

EL CAPITAN MIDDLE SCHOOL SITE ADVISORY COMMITTEE (SSC) MINUTES
5/9/24

1. Call the Meeting to Order:

- The meeting was called to order at 3:00 pm by Sullivan. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent	x	1	Temma Block	Vice Chair-Teacher	x
2		Parent		2	Greg Sullivan	Teacher	x
3		Parent		3	Andrew Jelsma	Teacher	x
4	Eknoor Atwal	Chair-Student		4			
5	Josie Ledesma	Student	x	5	Belinda Hulseay	Principal Secretary	x
6	Vivian Baer	Student	x	6	Patricia McCurley	Principal	x

	Guest		Non member staff	Position
1		1	Liz Gamez	Teacher
2		2	Maribel Rasendiz	After School Program Lead
3		3	Rosie King	Teacher
4		4		

2. Roll Call:

- Signed in through QR Code.
- Today the Vice Chairperson, Mr. Sullivan, announced:
- 7 members are needed to establish a quorum.
 - 8 members are present, 1 member is absent.
 - A quorum has been established.

3. Changes/Additions to the Meeting Agenda:

- McCurley made changes to new business, change was made after the agenda was printed. Sullivan made the motion to approve- Jessica seconded the motion, motion carried.

4. Secretary's Report:

- Jessica made the motion to approve the minutes- Jelsma seconded, motion carried.

5. Committee Reports:

- PAC representative report- Jessica attended the Monday meeting. Reviewed the boundaries of the new school and discussed pros and cons with parents and the community. Discussed the positions of next year and the summer programs that will be out. Posted on parentsquare. Parents are pushing mandatory summer school, reviewing the budget to see how they could support this at certain school levels. Food and nutrition was a big issue among parents and the students didn't like what is being served.
- Gamez asked about summer school and the requirements, and McCurley said the registration is rolling out with pre idenitifed students Parents were notified via Parent Square.

6. Public Comment:

- Mrs. King would like to request additional funding to purchase additional library books. This year she had SLIP funding only. She would like to purchase more diverse books for the students. All the different library activities, and recognitions, she would like to have a budget for that if possible. In the past, she has received both SLIP and LCFF. This year she did not. Right now she has about 13 per student, she should have more. She wants to encourage the students to have more books to read that align with the standards in the classroom.

7. Unfinished Business:

- None.

8. New Business

- SPSA completion based on CNA:
 - Comprehensive needs assessment, in ELAC, and what parents said that they need from us, in addition to what we have been providing for them.
 - ELAC meeting parents wanted an increase of communication from teacher to parents of students who are struggling and falling behind. Parents also asked for ESL classes. El Capitan cannot provide the classes, but McCurley reached out to CLASS. They are presenting info to parents for the adult school classes and how to register for them at the next ELAC meeting.
 - They would like an increase of incentives for students.
 - Goal 1 starts on pg. 30 for tutoring. 9k set aside for tutoring, funded out of LCFF.
 - 1.3 is for PD, and PLC's has 6k set aside- used all funds here.
 - Books and resources were fully used this year as well. We went over our funding for subs this year due to PLC time.
 - Pg. 32 has 1.4 the use of education materials for SLIP has the required amount set aside for library books. Woodshop had one new table, we are almost done with the tables needed in the woodshop. The district does not provide equipment for woodshops, only consumables.
 - Certificated personal salaries are covered when teachers need them for testing, a balance is very much needed still.
 - Set aside the 2500 for the EL Camp. Primary language tutor is set aside for 17k.
 - Pg. 35 for goal 2, 2500 for opportunities for EL, was 1500 before, but with the field trips and food at Fresno State this year, we went over budget. Gamez asked about the bowling and other activities and McCurley said we could take care of it for the families. 5 star budget, activities and bathroom usage recording in this budget as well.
 - Overall the cost of things has gone up, including intervention office supplies, student of the month shirts, and other incentives.
 - We set aside 2k for Eagle Connect work and meet with families for any 6th gr. students on the Principals radar and set them up with the resources and people they will need by their side when they start next year at El Capitan.
 - 2.5 is safety equipment including radios, and stop signs.
 - Pg. 38 goal is 3.1 educational opportunities; the 2k was spent on parent involvement including orientation and translation services, presentations. The book and illustrator came out and presented her published book and each student received one. Any extras we had will go in the library.
 - Gamez asked about Lorena's translation services and we spent close to 3k on translation services including other ones at other sites, but we have to pay for them; anytime they work past their contracted hours for us and our events/meetings.
 - The food and flower policy was increased so we can now purchase pizza for the EL families, we can now provide that for them.
 - PBIS is being removed for 2k next year, we will keep in budget for testing incentives, 8th grade awards, academics and recognitions.
 - We purchased the signage out of the 4k budget and it was our biggest expense this year to renumber the school. The completed project will need to be completed by June 30 in order for the vendor to be paid.

- 3.5 for the use of technology equipment out of LCFF will need to be taken care of out of this budget.
 - Goal 4 will go to 4.1 and the money is already there. We can only fund it in one spot now. Money is getting tighter and tighter. People and services and salaries cannot be eliminated. We have to cut somewhere though.
 - Our state budget is in a deficit right now, we have pulled what we needed this year to project what we need for next year. Some things have had to be eliminated, where we could pull from, we have. McCurley is open to ideas to hear out where else we could pull from.
 - Gamez asked about the numbers for EL Camp, we spent about 1500 on that. If its not making a big impact there, she suggested other ways to provide those services during the school day. ELPAC testing can be ongoing through the year and just have to show the teachers how to go about it and be consistent. Simple strategies in instruction to listen to a video and respond to it, verbally. McCurley suggested some sessions might be needed and the service should still be had for their kids, while implementing it into the classes. Gamez said to plan for the instruction and help the teachers with the strategies and eventually can cut it out to save funds there. McCurley will pull the data for ELPAC and will check who demonstrated growth on the ELPAC from the sessions. This doesnt go to board until June. All should be in agreement to move forward with this, to cut it in ½ for the sessions and put it towards collobartation time for ELD teachers. McCurley will chat with them and Martinez. Gamez would like funds for the reclassification two years ago to give out awards. McCurley said the students will get them at the end of the year ceremony.
 - Sullivan asked about supplies that come out of Formula for the 450 teachers, as long as we are not decreased as a district, this should stay the same next year.
 - Should the state increase the whole budget, any extra will go towards helping the library next year.
 - We did a good job of spending all the money this year! There should be close to nothing left on the table, any left over budget will go towards any budget revisions needed- there will be some that trickle in.
 - The calendar will be finalized and the distinct will say when the dates are set, not set up for SLT to announce.
 - Sullivan made the motion to approve the budget- Jelsma seconded the motion, motion carries.
- Information/input from ELAC on programs for EL's:
 - ELAC meeting parents wanted an increase of communication from teacher to parents of students who are struggling and falling behind. Parents also asked for ESL classes. El Capitan cannot provide the classes, but McCurley reached out to CLASS. They are presenting info to parents for the adult school classes and how to register for them at the next ELAC meeting.
 - They would like an increase of incentives for students.
- Review/discuss LCAP draft:
 - 3 goals: academic achievement, equitable/engaging schools, and safe/positive/inclusive on campus.
 - Goal 4-8 for interventions and goals for college awareness. With that we have our single plan for student achievement developed under this. Last year we took the 4th goal and embedded it into the 3 goals; last year was just for special ed students, now we put them in the main goals and all have access to services.
- Information/discuss CARS:
 - Consolidation apps is a data collection system and assures the states and feds that we did what we said we were going to do. What we purchased is actually what we purchased. The state requires us to submit this information twice a year.
- Approve PEP & HSC:
 - There are no changes made, need approval for next year.

- Josie made the motion to approve HSC- Jelsma seconded the motion, motion carried.
- Jelsma made the motion to approve PEP- Maribel seconded the motion, motion carried.
- Prop 28 funded 124k and 80% has to be spent on staffing and visual and performing arts.
 - The visual and performing arts currently need to have staff added to it, we need to hit the 80% mark and right now we are nowhere near it.
 - Hernandez talked about choreographers, and costume designers for next year and having a stipend approved for those things that can be used from that budget.
 - We have 70k left to spend and McCurely would like to know of any ideas we have.
 - Sullivan asked about providing food, but there are limits on this budget and what we can spend it on, has to be visual art specific for theater.
 - For lighting, we are using the district funding for close to 50k for our stage to be relit. Is currently being worked on. McCurley met with the vendor to do a walkthrough.
- The School Wellness Policy is now in place. The local wellness committee is made up of staff, parents, and students. Tied into social and emotional learning and we are working with a company on how we can increase our score on this. Need to see what we are providing for our students and what else we can do to improve it.
- PAC report:
 - PAC representative report- Jessica attended the Monday meeting. Reviewed the boundaries of the new school and discussed pros and cons with parents and the community. Discussed the positions of next year and the summer programs that will be out. Posted on parentsquare. Parents are pushing mandatory summer school, reviewing the budget to see how they could support this at certain school levels. Food and nutrition was a big issue among parents and the students don't like what is being served.
- Accomplishments for the year:
 - Ms. McCurley thanked the committee for their service. She especially thanked Mrs. Prado for being an active parent who takes time out of her day to be present in her child's life.

9. Evaluation & Adjournment:

- Participants used the QR code to complete the meeting evaluation form or offered oral comments.
- The last El Capitan SSC meeting for this school year was adjourned by Sullivan at 3:56 pm and Jelsma made the motion to approve- Josie 2nd, motion carries.

Respectfully submitted,

Belinda Hulse
Belinda Hulse
SSC Secretary
5/9/24