KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: May 15, 2025
Time: 6:30 p.m.
Location: High School East Cafeteria
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting
Roll Call
Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Pledge of Allegiance

B. Student Recognition
Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

Discussion: 3. Select Jazz Ensemble

C. Staff Recognition
Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

D. Student Representative Report
Discussion: 1. Monthly Student Representative Report

E. Presentations
Discussion: 1. National Honor Society

F. Public Participation
Procedural: 1. Public Comment
No Public Comment

G. Approval of Minutes
Discussion: 1. Minutes

H. Correspondence

I. Executive Session
Action: 1. Executive Session In
Motion by Michele A Blair, second by Kristen Lombardo.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 7:28 p.m. prevailing time, for approximately 15 minutes as follows:
Item Discussion Item(s)*
Personnel
defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.
*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries
Yes: Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Action: 2. Executive Session Out
Motion by Christie Comerford, second by Michele A Blair.
BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 7:43 p.m.

Final Resolution: Motion Carries
Yes: Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Action1: Examination for Cause
Motion by Nicholas Rosato, second by Kelly Bonapfel.

WHEREAS, the Kingsway Regional School District Board of Education ("Board") seeks to provide all students with educational instructors capable of providing students with an appropriate and safe educational experience, consistent with New Jersey State Law and Board Policy;

WHEREAS, the Board received certain information regarding actions by employee #5686, which creates concern for his ability to instruct students consistent with Board policies, regulations, and known expectations;

WHEREAS, employee #5686's alleged actions and statements are deemed by the Superintendent to be a potential deviation from normal physical and mental health;

IT IS HEREBY RESOLVED that the Board, upon the recommendation of the Superintendent and consistent with N.J.S.A. 18A:16-2, hereby requires employee #5686 to undergo an appropriate examination and evaluation.

Final Resolution: Motion Carries

Yes: Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

J. Superintendent Discussion Items
Discussion: 1. Discussion Items
Discussion Items:

- Employment Contracts
- May Personnel Agenda
- Student Update
- Year-End Updates
- HS Code of Conduct
- MS Code of Conduct

K. Approval of Action Items
Discussion: 1. Approval of Action Items

L. Personnel
Discussion: 1. Resignations, Retirements and Terminations

Discussion: 2. Appointments and Reappointments

Discussion: 3. 2025-2026 Reappointment of Staff

Discussion: 4. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 6. Leaves of Absence

Discussion: 7. Adoption of Substitute Employment Rates

Discussion: 8. Reduction in Force

Discussion: 9. Abolishment of Positions

Discussion: 10. SBA 2025-2026 Contract

Discussion: 11. Assistant Superintendent 2025-2026 Contract

M. Finance
Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. Tax Payment Schedule of 2025-2026

Discussion: 7. Appointment of Board Officials

Discussion: 8. Appointment of Professionals

Discussion: 9. Appointment of Representatives Requesting Federal and State Funds

Discussion: 10. Authorization to Solicit Bids and Make Purchases Below Quote Threshold

Discussion: 11. Designation of Superintendent: Transfer Authority

Discussion: 12. Procurement of Goods and Services Through State Contract

Discussion: 13. Designation of Official Website

Discussion: 14. Authorization to Pay Claims Between Meetings

Discussion: 15. District Travel Limitation for Regular Business Travel

Discussion: 16. Establishment of Petty Cash Funds

Discussion: 17. Adoption of Chart of Accounts

Discussion: 18. Claims Auditor Pre-Payment Authority

Discussion: 19. Tax Shelter Annuities and Disability Insurance Providers

Discussion: 20. Educational Data Services, Inc.

Discussion: 21. Flexible Spending Account

Discussion: 22. Medical Renewal Rates

Discussion: 23. Prescription Renewal Rates

Discussion: 24. Dental Renewal Rates

Discussion: 25. Property & Casualty Insurance Renewal Rates

Discussion: 26. Facility Usage Fees

Discussion: 27. Joint Purchasing with Penns Grove-Carneys Point

Discussion: 28. Donation

N. Curriculum & Instruction
Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

O. General Administration
Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. 2023-2024 HIB Self-Assessment

Discussion: 6. Education Field Trips and Assemblies

Discussion: 7. Policy Adoption - First Reading

Discussion: 8. Policy Adoption - Second Reading

Discussion: 9. NJSIAA Membership

Discussion: 10. Appointment of Affirmative Action Officer(s)

Discussion: 11. Authorization for Affirmative Action Team to Conduct a Needs Assessment and Develop a Comprehensive Equity Plan (CEP)

Discussion: 12. Authorization to Submit the Proposed Comprehensive Equity Plan (CEP)

P. Old Business

Q. New Business

R. Adjournment
Action: 1. Motion to Adjourn
Motion by Kelly Bonapfel, second by Christie Comerford.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 7:55 pm.

Final Resolution: Motion Carries

Yes: Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Respectfully Submitted,

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Jason Schimpf
School Business Administrator/Board Secretary