

El Capitan Middle SCHOOL SITE ADVISORY COMMITTEE (SSA) MINUTES

5/16/23

1. Call the Meeting to Order:

- The meeting was called to order at 3:00 pm by Patricia McCurley. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent	x	1	Temma Curry	Teacher	x
2	Toulu Thao	Parent		2	Greg Sullivan	Teacher	x
3	Josiah Figueroa	Student	x	3	Shaylene Myers	Teacher	x
4	Jackson Walker	Student		4	Belinda Hulsey	Other	x
5	Ashmeet Kaur Basra	Student	x	5	Patricia McCurley	Principal	x

	Guest		Non member staff	Position
1	Liz Gamez - Staff	1		
2		2		
3		3		
4		4		

2. Roll Call:

- Josiah Figueroa, Ashmeet Kaur Basra, Temma Curry, Greg Sullivan, Shaylene Myers, Belinda Hulsey, Patricia McCurley, & Jessica Prado. Guests: Liz Gamez
- Chairperson announced
 - o 6 members are needed to establish a quorum.
 - o 8 members are present, 2 members are absent.
 - o A quorum has been established.

3. Changes/Additions to the Meeting Agenda:

- No changes or additions were made to the agenda.

4. Secretary's Report:

- Ashmeet made the motion to approve and Josiah 2nd the motion- motion carries.

5. Report of Officers, Standing & Special Committees (PAC Rep):

- None

6. Public Comment:

- Formal- everything is looking good and on track with decorations. Frank's hot dogs on site for food and there will be a photo booth.
 - o Island water park coming soon! Excited to go swimming and relax with friends.

7. Unfinished Business:

- None

8. New Business:

- Received input for ELAC on programs for EL's-
 - o Some of the EL students were asked what they needed to be more successful, the more recurring things they all said was needing more wait time in the classroom (teacher to give instruction and teacher giving them time to process instruction). Need more time to process after teaching, to help it make sense, for ex. a presentation takes more time to look up key words and make things 'fit together'- uninterrupted! Need more teacher taught lessons rather than online. Need more one on one 'check in' with them. Also to check in on grades and missing assignments and follow up.
 - o ELAC meetings, parents were making it known what their kids need in the classroom to support them and being very transparent about it.
 - o Per Gamez- knows they are missing strategies for the writing skills they need and they are missing what they need to be successful. They all seem to have the same struggles.

ASD is being assigned to them and they need to make up assignments but it's hard for them to do it alone. Patricia reminded her our SPED aides stay til 330 and they can be in there to assist, we just need to know.

- Spring CARS application-
 - Application to be filled out to apply for categorical funding and show where we allocate our funds. Single plan needs to show, as a school, where it's being spent and needs to stay in alignment with it. Need to stay in the legal requirements as well. Sent to State and Federal for all programs.
- LCAP review/comments-
 - Local control accountability program, we added the 4th goal for students with disabilities. In the past we had 3 goals, but now have this 4th specified for them. Input gathered has amounted to the growth of 16 Community liaisons that are bilingual. Each site will have one person next year. Each middle school is gaining an academic counselor position as well.
- Approve HSC & PEP-
 - Home school compact form is sent home 1st period, parent/student/teacher signs it and it outlines basic responsibilities for each on paper. Annual approval is needed for this document. Curry made the motion to approve, Myers 2nd- motion carries to approve the current HSC.
 - Parent engagement policy had an overhaul last year for updates. Myers made the motion to approve, Josiah 2nd- motion carries to approve the current PEP.
- School Safety/Security Camera-
 - They are installed and working fully. They have been helpful in investigations and preventing incidents.
- Approve 23-24 SPSA-
 - The funding allocations for ELO were left over funds from COVID and it went towards tutoring, which will be paid out of Title I next year (will need about 8k for next year to cover it). Will eventually need to find more money, some areas will be reduced because of this.
 - Intervention will have allocations.
 - 4k for supplies/resources for support in the classroom.
 - Professional development has 7k for Solution Tree with Dana. For next year I want to aim for 3 in person and will run about 19k. I will need to look for grant funds to cover - if so, we can pull the 7k to cover tutoring. Goal is to allocate towards tutoring.
 - 6k for subs/salaries for participation and professional learning. Science this year used some funds for collaborations, 4 hours for teachers before school started.
 - 1500 for materials/supplies for professional learning (PLC guides, Don't Suspend Me book study for Intervention Specialists).
 - HomeEc teachers across sites had a collaboration before school started as well. Volunteers would have to be a \$200 stipend, if it's mandated then we have to pay per diem for these types of collaborations.
 - Strategy 4 LCFF, books for the Library. Lambs woodshop table will be purchased. Industrial arts supplies allocated for funds since the District does not provide the equipment, only the consumables.
 - EL will allocate 4k for EL Camp, 4 sessions (doubled from last year) and the newcomer classes on Saturday as well.
 - Staff raises this year have increased amounts on salary and the number will change based on salary projections.
 - Supply/material for ELD instructors for them and the classroom.
 - Goal 2 provides a safe inclusive school, strategy 1 allocates 1k for students to travel to educational settings (ex. EL trips to Universities, UJIMA sent to black history play this year).
 - 5 star students have 5k allocated. Students like it to exchange points for prizes and snacks. Points are uploaded based on activities they participate in, as well as sports at the end of the season- they all get uploaded by Staff; includes library activities as well.

- 5k for school culture that includes shirts and lanyards- students have been wearing Spirit Wear more this year than last year.
 - Strategy 4, 4k for additional supervision (ex. Cam to stay for after school events/extended hours).
 - We pay for 1 Intervention Specialist and the District pays for 1- no one currently for the Restorative Center, will need to allocate funds, depending on what the District will pay for.
 - Strategy 5 replaces radios and stop signs- allocated for about 15k year.
 - Gamez asked about migrant funds to partner with them but the District would need to do that. This year we had 10 and no one had funds here and Gamez heard they were returned. This, along with EL money, could maybe send 2 groups to the University rather than 1. If the District is not going to spend the money, McCurley will be happy to!
 - 4 sessions for parent engagement and support includes social/emotional development and how to access basic Aeries portal to check in on their student, create emails, and connect with teachers.
 - 2k on food and translators during the year for parents who have little ones and makes it easier for them to focus on the meetings while they snack.
 - We are getting a full time community liaison next year! The District is hiring 16 and each site will have one.
 - Jessica mentioned that Tilley has a parent night, success together, we have something similar with parents/students in our afterschool program.
 - Gamez brought up PIKA - 6 sessions in a row and have a ceremony for those who have a certificate of completion; McCurley will find out if we allocate funds for that or if it is covered.
 - Strategy 3, PBIS culture, professional development includes conferences for Admin and Activities Directors. Awards are covered along with promotional items (signage around campus).
 - Strategy 5, technology, cut from 10k to 5k and was decreased for tutoring and contracted staff. Extra funds will go to Chrombooks.
 - Goal 4 was added for Special Ed, waiting on allocation from the District. Myers brought up special seating to accommodate students (ex. rolling chairs, bounce chairs, etc. where they can sit). McCurley will budget for 1k for this for next year. Also, the SDC team needs an English and Math teacher for next year.
 - Jessica made the motion to approve, Curry 2nd - motion carries to approve the SPSA.
- Site Accomplishments, committee recognition-
 - PLC work that is being done is a work in progress, steps that the staff are taking are still progress! McCurley believes we are moving in the right direction.
 - Progress getting out the school spirit wear and the lanyards; students are wearing them! Students are excited to rep the spirit wear.
 - Current SSC group has made good decisions in the 2nd and 3rd quarter in regards to students' needs- not adult wants.
 - Mrs. Prado, as a parent, feels that El Capitan is a safe school, we do not have a ton of police presence, and is happy to see that on campus with her student here. She feels safe even coming here for the meetings.
 - Discuss future meeting dates, training, and agenda items-
 - We will get them on the calendar for those returning, and will most likely start at 3 pm like this year.

9. Evaluation & Adjournment:

- Participants completed the meeting evaluation form or offered oral comments.
- The El Capitan SSC meeting was adjourned by Mrs. Curry & Mr. Sullivan at 3:54 pm

Respectfully submitted,

Belinda Hulsey
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SSC Secretary
 5/16/23