable when the temperature reaches eighty-eight (88) degrees Fahrenheit. These procedures may include:
 - a. Implementing District early closing procedures for students and staff.
 - b. Relocation of students and staff members to spaces or locations that are cooler.

Sauquoit Valley Central School District

Legal Ref: NYS Education Law 409-n, 2801-a; 8 NYCRR 155.17

Cross Ref: 5010, District-Wide Safety Plan and Building-Level Emergency Response Plans

Adopted: 5/20/25

Revised: 7/1/25

STUDENT USE OF INTERNET ENABLED DEVICES

I. Statement of Policy

The Sauquoit Valley Central School District (the District) believes in the importance of having spaces that encourage sustained attention and focus on learning and instruction. The use and possession of Internet-Enabled Devices during the school day interferes with the ability of students to learn and engage with their teachers, staff, and fellow students. The District will not be liable for loss, theft, or damage to Internet-Enabled Devices.

II. Definitions

- A. Internet-Enabled Device - any smartphone, tablet, smartwatch, or other device capable of connecting to the internet and enabling the user to access content on the internet, including social media applications.
- B. School day - the entire instructional day, during all instructional and non-instructional time, including but not limited to homeroom periods, lunch, recess, study halls, and passing times.
- C. School grounds - in or on or within any building, structure, athletic playing field, playground, or land contained within the real property boundary line of a district elementary, intermediate, junior high, vocational, or high school, a charter school, or a board of cooperative educational services facility.

III. Prohibition of Internet-Enabled Devices in School

The use of Internet-Enabled Devices by students during the school day anywhere on school grounds is prohibited.

IV. Exceptions

- A. This Policy is not violated when students are authorized to use an Internet-Enabled Device in the following situation(s):
 - 1. The student has been authorized by a teacher, Building Principal, or the District to use a district-issued Internet-Enabled Device for educational purposes during instructional time;
 - 2. Where the use is necessary to manage the student's medical condition. Such cases would require documentation by a medical physician and will

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be evaluated by district and school administrators as well as other appropriate personnel, as necessary, on a case-by-case basis.

3. In the event of an emergency;
 4. Where the use of an Internet-Enabled Device is part of the student's Individual Education Plan (IEP) or 504 Plan;
 5. Where it is needed for translation purposes;
 6. On a case-by-case basis, upon review and determination by a school psychologist, school social worker, or school counselor, for a student caregiver who is routinely responsible for the care and wellbeing of a family member; or
 7. Where otherwise required by law.
- B. Students are authorized to have access to simple cellphones (i.e., phones without internet capability or access). Internet-Enabled Devices that are district-issued and have been provided to students for classroom instruction, such as laptops or tablets used as part of instruction, are also authorized for students to access.
- C. It is not a violation of this Policy for a student to leave an Internet-Enabled Device in a locked vehicle during the school day or during school activities.

V. Consequences for Violations of this Policy

- A. The consequences for violation(s) of this Policy will be consistent with the Code of Conduct. However, the suspension of a student is not permitted if the sole grounds for the suspension is that the student accessed an Internet-Enabled Device in violation of this Policy.
- B. Students who violate this Policy may also be subject to discipline consistent with the Extracurricular Eligibility Contract.

VI. Contact During the School Day

Parents/Persons in parental relation may contact their student(s) during the school day in the following manner:

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- Contact the Principal's Office for general matters (or for all matters) at 315-839-6316 (high school), 315-839-6371 (middle school) or 315-839-6339 (elementary school).
- Contact the Nurse's Office for calls related to a student's medical needs at 315-839-6317 (high school), 315-839-6372 (middle school) or 315-839-6328 (elementary school).
- Contact the School Counselor's Office at 315-839-6337 (high school), 315-839-6351 (middle school and elementary school).

VII. Storing Students' Internet-Enabled Devices

The District shall require students to store their personal Internet-Enabled Devices in their student lockers during the school day.

Please note, policies in which individual teachers collect phones at the start of the class period and return them at the end of class appear to violate the new law.

VIII. Implementation

The Superintendent or their designee shall develop any Regulations or internal procedures that may be necessary to implement this Policy.

IX. Required Notifications

- A. A copy of this Policy shall be posted in a clearly visible and accessible location on the District website.
- B. The District shall provide a translation of this Policy upon request of a student or parent/person in parental relation in accordance with the law.
- C. Parents/Persons in Parental Relation will be notified in writing of the methods they can use to contact their student(s) during the school day, as outlined in Section VI of this Policy. This notification will occur at the beginning of each school year and upon enrollment.

X. Annual Reporting

On September 1, 2026, and every September 1 thereafter, the District shall publish, on its website, an annual report that details the enforcement of this Policy during the prior school year. This report must include:

STUDENT USE OF INTERNET ENABLED DEVICES

- A. Non-identifiable demographic data of students who have faced disciplinary action for non-compliance with this Policy.
- B. An analysis of any demographic disparities in enforcement.
- C. If a statistically significant disparate enforcement impact is identified, such report shall include a mitigation action plan.

Sauquoit Valley Central School District

Legal Ref: NYS Education Law §2803

Cross Ref: 1010, Code of Conduct; 5301, Purpose (Acceptable), Use and Administration of District Digital Information Systems

Adopted: 7/1/25