

**EL CAPITAN SCHOOL SITE ADVISORY COMMITTEE (SSA) MINUTES**  
**10/24/22**

**1. Call the Meeting to Order:**

- The meeting was called to order at 3 pm by Josiah Figueroa. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent		1	Temma Curry	Teacher	X
2	Toulu Thao	Parent		2	Greg Sullivan	Teacher	X
3	Josiah Figueroa	Student	X	3	Shaylene Myers	Teacher	
4	Ashmeet Kaur Basra	Student	X	4	Patricia McCurley	Principal	X
5	Walker Jackson	Student	X	5			

	Guest		Nonmember staff	Position
1		1		

**2. Roll Call:**

- Patricia McCurley, Temma Curry, Greg Sullivan, Josiah Figueroa, Ashmeet Kaur Basra, Walker Jackson.
- Chairperson announced
  - 6 members are needed to establish a quorum
  - 6 members are present 4 members are absent
  - A quorum has been established

**3. Changes/Additions to the Meeting Agenda:**

- Changes or additions were made to the agenda. Motion to approve the agenda
  - Temma made the motion to approve, and Walker seconded.

**4. Secretary's Report:**

- Approval/Amendments

**5. Committee Reports:**

- Determined by site SSC

**6. Public Comment:**

- Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another school site council meeting.

**7. Unfinished Business:**

- None

**8. New Business**

- School Site Council member replacement
  - Student who was runner up in the election, Ashmeet Kaur Basra, to fill the spot of elected member Kimberly Rivera who cannot fulfill her duties
  - Sullivan made a motion to approve, and Josiah seconded. Motion carried.
- Review the School Safety Plan
  - All elements were reviewed, and evacuation locations were discussed. Students had questions about preparation for school shootings. Run, hide, fight training was discussed. With no further questions Ms. McCurley made a motion for approval, Temma Curry Seconded, motion carried.

**9. Evaluation & Adjournment:**

- Ways to improve meeting
- The El Capitan SSC meeting was adjourned by Josiah F. at 3:15 pm

Respectfully submitted,

*Belinda Hulsey*  
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SSC Secretary  
10/24/22