

**EL CAPITAN MIDDLE SCHOOL SITE ADVISORY COMMITTEE (SSC) MINUTES**  
11/16/23

**1. Call the Meeting to Order:**

- The meeting was called to order at 3 pm by Eknoor. Everyone was welcomed. Members and guests introduced themselves. Present were:

|   | Parent/Guardian/Student |               | Present |   | Staff                             |                    | Present |
|---|-------------------------|---------------|---------|---|-----------------------------------|--------------------|---------|
| 1 | Jessica Prado           | Parent        | x       | 1 | Temma Block                       | Vice Chair-Teacher | x       |
| 2 |                         | Parent        |         | 2 | Greg Sullivan                     | Teacher            | x       |
| 3 |                         | Parent        |         | 3 | Andrew Jelsma                     | Teacher            | x       |
| 4 | Eknoor Atwal            | Chair-Student | x       | 4 |                                   | Teacher            | x       |
| 5 | Josie Ledesma           | Student       | x       | 5 | Belinda Hulseley                  | Other              | x       |
| 6 | Vivian Baer             | Student       | x       | 6 | <a href="#">Patricia McCurley</a> | Principal          | x       |

|   | Guest |   | Non member staff | Position     |
|---|-------|---|------------------|--------------|
| 1 |       | 1 | Maribel Resendiz | ASP Lead     |
| 2 |       | 2 | Richard Solis    | Board Member |
| 3 |       | 3 | Liz Gamez        | Teacher      |
| 4 |       | 4 |                  |              |

**2. Roll Call:**

- Signed in thru QR Code.
- The Chairperson announced.
- 10 members are needed to establish a quorum.
  - 8 members are present, 2 members are absent.
  - A quorum has been established.

**3. Changes/Additions to the Meeting Agenda:**

- Temma made the motion to approve, Sullivan 2nd- motion carries for no changes or additions to the agenda.

**4. Secretary's Report:**

- Reviewed pages in the provided packet and Maribel made the motion to approve, Temma 2nd-motion carries for Approval/Amendments.

**5. Committee Reports:**

- Prado attended the meeting on the 13th and they nominated the new officers for the year. Reviewed the academic blueprints for academic success. Parents weren't too happy with the ability to retake tests, some were saying students were not allowed to retake unless they had a C - they went back and forth and made it known that they can in fact retake the tests. Parentsquare is a good tool but can be overwhelming to some parents, especially when you have one in elementary, middle and high school and suggest ways to get the info out there beforehand. Reviewed uniform complaints, and who to call with those complaints- start at the bottom and work your way up! Reviewed SPSA and talked about educational opportunities, upcoming field trips, and resources for parents at the Teague Resource Center. Technology is such a big thing right now and to be aware and talk to students about safety- age appropriate. Parents are afraid to

approach the school without having CPS called on them, especially those involved with drugs or alcohol. McCurley reviewed the academic blueprint with the students on SSC.

## **6. Public Comment:**

- Holiday joy 11/27 thru 12/8 and actual handout is 12/16, movie night is coming up, and candy cane graham as well. Leadership is excited for these upcoming events!

## **7. Unfinished Business:**

- N/A

## **8. New Business**

- Discuss LCAP and allow for Stakeholder input: added a new Goal 4 for SWD that include SPED academic systems, special day classes, and connection systems. More discussion to follow on it.
- SARC & SPSA:
  - Tutoring had 216 students in attendees. 387 attended homework in the library. Services are going really well, compared to last year, we have twice as many students. Homework hub in the library is a place for the students to come and use CB on site. SPED aides are available to assist students on top of special ed students. Significant increase in ASP, there is a waitlist, and a pending staff member to join after Thanksgiving break to accommodate the increase.
  - PLC PD is going well in core departments, there has been a decrease in D & F students, and teachers are committed to making the changes in the classroom. Primary language tutor is consistent with EL.
  - Gamez asked about Science tutoring, Jelsma is available in all subjects. Sullivans door is open for students during A & B lunch.
  - Goal 2- college tour with AVID students and EL students in Spring, none during the fall. Student recognition is Student of the Month, and recognize them when they return from break. 5 star has adjustments to decrease student time out of class. Intervention is still in place.
  - Goal 3- continue with parent engagement annual Fresno State trip and be able to engage with faculty there. Lorena and Isabel called families whose primary language was Spanish, including parents, students and siblings were all invited. This trip was free of charge aside from transportation and employee pay. Funds came from Title I.
  - There is a parent meeting tonight for 8th graders to receive information for incoming 8th graders as well and expect a big turnout.
  - Food services/transportation provides snacks/meetings for families who attend. Solis asked if pizza can be purchased as a snack for the kids- McCurley will check into the details.
  - PD with activities director is an annual trip to have students engage on campus- and materials/supplies are also out of this budget.
  - Goal 4, new plan, new goal- specific to Special Ed Services. Staff and community felt materials/ supplies were very much needed. IEP's and curriculum are being paid by the District so staff can be offsite to complete the work in the late afternoon and evenings.
  - Block asked if the Adaptive PE comes out of the Single Plan, the District pays out of the SPED dept. for the Special Olympics.
  - SARC- is accessible on the homepage, seems like it's a year behind but it's not, look under the 23-24 page and you will find the School Accountability Report Card and details. We will be getting 8th grade textbooks for history thru the Williams Compliance and will be available soon in January 2024. The digital component is extremely hard to work off of and would like to have a hard book in hand.
    - Looks at facilities and completes the FIT report and makes sure things aren't broken or chipped and needs to be fixed.
    - Looks at local and state data, class sizes and rates of pay to neighboring districts.



**Respectfully submitted,**

*Belinda Hulse*

**Belinda Hulse**  
**SSC Secretary**

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