

El Capitan Middle SCHOOL SITE ADVISORY COMMITTEE (SSA) MINUTES 11/15/22

1. Call the Meeting to Order:

- The meeting was called to order at 3:02 pm by Patricia McCurley. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent		1	Temma Curry	Teacher	x
2	Toulu Thao	Parent		2	Greg Sullivan	Teacher	x
3	Josiah Figueroa	Student	X	3	Shaylene Myers	Teacher	x
4	Jackson Walker	Student	X	4	Belinda Hulsey	Other	x
5	Ashmeet Kaur Basra	Student	X	5	Patricia McCurley	Principal	x

	Guest		Non member staff	Position
1		1		
2		2		
3		3		
4		4		

2. Roll Call:

- Josiah Figueroa, Jackson Walker, Ashmeet Kaur Basra, Temma Curry, Greg Sullivan, Shaylene Myers, Belinda Hulsey, & Patricia McCurley.
- Chairperson announced
 - o 6 members are needed to establish a quorum
 - o 8 members are present 3 members are absent
 - o A quorum has been established

3. Changes/Additions to the Meeting Agenda:

- No Changes or additions were made to the agenda.

4. Secretary's Report:

- Jackson made the motion to approve and Josiah seconded the motion- motion carries.

5. Committee Reports:

- The rep was not present so no report was made.

6. Public Comment:

- Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another school site council meeting.

7. Unfinished Business:

- None

8. New Business

- Received input for ELAC on programs for EL's - Newcomer class has had two sessions with 9 total attending. Classes are scheduled on a regular basis on Saturdays. English Learner Camp has also had two sessions with more than 30 students attending both sessions. The next sessions will be schedule based on student need.

Jackson asked if we had 5-star last year. Ms. McCurley mentioned how 5-star has helped track students & the benefits/effects of tutoring.

- Discussed Winter CARS application - the district has to report spending and allocation assurances to the state for programs.
- Reviewed SPSA, identified barriers, and examined budgets
Current services were reviewed including English Learners Camp, Tutoring, Technology, PBIS activities, Library Furniture, and funds already used and what is left for the remainder of the year.

- Curry & Sullivan asked about the budget, Patricia explained how Budget Revisions are on hold at the moment and that we have spent 45% of our budget and what we should have spent at this time in the school year.
- Reviewed & approved Bylaws. Curry made the motion to approve, and Jackson seconded- motion carries.
 - Regarding SSC voting rights: Sullivan asked if we could cast our vote while being absent, Patricia confirmed you had to be physically present.
- Discussed PAC report & student academic progress
- Reviewed HSC & PEP
 - Sullivan asked if mailing the progress reports home would be too expensive. Patricia said we mail them at the end of the semester. Sullivan would like to mail them more often. Discussion to mail them more often up to 4-5 times. Sullivan made the motion to approve, and Jackson seconded- motion carries.
- Regarding the 22-23 Home School Compact: Myers made the motion to approve, and Josian seconded- motion carries.

9. Evaluation & Adjournment:

- Participants complete the meeting evaluation form or offer oral comments.
- The El Capitan SSC meeting was adjourned by Mr. Sullivan & Mrs. McCurley at 4:40 pm

Respectfully submitted,

Belinda Hulseley
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SSC Secretary
11/15/22