

**EL CAPITAN MIDDLE SCHOOL SITE ADVISORY COMMITTEE (SSC) MINUTES**  
**3/14/24**

**1. Call the Meeting to Order:**

- The meeting was called to order at 3:03 pm by Temma. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent	x	1	Temma Block	Vice Chair-Teacher	x
2		Parent		2	Greg Sullivan	Teacher	x
3		Parent		3	Andrew Jelsma	Teacher	x
4	Eknoor Atwal	Chair-Student		4		Teacher	
5	Josie Ledesma	Student		5	Belinda Hulseay	Principal Secretary	x
6	Vivian Baer	Student		6	<a href="#">Patricia McCurley</a>	Principal	x

	Guest		Non member staff	Position
1		1	Liz Gamez	Teacher
2		2	Maribel Rasendiz	After School Program Lead
3		3		
4		4		

**2. Roll Call:**

- Signed in through QR Code.
- The Vice Chairperson announced:
- 7 members are needed to establish a quorum.
  - 6 members are present, 3 members are absent.
  - A quorum has been established.

**3. Changes/Additions to the Meeting Agenda:**

- Sullivan made the motion to approve, Jelsma 2nd- motion carries for no changes or additions to the agenda.

**4. Secretary's Report:**

- Reviewed pages in the provided packet and Jelsma made the motion to approve, Sullivan 2nd- motion carries for Approval/Amendments.

**5. Committee Reports:**

- PAC representative report- The rep did not have anything to report today.

**6. Public Comment:** Gamez asked about AVID funds and McCurley gave the breakdown between Title I and AVID and what it covers.

- ASP updates: Maribel said she is learning the bus requests and food request process for parents and staff. Students are excited to make Pico De Gallo nachos and are anxious to share them. Students are upping their grades in the program. ASP is moving forward with new staff being hired and no students on the waitlist anymore. The photography class is happening and outside companies are arriving. She mentioned a student,

Arturo, said there was a fight at the park but he told them he would rather be in the ASP than there- that made her feel good, ASP is where they want to be.

- Block mentioned since they have been combining, ASP have been wanting to be a part of the Activities program and vice versa. They had almost 80 kids on the waiting list because they were super short-staffed. But are now in a good place and will sit in that moment and enjoy it.

## **7. Unfinished Business:**

- Food and flower policy reminder: if we don't hold a meeting for 2 hours or more we cannot provide full meals like pizza at the meeting.

## **8. New Business**

- SARC's & SPSA/CNA:
  - The colors on the report are what to look out for, the ATSI group, since we have sub-groups who are not making progress, put in 2022. ELA, suspension, and chronic absenteeism were a part of this. We have made progress in each of these areas, moving from red to orange. More for accountability and making sure we are making progress, might not be pulled out of ATSI quite yet, but the areas we made improvements in, we may. Won't know until the beginning of next year.
  - We are starting to move to yellow and making significant progress in both Math and EL groups according to i-Ready data. This is a big deal since the schools around us are not making improvements.
  - As we review the needs for next year, we will continue to focus on EL, PLC's, and data and McCurley asked what other areas would we like to see in the school plan. Sullivan would like to talk to other teachers, Math for example, to discuss students whom we might have in common to see how we can help the students together.
  - Deeper into instruction, per Gamez, is important, since students can do better in one subject than others and we need to figure out why and how. She would like to sit and watch a PLC at work and see what was put into place, bring the results back, and dissect them to see the next steps. The cycle of improvement in this matter. What can we do to take it to the next level? She feels they are too quick of a meeting and don't ask questions or talk about it. She feels we should be looking more at i-Ready and using it to its advantage rather than just letting us know what their challenges are- they need to be addressed.
  - McCurley said the planning components of this would be subs and possibly buyback days to make this happen.
  - Budget impact for next year - McCurley doesn't think it should impact the budget significantly because it's based on enrollment and ADA- we may take a little bit of a cut but it's looking pretty good for next year.
  - Block suggested putting more into the consumable items classes, and electives, to up the interest of students, but we don't drive that, the District does budget-wise.
  - Gamez suggested hiring from the outside to tutor and even Migrant was helpful but now that individual is no longer here to help. She was here for a short period.
  - Goals for next year will be further discussed in the next SSC meeting.
- Information/input from ELAC on programs for EL's:
  - Changes to the ELAC input- add and other students. Also want to have ESL classes here at El Capitan for adults. McCurley is attempting to see how we can make this happen at C.L.A.S.S where Mr. Robinson would very much be on board and help any way he can.
  - Newcomers do come and check in with new staff and the site to make sure they have a smooth transition- Sullivan was concerned about it, but they do have that guidance from the start in regard to their primary language. Gamez mentioned that some sites do have camps for EL students with all the different programs that can be offered for LTEL's.
- Review/discuss the effectiveness of community outreach for the LCAP process:
  - The District came and did them at all 3 middle schools for the parents. McCurley said the turnout was good, and showed how to access data on the web page. Used a different way to engage with the community and made sense this way. There are some ways to improve- McCurely gave that feedback.

- Thoughts on this format- Gamez went to the Migrant session and the fact that we have family liaisons on-site daily now is very helpful to work one-on-one with them. The community doesn't quite know since they are not fully informed with the background knowledge. The community liaisons know Central well and can help answer questions and make it easier. Block said that it is a good idea to have them at all 3 sites.
- Gamez said there was a sense of being over-prepared with liaisons - but it is better to be over-prepared than underprepared.
- Information/discuss CARS & SARC:
  - This reporting system, for example, if we say we are spending 8k on EPR's, will show what and who we spent it on for State and Federal funding. If for some reason, we were not spending correctly, it would show. McCurely has it color-coded and it will show very well what funds were spent on. Any leftover money can be reallocated to other areas as long as it's voted on to do so.
- Information on PAC report: We always as a district score well on these. We have interns on our campus, with no credentials and will take a ding on our SARC for that. All sites have interns.

### **9. Evaluation & Adjournment:**

- Participants used the QR code to complete the meeting evaluation form or offered oral comments.
- The El Capitan MS SSC meeting was adjourned by Temma at 3:40 pm and Sullivan made the motion to approve- Jelsma 2nd, motion carries.

**Respectfully submitted,**

*Belinda Hulse*  
**Belinda Hulse**  
**SSC Secretary**  
**3/14/24**