

**EI Capitan Middle School ENGLISH LEARNER ADVISORY COMMITTEE
ELAC Minutes for Date 3/16/23**

Total Number of ELAC Members:

___ ELAC parents/guardians of English learners
 ___ ELAC parents/guardians of other students
 ___ School staff

ELAC ATTENDANCE FOR THIS MEETING INCLUDED:

14 ELAC parents/guardians of English learners
 ___ ELAC parents/guardians of other students
3 School staff

A quorum of 4 members must be present in order to conduct business. The number of committee members in attendance is 10:

- Has been met**
- Has not been met

DATE(S)	Legal Requirement/Training Topics (By the end of the year, all topics must be addressed)
	Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the School Site Council for consideration of inclusion in the School Plan for Student Achievement.
	Assisting in the development of the schoolwide needs assessment
	Ways to make parents aware of the importance of regular school attendance.
9/26/22	Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC)
9/26/22	Advising the principal and staff on the Masterplan for English Learners, Reclassification criteria, and the Local Control Accountability Plan
	ELAC training and training materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities.
9/26/22	Training on district's Uniform Complaint Procedures, including William's requirements.

1. Call the Meeting to Order:

The meeting was called to order at (time) 5:07 pm by Elizabeth Gamez Luna. A quorum of the members was present. The Principal welcomed all ELAC Representatives as well as parents.

2. Changes/Additions to the Meeting Minutes:

The following changes/additions were made to the minutes: No changes were made.

- *Irma Barraza motioned to approve the minutes. Ratha Chan seconded the motion.*

3. Meeting Agenda (Secretary's Report):

- *Mrs. McCurley made a motion to approve the agenda. Mr. Chan seconded the motion.*

4. Committee Reports:

- **N/A**
- **DELAC Rep---(Irma)---Last meeting was about local control in regards to what is going on in our schools such as bullying, parents worry about what's going on in school, RFEP students, what techniques teachers are using to help students exit out of program, some schools don't have field trips, and many fights at the middle school level.**

5. Public Comments:

The following public comments were presented to the ELAC:

- **NA**

6. Unfinished Business:

- **NA**

7. New Business

- *Mrs. McCurley- Evaluate ELD program by looking at what work and what didn't work based on the single plan*
- *Things offered for ELD---Newcomers Classes taught by Mrs. Vang & Ms. Gonzalez; these are students new to the U.S., ELPAC Camp to prepare students for the assessment focused on reading, writing, listening and speaking (received t-shirts for attending), intervention specialist meet with failing students, parents engagement courses such as technology classes.*
- *Mr. Rotha asked, "Do we have only one liaison? Ms. McCurly answered, "Yes, home school liaisons such as (Lorena) who provides interpretation services and support needs for 3 school sites (El Cap, Biola, & Mckinley.) Mr. Rotha said we need more English learner camps to help students catch up due to COVID.*
- *Cecilia Gallindo (Mireya's mom)---Concerns: Worry her student is going to high school still in the ELD program; she will not have more opportunities in high*

school. Her daughter in the past was reclassified in Madison, but she is placed in ELD in middle school.

- Per Mrs. McCurley- Redesignated 22 students this year, 55 students attended ELPAC camp, 9 but 7 attended newcomers Saturday sessions, total= 120 ELD students based on iReady data, ELPAC scores, and grades.
 - Cecelia---"I think the number of reclassified students is low."
 - Rotha---"Do we have enough staff and programs to help ELD students?"----Per McCurley, yes we do; students lost a lot of instruction time due to COVID. El Capitan RANKED high for progress made compared to many schools. Some areas of celebration: look at failure rate, we noticed 14.3 % decreased of F rate for ELD students, non-English 9.6%, African Amer 21.4%, and sped 20%, we took some students to UC Merced in March, awards ceremony at Justin Garza received an award; first time as a district, 112 ELs, window coming up at end of semester for reclassification, students have to score on grade level on iReady (3xs/year) is the local criteria used to reclassified, students struggle with test; only 10% near or meet the criteria, math iready 19% are near or meeting expectations.
- LPAC Goals---How are funds spent? (LPAC Survey---QR Code---parent participation on how funds are spent), 4th goal will be how to support students with disabilities.
- McCurley asked parents, "What do you feel we need as a district or school to better support your students?"
 - Payden- Sometimes the chromebook lags, McCurley- Which class?, Payden- It's science class because we don't get assigned chromebooks."
 - Rotha- Is there a learning partners program?, McCurley- yes, we have that
 - McCurley- Any other resources? Cecelia- I know some boys are doing drugs in the boy's restroom, McCurley- We will be having Vape detectors inside the bathrooms, Payden- Students can flush them down the toilet
- McCurley---Current Programs: ELD Camp, Newcomer classes, tutoring community liaisons, campus college tours...any other services you need for your students?----NA
- By Law Reviews:
 - 6 members in committee---2 parents 1 EL, 1 NON EL, 1 principal, 2 school staff, staff votes every 2 years on who represents ELAC committee in August at beginning of school year
 - Any Questions? No.....Changes?---Gamez: "I want to encourage many of the parents to take one of the positions, step up, we need your voice, we will work with you side by side, etc." Irma: Comment---I'm a mom very involved in ELAC for many years, it helps me a lot to know what I can do when my student has a problem, I know what to do and who to talk to, or wait for meetings with teachers we have twice a year because I can go to the school for a parent meeting with the teacher/principal, it's important to have a voice for your students, your students feels your support, don't be shy if you don't speak English well, I will try to speak and do my best because I know almost all the liaisons are here to support/communicate

with the teachers, and I encourage you to come to these kinds of meetings, always look for help and you will receive the support.”

- *Cecelia: “It’s really important you have a person who speaks Spanish full time because sometimes I call and no one is available to translate...McCurley: “I agree, that’s why we hired Odalys full time at El Cap 8-4:30 p.m.”*
- *Irma: “What is the percentage of Spanish students who attend El Cap? McCurley: “About 74% of students speak Spanish, Irma: “Mixtec is a dialect that people from Oaxaca speak and they have a hard time understanding English/Spanish, reason why they don’t come to ELAC because they don’t speak well or understand, or can’t drive, “I try to be here for every meeting, I encourage all parents to be here.” McCurley: “Is there a way to make them more comfortable?”, Cecelia: “I think people who speak Mixtec don’t feel comfortable so they need an interpreter.”*

*****Rotha made a motion to approve bylaws.....Ms. Gonzalez second motion.*

8. Evaluation:

- *Feedback form distributed to parents.*
- *Gamez- Shared flier to attend Fresno City College workshop/tour with a lot of information on how to support your child to enter college. They have food and entertainment, and 4 majors. Mrs. Vang/Ms. Gonzalez will post the information in Google Classroom...Also coffee with the superintendent (Keti Davis) at Teague community center for different languages (Arabic, English, Hmong, Punjabi, Spanish) posted in Parent Square; a great opportunity to ask questions, concerns, and positive things that you want to share.*

9. Next Meeting

- *May 18*

10. Adjournment

The meeting was adjourned at 6:00 p.m. by Mrs. Gamez, with a reminder that our next ELAC meeting is on May 18 @ 5:00 p.m.

Respectfully submitted,

Mary Vang

ELAC Secretary
3/16/23

(NOTE: Copies of all distributed materials should be attached to the secretary’s official minutes. These minutes should be maintained for three years.)