

Tuesday, July 1, 2025

6:00 p.m. – Organizational Meeting
High School Library

PUBLIC AGENDA

ITEM #1 Call Meeting to Order

ITEM #2 Pledge of Allegiance

ITEM #3 Oath of Office

Comments: Each Board member should sign the Oath of Office at the meeting. They will be notarized.

ITEM #4 Appointment of President and Vice President for 2025-2026 School Year

Nominations were opened for President of the Board for the 2025-2026 school year and _____ nominated and _____ seconded that _____ be President of the Board of Education for the 2025-2026 school year.

Board of Education election of _____ as President of the Board of Education.

Other Nominations

Carried: Ayes _____ , Nays _____.

Nominations were opened for Vice President of the Board for the 2025-2026 school year and _____ nominated and _____ seconded that _____ be Vice President of the Board of Education for the 2025-2026 school year.

Board of Education election of _____ as Vice President of the Board of Education.

Other Nominations

Carried: Ayes _____ , Nays _____.

ITEM #5 Presentation(s) – 1. District Safety Plan – Brian Read, Dir. of Instructional Svcs.
2. Dir. of Instructional Svcs.’ Update – Brian Read

ITEM #6 Board of Education Sub-Committee Reports
A. Board Operations/Relationships/Development
B. Facilities and Transportation
C. Technology
D. Extra-Curricular Activities
E. Curriculum and Instruction
F. School Boards Institute (SBI)
G. Audit Committee
H. Policy Committee

ITEM #7 Superintendent’s Report
7.1 Board of Education Contact Information
7.2 List of Representatives for Board of Education Sub-Committee Meetings
7.3 SBI Representative and Alternate (Motion 9.16)

ITEM #8 Old Business
EPC & Capital Project

ITEM #9 New Business

9.1 Appointment of School District Treasurer

Recommended Motion: to appoint Charles Cowen to the position of School District Treasurer in the Sauquoit Valley Central School District for the 2025-2026 school year effective July 1, 2025.

9.2 Appointment of the following School District Officers for the 2025-2026 school year: Tax Collector, Clerk, Census Enumerator, School Attorneys, School Physician, Attendance Officer and School Auditors.

Recommended Motion: that the following school district officers be appointed for the 2025-2026 school year:

Tax Collector	Kathryn Wakefield
Clerk	Marie Goodman
Records Access Officer	Marie Goodman
School Attorneys	Timothy R. McGill – Bonding Ferrara Fiorenza PC – Other Matters The Law Firm of Frank W. Miller–Other Matters
School Physician	Dr. Christopher Alinea
School Auditors	Bonadio & Co., LLP

9.3 Appointment of Claims Auditor for the 2025-2026 School Year

Recommended Motion: to authorize Cheryl Richards as claims auditor for the 2025-2026 school year.

9.4 Approval of Deputy Claims Auditor for the 2025-2026 School Year

Recommended Motion: to authorize Brenda Kuhn as deputy claims auditor for the 2025-2026 school year.

9.5 Designation of Depositories for District Funds

Recommended Motion: that Key Bank, M&T Bank, J.P. Morgan Chase, NBT Bank and NYSLYAS be designated as depositories for the 2025-2026 school year.

9.6 Authorization of Board Member and District Officers to Sign Checks

Recommended Motion: that the following individuals be authorized to sign checks for the distribution of funds: Charles Cowen, Treasurer; David Stayton, Superintendent; President of the Board of Education: and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all other checks, one signature required) be continued.

9.7 Appointment of Purchasing Agent for the School District

Recommended Motion: that Kathryn Wakefield be appointed school purchasing agent for the 2025-2026 school year.

9.8 Appointment of Coordinator of Federal Funds

Recommended Motion: that Charles Cowen be appointed as coordinator of federal funds for the 2025-2026 school year.

9.9 Authorize the Superintendent of Schools to Grant Approval of Staff Members Attending Professional Meetings and Conferences Held during the 2025-2026 School Year.

Recommended Motion: that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2025-2026 school year.

9.10 Appoint the Superintendent of Schools to Certify Payrolls

Recommended Motion: that the Superintendent of Schools be designated to certify payrolls for the 2025-2026 school year.

9.11 Authorization of Superintendent of Schools to Approve Budget Transfers

Recommended Motion: that the Superintendent of School be authorized to approve budget transfers up to a limit of \$5,000.00.

9.12 Designation of Official Newspaper

Recommended Motion: that the Observer-Dispatch be designed as the official newspaper for legal notices during the 2025-2026 school year.

9.13 Appointment of Extra-Classroom Fund Officers

Recommended Motion: that Mike Flagg and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts and Katie Buckingham be appointed treasurer of the extra-classroom activities fund during the 2025-2026 school year.

9.14 Authorize the Control of All Deposits and Investments by District Treasurer

Recommended Motion: that the Treasurer, Charles Cowen be authorized to supervise deposits and investments for the school funds during the 2025-2026 school year in accordance with school district policy and General Municipal Law.

9.15 Appointment of Board of Education Representative to the School Boards Institute (SBI) Executive Committee

Recommended Motion: that _____ be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that _____ be appointed as an alternate to this committee.

9.16 Resolution to Replenish General Fund Petty Cash in the Middle School

Recommended Motion: that the General Fund petty cash fund be replenished as follows for the 2025-2026 school year:

Middle School \$25
District Office \$50

9.17 Resolution Adopting BOCES Career & Technical Education Advisory Council for the 2025-2026 School Year

Recommended Motion: that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2025-2026 school year.

9.18 Disbursement or Disposition of Interest Earned on Student Accounts

Recommended Motion: to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2025 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.

9.19 Surplus Equipment

Recommended Motion: to authorize the Superintendent of Schools to declare items as surplus equipment when needed and to dispose of accordingly for the 2025-2026 school year.

9.20 Approval of Credit Cards

Recommended Motion: to approve all credit cards used by the district for the 2025-2026 school year as follows:

CARD	AUTHORIZED USER
Mastercard	David Stayton, Charles Cowen
Home Depot	Joe Corleto, Keith Kempney & Scott Gillette

9.21 Appointment of Dignity Act Coordinators

Recommended Motion: to appoint the following as Dignity Act Coordinators for the 2025-2026 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Ed Ryan	Middle School Guidance Counselor
Ashley Morat	Middle School Guidance Counselor
Victoria Miller	District Social Worker
Mike Flagg	High School Principal
Peter Scialdone	High School Guidance Counselor
Laura Flagg	High School Guidance Counselor

9.22 Appointment of Asbestos LEA Designee

Recommended Motion: to appoint Scott Gillette, Director of Facilities II, as the district's asbestos Local Educational Agency (LEA) designee for the 2025-2026 school year.

9.23 Substitute Teacher Rates

Recommended Motion: to establish substitute teacher pay rates as follows for the 2025-2026 school year:

- \$100 for uncertified
- \$110 for certified
- \$120 for retired
- \$500 for Lead Teacher
- \$850 for Mentor Teacher

9.24 Substitute Pay Rates for School Related Professionals

Recommended Motion: to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2025-2026 school year as follows:

POSITION	RATE
Aide	\$16.00
Nurse	\$22.50
Bus Driver	\$21.00
School Bus Attendant	\$17.50
Laborer	\$16.50
Clerk/Office Specialist I	\$17.50
Payroll Clerk/Account Clerk	\$18.00
Office Specialist II	\$18.00

9.25 Rate of Pay for Tutoring

Recommended Motion: that the hourly rate for tutoring for 2025-2026 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year): divided by 6.5 (hours/day).

9.26 Extension of an addendum to Contract of Superintendent of Schools

Recommended Motion: to extend the term and approve the addendum of the existing employment agreement between Sauquoit Valley Central School and David Stayton dated July 1, 2025 to expire June 30, 2030.

9.27 Salary for Superintendent of Schools

Recommended Motion: to approve the salary of the Superintendent of Schools for the 2025-2026 school year at \$173,643.

9.28 Resolution (Lead Evaluator Certification/Teachers)

Recommended Motion: to adopt the following resolution:

WHEREAS, THE Board of Education has been provided evidence that Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton have completed all three sessions of training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton be certified as a Lead Evaluator of teachers.

9.29 Resolution (Lead Evaluator Certification/Principals)

Recommended Motion: to adopt the following resolution:

WHEREAS, THE Board of Education has been provided evidence that David Stayton has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, David Stayton be certified as a Lead Evaluator of principals.

9.30 Approval of Resignation

Recommended Motion: to accept the resignation of Sarah Camacho, elementary teacher, effective June 30, 2025.

9.31 Appointment of a Long-term Substitute Teacher

Recommended Motion: to appoint Kristen Willson as a long-term art teacher (part-time) in the middle school, effective September 1, 2025.

9.32 Appointment of a Long-term Substitute Teacher

Recommended Motion: to appoint Jeffrey Houck as a long-term secondary math teacher, to commence September 1, 2025 and to expire June 26, 2026.

9.33 Approval of Substitute Nurse

Recommended Motion: to appoint Jessica Ayari as a per diem substitute nurse effective September 1, 2025.

9.34 Approval of Athletic Appointments – Fall 2025-26

POSITION	LEVEL	GENDER	NAME
Cross Country	Head Coach	Boys/Girls	John Nicotera
Cross Country	Modified	Boys/Girls	Scott Prichard
Football	Assistant Varsity	Boys	Nathaniel DePerno
Football -	Assistant Varsity Vol.	Boys	Jonathon DelMedico
Football	Modified	Boys	Doug Jones
Football	Modified Assistant	Boys	Steve Messenger
Soccer	Varsity	Boys	Devin Clive
Soccer	Varsity	Girls	Daniel George
Soccer	Modified	Girls	Scot Alsante
Tennis	Varsity	Girls	Lindsay Kidder
Tennis	Varsity (Volunteer)	Girls	Isabella Arrigo

9.35 Approval of Additional Extra-Curricular Appointments for 2025-2026

Recommended Motion: that the following people be appointed to extra-curricular positions for the 2025-2026 school year.

JamieLeigh Accordino	Racing Red Hawks (MS)
Sara Hanna	Racing Red Hawks (Elem)
Ryan Miller	Dungeons & Dragons (Co-chair)
Benjamin Nelson	Dungeons & Dragons (Co-chair)

9.36 Policy Updates

Recommended Motion: to approve the revised/reviewed policies listed below:

- a) Policy 5002 Extreme Heat Condition Day
- b) Policy 7208 Student Use of Internet-Enabled Devices

9.37 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

Recommended Motion: that authorization be given regarding the payment of bills approved by the claims auditor.

9.38 Approval of Minutes of the June 10, 2025 Meeting

Recommended Motion: that the minutes of the June 10, 2025 meeting be approved.

9.39 Committee on Special Education Recommendations

Recommended Motion: that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1400997, 1400755, 1401651,

1401814, 1401838, 1401570, 1401484, 1401399, 103092, 102886, 1400470, 1401790, 1400542, 1401244, 1401941, 1400572, 1400889, 1401287, 1401092, 1401529, 1401723, 103130, 1400503, 1401785, 1401923, 1401781, 1400420, 1401841, 102989, 1401653, and 1401812 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students and Pre-School Special Education.

Motion to approve 9.1 – 9.39
 Made by _____, seconded by _____.
 Carried: Ayes ____, Nays ____.

ITEM #10 Miscellaneous Topics

ITEM #11 Public to be Heard (All Comments Limited to Five Minutes)

ITEM #12 Executive Session

Recommended Motion: that the Board of Education go into executive session at _____ p.m. to discuss personnel.

Motion made by _____, seconded by _____.
 Carried: Ayes _____, Nays _____.

The executive session was declared over by the Board President at _____ p.m.

ITEM #13 Adjournment

Recommended Motion: that the meeting be adjourned. The meeting was adjourned at _____ p.m.

Motion made by _____, seconded by _____.
 Carried: Ayes _____, Nays _____

UPCOMING EVENTS/MEETINGS			
DAY(S)	DATE(S)	TIME(S)	EVENT
Monday	July 7	7:00 p.m.	Foundation HS Conf. Rm
Monday	July 21		Foundation Golf Outing
Monday	Aug. 4	7:00 p.m.	Foundation HS Conf. Rm
Tuesday	Aug. 5	6:00 p.m.	BOE Meeting HS Library

Sauquoit Valley Central School District – Personnel Report School year 2025-2026
 Board of Education Meeting: **7/1/2025**

NAME	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

Kathryn Wakefield	Tax Collector		----0----	July 1, 2025	June 30, 2026
Marie Goodman	Clerk of BOE		2.03/hr.	July 1, 2025	June 30, 2026
Marie Goodman	Records Access Officer		----0----	July 1, 2025	June 30, 2026
Cheryl Richards	Claims Auditor		\$23/hr.	July 1, 2025	June 30, 2026
Brenda Kuhn	Deputy Claims Auditor		\$23/hr.	July 1, 2025	June 30, 2026
Kathryn Wakefield	Purchasing Agent		----0----	July 1, 2025	June 30, 2026
Mike Flagg & Pete Madden	Extra-Classroom Custodians		----0----	July 1, 2025	June 30, 2026
Cheryl Tibbitts	Extra Classroom Treasurer		----0----	July 1, 2025	June 30, 2026
Katie Buckingham	Extra Classroom Treasurer		----0----	July 1, 2025	June 30, 2026
David Stayton	Superintendent		\$173,643	July 1, 2025	June 30, 2026
Kristen Willson	Long term Substitute Art Teacher		\$29,723	September 1, 2025	June 30, 2026
Jeffrey Houck	Long term Substitute Math Teacher		\$69,148	September 1, 2025	June 30, 2026
Jessica Ayari	Substitute Nurse		\$22.50/hr.	06/11/2025	
Jamie Accordino	Racing Red Hawks	MS	\$712	9/1/2025	6/30/2025
Sarah Hanna	Racing Red Hawks	Elem	\$712	9/1/2025	6/30/2025
Ryan Miller	Dungeons & Dragons		\$356	9/1/2025	6/30/2025
Benjamin Nelson	Dungeons & Dragons		\$356	9/1/2025	6/30/2025

II. Leave

Sarah Camacho	Teacher	Second Grade	Resignation	June 30, 2025	
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III. Coaches

John Nicotera	Cross Country	Head Coach	Boys/Girls	\$4,286
Scott Prichard	Cross Country	Modified	Boys/Girls	\$3,149
Nathaniel DePerno	Football	Asst Varsity	Boys	\$3,030
Jonathon DelMedico	Football	Asst Varsity	Boys	Volunteer
Doug Jones	Football	Modified	Boys	\$4,791
Steve Messenger	Football	Modified Asst	Boys	\$3,997
Devin Clive	Soccer	Varsity	Boys	\$4,471
Daniel George	Soccer	Varsity	Girls	\$4,286
Scot Alsante	Soccer	Modified	Girls	\$3,267
Lindsay Kidder	Tennis	Varsity	Girls	\$3,509
Isabella Arrigo	Tennis	Varsity	Girls	Volunteer

Teacher Key: "C" Certification Listed or "N" Uncertified

Teacher Assistant Key: "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III Certified Teaching Assistant Level III, "TAP" Pre-Professional

Coaches: "CPE Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License
