El Capitan ENGLISH LEARNER ADVISORY COMMITTEE
ELAC Minutes for 12/1/2022

Total Number of ELAC Members:
____ ELAC parents/guardians of English learners
____ ELAC parents/guardians of other students
____School staff

ELAC ATTENDANCE FOR THIS MEETING INCLUDED:
6 ELAC parents/guardians of English learners
____ ELAC parents/guardians of other students
5 School staff

A quorum of 4 members must be present in order to conduct business. The number of committee members in attendance is 11:

- **Has been met**
- Has not been met

DATE(S)	**Legal Requirement/Training Topics** **(By the end of the year, all topics must be addressed)**
9/26/2022	Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the School Site Council for consideration of inclusion in the School Plan for Student Achievement.
12/1/22	Assisting in the development of the schoolwide needs assessment
9/26/2022	Ways to make parents aware of the importance of regular school attendance.
9/26/2022	Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC)
12/1/22	Advising the principal and staff on the Masterplan for English Learners, Reclassification criteria, and the Local Control Accountability Plan
9/26/2022	ELAC training and training materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities.
	Training on district's Uniform Complaint Procedures, including William's requirements.

1. Call the Meeting to Order:
The meeting was called to order at (time) 5:05 by Elizabeth Gamz Luna.

A quorum of the members was present. The vice principal welcomed all ELAC Representatives as well as parents, Lorena Manriquez de Aguilara (the home-school liaison), William Lazo (district interpreter) and Cindy Escandon.

2. Changes/Additions to the Meeting Agenda:
The following changes/additions were made to the agenda: No changes were made. Motion to approve the Agenda made by: Arlette Gonzalez Seconded By: Nancy Flores Motion Carried

3. Secretary's Report:

4. Committee Reports:
No one is available, dates for upcoming meetings are on the flyers available for everyone.

5. Public Comments:
The following public comments were presented to the ELAC:
Content of classes being translated into native language for all students
Chromebooks assigned to all EL students
Curriculum being available in their Native Language
Rigor for English Learners being held to the same standard as all students
Parent Square training for for families

6. Unfinished Business:

7. New Business

1. *EL Program Implementation - English Learner Camps lead by our EL teachers. 57 students attended in total. Designed to help the students in all four areas. Feedback from the staff and students was taken into consideration and adjustments were made for the next camp.*
    a. *Newcomer classes on Saturdays - the third one is being held this Saturday. Skills focus on basic English skills. High Frequency words, comprehension, sight words, flash cards, and basic words. Session 1 5 of 8 attended. Session 2 4 of 8 students attended.*
2. *LCAP Implementation*
    a. *Solution Tree Professional Development for teachers to be better prepared to meet the needs of our English Learners.*
    b. *Translation Services are paid for in order to provide services for students and families*
    c. *Input from parents solicited on what additional services their students would need. Parent - what supports can be provided to continue to*

support students specifically in speaking. Mrs. Martinez spoke about the English Learner camps coming up will be specific to the domain areas. Mrs. Gamez encouraged parents to talk to their students about how often they are practicing their speaking skills in class. Teachers are being trained to help students with these skills.

   d. *English Learner Group - Providing coaching services to teachers and admin. Focus is on Structured student talk and vocabulary development.*
   e. *Tutoring - Tuesday and Thursday 266 students who have attended tutoring since October 11. Tutoring is available in ELD.*
   f. *Site Learning Team is supporting the PLC learning as well.*

3. *EL Progress - ELAC proficiency increased by 7.6%, GPA rates provided Parent - do the teachers give homework? Mrs. Martinez responded that not all of our teachers do give homework. Mrs. Gamez suggested to have them work on iReady. Parents need additional support on how to message teachers on Parent Square. Parents need training on how the educational system works in America.*
4. *CARS - the district has to show how we are spending our funds and provide assurances that we are spending the money correctly.*
5. *Home School Compact - This provides the parents, students, and teachers with commitments on how we will be successful at El Capitan. Provide feedback to SSC for any changes, modifications. Parent - are there after school activities for students? Mrs. Martinez spoke about carnivals, sports, dances, etc.*
6. *Parent Engagement Policy - provides the practices that El Capitan does to provide opportunities for parents to engage at school. Mrs. Martinez provides several examples.*
7. *School Accountability Report Card - gathers information regarding safety, conditions of the campus, discipline information, and rates of pay.*
8. *ELPAC - The test that determines if they have met the proficiency level in reading, writing, listening, and speaking skills. Students have various strengths and weaknesses. The English Learner camps will provide domain specific support. With ELG and Solution Tree we continue to focus on improving instruction in those areas. Provide examples of how to support the students at home.*
   a. *Reclassification data: ELPAC must be a 4 and either score proficient on the SBAC or iReady and must be passing their classes. iReady practice is important for them practice and take their time in learning it.*
9. *DELAC - all parents are invited to attend, please come and find out more information on how to support your child. Nathan's mom will be the alternate DELAC Rep.*
10. *Review Future meeting dates: March 16th @ 5:00*

8. Evaluation: Provided to all parents and community members.

9. Adjournment

The meeting was adjourned at 5:58, with a reminder that our next ELAC meeting is on March 16th.

Respectfully submitted,

Patricia McCurley
El Capitan Principal
12/1/2022