RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, May 14, 2025

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by the President, Mrs. Carol Flament, and the following Board Members were present to the call of the roll: Mrs. Fine, Mrs. Flament, Mrs. Garry, Mr. Mountain, Mrs. Ott, and Mrs. Wilhelm live and Mr. Glaneman participating on a virtual platform.

ROLL CALL

President	Mrs. Ott
Second Vice President	Mrs. Glaneman (participating virtually)
	Mrs. Flament
	Mrs. Fine
	Mrs. Garry
	Mr. Mountain
	Mrs. Wilhelm

Absent

First Vice President	Mr. Briscoe
	Mr. Toprani

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Carl Beard

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported, "Over the weekend of May 3rd, the RHS Indoor Percussion took 1st place with this year's casino-themed performance in the Tournament of Bands/Tournament Association Atlantic Coast Championship at Wildwood, New Jersey. Congratulations to the RHS Indoor Percussion for winning the competition for the second year in a row and congratulations to the entire RHS Indoor Percussion team for your dedication, talent, and outstanding performance!

Keeping with band news, our middle school band students put on an amazing show on May 8th. Their hard work throughout the year was evident in the music.

As many of you are aware, we celebrated Staff Appreciation during the first week of May. I want to take a moment to personally thank all our staff for their hard work and support each day. We truly appreciate it."

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, April 9, 2025

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

No report.

VI. SHASDA REPORT – MRS. OTT

Mrs. Ott reported, "The Superintendent, Assistant Superintendent. and I attended the SHASDA Student Conference."

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that PSBA is currently running a mandate relief campaign. Special Education costs have increased due to mandates. PSBA made it easy for board members to submit reforms requests to legislators.

VIII. ACSHIC REPORT – MRS. OTT

No report.

IX. SOLICITOR'S REPORT – MR. BEARD

Mr. Beard reported there is a School Law Symposium in June, and the Administration has been informed.

X. PRESIDENT'S REPORT – MRS. OTT

Mrs. Ott announced numerous great happenings in the District. The challenge program presented awards at the High School to several students. The boys' track team and several individual girls on the track team qualified for WPIALs. The boys' tennis team and baseball team also qualified for WPIALs. Indoor Percussion took first place in their competition. The Activity Buses are back in operation providing services to the students in after school activities

Mrs. Ott announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Receive Legal Counsel
B. Personnel
C. Student Discipline
D. Receive Information from the Administration

XI. VISITORS' REQUESTS TO ADDRESS THE BOARD

Bishop Roderick Wilson Donora, PA Topic: Budget

XII. COMMITTEE REPORTS

A. Policy – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Glaneman and Mrs. Wilhelm

No report.

B. Business and Financial Services – Chairperson: Mrs. Flament
Co-chairpersons: Mr. Mountain and Mr. Toprani

1. Treasurer's Report

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Fine, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve Motions 3 and 4 as stated below:

3. **Payment to HHSDR – Ginger Hill**

For payment to HHSDR in the amount of $2,600 for invoice #5 for the Ginger Hill Transportation and Maintenance Facility project. Payment of invoice #5 will be made from the Capital Projects Fund.

4. **Payment to HHSDR – Joe Montana Stadium**

For payment to HHSDR in the amount of $44,950.60 for invoice #6 for the Joe Montana Stadium improvements project. Payment of invoice #6 will be made from the Capital Projects Fund.

5. **Approval of the 2025-2026 Preliminary Budget**

The Board, by a 6-1 vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mr. Mountain, to approve the Preliminary Budget for the 2025-2026 school year. If approved, the Preliminary Budget, as required by the School Code, will be made available for public viewing in the office of the superintendent or on the District's Website. The Budget must be officially adopted by June 30, 2025, and represents $58,988,763 in Expenditures with a 8/10 of a mill increase. A copy of the Budget is enclosed in the Board packet.

Voting Yes – Messrs Mountain, Mesdames: Garry, Glaneman, Ott, Wilhelm and Flament

Voting No –Mesdame: Fine

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve Motions 6 through 9 as stated below:

6. **Appointment of a Treasurer for 2025-2026**

Naming Kimberley Burchill as Treasurer for 2025-2026. According to the School Code, the Treasurer must be appointed in May of each year.

7. **Renewal of Food Service Contract**

To renew the Food Service Contract with AVI Food Systems. AVI Food Systems is guaranteeing $17,902.43 loss. This approval includes any changes made to the contract documents by the Pennsylvania Department of Education, including the guaranteed amount. A copy of the contract was enclosed in the Board packet. Approval is subject to final review by the Solicitor and Administration.

8. **Termination of Contract**

To terminate the Contract between the District (Owner) and Minniefield Demolition Services LLC (Contractor) regarding Building Demolition of the Finley Middle School and related work thereto pursuant to the Bid that was awarded to Minniefield Demolition Services LLC by Board Motion on April 20, 2022 and more fully enumerated in the Contract Documents as defined in Article 1 of the AIA Document AIA-101-2017 executed between the parties and any related documents thereto.

Be it further resolved the District (Owner), District's Solicitor and/or Special Counsel shall provide the Contractor and Contractor's surety (Selective Insurance) with appropriate notice of termination of the Contract for Cause regarding the above referenced Project per the terms of the executed Contract Documents between them.

9. **Approval of Revised and Amended Resolution**

To rescind it prior Resolution for an Environmental Covenant with the Department of Environmental Protection adopted on December 18, 2024, and to adopt and approve a new Resolution for an environmental covenant for District property located in Union Township. A copy of the Resolution was enclosed in the Board packets. Approval is subject to final review by the Solicitor and Administration.

C. **Personnel and Administration – Chairperson: Mrs. Glaneman**
Co-chairpersons: Mr. Briscoe and Mrs. Flament

1. **Letters of Retirement**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Fine and Mrs. Garry, to accept the following retirements.

Kymberly Cancilla	Special Education Teacher for the Ringgold High School effective end of the day last working day of the 2024-2025 school year.
Leslie Weinstein	English and Language Arts Teacher for the Ringgold High School effective end of the day last working day of the 2024-2025 school year.
Laurel Bukowski	Social Studies and Science Teacher for the Ringgold Middle School effective end of the day last working day of the 2024-2025 school year.

2. **Resignations of Personnel**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Fine, to accept the following resignations:

Nolan Colaric	Health and Physical Education Teacher for the Ringgold High School effective end of the day last working day of the 2024-2025 school year.
Angela Guerrieri	PIMS Backup for the Ringgold School District effective end of the day June 30, 2025.
Sherry Rhodes	Retiree Bus Driver for the Ringgold School District effective April 23, 2025.
Jennifer Caulkett	Administrative Assistant for Child Accounting, Data Processing, and Communications for the Ringgold School District effective end of the day April 25, 2025.

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Motions 3 and 4 as stated below:

3. **Employment of Personnel**

Granting permission to employ the following individuals, pending receipt of proper documentation:

Full-time Employment:

Amanda Komonich	Paraprofessional for the Ringgold School District.
Jack Brodak	Part-time Summer Helper
Samuel Alvarez	Part-time Summer Helper
Brandon Cole	Part-time Summer Helper
Travis Lutz	Part-time Summer Helper

Substitute Roster:

Melanie Vozar	Substitute Custodian
Jessica Huey	Substitute Teacher
Greg Black	Substitute Clerical, Substitute Teacher, Van Driver

4. **Ratification of Hirings**

To ratify and confirm the hiring of the following individuals, pending receipt of proper documentation:

Full-time Employment:

Casey Bacha	Health and Physical Education Teacher for the Ringgold High School at a salary of Master's Step 7, which equates to $51,400.00 based on the 2024-25 school year effective April 30, 2025.

Shawn Delaini	Full-time Custodian for the Ringgold School District effective May 5, 2025.

5. **Approval of Employment Contract**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mr. Mountain, approving the contract for Employment for Timothy McKay for the position of Administrator for Instructional Coaching. This contract is for the 2025-2028 school years. A copy of the contract was provided to the Board in the Board packet. Approval of the contract is subject to final review by the Solicitor and Administration.

6. **Approval of Job Description**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mr. Mountain, approve and accept the following job description:

Child Accounting, Data Processing & PIMS Coordinator

7. **Request for Sabbatical**

The Board, by a unanimous voice vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Fine, granting a half year school term Sabbatical Leave of Absence for the 2024-2025 and 2025-2026 school year, as per the Contract, to the following employee:

#SB2503 Mathematics Teacher at Ringgold Middle School

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve Motions 8 through 11 as stated below:

8. **Request To Attend A Conference**

Granting permission for the following conference request:

NASRO Basic SRO Course
Police Department
Kristie Salzman and Sean Costa
Peters Township Police Department
June 16-20, 2025
Total $500.00 per person

9. **Payment to Jennifer Caulkett**

To compensate Ms. Jennifer Caulkett, at her per diem rate for the 2024-2025 school year, to provide support services to the Pupil Service Office as determined necessary by the Superintendent.

10. **Selection of Voting Delegates to the PSBA Delegate Assembly Meeting**

Naming Mrs. Maureen Ott and Mrs. Gail Glaneman as Voting Delegates for the PSBA Delegate Assembly Meeting of October 21, 2025.

11. **Volunteer Campus Monitors Administrative Recommendations**

To accept the administrative recommendations for the Volunteer Campus Monitors program. A copy of the administrative recommendations were included in the Board packet.

D. Curriculum, Education & Technology – Chairperson: Mrs. Wilhelm
Co-chairpersons: Mr. Briscoe and Mrs. Glaneman

1. **Exclusion of Students**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Wilhelm, seconded by Mr. Flament, to accept and approve the Agreement between the District and the parents of Students "25DA03", "25DA04", and "25DA05", whereby Students "25DA03", "25DA04", and "25DA05" shall be excluded from in-person instruction under the terms contained in the Agreement.

2. **Approval of Flexible Instruction Day Program**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Wilhelm, seconded by Mr. Mountain, approving the Flexible Instruction Day (FID) Program. Approval of the FID Program by the School Board of Directors is required prior to acceptance by the Pennsylvania Department of Education. A copy of the application was provided to the Board in the Board packet. Approval of the application is subject to final review by the Solicitor and Administration.

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Wilhelm, seconded by Mrs. Flament, to approve Motions 3 through 13 as stated below:

3. **Ringgold Cyber Academy – Service Agreement**

To approve the Waterfront Learning Services Agreement with Allegheny Intermediate Unit for the 2025-2026 school year, for continuation of the Ringgold Cyber Academy. Pricing includes a $2,500 annual fee plus course costs per student, as stated in the

Agreement. A copy of the agreement and pricing guide was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

4. **RHS Biology and Physical Science Texts**

   For the purchase and use of McGraw Hill Physical Science and Biology texts and digital resources at a cost of $62,566.64. A copy of the quotes for each resource were included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

5. **IXL – Digital Resource**

   Allowing the purchase and use of IXL as a digital tool. A four year subscription for 900 student licenses costs $70,100. IXL utilizes NWEA MAP Growth results to provide individualized practice for students across subject areas. A copy of the quote was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

6. **Exact Path by Edmentum – Digital Resource**

   Allowing the purchase and use of Exact Path as a digital tool. A four year subscription for 750 student licenses costs $76,530. Exact Path utilizes NWEA MAP Growth results to provide individualized practice for students across subject areas. A copy of the quote was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

7. **Soundtrap – Digital Resource**

   Allowing the purchase and use of the digital music tool, Soundtrap at a cost of $1,159. Soundtrap is a music production platform allowing students to create and edit their original music. A copy of the quote was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

8. **Moodle US, LLC - Learning Management System**

   To contract with Moodle US, LLC, for the 2025-2026 school year to maintain the student learning management system known as Moodle, including server hosting and maintenance, as well as technical support at a cost of $21,681. A copy of the agreement was included in the Board packet. Approval is subject to final review by the Administration and the Solicitor.

9. **Approval of IU1 Agreements**

   To enter into agreement with Intermediate Unit 1 for the following services for 2025-2026. A copy of each agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

- IU 1 Educational Services Agreement
- ACCESS Reimbursement Service Agreement for Administrative Support Only
- ACCESS Services Agreement - IU 1 Based Staff
- Partial Hospitalization Program Service Agreement
- Memorandum of Understanding for School-based, Outpatient Mental Health Provider
- IU 1 Fusion Cyber Solutions Program Agreement
- IU 1 Curriculum Services Agreement

10. Approval of Agreements

To enter into agreements with the following providers. A copy of each agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

- UPMC Western Psychiatric Hospital
- New Directions / Chestnut Ridge Counseling Services, Inc
- Merakey Pennsylvania
- The Bradley Center
- River Therapies
- Pediatric Therapeutic Services
- AIU Services Agreement and Special Education Addendum

11. AIU Technology Services

Accepting the addendum Allegheny Intermediate Unit for technology services at a rate of $70.00 per hour. This addendum is for May 14, 2025, through June 30, 2026, school year. Acceptance of this addendum is contingent upon final review by the Administration and Solicitor. A copy of the contract was enclosed in the Board packet.

12. Request To Attend an Overnight Field Trip

Granting permission for the following overnight trip request:

Media Design State Finals
RMS GEAR Media Design 7th Grade - Krista Klorczyk
Elizabethtown College
May 20-21, 2025
Approximate number of students: 3
Price per student: Covered by families
Price for Staff Member: $523.06 to be paid with District Funds

Ms. Klorczyk will follow the chaperone policy set by the District.

13. Approval to Purchase Chromebooks from Howard EDU

To approve the purchase of 350 Lenovo 100e Gen 4 11" Chromebooks with Google Chrome OS management licenses for a cost of $101,850 from Howard EDU. Pricing is based off PEPPM contract #530205-001. A copy of the quote has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

E. Athletics – Chairperson: Mr. Mountain
Co-chairpersons: Mrs. Fine and Mrs. Garry

1. Resignation of Coaches

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mr. Mountain, seconded by Mrs. Garry, to accept the following resignations:

Jenna Albert – Varsity Assistant Volleyball Coach
Kaitlin Kenney – Varsity Head Softball Coach and Middle School Head Softball Coach
David Gilpin – Varsity Assistant Softball Coach and Middle School Assistant Softball Coach
Martin Harris – Varsity Assistant Softball Coach

F. Health, Wellness, and Security – Chairperson: Mr. Toprani
Co-chairpersons: Mr. Briscoe and Mr. Mountain

No report.

G. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine
Co-chairpersons: Mrs. Flament and Mrs. Wilhelm

1. Use of Facility Requests

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Wilhelm, seconded by Mrs. Flament, approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

Finleyville Volunteer Fire Department

- Use of Finley Fields for a professional firework display during their carnival on Friday, July 25, 2025
- No fees associated since the request occurs at Finley Fields and does not require custodial or security personnel
- Certificate of Liability Insurance will be required as a condition of approval.
- Community Group

Ringgold High School Girls Soccer

- Use of Joe Montana Stadium to hold a goalkeeper camp on Friday, July 25 and Saturday, July 26, 2025, with two sessions per day
- First Session 8:00am – 10:00am, Second session 1:00pm – 3:00pm.
- Proceeds to benefit Girls Soccer boosters
- School sponsored organization
- Fees according to policy

Ringgold High School Girls Soccer

- Use of Joe Montana Stadium to hold a youth, middle school soccer camp for three days starting on June 16 - June 18, 2025 from 5:30pm to 8:00pm
- Proceeds to benefit Girls Soccer Boosters
- School sponsored organization
- Fees according to policy

Ringgold Girls Soccer/Kaitlyn "Moe" Rosensteel Scholarship Foundation

- Use of Joe Montana Stadium to host a girls/boys soccer tournament the opening weekend of the season on Saturday, August 23, 2025, from 8:00am – 6:00pm
- Proceeds to benefit the Kaitlyn "Moe" Rosensteel Scholarship Foundation
- The scholarship foundation covers the cost of the officials for the event
- School sponsored organization
- No fees associated with this event since it is a high school tournament and school event

2. **Purchase of Buses**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Wilhelm, seconded by Mrs. Garry, to accept the proposal from Blue Bird Bus Sales of Pittsburgh, Inc. for the vehicles listed below, subject to final review of the contract documents by the Administration and Solicitor. Pricing is based on the NJPA/Sourcewell coop, which includes the REI camera systems installed. A copy of the proposal was included in the Board packet.

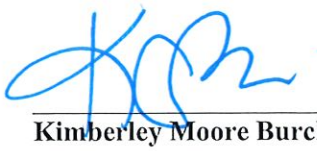
- Four 2026 Blue Bird 72 Passenger Buses at a cost of $138,377.00 each
- One 2026 Blue Bird 39 Passenger Wheelchair Lift Bus at a cost of $150,478.00
- Two 2026 Microbird G5 30 Passenger Bus at a cost of $103,905.00 each

At this time the Board discussed the Rams on Duty program which was motion C.11. Volunteer Campus Monitors Administrative Recommendations. The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept form A with the changes discussed for the Rams on Duty program.

XIII. ADJOURNMENT

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament and Mrs. Wilhelm, to adjourn.

The Board adjourned at 7:59 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Director