

**EI Capitan Middle SCHOOL SITE ADVISORY COMMITTEE (SSA) MINUTES
9/22/22**

1. Call the Meeting to Order:

- The meeting was called to order at 3:07 pm by Patricia McCurley. Everyone was welcomed. Members and guests introduced themselves. Present were:

	Parent/Guardian/Student		Present		Staff		Present
1	Jessica Prado	Parent	X	1	Temma Curry	Teacher	x
2	Toulu Thao	Parent		2	Greg Sullivan	Teacher	x
3	Josiah Figueroa	Student	X	3	Shaylene Myers	Teacher	
4	Jackson Walker	Student	X	4	Belinda Hulsey	Other	x
5	Kimberly Rivera	Student	X	5	Patricia McCurley	Principal	x
6				6			

	Guest		Non member staff	Position
1	Board Member Solis	1		
2		2		
3		3		
4		4		

2. Roll Call:

- Jessica Prado, Josiah Figueroa, Walker Jackson, Board Member Solis, Temma Curry, Greg Sullivan, Belinda Hulsey, Patricia McCurley.
- Chairperson announced
 - 6 members are needed to establish a quorum
 - 7 members are present 2 members are absent
 - A quorum has been established

3. Changes/Additions to the Meeting Agenda:

- Changes or additions were made to the agenda. Motion to approve the agenda.
- Madrigal & Benavidez is involved with Ontrack for iready math scores based on demographics (ex. hispanics vs. AA and how they are doing on testing and what affects them).

4. Secretary's Report:

- Approval/Amendments

5. Committee Reports:

- Determined by site SSC

6. Public Comment:

- Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another school site council meeting.

7. Unfinished Business:

- None

8. New Business

- Review the purpose & duties of the SSC (SSC training DVD or YouTube).
 - Ms. McCurley reviewed the purpose and duties with all members. She explained to the students
- By-laws (Review)
- Review the roles and responsibilities of SSC officers. Nominate and elect SSC officers: Chairperson, Vice-chairperson, Secretary, PAC representative, PAC alternate
 - Mr. Sullivan nominated Belinda Hulsey for Secretary. Ms. Curry made the motion for Secretary; Mr. Sullivan 2nd- motion carries.
 - Mrs. Curry nominated Mrs. Myers for Chairperson. Mrs. McCurley made the motion for Chairperson; student Jackson 2nd- motion carries.

- Student Josiah nominated Mrs. Curry for Vice-Chairperson. Mrs. McCurley made the motion for Vice-Chairperson; student Josiah 2nd- motion carries.
- d. Receive input from ELAC on programs for ELs
 - Parents requested additional sessions for English Learners Camps. The sessions were doubled. The first session 27 student attended.
 - After School tutoring specific for EL students
 - e. Review SPSA, modify or eliminate ineffective activities, identify barriers, examine budgets-introduce
 - The SPSA budget was reviewed by goal and strategy. The implementation of those will be reviewed at the next session. Students asked questions about how the funding works, Ms. McCurley explained the different funding strings and how they are calculated
 - f. Review staff PD for the year
 - Parent Jessica would like a meeting or session to discuss LGBTQ (ex. pansexual meanings) to make parents aware of what students are being exposed to on/off campus.
 - Ms. McCurley reviewed the PD calendar and the focus on PLCs for the year.
 - Solution Tree professional development for all staff to learn how to focus on PLCs and have data driven conversations
 - English Learner Group to focus on how teachers support EL students through instructional strategies and data
 - On Track, reviewing F&D rates for math 8 and how that impacts the students in high school and A-G requirements
 - g. LCAP Review & Discuss
 - Ms. McCurley reviewed the umbrella of LCAP and how goals from the sites are aligned with the goals for the district. Funding is allocated based on the goals and tactics
 - h. UCP Review
 - The uniform complaint process was reviewed, the location of it on the district website was shown and the process given.
 - i. Student Achievement -Blueprint for Academic Success
 - Blueprint was reviewed and Ms. McCurley reviewed how the blueprint ties into the PLC work through Solution Tree, ELG, and On Track.
 - j. Discuss future meeting dates, training, and agenda items.

9. Evaluation & Adjournment:

- Participants complete the meeting evaluation form or offer oral comments.
- The El Capitan SSC meeting was adjourned by Mr. Sullivan & Mrs. McCurley at 4:40 pm

Respectfully submitted,

Belinda Hulsey

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SSC Secretary

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