



El Capitan Middle School

School Site Council (SSC) 1st Quarter Meeting

Date of Posting: 10/20/2022

Meeting Date: 10/24/2022

Location: Library

Starting Time: 2:45pm

Ending Time: 3:15pm

Outcomes:

- Explain the purpose of SSC, roles and responsibilities of the SSC members
- Elect officers and district Parent Advisory Committee (PAC) representative
- Receive information on by-laws, academic progress, SPSA, LCAP, parent engagement, plan for professional learning, English Learners, & UCP
- Discuss and begin to analyze school’s academic instructional program
- Determine future meeting dates, times and training schedules

Representatives & Staff: SSC members Patricia McCurley, Temma Curry, Shaylene Myers, Greg Sullivan, Belinda Hulseley, Jessica Prado, and Toulou Thao. Guests:

All staff, parents, and members of the public are invited to attend.

Agenda Item	Action Requested	Responsible Person(s)	Time Limit
Call the Meeting to Order	None	Principal	2 minutes
Roll Call—establish quorum	None	Principal	1 minute
Changes/Additions to the Agenda	Approval/Modification of the agenda	Principal	1 minute
Secretary’s Report	Approval/Amendments	Principal until election of secretary	5 minutes
Report of Officers, Standing & Special Committees	Determined by site SSC	Determined by site SSC	5 minutes

Public Comment (This is an opportunity for members of the public to provide information to the school site council) 2 minutes per person	Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another school site council meeting.	Principal until the election of chairperson	10 minutes
Unfinished Business	None	Principal until the election of chairperson	1 minute
New Business <ol style="list-style-type: none"> a. Review the School Safety Plan b. Discuss future meeting dates, training, and agenda items. c. School Site Council member replacement 	Information & Approval Discussion Information & Approval	Principal until a chairperson is elected	20 minutes
Evaluation (ways to improve the meeting) and Adjournment	Meeting input and approval to adjourn	Chairperson	

List of handouts: School Safety Plan

*****Thank you for coming*****