

OREGON SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY COMMITTEE MEETING
2024-25

DATE: June 30, 2025
TIME: 6:00 P.M. - 7:30 P.M.
PLACE: Oregon High School Main Conference Room
456 N. Perry Pkwy, Oregon, WI 53575

Order of Business

Call to Order

Roll Call

Proof of Notice of Meeting and Approval of Agenda

Approval of Minutes of Previous Meeting(s)

AGENDA

- A. Public Comment Regarding Agenda Items
- B. Old Business
 - 1. None
- C. New Business
 - 1. Policy 616: Naming of Facilities and Land
 - 2. Policy: 813: Monetary Donations, Advertisements, and Sponsorships - NEW
- D. Future Business:
 - 1. Employee Handbook 2025-26
- E. Future Meeting: July 21, 2025 6:00 p.m. - 7:30 p.m.
- F. Adjournment

Notice is hereby given that a majority of the Oregon School Board may be present at the meeting of the Policy Committee scheduled to discuss subjects over which they may have decision-making responsibility. This constitutes a meeting of the Board and must be noticed as such although the Board will not take any formal action at this meeting.

Go to <https://www.oregonsd.org/district/school-board> for the most updated version agenda.

Public Comment

[Board Policy 181](#) provides an opportunity for the public to address the Committee. We value the public comment period and feedback from our stakeholders. To comply with the Open Meetings Law and to ensure consistency, public comment will have the following parameters:

- Total public comment time is limited to 15 minutes. Speakers will have up to three minutes in which to make their comments. Ms. Jonen will signal the speaker when their time is up.
- The Committee will not comment after each speaker and will reserve discussion to any items on the agenda. Speakers are welcome to stay for the meeting.
- Next steps following public comment may include: referral to the appropriate administrator for follow-up with the speaker or placement of the matter on a future Committee or Board agenda.

MINUTES OF THE POLICY COMMITTEE OF THE SCHOOL BOARD OF OREGON SCHOOL DISTRICT HELD ON MAY 28, 2025

The regular meeting of the Policy Committee of the School Board of the Oregon School District was called to order by Dr. Mary Lokuta at 6:00 p.m. via Google Meet and Teleconference.

Committee Members Present: Dr. Mary Lokuta, Leslie Wright and Dr. Caleb Bush
(arrived at 6:04 p.m.)

Other Board Members Present: Ahna Bizjak

Administrators present: Dr. Leslie Bergstrom, Jina Jonen, Darci Jarstad and Dr. Jon Tanner

Others Present: Kimberly White, ELA Coordinator K-8

Proof in the form of a certificate by the Oregon Observer of communications and notice given to the public and the Oregon Observer, and a certification of posting as required by Section 19.84 Wisconsin Statutes as to the holding of this meeting was presented by Dr. Lokuta.

Ms. Wright moved to approve the agenda as posted. Ms. Wright voted yes. Dr. Lokuta voted yes. Motion approved 2-0.

Ms. Wright moved to approve the April 10, 2025 minutes. Ms. Wright voted yes. Dr. Lokuta voted yes. Motion approved 2-0.

A. Public Comment: None

B. Old Business:

1. Policy 416: Academic Assistance, Promotion and Retention (Act 20).
Discussion held. Dr. Bush moved to approve Policy 416 with the discussed changes. Dr. Bush voted yes. Ms. Wright voted yes. Dr. Lokuta voted yes.
Motion approved 3-0.

C. New Business:

1. None

D. Future Business:

1. Policy 616: Naming of Facilities and Land
2. Policy 814: Student Fundraising Activities

E. Future Meetings: June 30, 2025 at 6:00 p.m.; July 21, 2025 at 6:00 p.m.

F. Adjournment: Ms. Wright moved to adjourn. Ms. Wright voted yes. Dr. Bush voted yes. Dr. Lokuta voted yes. Motion approved 3-0. Meeting adjourned at 6:57 p.m.

616 Naming of Facilities and Land

616.1 Scope. This policy applies to the formal naming of facilities owned or otherwise controlled by the Oregon School District.

616.2 Purpose. The purpose of this policy is to protect the assets and reputation of the District by providing criteria to be applied when approving names for District facilities. All naming of facilities shall be done by the Board unless the Board approves otherwise. The Board may approve the sale of naming rights for facilities to other individuals, organizations, business or entities subject to this policy, other than the right to name a school. The names of all facilities must be compatible with the District's mission and values.

616.3 "Facility" includes any District building, part of a building, land, park, bridge, or athletic field/stadium.

616.4 The Board of Education may should consider the following criteria when naming a school: District facilities:

- A. A facility It may be named after a geographic location and/or a section of the district it serves;
- B. A facility It may be named after an inanimate object of significance to the area;
- C. A facility It may be named after a person of historical value or a person of exemplary character who has made an outstanding contribution to education, humanity or community; has displayed outstanding leadership; and has not been living for at least 20 years.
- D. It must be compatible with the District's mission and values.
- E. It may not be named after a corporation or business entity, or be associated with religious or political organizations.

616.5 When naming facilities other than a school, the name must be compatible with the District's mission and values, be appropriate for an educational environment, be non-discriminatory and not be associated with religious or political organizations.

616.65 Naming Approval. The Board must approve names for a school by a two-thirds vote of the full Board. All other naming of facilities must be approved by a majority vote of the full Board.

616.~~7.6~~ Renaming. Naming is considered permanent unless there is an agreement otherwise, or until or unless a facility is demolished, substantially renovated or expanded, or destroyed.

616.~~8.7~~ Removal of Name. In unusual or unforeseen circumstances, the District reserves the right to remove a previously approved name for a school by a two-thirds vote of the full Board. All other names may be removed by a majority vote of the full Board.

Adopted: February 12, 2018; Revised _____

813: Monetary Donations, Advertisements, and Sponsorships - NEW

813.01 Purpose

The Board recognizes that funds from donations, paid advertisements, and sponsorships can benefit the District, its students, staff, families and school community. Therefore, the Board may allow monetary donations, and also paid advertisements, and sponsorship on school property from members of the public and businesses consistent with the provisions of this policy.

Any member of the public, outside organization or business must follow this policy when seeking monetary donations on behalf of the District, and/or when seeking to advertise, or provide sponsorships on school property, including the pool and the District's athletic facilities and fields.

813.02 Definitions

Donation: a voluntary contribution of money given to the District in order to help the District achieve its goals or fulfill its mission.

Advertisement: a paid promotional message or announcement that is used to promote a product, service, event, or organization, such as the placement of a sign on District property; the inclusion of a written statement in District publications, or an announcement at a sporting event.

Sponsorship: a collaborative partnership between a sponsor and the District where the sponsor provides financial support for a period of time in exchange for promotional opportunities and exposure to a specific audience, such as sponsoring an athletic tournament. This is different from naming rights which are addressed in Board Policy 616.

813.02 Revenues

All monies given to the District shall become the property of the District, including monies fundraised by outside organizations. The Board reserves the sole right to allocate the revenue as appropriate for the needs of the District and its students.

813.03 Parameters

No donation, advertisement, or sponsorship shall be construed as, nor constitute an endorsement by the District, nor shall it entitle the donor to any special privileges or considerations from the District.

The District shall not permit any advertisement or sponsorship that may be disruptive to the school or the educational process, is vulgar, harmful or inappropriate for minors, or is inconsistent and incompatible with the District's mission, values, priorities and objectives.

The District reserves the right to specify the manner in which gifts are made; to define the types of donations which it considers appropriate to school district objectives; and to reject donations,

advertisements or sponsorships which it considers inappropriate, requires a quid-pro-quo, or is unsupportive of the general educational goals of the school district.

813.04 Approval

The Board may contract with the Oregon Area Educational Foundation to be the primary outside organization to solicit donations on behalf of the District through advertisements and sponsorships, as well as monetary donation requests. No other individual, organization or entity may solicit advertisements or sponsorships on behalf of the District and/or place advertisements or sponsorships on school property without the express written permission from the District Administrator in advance, except for renters of District facilities, who will need to follow Board Policy 912 and its administrative guidelines. All solicitations of donations must be in accordance with Board policies.

813.05 Administrative Guidelines

The District shall provide administrative guidelines consistent with this policy.

Adopted: _____, 2025

Legal References: Wis. Stat. s. 118.27; Wis. Stats. s. 118.12