

# **NOW HIRING:**

## **Substitute Teachers**

### **Substitute Instructional Assistants**

#### UPCOMING SUBSTITUTE WORKSHOPS:

- Tuesday, July 22, 2025 from 9 – 11 a.m.**
- Thursday, August 7, 2025 from 9 – 11 a.m.**
- Tuesday, August 26, 2025 from 1 – 3 p.m.**
- Tuesday, September 16, 2025 from 9 – 11 a.m.**
- Thursday, October 9, 2025 from 1 – 3 p.m.**
- Tuesday, November 4, 2025 from 1 – 3 p.m.**
- Thursday, December 4, 2025 from 9 – 11 a.m.**

All workshops are approximately 2 hours and are held at the Administration Center located at 310 Stadium Drive, Brownsburg

If interested but don't want to wait to attend a workshop or are unable to attend a workshop, please contact Jeanette Snyder at (317)852-5726.

Daily Rate for Substitute Teachers:

\$115.00 / day (subs with valid Indiana teaching license)

\$110.00 / day (subs with sub certificate or willingness to obtain)

Hourly Rate for Substitute Instructional Assistants:

\$15.00 / hour

#### **PRIOR to the workshop:**

- 1.) Complete an online application at [www.brownsburg.k12.in.us](http://www.brownsburg.k12.in.us). (click on Employment)
- 2.) Download the substitute paperwork packet (click on Employment, then Substitute Information). This packet includes instructions on how to obtain a substitute certificate, etc.
- 3.) Complete all required documents included in the paperwork packet and bring them to the workshop.

**Please RSVP at (317) 852-5726 in order to attend one of the workshops.**

